





THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



MINUTES OF THE COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SME AT 1630 HOURS ON 22 AUGUST 1990

Present:

Col G.	Butcher	Chairman
WO2 R.	Fels	Secretary
WO1 H	Chamberlain	Treasurer
Lt Col	Hollander	
Capt G.	Pullen	
Maj D	Gibbons	
Sgt P.	Lightbourne	
Lcpl N.	Snalam	

Apologies:

WO1 M.	Pettersen
WO1 W.	Smyth
WO1 B.	Marshall

Motion that apologies be sustained

Col Hollander/Capt Pullen
CARRIED

ITEM ONE: PREVIOUS MINUTES

1. Motion that the minutes of the meeting held 18 July 1990 were a true and accurate record.

Capt Pullen/Col Hollander
CARRIED

ITEM TWO: MATTERS ARISING

2. The balance sheet as presented to the Special General Meeting was confirmed as being acceptable subject to audit as at 22 August 1990.

3. The rank structure concern as noted in the previous minutes was discussed and no problem was apparent. As WOs 1 Pettersen and Marshall were not present to outline their concerns any problems that they were worried about were of no consequence. The rank structure was outlined by Col Hollander and flexibility of the structure was apparent. Lcpl Snalam pointed out that anyone interested in the ECMC was welcomed on to the committee and that there was no problem in the way the committee conducted its business. However, the point was taken but no further action is to be pursued.

THE ENGINEER CORPS MEMORIAL
ASSOCIATION

ITEM THREE: GENERAL BUSINESS

4. This being the last meeting of the committee WO1 Pettersen is to collate all records, minutes and documents for transfer to the RNZE Corps committee by the end of August 1990.

5. WO1 H. Chamberlain volunteered to remain as treasurer of the ECMA, that fund now being called the Engineer Corps Memorial Center, ECMC.

6. Motion that the WO1 Chamberlain be accepted as treasurer of the ECMC and that fund be a sub account of the RNZE Corps Committee with a name change only.

Col Hollander/Maj Gibbons
CARRIED

7. WO1 Pettersen is to raise a submission to the Registrar of Charities once the balance sheet has been audited as at 22 August 1990 and include copies of all minutes regarding the winding up of the ECMA.

8. The Treasurer is to raise a submission to the Inland Revenue department advising of the change in name to the fund and outlining that the original principals of the charter were being carried on under the auspices of the RNZE Corps Committee. Included are to be copies of all minutes pertaining to winding up of the ECMA and audited balance sheet as at 22 August 1990.

ITEM FOUR: CLOSURE

9. The Chairman thanked all members present for their valuable contributions and there being no further business for the Committee of the Engineer Corps Memorial Association the meeting closed at 1650 hours.

G. A. Reid
Honorary Auditor

G.W. BUTCHER
Colonel
Chairman

R.J. FELS
Warrant Officer Class Two
Secretary

ITEM THREE: GENERAL BUSINESS

4. This being the last meeting of the committee WOI Patterson is to collate all records, minutes and documents for transfer to the RNEC Corps committee by the end of August 1980.
5. WOI H. Chamberlain volunteered to remain as Treasurer of the ECMA, that fund now being called the Engineer Corps Memorial Center, ECMA.
6. Motion that the WOI Chamberlain be accepted as Treasurer of the ECMA and that fund be a sub account of the RNEC Corps Committee with a name change only.

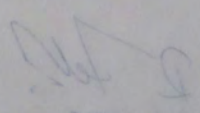
Col Hollander/Maj Gibbons
CARRIED

7. WOI Patterson is to raise a submission to the Registrar of Charities once the balance sheet has been audited as at 31 August 1980 and include copies of all minutes regarding the winding up of the ECMA.

8. The Treasurer is to raise a submission to the Inland Revenue department advising of the change in name to the fund and outlining that the original principles of the charter were being carried on under the auspices of the RNEC Corps Committee. Included are to be copies of all minutes pertaining to winding up of the ECMA and audited balance sheet as at 31 August 1980.

ITEM FOUR: CLOSURE

9. The Chairman thanked all members present for their valuable contributions and there being no further business for the Committee of the Engineer Corps Memorial Association the meeting closed at 1850 hours.


R. J. Fells
Treasurer Officer Class Two
Secretary

R. W. BUTCHER
Colonel
Chairman



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



22 August 1990

BALANCE SHEET

(For the winding up of the Engineer Corps Memorial Association)

1 April 1990 - 31 July 1990

Accumulated Fund as at 1 April 1990	3,867.93
Plus excess of income / expenditure	1,599.51
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	5,467.44

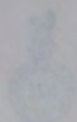
This is represented by:

Cash in bank as at 31 Jul 1990	967.44
Cash Transferred to Army Bank Account	1,500.00
Fixed Deposit No 3	3,000.00
	<hr/>
	5,467.44

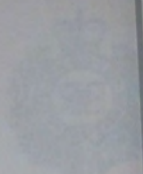
CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION (ECMA Account) for the period 1 April 1990 and 31 July 1990, and in our opinion the above balance sheet and the associated documents give a fair and true view of the Association's affairs as at 22 August 1990.

G. A. Reid
Honorary Auditor

H.E. Chamberlain
Honorary Treasurer



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



22 August 1950

BALANCE SHEET

(For the winding up of the Engineer Corps Memorial Association)

1 April 1950 - 31 July 1950

2,487.44	Ascertained Fund as at 1 April 1950
1,500.00	Plus excess of income less expenditure
3,987.44	

2,487.44	That is represented by:
1,500.00	Cash balance as at 31 July 1950
3,000.00	Cash Transferred to Army Bank Account
2,487.44	Fixed Deposit No 3

CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND
ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
(BCMA) ACCOUNTS FOR THE PERIOD 1 April 1950 and 31 July 1950 and in our opinion
the above balance sheet and the accompanying accounts give a true and fair view of
the Association's affairs as at 22 August 1950

H. A. Chamberlain
Honorary Treasurer

G. A. King
Honorary Auditor

ENGINEER CORPS MEMORIAL ASSOCIATION

Income and Expenditure Account

1 April 1990 - 31 July 1990

RECONCILIATION

1 April 1990 - 31 July 1990

Army Bank Account

Opening balance 1 April 1990	4,247.80
Plus receipts	2,129.53
	<hr/>
	6,377.33
Less payments	- 2,770.65
	<hr/>
	3,606.68
Plus unpresented cheques	
Less cash in hand/banked	<hr/>
	3,606.68
Bank Closing Balance 31 July 1990	3,606.68

RECONCILIATION

1 April 1998 - 31 July 1998

Agency Bank Account

4,247.80

Opening balance 1 April 1998

2,120.55

Plus receipts

6,327.33

- 2,170.52

Less payments

3,606.68

Plus unpresented cheques

Less cash in hand/banked

2,806.68

2,806.68

Bank Closing Balance 31 July 1998

ENGINEER CORPS MEMORIAL ASSOCIATION

Income and Expenditure Account

1 April 1990 - 31 July 1990

Army Bank Account

We received income as follows:

Fortnightly Allotment Ex ECMA A/c	1,500.00
Donations	310.00
Interest	122.53
Miscellaneous	197.00
	<hr/>
	2,129.53

We incurred the following expense during this period

Corps Memorial Extension	2,770.65
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Leaving an excess (expenditure / income of to be transferred to the Accumulated Fund	<hr/> - 641.12 <hr/>
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G. A. Reid
Honorary Auditor

H. E. Chapman
Honorary Treasurer

ENGINEER CORPS MEMORIAL ASSOCIATION

Income and Expenditure Account

1 April 1950 - 31 July 1950

Army Bank Account

We received income as follows:

1,500.00	Fortnightly Allowance Ex BCMNA A/c
310.00	Donations
117.50	Interest
160.00	Miscellaneous
<u>2,150.50</u>	

We incurred the following expenses during this period:

2,770.62	Corps Memorial Extension
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Leaving an excess (expenditure) income of £611.12 to be transferred to the Accumulated Fund

-611.12



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



22 August 1990

BALANCE SHEET

(For the winding up of the Engineer Corps Memorial Association)

1 April 1990 - 31 July 1990

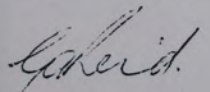
Army Bank Account

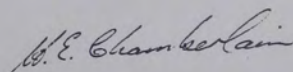
Accumulated Fund as at 1 April 1990	1,477.15
Less excess of expenditure / income	- 641.12
Plus unrepresented cheque at 1 April 1990	2,770.65
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	3,606.68

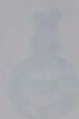
This is represented by:

Cash in bank as at 31 Jul 1990	3,606.68
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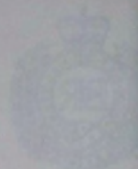
CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION (ECMA Account) for the period 1 April 1990 and 31 July 1990, and in our opinion the above balance sheet and the associated documents give a fair and true view of the Association's affairs as at 22 August 1990.


G. A. Reid
Honorary Auditor


H.E. Chamberlain
Honorary Treasurer



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



22 August 1950

BALANCE SHEET

(For the winding up of the Engineer Corps Memorial Association)

1 April 1950 - 31 July 1950

Army Bank Account

Accumulated Fund at 30/1 April 1950	1,477.12
Less reserve of expenditure incurred	547.12
Plus expenditure received at 1 April 1950	2,770.51
	3,600.51

This is represented by:

Cash in bank at 31 July 1950 3,600.51

CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION (LOCAL ACCOUNT) for the period 1 April 1950 and 31 July 1950 and in our opinion the above balance sheet and the account and documents give a fair and true view of the Association's affairs as at 22 August 1950.

[Signature]

H. R. Chamberlain
Honorary Treasurer

[Signature]

G. A. Reid
Honorary Auditor

ENGINEER CORP'S MEMORIAL ASSOCIATION

Income and Expenditure Account

1 April 1990 - 31 July 1990

RECONCILIATION

1 April 1990 - 31 July 1990

Opening balance 1 April 1990	867.93
Plus receipts	1,599.51
	<hr/>
	2,467.44
Less payments	- 1,500.00
	<hr/>
	967.44
Plus unpresented cheques	
Less cash in hand/banked	
	<hr/>
	967.44
Bank Closing Balance 31 July 1990	967.44

RECONCILIATION 1 April 1970 - 31 July 1970

267.92	Opening balance 1 April 1970
1,579.31	Plus receipts
2,447.23	
1,508.10	Less payments
939.13	
	Plus unrecorded deposits
	Less cash in hand/float
939.13	
939.13	Bank Closing balance 31 July 1970

ENGINEER CORPS MEMORIAL ASSOCIATION

Income and Expenditure Account

1 April 1990 - 31 July 1990

We received income as follows:

Fortnightly Allotment	1,539.51
Donations	60.00
Interest	
Miscellaneous	
	<hr/>
	1,599.51

We did not incur any Expenses during
this period

Leaving an excess (income / expenditure of 1,599.51
to be transferred to the
Accumulated Fund

ENGINEER CORPS MEMORIAL ASSOCIATION

Income and Expense Statement

1 April 1955 - 31 July 1955

We received income as follows:

Portugally Allotment

1,239.51

Donations

Interest

Refund of excess

1,239.51

We did not incur any expenses during this period

Leaving an excess (income) expenditure of \$1,239.51
to be transferred to the
Accountants and



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



MINUTES OF THE SPECIAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SME LINTON CAMP
AT 1600 HOURS ON 22 AUGUST 1990

Present:	Col G.	Butcher	Chairman
	WO1 H.	Chamberlain	Treasurer
	WO2 R.	Fels	Secretary
Members:	Col K.	Rutherford	Sappers Assoc
	Lt Col	Hollander	
	Maj D.	Gibbons	
	Capt M.	Oliver	
	Capt G.	Pullen	
	LT R.	Buttenshaw	
	WO1 B.	Meade	
	WO1 W.	Wharewera	
	WO2 I.	Lowe	
	Sgt P.	Lightbourne	
	Sgt A.	Wall	
	Sgt G.	Wilson	
	Cpl S.	Trodd	
	Cpl T.	Te Puni	
	Cpl B.	Robinson	
	Cpl J.	Taylor	
	Cpl P.	Tozer	
	Lcpl N.	Snalam	
	Lcpl C.	Olsen	
	Spr J.	Hollard.	
	Spr M.	Newcombe	
	Spr I.	Broughton	
	Spr C.	Fairbairn	
Apologies:	WO1 M.	Pettersen	
	WO1 B.	Marshall	
	Lt Col	Beaver	
	Ssgt P.	De Breuk	
	Maj	Wakefield	
	WO2 G.	Corlett	
	Lt Col	Heaton	
	WO1 B.	Clark	
	Mr J.	Hanratty	
	Mr K.	Mitchell	
	Maj G.	Smith	
	Col R.	Pemberton	
	Maj R.	Laybourn	
	Mr N.	Bethell	

Motion: "The apologies be sustained."
Capt Oliver/Cpl Taylor
CARRIED

ITEM ONE: CHAIRMANS WELCOME

1. The Chairman welcomed all members and outlined the purpose of this Special General Meeting of the ECMA. He reiterated the Motion of the meeting held 27 Jun in which the ECMA was to be wound up and its responsibilities passed on to the RNZE Corps Committee. This meeting was being held to confirm that motion. He also read out rules 34, 35 and 36.

ITEM TWO: PREVIOUS MINUTES

2. Motion that the previous minutes of the meeting held 27 June 1990 be confirmed.

Col Hollander/WO1 Chamberlain
CARRIED

ITEM THREE: MOTION CONFIRMATION

3. Motion that paragraph 13 of minutes of meeting held 27 June 1990 be confirmed.

Col Hollander/WO1 Meade
CARRIED UNANIMOUSLY

ITEM FOUR: TREASURER'S REPORT

4. The Treasurer presented a balance sheet as at 22 August 1990 and explained it to all members present, however it had not been audited.

5. Motion that the balance sheet be accepted subject to audit as at 22 August 1990.

Col Hollander/Lt Buttenshaw
CARRIED UNANIMOUSLY

6. The actual balance of funds on transfer as at 22 August 1990 be \$10574.61.

ITEM FIVE: GENERAL BUSINESS

7. WO1 Pettersen is to publish the results of this meeting as detailed in para 14 of the minutes of meeting held 27 June 1990.

ITEM SIX: CLOSURE

8. The Chairman thanked all members present. He went on to say that although it was a sad day for the closure of the Engineer Corps Memorial Association its purpose has been completed. The removal and reconstruction of Saint Martins and the construction of the Corps Memorial Center is now a reality. Now is a time of changes and it involves the Army, the Corps and civilians. A positive attitude is now required to go ahead and

ITEM ONE: CHAIRMAN'S WELCOME

1. The Chairman welcomed all members and outlined the purpose of this Special General Meeting of the BCMA. He requested the Motion of the meeting held 27 June in which the BCMA was to be wound up and its responsibilities passed on to the RMR Corps Committee. This meeting was being held to confirm that motion. He also read out Rules 34.58 and 35.

ITEM TWO: PREVIOUS MINUTES

2. Motion that the previous minutes of the meeting held 27 June 1990 be confirmed.

Col Hollander/WOI Chamberlain
CARRIED

ITEM THREE: MOTION CONFIRMATION

3. Motion that paragraph 13 of minutes of meeting held 27 June 1990 be confirmed.

Col Hollander/WOI Heads
CARRIED UNANIMOUSLY

ITEM FOUR: TREASURER'S REPORT

4. The Treasurer presented a balance sheet as at 22 August 1990 and explained it to all members present, however it had not been audited.

5. Motion that the balance sheet be accepted subject to audit as at 22 August 1990.

Col Hollander/WOI Butcherhaw
CARRIED UNANIMOUSLY

6. The actual balance of funds on transfer as at 22 August 1990 be \$10574.61.

ITEM FIVE: GENERAL BUSINESS

7. WO1 Patterson is to publish the results of this meeting as detailed in para 14 of the minutes of meeting held 27 June 1990.

ITEM SIX: CLOSURE

8. The Chairman thanked all members present. He went on to say that although it was a sad day for the closure of the RMR Corps Memorial Association its purpose has been completed. The removal and reconstruction of Saint Mark's and the construction of the Corps Memorial Center is now a reality. Now is a time of change and it involves the Army, the Corps and civilians. A positive attitude is now required to go ahead and

MINUTES OF THE SPECIAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SME LINTON CAMP
AT 1600 HOURS ON 22 AUGUST 1990

Present:	Col G.	Butcher	Chairman
	WO1 H.	Chamberlain	Treasurer
	WO2 R.	Fels	Secretary
Members:	Col K.	Rutherford	Sappers Assoc
	Lt Col	Hollander	
	Maj D.	Gibbons	
	Capt M.	Oliver	
	Capt G.	Pullen	
	LT R.	Buttenshaw	
	WO1 B.	Meade	
	WO1 W.	Wharewera	
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Apologies:	WO1 M.	Pettersen	
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	Mr K.	Mitchell	
	Maj G.	Smith	
	Col R.	Pemberton	
	Maj R.	Laybourn	
	Mr N.	Bethell	

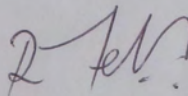
Motion: "The apologies be sustained."

Capt Oliver/Cpl Taylor
 CARRIED

we have a facility to be proud of. We now need to maintain the finance and ability to carry on and require further support from all present and past sappers to maintain the fund.

9. There being no further business the Engineer Corps Memorial Association was bought to a close at 1625 hours.

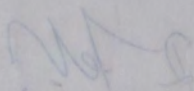
G.W. BUTCHER
Colonel
Chairman



R.J. FELS
Warrant Officer Class Two
Secretary

We have a facility to be proud of. We now need to maintain the
finance and ability to carry on and require further support from
all present and past supporters to maintain the fund.

9. There being no further business the Engineer Corps Memorial
Association was brought to a close at 10:30 hours.



R. J. WELLS
Warrent Officer Class Two
Secretary

G. W. BUTCHER
Colonel
Chairman

INCOME 1990 - 1991

ENGINEER CORPS MEMORIAL ASSOCIATION

EXPENDITURE

1982 - 1989

6377.33
6377.33
6377.33
6377.33
6377.33
6377.33

.00 2770.65
.00 2770.65
.00 2770.65

1500.00 310.00 197.00 122.53 6377.33

2770.65 .00 2770.65 2770.65

2129.53 4247.80 6377.33

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 89 - 31 March 1990

Opening Balance 1 April 89	4247.80
Plus Receipts	2129.53
	<u>6377.33</u>
Less Payments	2770.65
	<u>3606.68</u>
Plus unrepresented cheque	.00
Less Cash in Hand/banked	.00
	<u>3606.68</u>
Bank Closing Statement Balance 28 Jun 90	3606.68
Difference if any	.00

MONTHLY

RECONCILIATION AS AT	12 Aug 90	Income since last statement
Opening Balance 1 Jul 90	3350.05	Allotments .00
Plus receipts since above date.	256.63	Donations 230.00
	<u>3606.68</u>	Miscellaneous .00
Less payments since above	.00	Interest 26.63
Less cash in hand/ Banked since		
	<u>3606.68</u>	
Plus unrepresented cheque	.00	
	<u>3606.68</u>	
Bank statement closing Balance at 28 Jun 90	3606.68	TOTAL 256.63
Difference if any	.00	

DATE	DETAIL	RECEIPT	DEF ALLOT	DONATION	MISC	INTEREST	Date	Detail	Cheque	Goods/Service	Fixed Dep	Subtotal	TOTAL
1 Apr	90 OPENING BALANCE						867.93						
5 Apr	Def Allot 5 Apr (480)	4.52	183.96				1051.89	7 Jun	Transfer to ARMY BANK	200890	1500.00	1500.00	1500.00
18 Apr	Def Allot 19 Apr (481)	4.28	174.20				1226.09						
26 Apr	G.W. Butcher				15.00		1241.09					.00	1500.00
2 May	Def Allot 2 May (482)	4.16	169.32				1410.41						
16 May	Def Allot 17 May (483)	4.16	169.32				1579.73					.00	1500.00
25 May	G.W. Butcher				15.00		1594.73						
30 May	Def Allot 31 May (484)	4.11	167.37				1762.10					.00	1500.00
13 Jun	Def Allot 14 Jun (485)	4.11	167.37				1929.47						
25 Jun	G.W. Butcher				15.00		1944.47					.00	1500.00
27 Jun	Def Allot 28 Jun (486)	4.11	167.37				2111.84						
12 Jul	Def Allot 12 Jul (487)	4.18	170.30				2282.14					.00	1500.00
25 Jul	Def Allot 26 Jul (488)	4.18	170.30				2452.44						
25 Jul	G. W. Butcher				15.00		2467.44					.00	1500.00
9 Aug	Def Allot 9 Aug (489)	4.13	168.35				2635.79						
22 Aug	Def Allot 23 Aug (490)	4.08	166.40				2802.19					.00	1500.00
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							2802.19						

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION
1 APRIL 89 - 31 March 1991

Opening Balance 1 April	90	867.93
Plus Receipts		1934.26
		<u>2802.19</u>
Less Payments		1500.00
		<u>1302.19</u>
Plus unrepresented cheque		.00
Less Cash in Hand/banked		-334.75
		<u>967.44</u>
Bank Closing Statement Balance 29 Jun 90		967.44
Difference if any		.00

RECONCILIATION AS AT 10 Aug 90

Opening Balance 1 Jul 90	611.84
Plus receipts since above date.	690.35
	<u>1302.19</u>
Less payments since above	
Less cash in hand/ Banked since	-334.75
	<u>967.44</u>
Plus unrepresented cheque	
	<u>967.44</u>
Bank statement closing Balance 31 Jul 90	967.44
Difference if any	.00

Income since last statement

Allotments	675.
Donations	15.
Miscellaneous	
Interest	
TOTAL	<u>690.</u>



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



School of Military Engineering
Linton Military Camp
LINTON

24 July 1990

Telephone
Linton Camp Ext 7153
Direct Dial In (DDI)
063) 519153

Free Distribution List

ENGINEER CORPS MEMORIAL ASSOCIATION SPECIAL GENERAL MEETING WEDNESDAY 22
AUGUST 1990 AT 1600HRS FOLLOWED BY AN ECMA COMMITTEE MEETING.

Reference A: ECMA Minutes Dated 18 Jul 90.

A Special General Meeting of the Engineer Corps Memorial Association
is to be held at SME HQ on Wed 22 Aug 90 at 1600 hrs to finalise the
Notice of Motion as per Item Seven and Para 21 of the AGM Minutes Dated 27
June 1990. (See Attached Minutes)

A final ECMA Committee Meeting will follow the Special General
Meeting.

AGM Minutes dated 27 June 1990 attached as enclosure 1.

Apologies prior to the meeting are to be directed to the Secretary
either by phone or in writing.

A. Pettersen
A. PETTERSEN
Warrant Officer Class One
Secretary
Engineer Corps Memorial Association

Distribution:
All Members
Officers Association
All RNZE Units(NZ)
RNZE Re-Union Committee (Levin)(Christchurch)

AGENDA

- Opening
- Apologies
- Notice of Motion
- Closing Remarks.



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED

School of Military Engineering
Linton Military Camp
LINTON

2 July 1990



1000 Camp Det 7155
Post Box 101
055 519155

as Distribution List

ENGINEER CORPS MEMORIAL ASSOCIATION SPECIAL GENERAL MEETING WEDNESDAY 25

AUGUST 1990 AT 1200HRS FOLLOWED BY AN AGM COMMITTEE MEETING.

Reference A: AGM Minutes dated 18 Jul 90.

A Special General Meeting of the Engineer Corps Memorial Association
is to be held at 1200HRS on Wed 25 Aug 90 at 1200HRS to discuss the
Office of Motion as per Item Seven and Item 24 of the AGM Minutes dated 27
June 1990. (See Attached Minutes)

A final AGM Committee Meeting will follow the Special General
Meeting.

AGM Minutes dated 27 June 1990 attached as enclosure 1.

Apologies prior to the meeting are to be directed to the Secretary
either by phone or in writing.

[Signature]

A. A. PETERSEN
Tarrant Officer Class One
Secretary
Engineer Corps Memorial Association

Distribution:
All Members
Engineers Association
All Units (UK)
The Re-Union Committee (Levin) (Cheshire)

AGENDA

- Opening
- Apologies
- Notice of Motion
- Closing Remarks



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



AGENDA FOR AN ENGINEER CORPS MEMORIAL ASSOCIATION COMMITTEE MEETING HELD
3 JULY 1990 AT THE SCHOOL OF MILITARY ENGINEERING AT 1030 HOURS.

NOTES

Opening.

Apologies.

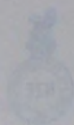
Confirmation of Minutes.

Matters Arising.

Financial Report.

General Business.

Closing Remarks.



THE ENGINEER CORPS MEMORIAL

ASSOCIATION OF OFFICERS



WADA FOR AN ENGINEER CORPS MEMORIAL ASSOCIATION COMPTON MEMORIAL WAS
JULY 1900 AT THE SCHOOL OF MILITARY ENGINEERING AT JOYO HOUSE.

MINUTES

Opening.

Apologies.

Confirmation of Minutes.

Items Arising.
Matters Arising.

Financial Report.

General Business.

Closing Remarks.



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS MEMORIAL ASSOCIATION HELD AT SME AT 1415 HOURS ON 18 JULY 1990

Present: Col G.W. Butcher Chairman
 WO1 M.A. Pettersen Secretary
 Lt Col J.S. Hollander
 Capt G. Pullen
 WO2 C. Whakatope
 WO1 J. Smyth

Apologies: Sgt P. Lightbourne
 Lt Col. A.T. Beaver
 WO1 H.E. Chamberlain
 Maj D. Gibbons
 Maj P. Howard
 Lcpl Snalam

ITEM ONE: OPENING

1. Col Butcher thanked everyone for attending and opened the meeting at 1415 hrs. Apologies were called for.

Motion: "The apologies be accepted."
 Lt Col Hollander/ WO1 Pettersen
 CARRIED

ITEM TWO: PREVIOUS MINUTES.

2. The minutes of the last meeting held on 27 Jun 90 were distributed to attendees.

Motion: "The minutes of the meeting held on the 27 Jun 90 are a true and accurate record."
 Lt Col Hollander/ WO2 Whakatope.
 CARRIED

ITEM THREE: MATTERS ARISING FROM PREVIOUS MINUTES.

3. Lt Col Hollander informed the meeting that the course of action we are following at the moment with regard to the name change of the ECMA to the ECMC is the correct and legal way of handling the matter. This includes Balance sheets and Tax Exemptions.



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE AT LATE ROOMS ON
12 JULY 1952

Chairman
Secretary

Col G.W. Robinson
Maj H.A. Patterson
Lt Col J.E. Hollister
Capt B. Collins
Maj C.W. Anderson
Maj J. Smith

Representative for Washington
Lt Col. A. T. Foster
Maj H.A. Patterson
Maj B. Collins
Maj C.W. Anderson
Maj J. Smith

TEN O'CLOCK MEETING

1. Col Robinson thanked everyone for attending and opened the meeting at 10:00 AM. Apologies were called for.
Maj. The following were accepted:
Lt Col Robinson, Maj Patterson
-PRESENT-

TEN TWENTY MINUTES

2. The minutes of the last meeting held on 27 Jan 52 were also
read and approved.
Motion: "The minutes of the meeting held on the 27-Jan-52 are a
true and accurate record."
Lt Col Robinson, Maj Patterson
-PRESENT-

TEN THIRTY MINUTES: MATTERS ARISING FROM PREVIOUS MINUTES

3. Lt Col Robinson thanked the meeting for the course of
action as follows: as the meeting with regard to the
change of the name to the E.C.M.A. is the correct and legal way of
handling the matter. This includes balance sheets and tax return
forms.

ITEM FOUR: FINANCE

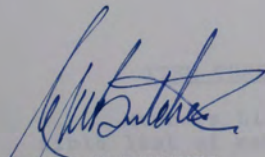
4. Since the AGM the Balance Sheet has not changed.
5. Motion " The Treasurer is to compile a complete Balance Sheet for the next Committee Meeting Balanced as at 31 July 1990"
Lt Col Hollander / Capt Pullen
CARRIED
6. The next committee meeting being held directly after the Special AGM on Wed 22 Aug 90 at 1600 hrs.

ITEM FIVE: GENERAL BUSINESS

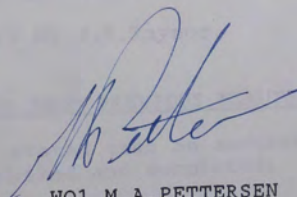
7. WO1 Pettersen stated that the Rank Structure of the new Committee was of some concern to some current committee members. WO1 Pettersen suggested that the subject be deferred to the next Committee Meeting as the concerned Members were not present. All concurred.

ITEM SIX: CLOSING REMARKS

8. There being no further business the Chairman closed the meeting at 1446 hrs.



COL. G.W. BUTCHER
Chairman



WO1 M.A. PETTERSEN
Secretary

ITEM FOUR: FINANCE

Since the AGM the Balance Sheet has not changed.

Motion - The Treasurer is to compile a complete Balance Sheet for the next Committee Meeting balanced as at 31 July 1960.
 Lt Col. Hollander, Capt. Wilson
 CARRIED

The next committee meeting being held directly after the Social AGM on Wed 22 Aug 50 at 1000 hrs.

ITEM FIVE: GENERAL BUSINESS

Wol Patterson stated that the Bank Statement of the new Committee was of some concern to some current committee members.
 Wol Patterson suggested that the subject be deferred to the next Committee Meeting as the concerned members were not present.
 All assented.

ITEM SIX: CLOSING REMARKS

There being no further business the Chairman closed the meeting at 1045 hrs.

WOL M.A. PATTERSON
 Secretary

Col. M. W. MITCHELL
 Chairman



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS MEMORIAL ASSOCIATION HELD AT SME AT 2040 HOURS ON 27 JUNE 1990

Present: Col G.W. Butcher Chairman
WO1 H.E. Chamberlain Treasurer
WO1 M.A. Pettersen Secretary
Lt Col A.T. Beaver CE
Lt Col J.S. Hollander
Maj D.R. Gibbons
Maj P.W. Howard
Ssgt P. DeBreuk
WO2 C. Whakatope
WO1 B.N. Marshall
Mr J.A. Raynor

Apologies: Sgt P. Lightbourn

ITEM ONE: OPENING

1. Col Butcher thanked everyone for remaining after the AGM and opened the meeting at 2040 hours. Apologies were called for.

Motion: "The apologies be accepted."

WO1 Marshall/ WO1 Pettersen
CARRIED

ITEM TWO: PREVIOUS MINUTES.

2. The minutes of the last meeting held on 6 Jun 90 were distributed to attendees.

Motion: "The minutes of the meeting held on the 6 Jun 90 are a true and accurate record."

Lt Col Hollander/ Mr J.A. Raynor.
CARRIED

ITEM THREE: MATTERS ARISING FROM PREVIOUS MINUTES.

3. Members List; The Secretary stated that an accurate as possible list of members has been compiled and completed.

4. Notification of Fellows; The Secretary informed the committee that letters of "Fellow Members" had been sent out to Col Pemberton, Lt Col Hollander, and WO1 Marshall. Because of the death of Maj Bunce, a letter to his wife would be more appropriate to come from the Col Comdt informing her of Maj Bunce's conformation of becoming a Fellow Member. Col Butcher concurred.



THE ENGINEER CORPS' MEMORIAL ASSOCIATION, INCORPORATED



MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS' MEMORIAL ASSOCIATION HELD AT NEW YORK CITY ON 21 JUNE 1928

Present: Col. J. M. Robinson, Chairman
 Maj. W. E. Thompson, Treasurer
 Maj. R. A. Patterson, Secretary
 Lt. Col. A. T. Sawyer
 Lt. Col. J. E. Hollander
 Maj. D. A. Gibson
 Maj. E. W. Howard
 Capt. F. Deane
 W. C. Whelan
 Maj. E. W. Marshall
 Mr. J. A. Brown

Apologies: Col. E. H. Robinson

THE MEETING

1. Col. Robinson thanked everyone for remaining after the AGM and opened the meeting at 2:00 hours. Apologies were called for.

2. Motion: "The apologies be accepted."
 WOI Marshall, WOI Patterson
 CARRIED

THE TWO PREVIOUS MINUTES

3. The minutes of the last meeting held on 5 Jan 28 were distributed to all members.

4. Motion: "The minutes of the meeting held on the 5 Jan 28 be read and accurate record."
 Lt. Col. Robinson, Mr. J. A. Brown
 CARRIED

ITEM THREE: MATTERS ARISING FROM PREVIOUS MINUTES

5. Members asked: The Secretary stated that no accurate as yet this list of members has been compiled and completed.

6. Notification of fellow: The Secretary informed the committee that letters of "Fellow Members" had been sent out to Col. Patterson, Lt. Col. Robinson, and WOI Marshall. Because of the death of Maj. Brown, a letter to his wife would be more appropriate to come from the Col. Comdr. following her of Maj. Brown's collaboration of becoming a fellow member. Col. Robinson concurred.

Col Butcher to action.

5. Committee Members. The CE informed the committee that Col D.Cormack could not be contacted to ascertain his availability or not, to continue as TF representative.

6. Curtains and Carpets. The secretary informed the committee that agencies had arrived at the new extension and measured up for curtains. This would be an on going process which takes time.

7. RNZE Golf Tournament. Ssgt DeBreuk stated that time was running short and that it was important that an officer and committee be appointed now so as to start the sponsoring and organising. Maj Gibbons offered assistance after the return from an exercise at the end of July.

ITEM FOUR: FINANCE.

8. See Attached AGM Balance Sheets.

ITEM FIVE: GENERAL BUSINESS.

9. Change of Committee Title. A lengthy discussion was held over the subject of Taxation, now that the Engineer Corps Memorial Association is to change to the Engineer Corps Memorial Centre. It was suggested that a letter to;

a. Registrar of Incorporated Societies, and

b. Inland Revenue.,

after the Special General Meeting.

Secretary/ Lt Col hollander to action.

10. WO1 Marshall addressed the meeting with concern over the "rank" structure of the ECMC Committee stating that it was felt that the lower ranks were not represented. After a discussion WO1 Marshall accepted a deferral of the subject to the next meeting to allow members to constructively look at the matter.

ITEM SIX: CLOSURE.

11. Before the Chairman closed the following dates were announced;

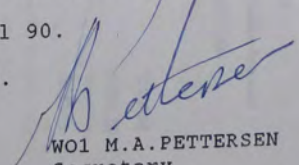
a. Special General Meeting to confirm Notice Of Motion; Wed

22 Aug 90;

b. ECMC Committee Meeting; 18 Jul 90.

12. Meeting closed at 2115 hours.

COL G.W.BUTCHER
Chairman


WO1 M.A.PETTERSEN
Secretary

Col. Heston in action.

3. Committee Heston. The US initiated the committee that Col. Heston could not be contacted to ascertain his availability to act as chairman of the representative.

4. Committee Heston. The secretary informed the committee that Heston had arrived at the new extension and was up to date. This would be an on going process which takes time.

5. Heston Heston. Heston Heston stated that time was running short and that it was important that an officer and committee be appointed now so as to start the sponsoring and organizing. Heston Heston offered assistance after the return from an excursion at the end of July.

ITEM FOUR: FINANCE

6. The Attached NW Balance Sheet.

ITEM FIVE: GENERAL BUSINESS

7. Change of Committee Heston. A January Heston was held over the subject of Heston. Now that the Heston Corps Memorial Association is to change to the Heston Corps Memorial Center. It was suggested that a letter be sent to the Heston Corps Memorial Association.

8. Heston of Heston Heston.

9. Heston Heston.

10. Heston Heston.

11. Heston Heston.

12. Heston Heston. Heston Heston stated that it was felt that the lower ranks were not represented. After a discussion Heston Heston suggested a Heston of the Heston to the next meeting to allow Heston to Heston Heston look at the matter.

ITEM SIX: CLOSURE

13. Before the Chairman closed the following dates were announced:

14. Special General Meeting to continue Heston of Heston: Heston

15. Heston Heston: Heston Heston

16. Heston Heston: Heston Heston

17. Meeting closed at 2:15 hours.

WOL HESTON
Secretary

COL. G.W. HESTON
Chairman



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

(Engineer Corps Memorial Association Account)

1 APRIL 1989 - 31 MARCH 1990

Accumulated fund as at 1 April 1989	25129.16
Less excess expenditure/ income	-21261.23
	<hr/> 3867.93

This is represented by:

Cash in bank at 31 Mar 1990	867.93
Fixed Deposit No 3	3000.00
	<hr/> 3867.93

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 89 - 31 March 1990

Opening Balance 1 April 89	7129.16
Plus Receipts	26682.60
	<hr/> 33811.76
Less Payments	32943.83
	<hr/> 867.93
Plus unpresented cheque	.00
Less Cash in Hand/banked	.00
	<hr/> 867.93
Bank Closing Statement Balance 31 March 1990	867.93
Difference if any	.00

CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION (ECMA Account) for the year ended 31 March 1990, and in our opinion the above balance sheet and the associated documents give a fair and true view of the association's affairs as at 31 March 1990.

G.A. Reid
Hon Auditor

H.E. Chamberlain
Hon Treasurer

6/21/1990
2

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT
1 APRIL 1989 - 31 MARCH 1990

We received income as follows:

Fortnightly allotment	5256.75	
Donations	3495.00	
Interest	2930.85	
	<u>11682.60</u>	11682.60

We incurred the following expenses:

Accounts books	9.80	
Insurance	2000.00	
Alarm Maintenance	107.98	
Transfer to ARMY BANK	1000.00	
Open Army Bank Account	12000.00	
WOs and Sgts Silver Fund (Refund of loan.)	500.00	
Govt Cheque duty	3.00	
Memorial Extension	17302.06	
With holding tax	20.99	
	<u>32943.83</u>	32943.83

Leaving an excess (income /expenditure) of
to be transferred to the accumulated fund.

-21261.23

6/21/1990
3

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT
1 April 1989 - 31 March 1990

Receipts		Payments	
Bank balance 1 Apr 89	7129.16	Books of Account	9.80
Fortnightly allotments	5256.75	Memorial Extension	17302.06
Donations	3495.00	Insurance	2000.00
Interest	2930.85	Alarm Maintenance	107.98
Matured Investments	15000.00	Return of WO's and Sgts Loan	500.00
		With holding Tax	20.99
		Government Cheque Duty	3.00
		Transfer to ARMY BANK	1000.00
		Open Army bank account	12000.00
	<u>11811.76</u>		<u>32943.83</u>
		Bank Balance at 31 March 1990	867.93
			<u>33811.76</u>

6/21/1990

4

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION
1 APRIL 89 - 31 March 1990

Opening Balance 1 April 89	.00
Plus Receipts	15978.40
	<u>15978.40</u>
Less Payments	14501.25
	<u>1477.15</u>
Plus unrepresented cheque	2770.65
Less Cash in Hand/banked	.00
	<u>4247.80</u>
Bank Closing Statement Balance 28 Mar 90	4247.80
Difference if any	.00

THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

BALANCE SHEET

(Army Bank Account)

1 APRIL 1989 - 31 MARCH 1990

Accumulated fund as at 1 April 1989	0.00
Plus excess income/expenditure	1477.15
	<u>1477.15</u>
This is represented by:	
Cash in bank at 31 Mar 1990	4247.80
Less unrepresented cheque	-2770.65
	<u>1477.15</u>

CERTIFIED THE WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION (Army Bank Account) for the year ended 31 March 1990, and in our opinion the above balance sheet and the associated documents give a fair and true view of the association's affairs as at 31 March 1990.

G.A. Reid
G.A. Reid
Hon Auditor

H.E. Chamberlain
H.E. Chamberlain
Hon Treasurer

6/21/1990

2

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT
1 APRIL 1988 - 31 MARCH 1989

We received income as follows:

Fortnightly allotment	194.21
Donations	1500.00
Interest	2204.75
Credit Note Firth Concrete	1079.44
Transfer from ECHA to Army Bank	1000.00
Deposit returned investment	10000.00
	<u>15978.40</u>

15978.40 15978.40

We incurred the following expenses:

Alarm Maintenance	21.38
Memorial Extension	14479.87

14501.25 14501.25

Leaving an excess (income /expenditure) of
to be transferred to the accumulated fund

1477.15

6/21/1990

3

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT
1 April 1989 - 31 March 1990

Receipts		Payments	
Bank balance 1 Apr 88	.00	Memorial Extension	14479.87
Fortnightly allotments	194.21	Insurance	nil
Donations	1500.00	Alarm Maintenance	21.38
Credit Note Firth Concrete	1079.44		<u>14501.25</u>
Interest	2204.75		
Transfer from ECHA to Army Bank	1000.00		
Matured Investment	10000.00		
		Cash in bank at 28 Mar 90	4247.80
		Less unrepresented cheque	-2770.65
			<u>15978.40</u>

Difference if any .00



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



MINUTES OF THE ANNUAL GENERAL
MEETING OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION HELD AT
SME LINTON CAMP ON 27 JUNE
1990 AT 1900 HOURS

Present.

Col G.W. Butcher	Chairman
WO1 H.E. Chamberlain	Treasurer
WO1 M.A. Pettersen	Secretary

and 21 members, they were:

Lt Col A.T. Beaver, CE
Lt Col J.S. Hollander
Mr M.R. Taylor
Col R.C. Pemberton
Maj D.R. Gibbons
Mr B.J. Hefferen
WO2 R.J. Fels
Ssgt P. DeBreuk
WO1 B.J. Clarke
Mr G.B. McDonald
WO1 B.N. Marshall
Capt M.A. Oliver
Col K. Rutherford
Mr J.A. Raynor
Maj P.W. Howard
Capt G.P. Shirley
WO2 C. Whakatope
Mr A.J. Brown
Lcpl N.A. Snalam
2Lt R. Buttenshaw
Mr J. Cockburn

Sprs Association
Sprs Association

Apologies

Mr J.C. Hanratty
Ssgt P. Hutson
Maj J.K. Williams
Maj J.M. Smith
Mr R. Prentice
Mr M. Faulls
Lt A.J. McDonald
Mr N.E. Bethell
Mr R.E. Hermans
Mr K.H. Mitchell
Mr K.O. Tunnicliffe
Col P.H. Hamilton
Mr W. Hoban
Mr D.G. Pethrick
Lt A. Frizzel
Capt N. McGregor

Capt J.R.Armstrong
Cpl Alexander
Mr D.Wakefield
Mr A.Johnson
Mr R.A.Laybourn
Mr M.Te.O.Nepia
W02 I.Lowe
Capt B.Kenning
Col R.Curry
Capt J.D.Peacocke
Lt G.P.Wilson
Lt M.J.Donoughue
Col K.Christie
Maj B.J.Wakelin
Capt S.C.Gentry
Lt Col S.Heaton
Sgt P.Lightbourn
W02 G.Corlett
Mr G.Read.
Mr N.Bently

Motion: "The apologies be sustained"

Lt Col Hollander/Mr J.Raynor
CARRIED

ITEM ONE: CHAIRMANS WELCOME

1. The chairman welcomed all attendees especially those who have travelled from afar.

ITEM TWO: PREVIOUS MINUTES

2. The Minutes of the AGM held on 21 June 1989 were circulated, read and confirmed.

Capt Shirley/ Lt Col Hollander
CARRIED

ITEM THREE: MATTERS ARISING FROM PREVIOUS MINUTES

3. Item 3 of AGM 1989- RNZE Paintings. Lt Col Beaver spoke in detail on the four RNZE Paintings by Maj Ion Brown. Lt Col Beaver stated that a nil response through lack of interest came from units in the matter of taking prints from the paintings. It was decided to cease any further dealings with the subject however the Sappers Association could canvas their members for further response.

4. Col R.Pemberton and WO1 B.N.Marshall thanked the members for their vote in electing them as Fellows of the Engineer Corp Memorial Association.

ITEM FOUR: FINANCE

5. Balance Sheet. WO1 H.E.Chamberlain, Treasurer, presented two balance sheets to cover the two accounts the ECMA holds Balance sheets attached as Annex A.

Motion: " The audited balance sheets be accepted as presented"
WO1 Chamberlain/ WO1 Clarke
CARRIED

6. Motion: " A vote of thanks be extended to Lt Col Beaver WO1 Chamberlain and Mr G.A.Reid for their efforts over the year towards the financial status of the ECMA."
Lt Col Hollander/ WO1 Marshall
CARRIED

ITEM FIVE: CHAIRMANS REPORT.

7. The chairmans report is attached as Annex B.

Motion: "The Chairmans Report be accepted as presented"
Col Butcher/ WO1 Chamberlain
CARRIED

ITEM SIX: ELECTION OF OFFICERS.

8. Because of the content in the Notice of Motion effects the Election of Officers, it was moved;

Motion: "ITEM SIX: ELECTION OF OFFICERS, follow ITEM SEVEN NOTICE OF MOTION, contrary to the Agenda."
Col Butcher/ Maj Howard
CARRIED

ITEM SEVEN:NOTICE OF MOTION.

9. The Notice of Motion was produced. Lt Col Beaver spoke on the motion outlining the Charter, the Past Present and Future of the ECMA and the effects on the Corps, the Sappers Association and other RNZE related organisations.

10. Col Butcher addressed the members,clearing minor point raised,in support of the motion.

4. Col E. Pemberton and WOI E.H. Marshall stated the members for their vote on electing them as follows: the Engineer Corps Memorial Association.

ITEM FOUR: FINANCE

5. Balance Sheet. WOI H.E. Chamberlain, Treasurer, presented two balance sheets to cover the two accounts the ECMA holds. Balance sheets attached as Annex A.

Resolution: "The audited balance sheets be accepted as presented."
WOI Chamberlain, WOI Clarke

CARRIED

6. Motion: "A vote of thanks be extended to Lt Col Beaver WOI Chamberlain and Mr. C. A. Held for their efforts over the year towards the financial status of the ECMA."

Lt Col Hollander, WOI Marshall

CARRIED

ITEM FIVE: CHAIRMAN REPORT

7. The Chairman report is attached as Annex B.

Resolution: "The Chairman Report be accepted as presented."
Col Bunker, WOI Chamberlain

CARRIED

ITEM SIX: ELECTION OF OFFICERS

8. Because of the contact in the notice of motion effects the Election of Officers, it was moved:

Resolution: "ITEM SIX, ELECTION OF OFFICERS, follow ITEM SEVEN NOTICE OF MOTION, according to the Agenda."

Col Bunker, WOI Marshall

CARRIED

ITEM SEVEN: NOTICE OF MOTION

9. The notice of motion was presented. Lt Col Beaver spoke to the motion outlining the Charter, the Past Present and Future of the ECMA and the effects on the Corps. The Engineers Association and other units raised objections.

10. Col Bunker addressed the members, clearing minor points raised in support of the motion.

11. Col Pemberton spoke in support of the motion.
12. A lengthy discussion took place covering the following subjects;
- a. Future financial requirements.-Treasurers responsibility.
 - b. Registered charity status.-i.e. withholding tax.
 - c. Corps Committee responsibilities.

13. Motion;

" a. The ECMA be wound up in accordance with Rules 34--3 of the Constitution and that all funds and assets of the ECMA be handed over to the RNZE Corps Committee including the on-going responsibility for insurance, up-keep and maintenance;

b. the integrity of the ECMA funds and assets be maintained and accounted for separately within the books of account of the RNZE Corps Fund; and

c. all current members of the ECMA who direct credit to the Association will be encouraged to continue with that practice as donor members of the Engineer Corps Memorial Centre."

Lt Col Beaver/ WO1 Pettersen

CARRIED Unanimously

ITEM EIGHT: GENERAL BUSINESS.

14. Lt Col Hollander suggested that the notice of motion be publicised as widely as possible informing "all" of the change. i.e. Sappers Association, Revielle, Fixed Bayonets, RS, Review etc.

Secretary to Action

15. Lt Col Hollander on behalf of all Sappers thanked the committees in the past and Lt Col Beaver and Col Butcher for successfully completing the task of which twenty years prior was only a dream.

16. Col Butcher replied stating that there was a feeling of sadness throughout, having to see the association go, however with the new concept, the future and welfare of the Engineer Corps Memorial Centre is in good hands.

17. Lt Col Beaver added a personal thanks to the Col Comd for his assistance in the change over. He concurred with Col Butcher on the safe future of the Centre stating that SME must be the place to look to as the regimental centre of traditions.

18. WO1 Chamberlain informed the meeting that Mr Jim McGregor had died recently, a well known artist who contributed well to the museum.

19. As part of our history WO1 Chamberlain spoke on the importance of the minutes of the ECMA and moved,

Motion " All minutes from the ECMA be gathered together, hard bound, and placed in the Corps Memorial Centre."

WO1 Chamberlain/ Co' Butcher
CARRIED

20. Lt Col Beaver presented the "Chief Engineers of the Past" board to be hung in the Corps Memorial Centre.
Curator to Action.

21. Col Pemberton added a reminder to the members of rule No 35 which states ;

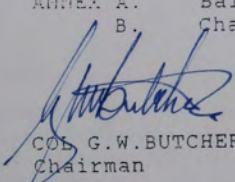
"35 However a further General Meeting Of the Association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of confirming or otherwise the said resolution to wind up the Association."

Lt Col Beaver thanked Col Pemberton for the reminder and stated that the new committee would have that point in hand.

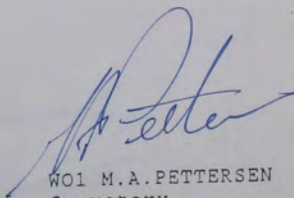
ITEM NINE: CLOSING REMARKS.

22. Col Butcher thanked everyone for their attendance and contribution. The meeting closed at 2030 hours.

ANNEX A. Balance Sheets
B. Chairmans Report



COL. G.W. BUTCHER
Chairman



WO1 M.A. PETERSEN
Secretary

18. The following information was received from the Bureau of the American Red Cross, Washington, D.C., on 10/10/41:

19. The Bureau of the American Red Cross, Washington, D.C., advised that the following information was received from the Bureau of the American Red Cross, Washington, D.C., on 10/10/41:

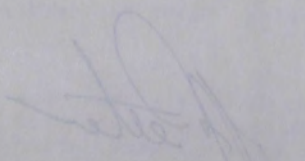
20. The Bureau of the American Red Cross, Washington, D.C., advised that the following information was received from the Bureau of the American Red Cross, Washington, D.C., on 10/10/41:

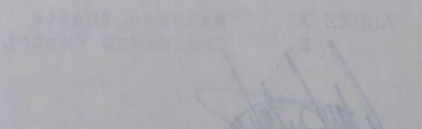
21. The Bureau of the American Red Cross, Washington, D.C., advised that the following information was received from the Bureau of the American Red Cross, Washington, D.C., on 10/10/41:

22. The Bureau of the American Red Cross, Washington, D.C., advised that the following information was received from the Bureau of the American Red Cross, Washington, D.C., on 10/10/41:

THE AMERICAN RED CROSS

23. The Bureau of the American Red Cross, Washington, D.C., advised that the following information was received from the Bureau of the American Red Cross, Washington, D.C., on 10/10/41:


W.A. BENNETT
Secretary


W.W. BENNETT
Secretary



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

(Army Bank Account)

1 APRIL 1989 - 31 MARCH 1990

Accumulated fund as at 1 April 1989	0.00
Plus excess income/expenditure	1477.15
	<hr/>
	1477.15
This is represented by:	
Cash in bank at 31 Mar 1990	4247.80
Less unrepresented cheque	-2770.65
	<hr/>
	1477.15

CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION (Army Bank Account)
for the year ended 31 March 1990, and in our opinion the above balance sheet and the
associated documents give a fair and true view of the association's affairs as at
31 March 1990.

G.A. Reid

G.A. Reid
Hon Auditor

H.E. Chamberlain

H.E. Chamberlain
Hon Treasurer

*2 Callum Road,
Anatoki,
RDI Takaka,
Golden Bay.
15 June 90*

*thanks
"allow"
ication.*

*Yours sincerely,
Dick Pemberton*

G.W. Butcher
Chairman

12 June 1990

6/21/1990

2

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT
1 APRIL 1988 - 31 MARCH 1989

We received income as follows:

Fortnightly allotment	194.21
Donations	1500.00
Interest	2204.75
Credit Note Firth Concrete	1079.44
Transfer from ECMA to Army Bank	1000.00
Deposit returned investment	10000.00
	<hr/>
	15978.40 15978.40

We incurred the following expenses:

Alarm Maintenance	21.38
Memorial Extension	14479.87

14501.25 14501.25

Leaving an excess (income /expenditure) of
to be transferred to the accumulated fund.

1477.15

21/1990

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT
1 April 1989 - 31 March 1990

Receipts		Payments	
Bank balance 1 Apr 88	.00	Memorial Extension	14479.87
Fortnightly allotments	194.21	Insurance	nil
Donations	1500.00	Alarm Maintenance	21.38
Credit Note Firth Concrete	1079.44		<u>14501.25</u>
Interest	2204.75		
Transfer from ECMA to Army Bank	1000.00		
Matured Investment	10000.00		
		Cash in bank at 28 Mar 90	4247.80
		Less unrepresented cheque	-2770.65
	<u>15978.40</u>		<u>15978.40</u>
Difference if any	.00		

2 Callum Road,
Anatoki,
RDI Takaka,
Golden Bay.
15 June 90

thanks

ellow "

ociation.

in the functions
attends with
in the New
possible
better use of
of combining the
a special notice
on 27th June
provides an

your very truly,

Dick Pemberton

G W Butcher
Chairman

11 June 1990

6/21/1990

4

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 89 - 31 March 1990

Opening Balance 1 April 89	.00
Plus Receipts	15978.40
	<hr/> 15978.40
Less Payments	14501.25
	<hr/> 1477.15
Plus unrepresented cheque	2770.65
Less Cash in Hand/banked	.00
	<hr/> 4247.80
Bank Closing Statement Balance 28 Mar 90	4247.80
Difference if any	.00

FOR W. A. PETERSEN
SECRETARY

G. W. BUTCHER
TREASURER



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

(Engineer Corps Memorial Association Account)

1 APRIL 1989 - 31 MARCH 1990

Accumulated fund as at 1 April 1989	25129.16
Less excess expenditure/ income	-21261.23
	<hr/> 3867.93

This is represented by:

Cash in bank at 31 Mar 1990	867.93
Fixed Deposit No 3	3000.00
	<hr/> 3867.93

CERTIFIED THE WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION (ECMA Account) for the year ended 31 March 1990, and in our opinion the above balance sheet and the associated documents give a fair and true view of the association's affairs as at 31 March 1990.

G.A. Reid
G.A. Reid
Hon Auditor

H.E. Chamberlain
H.E. Chamberlain
Hon Treasurer

*2 Callum Road,
Anatoki,
RDI Takaka,
Golden Bay.
15 June 90*

*thanks
allow "
ication.*

yours sincerely,

Dick Pemberton

G W Butcher
Chairman

12 June 1990

6/21/1990

1

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT
1 APRIL 1989 - 31 MARCH 1990

We received income as follows:

Fortnightly allotment	5256.75
Donations	3495.00
Interest	2930.85
	<hr/> 11682.60

We incurred the following expenses:

Accounts books	9.80
Insurance	2000.00
Alarm Maintenance	107.98
Transfer to ARMY BANK	1000.00
Open Army Bank Account	12000.00
WGs and Sgts Silver Fund (Refund of loan.)	500.00
Govt Cheque duty	3.00
Memorial Extension	17302.06
With holding tax	20.99
	<hr/> 32943.83

Leaving an excess (income /expenditure) of
to be transferred to the accumulated fund.

-21

21/1990

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT
1 April 1989 - 31 March 1990

Receipts

Bank balance 1 Apr 89	7129.16
Fortnightly allotments	5256.75
Donations	3495.00
Interest	2930.85
Matured Investments	15000.00
	<u>33811.76</u>

Payments

Books of Account	9.80
Memorial Extension	17302.06
Insurance	2000.00
Alarm Maintenance	107.98
Return of WO's and Sgts Loan	500.00
With holding Tax	20.99
Government Cheque Duty	3.00
Transfer to ARMY BANK	1000.00
Open Army bank account	12000.00
	<u>32943.83</u>

Bank Balance at 31 March 1990 867.93

33811.76

2 Callum Road,
Anatoki,
RDI Takaka,
Golden Bay.
15 June 90

thanks
allow
ociation.

yours sincerely,

Dick Pemberton

G W Butcher
Chairman

12 June 1990

Finally I would conclude by thanking the members for their support during the past year in the running of the Memorial Association Committee.

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 89 - 31 March 1990

Opening Balance 1 April 89	7129.16
Plus Receipts	26682.60
	<hr/> 33811.76
Less Payments	32943.83
	<hr/> 867.93
Plus unrepresented cheque	.00
Less Cash in Hand/banked	.00
	<hr/> 867.93
Bank Closing Statement Balance 31 March 1990	867.93
Difference if any	.00



I have pleasure in presenting the Association
1939-40 Financial Year.

Construction of the new building is
progressing well. The work on
the internal fittings and decoration
decorating and fitting out is
programmed to be completed in
completely available from the
Association. The Association is
personnel who have been working
at this time. The Association is
at the time of writing of this letter
the Association is at the time of writing of this letter.

Mc Callum Road,
Anatoki,
RDI Takaka,
Golden Bay.
15 June 90

The Chairman,

Engineers Corps Memorial Association.

Dear Colonel Butcher,

George Bunch. George was
The Association and made
to the Corps Memorial Association.

I acknowledge with thanks

your advice of my election as a "Fellow"
of the Engineers Corps Memorial Association.

This is indeed an honour I am
pleased to accept.

Yours sincerely,

Dick Pemberton

G W Butcher
Chairman

12 June 1990



10. Callan Road
Dublin
15 June 90

My dear Sir,
I have the pleasure to acknowledge the receipt of your letter of the 10th inst.

and in reply to inform you that the same has been forwarded to the proper authorities for their consideration. I am, Sir, very truly,
Yours faithfully,
J. H. [Signature]

Yours sincerely,
J. H. [Signature]

THE ENGINEER CORPS MEMORIAL ASSOCIATION

CHAIRMAN'S REPORT 1989-90

I have pleasure in presenting the Chairman's Report for the 1989-90 financial year.

Construction of the two module extension of the library is progressing well. The work has reached the stage of fixing of the internal linings leaving only electrical, plumbing, interior decorating and fitting out to complete the project. The work is programmed to be completed by 1 August 1990. Finance is completely available from the existing resources of the Association. The result is a credit to all those Regular Force personnel who have contributed to the project and also to the MAP students, their instructors and supervisors.

At the last AGM the following members were elected as Fellows of the ECMA.

Col. D. Pemberton
Maj. G Bunce
Lt.Col. J.S. Hollander
WO2. B. Marshall.

It is with great regret that I record the untimely death of Maj. George Bunce. George was a staunch and long standing member of the Association and made a significant contribution to the Corps, to the Corps Memorial and the ECMA Committee.

Now that the development work on the Memorial Centre has been completed for the foreseeable future, the role of the Association needs to be reviewed. In recent years much of the work involved in running and financing the Association has been undertaken by serving sappers. With the changes occurring in Army and more significantly within the Corps, we need to examine the functions of this Association in relation to other organisations with similar objectives, such as the Corps Committee and the New Zealand Sappers Association so as to avoid where possible overlap and duplication. As a first step to the better use of the limited resources now available, the matter of combining the ECMA with the Corps Committee is the subject of a special notice of motion to be put to the AGM of the Association on 27th June 1990. I urge you to attend this meeting so that your views on this important matter may be heard.

Finally I would conclude by thanking the outgoing Committee for their support during the past year and for their contribution to the running of the Memorial Centre and the functioning of the Committee.

G W Butcher
Chairman

12 June 1990

THE ENGINEER CORPS MEMORIAL ASSOCIATION

CHAIRMAN'S REPORT 1989-90

I have pleasure in presenting the Chairman's Report for the 1989-90 financial year.

Construction of the two module extension of the library is progressing well. The work has reached the stage of laying of the internal linings leaving only electrical, plumbing, interior decorating and fitting out to complete the project. The work is programmed to be completed by 1 August 1990. Finance is completely available from the existing resources of the Association. The result is a credit to all those Regular Force personnel who have contributed to the project and also to the RAF students, their instructors and supervisors.

At the last AGM the following members were elected as follows to the ECMA.

Col. G. Newbourn
Maj. G. Bunch
Lt. Col. J. S. Hollander
W03. B. Marshall

It is with great regret that I record the untimely death of Maj. George Bunch. George was a staunch and long standing member of the Association and made a significant contribution to the Corps, to the Corps Memorial and the ECMA Committee.

Now that the development work on the Memorial Centre has been completed for the foreseeable future, the role of the Association needs to be reviewed. In recent years much of the work involved in running and financing the Association has been undertaken by serving members. With the changes occurring in Army and Navy of this Association in relation to other organisations with similar objectives, such as the Corps Committee and the New Zealand Support Association, we need to avoid where possible overlap and duplication. As a first step to the better use of the limited resources now available, the matter of combining the ECMA with the Corps Committee is the subject of a special notice of motion to be put to the AGM of the Association on 17th June 1990. I urge you to attend this meeting so that your views on this important matter may be heard.

Finally I would conclude by thanking the outgoing Committee for their support during the past year and for their contribution to the running of the Memorial Centre and the functioning of the Committee.

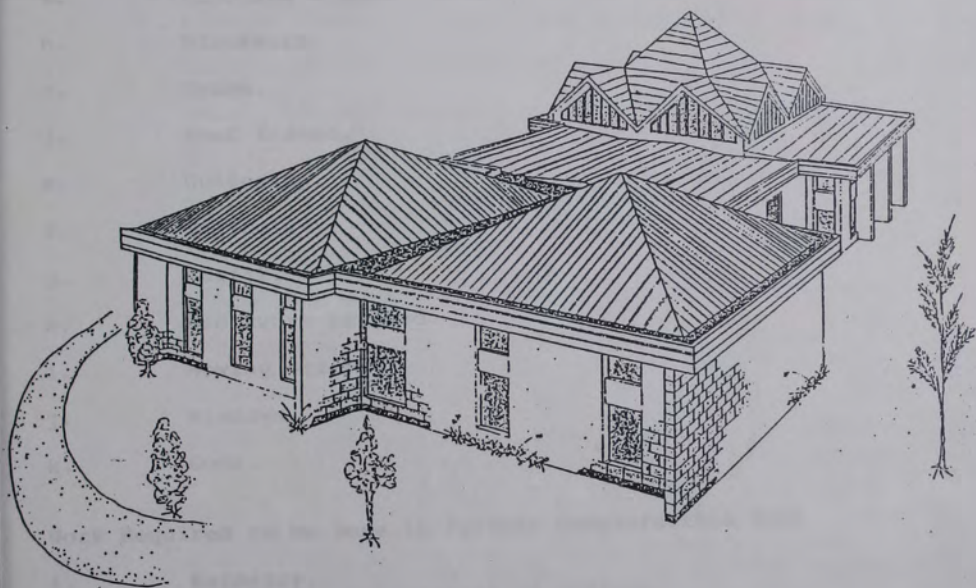
G. W. Butcher
Chairman

12 June 1990

RNZE CORPS MEMORIAL

LIBRARY EXTENTION

INTERIM REPORT



BY : L/CPL N A SNALAM

KNZE CORPS MEMORIAL

LIBRARY EXTENSION

INTERIM REPORT



BY : LACPL N A SNALAM

RNZE CORPS MEMORIAL LIBRARY EXTENSION

Aim

1. The aim of the RNZE Corps Memorial Library Extension was to be closed in from weather and secure by Christmas 1989 using the MAP students as the manpower resource.

Finance and Purchasing

2. Finance is held by WO1 Chamberlain the Corps Committee Treasurer. He can be found at the DCSB, Porirua, Wellington. Purchasing is to go through the 25 Construction Squadron Purchasing NCO.

Work Completed to Date

3.
 - a. Concrete floor.
 - b. Blockwork.
 - c. Beams.
 - d. Roof framed.
 - e. Guttering.
 - f. Butynol.
 - g. Soffit.
 - h. Blockwork painted.
 - i. Mowing strips.
 - j. Windows.
 - k. Door.

Work Required to be Done to Further Complete this Task

4. **Exterior.**
 - a. Scribes. On internal of H/Plank.
 - b. Door. Fit facings. Glaze window.
 - c. Roller Door. To be looked at. Breaking through existing blockwork may weaken building.

5. **Interior.**

- a. **Dwang.** Required for ceiling lining up hip rafters. For lighting. For fire protection. For burglar alarms possibly TBA.
- b. **Posts.** Talk was made of boxing them in Douglas Fir, burnt and varnished.
- c. **Windows.** Gap filling between window and blocks with mastic.
- d. **Ceiling.** Line out with 9.5mm Gib Board.
- e. **Existing Windows.** Remove windows. Block up holes and create a walkway through into the existing

6. **Finishing.**

- a. **Scotia.** 200mm strips of 9mm customwood, painted.
- b. **Beams.** Sanded, plugged and stained.
- c. **Door.** $\frac{1}{4}$ round around frame. Plaster step area for weather proofing. Replace hinges for fixed pin hinges. Screw face plate of latch (no screws). Handle on interior. Cabin hooks on outside to retain door when open.

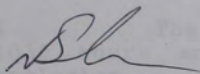
6. **Sub Trades.**

- a. **Alarms.** Run cables for their respective service.
- b. **Electricians.** Fit outside light. Fit out for lighting and power points. Install switchboard. Connect up.
- c. **Plumbers.** Re-roof main roof. Re-mastic flashings. Make and fit down pipes.
- d. **Painters.** Finish coat on the soffit. Flashings on parapet wall to be primed and painted as per blocks. Door frame finish coat. Bottom course of blocks inside. Inside existing wall. Hip rafters finish coat. Ceiling.
- e. **Gib Stopper.** Stop the ceiling.
- f. **Carpter Layer.** Lay carpet.
- g. **Plant.** Landscaping.

2. Interior.
3. Gypsum. Suggested for ceiling finish on the exterior for lighting. For fire protection. For exterior finish. Suggested for exterior.
4. Points. This was made of working time in Douglas fir. Point was finished.
5. Windows. Gap filling between window and blocks with sealant.
6. Ceiling. Line out with 2.5mm GIP Board.
7. Existing Windows. Remove windows. Block up holes and create a walkway through into the existing.
8. Finishing.
9. Siding. 250mm strips of 2mm customwood. Painted.
10. Rooms. Sanded, plugged and stained.
11. Roof. 2.5mm round frame. Sintered step area for weather protection. Sintered blocks for lined glass windows. Sintered frame of latch (no screws). Handle on exterior. Sintered blocks on outside to retain door when open.
12. Sub Windows.
13. Alarm. New system for their respective services.
14. Electrical. 110v outside light. 110v out for lighting and power points. Install switchboard. Connect up.
15. Plumbing. Re-roof main roof. Re-roof finishings. Make and fit down pipes.
16. Finishes. Finish work on the existing finishes on exterior wall to be finished and painted as per colour. Door frame finish work. Sintered blocks on blocks inside. Inside existing wall. New exterior finish. Coat. Ceiling.
17. GIP Board. Sinter the ceiling.
18. Carpet Layer. Lay carpet.
19. Plant. Landscaping.

7. **Materials.** Materials that can be found on site are:
- a. **Timber.** 100 x 50
50 x 50
½ round
 - b. **Blocks.** 100 of assorted ½ and full blocks.
 - c. **Paint.** 10l champagne
4l veniece blue
1l undercoat white
1l galv primer
2l gloss white
1l polyurathane.
 - d. **Roofing Underlay.** 2 half rolls.
 - e. **Mastic.** carts.
 - f. **Sealent.** 3½ carts.
 - g. **Cement and Sand.** 1½ bags, 3m³.
 - h. **Nails.** 4"
3"
Finishing nails.
Clouts.

8. Any further inquiries contact LCpl Snalam, 25 Construction Squadron.


N.A. SNALAM
Lance Corporal
Project IC

Distribution:

CE	1
ECMA	2
CI SME	1
OC 25 Const Sqn	1
Treasurer ECMA	1
FOW 25 Const Sqn	1
NCO IC Tasks SME	1
Task IC	1

Materials. Materials that can be found in this area.

Timber. 100 x 30
50 x 30
6 round

Blocks. 100 of assorted 4 and full blocks.

Paint. 100 exchange
11 various blue
11 undercoat white
11 white primer
11 glass white
11 polyurethane

Roofing Underlay. 2 rolls

Roofing. 2 rolls

Roofing. 2 rolls

Concrete and Sand. 15 bags, 50 lb.

Roofing. 2 rolls

Roofing Underlay. 2 rolls

Any further inquiries contact WGI Bureau, 75
Construction Division

M.A. SWANSON
Jance Corporal
Project 10

Distribution

CE 1
ECMA 1
CI 1
OC 15 Coast Sqn
Treasurer ECMA
FOR 15 Coast Sqn
HCO 10 Task Sqn
Task 10 1



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SME AT 1030 HOURS ON 6 JUN 90

Present: Col G.W. Butcher
Lt Col A.T. Beaver
WO1 M.A. Pettersen
Mr J. Raynor
Lt Col J.S. Hollander
Maj W.B. Cobb
Maj D.R. Gibbons
WO1 B.N. Marshall
WO2 C. Whakatope
SSgt J.P. de Breuk
Sgt P.J. Lightbourne
Lcpl N.A. Snalam

Chairman
Chief Engineer
Secretary
Sappers Ass

Apologies:

WO1 H.E. Chamberlain
Maj G. Wilson

Treasurer

ITEM ONE : OPENING

1. The Chairman, Col G.W. Butcher opened the meeting at 1030 hours and welcomed all present. He then called for apologies.

Motion "That the apologies be accepted".

WO1 Marshall/Maj Cobb
CARRIED

ITEM TWO : PREVIOUS MINUTES

2. The minutes of the last meeting held on 1 Feb 90 were distributed to attendees.

Motion "The minutes of the meeting held on 1 Feb 90 are a true and accurate record".

Lt Col Hollander/WO1 Marshall
CARRIED

ITEM THREE : MATTERS ARISING FROM PREVIOUS MINUTES.

3. Members List. The secretary stated that an accurate as possible members list had been compiled however the mailing address list of members was out of date. The list would be completed prior to the 13 Jun 90 for the AGM final posting date.

4. Fellows. Lt Col Hollander brought to the attention of the Secretary that letters of conformation to those who have become Fellows of the ECMA have not been sent. The secretary will go back through the minutes and write to the appropriate personnel.

5. Committee Members. The CE informed the committee that Col D. Cormack could not be contacted to ascertain his availability or not, to continue as the TF Representative on the ECMA Committee. The CE was hoping to communicate with him at the Sappers Association Meeting within the week.

6. Corps Museum/Library Extension. Maj Cobb briefed the committee on the "Up to Date" status of the extensions. Maj Cobb submitted a quantity Schedule (attached annex B) outlying material /cost required to complete the task. A target date was tentatively set for 31 Aug 90 to complete the extension.

7. Lt Col Hollander discussed the possibility of another agency to complete the floor/window furnishings. Lt Col Hollander and Maj Cobb are to search into the matter.

8. Motion. "SME are authorised to expend the finance required to complete the ECMA Extensions as per the Schedule (Annex B) less the cost of the carpet.

Lt Col Hollander/WO1 Marshall
CARRIED

9. RNZE Re-Union Committee. The secretary informed the committee that he was now the Sec/Tres for the Re-union Committee and that it was alive and well. He stated that the next venue was at either Tatum Park or Massey in 1992.

10. The chairman impressed upon the committee of the importance in which the serving units of today support the re-union to keep together sappers of all eras.

ITEM FOUR : FINANCE

11. An interim balance sheet was presented. (Attached as Annex A).

Motion " That the interim Financial statement as presented be passed".

Lt Col Hollander/WO1 Marshall
CARRIED

12. The chairman informed the secretary to attach a full statement of finance to the outgoing minutes, to advise the committee of the financial position of the ECMA prior to the AGM.

ITEM FIVE : NOTICE OF MOTION

13. The CE Submitted a draft copy of the following:

- a. ECMA Wind Up - Preamble
- b. - Notice of Motion
- c. RNZE Corp Committee - Charter

The CE informed the committee that the Sappers Association needed more time to assess the situation of the ECMA Wind-Up which was some concern to the control, maintenance, and administration of the Corps Memorial as a whole.

Mr John Raynor, Sappers Association, stated that the delay was due to the instability of the RNZE Corps within the NZ Defence Force at this time, as seen from an outside organisation such as themselves.

The CE in reply discussed the RNZE future with regards to the Corps Memorial. He advised that the promising results incurring within the Corps in the future, plus the growth of interested retired sappers taking more notice of the association, is no less than a bonus.

WO1 Marshall spoke on the advantages of the proposal expressing the need for closer communication amongst all sappers concerned, an example quoted was Corps Rugby, possibly administered from the Corps committee.

ITEM FOUR: FINANCE

An interim balance sheet was presented. (Attached as Annex A.)

It was noted that the interim financial statement as presented is based on the information available at the time.

Mr. Col. Hollander (WOL Memorial) carried.

The chairman informed the necessary to attend a full statement of finance for the coming year. To advise the committee of the financial position of the ECOMA prior to the AGM.

ITEM FIVE: NOTICE OF MOTION

The CE submitted a draft copy of the following:

- a. ECOMA Wind-Up - Preliminary
- b. Notice of Motion
- c. ECOMA Corp Committee - Charter

The CE informed the committee that the ECOMA Association needed more time to assess the situation of the ECOMA Wind-Up which was some concern to the control, maintenance, and administration of the Corps Memorial as a whole.

Mr. John Rymer, ECOMA Association, stated that the delay was due to the instability of the ECOMA Corps within the US Defense Force at this time, as seen from an outside organization such as themselves.

The CE in reply discussed the ECOMA future with regards to the Corps Memorial. He advised that the proposed results involving within the Corps in the future, plus the growth of interested parties taking more notice of the association, is no less than a bonus.

WOL Memorial spoke on the advantages of the proposal expressing the need for direct communication amongst all members concerned. An example quoted was Corps Rugby, possibly administered from the Corps Association.

LCpl Snalam expressed his concern that the "rules" be phrased correctly so that the Corps Memorial doesn't sound like a burden to be landed with. ie Annual insurance premiums etc.

14. After a lengthy discussion and minor adjustments the Notice of Motion was tabled and approved for submission to the 1990 AGM.

Maj Cobb/WO2 Whakatope
CARRIED

15. Notice of Motion Attached as Annex C.

ITEM SIX : GENERAL BUSINESS

16. Bequeathment of Mr George Bunce. The secretary informed the committee of a number of documents which were handed to him, through a lawyer, from the late Mr George Bunce. The documents showed a bequest left to the ECMA. Because of a contest on the bequeathment, the secretary suggested that the documents be secured until the legal authorities produce final results. The committee concurred.

17. RNZE Golf Tournament. SSgt deBreuk presented to the committee a brief on a 1990 RNZE Golf Tournament to be held in Linton on or about the 15 Oct 1990 to raise money for the Corps Memorial. SSgt deBreuk stated that he was willing to organise the venue with local support from the Linton Sappers. After a brief discussion it was moved,

Motion "The ECMA authorise SSgt deBreuk to organise an RNZE Golf Tournament in Linton Camp in October 1990 to raise money for the RNZE Corps Memorial.

Lt Col Hollander/WO2 Whakatope
CARRIED

14. LCPJ Gales expressed his concern that the "release" be phrased correctly so that the Corps Memorial doesn't sound like a burden to be landed with. He Annual Insurance premiums etc.

15. After a lengthy discussion and minor adjustments the Notice of Motion was tabled and approved for submission to the 1990 AGM.

16. Mr. Gales' Remarks
CARRIED

17. Notice of Motion Attached as Annex C.

ITEM SIX: GENERAL BUSINESS

18. Presentation of Mr. George Hines. The secretary informed the committee of a number of documents which were handed to him, through a lawyer, from the late Mr. George Hines. The documents showed a request left to the NCMA, because of a contest on the podium. The secretary suggested that the documents be secured until the legal authorities produce final results. The committee concurred.

19. RENE GOLF TOURNAMENT. Sgt. DeBrenk presented to the committee a brief on a 1990 RENE Golf Tournament to be held in Linton on or about the 15 Oct 1990 to raise money for the Corps Memorial. Sgt. DeBrenk stated that he was willing to organize the event with local support from the Linton Chapter. After a brief discussion it was moved.

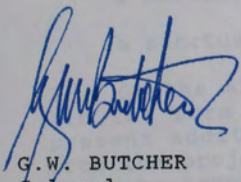
20. Motion: The NCMA authorize Sgt. DeBrenk to organize an RENE Golf Tournament in Linton Camp in October 1990 to raise money for the Corps Memorial.

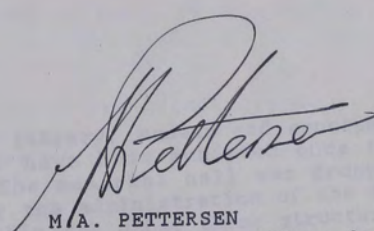
21. Lt Col Hollister's Remarks
CARRIED

ITEM SEVEN : CLOSURE

18. In the closing address , the chairman thanked the committee for their constructive input towards the draft Notice of Motion.

19. There being no further business the chairman closed the meeting at 1220 hours. The next meeting will be the AGM held at SME Linton Camp on Wednesday the 27 June 1990 at 1900 hours.


 G.W. BUTCHER
 Colonel
 Chairman


 M.A. PETTERSEN
 Warrant Officer Class One
 Secretary

27 June 90


Annexes:

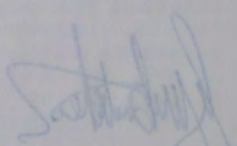
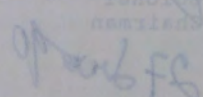
- A. Interim Financial Report
- B. RNZE Corps Memorial Extension Quantity Schedule
- C. Notice of Motion

ITEM SEVEN: CLOSURE

18. In the closing address, the chairman thanked the committee for their constructive input towards the draft Notice of Motion.

19. There being no further business the chairman closed the meeting at 1200 hours. The next meeting will be the AGM held at ONE Lincolns Camp on Wednesday the 27 June 1990 at 1900 hours.


M.A. PITTERSON
Warrant Officer Class One
Battalion


G.W. BUTCHER
Colonel
Chairman


Annexes:

- A. Interim Financial Report
- B. RNE Corps Memorial Retention Schedule
- C. Notice of Motion

ECMA
WIND - UP NOTICE OF MOTION

Preamble

1. As part of the overall restructuring process within the Army, the Engineer Directorate has been disbanded. Within that process it was directed by the CGS that the duties of the Chief Engineer in respect of regimental matters are to be devolved to the Chief Instructor of SME. This has made it necessary to alter the Charter of the RNZE Corps Committee to reflect these changes. The CE also had duties connected with the ECMA which also require devolvement and it would seem to be an opportune moment to formalize these matters.

2. The ECMA was formed in the 1960s with its primary objectives being to establish an Engineer Corps Memorial on the campus of the SME. The original concept was to provide for:

a memorial hall;

a library;

a museum; and

a sanctuary.

3. Of the above objectives, the library, museum and sanctuary (in the form of the chapel) will have been achieved once the present addition is completed. The memorial hall was dropped from the project as it was felt by the administration of the day that the memorial was embodied within the other three structures and the leased area of the Memorial (Broadbent Grove).

4. Rule 34 and 35 of the ECMA Constitution allows for the winding up of the Association for any reason and once the present addition to the library is completed there appears to be no purpose in keeping the Association going other than to maintain the assets. Rule 36 allows for the Association to hand over all surplus funds and assets to the RNZE Corps Committee to be administered within the RNZE Corps Fund.

5. A study of the Aims and Objectives of the ECMA and the Corps Committee will reveal they are very similar. The additional task of managing the Corps Memorial funds and assets to the tasks of the Corps Committee will allow that body to run the non-public funds affairs of the Corps in total. Additionally, most of the committee members are the same on both committees now, so it will

ECMA
WIND - UP NOTICE OF MOTION

Prescribe

1. As part of the overall restructuring process within the Army, the Engineer Directorate has been disbanded. Within that process it was directed by the COS that the duties of the Chief Engineer in respect of regimental matters are to be devolved to the Chief Engineer of the 1st Armoured Division. This has made it necessary to alter the Charter of the RMAA Corps Committee to reflect these changes. The CE also had duties connected with the RMAA which also require devolution and it would seem to be an appropriate moment to formalize these matters.

2. The ECMA was formed in the 1960s with the primary objective being to establish an Engineer Corps Memorial on the campus of the SNE. The original concept was to provide for:

a memorial hall;

a library;

a museum; and

a sanctuary.

3. Of the above objectives, the library, museum and sanctuary (in the form of the chapel) will have been achieved once the present addition is completed. The memorial hall was dropped from the project as it was felt by the administration of the day that the memorial was embodied within the other three structures and the leased area of the Memorial Grounds.

4. Rules 14 and 15 of the ECMA Constitution allow for the winding up of the Association for any reason and once the present addition to the library is completed there appears to be no purpose in keeping the Association going other than to maintain the assets. Rule 16 allows for the Association to hand over all surplus funds and assets to the RMAA Corps Committee to be administered within the RMAA Corps Fund.

5. A study of the aims and objectives of the RMAA and the Corps Committee will reveal they are very similar. The additional task of managing the Corps Memorial funds and assets to the task of the Corps Committee will allow that body to run the non-public funds affairs of the Corps locally. Additionally, most of the committee members are the same as both committees now, so it will

be a saving on time and paper effort to amalgamate the duties of both. A proposal to amend the duties of the Corps Committee will be put to that meeting shortly.

The Proposal

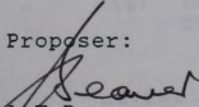
6. The Notice of Motion below is tabled in accordance with the Rules for consideration by the Annual General Meeting of the ECMA.

NOTICE OF MOTION

1. It is moved that:

- a. the ECMA be wound up in accordance with Rules 34 - 36 of the Constitution and that all funds and assets of the ECMA be handed over to the RNZE Corps Committee including the on-going responsibility for insurance, up-keep and maintenance;
- b. the integrity of the ECMA funds and assets be maintained and accounted for separately within the books of account of the RNZE Corps Fund; and
- c. all current members of the ECMA who direct credit to the Association will be encouraged to continue with that practice as donor members of the Engineer Corps Memorial Centre.

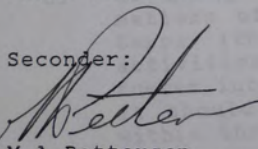
Proposer:


A.T. Beaver

Lt Col

Chief Engineer

Seconder:


M.A. Pettersen

WO1

RSM, SME

be a saving on time and paper effort to anticipate the duties of both. A proposal to amend the duties of the Corps Committee will be put to that meeting shortly.

The Proposal

5. The Notice of Motion below is tabled in accordance with the Rules for consideration by the Annual General Meeting of the ECMA.

NOTICE OF MOTION

1. It is moved that:

- The ECMA be wound up in accordance with Rules 24 - 26 of the Constitution and that all funds and assets of the ECMA be handed over to the ENIE Corps Committee including the on-going responsibility for insurance, up-keep and maintenance;
- The integrity of the ECMA funds and assets be maintained and accounted for separately within the books of account of the ENIE Corps Fund; and
- All current members of the ECMA who direct credit to the Association will be encouraged to continue with that practice as donor members of the Engineer Corps Memorial Centre.

PROPOSED:

[Signature]
Lt Col
Chief Engineer

SECOND:

[Signature]
M.A. Robinson
WO1
ENIE

CHARTER

THE ROYAL NEW ZEALAND ENGINEER CORPS COMMITTEE (Incorporating the Engineer Corps Memorial Centre)

ame

The body shall be called the RNZE Corps Committee, hereinafter referred to as the Committee.

Aims and Objectives

The aims and objectives of the Committee shall be:

- a. to manage the Corps Fund, including Corps Supplies,
- b. to manage the Engineer Corps Memorial Centre (ECMC) by means of an appointed sub-committee with the following tasks:
 - (1) to manage the ECMC as directed by the Committee,
 - (2) to maintain a membership roll of up to date financial members of the ECMC in accordance with the membership categories detailed in Annex A,
 - (3) to ensure that the assets are properly maintained and insured against all risks,
 - (4) to ensure all property within the structures is maintained and insured against all risks,
 - (5) to advise the Committee on funding requirements for the ECMC by means of an annual budget, and
 - (6) to advise the Committee on any other aspect of ECMC management as they see fit,
- c. advise the Chief Instructor, SME on matters detailed in Annex B to these rules (this chapter),
- d. to manage the publication of a journal containing matters of professional and general interest to the Corps (This organ should seek to publicize the activities of active units within the Corps and to foster interest and pride as a stimulus to recruiting. it should also seek to publicize social activities within the Corps thus building up the esprit-de corps of the Corps),
- e. to promote Sapper Welfare both in the Regular and Territorial Force and in civilian life,

CHAPTER

THE ROYAL NEW ZEALAND ENGINEER CORPS COMMITTEE (Incorporating the Engineer Corps Memorial Centre)

The body shall be called the RNZEC Committee.
The body shall be called the RNZEC Committee.

and objectives

The aims and objectives of the Committee shall be:

- a. to manage the Corps Fund, including Corps Regalia.
- b. to manage the Engineer Corps Memorial Centre (ECMC) by means of an appointed sub-committee with the following tasks:

- (1) to manage the ECMC as directed by the Committee.
- (2) to maintain a membership roll of up to 1000 financial members of the ECMC in accordance with the membership categories detailed in Annex A.
- (3) to ensure that the assets are properly maintained and insured against all risks.
- (4) to ensure all property within the structure is maintained and insured against all risks.
- (5) to advise the Committee on funding requirements for the ECMC by means of an annual budget, and
- (6) to advise the Committee on any other aspect of ECMC management as they see fit.

c. to advise the Chief Instructor, RME on matters detailed in Annex B to these rules (this category).

d. to manage the publication of a Journal containing letters of professional and general interest to the Corps. This journal should seek to publish the activities of active units within the Corps and to foster interest and pride in a national and regional level. It should also seek to publish local activities within the Corps that build up the esprit de corps of the Corps.

e. to promote better welfare both in the Regular and Territorial Force and in civilian life.

- f. to support and foster all Sapper reunions and functions held in New Zealand, the type and form of assistance to be decided by the Committee,
- g. to maintain friendly relationships with Sapper Organizations throughout the world.

Officers of the Committee

Committee shall comprise the following:

- a. the Colonel Commandant (Chairman),
- b. the Chief Instructor, SME, (Co-Chairman)
- c. the SO1 Engineers, HQ LF Comd,
- d. the SO1 Land and Works HQ Spt Comd,
- e. a secretary,
- f. a treasurer (may be combined with para d.),
- g. OCs of all established and manned RNZE Units,
- h. an OR representative
- i. a TF representative,
- j. a member of the Sapper Association (NZ) Inc.,
- k. the Honorary Curator of the Engineer Corps Memorial Centre, and
- l. anyone else the Committee may see fit to co-opt for a special purpose.

1. To support and foster all proper relations and connections held in New Zealand, the type and form of assistance to be decided by the Committee.
2. To maintain friendly relationships with various Organizations throughout the world.

Officers of the Committee

Committee shall comprise the following:

- a. The Colonial Commissioner (Chairman).
- b. The Chief Inspector, RNE. (Co-Chairman)
- c. The 501 Engineer, HQ 1500.
- d. The 501 Band and 501 HQ 501.
- e. A Secretary.
- f. A Treasurer. (may be combined with para d.i).
- g. One of all established and named RNE Units.
- h. An OR representative.
- i. A TR representative.
- j. A member of the 501 Association (NZ) Inc.
- k. The Honorary Secretary of the Engineer Corps Memorial Centre, and
- l. anyone else the Committee may see fit to co-opt for a special purpose.

ANNEX A TO
RNZE CORPS COMMITTEE
CHARTER

ENGINEER CORPS MEMORIAL CENTRE

The Engineer Corps Memorial Centre (ECMC) consists of:

- a. the St Martins Chapel,
- b. the library,
- c. the Corps Museum, and
- d. the leased surrounds.

Membership

2. The ECMC shall have four types of membership. These are:

- a. Fellows. Being persons who have given or are giving outstanding service in the pursuance of the aims and objectives of the ECMC.
- b. Ordinary Members. Being persons who have served or are serving in the RNZE or have served with any Commonwealth Engineer Corps, who are currently financial.
- c. Honorary Members. Being persons not otherwise eligible for membership who are interested in the furtherance of the ECMC and are elected by the Committee.
- d. Life Members. Being persons who have served or are serving in the Corps in any capacity who have made donations equaling ten times the annual subscription in force at the date of the proposal before the Committee.

ANNEX A TO
ENGINEER CORPS MEMORIAL CENTER
CHARTER

ENGINEER CORPS MEMORIAL CENTER

The Engineer Corps Memorial Center (ECMC) consists of:

- a. The St. Martin Chapel
- b. The Library
- c. The Corps Museum and
- d. The Jettison Grounds

Membership

The ECMC shall have four types of membership. These are:

- a. Fellow. Being persons who have given or are giving outstanding service in the furtherance of the aims and objectives of the ECMC.
- b. Ordinary Members. Being persons who have served or are serving in the ECRC or have served with any Commonwealth Engineer Corps, who are currently in service.
- c. Honorary Members. Being persons not otherwise eligible for membership who are interested in the furtherance of the ECMC and are elected by the Committee.
- d. Life Members. Being persons who have served or are serving in the Corps in any capacity who have made donations equalling ten times the annual subscription in force at the date of the proposal before the Committee.

ANNEX B TO
RNZE CORPS COMMITTEE
CHARTER

ADVISORY GUIDANCE BY RNZE CORPS COMMITTEE TO CHIEF INSTRUCTOR

"The Corps Committee of the Royal New Zealand Engineers is a body set up to tender advice to the Chief Instructor, SME on such matter as may be expedient."

The subjects which could be dealt with by the Committee come under the following headings:

- a. Well being and general technical efficiency of the Corps;
- b. Policy regarding greetings, presentations and awards on behalf of the Corps;
- c. Comment on modification, alterations and embellishments of dress;
- d. Matters relating to Corps traditions, affiliations, charters, and publicity.

ANNEX 2 TO
THE CORPS COMMITTEE
CHARTER

ADVISORY GUIDANCE BY THE CORPS COMMITTEE TO THE INSTRUCTOR

"The Corps Committee of the Royal New Zealand Engineers is a
body set up to render advice to the Chief Instructor, RME on such
matters as may be expedient."

The subjects which could be dealt with by the Committee cover
the following headings:

- a. Well being and general technical efficiency of the
Corps;
- b. Policy regarding dressings, presentations and awards on
behalf of the Corps;
- c. Comments on modifications, alterations and embellishments
of dress;
- d. Matters relating to Corps traditions, rituals,
ceremonies, and publicity.



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

ENCLOSURE 1 TO
EOMA AGM
DATED JUNE 1990



AGENDA FOR AN ENGINEER CORPS MEMORIAL ASSOCIATION ANNUAL GENERAL
MEETING 27 JUNE 1990 AT THE SCHOOL OF MILITARY ENGINEERING AT

1900 HRS

NOTES

Opening.

Apologies.

Confirmation of Minutes.

Matters Arising.

Financial Report.

Chairmans Report.

Election of Officers.

Notice of Motion.

General Business.

Closing Remarks.

MEMORIAL ASSOCIATION
JUNE 1930



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



MEMORIAL ASSOCIATION ANNUAL GENERAL
MEETING 27 JUNE 1930 AT THE SCHOOL OF MILITARY ENGINEERING AT

1930 MEM

NOTES

Opening.

Apologies.

Confirmation of Minutes.

Matters Arising.

Financial Report.

Chairman's Report.

Election of Officers.

Notice of Motion.

General Business.

Closing Remarks.



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



Telephone
Linton Camp Ext 7153
Direct Dial In (DDI)
(063) 519153

School of Military Engineering
Linton Military Camp
LINTON

8 June 1990

See Distribution List

ENGINEER CORPS MEMORIAL ASSOCIATION ANNUAL GENERAL MEETING
WEDNESDAY 27 JUNE 1990

Reference:

A. ECMA Minutes dated 8 June 1990.

1. The Annual General Meeting of the Engineer Corps Memorial Association is to be held at St Martins Chapel, School of Military Engineering, Linton Camp on Wednesday the 27 June 1990, followed by refreshments in the Corp Memorial Library/Museum.

2. Apologies prior to the meeting are to be directed to the secretary either by phone or in writing .

3. The Agenda is attached as Enclosure 1.

4. Notice of Motion is attached as Enclosure 2.

M.A. Pettersen
M.A. PETTERSEN
Warrant Officer Class One
Secretary
Engineer Corps Memorial Association

Enclosure:

1. Agenda
2. Notice of Motion

Distribution:

All Members
Sappers Association
RNZE Re-Union Committee (Levin) (Christchurch)
All RNZE Units (NZ)



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



School of Military Engineering
Linton Military Camp
LINTON

8 June 1950

Telephone
Linton Camp Ext 7152
Direct Dial in (DDI)
(053) 51515

See Distribution List

ENGINEER CORPS MEMORIAL ASSOCIATION ANNUAL GENERAL MEETING
WEDNESDAY 27 JUNE 1950

Reference:
A. E. E. Minutes dated 4 June 1950.

1. The Annual General Meeting of the Engineer Corps Memorial Association is to be held at St Martin's Chapel, School of Military Engineering, Linton Camp on Wednesday the 27 June 1950. Followed by refreshments in the Corp Memorial Library/Bar.

2. Apologies prior to the meeting are to be directed to the Secretary either by phone or in writing.

3. The Agenda is attached as Enclosure 1.

4. Notice of Motion is attached as Enclosure 2.

[Handwritten signature]

M. A. BETHUNE
General Officer Commanding
Engineer Corps Memorial Association

Enclosures:
1. Agenda
2. Notice of Motion

Distribution:
All Members
Engineer Corps Memorial Association
RAF Association
RAF Association (Civilian) (Correspondence)
All RAF Units (RAF)



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



Telephone
Linton Camp Ext 7153
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(063) 519153

School of Military Engineering
Linton Military Camp
LINTON

9 June 1990

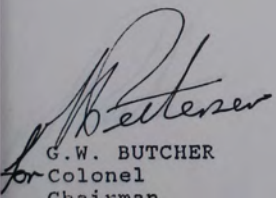
Mr R.C. Pemberton MC
McCullum Road
Anatoki
RD 1
Takaka
GOLDEN BAY

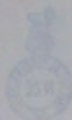
FELLOW OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

On behalf of all members of the Engineer Corps Memorial Association, it is my pleasure to formally inform you that on the 21 June 1989 at the ECMA AGM the members unanimously voted you a Fellow of the Engineer Corps Memorial Association.

Your contributions to the Corps Memorial both by donations and personal time, plus your presentations to the Corps Library is appreciated by all.

Because of a change in secretaries, the delay in notification of your new Fellowship is regretted.


G.W. BUTCHER
Colonel
Chairman
Engineer Corps Memorial Association



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



School of Military Engineering
Linton Military Camp
LINTON

June 1950

Telephone
Linton Camp Box 7155
Direct Dial IN 1221
(1953) 315155

Mr. R. C. Carpenter NE
Hodgins Road
Anastock
Rt. 1
Tahara
GOLDEN BAY

LETTER OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

On behalf of all members of the Engineer Corps Memorial Association, it is my pleasure to formally inform you that on the 21 June 1950 at the ECMA AGM the members unanimously voted you a Fellow of the Engineer Corps Memorial Association.

Your contributions to the Corps Memorial both by donations and personal time, plus your presentation to the Corps Library is appreciated by all.

Because of a change in secretary, the delay in notification of your new Fellowship is regretted.

[Signature]
D. W. BUTCHER
Colonel
Chairman
Engineer Corps Memorial Association



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



Telephone
Linton Camp Ext 7153
Direct Dial In (DDI)
(063) 519153

School of Military Engineering
Linton Military Camp
LINTON

9 June 1990

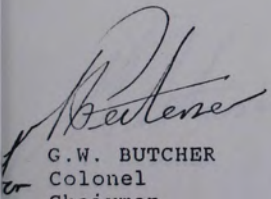
Warrant Officer Class One B.N. Marshall
1 Base Supply Battalion
TRENTHAM CAMP

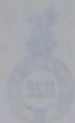
FELLOW OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

On behalf of all members of the Engineer Corps Memorial Association, it is my pleasure to formally inform you that on the 21 June 1989 at the ECMA AGM the members unanimously voted you a Fellow of the Engineer Corps Memorial Association.

Your contributions to the Corps Memorial both by donations and personal time, plus your presentations to the Corps Library is appreciated by all.

Because of a change in secretaries, the delay in notification of your new Fellowship is regretted.


G.W. BUTCHER
Colonel
Chairman
Engineer Corps Memorial Association



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



School of Military Engineering
Linton Military Camp
LINTON

Telephone
Linton Camp Ext 1122
Linton 2121

9 June 1959

Warrent Officer Class 2, R. W. Marshall
1 Base Supply Battalion
TENTHAM CAMP

MEMBER OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

On behalf of all members of the Engineer Corps Memorial Association, it is my pleasure to formally inform you that on the 21 June 1959 at the E.C.M.A. AGM the members unanimously voted you a Member of the Engineer Corps Memorial Association.

Your contributions to the Corps Memorial both by donations and personal time, give your presentations to the Corps Library is appreciated by all.

Because of a change in headquarters, the delay in notification of your new Fellowship is regretted.

[Signature]
C. W. BUTCHER
Colonel
Chairman
Engineer Corps Memorial Association



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



Telephone
Linton Camp Ext 7153
Direct Dial In (DDI)
(063) 519153

School of Military Engineering
Linton Military Camp
LINTON

9 June 1990

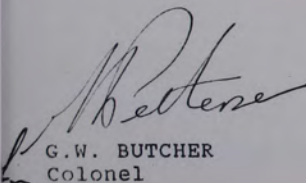
Lieutenant Colonel J.S. Hollander
Support Command
PALMERSTON NORTH

FELLOW OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

On behalf of all members of the Engineer Corps Memorial Association, it is my pleasure to formally inform you that on the 21 June 1989 at the ECMA AGM the members unanimously voted you a Fellow of the Engineer Corps Memorial Association.

Your contributions to the Corps Memorial both by donations and personal time, plus your presentations to the Corps Library is appreciated by all.

Because of a change in secretaries, the delay in notification of your new Fellowship is regretted.


G.W. BUTCHER

Colonel

Chairman

Engineer Corps Memorial Association



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



School of Military Engineering
Linton Military Camp
LINTON

Telephone
Linton Camp Box 7153
Linton Dist. (403)
(403) 212122

9 June 1996

Investment Colonel C.A. Hollander
Support Command
PALMERSTON NORTH

LETTER OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

On behalf of all members of The Engineer Corps Memorial Association, it is my pleasure to formally inform you that on the 21 June 1996 at the AGM the members unanimously voted you a Fellow of the Engineer Corps Memorial Association.

Your contribution to the Corps Memorial both by donations and personal time plus your presentation to the Corps Library is appreciated by all.

Because of a change in membership, the delay in notification of your new Fellowship is regretted.

G.M. BUTCHER
Colonel
Commandant
Engineer Corps Memorial Association

ANNEX A TO

ENGINEER CORPS MEMORIAL ASSOCIATION BALANCE SHEET

ECMA COMM MEET

STATEMENT by 'PHONE (Re Chamberlain/Pettersen)

DATED 6 JUN 90

AS AT 0915 hrs on 6 JUNE 1990.

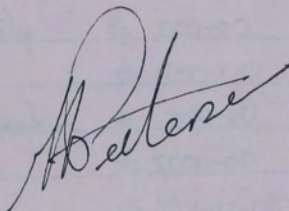
Moller Johnston Fixed Deposit
Bank

\$ 6077.19

\$ 2756.95

Total

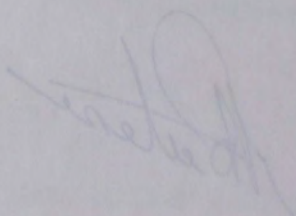
\$ 8834.14



M. A. PETERSEN
Warrant Officer Class One
Regimental Sergeant Major/
Training Warrant Officer
SCHOOL of MILITARY
ENGINEERING

ANNEX A 10
 ENGINEER CORPS HISTORICAL ASSOCIATION SALARY RATES
 STATEMENT BY 'FUDGE' (Re Chamberlain/Patterson)
 DATED 2 JUN 90
 AS AT 0015 hrs on 2 JUNE 1990.

Bank	Moiler Johnston Fixed Deposit
\$ 2752.92	\$ 2277.49
<u>\$ 5024.41</u>	Total



M. A. PATTERSON
 Warrant Officer Class One
 Regimental Sergeant Major
 Training Warrant Officer
 SCHOOL OF MILITARY
 ENGINEERING

Subject ENGINEER CORPS MEMORIAL
WORKS/EXPENDITURE 1990.

ANNEX B TO

Department: ECMA COMM MEETSection: DATED 6 JUN 90

File No.

Date:

SME

1. The following is an estimate of finance required to complete the work.

- | | |
|------------------------|-------------|
| 2. a. Carpentry | \$2,100-00 |
| b. Electrical | \$ 160-00 |
| c. Plumbing | \$2,000-00 |
| d. Alarm Systems: | |
| I. Security | \$ 500-00 |
| II. Fire | \$ 500-00 |
| e. Interior Decorating | \$ 350-00 |
| f. Carpet | \$5000-00 |
| | \$10,610-00 |

3. It must be stressed that these are estimated figures only, and some variances must be expected.

A. Work is scheduled to restart on the 14 May and would take approx. 6 weeks, using the MAP students.

M. J. Priest

(CD Priest)

Sgt

NCO IC TASKS.

1. Works finish 22 Jun 90.

2. Carpet and painting after 22 Jun 90.

3. Costings: ~~see over~~.

Gibboard 620-00 (from App Tug mtl's)

Remainder as shown, but Carpentry decreased by \$600.

NO. 5-1111
TOWN OF ALTA
OF THE STATE OF CALIF.

WITNESSES
my hand and seal
this 1st day of May 1911

Notary Public for the State of California
My Comm. Expires May 1st 1912

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the original of the same as the same appears from the records of the Town of Alta, California.

Witness my hand and seal this 1st day of May 1911.
Notary Public for the State of California
My Comm. Expires May 1st 1912

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the original of the same as the same appears from the records of the Town of Alta, California.

Witness my hand and seal this 1st day of May 1911.
Notary Public for the State of California
My Comm. Expires May 1st 1912

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the original of the same as the same appears from the records of the Town of Alta, California.

Witness my hand and seal this 1st day of May 1911.
Notary Public for the State of California
My Comm. Expires May 1st 1912

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the original of the same as the same appears from the records of the Town of Alta, California.

[illegible]

Opening Balance 1 April	90	867.93
Plus Receipts		894.17
		<u>1762.10</u>
Less Payments		1500.00
		<u>262.10</u>
Plus unpresented cheque		1500.00
Less Cash in Hand/banked		.00
		<u>1762.10</u>
Bank Closing Statement Balance 31 Apr 90		1762.10
Difference if any		.00

RECONCILIATION AS AT 7 Jun 90

Opening Balance 1 May 90	1241.09
Plus receipts since above date.	521.01
	<u>1762.10</u>
Less payments since above	-1500.00
Less cash in hand/ Banked since	<u>262.10</u>
Plus unpresented cheque	1500.00
	<u>1762.10</u>
Bank statement closing Balance 31 May 90	1762.10
Difference if any	.00

Income since last statement

Allotments	506.01
Donations	15.00
Miscellaneous Interest	
TOTAL	<u>521.01</u>

6/13/1990

3

Telephone:

Linton Camp Ext 7153
Direct Dial In (DDI)
(63) 519-153

School of Military Engineering
Linton Military Camp
LINTON

25 May 1990

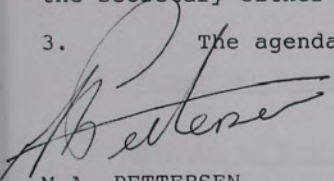
See Distribution List

ENGINEER CORPS MEMORIAL ASSOCIATION COMMITTEE MEETING - 6 JUNE 1990

Reference:

A. ECMA Minutes dated 1 Feb 90

1. The next meeting of the Engineer Corps Memorial Association Committee is to be held at the School of Military Engineering on 6 June 1990 at 1030 hours.
2. Apologies prior to the meeting are to be directed to the Secretary either by phone or in writing.
3. The agenda is attached as Enclosure 1.



M.A. PETTERSEN
Warrant Officer Class One
Secretary
Engineer Corps Memorial Association

Enclosure:

1. Agenda

Distribution:

Col G.W. Butcher, Chairman
Col A.T. Beaver, Chief Engineer
WO1 H.E. Chamberlain, Treasurer
WO1 M.A. Pettersen, Secretary
CI SME
OC 1 Fd Sqn
OC 25 ESS
OC 3 RRF Engr
OC 6ESS
Lt Col J. Hollander Spt Comd
WO1 B.N. Marshall, 1 Bse Sup Bn
Sgt P.J. Lightbourne 25 ESS
SSgt J.P. De Breuk SME
LCpl N.A. Snalam 25 ESS

School of Military Engineering
Linton Military Camp
Linton

15 May 1955

Telephone:
Linton Camp Ext 7153
Direct Dial in (05)
(05) 319-153

ENGINEER CORPS MEMORIAL ASSOCIATION COMMITTEE MEETING - 6 JUNE 1955

Reference:

ECMA Minutes dated 1 Feb 55

1. The next meeting of the Engineer Corps Memorial Association Committee is to be held at the School of Military Engineering on 6 June 1955 at 1030 hours.
2. Apologies prior to the meeting are to be directed to the Secretary either by phone or in writing.
3. The agenda is attached as Enclosure 1.

Major P. J. P. P. P.
Warrent Officer Class One
Secretary
Engineer Corps Memorial Association

Enclosure:

1. Agenda

Col G.W. Butler, Chairman
Col A.T. Beaver, Chief Engineer
Wol M.A. Chamberlain, Treasurer
Wol M.A. Peterson, Secretary

CI EME

OC 4 EME 200

OC 25 153

OC 25 153

OC 25 153

Lt Col A. Hollander 200 Camp

Wol M.A. Marshall, 1 200 200

Wol M.A. Marshall 25 253

Wol M.A. Marshall 25 253

Wol M.A. Marshall 25 253



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



AGENDA FOR AN ENGINEER CORPS MEMORIAL MEETING HELD
AT THE SCHOOL OF MILITARY ENGINEERING ON .6.JUNE.1990

Opening.

NOTES

Apologies.

Confirmation of Minutes.

Matters Arising.

Financial Report.

Notice of Motion for
Next AGM.

General Business.

Closing Remarks.

THE FARMERS' MARKET
ASSOCIATION OF ALABAMA

REPORT FOR THE YEAR 1900
AS THE SAME IS REQUIRED BY THE
ACT OF THE LEGISLATURE OF ALABAMA

1900

1900

1900

1900

1900

1900

1900

1900

1900

1900

Amendments to Rules

32. Amendments and/or additions to these rules may only be made at the Annual General Meeting of the Association. Due notice must be given to amend the rules, in accordance with Rule 31, prior to such meeting.

Common Seal

33. The Association shall bear the cost of the seal. All resolutions passed authorising the Secretary to execute any deed or document in the name of the Association, or to sign any document on behalf of the Association, shall be authorised by the Committee as provided by the rules of the Association.

EXTRACT FROM ECMA INC RULES.
RULE 24 Winding Up.

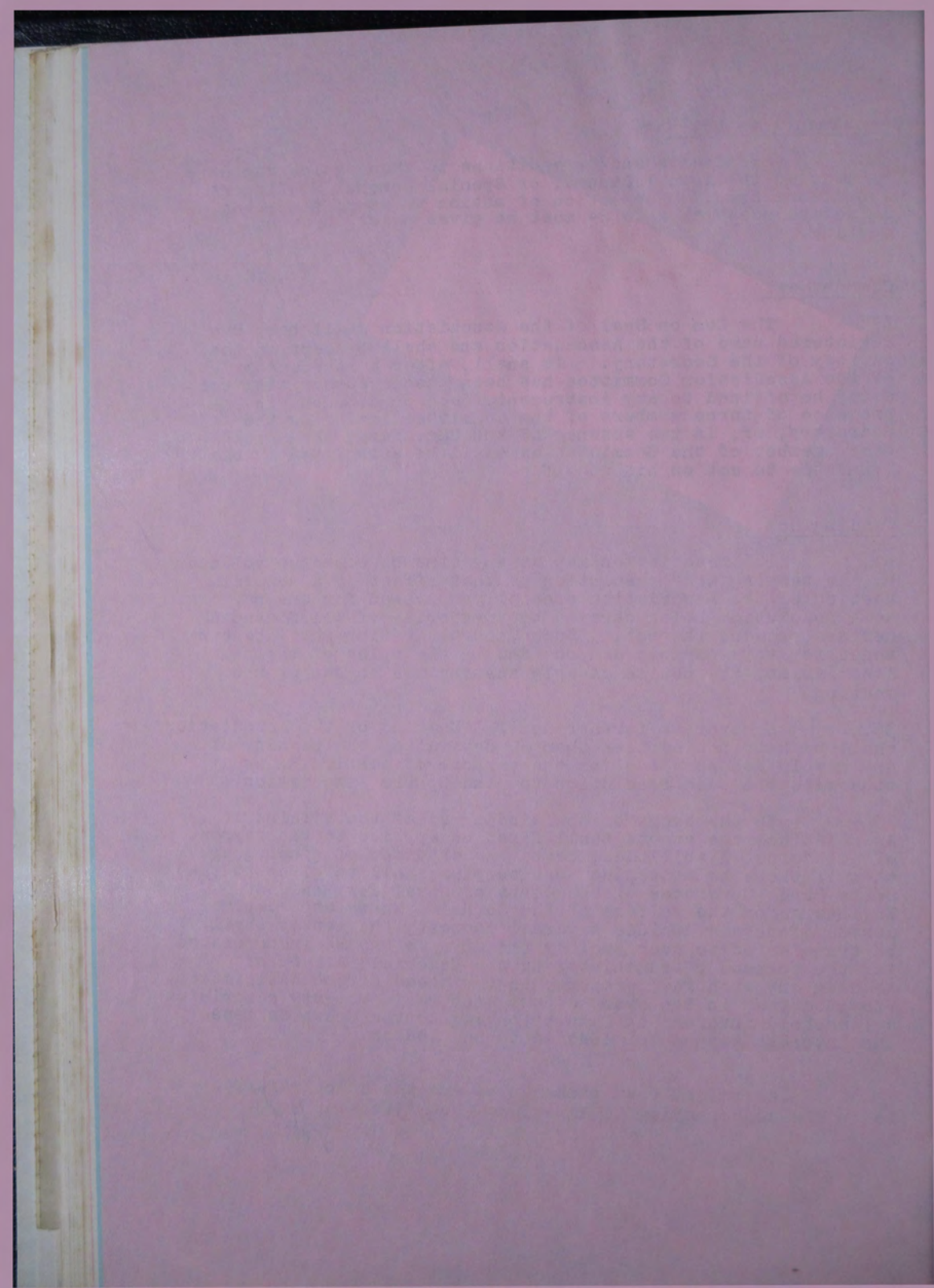
Winding Up

34. The Association may at any time be wound up voluntarily by the passing of a resolution to that effect at a General Meeting of the Association specially convened for the purpose, such resolution being carried by a majority of all financial members present thereat. Such General Meeting shall be convened for this purpose as provided by the rules of the Association, the notice clearly stating the object of the meeting.

35. However, a further General Meeting of the Association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of confirming or otherwise the said resolution to wind up the Association.

36. In the event of the winding up of the affairs of the Association, the assets shall first be applied to the payment of all debts, liabilities, costs and expenses of winding up, then if there be a surplus such surplus shall be given to the Corps Funds Committee of the Corps of Royal New Zealand Engineers for the welfare of the Corps. Where any surplus assets aforesaid include any real property the latter shall be transferred to such society (if any) as may be incorporated for the purpose of administering the Memorial Hall or of holding any such real property in the stead of the Association. Provided that in the event of any such real property comprising a leasehold interest in land belonging to the Crown as lessor, the interest may be surrendered to the lessor.

Certified that these Rules are the Rules referred to in the accompanying Declaration. (Not Attached)





THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING

OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

HELD AT SME AT 1030 HOURS ON 1 FEB 90

resent: Lt Col A.T. Beaver Chief Engineer
WO1 M.A. Pettersen Secretary
WO1 H.E. Chamberlain Treasurer
Lt Col J.S. Hollander
Maj W.B. Cobb
Maj D.R. Gibbons
Maj P.N. Howard
Maj N.K. Gattsche
Capt J.R. Armstrong
Capt B.D. Kenning
Capt R.P. Cassidy
WO2 B.J. Marshall
LCpl N.A. Snalam

ologies:

Col G.W. Butcher Chairman

ITEM ONE: OPENING

The Acting Chairman, Lt Col A.T. Beaver opened the meeting at 1030 hours and welcomed all present. He then called for apologies.

Motion: "That the apologies be accepted".

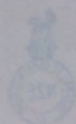
Lt Col Beaver/Lt Col Hollander
CARRIED

ITEM TWO: PREVIOUS MINUTES

The minutes of the meeting held on 13 Sep 89 were distributed to attendees.

Motion: "The minutes of the meeting held on 13 Sep 89 are a true and accurate record."

Armstrong/Chamberlain
CARRIED



THE ENGINEER CORPS MEMORIAL ASSOCIATION



MINUTES OF A REGULAR MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT 1030 HOURS ON 1 SEP 52

Present:	LT Col	A.V. Barker
	WO1	A.W. Barker
	WO1	A.E. Chamberlain
	LT Col	A.E. Hollander
	WO1	A.W. Cobb
	WO1	A.E. Gibson
	WO1	A.W. Howard
	WO1	A.E. Gresham
	Capt	A.W. Gresham
	Capt	A.E. Gresham
	Capt	A.W. Gresham
	Capt	A.E. Gresham
	WO1	A.W. Gresham
	WO1	A.E. Gresham
	WO1	A.W. Gresham

Col G.W. Gresham Chairman

1030 HOURS MEETING

The meeting Chairman, LT Col A.V. Barker called the meeting to order and welcomed all present. He then called for the minutes of the previous meeting.

Minutes: "That the minutes be accepted."

LT Col Barker to the Chairman
Thanked

1030 HOURS MEETING

The minutes of the meeting held on 11 Sep 52 were discussed.

Minutes: "The minutes of the meeting held on 11 Sep 52 are a true and accurate record."

Approved: Chamberlain
Chairman

ITEM THREE: MATTERS ARISING FROM PREVIOUS MINUTES

3. RNZE Paintings. The CE stated that a nil response through lack of interest came from units in the matter of taking prints from the RNZE paintings by Maj Ion Brown. It was decided to cease any further dealings with the subject.
4. Fellows. After a lengthy discussion on the "Who's Who" of the ECMA membership list it was decided that the Secretary create a complete membership list, stating all relevant details of each member. The Secretary to then liaise with all committee members finalising the list prior to the next meeting.
5. Committee Members. The CE is to communicate with Col D. Cormack to ascertain his availability or not, to continue as TF Representative on the ECMA Committee.
6. Printing Blocks. WOI Chamberlain informed the meeting that he had printed numerous cards using the printing blocks of Simpson and his Donkey, and explained the viable means of raising money through the sale of the cards.

ITEM FOUR: CORRESPONDENCE

7. There was no correspondence.

ITEM FIVE: FINANCE

8. WOI Chamberlain presented to the meeting, the balance sheet and monthly reconciliation as at 31 Jan 90. He then spoke to that balance sheet updating the members of the current situation. WOI Chamberlain stated that in the decrease of RNZE personnel, so too, has the fortnightly allotments to the ECMA. WOI Chamberlain explained in brief the latest insurance update.

Motion: "That the financial statement of accounts be passed for payment".

Chamberlain/Gattsche
CARRIED

9. Attached at Annex A. Financial Statement.
10. Museum/Library Extension. Maj Cobb briefed the meeting on the material/monetary requirements to complete the building. He stated that all going well, the building could be completed by the end of June.
11. CE tasked all OCs to raise the money/material to complete the extension by the end of February.
12. Attached Annex B: Material/monetary requirements for the completion of the Library/Museum.

ITEM THREE: HASTINGS BRITISH BOMB INVESTIGATION

1. Issue: The CS stated that a full investigation of the lack of interest shown by the members of the British from the last meeting of the CS was decided to cause any further dealing with the subject.

2. Background: After a lengthy discussion on the "Issue" of the CS membership list it was decided that the Secretary should make a complete investigation, starting with the details of each member. The Secretary to the CS is to be detailed to investigate the list prior to the next meeting.

3. Current CS Membership: The CS is to communicate with Mr. G. L. Brown to ascertain his availability or not, to continue as the representative on the CSB Committee.

4. Existing Situation: Mr. Chamberlain informed the meeting that he had received numerous cards during the meeting stating that they had been sent, and suggested the British name to release money through the sale of the cards.

ITEM FOUR: CHAMBERLAIN

1. Issue: The CS was to discuss the

ITEM FIVE: CHAMBERLAIN

2. Current Situation: Mr. Chamberlain presented to the meeting, the volume sheet and monthly contribution as at 31 Jan 50. He then spoke to the British about the members of the CSB Committee. Mr. Chamberlain stated that in the meeting of the CSB Committee, he had the following statement to the CSB Committee: "I am not prepared to make the British Committee representative in the CSB Committee."

3. Issue: "What are the essential elements of membership as stated by the CSB?"

4. Current Situation: Chamberlain stated

5. Current Situation: Attached as Annex A. Chamberlain stated

6. Current Situation: Mr. Chamberlain stated that the material which was presented to the British was not stated that all cards were sent, and the British would be required to pay for the cards.

7. Current Situation: The CS stated that the British should be required to complete the extension by the end of February.

8. Current Situation: Attached Annex B. Chamberlain stated that the completion of the investigation.

ITEM SIX: GENERAL BUSINESS

13. CE informed the meeting that the ECMA had almost completed its purpose and that an amalgamation of the ECMA and the Sappers' Association would be imminent. After a long discussion it was decided that a proposal be put forward at the AGM of the ECMA.

Motion: "A sub-committee consisting of CE Lt Col Beaver, Col Comdt, Col Butcher, and Lt Col Hollander have the power to act on the proposal of the amalgamation of the ECMA and the Sappers' Association".

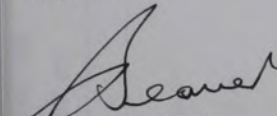
Lt Col Beaver/Maj Cobb
CARRIED

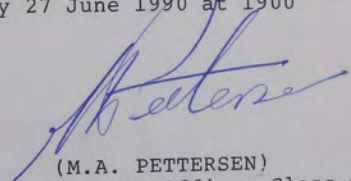
14. RNZE Re-Union Committee (Levin): The Secretary stated that the RNZE Re-union Committee of Levin was alive and strong, however, age was creeping up on the members and the Chairman has asked for new members to join both as financial members and committee members.

ITEM SEVEN: CLOSURE

15. In the closing address, the CE reiterated the importance of new members and the raising of finance to complete the Library/ Museum.

16. There being no further business the CE closed the meeting at 1130 hours. The next meeting will be held at SME, Linton Camp on Wednesday 6 June 1990 at 1030 hours. The AGM will be held at SME Linton Camp on Wednesday 27 June 1990 at 1900 hours.


(A.T. BEAVER)
Lieutenant Colonel
Acting Chairman


(M.A. PETERSEN)
Warrant Officer Class One
Secretary

Annexes:

- A. Financial Statement
- B. Library/Museum Material/Monetary requirement

DATE	DETAIL	RECEIPT	DEF	ALLOT	DONATION	MISC	INTEREST	BANKING	Date	Detail	Cheque	Goods/Service	Fixed Dep	Subtotal	TOTAL
1 Apr 89	OPENING BALANCE							7129.16				EXP			
5 Apr 89	Def Allot 6 Apr (454)	5.93		241.25				7370.41	01 Apr	John N Couchman	200858	66.18		66.18	66.18
19 Apr	Def Allot 20 Apr (455)	5.91		240.27				7610.68		(Alarm Maintenance)					
26 Apr	GW Butcher				10.00			7620.68	02 May	Govt cheque Duty		3.00		3.00	69.18
04 May	Def Allot 4 May (456)	5.74		233.44				7854.12							
18 May	Def Allot 18 May (457)	6.64		229.54				8083.66	02 May	John N Couchman	200855	20.90		20.90	90.08
29 May	GW Butcher				10.00			8093.66		(Refund Corps Fund)					
31 May	Def Allot 1 Jun (458)	5.59		227.59				8321.25	26 May	J Ware and Sons Ltd	200859	77.22		77.22	167.30
15 Jun	Def Allot 15 Jun (459)	5.59		227.59				8548.84		(Pea Metal)					
20 Jun	Return of investment/interest					5000.00	546.34	14095.18	15 Jun	John N Couchman	200860	20.90		20.90	188.20
23 Jun	G.W. Butcher				10.00			14105.18		(Alarm Maintenance)					
26 Jun	Return of Invest + int				3350.00			17455.18	15 Jun	H.E. Chamberlain	200861	9.80		9.80	198.00
28 Jun	Defence Allot 28 Jun (460)	5.59		227.59				17682.77		(Books of account)					
13 Jul	Def Allot 13 Jul (461)	5.59		227.39				17910.16	25 Jun	Wes and Sgts Silver Fund	200862	500.00		500.00	698.00
25 Jul	G.W. Butcher				10.00			17920.16		Return of 0% interest loan)					
27 Jul	Def Allot 27 Jul (462)	5.47		222.51				18142.67	18 Jul	CP Steel	200863	750.01		750.01	1448.01
10 Aug	Def Allot 10 Aug (463)	5.47		222.51				18365.18		(Deformed Steel)					
24 Aug	Def Allot 24 Aug (464)	5.42		220.56				18585.74	18 Jul	Placemakers Palm Nth	200864	501.64		501.64	1949.65
25 Aug	G.W. Butcher				10.00			18595.74		(Damp Guard/Tape)					
1 Sep	Cr Interest BNZ						297.07	18892.81	18 Jul	Firth Concrete, P.N.	200865	6175.34		6175.34	8124.99
7 Sep	Def Allot 7 Sep (465)	5.42		220.56				19113.37		(Concrete blocks)					
21 Sep	Def Allot 21 Sep (466)	5.42		220.56				19333.93	18 Jul	J Ware and Sons Ltd, P.N.	200866	181.13		181.13	8306.12
25 Sep	G.W. Butcher				10.00			19343.93		(Plasterers Sand)					
5 Oct	Def Allot 5 Oct (467)	5.42		220.56				19564.49	22 Aug	J. Ware and Sons Ltd, P.N.	200867	276.75		276.75	8582.87
19 Oct	Def Allot 19 Oct (468)	4.89		199.09				19763.58		(Blockfill)					
25 Oct	G.W. Butcher				10.00			19773.58	22 Aug	J. Ware and Sons Ltd, P.N.	200868	69.19		69.19	8652.06
2 Nov	Def Allot 2 Nov (469)	4.89		199.09				19972.67		(Blockfill)					
16 Nov	Def Allot 16 Nov (470)	4.89		199.09				20171.76	22 Aug	Placemakers, P.N.	200869	7.88		7.88	8659.94
27 Nov	G.W. Butcher				15.00			20186.76		(Rawlplugs)					
13 Dec	Def Allot 13 Dec (472)	4.65		189.33				20376.09	22 Aug	Firth Concrete Products,	200870	194.51		194.51	8854.45
20 Dec	Def Allot 20 Dec (473)	4.65		189.33				20565.42		(Concrete products)					
27 Dec	G.W. Butcher				15.00			20580.42	13 Sep	Adhesive Distributors Ltd	200871	136.08		136.08	8990.53
11 Jan 90	Def Allot 11 Jan 90 (474)	4.65		189.33				20769.75		(Seconastic sealer x20)					
25 Jan	Def Allot 25 Jan (475)	4.65		189.33				20959.08	24 Sep	Ranset Fasteners (NZ)	200872	61.38		61.38	9051.91
								20959.08		(Dyna Bolts)					
								20959.08	6 Oct	Mico Wakefield Ltd	200873	111.87		111.87	9163.78
								20959.08		(Brass Screws)					
								20959.08	6 Oct	Benchmark Building Suppli	200874	1902.10		1902.10	11065.88
								20959.08		(61593,61688,61729,62282)					
								20959.08	6 Oct	Carter Holt	200875	2607.46		2607.46	13673.34
								20959.08		(Timber)					
								20959.08	6 Oct	Cable Price Steel	200876	554.11		554.11	14227.45
								20959.08		(Steel)					

DATE	DESCRIPTION	AMOUNT	DEBIT	CREDIT	BALANCE	DATE	DESCRIPTION	AMOUNT	DEBIT	CREDIT	BALANCE
1900	1000	1000			1000	1900	1000				1000
1901	1000	1000			1000	1901	1000				1000
1902	1000	1000			1000	1902	1000				1000
1903	1000	1000			1000	1903	1000				1000
1904	1000	1000			1000	1904	1000				1000
1905	1000	1000			1000	1905	1000				1000
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1912	1000	1000			1000	1912	1000				1000
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1915	1000	1000			1000	1915	1000				1000
1916	1000	1000			1000	1916	1000				1000
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1921	1000	1000			1000	1921	1000				1000
1922	1000	1000			1000	1922	1000				1000
1923	1000	1000			1000	1923	1000				1000
1924	1000	1000			1000	1924	1000				1000
1925	1000	1000			1000	1925	1000				1000
1926	1000	1000			1000	1926	1000				1000
1927	1000	1000			1000	1927	1000				1000
1928	1000	1000			1000	1928	1000				1000
1929	1000	1000			1000	1929	1000				1000
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1931	1000	1000			1000	1931	1000				1000
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1999	1000	1000			1000	1999	1000				1000
2000	1000	1000			1000	2000	1000				1000

20959.08
20959.08
20959.08
20959.08

6 Oct	Cory-Wright and Salmon (Febmix admix)	200879	24.69	24.69	16940.74
26 Oct	Benchmark (Jolt head nail)	200880	404.25	404.25	17344.99
6 Dec	Plumbers World	200881	99.35	99.35	17444.34
6 Dec	Ramset Fasteners (NZ) Ltd	200882	50.29	50.29	17494.63
14 Dec	Longley Insurance Brokers	200883	2000.00	2000.00	19494.63
18 Dec	Fletcher Dimond	200884	311.40	311.40	19806.03
22 Jan	Chubb Locksmiths	200885	16.85	16.85	19822.88
22 Jan	Ramset Fasteners	200886	26.70	26.70	19849.58

19849.58 .00 19849.58 19849.58

4536.51 3450.00 5000.00 843.41 20959.08

13829.92 7129.16 20959.08

No 3 Fixed Deposit (Cert No 16409) 3000.00@ 20% Matures 12 Jul 89 3744.44
3000.00 3744.44

ENGINEER CORPS MEMORIAL ASSOCIATION

ANNUAL/RUNNING RECONCILIATION 1 APRIL 89 - 31 March 1990

Opening Balance 1 April 89	7129.16
Plus receipts since 1 April 1989	13829.92
	<u>20959.08</u>
less payments since 1 April 1989	19849.58
	<u>1109.50</u>
Plus unpresented cheque	354.95
Less Cash in Hand/banked since last statement	<u>-378.66</u>

MONTHLY RECONCILIATION

RECONCILIATION AS AT 31 JAN 90

Opening Balance 1 Dec 89	2838.84
Plus receipts since above date.	772.32
	<u>3611.16</u>
Less payments since above	2504.59
Less cash in hand/ banked since statement	<u>-378.66</u>
	<u>727.91</u>
Plus unpresented cheque	354.95
	<u>1082.86</u>
Bank statement closing	

Income since last statement

Allotments	757.32
Donations	15.00
Miscellaneous	.00
Interest	.00
TOTAL	<u>772.32</u>

1/31/1990
6

Bank Closing Statement Balance	29 Dec 89	1085.79
		1082.86
Difference if any		2.93

Balance 29 Dec 89	1082.86
Difference if any	.00

Subject ENGINEER CORPS Memorial
Works/EXPENDITURE 1990.

SME

1. The following is an estimate of finance required to complete the task.

2. a. Carpentry \$2,100-00

b. Electrical \$ 160-00

c. Plumbing \$2,000-00

d. Alarm Systems:

I. Security \$ 500-00

II Fire \$ 500-00

e. Interior Decorating \$ 350-00

f. Carpet \$5000-00

\$10,610-00

3. It must be stressed that these are estimate figures only, and some variance must be expected.

A. Work is scheduled to restart on the 14 Mar and would take approx. 6 weeks, using the MAP students.

[Signature]

(D Perez)

Sgt

NCO IC TASKS.

ANNEX B TO
 STATE OF NEW YORK
 OFFICE OF THE COMPTROLLER
 OF THE TREASURY

NEW YORK STATE DEPARTMENT OF
 EDUCATION

The following is a schedule of items required to complete the job

1. Copying	\$100.00
2. Binding	\$150.00
3. Printing	\$100.00
4. Other expenses	
5. Transport	\$50.00
6. Postage	\$50.00
7. Telephone	\$50.00
8. Copying	\$250.00
	\$1000.00

It is noted that these are estimates only and actual expenses may be higher.

A check is attached to verify the amount and to certify that the work has been completed.

Wm. J. [Signature]
 (2500)
 100 St. [Address]



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



22 September 1989

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT ARMY GENERAL STAFF
AT 1500 HOURS ON 13 SEPTEMBER 1989

<u>Present:</u>	Col	G.W. Butcher	Chairman
	Lt Col	A.T. Beaver	Chief Engineer
	Maj	J.S. Hollander	
	Capt	J.R. Armstrong	
	WO1	H.E. Chamberlain	Treasurer
	Cpl	J.D. West	Acting Secretary

Apologies:

Maj	W.B. Cobb
Maj	P.W. Howard
Capt	J.W. Lock
Lt	G.P. Shirley
WO1	D.P. Cunningham
WO1	M.A. Pettersen

ITEM ONE: OPENING

1. The Chairman opened the meeting at 1500 hours and welcomed all present. He then called for apologies.

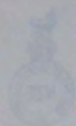
Motion: "That the apologies be accepted."

Moved: Maj Hollander
Seconded: Lt Col Beaver
CARRIED

ITEM TWO: PREVIOUS MINUTES

2. The minutes of the meeting held on 21 June 1989 were distributed to attendees and the following changes were noted:

- a. Paragraph 4, second sentence should contain the words "exposed hoop rafters" instead of "looped rafters".
- b. Paragraphs following paragraph 4 are to be renumbered.
- c. Paragraph 11, third sentence is to be deleted. The final sentence is to read "A limit of 11.5% has now been set.".



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



53 September 1933

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS MEMORIAL ASSOCIATION HELD AT ARMY GENERAL STAFF AT 1200 HOURS ON 12 SEPTEMBER 1933

PRESIDENT		VICE-PRESIDENT	
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.
Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.	Col. G. G. G. G.

ITEM ONE: BUSINESS

The Chairman opened the meeting at 1200 hours and welcomed all present. The first order of business was the reading of the minutes of the previous meeting.

Motion: That the minutes be accepted.

Seconded: Lt Col. G. G. G. G.
Carried.

ITEM TWO: PREVIOUS MINUTES

The minutes of the meeting held at 1200 hours were distributed to all members and the following changes were noted:

1. The name of the association should be changed to "The Engineer Corps Memorial Association".

2. The name of the association should be changed to "The Engineer Corps Memorial Association".

3. The name of the association should be changed to "The Engineer Corps Memorial Association".

Motion: "That, subject to the above amendments, the minutes of the meeting held on 21 June 1989 be accepted as a true and accurate record of that meeting."

Moved: Maj Hollander
Seconded: Lt Col Beaver
CARRIED

ITEM THREE: MATTERS ARISING FROM PREVIOUS MINUTES

3. ECMA Library Extension. The CE reported to the meeting that the masonry work on the extension has been completed, and that the work is now at the roofing stage. He added that the standard of the masonry work is very high, and that to date no cost update has been provided. The CE undertook to check on the progress of the cost update.

4. RNZE Paintings. The CE stated that no further progress has been made in the matter of taking prints from the RNZE paintings by Maj Ion Brown. It was decided that RNZE units should be asked which paintings they want prints from. Lt Col Beaver is to request orders from units, and ascertain the whereabouts of the paintings.

5. CE informed the meeting that it is not known whether Maj Brown will be painting any more RNZE related pictures. Possible tasks to be portrayed in the event of more paintings being made were discussed.

6. SME Librarian. The matter of a civilian librarian for SME was discussed. CE stated that the position was currently not on the SME establishment. Maj Hollander added that to date steps have not been taken to fill the vacancy, and that he would take the matter up.

7. Fellows. Personnel who were elected Fellows of the ECMA at the AGM have not yet been notified of their new status. Col Butcher undertook to write to the family of the late Maj Bunce, and the Secretary is to notify Maj Hollander and W02 Marshall. The current membership status of Col Pemberton is to be checked by the Secretary before further action.

8. Insurance. W01 Chamberlain reported to the meeting that the insurance agent has not yet looked at the extensions to the Museum/Library. The current options are extension of the existing cover or a separate coverage until the work is completed. W01 Chamberlain is to action.

Subject to the above amendments,
the minutes of the meeting held on 21
June 1955 be accepted as a true and
correct record of that meeting.

Moved: Maj. Williams
Seconded: Lt. Col. Beaver
CARRIED

ITEM THREE: MATTERS ARISING FROM PREVIOUS MINUTES

1. SCMA Library Extension. The CE reported to the meeting that the necessary work on the extension has been completed, and that the work is now at the roofing stage. He added that the standard of the masonry work is very high, and that to date no cost estimate has been provided. The CE undertook to check on the progress of the cost estimate.
2. WNE Paintings. The CE stated that no further progress has been made in the matter of taking prints from the WNE paintings of Maj. Gen. Brown. It was decided that WNE prints should be asked which paintings they want prints from. Lt. Col. Beaver is to request orders from WNE, and ascertain the whereabouts of the paintings.
3. CE informed the meeting that it is not known whether Maj. Gen. Brown will be painting any more WNE related pictures. Possible tasks to be completed in the event of more paintings being made were discussed.
4. SCM Librarian. The matter of a civilian librarian for the CE was discussed. CE stated that the position was currently not on the SCM establishment. Maj. Williams added that to date there have not been taken to fill the vacancy, and that he would take the matter up.
5. Fellowship. Fellowship who were elected Fellows of the SCMA at the AGM have not yet been notified of their new status. Col. Butler undertook to write to the family of the late Maj. Brown, and the Secretary is to write the members and WNE members. The current membership list of Col. Brown is to be checked by the Secretary before further action.
6. Insurance. WNE Insurance was referred to the meeting that the Insurance Society has not yet looked at the application to the Museum Library. The current scheme for extension of the existing cover or a separate contract until the work is completed. WNE Insurance is to be asked.

9. The Army Bank. Maj Hollander outlined the requirements for participating in the Army Bank, and added that the ECMA fund qualifies in accordance with the requirements. The ECMA Committee can make the decision to participate, and will be accountable for the organization.

ITEM FOUR: CORRESPONDENCE

10. There was no correspondence.

ITEM FIVE: FINANCE

11. Due to an unforeseen problem WO1 Chamberlain was unable to present to the meeting statements of Income/Expenditure and Reconciliation. This problem has since been rectified and copies of the statements are attached as Annex A.

12. The Association's fixed deposits were discussed and it was agreed that on maturity No 2 Fixed Deposit would be drawn and deposited into the ECMA account, and that No 3 Fixed Deposit would be re-invested.

13. WO1 Chamberlain presented the accounts for payment as detailed in the Expenditure Statement at Annex A.

Motion: "That the accounts for the period 1 Apr - 13 Sep 89 be approved for payment."

Moved: Maj Hollander
Seconded: Capt Armstrong
CARRIED

ITEM SIX: GENERAL BUSINESS

15. Records. Maj Hollander suggested that the Secretary initiate a register of Fellows, to include letters of notification and other related correspondence. The Committee agreed that the Secretary must update membership records and ensure that they are maintained up-to-date. CE is to action.

16. Sub Committee. CE notified the meeting that in the Corps Committee Meeting a Sub Committee had been formed to investigate the amalgamation of all RNZE Committees and Associations, and that this Sub Committee would be approaching the ECMA Committee in due course.

1. The Army Bank. Mr. Hollister advised that requirements for participation in the Army Bank, and added that the ECMA fund auxiliary in accordance with the requirements. The ECMA Committee can make the decision to participate, and will be accountable for the participation.

ITEM FOUR: CORRESPONDENCE

There was no correspondence.

ITEM FIVE: FINANCE

11. Due to an information problem Mr. Chamberlain was unable to present to the meeting statements of Income/Expenditures and Reconciliation. This problem has since been rectified and copies of the statements are attached as Annex A.

12. The Association's fixed deposits were discussed and it was agreed that an activity No 2 Fixed Deposit would be drawn and deposited into the ECMA account and that No 3 Fixed Deposit would be reinvested.

13. Mr. Chamberlain presented the accounts for payment as detailed in the Expenditure Statement as Annex A.

Hollister: That the accounts for the period 1 Jan - 12 Sep 57 be approved for payment.

Moved: Mr. Hollister
Seconded: Capt. Armstrong
CARRIED

ITEM SIX: GENERAL BUSINESS

14. General. Mr. Hollister suggested that the Secretary initiate a request of follow-up to various letters of invitation and other related correspondence. The Committee agreed that the Secretary make monthly membership records and ensure that they are submitted on a date. CE is to action.

15. Sub-Committee. CE notified the meeting that in the Corps Committee meeting a sub-committee had been formed to investigate the organization of all MRE Committees and Associations, and that this sub-committee would be approaching the ECMA Committee in due course.

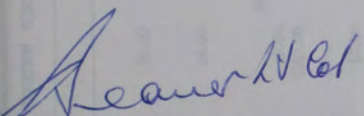
17. Committee Members. The Secretary is to write to Col D. Cormack to ascertain his availability or not to continue as TF Representative on the ECMA Committee.

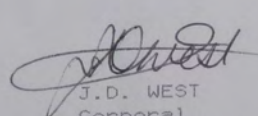
18. Visitor to Corps Memorial. WO1 Chamberlain reported to the meeting that he had received a letter from Mr Peter Cochrane in Australia who is writing a book on Simpson and his Donkey. The artist of Simpson and his Donkey was Spr H. Moore-Jones some of whose work is displayed in the Museum. Mr Cochrane visited the Museum and viewed the work, and consequently credits to the Corps Memorial are to be included in the book.

19. Printing Blocks. WO1 Chamberlain informed the meeting that the printing blocks of Simpson and his Donkey have been found, and that they are still able to be used. The possibility of using the blocks to run off cards was discussed.

ITEM SEVEN: CLOSURE

20. There being no further business the Chairman closed the meeting at 1610 hours. The next meeting will be held at the offices of Morrison Cooper Limited, Mayfair House, The Terrace, Wellington, on 12 December 1989 at 1500 hours.


S.W. BUTCHER
Colonel
Chairman


J.D. WEST
Corporal
Acting Secretary

17. Committee Members. The Secretary is to write to Col D. Corack to ascertain his availability to act as secretary as the representative on the ECMA Committee.

18. Visitor to Corps Memorial. WO1 Chamberlain reported to the meeting that he had received a letter from Mr. Peter Cochrane in Australia who is writing a book on Simpson and his Donkey. The artist of Simpson and his Donkey was for H. Moore-Jones some of whose work is displayed in the Museum. Mr. Cochrane visited the Museum and viewed the work, and consequently credits to the Corps Memorial are to be included in the book.

19. Enslaving Slaves. WO1 Chamberlain informed the meeting that the Enslaving Slaves of Simpson and his Donkey have been found, and that they are still able to be used. The possibility of using the slides to run off cards was discussed.

ITEM SEVEN: CLOSURE

20. There being no further business the Chairman closed the meeting at 10.0 hours. The next meeting will be held at the offices of Horlicks Cooper Limited, Railway House, The Terrace, Wellington, on 22 December 1959 at 10.0 hours.

J. G. WEST
Colonel
Meeting Secretary

W. BUTCHER
Colonel
Chairman

[illegible]

2740.80 3400.00 5000.00 546.34 18816.30

11687.14 7129.16 18816.30

5504.21

No 2 fixed Deposit (Cert No 21648) 10000.00@ 15.5% Matures 4 May 89 12163.93
No 3 Fixed Deposit (Cert No 16409) 3000.00@ 20% Matures 12 Jul 89 3744.44

13000.00

21412.58

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ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILLIATION

1 APRIL 89 - 31 March 1990

Opening Balance 1 April 89	7129.16
Plus Receipts	11687.14
	<u>18816.30</u>
Less Payments	8990.53
	<u>9825.77</u>
Plus unrepresented cheque	136.08
Less Cash in Hand/banked	<u>-220.56</u>
	9741.29
Bank Closing Statement Balance 31 Aug 89	9741.29
Difference if any	.00

RECONCILLIATION AS AT 14 Sep 89

Opening Balance 1 Aug 89	16011.89
Plus receipts since above date.	673.63
	<u>16685.52</u>
Less payments since above	-6859.75
Less cash in hand/ Banked since	<u>-220.56</u>
	9605.21
Plus unrepresented cheque	136.08
	<u>9741.29</u>
Bank statement closing Balance 31 Aug 89	9741.29
Difference if any	.00

Income since last statement

Allotments	220.56
Donations	.00
Miscellaneous	.00
Interest	.00
TOTAL	<u>220.56</u>

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H. Julie.

highlighted names to be added to nominal list of LIFE MEMBERS OF ECMA. I suggest that 31/3/88 be the date which would then set a precedent for an annual update, from the top of my head these are to be added. But it may pay

ENGINEER CORPS MEMORIAL ASSOCIATION
LIST OF DONORS
1987-1988

NAME	DONATIONS TO 31 MAR 87	14 DAY DONATION	Current Donats	NUMBER OF PAYMENTS	CHANGE ALLOT	NUMBER OF PAYMENTS	TOTAL TO DATE
MASTER JLC	234.00		5.00	5.00	26		364.00
LANDER LT	45.00		1.00	1.00	26		71.00
S PJ	90.00		1.00	1.00	26		116.00
IRSON BR	45.00		1.00	1.00	24		69.00
IRSON MK	26.00		1.00	1.00	26		52.00
STRONG JR	45.00		1.00	1.00	26		71.00
							.00
NEY DJ	238.00		2.00	2.00	26		350.00
KBURN GJ	95.00		1.00	1.00	26		121.00
HER GH			10.00	10.00	11		110.00
							.00
LIN NJ	66.00		3.00	3.00	26		144.00
SIDY RP	190.00		2.00	2.00	26		242.00
BERLAIN HE	422.00		3.00	3.00	26		500.00
LETT GE	179.00		.50	.50	26		192.00
INGHAM DP	206.00		2.00	2.00	26		258.00
RAN PG			1.00	1.00	26		26.00
							.00
M LD	190.00		2.00	2.00	26		242.00
RALL MR	66.00		3.00	3.00	26		144.00
WIN GJ			5.00	5.00	26		130.00
							.00
KA	273.00		3.00	3.00	26		351.00
LAH DR	42.00		2.00	2.00	26		94.00
IRSON RD	260.00		5.00	5.00	26		390.00
							.00
LLS CJ	38.00		2.00	2.00	26		90.00
S RJ	95.00		1.00	1.00	26		121.00
MING SR			2.00	2.00	26		52.00
ZZELL AR	126.00		3.00	3.00	26		204.00
							.00
TSCHKE NK	91.00		1.00	1.00	26		117.00
EDSTONE AA	89.60		.20	.20	26		94.80
EN BRJ	42.00		2.00	2.00	26		94.00
							.00
ILTON CJ	66.00		3.00	3.00	26		144.00
LEY RC	95.00		1.00	1.00	26		121.00
ES MJ	47.00		1.00	1.00	26		73.00
WOOD CP	44.00		2.00	2.00	26		96.00
YTON SG	317.00		3.00	3.00	26		395.00
L JA	95.00		1.00	1.00	26		121.00
RARA GPK	182.00		2.00	2.00	26		234.00
LANDER JS	733.00		5.00	5.00	26		863.00

21/3/88

✓ This sum must
be over \$50
for life
membership

HOWARD PM	104.00	1.00	1.00	26	130.00
CHES MD	45.00	1.00	1.00	26	71.00
MASON PG	92.00	2.00	2.00	26	144.00
JASON-SMITH GR	138.00	.50	.50	26	.00
				26	151.00
KAUIKA-STEVENS CMT	202.00	5.00	5.00	26	.00
KENNING BD	83.00	1.00	1.00	26	332.00
KING PN	135.50	5.00	5.00	26	109.00
KNOWLES BJ	62.10	.20	.20	26	265.50
					67.30
LANGDON LK	82.26	.20		18	.00
LLOYD RA	132.00	3.00	3.00	26	85.86
LOWE IJ	107.00	.30	.30	26	210.00
					114.80
MARSHALL BN	643.28	2.94	2.94	26	.00
MCDUGALL BM	44.00	2.00	2.00	26	719.72
MCEWEN KS	104.00	1.00	1.00	26	96.00
MCGREGOR NF	64.00	2.00	2.00	26	130.00
MCKEICH B		1.00	1.00	26	116.00
MILLAR ES	180.00	4.00	4.00	26	26.00
					284.00
O'BRIEN DJ	134.00	1.00		17	.00
OLIVER MA	230.12	1.54	1.54	26	151.00
OLSEN CP	44.00	2.00	2.00	26	270.16
					96.00
PAYNE MP	144.50	.50	.50	26	.00
					157.50
RAHARAH AS	44.00	2.00	2.00	26	.00
RANSLEY SG	202.00	2.00	2.00	26	96.00
SCOTT RJ	66.00	3.00	3.00	26	254.00
STEELE CH	44.00	2.00	2.00	26	144.00
STRETTON R		2.00	2.00	26	96.00
SWEET VR		5.00	5.00	26	52.00
					130.00
TAYLOR MW		5.00	5.00	26	.00
THOMAS DG	91.00	1.00	1.00	26	130.00
THOMPSON GN		2.00	2.00	26	117.00
TOZER PB	45.00	1.00	1.00	26	52.00
					71.00
VAUTIER DB	50.00	2.00	2.00	26	.00
					102.00
WALTERS MJR	363.00	3.00		22	.00
WALTON DP	95.00	1.00	1.00	26	429.00
WATSON GC	42.00	2.00		20	121.00
WHAREHINGA SLT	105.00	5.00	5.00	26	82.00
WHITWORTH JM	45.00	1.00	1.00	26	235.00
WILSON GB		1.00	1.00	26	71.00
					26.00
					.00

160.88 154.68

12791.64

ARMY BANK

So2 wtf to
So1 Pos/Log IAW
Dco(A) Vol 8.

" All Army organisations
operating non public funds accounts
may voluntarily participate in the
Army Bank."

para 1778

your

Corps Funds quality in my opinion.

" Responsibility for the management
rests with the appropriate Co and
management committee.

para 1841

Who is your Co - perhaps Cots Spt Comd
or CE ? see para 1003

I understand you have your own
investments. No problem as long as
they are in accordance with the
Trustee Act but you cannot purchase
or trade in shares. see para 1844-45

You can have your own auditor
see para 4001.

You must have a supervising officer
who is responsible to Co - see para
5000. Perhaps the Co (whoever he may
be) can appoint an individual to
do this - I do not think it necessary.

2nd part to
2nd ending 2nd
2nd ending 2nd

"On Duty" ... organized
opening new public account
may voluntarily participate in the
Duty 8th
page 1778

"Large" ... quality in my opinion

"responsibility for the management ...
not with the corporate Co but
management committee
page 1841

who is upon Co - perhaps 1st 2nd 3rd
or 4th page 1008

I understand you have been given
investments no question as to how
they are in accordance with the
Trusts but you cannot force
or take in interest to you 1000-15

You can have your own committee
page 4001

You must have an investigating officer
who is responsible to Co - the page
2000 Perhaps the Co (where it may
(or) can appoint an investigator to
do this - I do not think it necessary

CO is to appoint a checking officer.
Certain funds do not require a
checking officer - see Annex A to
Chapter 2 of Part 5. You could be
added to this list.

Co is to appoint a checking officer
Custom form to not require a
checking officer - see Annex A to
Chapter 2 of Part 2. For land is
added to the list.



INLAND
REVENUE

E TARI TAAKE

PRIVATE BAG
TELEPHONE

PORIRUA
374249

IR 15C

CERTIFICATE OF EXEMPTION FROM INTEREST AND DIVIDEND PAYE

issued under section 327m of the Income Tax Act 1976.

EXEMPTION/
IRD NUMBER

55-487-790

- This certificate is issued without alteration or erasure.

ENGINEER CORPS MEMORIAL ASSOCIATION
C/O DEFENCE SGP
P O BOX 50247 PORIRUA

This certifies that withholding
tax deductions are not to be
made from any interest and
dividends paid to the named
recipient from: 1 OCT 1989

M.A. MURPHY
District Commissioner.

Julie,

*For your records of EOMA. I hold the
actual certificate.*

dos

THE INLAND REVENUE DEPARTMENT
TARI TARI

EXEMPTION NO. 100-100-100
NO. 100-100-100

This certificate is issued subject to the provisions of the
Tax Deductions and not to be
made from any interest and
dividends paid to the named
recipient from 1st 1st 1st

1st 1st 1st
Date of Exemption

INLAND REVENUE DEPARTMENT
TARI TARI

for your records of 100-100-100
1st 1st 1st

DATE	DETAIL	RECEIPT	DEF ALLOT	DONATION	MISC	INTEREST	BANKING	Date	Detail	Cheque	Goods/Service	Fixed Dep	Subto	TOTAL
1 Apr 89	OPENING BALANCE						7129.16							
5 Apr 89	Def Allot 6 Apr (454)	5.93	241.25				7370.41	01 Apr	John N Couchman	200858	66.18		66.18	66.18
19 Apr	Def Allot 20 Apr (455)	5.91	240.27				7610.68		(Alarm Maintenance)					
26 Apr	GW Butcher			10.00			7620.68	02 May	Govt cheque Duty		3.00		3.00	69.18
04 May	Def Allot 4 May (456)	5.74	233.44				7854.12							
18 May	Def Allot 18 May (457)	6.64	229.54				8083.66	02 May	John N Couchman	200855	20.90		20.90	90.08
29 May	GW Butcher			10.00			8093.66		(Refund Corps Fund)					
31 May	Def Allot 1 Jun (458)	5.59	227.59				8321.25	26 May	J Ware and Sons Ltd	200859	77.22		77.22	167.30
15 Jun	Def Allot 15 Jun (459)	5.59	227.59				8548.84		(Pea Metal)					
20 Jun	Return of investment/interest				5000.00	546.34	14095.18	15 Jun	John N Couchman	200860	20.90		20.90	188.20
23 Jun	G.W. Butcher			10.00			14105.18		(Alarm Maintenance)					
26 Jun	Return of Invest + int			3350.00			17455.18	15 Jun	H.E. Chamberlain	200861	9.80		9.80	198.00
28 Jun	Defence Allot 28 Jun (460)	5.59	227.59				17682.77		(Books of account)					
13 Jul	Def Allot 13 Jul (461)	5.59	227.39				17910.16	26 Jun	WOs and Sgts Silver Fund	200862	500.00		500.00	698.00
25 Jul	G.W. Butcher			10.00			17920.16		Return of 0% interest loan)					
27 Jul	Def Allot 27 Jul (462)	5.47	222.51				18142.67	18 Jul	CP Steel	200863	750.01		750.01	1448.01
10 Aug	Def Allot 10 Aug (463)	5.47	222.51				18365.18		(Deformed Steel)					
24 Aug	Def Allot 24 Aug (464)	5.42	220.56				18585.74	18 Jul	Placemakers Palm Nth	200864	501.64		501.64	1949.65
25 Aug	G.W. Butcher			10.00			18595.74		(Damp Guard/Tape)					
7 Sep	Def Allot 7 Sep (465)	5.42	220.56				18816.30	18 Jul	Firth Concrete, P.N.	200865	6175.34		6175.34	8124.99
							18816.30		(Concrete blocks)					
							18816.30	18 Jul	J Ware and Sons Ltd, P.N.	200866	181.13		181.13	8306.12
							18816.30		(Plasterers Sand)					
							18816.30	22 Aug	J. Ware and Sons Ltd, P.N	200867	276.75		276.75	8582.87
							18816.30		(Blockfill)					
							18816.30	22 Aug	J. Ware and Sons Ltd, P.N	200868	69.19		69.19	8652.06
							18816.30		(Blockfill)					
							18816.30	22 Aug	Placemakers, P.N.	200869	7.88		7.88	8659.94
							18816.30		(Rawlplugs)					
							18816.30	22 Aug	Firth Concrete Products,	200870	194.51		194.51	8854.45
							18816.30		(Concrete products)					
							18816.30	13 Sep	Adhesive Distributors Ltd	200871	136.08		136.08	8990.53
							18816.30		(Secomastic sealer x20)					
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2740.80 3400.00 5000.00 546.34 18816.30

8990.53

.00 .00 8990.53

11687.14 7129.16 18816.30

5504.21

No 2 fixed Deposit (Cert No 21648) 10000.00@ 15.5% Matures 4 May 89 12163.93

No 3 Fixed Deposit (Cert No 16409) 3000.00@ 20% Matures 12 Jul 89 3744.44

13000.00

21412.58

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 89 - 31 March 1990

Opening Balance 1 April 89	7129.16
Plus Receipts	11687.14
	<hr/> 18816.30
Less Payments	8990.53
	<hr/> 9825.77
Plus unrepresented cheque	136.08
Less Cash in Hand/banked	-220.56
	<hr/> 9741.29
Bank Closing Statement Balance 31 Aug 89	9741.29
Difference if any	.00

RECONCILIATION AS AT 14 Sep 89

Opening Balance 1 Aug 89	16011.89
Plus receipts since above date.	673.63
	<hr/> 16685.52
Less payments since above	-6859.75
Less cash in hand/ Banked since	-220.56
	<hr/> 9605.21
Plus unrepresented cheque	136.08
	<hr/> 9741.29
Bank statement closing Balance 31 Aug 89	9741.29
Difference if any	.00

Income since last statement

Allotments	220.56
Donations	.00
Miscellaneous	.00
Interest	.00
TOTAL	<hr/> 220.56

RNZE CORPS FUNDSFINANCIAL STATEMENT & ACCOUNTS FOR PAYMENTMEETING 13 SEPTEMBER 1989

1. The cash book balance as at 31 August 1989 is \$10795.04. Of this amount, Corps Rugby funds are \$3569.57.
2. This leaves a working balance of \$7225.47.
3. The following items have been ordered:
 - a. Zippo Lighters(payment made).
 - b. Bomber Jackets (awaiting stock and invoice).
4. The following accounts being paid are submitted for the Committee's approval:

	<u>Firm</u>	<u>Cheque</u>	<u>Cost</u>
a.	Spr Stewart (Sappers Assoc Prize Best Appr)	247433	55. 07
b.	W.J. Lauridsen (Linton History Book)	247434	30. 00
c.	I.R. O'Reilly (Copying of Video of War Films)	247435	28. 00
d.	1 Field Squadron (Corps Rugby Float)	247436	500. 00
e.	Zippo Manufacturing Company (Zippo Lighters Ordered)	247437	513. 10

Inter

Ring Units to ask how many people would be interested in Wairoa boat prints at approx \$20.

W. West

WO1 Petersen - As per ECMA Minutes, I didn't request from WO1 Smyth, as it was one

THE LONDON CORP. CO.

FINANCIAL STATEMENT & ACCOUNTS FOR PAYMENT

ENDING 13 SEPTEMBER 1999

1. The cash book balance as at 31 August 1999 is £10,000.00.
2. On this account, Corp's funds are £10,000.00.
3. This leaves a working balance of £10,000.00.
4. The following items have been ordered:
5. 1000 (lighter weight made).
6. 1000 (lighter weight made).
7. 1000 (lighter weight made).
8. The following accounts being paid are submitted for the Committee's approval:

	<u>Item</u>	<u>Quantity</u>	<u>Cost</u>
1.	For 1000 (lighter weight made)	1000	25.00
2.	For 1000 (lighter weight made)	1000	20.00
3.	For 1000 (lighter weight made)	1000	18.00
4.	For 1000 (lighter weight made)	1000	200.00
5.	For 1000 (lighter weight made)	1000	212.00

1000 (lighter weight made)
 1000 (lighter weight made)
 1000 (lighter weight made)
 1000 (lighter weight made)
 1000 (lighter weight made)

1000 (lighter weight made)



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



12 July 1989

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT 1400 HRS ON 21 JUN 89

Present: Col G.W. Butcher Chairman
Lt Col A.T. Beaver Chief Engineer
Capt J.W. Lock
Maj J.S. Hollander
Maj W.B. Cobb
WO1 D.P. Cunningham
WO1 H.E. Chamberlain Treasurer
Lt G.P. Shirley
WO1 W.E. Smyth A/Secretary

Apologies: Maj P.W. Howard
Maj(Ret) G. Bunce
WO1 M.A. Petersen

ITEM 1. OPENING

1. The Chairman opened the meeting at 1400 hours and welcomed all present. He then called for apologies.

Motion: "That the apologies be accepted"

Moved: Capt Lock
Seconded: Maj Hollander
Carried.

ITEM 2. PREVIOUS MINUTES

2. The minutes of the meeting held 6 April 1989 had been distributed prior to the meeting by mail and all attendees had received a copy.

Motion: "That the minutes of the meeting held on 6 Apr 89 be accepted as a true and accurate record of that meeting."

Moved: Maj Hollander
Seconded: WO1 Cunningham
Carried.



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



17 July 1966

MINUTES OF A COMMITTEE MEETING IN THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HALL AT THE SCHOOL OF MILITARY ENGINEERING
AT 1400 HRS ON 17 JUL 66

Chairman	Col G.W. Butler	Present:
Chief Engineer	Lt Col A.T. Beaver	
	Capt J.W. Lock	
	Maj J.B. Hollander	
	Maj W.F. Cobb	
	WO1 D.T. Constantine	
Treasurer	WO1 H.E. Chamberlain	
Secretary	Lt G.W. Butler	
	WO1 W.E. Smith	
	Maj W.W. Howard	Not Present:
	Maj (Capt) G. Brown	
	WO1 W.A. Tolson	

ITEM 1. OPENING

The Chairman opened the meeting at 1400 hours and welcomed all present. He then called for apologies.

Motion: "That the apologies be accepted."

Moved: Capt Lock
Seconded: Maj Hollander
Carried.

ITEM 2. PREVIOUS MINUTES

The minutes of the meeting held 23 June 1966 had been distributed prior to the meeting by mail and all attendees had received a copy.

Motion: "That the minutes of the meeting held on 23 June 66 be accepted as a true and accurate record of that meeting."

Moved: Maj Hollander
Seconded: WO1 Constantine
Carried.

ITEM 3. MATTERS ARISING FROM PREVIOUS MINUTES

3. The Chairman passed to the Treasurer a donation of \$3350.00 from Clendon, Burns and Park to compensate for the services of Captain Doug Gibbons. The Secretary is to write to Clendon, Burns and Park and thank them for the donation. The Treasurer is to provide the Secretary with a receipt to accompany the letter.

4. ECMA Library Extension. The Chairman stated that he had discussed with Sgt Cook alterations to the plans with the aim of easing construction. The Chairman further stated that the *exposed* hoop rafters should be retained. Lt Shirley stated that the concreting had been delayed by manning difficulties. It is now expected to be completed by 12 July 1989. However the building should still be closed in by Christmas. Lt Shirley further stated that the current estimate for the building stands at \$37-38,000.00. The reinforcing steel being provided by 3 Fd Sqn had not yet arrived. This was due to transport difficulties. Sgt Newton has been approaching civilian firms for window costs.

5. ECMA Library Extension Finance. Maj Hollander asked that an attempt be made to schedule the programme to the funds available. The Chairman stated that while he agreed, there should be no difficulty as funds now total approximately \$30,000.00.

6. RNZE Paintings. CE stated that no further progress had been made in taking prints from the RNZE paintings.

7. SME Librarian. Maj Cobb stated that there was a Librarian currently employed in the SME library and that this was satisfactory. However there is difficulty in having Museum tasks completed. Maj Cobb further stated that on his establishment rewrite he had requested a civilian be Librarian/Clerk.

9. The Chairman asked for a description of the job which was provided.

9. Maj Hollander stated that the current establishment provided for a person to be employed full-time in the Library. He stated that WO2 Gerry Greeves (Retired) had indicated his interest in working in the Museum on a part-time basis. The CAO should be approached to employ a wage worker. Maj Cobb undertook to continue to attempt to fill the position.

ITEM 4. CORRESPONDENCE

10. There was no correspondence.

ITEM 3. MATTERS ARISING FROM PREVIOUS MEETINGS

3. The Chairman passed to the Treasurer a statement of \$1230.00 from Elizabeth, James and John as a contribution for the purchase of Captain Lord's glasses. The Treasurer is to write to Elizabeth, James and John and thank them for the gift. The Treasurer is to provide the Secretary with a receipt in duplicate the latter.

4. Mrs. Elizabeth Fitzgerald. The Chairman stated that he had discussed with Mr. John Fitzgerald in the glass with the aim of raising a contribution. The Chairman further stated that the proposed raising should be retained. It is further stated that the proposed raising had been delayed by various difficulties. It is now proposed to be completed by 15 July 1933. However the raising should still be closed in by Christmas. It is further stated that the current estimate for the building stands at £17,150.00. The raising of the building should be £5 in 1933 and the year 1934. This was due to the various difficulties. It is further stated that the raising should be closed in by Christmas.

5. Mrs. Elizabeth Fitzgerald. Mr. Fitzgerald stated that as it was not possible to complete the program in the funds available. The Chairman stated that while he agreed, that should be no difficulty as funds are total approximately £17,000.00.

6. Mrs. Elizabeth Fitzgerald. Mr. Fitzgerald stated that he had discussed with the Chairman the various matters that he had raised from the various matters.

7. Mrs. Elizabeth Fitzgerald. Mr. Fitzgerald stated that there was a contribution currently proposed in the various matters and that this was not possible. However there is difficulty in raising the funds required. Mr. Fitzgerald further stated that he had requested a contribution to be raised in the various matters.

8. The Chairman stated that the various matters of the various matters were provided.

9. Mrs. Elizabeth Fitzgerald. Mr. Fitzgerald stated that the current estimate for a period to be completed in 1933 is £17,150.00. It is further stated that Mrs. Elizabeth Fitzgerald had requested the raising of the building to be completed in 1933. The Chairman stated that he was working in the various matters and that the raising of the building should be completed in 1933. The Chairman stated that he was working in the various matters and that the raising of the building should be completed in 1933.

ITEM 4. GENERAL BUSINESS

10. There was no business.

ITEM 5. FINANCE

11. Maj Hollander stated that any materials which need to be purchased should be purchased prior to 30 September 1989 to avoid the with-holding tax.

12. Maj Hollander gave a brief on the interest rates offered by the Army Bank. He stated that the interest rate had been 15%. A limit of 11.5% has now been set.

13. WO1 Chamberlain presented to the meeting the Statement of Accounts that would be presented to the Annual General Meeting. He then spoke to that Statement. WO1 Chamberlain then updated the members on the current balance of the account.

Motion: "That the financial Statement of Accounts and Balance Sheet be received for presentation to the AGM"

Moved: Chamberlain
Seconded: Hollander
Carried.

14. Lt Col Beaver moved a vote of thanks to Mr Chamberlain on the excellent job he has done in the financial aspects over the past year. The Chairman added his comments in support of the Chief Engineer's motion.

15. WO1 Chamberlain outlined his opposition to changing the ECMA account to the Army Bank. He stated that he would have to travel to Palmerston North once a month for account checking. Lt Col Beaver stated that CO Army GS had difficulty finding personnel available to act as checking officers. There followed a discussion on the pros and cons of utilising the Army Bank. Maj Hollander undertook to find a workable solution.

16. There was a general discussion on the encouragement of personnel to join the ECMA. It was noted that membership had recently increased to 18.5%. Capt Lock stated that with consideration to the current financial situation, that no pressure should be put on young soldiers to make deductions from their pay.

ITEM 6. GENERAL BUSINESS

17. Fellows. The Chairman suggested that the following members be proposed for Fellowship of the ECMA at the AGM.

Col R.A. Pemberton (Ret)
Maj G. Bunce (Ret)
Maj J.S. Hollander
WO2 B.N. Marshall

ITEM 3. MEMBERSHIP

10. Maj Hollister stated that any certificate which would be purchased should be purchased prior to 30 September 1950 in order to avoid the withdrawal tax.

11. Maj Hollister gave a brief on the current rates offered on the Army Bank. He stated that the interest rate had been 1.5% however as \$200,000 had been allocated to Army Bank interest had dropped to 1.25%. A limit of 11.5% had been set.

12. WOI Chamberlain presented to the meeting the Statement of Accounts that would be presented to the Annual General Meeting. He then made to that Statement. WOI Chamberlain then updated the members on the current balance of the account.

Notes:
That the financial Statement of Accounts and Balance Sheet be received and presented to the AGM.

Moved: Chamberlain
Seconded: Hollister
Carried.

13. Lt Col Harvey moved a vote of thanks to WOI Chamberlain on the excellent job he has done in the financial and also over the past year. The Chairman added his comments in support of the Chairman's motion.

14. WOI Chamberlain outlined his opposition to changing the HWA account to the Army Bank. He stated that he would have to travel to Washington North once a month for account checking. Lt Col Harvey stated that Lt Col Harvey had difficulty finding personnel available to act as checking officers. There followed a discussion on the pros and cons of utilizing the Army Bank. Maj Hollister undertook to find a suitable solution.

15. There was a heated discussion on the recommendation of personnel to join the HWA. It was noted that members had recently increased to 11.5%. Capt Jack stated that this recommendation to the various financial matters. It was suggested that should be put on hold until the next AGM.

ITEM 4. MEMBERSHIP

16. Notes: The Chairman suggested that the following members be proposed for Fellowship of the HWA at the AGM.

Col R.A. Johnston (Ret)
Maj G. Jones (Ret)
Maj J.E. Hollister
WOB R.R. Marshall

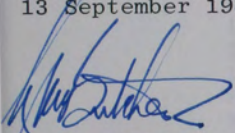
After general discussion a consensus was found and the Chairman stated that the proposal would go ahead.

18. Insurance. Maj Hollander pointed out that insurance was the single most expensive cost to the ECMA. He asked the Treasurer if he was sure that Vic Longley was giving the best value for money. WO1 Chamberlain replied that to the best of his knowledge he was.

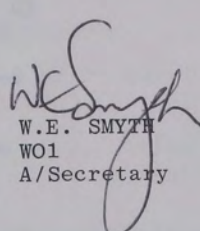
19. The Chairman stated that a builders risk insurance policy should be taken out to cover the extensions to the Museum/Library during the construction period.

ITEM 7. CLOSURE

20. There being no further business the meeting closed at 1610 hours. The next committee meeting will be held at SME on 13 September 1989 at 1530 hours.



G.W. BUTCHER
Colonel
Chairman



W.E. SMYTH
WO1
A/Secretary



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



28 June 1989

MINUTES OF THE ANNUAL GENERAL MEETING

OF THE ENGINEERS CORPS MEMORIAL ASSOCIATION

HELD AT SME LINTON CAMP

ON 21 JUNE 1989 AT 1930 HOURS

Present:

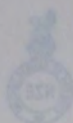
Col	G.W.	Butcher	Chairman
WO1	H.E.	Chamberlain	Treasurer
WO1	D.P.	Cunningham	Secretary

and 20 members, they were:

Lt Col	A.T.	Beaver, CE
Lt Col		Mitchell
Lt Col		Jenkin
Maj	J.S.	Hollander
Maj	W.B.	Cobb
Maj	P.	Howard
Capt	N.	Gattsche
Capt	J.	Lock
Lt	G.P.	Shirley
Lt	G.P.	Wilson
Lt	D.N.	Baxter
WO1	J.	Smythe
WO2	D.R.	Greeks
SSgt	C.C.	Henry
SSgt	J.P.	de Breuk
SSgt	C.J.	MacKenzie
Sgt	P.J.	Lightbourne
Sgt	A.W.	Cook
Sgt	H.	Matehe
Cpl	N.A.	Snam

Apologies:

Col	R.M.	Dickie
Col	A.R.	Currie
Col	G.P.	Sanders
Col	M.A.	Bradley
Lt Col	S.G.	Heaton
Lt Col	K.	Christie
Maj	S.	Ransley
Capt	M.A.	Oliver
Capt	P.J.	Amyes
Lt	G.	McGregor
WO1	K.S.	McEwen
WO1	M.A.	Pettersen
WO2	B.	Marshall
WO2	B.E.	Meade
SSgt	C.M.T.	Kauika-Stevens



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



18 June 1989

MINUTES OF THE ANNUAL GENERAL MEETING OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

HELD AT SMC LINTON CAMP

ON 21 JUNE 1989 AT 1930 HOURS

Chairman
Treasurer
Secretary

Butcher
Chamberlain
Cunningham

Present:

and 20 members. They were:

Col A.T. Beaver, CE
Lt Col Mitchell
Lt Col Jenkin
Maj J.S. Hollander
Maj W.B. Cobb
Maj Howard
Capt N. Gattache
Capt Lock
Lt G.P. Shirley
Lt G.P. Wilson
Lt D.M. Baxter
WO1 J. Baythe
WO2 D.R. Grosse
WO2 C.C. Henry
WO2 J.B. de Bruin
WO2 C.J. Mackenzie
WO2 J.J. Lightbourne
WO2 Cook
WO2 A.W. Pate
WO2 N. Pate
WO2 W.A. Snellan

Apologies:

Col R.M. Dickie
Col A.R. Curtis
Col G.P. Sanders
Col M.A. Hindley
Lt Col S.C. Denton
Lt Col R. Christie
Maj S. Mansley
Capt M.A. Oliver
Capt E.J. Hayes
Lt G. McInnes
WO1 K.S. McInnes
WO1 M.A. Patterson
WO1 M.A. Marshall
WO2 B.E. Meade
WO2 C.M.T. Kautia-Stevens

Cpl	L.T.	Alexander
Mr	S.	Sciascia
Mr	J.	Blyth
Mr	C.A.	Kibblewhite
Mr	A.	Veart
Mr	W.A.	Hoban
Mr	F.R.	Wilson
Mr	G.	Bunce
Mr	A.	Brengan
Mr	M.A.	Fauls

Motion: "That the apologies be sustained"

BEAVER/HOLLANDER
Carried

ITEM 1 : CHAIRMANS WELCOME

1. The Chairman welcomed all attendees and urged them to join in any discussion.

ITEM 2 : MINUTES

2. The minutes of the AGM held on 23 Jun 88 were accepted as amended.

BEAVER/HOLLANDER
Carried

ITEM 3 : MATTERS ARISING FROM MINUTES

3. The Chief Engineer stated that he would try to arrange copies of the four paintings by Mr Ion Brown to be circulated to all units. OC's would then inform him of the number of prints required.

ITEM 4 : FINANCE

4. Balance Sheet. The balance sheet for the period 1 Apr 88 to 31 Mar 89 is attached.

Motion: "That the audited balance sheet be accepted as presented"

CHAMBERLAIN/HOWARD
Carried

Motin: "A vote of thanks be extended to WO1 Chamberlain for his fine efforts as Treasurer for the last 12 months."

BEAVER/BAXTER
Carried

5. The Chief Engineer spoke to the AGM and requested more effort be put into recruiting serving sappers as donors to the ECMA.

6. Col Mitchell suggested that the ECMA approach past members requesting a donation towards the ECMA, as he thought there was an imbalance in contributions between serving and past members.

ITEM 5 : CHAIRMANS REPORT

7. The Chairmans Report for the period 1 Apr 88 to 31 Mar 89 is attached.

Motion: "That the Chairmans Report be accepted as presented"

BUTCHER/CHAMBERLAIN
Carried

ITEM 6 : ELECTION OF OFFICERS

8. The following members were elected to the committee for the ensuing 12 months:

Appointments by CE.

OC 1 Fd Sqn
OC 3 Fd Sqn
OC 6 Engr Svc Sqn
OC 25 Const Sqn

Management Committee.

CI SME
RSM SME
Curator of Museum

Nominations by the Annual General Meeting.

Col Cormack
Maj Hollander
WO1 Pettersen
WO2 Marshall
Sgt Lightbourne
SSgt de Breuk
Cpl Snalam

Motion: "That the nominations be closed"

HOLLANDER/JENKIN

9. The Chief Engineer conveyed his appreciation to the AGM on the efforts of Capt G.A. Reid, the Honorary Auditor.

The Chief Engineer spoke to the men and requested that they be put into quarters having regard to the fact that the ship was to be used as a hospital.

Col Mitchell suggested that the ship be used as a hospital and that the men be put into quarters having regard to the fact that the ship was to be used as a hospital.

ITEM 1: CHAIRMAN'S REPORT

The Chairman's report for the period 1 Jan to 15 Jan is attached.

Reference is made to the Chairman's report for the period 15 Jan to 31 Jan.

RECEIVED
15 JAN 1945

ITEM 2: LISTING OF OFFICERS

The following officers were elected to the committee for the evening 15 January.

Representatives by CE

- Col 1 Lt 2nd
- Col 2 Lt 2nd
- Col 3 Lt 2nd
- Col 4 Lt 2nd
- Col 5 Lt 2nd

Management Committee

- Col 1 Lt 2nd
- Col 2 Lt 2nd
- Col 3 Lt 2nd

Representatives of the various branches of the service

- Col 1 Lt 2nd
- Col 2 Lt 2nd
- Col 3 Lt 2nd
- Col 4 Lt 2nd
- Col 5 Lt 2nd
- Col 6 Lt 2nd
- Col 7 Lt 2nd
- Col 8 Lt 2nd

Reference is made to the Chairman's report for the period 15 Jan to 31 Jan.

RECEIVED
15 JAN 1945

The Chief Engineer conveyed his appreciation to the men on the efforts of Capt E.A. Smith, the Honorary Engineer.

Motion: "That Capt G.A. Reid remain as ECMA Honorary Auditor"

BEAVER/HOLLANDER
Carried

ITEM 7 : GENERAL BUSINESS

10. The Chairman raised the topic of Fellowship to the ECMA.

Motion: "That the following be elected as Fellows to the ECMA"

Col D. Pemberton
Maj D. Bunce
Maj J.S. Hollander
WO2 B. Marshall

CHAMBERLAIN/BEAVER
BUTCHER/CHAMBERLAIN
BUTCHER/COBB
BUTCHER/LOCK
Carried

11. The Chairman stated that the granting of a Fellowship was something that did not come lightly and that he was pleased that the members saw fit to instate the above Fellowships.

12. Lt Shirley briefed the AGM on the progress of the extension to the Corps Memorial. He outlined the programme which would see the extension closed in by Xmas 1989.

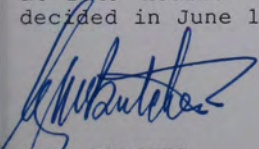
13. Maj Hollander thanked the meeting, and expressed his feeling of honor as a Fellow of the ECMA. He then reinforced the CE's comments of putting more effort into raising funds.

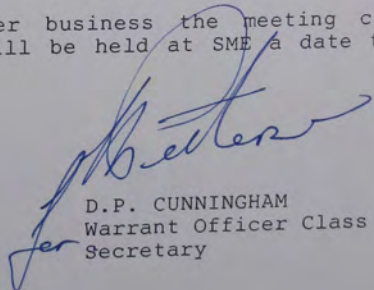
14. The Chairman presented Maj Hollander with a certificate for attaining \$1000 in donations to the ECMA by personal contributions and thanked him for his efforts.

ITEM 8 : CLOSING REMARKS

15. In closing, the Chairman thanked the members for their attendance and contribution to the meeting and expressed the wish that the ECMA have as good a year as the last.

16. There being no further business the meeting closed at 2049 hours. The 1990 AGM will be held at SME a date to be decided in June 1990.


G.W. BUTCHER
Colonel
Chairman


D.P. CUNNINGHAM
Warrant Officer Class One
Secretary

27 June 90.

Motion: That Capt. G.A. Reid remain as ECMA Honorary Auditor

BEAVER HOLLANDER
Carried

ITEM 7: GENERAL BUSINESS

The Chairman raised the topic of Fellowship to the

10.
ECMA.

Motion: That the following be elected as Fellows to the ECMA

Col. D. Pemberton
Maj. D. Bunn
Maj. J.S. Hollander
Wol. B. Marshall
CHAMBERLAIN/BEAVER
BUTCHER/CHAMBERLAIN
BUTCHER/COON
BUTCHER/LOCK
Carried

11. The Chairman stated that the granting of a Fellowship was something that did not come lightly and that he was pleased that the members saw fit to institute the above Fellowships.

12. Lt. Shirley praised the AGM on the progress of the extension to the Corps Memorial. He outlined the programme which would see the extension closed in by June 1959.

13. Maj. Hollander thanked the meeting, and expressed his feeling of honor as a Fellow of the ECMA. He then reinforced the CE's comments of putting more effort into raising funds.

14. The Chairman presented Maj. Hollander with a certificate for attaining \$1000 in donations to the ECMA by personal contributions and thanked him for his efforts.

ITEM 8: CLOSING REMARKS

15. In closing, the Chairman thanked the members for their attendance and contribution to the meeting and expressed the wish that the ECMA have as good a year as the last.

16. There being no further business the meeting closed at 1045 hours. The 1959 AGM will be held at EME & date to be decided in June 1959.

D.P. CUNNINGHAM
Warrant Officer Class One
Secretary

J. BUTCHER
Honorary

27 June 59

ENGINEER CORPS MEMORIAL ASSOCIATION
CHAIRMAN'S REPORT FOR THE YEAR 1988/89

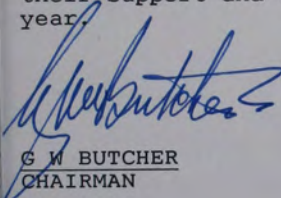
I have pleasure in presenting the Annual Report of the Association for the 1988/89 financial year.

The most significant achievement for the year is the commencement of construction of the two module extensions to the library/museum. It is expected that work in preparation for the pouring of the floor slab will be underway at the time of the AGM. The programme is scheduled to have the extension closed in by the end of 1989. On your behalf I extend sincere thanks to all those who have contributed to getting this ambitious programme underway. The full cost of the completed extension is estimated at \$37,700 so further fundraising will be necessary. The extension will provide much needed shelf space for new books which have been purchased for the SME Library and for improved study space for users of the library.

The finances of the Association are sound and the significant contribution made by serving sappers is again acknowledged.

We are fortunate to have the continuing financial support and encouragement of the New Zealand Sappers Association. Their representative on the Committee, Major George Bunce, has contributed greatly to the effective running of the Association. Unfortunately he has suffered a bout of ill health since Christmas and I trust he will soon be restored to his former good health.

Finally I would conclude by thanking the outgoing Committee for their support and the contribution they have made during the year.



G W BUTCHER
CHAIRMAN

June 1989

ENGINEER CORPS MEMORIAL ASSOCIATION
CHAIRMAN'S REPORT FOR THE YEAR 1982

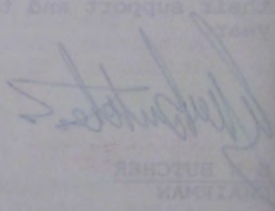
I have pleasure in presenting the Annual Report of the Association for the 1982-83 financial year.

The most significant achievement for the year is the commencement of construction of the two module extension to the library museum. It is expected that work is preparation for the opening of the floor slab will be underway at the time of the AGM and programme is scheduled to have the extension closed in by the end of 1983. On your behalf I extend sincere thanks to all those who have contributed to getting this ambitious programme underway. The full cost of the completed extension is estimated at £25,700 and further fundraising will be necessary. The extension will provide much needed shelf space for new books which have been purchased for the library and for improved study space for users of the library.

The finances of the Association are sound and the significant contribution made by serving engineers is again acknowledged.

We are fortunate to have the continuing financial support and encouragement of the New Zealand Engineers Association. Their representative on the Committee, Peter George Smith, has contributed greatly to the effective running of the Association. Unfortunately he has suffered a bout of ill health since Christmas and I trust he will soon be returned to his former good health.

Finally I would conclude by thanking the outgoing Committee for their support and the contribution they have made during the year.


BUTCHER
CHAIRMAN

June 1983

AGENDA FOR AN ENGINEER CORPS MEMORIAL ASSOCIATION
ANNUAL GENERAL MEETING 21 JUNE 1961
AT THE SCHOOL OF MILITARY ENGINEERING
AT 1930 HOURS

1. Opening
2. Apologies
3. Confirmation of Minutes
4. Matters arising
5. Financial Report
6. Chairman's Report
7. Election of Officers
8. General Business
9. Closing Remarks

Phone: 375504
xtn: 808/809

WO1 H.E. Chamberlain
User Rep (Army) NAMES
Defence EDP
PO Box 50-247
PORIRUA

June 21, 1989

FINANCIAL STATEMENT

This year has been quite a good year in that we have been able to keep expenditure down and have thus been able to consolidate our gains over the last five years. Investments have added considerably to our funds and has provided a good source of income.

Current Situation

Current Bank Balance at 21 Jun 89 13,927.92

the return of one of our fixed
deposits .

Unpresented cheques

H.E. Chamberlain	9.80
(Refund new books of account)	
John N. Couchman	20.60
(Alarm Maintenance)	
RNZE WOs and Sgts Silver Fund	500.00
(Return of Interest free Loan made in 1980)	

Working Capital for extensions 13,397.52

Further Return of Investments

\$3,000 @ 20% matures 13 Jul 89 3,200+/-

\$10,000 @ 14% matures 6 Sep 89 12,300+/-

Fortnightly Donations

There is a continuing need for members of the Corps to be encouraged to join the scheme. I have received support from a number of personnel when I have been making a drive for new members but I can assure the meeting that no one has signed any new member up with the scheme unless I have been present. I am not now in a position to be able to carry this on and more members are dropping off than are currently being enrolled.

We have one member (not a serving soldier) who makes a monthly direct credit to the ECMA account. Retired members and supporters of the Corps Memorial are also to be encouraged to follow this method of financial support.

I must say that a deplorable situation occurred when a senior member of the Corps was asked to increase his allotment from 20 cents per pay (\$5.20 a year) to something in the order of \$2.40. He refused and has written to say that he has disassociated himself from the ECMA. MBE after this person's name means MISERABLE BLOODY ENGINEER.

On the credit side we have one member whose support through the fortnightly donor scheme has exceeded \$1000.00. The Committee wishes to publicly thank Maj Joe Hollander for his commitment to our Corps Project. He now joins with Col Andrew Murray as one who really has put his money where his mouth is. There are four or five others who will be reaching this state within a year or two.

WOLFE H.B. Chamberlain
 Under Secretary
 Bureau of
 PO Box 802902
 PORTLAND

June 27, 1955

FINANCIAL STATEMENT

This year has been quite a good year in that we have been able to keep expenditures down and have thus been able to contribute our share over the last year. Expenditures have added considerably to our funds and has provided a good source of income.

Current Situation

Current Bank Balance as of 31 Jan 55

\$12,927.22

The amount of the fund
 deposits

Aggregated charges

\$ 80

H.B. Chamberlain
 (Amount not paid in 1955)

\$2.50

John H. Chamberlain
 (Amount not paid in 1955)

\$50.00

WOLFE H.B. and John H. Chamberlain
 (Amount not paid in 1955)

\$12,907.22

Working Capital for 1955

Further Return of Investment

\$2,500.00 @ 50% interest 12 Jan 55

\$12,900.00 @ 10% interest 8 Sep 55

Portugal's Contribution

There is a continuing need for members of the Corps to be encouraged to join the system. I have received requests from a number of persons who I have been making a drive for. I have members but I can assure the meeting that no one has signed any new members up with the system unless I have been present. I am not now in a position to be able to carry this on and more members are dropping off than are currently being accepted.

We have one member (not a working capital) who wants a regular direct loan in the ECMA account. Regular members and associates of the Corps should be able to be encouraged to follow this method of financial support.

I must say that a duplicate check in 1955 with a return of the Corps was asked to increase the amount from 50 cents per day (\$2.50 a year) to something in the order of \$2.50. The request was not actioned but the request was made from the ECMA. I will see the person's name when a duplicate is received.

On the credit side we have also received which suggest through the monthly donor system has received \$12,500. The Committee wishes the person's bank list the information for the commitment to our Corps. I am sure that the person's name as one who really has put his money where the mouth is. I have not yet or the other who will be reaching the year within year order.



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



MINUTES OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
COMMITTEE MEETING
HELD AT THE SCHOOL OF MILITARY ENGINEERING
LINTON CAMP
ON 6 APRIL 1989 AT 1945 HOURS

Present:

Col	G.W. Butcher, MC,	Col Comdt, Chairman
Lt Col	A.T. Beaver,	CE
Maj	J.S. Hollander	
Maj	S.G. Ransley	
Maj	P.W. Howard	
Maj	D.J. Begley	
Lt	G.P. Shirley	
WO1	D.P. Cunningham	
WO2	W.E. Smyth	A/Secretary

Apologies:

Mr	G. Bunce
Maj	W.B. Cobb
WO1	H.E. Chamberlain
WO2	B.N. Marshall
WO1	M.A. Pettersen

Motion: "That the apologies be accepted"

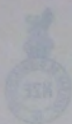
Moved: Hollander
Seconded: Howard
Carried.

ITEM 1. MINUTES

1. Copies of the minutes were passed to all present.

Motion: "That the minute be accepted as a true and accurate record"

Moved: Hollander
Seconded: Beaver
Carried.



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



MINUTES OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
COMMITTEE MEETING
HELD AT THE SCHOOL OF MILITARY ENGINEERING
LINTON CAMP
ON 2 APRIL 1933 AT 1.30 HOURS

<u>Present:</u>	
Col	G.W. Butcher, MC, Col Comd, Chairman
Lt Col	A.T. Beaver
Maj	L.V. Hollister
Maj	S.G. Ramsay
Maj	P.W. Howard
Maj	G.J. Bailey
Lt	G.P. Shillington
WO1	D.E. Cunningham
WO2	W.E. Smyth
<u>Apologies:</u>	
Lt	G. Smith
Maj	W.B. Cook
WO1	H.E. Cunningham
WO1	S.W. Marshall
WO1	W.A. Tolson

Motion: "That the apologies be accepted"

Moved: Hollister
Seconded: Howard
Carried.

ITEM 1. MINUTE

Copies of the minutes were passed as read.

Motion: "That the minute be accepted as a true and accurate record"

Moved: Hollister
Seconded: Howard
Carried.

ITEM 2. MATTERS ARISING FROM THE MINUTES

2. Corps Memorial Library Extension:

- a. Maj Begley stated that the floor will be laid by 19 June 1989.
- b. Lt Shirley reported that the MAP Students will commence block laying task in July. It was expected that the progress would be slow but the building would be closed in by Christmas.
- c. Lt Shirley stated that there was some difficulty working from the plans. Maj Hollander stated that the intention was for the work to be economical. The Chairman undertook to improve the detail of the plans.
- d. In reply to a question from Maj Begley the Chairman stated that the blocks and reinforcing steel would be paid for by a sponsor. Maj Hollander stated that dates were crucial so that money would be available.
- e. Maj Ransley undertook to arrange the purchase of roofing and windows.
- f. Lt Shirley was requested to provide a financial requirement sheet. Maj Begley undertook to write the schedule.

3. RNZE Paintings. The Chief Engineer reported that prints may be taken of the RNZE paintings by Major Ian Brown. The Army PRO, Maj Peter Fry has identified a method of print making and CE will liaise with him about timing and cost. Detail of prints will be provided to Units when available.

ITEM 3. FINANCE

4. Maj Hollander produced to the meeting, on behalf of WO1 Chamberlain, the financial statement.

Motion: "That the financial statement be approved on presentation to the CE of the Schedule of Payments".

Moved: Hollander
Seconded: Begley
Carried.

ITEM 4. GENERAL BUSINESS

5. Maj Hollander gave a statement on the current and intended taxation situation and its effect on the ECMA.

Motion: "That the ECMA change its Bank Account to the Army Bank"

Moved: Hollander
Seconded: Howard
Carried.

6. Maj Hollander advocated that the ECMA canvass members to increase their donations.

7. Maj Hollander reminded the meeting of its obligation, under the Incorporated Societies Act, to meet on a more regular basis.

8. Maj Hollander asked that CI SME approach HQ FMG, information copy to the Comd Secretary on the need for a librarian for the SME Library.

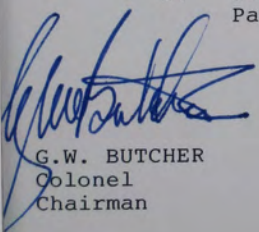
ITEM 5. CLOSURE

9. There being no further business the meeting closed at 2110 hours. The next committee meeting will be at the SME on 21 June 1989 at 1400 hrs.

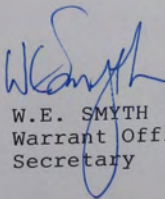
10. The Annual General Meeting will be held at SME on 21 June 1989 at 1930 hours.

11. Future committee meetings will be held:

- a. 0830 hours 11 Sep 89 at SME.
- b. 1300 hours 12 Dec 89 at Morrison, Cooper & Partners, Wellington.



G.W. BUTCHER
Colonel
Chairman



W.E. SMYTH
Warrant Officer Class Two
Secretary

ITEM 2. GENERAL BUSINESS

1. Mr. Hollister gave a statement of the business and intended financial activities and his report on the 1954.

2. Motion: "That the Board change its name to the 'Bany Bank'."

3. Moved: Hollister
Seconded: Hollister
Carried.

4. Mr. Hollister advised that the Board reserves authority to purchase their headquarters.

5. Mr. Hollister presented the report of the committee which the Board has appointed to study the proposed changes. He read a letter to the Board.

6. Mr. Hollister asked that the Board approve the information to the Board regarding the need for a library for the Bank.

ITEM 3. FINANCIAL

1. There being no further business the meeting closed at 11:15 hours. The next committee meeting will be at the Bank on June 1955 at 10:00 hours.

2. The Annual General Meeting will be held at the Bank on June 1955 at 10:00 hours.

3. Future committee meetings will be held at the Bank.

4. Motion: That the Board be adjourned.

5. 1955 report of the Board of Directors, changed to 1954 report, adopted.

W. E. Smith
Secretary

W. E. Smith
President

1/1989

Deposit (Cert No 21647)	5000.00@ 15.5%	Matures	4 May 89	5204.51
Deposit (Cert No 21648)	10000.00@ 15.5%	Matures	4 May 89	12163.93
Deposit (Cert No 16409)	3000.00@ 20%	Matures	12 Jul 89	3744.44
	-----			-----
	18000.00			21112.88

ENGINEER CORPS MEMORIAL ASSOCIATION

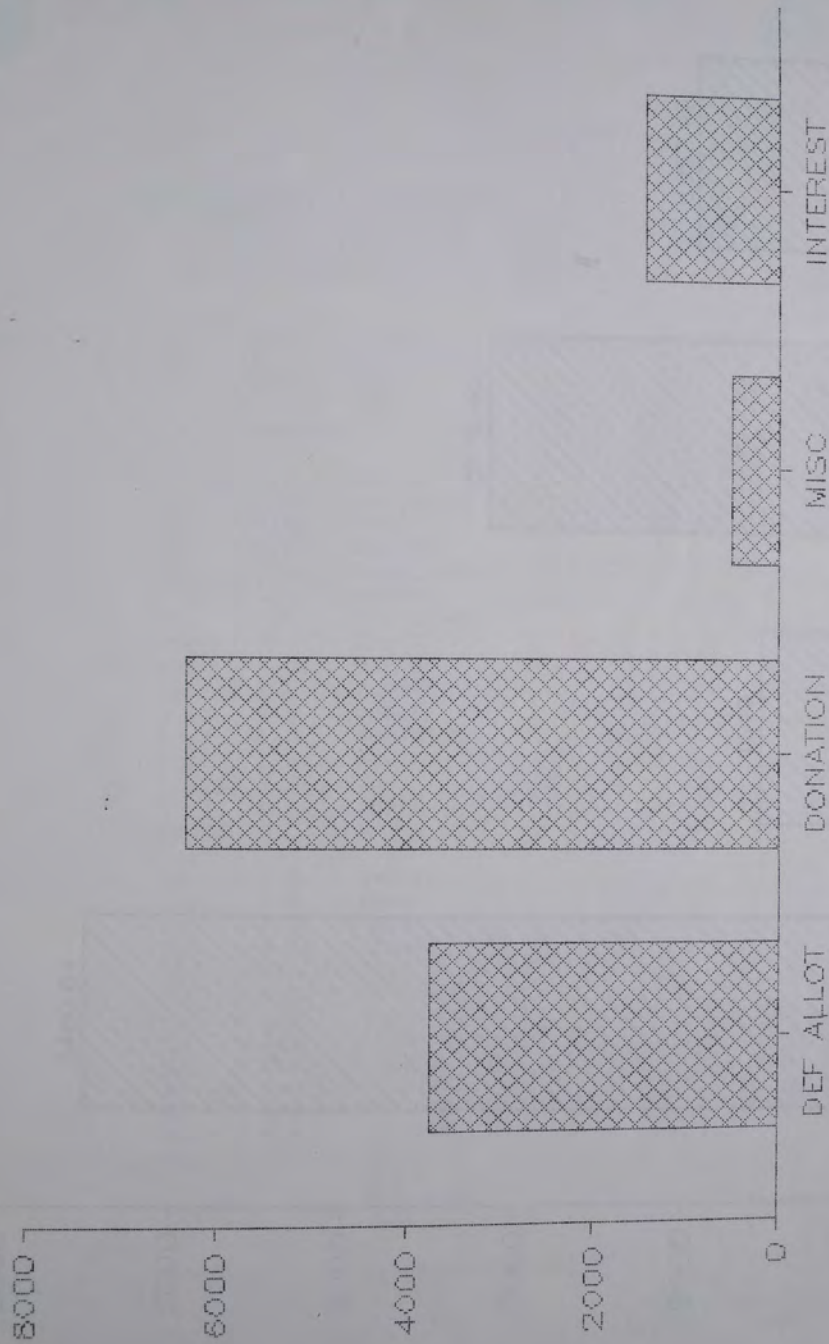
RECONCILIATION

1 APRIL 88 - 31 MARCH 1989

Opening Balance 1 April 88	2503.93
Plus Receipts	12161.09
	<hr/> 14665.02
Less Payments	7892.48
	<hr/> 6772.54
Plus unrepresented cheque	
Less Cash in Hand/banked	-1099.04
	<hr/> 5673.50
Bank Closing Statement Balance 31 Jan 89	5673.50
Difference if any	.00

03915

Allotments



3764.18

BL 437E



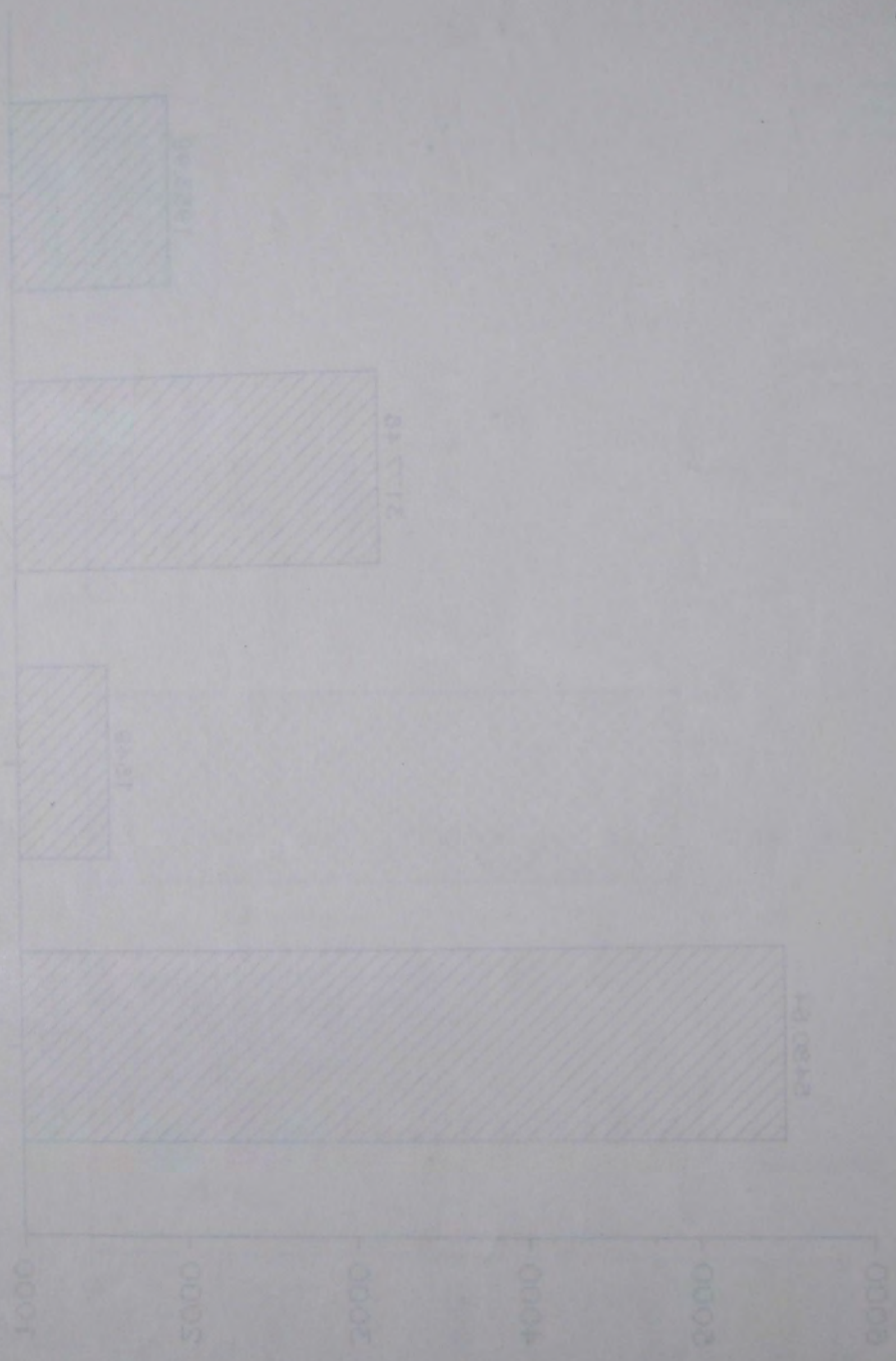
WICHITA

INTEREST

WAGE

DEPRECIATION

DEBT PAYMENT



MOORE 1999 - 1998



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



16 June 1989

MINUTES OF THE ANNUAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SME LINTON CAMP
ON 23 JUNE 1989 AT 1930 HOURS

Present:

Col G.W. Butcher
WO1 H.E. Chamberlain
WO2 W.E. Smyth

Chairman
Treasurer
Secretary

and 16 members, they were:

Lt Col A.T. Beaver, CE
Maj J.S. Hollander
Maj W.B. Cobb
Maj P.W. Howard
Capt J.R. Armstrong
WO1 K.S. McEwan
WO1 M.A. Pettersen
WO2 B. Akari
WO2 B.N. Marshall
Cpl A.P. Thomson
LCpl B.W. Sweet
LCpl C.J. Hamilton
Spr C.H. Steel
Spr(W) V.R. Sweet
Mr K.G. Smith
Mr G. Bunce

Apologies:

Lt Col S.G. Heaton
Capt P.N. King
Capt P.J. Amyes
Col N.A. Bradley
Maj Gen Sir William G. Gentry
Col A.R. Currie
Maj D.J. Begley
Maj J.L.C. Alabaster
Capt P.J. Currie
Lt A.D. Frizzell
Mr B.E. Malloch
Capt M.A. Oliver
WO1 R.N. Everson
WO2 B.J. Clark
LCpl L.T. Alexander
Col S.D. Jameson

Motion:

"That the apologies be sustained"

Hollander/Howard
Carried.



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

16 June 1933

MINUTES OF THE ANNUAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE LINTON CAMP
ON 13 JUNE 1933 AT 1930 HOURS

Chairman
Treasurer
Secretary

Col. E.W. Batchelor
Wol. H.E. Chamberlain
Wol. H.B. Smith

Present:

and 15 members, they were:

Lt Col. A.T. Beaver, CE
Maj. J.E. Hollander
Maj. W.E. Cobb
Maj. E.W. Howard
Capt. J.R. Armstrong
Wol. E.S. Hoffman
Wol. M.A. Peterson
Wol. H. Skell
Wol. E.W. Macphail
Col. A.P. Thomson
LCol. S.W. Sweet
LCol. C.J. Hamilton
Sgt. C.H. Steel
Sgt. V.R. Sweet
Mr. A.D. Smith
Mr. H. Hume

Apologies:

Lt Col. S.O. Heston
Capt. E.H. King
Capt. E.J. Ayres
Col. W.A. Bradshaw
Maj. Gen. Sir William G. Denny
Col. A.H. Currie
Maj. D.A. Bagley
Maj. J.L.C. Alexander
Capt. R.L. Currie
Lt. A.D. Pittman
Mr. E.E. Malloch
Capt. M.A. Oliver
Wol. E.H. Gourson
Wol. H.J. Clark
LCol. E.T. Alexander
Col. E.D. Jamieson

"That the apologies be sustained"

Hollander/Howard
Carling


ITEM 1. CHAIRMANS WELCOME

1. The Chairman welcomed all attendees and urged them to join in any discussion. The Chairman specifically welcomed Spr (W) V.R. Sweet as the fourth lady life member of the Association and the first to attend an AGM.

ITEM 2. MINUTES

2. The minutes of the AGM held 2 July 1987 were accepted as read. A true and correct record.

McEwan/Patterson
Carried.



ITEM 3. MATTERS ARISING FROM MINUTES

3, Security Alarms. The Chairman explained that although the alarms were connected they were still to be connected to the Fire Station.

ITEM 4. FINANCE

4. Balance Sheet. The balance sheet for the period 1 April 1987 to 31 March 1988 is attached.

Motion: "That the audited balance sheet be accepted as presented"

Chamberlain/Beaver
Carried.

ITEM 5. CHAIRMANS REPORT

5. The Chairmans Report for the period 1 April 1987 to 31 March 1988 is attached.

Motion: "That the Chairmans Report be accepted as presented"

Butcher/Bunce
Carried.

6. The Chief Engineer gave the background of the four paintings by Major Ion Brown and the plans for making prints from them.

ITEM 1. CHAIRMAN'S WELCOME

1. The Chairman welcomed all attendees and urged them to join in any discussion. The Chairman especially welcomed Sgt (W) V.R. Sweet as the fourth life member of the Association and the first to attend an AGM.

ITEM 2. MINUTES

2. The minutes of the AGM held 2 July 1987 were accepted as read. A time and motion record.

McEwan/Robinson
Carried.

ITEM 3. MATTERS ARISING FROM MINUTES

3. Security Alarm. The Chairman explained that although the alarm was connected they were still to be connected to the Fire Station.

ITEM 4. FINANCE

4. Balance Sheet. The balance sheet for the period 1 April 1987 to 31 March 1988 is attached.

Motion: "That the audited balance sheet be accepted as presented"

Chamberlain/Bonner
Carried.

ITEM 5. CHAIRMAN'S REPORT

5. The Chairman's Report for the period 1 April 1987 to 31 March 1988 is attached.

Motion: "That the Chairman's Report be accepted as presented"

Hutchins/Bunce
Carried.

6. The Chief Engineer gave the background of the four paintings by Major Ian Brown and the plans for making prints from them.

ITEM 6. ELECTION OF OFFICERS

7. The following members were elected to the committee for the ensuing twelve months:

Corps Appointments.

Col G.W. Butcher MC Col Comdt Chairman
Lt Col A.T. Beaver CE

Chief Engineer Appointments.

2. Floor.
OC 1 Fd Sqn
OC 3 Fd Sqn
OC 25 Const Sqn
CI SME
OC 6 Engr Svcs Sqn
WO1 H.E. Chamberlain
WO1 D.P. Cunningham
WO2 B.N. Marshall
Spr C.H. Steele
WO1 M.A. Pettersen
WO2 K.J. Hansen
Lt Col D.A. Cormack TF

Motion: "That the nominations be closed"

Hollander/Marshall
Carried.

8. The Chairman accepted the nomination as the ECMA Committee for the period 1988/89.

9. The Chairman stated that Capt G.A. Reid had indicated his willingness to continue to serve as the Honorary Auditor. This was greeted with acclamation,

ITEM 7. GENERAL BUSINESS

10. There was no general business.

ITEM 8. CLOSING REMARKS

11. In closing the Chairman acknowledged the work of Messrs Malloch and Lamb in organising the fund raising golf tournaments. He also acknowledged Mrs Dianne Marshall for her work at the Corps Library and WO1 H.E. Chamberlain for his continuing good work with ECMA funds.

ITEM 8. ELECTION OF OFFICERS

The following members were elected to the committee for the ensuing twelve months:

Corps Appointments

Col G.W. Butcher MC Col Command Chairman
Lt Col A.T. Sawyer CE

Chief Executive Appointments

OC 1 Ed Sps
OC 2 Ed Sps
OC 3 Const Sps
CI SMC

OC 4 Const Sps
Wol H.E. Chamberlain
Wol D.P. Chamberlain
Wol B.H. Marshall
Sgt C.H. Steele
Wol M.A. Patterson
Wol W.J. Hanson
Lt Col D.A. Chamberlain

Notion: "That the nomination be closed"

Wolander/Marshall
Carried.

8. The Chairman reported the nomination as the ECMA Committee for the period 1955-56.

9. The Chairman stated that Capt G.A. Bain had indicated his willingness to continue to serve as the honorary auditor. This was greeted with enthusiasm.

ITEM 7. GENERAL BUSINESS

10. There was no general business.

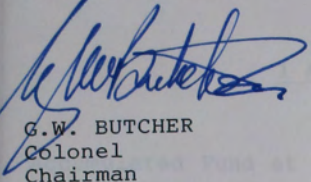
ITEM 6. CLOSING REMARKS

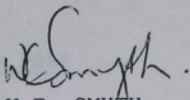
11. In closing the Chairman acknowledged the work of Messrs Wolloch and Lamb in organizing the fund raising golf tournament. He also acknowledged Mrs Diana Marshall for her work at the Corps Library and Wol H.E. Chamberlain for his continuing good work with ECMA funds.

THE ENGINEERS CORPS MEMORIAL
ASSOCIATION INCORPORATED

-4-

12. There being no further business the meeting closed at 2016 hours. The 1989 AGM will be held at SME on 21 June 1989 at 1930 hours.

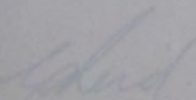

G.W. BUTCHER
Colonel
Chairman

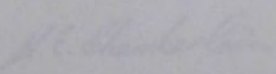

W.E. SMYTH
Warrant Officer Class Two
Secretary

This is represented by:

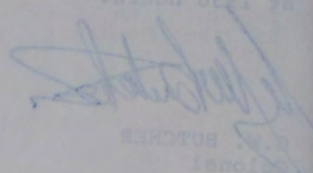
Cash in Bank	13501-91
Term deposit No 1	13500-00
Term deposit No 2	13500-00
Term deposit No 3	13500-00

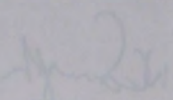
CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEERS CORPS MEMORIAL ASSOCIATION FOR THE YEAR ended 31 March 1989, and in our opinion the above balance sheet and associated documents give a fair and true view of the Association's affairs as at 31 March 1989.


G.A. REID
Hon Auditor


R.E. CAMPBELL
Hon Treasurer

13. There being no further business the meeting closed at 10:15 hours. The 1959 AGM will be held at SMC on 21 June 1959 at 1230 hours.


J. W. BUTCHER
National
Chairman


W. E. SMITH
National Officer Class Two
Secretary



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

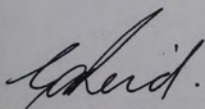
1 APRIL 1987 - 31 MARCH 1988

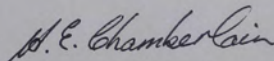
Accumulated Fund at 1 Apr 87	15755-64
Plus Excess Income/Expenditure	2748-29
	<hr/>
	18503-93

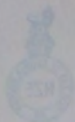
This is represented by:

Cash in Bank	2503-93
Term deposit No 1	3000-00
Term deposit No 2	10000-00
Term deposit No 3	3000-00
	<hr/>
	18503-93

CERTIFIED THAT WE HAVE EXAMINED the books and accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March 1988, and in our opinion the above balance sheet and associated documents give a fair and true view of the Associations Affairs as at 31 March 1988.


G.A. REID
Hon Auditor


H.E. CHAMBERLAIN
Hon Treasurer



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



BALANCE SHEET

1 APRIL 1987 - 31 MARCH 1988

Accumulated Fund as 1 Apr 87	25752-84
Plus Excess Income/Expenses	2748-29
	<hr/>
	18503-93

This is represented by:

Cash in Bank	18503-93
Term deposit No 1	3000-00
Term deposit No 2	10000-00
Term deposit No 3	3000-00
	<hr/>
	18503-93

CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION FOR THE YEAR ended 31 March
1988, and in our opinion the above balance sheet and associated
documents give a fair and true view of the Association Affairs
as at 31 March 1988.

H. E. Connerlain
H. E. CONNERLAIN
Hon Treasurer

G. A. Reid
G. A. REID
Hon Auditor

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 1987 - 31 MARCH 1988

Receipts		Payments	
Bank Balance 1 Apr 87	6755.64	Book Maintenance	783.81
Fortnightly allotments	3764.18	Tracksuits/Badges	1298.00
Donations	6295.01	Col Comdts Photos	166.14
Plaque Refund	509.20	Plaques (Contra)	509.20
Interest	1456.52	Insurance	1944.36
Refund Stamp Duty	3.00	Corps Flag	2475.00
Matured Investments	16000.00	Alarm Maintenance	195.39
		Building Maintenance	1899.52
		Bank Fees	8.20
		Investments (x3)	23000.00
	<u>34783.55</u>		<u>32279.62</u>
		Bank Balance at 31 Mar 88	2503.93
			<u>34783.55</u>

INDEPENDENT GOLF MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT
1 APRIL 1967 - 31 MARCH 1968

Receipts		Payments	
Bank Balance 1 Apr 67	4780.00	Bank Withdrawals	120.00
Membership dues	7044.10	Travel/Expenses	1330.00
Donations	4882.10	Golf Course Photos	186.14
Private Refund	400.00	Travel (Cont'd)	800.00
Interest	1400.00	Insurance	1444.00
Refund from Golf	2.00	Golf Club	2475.00
Refund Investments	1000.00	Bank Withdrawals	120.00
		Monthly Withdrawals	1000.00
		Bank Fees	6.00
		Investments (est)	2000.00
	<u>24901.20</u>		<u>12577.14</u>
		Bank Balance at 31 Mar 68	1207.06
			<u>24784.20</u>

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT 1 APRIL 1987 - 31 MARCH 1988

We received income as follows:

Fortnightly allotment	3764.18	
Donations	6295.01	
Refund Plaques	509.20	
Interest	1456.52	
Refund Stamp Duty	3.00	
	<u>12027.91</u>	12027.91

We incurred the following expenses:

Plaques (Contra)	509.20	
Book maint/Library/engraving	783.81	
Tracksuits/badges	1298.00	
Col Comdt Photo mounting	166.14	
Insurance	1944.36	
Corps Flag	2475.00	
Alarm Maintainence	195.39	
Building Maintenance	1899.52	
Bank Fees	8.20	
	<u>9279.62</u>	
Goods and services		<u>9279.62</u>
		<u>2748.29</u>

Leaving an excess (income /expenditure) of
to be transferred to the accumulated fund.

EXPENSES DURING THE YEAR 1967

THESE ARE EXPENSES INCURRED
1 APRIL 1967 - 31 MARCH 1968

We received income as follows:

Participating dividend	7104.15
Dividend	6288.00
Refund of taxes	100.00
Interest	1404.00
Refund of tax	1.00
	<u>15007.15</u>

We incurred the following expenses:

Electric (Central)	500.00
Book and library	707.41
Telephone	1200.00
Oil (Carb. Heat)	100.00
Insurance	1000.00
Car tax	100.00
Auto maintenance	100.00
Building maintenance	100.00
Bank fees	1.00
Goods and services	<u>5100.00</u>

15007.15
5100.00
9907.15

Leaving an excess (loss) (deficiency) of
to be transferred to the accumulated fund.

ENGINEER CORPS MEMORIAL ASSOCIATION
CHAIRMAN'S REPORT FOR THE YEAR 1987/88

I am pleased to present the Annual Report for 1987/88 and to advise you that the Memorial Association has had another very successful year.

As the financial statement shows, our funds have increased significantly during the year. I would like to acknowledge the contribution made to the funds by serving members through the fortnightly allotment scheme. It is also appropriate at this time to thank 33 HMs and the team who administered the golf tournament last year. The proceeds of \$1,611.46 from the tournament were a notable addition to the accounts.

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 87 - 31 MARCH 1988

Opening Balance 1 April 87	6755.64
Plus Receipts	28027.91
	<hr/> 34783.55
Less Payments	32279.62
	<hr/> 2503.93
Plus unrepresented cheque	nil
Less Cash in Hand/banked	<hr/> 2503.93
Bank Closing Statement Balance 31 Mar 88	2503.93

During the year the Secretary MUI McLean resigned following his transfer from the CMA's office and was replaced by MUI Smith. The Representative of the NZ Engineers' Association to the Committee, Col. Pemberton, retired at the end of 1987 and was replaced by Maj. Bunce. I would like to express my appreciation on behalf of you all for the significant contribution made by Col. Pemberton during his time on the committee and for his continuing interest in the Memorial Centre.

It is also appropriate at this stage to record our indebtedness to the NZ Engineers' Association for the continuing support, encouragement and financial assistance provided over the years.

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE

REVENUE ACCOUNT
1 APRIL 67 - 31 MARCH 1968

Opening balance 1 April 67	24,252.44
Plus receipts	2,800.71
	<hr/>
	27,053.15
Less payments	2,175.43
	<hr/>
Plus unexpended charges less cash in hand/forward	2,175.43
	<hr/>
Bank Closing Statement balance 31 Mar 68	24,877.72
	<hr/>
	24,877.72

ENGINEER CORPS MEMORIAL ASSOCIATION
CHAIRMAN'S REPORT FOR THE YEAR 1987/88

I am pleased to present the Annual Report for 1987/88 and to advise you that the Memorial Association has had another very successful year.

As the financial statement shows, our funds have increased significantly during the year. I would like to acknowledge the contribution made to the funds by serving sappers through the fortnightly allotment scheme. It is also appropriate at this time to thank 25 ESS and the team who administered the golf tournament last year. The proceeds of \$1,823.46 from the tournament were a notable addition to the accounts.

Your committee is exploring the possibility of raising funds from the sale of prints of paintings of sapper activities by a New Zealand artist. The proposal is to commission paintings yearly over the next three to five years.

During the year the working drawings for the proposed two module extension to the library/museum were completed. The proposal for the extension was announced at last years AGM and it is planned to proceed with construction as soon as possible.

The maintenance work for the first year of the 10 year rolling programme has been completed. As stated previously the objective is to keep the memorial in a good state of repair and appearance.

The security system for the library/museum has been completed for some time but could not be fully operational until Telecom had completed the laying of the cable. It is hoped that it will be possible to advise that this task has been completed by the time of the AGM.

During the year the Secretary WO1 McEwen resigned following his transfer from the CE's office and was replaced by WO2 Smyth. The representative of the NZ Sappers' Association on the Committee, Col. Pemberton, retired at the end of 1987 and was replaced by Maj. Bunce. I would like to express my appreciation on behalf of you all for the significant contribution made by Col. Pemberton during his time on the committee and for his continuing interest in the Memorial Centre.

It is also appropriate at this stage to record our indebtedness to the NZ Sappers Association for the continuing support, encouragement and financial assistance provided over the years.

ENGINEER CORPS MEMORIAL ASSOCIATION
CHAIRMAN'S REPORT FOR THE YEAR 1957-58

I am pleased to present the Annual Report for 1957-58 and to advise you that the Memorial Association has had another very successful year.

As the financial statement shows, our funds have increased significantly during the year. I would like to acknowledge the contribution made to the funds by serving members through the fortnightly allotment scheme. It is also appropriate at this time to thank SS 538 and the team who administered the golf tournament last year. The proceeds of \$1,813.48 from the tournament were a notable addition to the accounts.

Your committee is exploring the possibility of relating funds from the sale of prints of paintings of seaper activities by a New Zealand artist. The proposal is to commission paintings yearly over the next three to five years.

During the year the working drawings for the proposed two module extension to the library were completed. The proposal for the extension was announced at last year's AGM and it is planned to proceed with construction as soon as possible.

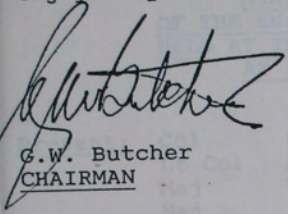
The maintenance work for the first year of the 10 year rolling programme has been completed. As stated previously the objective is to keep the memorial in a good state of repair and appearance.

The security system for the library has been completed for some time but could not be fully operational until recently had completed the laying of the cables. It is hoped that it will be possible to advise that this work has been completed by the time of the AGM.

During the year the Secretary WOI Newman resigned following his transfer from the CE's office and was replaced by WOI Taylor. The representative of the NZ Engineers' Association on the Committee, Col. Pemberton, retired at the end of 1957 and was replaced by Maj. Bunce. I would like to express my appreciation on behalf of you all for the significant contribution made by Col. Pemberton during his time on the committee and for his continuing interest in the Memorial Centre.

It is also appropriate at this stage to record our indebtedness to the NZ Engineers' Association for the continuing support, management and financial assistance provided over the years.

Finally, I would conclude by thanking the outgoing committee for their support and their contribution to the successful year enjoyed by the Memorial Association.


G.W. Butcher
CHAIRMAN

GWB:JM

Apologies: Maj R.J. Topley
Wol H.A. Patterson

ITEM 1 : CHAIRMAN'S WELCOME

The Chairman welcomed attendees and extended a special welcome to Maj Cobb.

ITEM 2 : PREVIOUS BUSINESS

Motion "That the minutes of the meeting held 25 March 1985 be accepted as a true and accurate record of that meeting".

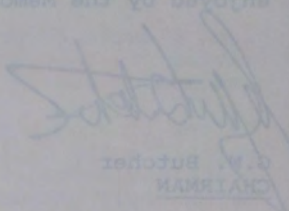
James Marshall
seconded

ITEM 3 : MATTERS ARISING

It was noted that the lounge windows had been replaced.

Memorial Plaques. Wm Chamberlain informed the meeting that there were now 13 memorial plaques in the Chapel.

Finally, I would conclude by thanking the outgoing committee for their support and their contribution to the successful year enjoyed by the Memorial Association.


G.W. Butcher
CHAIRMAN

GWB:JM

Army General Staff
Defence Headquarters

November 1988

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT 1320 HOURS ON 23 JUNE 1988

Present: Col G.W. Butcher, MC, ED Chairman
Lt Col A.T. Beaver Chief Engineer
Maj W.B. Cobb
Maj J.S. Hollander
WO1 H.E. Chamberlain Treasurer
WO2 B.N. Marshall
Spr C.H. Strange
Mr G. Bunce
WO2 W.E. Smyth Secretary

Apologies: Maj D.J. Begley
WO1 M.A. Pettersen

ITEM 1 : CHAIRMAN'S WELCOME

1. The Chairman welcomed attendees and extended a special welcome to Maj Cobb.

ITEM 2 : PREVIOUS MINUTES

2. Motion "That the minutes of the meeting held 25 March 1988 be accepted as a true and accurate record of that meeting".

Bunce/Marshall
Carried

ITEM 3 : MATTERS ARISING

3. It was noted that the Louvre windows had been replaced.
4. Memorial Plaques. WO1 Chamberlain informed the meeting that there were now 13 memorial plaques in the Chapel.

November 1952

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT THE HOUSE ON 21 JUNE 1952

President:	Col	G.W. Butcher, MC, RD	Chairman
	Lt Col	A.T. Beaver	Chief Engineer
	Maj	W.B. Cobb	
	Maj	J.S. Colchester	
	WO1	R.E. Charnock	Treasurer
	WO2	R.M. Hattrell	
	Sgt	C.H. Huxford	
	Mr	G. Jones	Secretary
	WO2	W.E. Smith	
Medical Officer:	Maj	D.J. Boyley	
	WO1	H.A. Patterson	

ITEM 1 : CHAIRMAN'S WELCOME

1. The Chairman welcomed attendees and extended a special welcome to Maj Cobb.

ITEM 2 : PREVIOUS MINUTES

2. Motion "That the minutes of the meeting held 22 March 1952 be accepted as a true and accurate record of that meeting."

Carried
R.M. Hattrell

ITEM 3 : MATTERS ARISING

3. It was noted that the letters which had been replied.
1. Memorial plaque. WO1 Charnock informed the meeting that there were not 12 memorial plaques in the Chapel.

5. Motion "That the memorial plaques be standardised to read":

"In memory of (Regt No) (Rank)
(Inits and name) (Decorations)
(Dates of Birth and death)
(Reason for Death (Optional))"

Bunce/Beaver
Carried

6. Corps Memorial Library Extension

Motion "a. The building be commenced in
February/March 1989"

"b. The foundations be completed by
May 1989"

"c. The building be closed in by the
end of 1989".

Hollander/Beaver
Carried

Motion "That the basic cost of materials be funded
by the ECMA".

Chamberlain/Strange
Carried

Motion "That a construction sub-committee of CE,
CI SME and OC 25 Const Sqn be formed with the
authority to spend up to \$25,000 of ECMA funds
and to meet the objective of closing in the
structure by the end of 1989".

Hollander/Bunce
Carried

7. RNZE Paintings. The CE advised that the Army Artist,
Major Ian Brown, had produced four paintings of the RNZE raft in
operation at Wairoa. These were presented for inspection. These
paintings belong to Army, not RNZE and may not be available for the
making of prints. The CE undertook to investigate the matter
further.

ITEM 4 : FINANCIAL REPORT

8. WO1 Chamberlain presented the following accounts for
payment:

Motion "That the memorial plaque be reestablished to read:"

"In memory of (Capt) (Name)
(Rank and name) (Decorations)
(Dates of birth and death)
(Reason for death (Optional))"

Holmes/Beaver
Carried

Corps Memorial Library Extension

Motion "a. The building be commenced in February/March 1952"

"b. The foundations be completed by May 1952"

"c. The building be closed in by the end of 1952"

Holmes/Beaver
Carried

Motion "That the basic cost of materials be funded by the RMA"

Chapman/Beaver
Carried

Motion "That a construction sub-committee of CE, CI and CC be formed who be empowered with authority to spend up to £15,000 of RMA funds and to meet the objective of closing in the structure by the end of 1952"

Holmes/Beaver
Carried

THESE FINDINGS. The CE advised that the Navy Minister, Mr. Ian Brown, had provided some assistance of the RMA staff in operation at Hatter. These were presented for inspection. These findings being no more, not more and may not be available for the making of plans. The CE undertook to investigate the matter further.

ITEM 4 - FINANCIAL REPORT

WOL Chapman/Beaver presented the following accounts for

payment:

John Couchman \$ 86.75
(Alarm Maint)

Winstone Glass 11.07
(Glass for ANZAC frame)

Moller Johnson Finance 5000.00
(Fixed Deposit @ 17%)

Trophy Specialists 206.42
(Memorial Plates)

B.J. Ball 26.95
(Acid free tissue)

ACI Glass and Glazing 628.14
(Replace Louvres)

TOTAL \$5959.33

Motion "That the accounts as presented be passed
for payment"

Chamberlain/Hollander
Carried

9. WO1 Chamberlain presented the following statement of
accounts:

a. Fixed Deposits:

(1) \$5000.00 @ 17.5% matures 5 Nov 88

(2) \$10,000.00 @ 20% matures 12 June 88 and
reinvested @ 17.5% until 5 Nov 88

(3) \$3,000.00 matures 1989.

b. Current Account:

Balance \$9653.41

A/Cs for payment \$5959.33

Balance \$3694.08

Motion "That the financial statement be approved".

Hollander/Beaver
Carried

John Goudman	8	22.75
(Alarm Malice)		
Winston Glass	11	07
(Glass for AMAC frame)		
Mollie Johnson Finance	2000	00
(Times Deposit & 17.5)		
Trophy Specimens	200	12
(Memorial Window)		
B.T. Bell	28	32
(Acid Free Glass)		
ACI Glass and Blinds	628	14
(Replace Lenses)		
TOTAL	2228	22

Motion "That the amount be passed for payment"

Carried
 Chamberlain/Holander
 NOI Chamberlain presented the following statement of accounts:

a. Times Deposit:	
(1) 22000.00 + 17.50 interest 2 Nov 52	
(2) 210,000.00 + 200 interest 12 Jan 53	
reinvested + 17.50 interest 2 Nov 52	
(3) 22,000.00 interest 1952	
b. Current Account:	
Balance	2228.22
Alide for payment	2228.22
Balance	2228.00

Motion "That the financial statement be approved".
 Carried
 Holander/Deaver

ITEM 5 : GENERAL BUSINESS

10. There was discussion on the structure of the ECMA Committee. CE stated that as WO1 Chamberlain was agreeable he would continue as Treasurer. The RSM SME is to be the Secretary. CI SME and OC's 1 Fd Sqn, 3 Fd Sqn and 25 Const Sqn and 2 IC 6 Engr Svc Sqn would be the CE's appointees on the committee.

11. Motion "That WO1 Chamberlain be appointed Honorary Curator of the Engineer Corps Memorial Centre while the day to day responsibility for running the Centre be vested with the RSM SME"

Hollander/Cobb
Carried

12. Motion "That the constitution be examined and a Notice of Motion be raised so that the current structure of the ECMA Committee is rationalised to include a member of the Sappers Association (NZ) Inc. This action to be taken by the Management Committee before the next AGM."

Bunce/Hollander
Carried

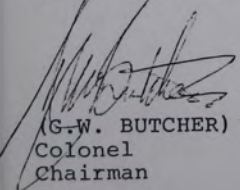
13. The Chairman formally thanked WO1 Chamberlain for his untiring efforts for and on behalf of the ECMA.

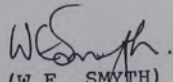
14. The Chairman formally thanked Major Hollander for his efforts over many years.

ITEM 6 : CLOSURE

15. The Chairman announced that the next committee meeting would be held at Army General Staff on 6 October 1988 at 1400 hours.

16. There being no further business the meeting was declared closed at 1450 hours.


(G.W. BUTCHER)
Colonel
Chairman


(W.E. SMYTH)
Warrant Officer Class Two
Secretary

ITEM 5 : GENERAL BUSINESS

10. There was discussion on the structure of the ECMA Committee. It stated that as WO1 Chamberlain was appointed he would continue as Treasurer. The new SMC is to be the Secretary. CI and and OC's 1 to 5, 7 to 9 and 11 to 13 and 15 to 17 and 19 to 21 and 23 to 25 would be the CSM appointments on the committee.

11. Motion That WO1 Chamberlain be appointed Honorary Governor of the Engineer Corps Memorial Center while the day to day responsibility for running the Center be vested with the new SMC.

Hollander/Cobb
Carried

12. Motion That the constitution be examined and a Motion of Motion be raised so that the current structure of the ECMA Committee is rationalized to include a member of the Engineer Association (EAS) Inc. This action to be taken by the Management Committee before the next AGM.

Bunce/Hollander
Carried

13. The Chairman formally thanked WO1 Chamberlain for his untiring efforts for and on behalf of the ECMA.

14. The Chairman formally thanked Major Hollander for his efforts over many years.

ITEM 6 : CLOSURE

15. The Chairman announced that the next committee meeting would be held at Army General Hall on 2 October 1988 at 1400 hours.

16. There being no further business the meeting was declared closed at 1455 hours.

(W.E. SMITH)
Warrant Officer Class Two
Secretary

(S.E. BUCHANAN)
Colonel
Chairman



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



Army 1181/15/1/CE

6 June 1989

ENGINEER CORPS MEMORIAL ASSOCIATION - ANNUAL GENERAL MEETING

The Annual General Meeting of the Engineer Corps Memorial Association is to be held at the School of Military Engineering on 21 June 1989 at 1930 hours (7.30pm).

Apologies should be forwarded to SME, Linton Camp.

W.E. Smyth
W.E. SMYTH
Warrant Officer Class Two
Secretary

W.E. SMYTH
Warrant Officer Class Two
Secretary



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



June 1953

May 1953/1954

ENGINEER CORPS MEMORIAL ASSOCIATION - ANNUAL GENERAL MEETING

The Annual General Meeting of the Engineer Corps Memorial Association is to be held at the School of Military Engineering on 31 June 1953 at 1930 hours (7.30pm).

Agenda should be forwarded to E.C.M.A. Liaison Camp.

W.E. SMYTH
Honorary Secretary



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



CE 1180/1

10 June 1988

ENGINEER CORPS MEMORIAL ASSOCIATION - ANNUAL GENERAL MEETING

The Annual General Meeting of the Engineer Corps Memorial Association is to be held at the School of Military Engineering on 23 June 1988 at 1930 hours (7.30 pm).

Apologies should be forwarded to SME, Linton Camp.

W.E. SMYTH
Warrant Officer Class Two
Secretary

Warrant Officer Class Two

Secretary

Secretary



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

10 June 1957

10 June 1957

ENGINEER CORPS MEMORIAL ASSOCIATION - ANNUAL GENERAL MEETING

The Annual General Meeting of the Engineer Corps Memorial Association is to be held at the School of Military Engineering on 23 June 1957 at 1900 hours (7.30 pm). Apologies should be forwarded to the Union Camp.

[Signature]
J. E. SMITH
Secretary
Officer Class Two



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



16 June 1989

MINUTES OF THE ANNUAL GENERAL MEETING OF THE ENGINEER CORPS MEMORIAL ASSOCIATION HELD AT SME LINTON CAMP ON 23 JUNE 1988 AT 1930 HOURS

<u>Present:</u>	Col	G.W.	Butcher	Chairman
	WO1	H.E.	Chamberlain	Treasurer
	WO2	W.E.	Smyth	Secretary

and 16 members, they were:

Lt Col	A.T.	Beaver, CE
Maj	J.S.	Hollander
Maj	W.B.	Cobb
Maj	P.W.	Howard
Capt	J.R.	Armstrong
WO1	K.S.	McEwan
WO1	M.A.	Pettersen
WO2	B.	Akari
WO2	B.N.	Marshall
Cpl	A.P.	Thomson
LCpl	B.W.	Sweet
LCpl	C.J.	Hamilton
Spr	C.H.	Steel
Spr(W)	V.R.	Sweet
Mr	K.G.	Smith
Mr	G.	Bunce

<u>Apologies:</u>	Lt Col	S.G.	Heaton
	Capt	P.N.	King
	Capt	P.J.	Amyes
	Col	N.A.	Bradley
	Maj Gen	Sir William G.	Gentry
	Col	A.R.	Currie
	Maj	D.J.	Begley
	Maj	J.L.C.	Alabaster
	Capt	P.J.	Currie
	Lt	A.D.	Frizzell
	Mr	B.E.	Malloch
	Capt	M.A.	Oliver
	WO1	R.N.	Everson
	WO2	B.J.	Clark
	LCpl	L.T.	Alexander
	Col	S.D.	Jameson

Motion: "That the apologies be sustained"

Hollander/Howard
Carried.

ITEM 1. CHAIRMANS WELCOME

1. The Chairman welcomed all attendees and urged them to join in any discussion. The Chairman specifically welcomed Spr (W) V.R. Sweet as the fourth lady life member of the Association and the first to attend an AGM.

ITEM 2. MINUTES

2. The minutes of the AGM held 2 July 1987 were accepted as read. A true and correct record.

McEwan/Pattersen
Carried.

ITEM 3. MATTERS ARISING FROM MINUTES

3. Security Alarms. The Chairman explained that although the alarms were connected they were still to be connected to the Fire Station.

ITEM 4. FINANCE

4. Balance Sheet. The balance sheet for the period 1 April 1987 to 31 March 1988 is attached.

Motion: "That the audited balance sheet be accepted as presented"

Chamberlain/Beaver
Carried.

ITEM 5. CHAIRMANS REPORT

5. The Chairmans Report for the period 1 April 1987 to 31 March 1988 is attached.

Motion: "That the Chairmans Report be accepted as presented"

Butcher/Bunce
Carried.

6. The Chief Engineer gave the background of the four paintings by Major Ion Brown and the plans for making prints from them.

ITEM 1. CHAIRMAN'S REPORT

The Chairman reported all statements and reports made to him in his capacity as Chairman of the Board of Directors of the American Telephone and Telegraph Company.

ITEM 2. FINANCIAL STATEMENT

The financial statement of the company for the year ended December 31, 1934, was presented.

Approved: _____
Chairman

ITEM 3. REPORT OF THE BOARD OF DIRECTORS

The Board of Directors reported that the company had a successful year and that the financial statement was correct.

ITEM 4. FINANCIAL STATEMENT

The financial statement of the company for the year ended December 31, 1935, was presented.

The Board of Directors reported that the company had a successful year and that the financial statement was correct.

Approved: _____
Chairman

ITEM 5. FINANCIAL STATEMENT

The financial statement of the company for the year ended December 31, 1936, was presented.

The Board of Directors reported that the company had a successful year and that the financial statement was correct.

Approved: _____
Chairman

The financial statement of the company for the year ended December 31, 1937, was presented.

ITEM 6. ELECTION OF OFFICERS

7. The following members were elected to the committee for the ensuing twelve months:

Corps Appointments.

Col G.W. Butcher MC Col Comdt Chairman
Lt Col A.T. Beaver CE

Chief Engineer Appointments.

OC 1 Fd Sqn
OC 3 Fd Sqn
OC 25 Const Sqn
CI SME
OC 6 Engr Svcs Sqn
WO1 H.E. Chamberlain
WO1 D.P. Cunningham
WO2 B.N. Marshall
Spr C.H. Steele
WO1 M.A. Pettersen
WO2 K.J. Hansen
Lt Col D.A. Cormack TF

Motion: "That the nominations be closed"

Hollander/Marshall
Carried.

8. The Chairman accepted the nomination as the ECMA Committee for the period 1988/89.

9. The Chairman stated that Capt G.A. Reid had indicated his willingness to continue to serve as the Honorary Auditor. This was greeted with acclamation,

ITEM 7. GENERAL BUSINESS

10. There was no general business.

ITEM 8. CLOSING REMARKS

11. In closing the Chairman acknowledged the work of Messrs Malloch and Lamb in organising the fund raising golf tournaments. He also acknowledged Mrs Dianne Marshall for her work at the Corps Library and WO1 H.E. Chamberlain for his continuing good work with ECMA funds.

TYPE 2 - SECTION OF REPORT

The following members were elected to the various committees for the ensuing calendar year:

General Administration:

Mr. G. W. Bunker, Mr. G. W. Bunker, Chairman

Mr. A. T. Bunker, Secretary

Public Relations Administration:

Mr. I. M. Bunker

Mr. A. T. Bunker

Mr. J. M. Bunker

Mr. Bunker

Mr. A. T. Bunker

Mr. B. B. Bunker

Mr. B. B. Bunker

Mr. B. B. Bunker

Mr. B. B. Bunker

Mr. B. B. Bunker

Mr. B. B. Bunker

Mr. B. B. Bunker

Notes: These are the members of the committees.

William Bunker

Charles

The Committee accepted the nomination to the Board

for the period 1957-58.

The Chairman stated that Mr. G. W. Bunker had indicated

his willingness to continue to serve as the Honorary Secretary.

This was greeted with enthusiasm.

TYPE 1 - GENERAL SUMMARY

There was no general business.

TYPE 3 - SPECIAL REPORTS

In closing the Chairman acknowledged the work of Messrs

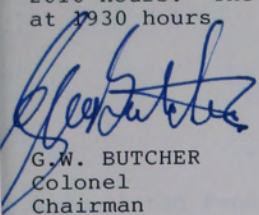
Bunker and Bunker in organizing the 1957-58 golf tournament.

He also acknowledged Mr. Bunker's work as the Honorary Secretary.

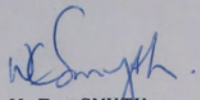
Large library and Mr. B. B. Bunker has also contributed

much to the work of the Society.

12. There being no further business the meeting closed at 2016 hours. The 1989 AGM will be held at SME on 21 June 1989 at 1930 hours



G.W. BUTCHER
Colonel
Chairman



W.E. SMYTH
Warrant Officer Class Two
Secretary

There being no further business the meeting adjourns at
this hour. The next AGM will be held on 11 June 1960
at 8.00 hours

W. H. Smith

W. H. SMITH
Secretary
100, Victoria Road, Weymouth, Dorset

W. H. Smith

W. H. SMITH
Secretary
100, Victoria Road, Weymouth, Dorset



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

1 APRIL 1987 - 31 MARCH 1988

Accumulated Fund at 1 Apr 87	15755-64
Plus Excess Income/Expenditure	2748-29
	<hr/>
	18503-93

This is represented by:

Cash in Bank	2503-93
Term deposit No 1	3000-00
Term deposit No 2	10000-00
Term deposit No 3	3000-00
	<hr/>
	18503-93

CERTIFIED THAT WE HAVE EXAMINED the books and accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March 1988, and in our opinion the above balance sheet and associated documents give a fair and true view of the Associations Affairs as at 31 March 1988.

G.A. Reid

G.A. REID
Hon Auditor

H.E. Chamberlain

H.E. CHAMBERLAIN
Hon Treasurer



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



BALANCE SHEET

1 APRIL 1987 - 31 MARCH 1988

1987-88

Accumulated Fund as 1 Apr 87

1987-88

Plus Excess Income/Expenditure

1988-89

Plus is represented by:

1983-88

Cash in Bank

1988-89

Term deposit No 1

1988-89

Term deposit No 2

1988-89

Term deposit No 3

1988-89

CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION FOR THE YEAR ENDED 31 MARCH 1988, AND IN OUR OPINION THE ABOVE BALANCE SHEET AND STATEMENTS GIVE A TRUE AND CORRECT VIEW OF THE ASSOCIATION'S AFFAIRS AS AT 31 MARCH 1988.

[Signature]

H. E. CHAMBERLAIN
Hon Treasurer

[Signature]

A. A. REID
Hon Auditor

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 1987 - 31 MARCH 1988

Receipts

Bank Balance 1 Apr 87	6755.64
Fortnightly allotments	3764.18
Donations	6295.01
Plaque Refund	509.20
Interest	1456.52
Refund Stamp Duty	3.00
Matured Investments	16000.00

34783.55

Payments

Book Maintenance	783.81
Tracksuits/Badges	1298.00
Col Comdts Photos	166.14
Plaques (Contra)	509.20
Insurance	1944.36
Corps Flag	2475.00
Alarm Maintenance	195.39
Building Maintenance	1899.52
Bank Fees	8.20
Investments (x3)	23000.00

32279.62

Bank Balance at 31 Mar 88 2503.93

34783.55

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT
1 APRIL 1987 - 31 MARCH 1988

We received income as follows:

Fortnightly allotment	3764.18	
Donations	6295.01	
Refund Plaques	509.20	
Interest	1456.52	
Refund Stamp Duty	3.00	
	<u>12027.91</u>	12027.91

We incurred the following expenses:

Plaques (Contra)	509.20	
Book maint/Library/engraving	783.81	
Tracksuits/badges	1298.00	
Col Comdt Photo mounting	166.14	
Insurance	1944.36	
Corps Flag	2475.00	
Alarm Maintenance	195.39	
Building Maintenance	1899.52	
Bank Fees	8.20	
	<u>9279.62</u>	
Goods and services		<u>9279.62</u>
		<u>2748.29</u>

Leaving an excess (income /expenditure) of
to be transferred to the accumulated fund.

ENGINEER CORPS MEMORIAL ASSOCIATION
CHAIRMAN'S REPORT FOR THE YEAR 1987

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 87 - 31 MARCH 1988

Opening Balance 1 April 87	6755.64
Plus Receipts	28027.91
	<hr/> 34783.55
Less Payments	32279.62
	<hr/> 2503.93
Plus unrepresented cheque	nil
Less Cash in Hand/banked	
	<hr/> 2503.93
Bank Closing Statement Balance 31 Mar 88	2503.93
	<hr/> .00

UNITED STATES MARINE ASSOCIATION

MEMORANDUM
1 APRIL 51 - 11 APRIL 1951

6100.00	Opening Balance 1 April 51
1000.00	From Donations
<u>7100.00</u>	
1117.00	Less Payments
<u>5983.00</u>	
41	Plus unexpended balance
	Less Cash in Bank/Checking
<u>5942.00</u>	
5942.00	Bank Closing Statement balance 11 Apr 51
00	

ENGINEER CORPS MEMORIAL ASSOCIATION
CHAIRMAN'S REPORT FOR THE YEAR 1987/88

I am pleased to present the Annual Report for 1987/88 and to advise you that the Memorial Association has had another very successful year.

As the financial statement shows, our funds have increased significantly during the year. I would like to acknowledge the contribution made to the funds by serving sappers through the fortnightly allotment scheme. It is also appropriate at this time to thank 25 ESS and the team who administered the golf tournament last year. The proceeds of \$1,823.46 from the tournament were a notable addition to the accounts.

Your committee is exploring the possibility of raising funds from the sale of prints of paintings of sapper activities by a New Zealand artist. The proposal is to commission paintings yearly over the next three to five years.

During the year the working drawings for the proposed two module extension to the library/museum were completed. The proposal for the extension was announced at last years AGM and it is planned to proceed with construction as soon as possible.

The maintenance work for the first year of the 10 year rolling programme has been completed. As stated previously the objective is to keep the memorial in a good state of repair and appearance.

The security system for the library/museum has been completed for some time but could not be fully operational until Telecom had completed the laying of the cable. It is hoped that it will be possible to advise that this task has been completed by the time of the AGM.

During the year the Secretary WO1 McEwen resigned following his transfer from the CE's office and was replaced by WO2 Smyth. The representative of the NZ Sappers' Association on the Committee, Col. Pemberton, retired at the end of 1987 and was replaced by Maj. Bunce. I would like to express my appreciation on behalf of you all for the significant contribution made by Col. Pemberton during his time on the committee and for his continuing interest in the Memorial Centre.

It is also appropriate at this stage to record our indebtedness to the NZ Sappers Association for the continuing support, encouragement and financial assistance provided over the years.

ENGINEERING CLUB MEMORIAL ASSOCIATION
CHAIRMAN'S REPORT FOR THE YEAR 1957-58

I am pleased to present the Annual Report for 1957-58 and to advise you that the Memorial Association has had another very successful year.

As the financial statement shows, our funds have increased significantly during the year. I would like to acknowledge the contribution made to the funds by serving supper through the tentatively allocated rooms. It is also appreciated at this time to thank 12 men and the team who administered the golf tournament last year. The proceeds of \$1,523.48 from the tournament were a welcome addition to the accounts.

Your committee is exploring the possibility of raising funds from the sale of prints of paintings of copper activities by a New Zealand artist. The proposal is to commission paintings yearly over the next three to five years.

During the year the working drawings for the proposed two models extension to the library were completed. The proposal for the extension was submitted at last year's AGM and it is planned to proceed with construction as soon as possible.

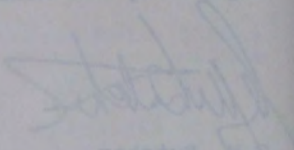
The maintenance work for the first year of the 10 year rolling programme has been completed. As stated previously the objective is to keep the memorial in a good state of repair and appearance.

The security system for the library/museum has been completed for some time but could not be fully operational until February. The completed the laying of the cables. It is hoped that it will be possible to advise that this task has been completed by the time of the AGM.

During the year the Secretary, Mr. Nelson resigned following his transfer from the CS office and was replaced by Mr. Taylor. The representative of the NZ Engineers' Association on the Memorial Committee, retired at the end of 1957 and was replaced by Mr. Henderson. I would like to express my appreciation on behalf of the Memorial Association to the significant contribution made by Mr. Henderson during his time on the committee and for his continuing interest in the Memorial Centre.

It is also appreciated at this stage to record our indebtedness to the NZ Engineers' Association for the continuing support, management and financial assistance provided over the years.

Finally, I would conclude by thanking the outgoing committee for their support and their contribution to the successful year enjoyed by the Homestead Association.


J.W. Butcher
CHAIRMAN

OWB:2H



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS MEMORIAL ASSOCIATION HELD AT THE SCHOOL OF MILITARY ENGINEERING AT 1315 HOURS ON 25 MARCH 1988

Present: Col G.W. Butcher, MC, ED Chairman
Lt Col A.T. Beaver Chief Engineer
Maj D.F. Bonney
Maj D.J. Begley
WO1 H.E. Chamberlain Treasurer
WO1 M.A. Pettersen
WO2 W.E. Smyth
WO2 B.N. Marshall
Spr C.H. Steele
Mr G. Bunce NZ Sappers Assoc Rep
WO1 K.S. McEwen Secretary

Apologies:

Maj J.S. Hollander
Capt B.D. Kenning
Capt N.K. Gattsche
Cpl G.B. Wilson

Motion "That the apologies be sustained."

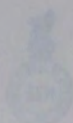
Chamberlain/Steele
Carried

ITEM 1: CHAIRMAN'S WELCOME

1. The Chairman welcomed attendees to the meeting and extended a special welcome to the new members of the Committee.

ITEM 2: PREVIOUS MINUTES

2. The minutes of the previous meeting held on 23 October 1987 had been distributed and were taken as read.



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT ITS HOUSE ON 25 MARCH 1988

<u>Present:</u>		Col	G.N. Fletcher, MC, ED	Chairman
		Lt Col	A.T. Beaver	Chief Engineer
		Maj	D.F. Bonney	
		Maj	D.J. Bagley	
		WO1	R.E. Chamberlain	Treasurer
		WO1	M.A. Patterson	
		WO2	W.E. Dwyer	
		WO2	S.N. Kinsella	
		Sgt	C.N. Steele	NI Support Assoc Rep
		MC	G. Duncanson	Secretary
		WO1	K.V. McEwen	
<u>Appliances:</u>		Maj	J.S. Hollister	
		Capt	S.D. Kennan	
		Capt	M.K. Gattache	
		Cpl	G.S. Wilson	

Motion "That the apologies be sustained."

Chairman's Report
Approved

ITEM 1: CHAIRMAN'S WELCOME

The Chairman welcomed attendees to the meeting and extended a special welcome to the new members of the Committee.

ITEM 2: PREVIOUS MINUTES

The minutes of the previous meeting held on 13 October 1987 had been distributed and were taken as read.

Motion "That the minutes of the meeting held on 23 October 1987 were a true and correct record of that meeting."

Marshall/Chamberlain
Carried

ITEM 3: MATTERS ARISING

3. Corps Memorial Centre Maintenance. The meeting was informed that the maintenance as programmed by the letter SME 1328/1/1 dated 8 July 1986 would be completed by the end of April 1988, except for the replacement of the louvre windows.

Motion "That the Louvre window replacement programme be carried out forthwith."

Beaver/Begley
Carried

4. The meeting was informed that the security system should be in place within two weeks provided Telecom complete the laying of the cable.

5. The Chief Engineer is to follow up the thank you letters to Mr Lamb and Mr Malloch as per paragraph 15 of the previous minutes.

6. The Chief Engineer presented an outline proposal for the future expansion of the Corps Memorial Library. Discussion took place on the various options for funding this project and it was felt that, if the extension was to house military publications, then the ECMA should not pay for the expansion. The Chairman outlined the history of the Memorial Centre for those newer members.

Motion "That the Corps Memorial Centre expansion be proceeded with as soon as possible."

Beaver/Pettersen
Carried

7. The Chief Engineer and Maj Begley undertook to liaise with a view to finalising a programme.

8. The Treasurer informed the meeting that the memorial plaques for LCpl McAlley and SSgt Hadfield had been ordered and should be in place soon.

Motion "That all sappers be given the opportunity to have their names, upon death, recorded in the Corps Memorial Chapel."

Bunce/Chamberlain
Carried

Motion "That the minutes of the meeting held on 23 October 1987 were a true and correct record of that meeting."

Marshall/Chamberlain
Carried

ITEM 3: MATTERS ARISING

1. Corps Memorial Centre Maintenance. The meeting was informed that the maintenance as programmed by the latter SME (12287/1) dated 8 July 1986 would be completed by the end of April 1988, except for the replacement of the lower windows.

Motion "That the lower window replacement programme be carried out forthwith."

Beaver/Hedley
Carried

2. The meeting was informed that the security system should be in place within two weeks provided Telecom complete the laying of the cable.

3. The Chief Engineer is to follow up the thank you letters to Mr Lamb and Mr Malloch as per paragraph 15 of the previous minutes.

4. The Chief Engineer presented an outline proposal for the future expansion of the Corps Memorial Library. Discussion took place on the various options for funding this project and it was felt that if the extension was to house military publications, then the ECMA should not pay for the expansion. The Chairman outlined the history of the Memorial Centre for those new members.

Motion "That the Corps Memorial Centre expansion be proceeded with as soon as possible."

Beaver/Patterson
Carried

5. The Chief Engineer and Maj Begley undertook to liaise with a view to finalising a programme.

6. The Treasurer informed the meeting that the memorial plaques for Lt Col McAlister and Sgt McAlister had been ordered and should be in place soon.

Motion "That all support be given the opportunity to have their names, upon death, recorded in the Corps Memorial Chapel."

Beaver/Chamberlain
Carried

9. The Treasurer was tasked with obtaining the following plaques for serving sappers who had died.

Sgt Wally Morgan
Maj J.D. Broadbent
Spr Waitone
Sgt Joe Campbell
Cpl Tom Pomare
WO2 N. Pouwhare
Sgt Len Marshall

10. The Treasurer was also asked to research and inform the next meeting of any other serving sappers who had died during service.

Begley/Beaver
Carried

11. The Chairman explained that he and the CE had yet to locate a suitable painter who could produce a painting. The CE advised that he would investigate the availability of the official Army painter through the Defence PRO by the next meeting.

12. The Treasurer presented a payment schedule (attached) and reported the following:

Balance	\$ 4,968.93	as at today
Less	\$ 2,475.00	(item 10 on schedule)
Balance	\$ 2,493.93	

The Treasurer then gave a summary of the ECMA finance.

Motion "That the accounts as per schedule attached be passed for payment."

Beaver/Marshall
Carried

13. The Chairman then announced that the Annual General Meeting would be at the SME on 23 June 1988 at 1930 hours preceded by the Committee meeting of the ECMA at 1315 hours the same day.

14. There being no further business, the meeting was declared closed.



Chairman

Secretary

The Treasurer was asked with reference to following
persons for serving appears who had died.

- Sgt Wally Morgan
- Maj J.D. Broadbent
- Sgt Watson
- Sgt Joe Campbell
- Cpl Tom Pomeroy
- W02 N. Pomeroy
- Sgt Len Marshall

10. The Treasurer was also asked to research and inform the
next meeting of any other serving appears who had died during
service.

Reginald
Carroll

11. The Chairman explained that he and the CE had yet to
locate a suitable painter who could produce a painting. The CE
advised that he would investigate the availability of the official
Army painter through the Defence PEO by the next meeting.

12. The Treasurer presented a payment schedule (attached) and
reported the following:

Balance	\$ 4,868.93	as at today
Less	\$ 1,475.00	(item 10 on schedule)
Balance	\$ 3,393.93	

The Treasurer then gave a summary of the ECMA financials.
Motion: That the accounts as per schedule
attached be passed for payment.

Reginald
Carroll

13. The Chairman then announced that the Annual General
Meeting would be at the SNE on 25 June 1982 at 1215 hours preceded
by the Committee meeting of the ECMA at 1215 hours the same day.

14. There being no further business, the meeting was declared
closed.



Chairman

Secretary

Phone: (063) 258819
Ext: 726

The School of Military Engineering
Linton Camp
NEW ZEALAND

ENGINEER CORPS MEMORIAL ASSOCIATION
ACCOUNTS HAVING BEEN PAID REQUIRING
CONFIRMATION BY THE MEETING

1.	Government Printer (Complete WW II History series)	49.95
2.	Moller Johnston Finance (Fixed Deposit - matures May)	10,000.00
3.	Longley Insurance Brokers (Insurance Premium)	1,944.36
4.	Resene Paints Ltd (Paint - maintenance)	667.19
5.	Impey's Ltd (Paint - maintenance)	406.60
6.	City Hire Centre (Water Spray unit)	60.76
7.	John Couchman Ltd (Quarterly inspection - Alarm)	20.90
8.	CA Wills Publishing (Bookbinding)	145.55
9.	Trophy Specialists (Plates for Chapel)	33.68
10.	L.P. Robert (Corps Flag replacement)	2,475.00
	Total	15,853.94

The School of Military Engineering
 Lincoln Camp
 New Zealand

Phone: (062) 226212
 Ext: 726

PROJANET COSTS MEMORIAL ASSOCIATION
 ACCOUNTS DURING 1962
 CONTRIBUTION BY THE MEMBERS

1.	Government Printer (Complimentary to the history series)	49.50
2.	Koller Johnson Finance (Fixed deposit - matured May)	10,000.00
3.	Longley Insurance Brokers (Insurance Premium)	1,345.50
4.	Roscoe Paton Ltd (Paint - maintenance)	627.10
5.	Impey's Ltd (Paint - maintenance)	200.00
6.	City Milk Centre (Water supply unit)	60.70
7.	John Cochrane Ltd (Quarterly inspection - Alarm)	30.30
8.	CA Wilks Publishing (Bookbinding)	142.50
9.	Trophy Specialists (Plates for Chapel)	11.50
10.	L.F. Roberts (Corps flag replacement)	2,475.00
Total		15,601.60

W01 CHAMBERLAIN.

MINUTES OF THE ANNUAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

HELD AT SME LINTON CAMP

ON 2 JULY 1987 AT 1500 HOURS

Present: Lt Col GW Butcher MC ED Chairman
W01 MA Pettersen
W01 RD Everson
SSgt CD Brickell
Sgt PJ Gardyne
Sgt AW Cook
W02 BN Marshall
Mrs DE Marshall
Col RC Pemberton
Col K Christie
Capt BD Kenning
Sgt JW Hopkirk
W01 KS McEwen

Secretary

W01 P Munro
W01 MG Holt
W02 BJ Clark
Mr OTEM Nepia
Maj JS Hollander
Capt MA Oliver
Mr NE Bethell
Maj LG Williams
W02 DJ Fitzwater
Sgt MM Turoa
Maj DJ Begley
W01 *At Chamberlain*

Apologies: Col AR Currie
Lt Col B Jenkin
Lt Col RA Barrett
Lt Col KA Mitchell
Mr WA Hoban
Mr JC Hanratty
Capt NK Gattsche
Maj SG Heaton
Spr MD Hughes
Mr RE Hermans
Mr E James
Mr D Petherick

Maj GR Jasonsmith
Capt PW Howard
W02 B Akari
Mr M Faulls
W02 BE Meade
Col K Rutherford
W02 AA Gladstone
W01 GJ Blackburn
Maj SG Ransley
Mr J Cockburn
Mr W Phillips

Resolution: "That the apologies be sustained"

Hollander/Everson
Carried

ITEM ONE : CHAIRMAN'S WELCOME

The Chairman welcomed all attendees and urged them to join in any discussion. Lt Col Butcher acknowledged the presence of Col RC Pemberton and Col K Christie and thanked them for attending the meeting.

ITEM TWO : CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the AGM of 19 May 86 were taken as read.

Hollander/Begley
Carried

ITEM THREE : MATTERS ARISING

There were no matters arising from the previous minutes.

ITEM FOUR : FINANCE

The Treasurer presented the audited balance sheet, a copy is attached at Annex A.

tion: "That the audited balance sheet be accepted".

Pettersen/Oliver
Carried

ITEM FIVE : CHAIRMAN'S REPORT

The Chairman presented his report as at Annex B.

The Chairman requested Maj Hollander to inform the meeting of the future expansion of the Memorial Centre and the installation of security arms. In summary the expansion will be done when manpower is available and the final connection of the security alarms is awaiting Telecoms new cable tication.

ITEM SIX : ELECTION OF OFFICERS

The following were elected to the committee for the ensuing 12 months:

Corps Appointments

Lt Col GW Butcher	Chairman	Col Comdt
Lt Col RA Barrett		Chief Engineer

Chief Engineer Appointments

Capt	PN King	CI SME	
Capt	BD Kenning	OC Sgms	
WO1	KS McEwen	RSM SME	Secretary
✓WO1	HE Chamberlain		Treasurer
Lt Col	DA Cormack		TF Representative

Management Committee

Maj	JS Hollander	CI SME
Maj	DJ Begley	OC 25 ESS
WO1	HE Chamberlain	Curator

ITEM THREE - MATTERS ARISING

There were no matters arising from the previous meeting.

ITEM FOUR - BUSINESS

The President presented the audited balance sheet, a copy is enclosed at Annex A.
Motion: "That the audited balance sheet be accepted."

Paterson-Dwyer
Carried

ITEM FIVE - CHAIRMAN'S REPORT

The Chairman presented his report as at August 8.

The Chairman requested Mr. Hollister to inform the meeting of the progress of the expansion of the Memorial Centre and the installation of a new cable. It was suggested that the expansion will be done when manpower is available and the final completion of the meeting centre is pending. The meeting will be held at the Memorial Centre.

ITEM SIX - ELECTION OF OFFICERS

The following were elected to the committee for the coming year:

General Secretaries

Mr. G. W. Butcher, Chairman
Mr. W. A. Butcher

Mr. G. W. Butcher
Mr. W. A. Butcher

General Secretaries

Mr. G. W. Butcher, Chairman
Mr. W. A. Butcher
Mr. G. W. Butcher
Mr. W. A. Butcher
Mr. G. W. Butcher
Mr. W. A. Butcher
Mr. G. W. Butcher
Mr. W. A. Butcher

Mr. G. W. Butcher
Mr. W. A. Butcher
Mr. G. W. Butcher
Mr. W. A. Butcher

General Secretaries

Mr. G. W. Butcher, Chairman
Mr. W. A. Butcher
Mr. G. W. Butcher
Mr. W. A. Butcher

Mr. G. W. Butcher
Mr. W. A. Butcher
Mr. G. W. Butcher
Mr. W. A. Butcher

Nominations from the Floor

WO1	MA Pettersen ✓	McEwen/Munro
WO1	RD Everson ✓	Pettersen/Clark
WO2	BN Marshall ✓	Pettersen/McEwen
WO2	BJ Clark ✓	Holt/Hollander
Cpl	GB Wilson ✗	Hollander/Begley
Spr	CH Steele ✓	Begley/Pettersen
LCpl	CJ Hamilton	

tion "That nominations be closed."

Hollander/Holt
Carried

The Chairman requested Col Pemberton to ask the NZ Sappers' Association to provide a representative as a co-opted committee member. }

Motion: "That Capt GA Reid be appointed Honorary Auditor."

Begley/Chamberlain
Carried

ITEM SEVEN : GENERAL BUSINESS

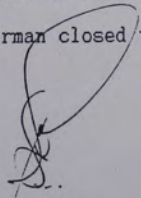
Col RC Pemberton spoke to the meeting pointing out that the NZ Sappers' Association is a New Zealand wide association with some of the objectives being to foster goodwill, Esprit de Corps, and to keep in contact with serving sappers. Col Pemberton also requested Squadrons to send in items for the Newsletter.

Col Pemberton pointed out the cost of life membership as \$20 and pointed out that 80% of members were ex WWII, therefore to keep the NZ Sappers' Association running younger members were needed.

WO1 Chamberlain acknowledged the contribution Mrs Marshall is making to the ECMA with the extra tasks she is undertaking whilst she is employed as Librarian.

The Chairman gave an outline of the presentation to the RE of the Koteko Panel and also the presentation of the RE gift to RNZE.

There being no further business the Chairman closed the meeting at 11 hours.


Secretary

airman

Resolutions from the Floor

- WV1 - 1st Reading
- WV2 - 2nd Reading
- WV3 - 3rd Reading
- WV4 - 4th Reading
- WV5 - 5th Reading
- WV6 - 6th Reading
- WV7 - 7th Reading
- WV8 - 8th Reading
- WV9 - 9th Reading
- WV10 - 10th Reading

"That resolution be adopted."

Holland/No.1
Carried

The Chairman requested Col. Lumberton to ask the SE Chapter to provide a representative as a non-voting observer.

Notice: "That Chap. 24 be an equalized honorary chapter."

Holland/Chapter 24
Carried

ITEMS FROM THE FLOOR

Col. MC Lumberton spoke to the meeting pointing out that the SE Chapter's Association is a new chapter with association with some of the members being to transfer property. He said he hoped, and to keep in contact with the meeting. Col. Lumberton also requested permission to meet in the future for the Chapter.

Col. Lumberton pointed out the cost of his membership as \$20 and stated that that cost of membership was as WV1, therefore to keep the SE Chapter's Association running money was needed.

WV1 Chapter also asked/asked the contribution for the SE Chapter to the WV1 with the same basis as in other chapters which was in stated as follows:

The Chairman gave an outline of the presentation to the SE Chapter and also the presentation of the SE Chapter to the SE Chapter.

There being no further business the Chairman closed the meeting at 10:00 p.m.

Secretary

RECONCILIATION

1 APRIL 1986 - 31 MARCH 1987

Opening Balance 1 Apr 86	9622.35
Plus Receipts	9948.65
	<hr/>
	19571.00
Less payments	12815.36
	<hr/>
	6755.64
	<hr/>
Closing Balance 31 Mar 87	6755.64

ASSOCIATION INCORPORATED



BALANCE SHEET

AS AT 31 MARCH 1987

Accumulated fund at 1 Apr 86	9622.35
Plus excess income over expenditure	6133.29
	<hr/>
	\$15755.64

This is represented by:

Current Assets (Cash at Bank)	6755.64
Term Deposit No 1	3000.00
Term Deposit No 2	6000.00
	<hr/>
	\$15755.64

Certified that we have examined the books and accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March 1987, and in our opinion the above balance sheet and associated documents give a fair and true view of the Associations Affairs as at 31 March 1987.

G.A. REID
Hon Auditor

H.E. CHAMBERLAIN
Hon Treasurer

ANNEX A TO
ECMA AGM
DATED 2 JUL 87

ENGINEER CORPS MEMORIAL ASSOCIATION

CHAIRMAN'S REPORT FOR YEAR 1986/87

1. GENERAL:

I am pleased to report that the Association has had another successful year in which a number of matters were resolved and the financial reserves significantly increased.

2. FIRE AND SECURITY:

The installation of a fire and security detection system within the Library/Museum buildings has been completed. The system will not be fully operational until a paired cable is made available for connection to the Linton Camp Fire Station and to the Guardhouse.

3. MAINTENANCE:

A 10 year maintenance programme for the Library/Museum building has been prepared. This covers the internal and external fabric of the building as well as electrical and plumbing systems. The cost of materials alone is estimated to be about \$3000 over the 10 year period based upon 1986 prices.

Currently maintenance work is being carried out in accordance with the schedule, the major task being repairs to the fascia.

It is the Committee's intention to keep the library in a good state of repair and appearance.

4. INSURANCE:

A major item of expenditure each year is for the insurance of the Library and Chapel on a replacement cost basis. In 86/87 at \$1994.20 insurance cost represented 52% of expenses incurred for the year. The question of increasing the excess or other means of controlling the increase in the cost of insurance will be reviewed again by the Committee later this year. The close proximity of the Linton Camp Fire Station is not accepted by the insurance companies as a basis for a reduced insurance premium nor as a basis to eliminate the Fire Service levy.

ENGINEERING CORP. MEMORANDUM
CHAIRMAN'S REPORT FOR YEAR 1950-51

GENERAL:

I am pleased to report that the Association has had another successful year in which a number of matters were resolved and the financial reserves significantly increased.

FIRE AND SECURITY:

The installation of a fire and security detection system within the Library-Museum building has been completed. The system will not be fully operational until a paired cable is made available for connection to the Lincoln Camp Fire Station and the Headquarters.

MAINTENANCE:

A 10 year maintenance program for the Library-Museum building has been prepared. This covers the internal and external fabric of the building as well as electrical and plumbing systems. The cost of materials alone is estimated to be about \$2000 over the 10 year period based upon 1950 prices.

Currently maintenance work is being carried out in accordance with the schedule, the major task being repairs to the facade.

It is the Committee's intention to keep the Library in a good state of repair and appearance.

FINANCE:

A major item of expenditure each year is the insurance of the Library and Chapel as a replacement cost basis. In 1950 it was \$15,000. Insurance cost represented 5% of expenditure for the year. The question of increasing the excess or other means of controlling the insurance in the cost of insurance will be reviewed again by the Committee later this year. The rising premium of the Lincoln Camp Fire Station is not suggested by the insurance companies as a basis for a reduced insurance premium but as a basis to eliminate the fire service levy.

5. FINANCES:

At the moment the finances of the Association are in good order with accumulated funds at 1 April 1987 of \$15,755.64.

Fundraising was discussed at length by the Committee during the year. It was eventually decided that emphasis would be given to encouraging the extension of the regular donation system and including ex Sappers together with donations from Units as being more appropriate. Specific fundraising ventures for a particular purpose may still be necessary in the future.

6. EXTENSIONS TO LIBRARY:

A report was prepared for the Committee by the Chief Instructor SME on the Library/Museum current space utilisation and requirements for additional space.

The report highlighted current and future problems due to the shortage of book shelves and storage space. As a result the Committee adopted a resolution to extend the building. The form of the extension proposed is by the use of 7m by 7m modules connected by corridors. The first extension would be of two modules to house technical and training manuals and a study area. It is proposed that work will commence when the necessary approvals have been received and the working drawings completed.

7. COMMITTEE MEMBERSHIP:

I would like to express my appreciation of the work carried out by the members of the Committee and the support given to me.

During the year WOI Chamberlain expressed his desire to stand down as Secretary but still to continue as Treasurer. WOI McEwen was appointed Secretary from February 1987.

I believe it is appropriate to record at this AGM my appreciation of the contribution WOI Chamberlain has made to the Association not only with his enthusiasm for its objectives but more particularly as Secretary of the Committee over a number of years.

G.W. BUTCHER
CHAIRMAN

FINANCES:

At the moment the finances of the Association are in good order with accumulated funds of \$1 April 1987 of \$12,732.62.

Fundraising was discussed at length by the Committee during the year. It was eventually decided that requests would be given to encourage the extension of the regular committee system and including as separate together with donations from individuals as being more appropriate. Specific fundraising ventures for a particular purpose may still be necessary in the future.

EXTENSIONS TO LIBRARY

A report was prepared for the Committee by the Chief Librarian on the Library's extension and requirements for additional space.

The report highlighted current and future problems due to the extension of book shelves and storage space. As a result the Committee adopted a resolution to extend the building. The form of the extension proposed is by the use of the by the extension connected by corridors. The three extension would be at two modules to house technical and training manuals and a study area. It is proposed that work will commence when the necessary approvals have been received and the working drawings completed.

COMMITTEE MEMBERSHIP

I would like to express my appreciation of the work carried out by the members of the Committee and the support given to me.

During the year Mr. Chamberlain expressed his desire to stand down as Secretary but will continue as Treasurer. Mr. Wilson was appointed Secretary from February 1987.

I believe it is appropriate to report at this time my appreciation of the contribution Mr. Chamberlain has made to the Association not only with his enthusiasm for its objectives but more particularly as Secretary of the Committee over a number of years.

C. E. BUTCHER
CHAIRMAN



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



BALANCE SHEET

AS AT 31 MARCH 1987

Accumulated fund at 1 Apr 86	9622.35
Plus excess income over expenditure	6133.29
	<hr/>
	\$15755.64

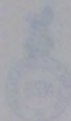
This is represented by:

Current Assets (Cash at Bank)	6755.64
Term Deposit No 1	3000.00
Term Deposit No 2	6000.00
	<hr/>
	\$15755.64

Certified that we have examined the books and accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March 1987, and in our opinion the above balance sheet and associated documents give a fair and true view of the Associations Affairs as at 31 March 1987.

G.A. REID
Hon Auditor

H.E. CHAMBERLAIN
Hon Treasurer



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



BALANCE SHEET

AS AT 31 MARCH 1967

Accumulated fund at 1 Apr 66	8831.32
Plus excess income over expenditure	6122.22
	<hr/> 14953.54

This is represented by

Current Assets (Cash at Bank)	8725.24
Term Deposit No 1	3000.00
Term Deposit No 2	3000.00
	<hr/> 14725.24

Certified that we have examined the books and accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March 1967, and in our opinion the above balance sheet and associated documents give a fair and true view of the Association's Affairs as at 31 March 1967

[Signature]

R. E. CHURCHILL
BOS Treasurer

[Signature]

G. A. REID
Hon Auditor

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

We received income as follows:

Fortnightly Donation	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
Col E. Senior	297.03
Corps Disbursement	500.00
ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Interest	1000.67
Haworth Holdings	100.00
Matured Investment	3000.00
	<hr/>
	\$9948.65

We incurred expenses as follows:

Purchase Books	56.00
Book Maintenance	200.00
Security Alarm	1296.00
Insurance plus GST	1994.20
Engraving	3.63
Property Maintenance	265.53
	<hr/>
	\$3815.36

This left an excess of income over expenditure of \$6133.29



ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

Receipts

Bank Balance 1 Apr 86	9622.35
Fortnightly Allotments	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Paranaki Army Association	200.00
Col E. Senior	297.03
Corps Disbursement	500.00
ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Marworth Holdings	100.00
Interest	1000.67
Matured Investment	3000.00
	<hr/>
	19571.00

Payments

Purchase Books	56.00
Book Maintenance	200.00
Security Alarm	1296.00
Insurance/GST	1994.20
Engraving	3.63
Property Maintenance	265.53
Investment No 1 (United)	3000.00
Investment No 1 (United)	6000.00
	<hr/>
	12815.36
Bank Balance at	
31 Mar 87	6755.64
	<hr/>
	19571.00

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 1986 - 31 MARCH 1987

Opening Balance 1 Apr 86	9622.35
Plus Receipts	9948.65
	<hr/>
	19571.00
Less payments	12815.36
	<hr/>
	6755.64
Closing Balance 31 Mar 87	6755.64

RECEIPT FOR CASH ON HAND

RECEIPT FOR CASH ON HAND

1 APRIL 1935 - 31 MARCH 1936

1000.00	Opening Balance 1 Apr 35
1000.00	Plus Receipts
<hr/>	
1000.00	Less Payments
<hr/>	
1000.00	Closing Balance 31 Mar 36



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT 1315 HOURS ON 25 MARCH 1988

Present: Col G.W. Butcher, MC, ED Chairman
Lt Col A.T. Beaver Chief Engineer
Maj D.F. Bonney
Maj D.J. Begley
WO1 H.E. Chamberlain Treasurer
WO1 M.A. Pettersen
WO2 W.E. Smyth
WO2 B.N. Marshall
Spr C.H. Steele
Mr G. Bunce NZ Sappers Assoc Rep
WO1 K.S. McEwen Secretary

Apologies:

Maj J.S. Hollander
Capt B.D. Kenning
Capt N.K. Gattsche
Cpl G.B. Wilson

Motion "That the apologies be sustained."

Chamberlain/Steele
Carried

ITEM 1: CHAIRMAN'S WELCOME

1. The Chairman welcomed attendees to the meeting and extended a special welcome to the new members of the Committee.

ITEM 2: PREVIOUS MINUTES

2. The minutes of the previous meeting held on 23 October 1987 had been distributed and were taken as read.



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS MEMORIAL ASSOCIATION HELD AT THE SCHOOL OF MILITARY ENGINEERING AT 1111 BROADWAY ON 15 MARCH 1938

Present:		Absent:	
Col.	G.W. Butcher, M.C. ED	Col.	L.S. Hollander
Lt Col.	A.T. Benson	Capt.	H.C. Manning
Mr.	D.L. Boney	Capt.	W.E. Gullische
Mr.	D.L. Boney	Cpl.	G.B. Wilson
Mr.	H.E. Christopher		
Mr.	M.A. Peterson		
Mr.	W.E. Smith		
Mr.	T.H. Metcalfe		
Mr.	L.H. Evans		
Mr.	G. Bruce		
Mr.	E.S. Johnson		
Chairman			
Chief Engineer			
Treasurer			
Mr. Rogers Assoc. Rep.			
Secretary			

Minutes "That the apologist be sustained."

Chairman's Welcome
Reading

ITEM 1. CHAIRMAN'S WELCOME

The Chairman welcomed attendees to the meeting and extended a special welcome to the new members of the Committee.

ITEM 2. PREVIOUS MINUTES

The minutes of the previous meeting held on 15 October 1937 had been distributed and were taken as read.

Motion "That the minutes of the meeting held on 23 October 1987 were a true and correct record of that meeting."

Marshall/Chamberlain
Carried

ITEM 3: MATTERS ARISING

3. Corps Memorial Centre Maintenance. The meeting was informed that the maintenance as programmed by the letter SME 1328/1/1 dated 8 July 1986 would be completed by the end of April 1988, ~~except for the replacement of the louvre windows.~~

Motion "That the Louvre window replacement programme be carried out forthwith."

Beaver/Begley
Carried

4. The meeting was informed that the security system should be in place within two weeks provided Telecom complete the laying of the cable.

5. The Chief Engineer is to follow up the thank you letters to Mr Lamb and Mr Malloch as per paragraph 15 of the previous minutes.

6. The Chief Engineer presented an outline proposal for the future expansion of the Corps Memorial Library. Discussion took place on the various options for funding this project and it was felt that, if the extension was to house military publications, then the ECMA should not pay for the expansion. The Chairman outlined the history of the Memorial Centre for those newer members.

Motion "That the Corps Memorial Centre expansion be proceeded with as soon as possible."

Beaver/Pettersen
Carried

7. The Chief Engineer and Maj Begley undertook to liaise with a view to finalising a programme.

8. The Treasurer informed the meeting that the memorial plaques for LCpl McAlley and SSgt Hadfield had been ordered and should be in place soon.

Motion "That all sappers be given the opportunity to have their names, upon death, recorded in the Corps Memorial Chapel."

Bunce/Chamberlain
Carried

9. The Treasurer was tasked with obtaining the following plaques for serving sappers who had died.

Sgt Wally Morgan
Maj J.D. Broadbent
Spr Waitone
Sgt Joe Campbell
Cpl Tom Pomare
WO2 N. Pouwhare
Sgt Len Marshall

10. The Treasurer was also asked to research and inform the next meeting of any other serving sappers who had died during service.

Begley/Beaver
Carried

11. The Chairman explained that he and the CE had yet to locate a suitable painter who could produce a painting. The CE advised that he would investigate the availability of the official Army painter through the Defence PRO by the next meeting.

12. The Treasurer presented a payment schedule (attached) and reported the following:

Balance	\$ 4,968.93	as at today
Less	\$ 2,475.00	(item 10 on schedule)
Balance	\$ 2,493.93	

The Treasurer then gave a summary of the ECMA finance.

Motion "That the accounts as per schedule attached be passed for payment."


Beaver/Marshall
Carried

13. The Chairman then announced that the Annual General Meeting would be at the SME on 23 June 1988 at 1930 hours preceded by the Committee meeting of the ECMA at 1315 hours the same day.

14. There being no further business, the meeting was declared closed.



Chairman



Secretary

2. The Treasurer was asked with reference to the following figures for serving members who had died.

- Sgt. Wally Morgan
- Mr. J. D. Richardson
- Sgt. Wilson
- Sgt. Joe Campbell
- Col. Tom Brown
- WOM N. Brown
- Sgt. Ian Marshall

10. The Treasurer was also asked to research and inform the next meeting of any other serving members who had died while in service.

Benjamin Brown
Carried

11. The Chairman explained that he and the CE had yet to locate a suitable printer who would produce a printing. The CE advised that he would investigate the availability of the official army printer through the release unit by the next meeting.

12. The Treasurer presented a payment schedule (attached) and reported the following:

Balance	£ 4,325.51	as at today
Less	£ 2,475.00	(from 10 on schedule)
Balance	£ 1,850.51	

The Treasurer then gave a summary of the EOM Finance.

He then stated the accounts as per schedule attached be passed for payment.

Benjamin Brown
Carried

13. The Chairman then announced that the Annual General Meeting would be at the EOM on 23 June 1982 at 1900 hours preceded by the Committee meeting of the EOM at 1830 hours the same day.

14. There being no further business, the meeting was declared closed.



Benjamin Brown



Chairman

Phone: (063) 258819
Ext: 726

The School of Military Engineering
Linton Camp
NEW ZEALAND

ENGINEER CORPS MEMORIAL ASSOCIATION
ACCOUNTS HAVING BEEN PAID REQUIRING
CONFIRMATION BY THE MEETING

1.	Government Printer (Complete WW II History series)	49.95
2.	Moller Johnston Finance (Fixed Deposit - matures May)	10,000.00
3.	Longley Insurance Brokers (Insurance Premium)	1,944.36
4.	Resene Paints Ltd (Paint - maintenance)	667.19
5.	Impey's Ltd (Paint - maintenance)	406.60
6.	City Hire Centre (Water Spray unit)	60.76
7.	John Couchman Ltd (Quarterly inspection - Alarm)	20.90
8.	CA Wills Publishing (Bookbinding)	145.55
9.	Trophy Specialists (Plates for Chapel)	33.68
10.	L.P. Robert (Corps Flag replacement)	2,475.00
	Total	<hr/> 15,853.94

Phone: (602) 252-1111
 Mail: 716
 The Board of Directors
 1111 N. 1st St.
 Phoenix, Arizona 85004

ENGINEERING CONSTRUCTION ASSOCIATION
 ACCOUNT PAYABLE ROLL
 CONTRIBUTION BY THE MEMBERS

1.	Government Finance (Complete W II History copies)	49.33
2.	Walter Johnson Finance (Fixed Deposit - 6 months)	10,000.00
3.	Boonley Insurance Finance (Insurance Finance)	1,345.36
4.	Boonley Finance Ltd (Fixed - 6 months)	447.19
5.	Boonley's Ltd (Fixed - 6 months)	447.19
6.	City Bank Finance (Fixed Term Unit)	60.75
7.	John C. C. Finance (Monthly Investment - 1 year)	50.75
8.	Co. W. Finance (Investment)	145.45
9.	Boonley Finance (Fixed for 6 months)	11.45
10.	Boonley Finance (Fixed for 6 months)	2,475.00
	Total	10,925.98



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



CE 1053/2

14 March 1988

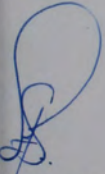
See Distribution List

AGENDA FOR A MEETING OF THE COMMITTEE

OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

TO BE HELD AT LINTON CAMP 25 MARCH 1988 AT 1315 HOURS

1. Apologies.
2. Minutes of Previous Meeting.
3. Matters Arising.
 - a. Expansion of Corps Memorial Centre.
 - b. Memorial Plaques.
 - c. Print Project.
4. Finance.
5. General Business.


K.S. MCEWEN
Warrant Officer Class One
Secretary

Distribution:

Col G.W. Butcher
Lt Col A.T. Beaver
Lt Col D.A. Cormack
Maj J.S. Hollander
Maj D.J. Begley
Capt N.K. Gattsche



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



1st March 1988

DE 1023/2

See Distribution List

AGENDA FOR A MEETING OF THE COMMITTEE
ON THE ENGINEER CORPS MEMORIAL ASSOCIATION
TO BE HELD AT LINDSEY CAMP 25 MARCH 1988 AT 1415 HOURS

1. Apologies.
2. Minutes of Previous Meeting.
3. Matters Arising.
4. Expansion of Corps Memorial Centre.
5. Memorial Plaques.
6. Print Project.
7. Finance.
8. General Business.

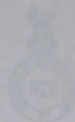
S.S. HUBER
Honorary Officer Class One
Secretary

Distribution:

Col G.W. Butler
Col A.T. Harvey
Col D.A. Connock
Maj D.E. Hollander
Maj D.J. Bodley
Capt D.K. Galtier

THE ENGINEER CORPS MEMORIAL

ASSOCIATION - 2 - INCORPORATED



Capt P.N. King
Capt B.D. Kenning
WO1 H.E. Chamberlain
WO1 M.A. Pettersen
WO1 R.D. Everson
WO2 B.N. Marshall
WO2 B.J. Clark
Cpl G.B. Wilson
LCpl C.J. Hamilton
Spr C.H. Steele

3 November 1967

MINUTES OF A MEETING OF THE COMMITTEE OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

HELD AT THE SCHOOL OF MILITARY ENGINEERING

ON 13th NOVEMBER 1967 AT 10.00 AM

Present:	Col	GN Bourke, MC, ED	Chairman
	Lt Col	RA Barrett	Chief Engineer
	Lt Col	DA Cornock	TF Representative
	Lt Col	NS McDonald	
	Maj	JD Hollander	
	Maj	SG Fawcley	
	Capt	NR Gattache	
	Lt	JA Hill	
	WO1	HC Chamberlain	Treasurer
	WO1	MA Pettersen	
	Spr	CH Steele	
	Cpl (W)	JB Watt	Acting Secretary

Apologies:

Col MC Featherston
Maj DG Begley
Capt BR Scoring
Capt IN King
WO1 RD Everson
WO1 BJ Clark
Cpl GB Wilson

Response: "That the apologies be sustained."

Hollander/Chamberlain
SECRET

ITEM ONE: CHAIRMAN'S REPORT

1. The Chairman welcomed attendees to the meeting, and extended a special welcome to the new members of the Committee.

9/

- 2 -

Sgt. C.H. Steele
Capt. C.J. Hamilton
Capt. C.B. Wilson
W02 B.J. Clark
W02 S.M. Marshall
W01 R.D. Everson
W01 M.A. Peterson
W01 R.E. Chamberlain
Capt. B.D. Manning
Sgt. P.W. King



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



3 November 1987

MINUTES OF A MEETING OF THE COMMITTEE OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

HELD AT THE SCHOOL OF MILITARY ENGINEERING

AT 1530 HOURS ON 21 OCTOBER 1987

Present: Col GW Butcher, MC, ED
Lt Col RA Barrett
Lt Col DA Cormack
Lt Col RS McDonald
Maj JS Hollander
Maj SG Ransley
Capt NK Gattsche
Lt JA Hill
WO1 HE Chamberlain
WO1 MA Pettersen
Spr CH Steele
Cpl (W) JD West

Chairman
Chief Engineer
TF Representative

Treasurer

Acting Secretary

Apologies:

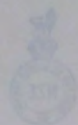
Col RC Pemberton
Maj DJ Begley
Capt BD Kenning
Capt PN King
WO1 RD Everson
WO2 BJ Clark
Cpl GB Wilson

Motion: "That the apologies be sustained."

Hollander/Chamberlain
CARRIED

ITEM ONE : CHAIRMAN'S WELCOME

1. The Chairman welcomed attendees to the meeting, and extended a special welcome to the new members of the Committee.



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



3 November 1987

MINUTES OF A MEETING OF THE COMMITTEE OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE BUNKER OF MILITARY ENGINEERING
AT 1230 HOURS ON 21 OCTOBER 1987

Chairman
Chief Engineer
TP Representative

Treasurer

Acting Secretary

Present:
Col ON Bunker, MC, ED
Lt Col RA Barrett
Lt Col DA Comstock
Lt Col RS McDonald
Mr J. Hollister
Mr J. Ramsley
Capt. M. Garsdale
Lt J. Hill
WOL M. Chamberlain
WOL M. Patterson
Sgt. C. Steele
Cpl (W) J. West

Apothegms:
Col EC Westerton
Mr J. Baggley
Capt. M. Ramsley
Capt. M. Baggley
WOL M. Baggley
WOL M. Baggley
Cpl GB Wilson

Motion: "That the apothegms be adopted."

Hollister/Chamberlain
CARRIED

ITEM ONE - CHAIRMAN'S WELCOME

The Chairman welcomed attendees to the meeting, and extended a
special welcome to the new members of the Association.

ITEM TWO : CONFIRMATION OF THE PREVIOUS MINUTES

2. The minutes of the previous meeting held on 4 June 1987 were taken as read.

Motion: "That the minutes of the meeting held on 4 June 1987 were a true and correct record of that meeting."

Hollander/Barrett
CARRIED

ITEM THREE : MATTERS ARISING FROM PREVIOUS MINUTES

3. The Chairman gave an outline of the proposed expansion to the Corps Memorial Centre. Lt Col Barrett reported that it was now time for the expansion to proceed, under the auspices of Apprentice Training. Capt Gattsche is to forward the plans for the expansion to SME, upon receipt of which a cost estimate schedule is to be produced.

4. A letter has been sent to Col Currie acknowledging his donation of books and papers.

5. The window in the office of the Corps Memorial Centre has been replaced at a total cost of \$187.

6. The louvre windows in the Corps Memorial Centre are a security risk. It was decided that as they are not being used they should be replaced with fixed tinted glass. Maj Hollander is to action the replacement.

Motion: "That the louvre windows be replaced with fixed tinted glass."

Chamberlain/Barrett
CARRIED

7. Maj Hollander reported that the barge board has been replaced and the flashing has been repaired, and that they now require painting. The painting will be completed by 25 ESS within the next 2 weeks.

8. WO1 Chamberlain reported that as a memorial to LCpl GJ MacDonald an anodized plate has been fixed to a pew end in the Corps Chapel. The committee agreed that similar memorials were to be made for LCpl McAlley and SSgt Hadfield. A copy of the Citation of the award made to LCpl McAlley is to be placed in the Corps Liaison Letter.

Motion: "That the plaques for LCpl McAlley and SSgt Hadfield be purchased by the Corps Memorial Association."

Barrett/Hollander
CARRIED

ITEM TWO : CONTINUATION OF THE PREVIOUS MINUTES

1. The minutes of the previous meeting held on 4 June 1987 were taken as read.
2. Motion: "That the minutes of the meeting held on 4 June 1987 were a true and correct record of that meeting."

Hollander/Barnes
CARRIED

ITEM THREE : MATTERS ARISING FROM PREVIOUS MINUTES

1. The Chairman gave an outline of the proposed expansion to the Corps Memorial Centre. Lt Col Barnett requested that it was now time for the expansion to proceed, under the auspices of Appointments Training. Col Barnett is to forward the plans for the expansion to SMC, upon receipt of which a cost estimate schedule is to be produced.
2. A letter has been sent to Col Curtis acknowledging his donation of books and papers.
3. The window in the office of the Corps Memorial Centre has been replaced at a total cost of \$187.
4. The four windows in the Corps Memorial Centre are a security risk. It was decided that as they are not being used they should be replaced with fixed tinted glass. Maj Hollander is to action the replacement.
5. Motion: "That the four windows be replaced with fixed tinted glass."

Chamberlain/Barnes
CARRIED

6. Maj Hollander reported that the board has been replaced and the flashing has been repaired, and that they now require painting. The painting will be completed by 15 FEB within the next 3 weeks.
7. WOI Chamberlain reported that as a result of the 10th of November an amended plan has been filed to a few and in the Corps Centre. The committee agreed that various amendments were to be made for 1987 and 1988. A copy of the minutes of the meeting made to 1987 will be placed in the Corps Liaison folder.
8. Motion: "That the glasses for 1987, 1988 and 1989 be purchased by the Corps Memorial Association."

Barnes/Hollander
CARRIED

9. Capt Gattsche presented a proposal to commission an artist to paint pictures for sale by the ECMA.

Motion: "That the print proposal be proceeded with."

Hollander/Chamberlain
CARRIED

Capt Gattsche explained that the committee must firstly decide on a budget, and then formulate a programme of approach. After some discussion, the committee decided that the best proposal would be to have several paintings commissioned by the same artist over a period of several years.

Motion: "That the ECMA commissions 3 to 5 paintings over the next 3 to 5 years, by the same artist."

Chamberlain/Hill
CARRIED

Motion: "That Capt Gattsche, assisted by WO1 Chamberlain, investigates painters who can produce a painting at a cost of up to \$5000."

Barrett/Hollander
CARRIED

Finally, management of the project was discussed.

Motion: "That Col Butcher, Chief Engineer and Lt Col Cormack manage the print project and report to the meeting to be held in March 1988 of their findings."

Barrett/West
CARRIED

10. WO1 Chamberlain explained the history of the Absolon Trust to the Committee. The matter of assistance to the Trust is to be set aside until the Committee has been formally approached.

ITEM FOUR : FINANCIAL REPORT

11. WO1 Chamberlain presented the financial report as at 20 October 1987, which showed total assets and fixed deposits as \$22,603.88. A copy of the report is attached as Annex A. WO1 Chamberlain added that the proceeds from the golf tournament would total \$1,823.46. It was agreed by the Committee that when No 2 Fixed Deposit matures on 21 November 1987 that \$15,000 is to be reinvested.

Motion: "That payments from 8 June 1987 be confirmed for payment, and that the financial report be accepted."

Hollander/Barrett
CARRIED

5. Capt Gattache presented a proposal to commission an artist to paint pictures for sale by the BMA.

Motion: "That the painting proposal be proceeded with."

Roller/Chamberlain
CARRIED

Capt Gattache explained that the committee must first decide on a budget, and then formulate a program of approach. After some discussion, the committee decided that the best proposal would be to have several paintings commissioned by the same artist over a period of several years.

Motion: "That the BMA commission 5 to 6 paintings over the next 3 to 5 years, by the same artist."

Chamberlain/Will
CARRIED

Motion: "That Capt Gattache, assisted by WOI Chamberlain, investigate painters who can produce a painting at a cost of up to \$5000."

Barrett/Chamberlain
CARRIED

Finally, assignment of the project was discussed. Motion: "That Col Sanchez, Chief Engineer and Lt Col Connick manage the project and report to the meeting to be held in March 1987 of their findings."

Barrett/Will
CARRIED

10. Mr Chamberlain explained the history of the Apolon Trust to the Committee. The matter of assistance to the Trust is to be set aside until the Committee has been formally approached.

ITEM FOUR: FINANCIAL REVIEW

11. WOI Chamberlain presented the financial report as at 31 December 1987, which showed total assets and fixed deposits as \$12,609.88. A copy of the report is attached as Annex A. Mr Chamberlain stated that the proceeds from the golf tournament would total \$1,423.48. It was agreed by the Committee that when the 2 fixed deposits mature on 31 November 1987 that \$12,600 is to be reinvested.

Motion: "That payments from 5 June 1987 be continued for payment, and that the financial report be accepted."

Roller/Barrett
CARRIED

ITEM FIVE : FIRE/SECURITY PROTECTION

12. Maj Hollander gave a progress report on the fire and security protection systems. The systems currently are operable but are not yet connected to the Guard House and Fire Station. Col Butcher asked that connection of the systems be proceeded with as soon as possible.

ITEM SIX : GENERAL BUSINESS

13. WO1 Chamberlain proposed that he purchase the final books in the series of the Official History of the Second World War entitled "The Home Front" at a total cost of \$120.

Motion: "That WO1 Chamberlain purchase "The Home Front"."

Hollander/Hill
CARRIED

14. Lt Col Barrett informed the meeting of the presentation made to RNZE by RE while Col Butcher was visiting the UK. Lt Col Barrett has acknowledged receipt of the presentation on behalf of the Corps.

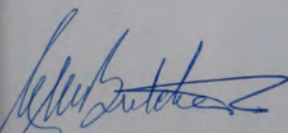
15. Maj Hollander spoke to the meeting on the Golf Tournament, and extended a vote of thanks to 25 ESS and the team of people who administered the tournament. The Chief Engineer is to write to Mr Lamb and Mr Malloch thanking them for their contributions.

16. Financial approval for the extension to the Corps Memorial Centre is to be discussed at the next Committee meeting.

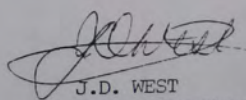
17. Lt Col Barrett reported to the meeting that the account from Classic Products has been paid.

ITEM SEVEN : CLOSURE

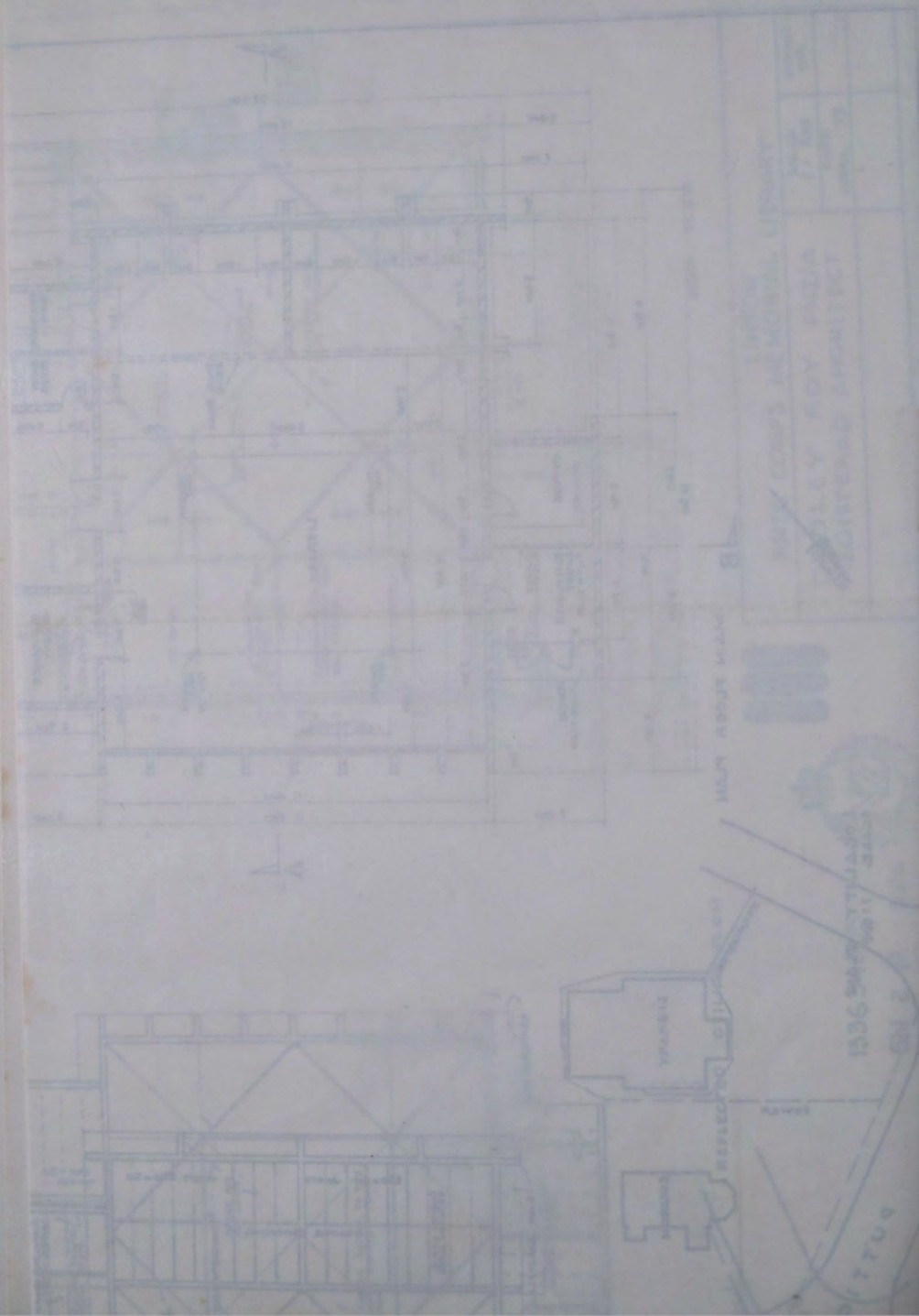
18. There being no further business the meeting was closed at 1705 hours. The next meeting is to be held at SME on 17 March 1988 at 1300 hours.



G.W. BUTCHER
Chairman



J.D. WEST
Acting Secretary



NAVY CORPS ARCHITECTURAL DEPARTMENT
 CIVIL ENGINEER
 17th St. N.E.
 WASHINGTON, D.C.

1936 MAY 17

17709

ENGINEER CORPS MEMORIAL ASSOCIATION
LIST OF DONORS

NAME	DONATIONS TO 31 MAR 87	14 DAY DONATION	NUMBER OF PAYMENTS	CHANGE ALLOT	NUMBER OF PAYMENTS	TOTAL TO DATE
ALABASTER JLC	234.00	5.00	19			329.00
ALEXANDER LT	45.00	1.00	19			64.00
ANYES PJ	90.00	1.00	19			109.00
ANDERSON BR	45.00	1.00	17			62.00
ANDERSON MR	26.00	1.00	19			45.00
ARMSTRONG JR	45.00	1.00	19			64.00
			19			.00
BEGLEY DJ	298.00	2.00	19			336.00
BLACKBURN GJ	95.00	1.00	19			114.00
BUTCHER GW		10.00	6			60.00
			19			.00
CALKIN NJ	66.00	3.00	19			123.00
CASSIDY RP	190.00	2.00	19			228.00
CHAMBERLAIN HE	422.00	3.00	19			479.00
CORLETT GE	179.00	.50	19			188.50
CUNNINGHAM DP	206.00	2.00	19			244.00
CURRAN PG		1.00	19			19.00
			19			.00
DAHM LD	190.00	2.00	19			228.00
DARRALL MR	66.00	3.00	19			123.00
DERWIN GJ		5.00	19			95.00
			19			.00
EDH KA	273.00	3.00	19			330.00
ESAIHA DR	42.00	2.00	19			80.00
EVERSON RD	260.00	5.00	19			355.00
			19			.00
FAULLS CJ	38.00	2.00	19			76.00
FELS RJ	95.00	1.00	19			114.00
FLEMING SR		2.00	19			38.00
FRIZZELL AR	126.00	3.00	19			183.00
			19			.00
GATTSCHKE NK	91.00	1.00	19			110.00
GLADSTONE AA	89.60	.20	19			93.40
GREEN BRJ	42.00	2.00	19			80.00
			19			.00
HAMILTON CJ	66.00	3.00	19			123.00
HARLEY RC	95.00	1.00	19			114.00
HAYES MJ	47.00	1.00	19			66.00
HAYWOOD CP	44.00	2.00	19			82.00
HEATON SG	317.00	3.00	19			374.00
HILL JA	95.00	1.00	19			114.00
HOERARA GPK	182.00	2.00	19			220.00
HOLLANDER JS	733.00	5.00	19			828.00
HOWARD PW	104.00	1.00	19			123.00
HUGHES MD	45.00	1.00	19			64.00
HUTSON PG	92.00	2.00	19			130.00
			19			.00
JASON-SMITH GR	138.00	.50	19			147.50
			19			.00
KAUIKA-STEVENS CMT	202.00	5.00	19			297.00
KENNING BD	83.00	1.00	19			102.00
KING PN	135.50	5.00	19			230.50
KNOWLES BJ	62.10	.20	19			65.90
			19			.00

LANGDON LR	82.26	.20	19	86.06
LLOYD RA	132.00	3.00	19	189.00
LOWE IJ	107.00	.30	19	112.70
			19	.00
MARSHALL BN	643.28	2.94	19	699.14
MCDUGALL BM	44.00	2.00	19	82.00
MCEWEN ES	104.00	1.00	19	123.00
MCGREGOR NF	64.00	2.00	19	102.00
MCKEICH B		1.00	19	19.00
MILLAR ES	180.00	4.00	19	256.00
			19	.00
O'BRIEN DJ	134.00	1.00	17	151.00
OLIVER MA	230.12	1.54	19	259.38
OLSEN CP	44.00	2.00	19	82.00
			19	.00
PAYNE MP	144.50	.50	19	154.00
			19	.00
RAHARAH AS	44.00	2.00	19	82.00
RANSLEY SG	202.00	2.00	19	240.00
SCOTT RJ	66.00	3.00	19	123.00
STEELE CH	44.00	2.00	19	82.00
STRETTON R		2.00	19	38.00
SWEET VR		5.00	19	95.00
			19	.00
TAYLOR MW		5.00	19	95.00
THOMAS DG	91.00	1.00	19	110.00
THOMPSON GN		2.00	19	38.00
TOZER PB	45.00	1.00	19	64.00
			19	.00
VAUTIER DB	50.00	2.00	19	88.00
			19	.00
WALTERS MJR	363.00	3.00	19	420.00
WALTON DP	95.00	1.00	19	114.00
WATSON GC	42.00	2.00	19	80.00
WHAREHINGA SLT	105.00	5.00	19	200.00
WHITWORTH JM	45.00	1.00	19	64.00
WILSON GB		1.00	19	19.00
			19	.00

160.88

11718.08

34.01	91	95	95.54	92 HONOLULU
34.02	92	94.7	95.55	93 HONOLULU
34.03	93	95	95.56	94 HONOLULU
34.04	94			
34.05	95	94.5	95.57	95 HONOLULU
34.06	96	94.5	95.58	96 HONOLULU
34.07	97	94.5	95.59	97 HONOLULU
34.08	98	94.5	95.60	98 HONOLULU
34.09	99	94.5	95.61	99 HONOLULU
34.10	00	94.5	95.62	00 HONOLULU
34.11	01	94.5	95.63	01 HONOLULU
34.12	02	94.5	95.64	02 HONOLULU
34.13	03	94.5	95.65	03 HONOLULU
34.14	04	94.5	95.66	04 HONOLULU
34.15	05	94.5	95.67	05 HONOLULU
34.16	06	94.5	95.68	06 HONOLULU
34.17	07	94.5	95.69	07 HONOLULU
34.18	08	94.5	95.70	08 HONOLULU
34.19	09	94.5	95.71	09 HONOLULU
34.20	10	94.5	95.72	10 HONOLULU
34.21	11	94.5	95.73	11 HONOLULU
34.22	12	94.5	95.74	12 HONOLULU
34.23	13	94.5	95.75	13 HONOLULU
34.24	14	94.5	95.76	14 HONOLULU
34.25	15	94.5	95.77	15 HONOLULU
34.26	16	94.5	95.78	16 HONOLULU
34.27	17	94.5	95.79	17 HONOLULU
34.28	18	94.5	95.80	18 HONOLULU
34.29	19	94.5	95.81	19 HONOLULU
34.30	20	94.5	95.82	20 HONOLULU
34.31	21	94.5	95.83	21 HONOLULU
34.32	22	94.5	95.84	22 HONOLULU
34.33	23	94.5	95.85	23 HONOLULU
34.34	24	94.5	95.86	24 HONOLULU
34.35	25	94.5	95.87	25 HONOLULU
34.36	26	94.5	95.88	26 HONOLULU
34.37	27	94.5	95.89	27 HONOLULU
34.38	28	94.5	95.90	28 HONOLULU
34.39	29	94.5	95.91	29 HONOLULU
34.40	30	94.5	95.92	30 HONOLULU
34.41	31	94.5	95.93	31 HONOLULU
34.42	32	94.5	95.94	32 HONOLULU
34.43	33	94.5	95.95	33 HONOLULU
34.44	34	94.5	95.96	34 HONOLULU
34.45	35	94.5	95.97	35 HONOLULU
34.46	36	94.5	95.98	36 HONOLULU
34.47	37	94.5	95.99	37 HONOLULU
34.48	38	94.5	96.00	38 HONOLULU
34.49	39	94.5	96.01	39 HONOLULU
34.50	40	94.5	96.02	40 HONOLULU
34.51	41	94.5	96.03	41 HONOLULU
34.52	42	94.5	96.04	42 HONOLULU
34.53	43	94.5	96.05	43 HONOLULU
34.54	44	94.5	96.06	44 HONOLULU
34.55	45	94.5	96.07	45 HONOLULU
34.56	46	94.5	96.08	46 HONOLULU
34.57	47	94.5	96.09	47 HONOLULU
34.58	48	94.5	96.10	48 HONOLULU
34.59	49	94.5	96.11	49 HONOLULU
34.60	50	94.5	96.12	50 HONOLULU
34.61	51	94.5	96.13	51 HONOLULU
34.62	52	94.5	96.14	52 HONOLULU
34.63	53	94.5	96.15	53 HONOLULU
34.64	54	94.5	96.16	54 HONOLULU
34.65	55	94.5	96.17	55 HONOLULU
34.66	56	94.5	96.18	56 HONOLULU
34.67	57	94.5	96.19	57 HONOLULU
34.68	58	94.5	96.20	58 HONOLULU
34.69	59	94.5	96.21	59 HONOLULU
34.70	60	94.5	96.22	60 HONOLULU
34.71	61	94.5	96.23	61 HONOLULU
34.72	62	94.5	96.24	62 HONOLULU
34.73	63	94.5	96.25	63 HONOLULU
34.74	64	94.5	96.26	64 HONOLULU
34.75	65	94.5	96.27	65 HONOLULU
34.76	66	94.5	96.28	66 HONOLULU
34.77	67	94.5	96.29	67 HONOLULU
34.78	68	94.5	96.30	68 HONOLULU
34.79	69	94.5	96.31	69 HONOLULU
34.80	70	94.5	96.32	70 HONOLULU
34.81	71	94.5	96.33	71 HONOLULU
34.82	72	94.5	96.34	72 HONOLULU
34.83	73	94.5	96.35	73 HONOLULU
34.84	74	94.5	96.36	74 HONOLULU
34.85	75	94.5	96.37	75 HONOLULU
34.86	76	94.5	96.38	76 HONOLULU
34.87	77	94.5	96.39	77 HONOLULU
34.88	78	94.5	96.40	78 HONOLULU
34.89	79	94.5	96.41	79 HONOLULU
34.90	80	94.5	96.42	80 HONOLULU
34.91	81	94.5	96.43	81 HONOLULU
34.92	82	94.5	96.44	82 HONOLULU
34.93	83	94.5	96.45	83 HONOLULU
34.94	84	94.5	96.46	84 HONOLULU
34.95	85	94.5	96.47	85 HONOLULU
34.96	86	94.5	96.48	86 HONOLULU
34.97	87	94.5	96.49	87 HONOLULU
34.98	88	94.5	96.50	88 HONOLULU
34.99	89	94.5	96.51	89 HONOLULU
35.00	90	94.5	96.52	90 HONOLULU



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



3 November 1987

MINUTES OF A MEETING OF THE COMMITTEE OF THE

ENGINEER CORPS MEMORIAL ASSOCIATION

HELD AT THE SCHOOL OF MILITARY ENGINEERING

AT 1530 HOURS ON 21 OCTOBER 1987

<u>Present:</u>	Col	GW Butcher, MC, ED	Chairman
	Lt Col	RA Barrett	Chief Engineer
	Lt Col	DA Cormack	TF Representative
	Lt Col	RS McDonald	
	Maj	JS Hollander	
	Maj	SG Ransley	
	Capt	NK Gattsche	
	Lt	JA Hill	
	WO1	HE Chamberlain	Treasurer
	WO1	MA Pettersen	
	Spr	CH Steele	
	Cpl (W)	JD West	Acting Secretary

Apologies:

Col	RC Pemberton
Maj	DJ Begley
Capt	BD Kenning
Capt	PN King
WO1	RD Everson
WO2	BJ Clark
Cpl	GB Wilson

Motion: "That the apologies be sustained."

Hollander/Chamberlain
CARRIED

ITEM ONE : CHAIRMAN'S WELCOME

1. The Chairman welcomed attendees to the meeting, and extended a special welcome to the new members of the Committee.

ITEM TWO : CONFIRMATION OF THE PREVIOUS MINUTES

2. The minutes of the previous meeting held on 4 June 1987 were taken as read.

Motion: "That the minutes of the meeting held on 4 June 1987 were a true and correct record of that meeting."

Hollander/Barrett
CARRIED

ITEM THREE : MATTERS ARISING FROM PREVIOUS MINUTES

3. The Chairman gave an outline of the proposed expansion to the Corps Memorial Centre. Lt Col Barrett reported that it was now time for the expansion to proceed, under the auspices of Apprentice Training. Capt Gattsche is to forward the plans for the expansion to SME, upon receipt of which a cost estimate schedule is to be produced.

4. A letter has been sent to Col Currie acknowledging his donation of books and papers.

5. The window in the office of the Corps Memorial Centre has been replaced at a total cost of \$187.

6. The louvre windows in the Corps Memorial Centre are a security risk. It was decided that as they are not being used they should be replaced with fixed tinted glass. Maj Hollander is to action the replacement.

Motion: "That the louvre windows be replaced with fixed tinted glass."

Chamberlain/Barrett
CARRIED

7. Maj Hollander reported that the barge board has been replaced and the flashing has been repaired, and that they now require painting. The painting will be completed by 25 ESS within the next 2 weeks.

8. WO1 Chamberlain reported that as a memorial to LCpl GJ MacDonald an anodized plate has been fixed to a pew end in the Corps Chapel. The committee agreed that similar memorials were to be made for LCpl McAlley and SSgt Hadfield. A copy of the Citation of the award made to LCpl McAlley is to be placed in the Corps Liaison Letter.

Motion: "That the plaques for LCpl McAlley and SSgt Hadfield be purchased by the Corps Memorial Association."

Barrett/Hollander
CARRIED

ITEM TWO : CONTINUATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting held on 4 June 1987 were read.
 Motion: "That the minutes of the meeting held on 4 June 1987 were a true and correct record of that meeting."

Hollander/Barrick
 CARRIED

ITEM THREE : MATTERS ARISING FROM PREVIOUS MINUTES

1. The Chairman gave an outline of the proposed expansion to the Corps Memorial Centre. Lt Col Barrett reported that it was now time for the expansion to proceed, under the auspices of Apprentice Training. Capt Gattache is to forward the plans for the expansion to SME, upon receipt of which a cost estimate schedule is to be produced.

4. A letter has been sent to Col Currie acknowledging his donation of books and papers.

5. The window in the office of the Corps Memorial Centre has been replaced at a total cost of \$187.

6. The lower window in the Corps Memorial Centre is a security risk. It was decided that as they are not being used they should be replaced with fixed tinted glass. Maj Hollander is to action the replacement.

Motion: "That the lower window be replaced with fixed tinted glass."

Chamberlain/Barrick
 CARRIED

7. Maj Hollander reported that the board has been replaced and the flashing has been repaired, and that they now require painting. The painting will be completed by 25 June within the next 2 weeks.

8. Maj Chamberlain reported that as a memorial to Lt Col McDonald a modified plaque has been listed for a few days in the Corps Chapel. The committee agreed that similar memorials were to be made for Lt Col McElroy and Sgt Bellfield. A copy of the citation of the award made to Lt Col McElroy is to be placed in the Corps Liaison folder.

Motion: "That the plaques for Lt Col McElroy and Sgt Bellfield be purchased by the Corps Memorial Association."

Hollander/Barrick
 CARRIED

9. Capt Gattsche presented a proposal to commission an artist to paint pictures for sale by the ECMA.

Motion: "That the print proposal be proceeded with."

Hollander/Chamberlain
CARRIED

Capt Gattsche explained that the committee must firstly decide on a budget, and then formulate a programme of approach. After some discussion, the committee decided that the best proposal would be to have several paintings commissioned by the same artist over a period of several years.

Motion: "That the ECMA commissions 3 to 5 paintings over the next 3 to 5 years, by the same artist."

Chamberlain/Hill
CARRIED

Motion: "That Capt Gattsche, assisted by WO1 Chamberlain, investigates painters who can produce a painting at a cost of up to \$5000."

Barrett/Hollander
CARRIED

Finally, management of the project was discussed.

Motion: "That Col Butcher, Chief Engineer and Lt Col Cormack manage the print project and report to the meeting to be held in March 1988 of their findings."

Barrett/West
CARRIED

10. WO1 Chamberlain explained the history of the Absolon Trust to the Committee. The matter of assistance to the Trust is to be set aside until the Committee has been formally approached.

ITEM FOUR : FINANCIAL REPORT

11. WO1 Chamberlain presented the financial report as at 20 October 1987, which showed total assets and fixed deposits as \$22,603.88. A copy of the report is attached as Annex A. WO1 Chamberlain added that the proceeds from the golf tournament would total \$1,823.46. It was agreed by the Committee that when No 2 Fixed Deposit matures on 21 November 1987 that \$15,000 is to be reinvested.

Motion: "That payments from 8 June 1987 be confirmed for payment, and that the financial report be accepted."

Hollander/Barrett
CARRIED

Capt Gattache presented a proposal to commission an artist to paint pictures for sale by the RCAF.

Motion: "That the artist proposal be postponed until."

Hollander/Chamberlain
CARRIED

Capt Gattache explained that the committee must firstly decide on a budget, and then formulate a program of approach. After some discussion, the committee decided that the best proposal would be to have several paintings commissioned by the same artist over a period of several years.

Motion: "That the RCAF commission 1 to 2 paintings over the next 1 to 2 years, by the same artist."

(Chamberlain/Will)
CARRIED

Motion: "That Capt Gattache, assisted by WO1 Chamberlain, investigate painters who can produce a painting of a cost of up to \$5000."

Barnett/Hollander
CARRIED

Finally, management of the project was discussed.

Motion: "That Col Barnett, Chief Engineer and Lt Col Connack manage the project and report to the meeting to be held in March 1988 of their findings."

Barnett/Will
CARRIED

10. WO1 Chamberlain explained the history of the Abolition Trust to the Committee. The matter of assistance to the Trust is to be kept under the Committee has been formally approached.

ITEM NO. 1: FINANCIAL REPORT

11. WO1 Chamberlain presented the financial report as at 30 October 1987, which showed total assets and fixed deposits as \$23,601.88. A copy of the report is attached as Annex A. WO1 Chamberlain stated that the proceeds from the golf tournament would total \$1,513.48. It was agreed by the Committee that when no 1 fixed deposit matures on 31 November 1987 that \$15,000 is to be reinvested.

Motion: "That payments from 5 June 1987 be continued for payment, and that the financial report be accepted."

Hollander/Barnett
CARRIED

ITEM FIVE : FIRE/SECURITY PROTECTION

12. Maj Hollander gave a progress report on the fire and security protection systems. The systems currently are operable but are not yet connected to the Guard House and Fire Station. Col Butcher asked that connection of the systems be proceeded with as soon as possible.

ITEM SIX : GENERAL BUSINESS

13. WO1 Chamberlain proposed that he purchase the final books in the series of the Official History of the Second World War entitled "The Home Front" at a total cost of \$120.

Motion: "That WO1 Chamberlain purchase "The Home Front"."

Hollander/Hill
CARRIED

14. Lt Col Barrett informed the meeting of the presentation made to RNZE by RE while Col Butcher was visiting the UK. Lt Col Barrett has acknowledged receipt of the presentation on behalf of the Corps.

15. Maj Hollander spoke to the meeting on the Golf Tournament, and extended a vote of thanks to 25 ESS and the team of people who administered the tournament. The Chief Engineer is to write to Mr Lamb and Mr Malloch thanking them for their contributions.

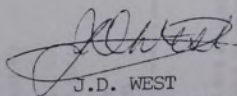
16. Financial approval for the extension to the Corps Memorial Centre is to be discussed at the next Committee meeting.

17. Lt Col Barrett reported to the meeting that the account from Classic Products has been paid.

ITEM SEVEN : CLOSURE

18. There being no further business the meeting was closed at 1705 hours. The next meeting is to be held at SME on 17 March 1988 at 1300 hours.

G.W. BUTCHER
Chairman


J.D. WEST
Acting Secretary

ITEM FIVE: FINANCIAL POSITION

12. Maj Hollander gave a progress report on the fire and security protection system. The system currently is operable but are not yet connected to the Guard House and Fire Station. Col Butcher asked that connection of the system be proceeded with as soon as possible.

ITEM SIX: GENERAL BUSINESS

13. WOI Chamberlain proposed that he purchase the final books in the series of the Official History of the Second World War entitled "The Home Front" at a total cost of \$120.

Motion: "That WOI Chamberlain purchase 'The Home Front'."

Hollander/Will
CARRIED

14. Lt Col Barrett informed the meeting of the presentation made to him by RE while Col Butcher was visiting the UK. Lt Col Barrett has acknowledged receipt of the presentation on behalf of the Corps.

15. Maj Hollander spoke to the meeting on the Golf Tournament, and extended a vote of thanks to 25 252 and the team of people who administered the tournament. The Chief Engineer is to write to Mr Lamb and Mr Malloch thanking them for their contributions.

16. Financial approval for the extension to the Corps Memorial Centre is to be discussed at the next Committee meeting.

17. Lt Col Barrett reported to the meeting that the amount from Classic Products has been paid.

ITEM SEVEN: CLOSURE

18. There being no further business the meeting was closed at 1.55 hours. The next meeting is to be held at 1.30 on 17 March 1968 at 1.30.

J.O. WEST
Acting Secretary

S.W. WICKER
Chairman

25 Apr	Def Allot 5 Apr	114	135.38	6951.02	01 Jun	Classic Productions (Corps Badge Model)	200823.50	500.00	500.00	500.00
25 Apr	Def Allot 21 Apr	114	135.38	7026.40	06 Jun	Bank draft	200823.00	500.00	500.00	500.00
28 Apr	Strathmore Productions	128		7226.40						
07 May	Def Allot 7 May	114	134.38	7360.78						
21 May	Def Allot 21 May	114	132.38	7493.16	22 Jun	John M Couchman (Alarm Repairs)	200824.00	50.00	50.00	50.00
04 Jun	Def Allot 4 Jun	114	132.38	7625.54	22 Jun	Alison Mercier (Cracksuits)	200825.00	490.00	490.00	490.00
09 Jun	Regiment Corps Planes	115		8035.74						
10 Jun	Mrs A W Ake	115		8035.74						
12 Jun	Refund Stamp Duty	117	135.38	8171.12	05 Jul	A & T Burt Ltd (Paint materials)	200826.00	577.97	577.97	577.97
18 Jun	Def Allot 18 Jun	118		8322.12	06 Jul	Trophy Specialists (Mrs A.C. Memorial Plates)	200827.00	45.84	45.84	45.84
26 Jun	3 P.S. Disbursement	119	139.38	8461.50						
25 Jun	G.W. Butcher (3 rentals)	125		8591.30	30 Jul	Photo Instruments (Col Coat photos)	200828.00	166.14	166.14	166.14
02 Jul	Def Allot 2 Jul	120		8721.50	31 Jul	S.E. Malloch (Price Marker engraving)	200829.00	35.00	35.00	35.00
02 Jul	Mr Wattle Scott	120		8851.12						
02 Jul	1 P.S. Disbursement	125		8980.26	11 Aug	Library Service Ltd (Plastic book covers)	200830.00	278.30	278.30	278.30
06 Jul	Vol 14 Gladstone	121		9121.50	11 Aug	Dept of Internal Affairs (War diary extracts)	200831.00	6.39	6.39	6.39
16 Jul	Def Allot 16 Jul	122	143.38	9264.88						
22 Jul	Mr CAD Johnson	123		9409.26	11 Aug	G.A. Wills Publishing Co (Printing Col Currie's Books)	200832.00	188.10	188.10	188.10
30 Jul	Def Allot 30 Jul	124	144.38	9553.64						
31 Jul	G.W. Butcher (Vol)	126		9697.96	13 Aug	Elyack Palmerston North (Window in Library Office)	200833.00	187.00	187.00	187.00
8 Aug	Christensen and Allen	127		9841.34						
11 Aug	Def Allot 11 Aug	128	143.88	9985.22						
13 Aug	Secur Investments/Interest	129		10129.10						
27 Aug	Def Allot 27 Aug	129	150.88	10279.98	21 Aug	United Building Soc #188 (Alarm Maintenance)	200834.00	10000.00	10000.00	10000.00
25 Aug	GW Butcher	130		10430.86						
11 Sep	SMS UFF	131		10581.74	20 Oct	John M Couchman Ltd (Alarm Maintenance)	200835.00	81.34	81.34	81.34
11 Sep	Def Allot 10 Sep 87	131		10732.62						
22 Sep	Northland Sappers	132	151.88	10884.50						
23 Sep	Def Allot 24 Sep 87	132		11036.38						
28 Sep	Phillips and Smith Mfg	134	150.88	11187.26						
28 Sep	I.S. Hall	135		11338.14						
28 Sep	Te Wairu School	137		11489.02						
26 Sep	Donations 3 Div visit	138		11639.90						
25 Sep	GW Butcher	139		11790.78						
8 Oct	Def Allot 8 Oct	140	149.88	11940.66						
20 Oct	Def Allot 22 Oct	141	149.88	12090.54						

3467.34 10000.00

RECONCILIATION AS AT 20 Oct 87

Income since last statement

Opening Balance 1 Sep 87 5210.79

Plus Receipts Since 1804.13

Less Payments 7014.52

Less cash in hand/ Banked since -81.34

Plus unprinted cheque 6633.82

Closing Balance 4715.16

4715.16

No 1 fixed deposit 63685.50 @ 2 1/4% matures 21 Apr 88

No 2 fixed deposit 210,000 @ 1 1/4% matures 21 Nov 87



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



7 October 1987

See Distribution List

AGENDA FOR A MEETING OF THE COMMITTEE OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION

TO BE HELD AT LINTON CAMP

21 OCTOBER 1987 AT 1530 HOURS

1. Apologies
2. Minutes of Previous Meeting
3. Matters Arising
 - a. Expansion of the Corps Memorial Centre.
 - b. Letter to Colonel Currie.
 - c. Office window replacement.
 - d. Security of louvre windows.
 - e. Barge board replacement and repair of flashing.
 - f. Painting of roof.
 - g. Memorial to LCpl G.J. McDonald.
 - h. Print proposal by Captain Gattsche.
 - i. History of Absolon Trust.
4. Finance
5. Fire/Security Protection
6. General Business



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



7 October 1987

See Distribution List

AGENDA FOR A MEETING OF THE COMMITTEE OF THE

ENGINEER CORPS MEMORIAL ASSOCIATION

TO BE HELD AT LINTON CAMP

21 OCTOBER 1987 AT 1230 HOURS

Agendas

Minutes of Previous Meeting

Matters Arising

- a. Expansion of the Corps Memorial Centre.
- b. Letter to Colonel Currie.
- c. Office window replacement.
- d. Security of lounge windows.
- e. Barge board replacement and repair of flashing.
- f. Painting of roof.
- g. Memorial to LCDR G.J. McDonald.
- h. Print proposal by Captain Gattache.
- i. History of Neeson Trust.

Finance

Fire/Security Protection

General Business

MINUTES OF THE ANNUAL GENERAL MEETING
OF THE NEW ZEALAND CORPS HONORARY ASSOCIATION

HELD AT ANN LISTER CAFE

ON 2 JULY 1967 AT 1230 HOURS

J.D. WEST Col CW Butcher - MC MC Chairman
Corporal W Patterson
Acting Secretary Eversome

Distribution:

Lt Col G.W. Butcher

Lt Col R.A. Barrett

Lt Col D.A. Cormack

Maj J.S. Hollander

Maj D.J. Begley

Capt N.K. Gattsche

Capt P.N. King

Capt B.D. Kenning

WO1 H.E. Chamberlain

WO1 M.A. Pettersen

WO1 R.D. Eversome

WO2 B.N. Marshall

WO2 B.J. Clark

Cpl G.B. Wilson

LCpl C.J. Hamilton

Spr C.H. Steele

WO1 W. Neare
WO2 W. Bell
WO3 E. Clark
Mr G.H. Pagan
Mr J. W. Lander
Capt M. Oliver
Mr W. Mitchell
Mr J. W. Lander
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Secretary

Maj G. Jackson
Capt J. W. Lander
WO3 M. W. Lander
Mr M. W. Lander
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Col M. W. Lander
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WO100 M. W. Lander

Item: "That the apologies be sustained"

Hollander/Eversome
Carried

ITEM ONE - CHAIRMAN'S WELCOME

The Chairman welcomed all attendees and urged them to join in any
discussion. Lt Col Butcher acknowledged the presence of Col MC Pennington
and Capt E Christie and thanked them for attending the meeting.

ITEM TWO - CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the AGM of 10 May 66 were taken as read.

Hollander/Begley
Carried

Handwritten signature
J.D. WEST
Colonel
Acting Secretary

Distribution:

1st Col G.W. Butler
1st Col R.A. Barrett
1st Col D.A. Corneal
1st J.E. Hollander
1st D.J. Bodley
1st W.K. Gattache
1st P.M. King
1st B.D. Bennett
1st M.E. Chamberlain
1st M.A. Peterson
1st R.D. Swanson
1st B.W. Marshall
1st S.L. Clark
1st G.B. Wilson
1st C.J. Hamilton
1st C.H. Steele

MINUTES OF THE ANNUAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

HELD AT SMC LINTON CAMP

ON 2 JULY 1987 AT 1500 HOURS

Present: Lt Col GW Butcher MC ED Chairman
WO1 MA Pettersen
WO1 RD Everson
SSgt CD Brickell
Sgt PJ Gardyne
Sgt AW Cook
WO2 BN Marshall
Mrs DE Marshall
Col RC Pemberton
Col K Christie
Capt BD Kenning
Sgt JW Hopkirk
WO1 KS McEwen

Secretary

WO1 P Munro
WO1 MG Holt
WO2 BJ Clark
Mr OTEM Nepia
Maj JS Hollander
Capt MA Oliver
Mr NE Bethell
Maj LG Williams
WO2 DJ Fitzwater
Sgt MM Turoa
Maj DJ Begley

Apologies: Col AR Currie
Lt Col B Jenkin
Lt Col RA Barrett
Lt Col KA Mitchell
Mr WA Hoban
Mr JC Hanratty
Capt NK Gattsche
Maj SG Heaton
Spr MD Hughes
Mr RE Hermans
Mr E James
Mr D Petherick

Maj GR Jasonsmith
Capt PW Howard
WO2 B Akari
Mr M Faulls
WO2 BE Meade
Col K Rutherford
WO2 AA Gladstone
WO1 GJ Blackburn
Maj SG Ransley
Mr J Cockburn
Mr W Phillips

Resolution: "That the apologies be sustained"

Hollander/Everson
Carried

ITEM ONE : CHAIRMAN'S WELCOME

The Chairman welcomed all attendees and urged them to join in any discussion. Lt Col Butcher acknowledged the presence of Col RC Pemberton and Col K Christie and thanked them for attending the meeting.

ITEM TWO : CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the AGM of 19 May 86 were taken as read.

Hollander/Begley
Carried

ITEM THREE : MATTERS ARISING

There were no matters arising from the previous minutes.

ITEM FOUR : FINANCE

The Treasurer presented the audited balance sheet, a copy is attached at Annex A.

tion: "That the audited balance sheet be accepted".

Pettersen/Oliver
Carried

ITEM FIVE : CHAIRMAN'S REPORT

The Chairman presented his report as at Annex B.

The Chairman requested Maj Hollander to inform the meeting of the future expansion of the Memorial Centre and the installation of security arms. In summary the expansion will be done when manpower is available and the final connection of the security alarms is awaiting Telecoms new cable tification.

ITEM SIX : ELECTION OF OFFICERS

The following were elected to the committee for the ensuing 12 months:

Corps Appointments

Lt Col GW Butcher	Chairman	Col Comdt
Lt Col RA Barrett		Chief Engineer

Chief Engineer Appointments

Capt	PN King	
Capt	BD Kenning	
WO1	KS McEwen	Secretary
WO1	HE Chamberlain	Treasurer
Lt Col	DA Cormack	TF Representative

Management Committee

Maj	JS Hollander	CI SME
Maj	DJ Begley	OC 25 ESS
WO1	HE Chamberlain	Curator

Nominations from the Floor

WO1	MA Pettersen	McEwen/Munro
WO1	RD Everson	Pettersen/Clark
WO2	BN Marshall	Pettersen/McEwen
WO2	BJ Clark	Holt/Hollander
Cpl	GB Wilson	Hollander/Begley
Spr	CH Steele	Begley/Pettersen
LCpl	CJ Hamilton	

tion "That nominations be closed."

Hollander/Holt
Carried

The Chairman requested Col Pemberton to ask the NZ Sappers' Association to provide a representative as a co-opted committee member.

Motion: "That Capt GA Reid be appointed Honorary Auditor."

Begley/Chamberlain
Carried

ITEM SEVEN : GENERAL BUSINESS

Col RC Pemberton spoke to the meeting pointing out that the NZ Sappers' Association is a New Zealand wide association with some of the objectives being to foster goodwill, Esprit de Corps, and to keep in contact with serving sappers. Col Pemberton also requested Squadrons to send in items for the Newsletter.

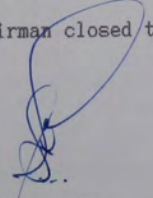
Col Pemberton pointed out the cost of life membership as \$20 and pointed out that 80% of members were ex WWII, therefore to keep the NZ Sappers' Association running younger members were needed.

WO1 Chamberlain acknowledged the contribution Mrs Marshall is making to the ECMA with the extra tasks she is undertaking whilst she is employed as Librarian.

The Chairman gave an outline of the presentation to the RE of the Koteko Panel and also the presentation of the RE gift to RNZE.

There being no further business the Chairman closed the meeting at 11 hours.


Chairman


Secretary

Resolution Prop. No. 100

Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston
Wm. H. Heston	Wm. H. Heston

"That resolution be closed."

Wm. H. Heston
Carried

The Chairman requested Col. Heston to act as the W. H. Heston's resolution to provide a representative as a representative member.

Resolution: "That Col. Heston be appointed Heston's resolution."

Wm. H. Heston
Carried

ITEM NO. 1 - GENERAL BUSINESS

Col. Heston spoke on the meeting program and that the W. H. Heston's resolution to a new board with resolution with one of the Heston's resolution to Heston's resolution. Heston's resolution to Heston's resolution. Col. Heston also requested Heston's resolution to Heston's resolution.

Col. Heston stated that the cost of the membership is \$20 and that out of that \$20 at least \$10 will be Heston's resolution to Heston's resolution. Heston's resolution to Heston's resolution.

Wm. Heston's resolution to Heston's resolution. Wm. Heston's resolution to Heston's resolution. Wm. Heston's resolution to Heston's resolution. Wm. Heston's resolution to Heston's resolution.

The Chairman gave an outline of the presentation to the Heston's resolution to Heston's resolution. The Chairman gave an outline of the presentation to the Heston's resolution to Heston's resolution.

There being no further business the Chairman closed the meeting at 10:00 p.m.

Secretary

[Handwritten signature]

RECONCILIATION

1 APRIL 1986 - 31 MARCH 1987

Opening Balance 1 Apr 86	9622.35
Plus Receipts	9948.65
	<hr/>
	19571.00
Less payments	12815.36
	<hr/>
	6755.64
	<hr/>
Closing Balance 31 Mar 87	6755.64

ASSOCIATION INCORPORATED



BALANCE SHEET

AS AT 31 MARCH 1987

Accumulated fund at 1 Apr 86	9622.35
Plus excess income over expenditure	6133.29
	<hr/>
	\$15755.64

This is represented by:

Current Assets (Cash at Bank)	6755.64
Term Deposit No 1	3000.00
Term Deposit No 2	6000.00
	<hr/>
	\$15755.64

Certified that we have examined the books and accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March 1987, and in our opinion the above balance sheet and associated documents give a fair and true view of the Associations Affairs as at 31 March 1987.

G.A. REID
Hon Auditor

H.E. CHAMBERLAIN
Hon Treasurer

ANNEX A TO
ECMA AGM
DATED 2 JUL 87

RECEIPTS AND PAYMENTS ACCOUNT1 APRIL 1986 - 31 MARCH 1987Receipts

Bank Balance 1 Apr 86	9622.35
Fortnightly Allotments	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
Col E. Senior	297.03
Corps Disbursement	500.00
ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Harworth Holdings	100.00
Interest	1000.67
Matured Investment	3000.00

Payments

Purchase Books	56.00
Book Maintenance	200.00
Security Alarm	1296.00
Insurance/GST	1994.20
Engraving	3.63
Property Maintenance	265.53
Investment No 1 (United)	3000.00
Investment No 1 (United)	6000.00
Bank Balance at 31 Mar 87	6755.64

19571.00

19571.00

INCOME AND EXPENDITURE ACCOUNT1 APRIL 1986 - 31 MARCH 1987

We received income as follows:

Fortnightly Donation	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
Col E. Senior	297.03
Corps Disbursement	500.00
ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Interest	1000.67
Haworth Holdings	100.00
Matured Investment	3000.00
	<u>\$9948.65</u>

We incurred expenses as follows:

Purchase Books	56.00
Book Maintenance	200.00
Security Alarm	1296.00
Insurance plus GST	1994.20
Engraving	3.63
Property Maintenance	265.53
	<u>\$3815.36</u>

This left an excess of income over expenditure of \$6133.29

ENGINEER CORPS MEMORIAL ASSOCIATION

CHAIRMAN'S REPORT FOR YEAR 1986/87

1. GENERAL:

I am pleased to report that the Association has had another successful year in which a number of matters were resolved and the financial reserves significantly increased.

2. FIRE AND SECURITY:

The installation of a fire and security detection system within the Library/Museum buildings has been completed. The system will not be fully operational until a paired cable is made available for connection to the Linton Camp Fire Station and to the Guardhouse.

3. MAINTENANCE:

A 10 year maintenance programme for the Library/Museum building has been prepared. This covers the internal and external fabric of the building as well as electrical and plumbing systems. The cost of materials alone is estimated to be about \$3000 over the 10 year period based upon 1986 prices.

Currently maintenance work is being carried out in accordance with the schedule, the major task being repairs to the fascia.

It is the Committee's intention to keep the library in a good state of repair and appearance.

4. INSURANCE:

A major item of expenditure each year is for the insurance of the Library and Chapel on a replacement cost basis. In 86/87 at \$1994.20 insurance cost represented 52% of expenses incurred for the year. The question of increasing the excess or other means of controlling the increase in the cost of insurance will be reviewed again by the Committee later this year. The close proximity of the Linton Camp Fire Station is not accepted by the insurance companies as a basis for a reduced insurance premium nor as a basis to eliminate the Fire Service levy.

Annex 8 to
 Camp Fire
 2nd 2 1957

ENGINEER CORPS MEMORIAL ASSOCIATION
 CHAIRMAN'S REPORT FOR YEAR 1956/57

GENERAL:

I am pleased to report that the Association has had another successful year in which a number of matters have been handled and the financial reserves significantly increased.

WORK AND SECURITY:

The installation of a fire and security detection system within the Library/Museum building has been completed. The system will not be fully operational until a buried cable is made available for connection to the London Camp Fire Station and the Guardhouse.

MAINTENANCE:

A 10 year maintenance programme for the Library/Museum building has been prepared. This covers the internal and external fabric of the building as well as electrical and plumbing systems. The cost of materials alone is estimated to be about £3000 over the 10 year period based upon 1956 prices.

Current maintenance work is being carried out in accordance with the schedule the major task being repairs to the facade. It is the Committee's intention to keep the building in a good state of repair and appearance.

INSURANCE:

A major item of expenditure each year is for the insurance of the Library and Chapel on a replacement cost basis. In 56/57 at £1954.20 insurance cost represented 52% of expenditure for the year. The question of increasing the excess or other means of controlling the insurance is the cost of insurance will be reviewed again by the Committee later this year. The excess provided at the London Camp Fire Station is not accepted by the insurance companies as a basis for a reduced insurance premium nor as a basis to eliminate the fire service levy.

5. FINANCES:

At the moment the finances of the Association are in good order with accumulated funds at 1 April 1987 of \$15,755.64.

Fundraising was discussed at length by the Committee during the year. It was eventually decided that emphasis would be given to encouraging the extension of the regular donation system and including ex Sappers together with donations from Units as being more appropriate. Specific fundraising ventures for a particular purpose may still be necessary in the future.

6. EXTENSIONS TO LIBRARY:

A report was prepared for the Committee by the Chief Instructor SME on the Library/Museum current space utilisation and requirements for additional space.

The report highlighted current and future problems due to the shortage of book shelves and storage space. As a result the Committee adopted a resolution to extend the building. The form of the extension proposed is by the use of 7m by 7m modules connected by corridors. The first extension would be of two modules to house technical and training manuals and a study area. It is proposed that work will commence when the necessary approvals have been received and the working drawings completed.

7. COMMITTEE MEMBERSHIP:

I would like to express my appreciation of the work carried out by the members of the Committee and the support given to me.

During the year WOI Chamberlain expressed his desire to stand down as Secretary but still to continue as Treasurer. WOI McEwen was appointed Secretary from February 1987.

I believe it is appropriate to record at this AGM my appreciation of the contribution WOI Chamberlain has made to the Association not only with his enthusiasm for its objectives but more particularly as Secretary of the Committee over a number of years.

G.W. BUTCHER
CHAIRMAN

FINANCES:

At the moment the finances of the Association are in good order with accumulated funds as of April 1987 of \$12,752.44.

Fundraising was discussed at length by the Committee during the year. It was eventually decided that emphasis would be given to securing the extension of the regular donation system and including ex reports together with donations from units as being more appropriate. Specific fundraising ventures for a particular purpose may still be necessary in the future.

EXTENSION TO LIBRARY:

A report was prepared for the Committee by the Chief Librarian and on the Library/Finance current space utilisation and requirements for additional space.

The report highlighted current and future problems due to the shortage of book shelves and storage space. As a result the Committee adopted a resolution to extend the building. The form of the extension proposed is by the use of 7m by 7m modules connected by corridors. The first extension would be of two modules to house technical and training materials and a study area. It is proposed that work will commence when the necessary approvals have been received and the working drawings completed.

COMMITTEE MEMBERSHIP:

I would like to express my appreciation of the work carried out by the members of the Committee and the support given to me.

During the year WOL Chamberlain expressed his desire to stand down as Secretary but still to continue as Treasurer. WOL Wilson was appointed Secretary from February 1987.

I believe it is appropriate to record at this AGM my appreciation of the contribution WOL Chamberlain has made to the Association not only with his enthusiasm for its objectives but also particularly as Secretary of the Committee over a number of years.

G.W. BUTCHER
CHAIRMAN

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SCHOOL OF MILITARY ENGINEERING
AT 1300 ON 4 JUNE 1987

Present: Col G.W. Butcher, MC, ED Chairman
Lt Col R.A. Barrett Chief Engineer
Col R.C. Pemberton Sappers' Association
Representative
Maj J.S. Hollander
WO2 B.N. Marshall
WO1 K.S. McEwen Secretary

Apologies: Lt Col R.S. McDonald
Maj S.G. Heaton
WO1 H.E. Chamberlain
WO1 P. Munro
WO1 G.J. Blackburn
Capt N.K. Gattsche

Moved that the apologies be sustained.

Hollander/Barrett
Carried

1. The Chairman welcomed WO2 Marshall to the Committee, as a substitute for WO1 Munro who has been posted to Papakura.

ITEM 1 : CONFIRMATION OF PREVIOUS MINUTES

2. The minutes of the previous meeting were taken as read.

Motion "That the minutes of the meeting on the 26 Feb 87 were a true and accurate record of that meeting".

Barrett/Hollander
Carried

ITEM 2 : MATTERS ARISING

3. The \$800 cheque for Classic Products has been given to Chief Engineer.

4. The future expansion of the Corps Memorial Centre is postponed in the meantime.

5. The Secretary is to write a letter to Col Currie acknowledging his donation of books and papers.

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEERS CORPS MEMORIAL ASSOCIATION
HELD AT SCHOOL OF MILITARY ENGINEERING
AT 1200 ON 4 JUNE 1961

President	Col. G.W. Batcher, MC, ED	Chairman
	1st Col. R.A. Barrett	Chief Engineer
	Col. R.C. Pemberton	Engineers' Association
	Major J.S. Hollander	Representative
	WO2 E.W. Marshall	
	WO1 R.S. McNamee	Secretary
Apologies:	1st Col. R.S. McNamee	
	Major J.S. Hollander	
	WO1 R.S. McNamee	
	WO1 E.W. Marshall	
	WO1 R.S. McNamee	
	WO1 E.W. Marshall	
	WO1 R.S. McNamee	

Noted that the apologies be sustained.

Hollander/Barrett
 Carried

1. The Chairman welcomed WO2 Marshall to the Committee, as a substitute for WO1 Harris who has been posted to Paparua.

ITEM 1: CONSTITUTION OF SERVICE MINUTES

2. The minutes of the previous meeting were taken as read.
 Motion "That the minutes of the meeting be taken as read and accepted record of that meeting".

Hollander/Barrett
 Carried

ITEM 2: BUDGET REVIEW

1. The 1960 Budget for the Corps Memorial Centre has been given to Chief Engineer.
 2. The future expansion of the Corps Memorial Centre is postponed in the meantime.
 3. The Secretary is to write a letter to Col Carls acknowledging his donation of books and papers.

ITEM 3 : FINANCIAL REPORT

6. Maj Hollander presented the financial report as at 31 May 87 which showed total assets and fixed deposit as \$17178-92 less the \$800 owing to Classic Products.

Motion "That the financial report be accepted ".

McEwen/Hollander
Carried

ITEM 4 : GENERAL BUSINESS

7. The CI SME reported to the meeting the results of his investigation on the conversion of the window in the office. As a result the following motion was put;

Motion "That the CI SME be authorised to replace the window at the appropriate cost of \$170 plus GST".

Hollander/Marshall
Carried

8. The louvre windows in the upper part of the main building were discussed as concern was expressed at the lack of security caused by them. The Management Committee was tasked with investigating and arranging a suitable alternative.

9. Maj Hollander reported that the barge board needed replacement and the flashing needed repairing. This was authorised by the committee.

Motion "That the barge board be replaced and the flashing repaired".

McEwen/Hollander
Carried

10. The CI SME reported that the only remaining item on the maintenance programme for 1987 was the repainting of the roof. The committee authorised this to take place. The CI SME is to action.

11. The committee acknowledged the donation from Strathmore Promotions and the Management Committee suggested that the following options for a suitable memorial to LCpl McDonald were;

- a. a display case with an inscribed plate,
- b. a memorial wall with brass plates, or
- c. a suitably inscribed plaque in the chapel.

ITEM 2 : FINANCIAL REPORT

8. Maj Hollander presented the financial report as of 31 May 67 which showed total assets and fixed deposits as \$171,78-82 less the \$800 owed to Classic Products.
Motion "That the financial report be adopted."

Hollander/Marshall
Carroll

ITEM 3 : GENERAL BUSINESS

7. The CI SM reported to the meeting the results of his investigation on the restoration of the window in the office. As a result the following motion was put:
Motion "That the CI SM be authorized to replace the window at the approximate cost of \$170 plus GST."

Hollander/Marshall
Carroll

6. The lower window in the upper part of the main building were discussed as discussed as discussed at the last meeting caused by them. The Management Committee was tasked with investigating and arranging a suitable alternative.
5. Maj Hollander reported that the large board needed replacement and the flashing needed repainting. This was authorized by the committee.
Motion "That the large board be replaced and the flashing repainted."

Hollander/Marshall
Carroll

10. The CI SM reported that the only remaining item on the maintenance program for 1967 was the repainting of the roof. The committee authorized this to take place. The CI SM is to action.

11. The committee acknowledged the donation from Bessie's Foundation and the Management Committee suggested that the following options for a suitable memorial to 1967 McDonald were:

- a display case with an inscribed plate.
- a memorial wall with brass plates or
- a suitably inscribed plaque in the chapel.

Motion "That a suitable plaque be placed in the RNZE Corps Memorial Chapel acknowledging the death of LCpl McDonald and that the residual funds be placed in reserve to be expended on a specific item yet to be determined, for the Corps Memorial Library.

Barrett/Pemberton
Carried

12. The Secretary presented a proposal on behalf of Capt N.K. Gattsche that the RNZE commission an artist to paint four pictures depicting sapper activities with a limited edition of signed prints and other prints to be sold. Capt Gattsche was tasked with further investigation and was to forward a firm proposal for the committee's authorisation.

Hollander/Marshall
Carried

13. If the painting proposal is accepted the remaining funds from the Strathmore Promotions Donation should be put towards the said paintings.

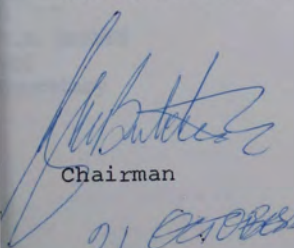
14. The postponed Annual General Meeting is to be held at 1500 2 Jul 87.

15. The Secretary is to research the history of the Absolom Trust proposal.

Motion "That the Chief Engineer write to the Absolom Trust and inform them of the committee's decision on their request.

Butcher/McEwen
Carried

16. There being no further business the meeting closed at 1420 hours. The next meeting will be held at SME on 21 October 1987 at 1530 hours.


Chairman

Secretary

21 October 1987

Motion "That a suitable plaque be placed in the RMHC Corps Memorial Chapel acknowledging the death of Capt McDonald and that the residual funds be placed in reserve to be expended on a specific item yet to be determined, for the Corps Memorial Library."

Secretary
Gentry

12. The Secretary presented a proposal on behalf of Capt W.K. Gattache that the RMHC commission an artist to paint four pictures depicting major activities with a limited edition of signed prints and other prints to be sold. Capt Gattache was named with further investigation and was to forward a time proposal for the committee's authorization.

Hollander/Marshall
Gentry

13. If the painting proposal is accepted the remaining funds from the Gattache Foundation should be put towards the said paintings.

14. The postponed Annual General Meeting is to be held at 1900 : 7th St.

15. The Secretary is to research the history of the Absolon Trust proposal.

Motion "That the Civil Engineer write to the Absolon Trust and inform them of the committee's decision on their request."

Hollander/Marshall
Gentry

16. There being no further business the meeting closed at 1030 hours. The next meeting will be held at 8PM on 31 October 1967 at 1930 hours.

Secretary

Chairman

[Handwritten signature]
W. Gattache

ECMA FINANCIAL REPORT

Current Balance

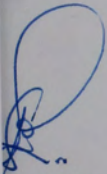
NOTIFICATION OF ANNUAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

TO BE HELD AT SME LINTON ON

2 JULY 1987 COMMENCING 1500 HOURS

Agenda:

1. Apologies
2. Welcome
3. Confirmation of Previous Minutes
4. Matters Arising
5. Finance
6. Chairman's Report
7. Election of Officers
8. Notices of Motion
9. General Business



K.S. McEWEN
WOL
Secretary

NOTIFICATION OF ANNUAL GENERAL MEETING
OF THE BRITISH CANNON MEMORIAL ASSOCIATION
TO BE HELD AT NEW LONDON ON
2 JULY 1967 COMMENCING 1200 HOURS

- Agenda:
1. Apologies
 2. Welcome
 3. Confirmation of Previous Minutes
 4. Matters Arising
 5. Finance
 6. Chairman's Report
 7. Election of Officers
 8. Notice of Motion
 9. General Business


K. E. M. BROWN
1967
Secretary

MASTER-SHEET

ECMA FINANCIAL REPORT

Current Balance

As at 1 Apr 87 7641.40

Plus receipts 537.52

8178.92

No payments _____

8178.92

Fixed deposits 9000.00

Total assets \$ 17178.92

Track unit

- 900.00

16378.92

Telephone: Wellington 726-499
Extension 8464, 8465



Chief Engineers Office,
Army General Staff,
Defence Headquarters,
Private Bag,
Wellington.

29 May 1987

ENGINEER CORPS MEMORIAL ASSOCIATION

COMMITTEE MEETING

A committee meeting of the above association is to be held
the SME HQ, Linton Camp, at 1300 hours on 4 Jun 87.

AGENDA

- a. Apologies
 - b. Confirmation of the previous minutes.
 - c. Matters arising
 - (i) tracksuits(para3) -
 - (ii) Future Expansion. -
 - d. Financial report.
- General business
- (i) Maintenance

B. The proposed AGM on 4 Jun 87 is postponed, new date will be
tified in due course.



12 MAY 1987
MEMORANDUM
TO: THE BOARD
FROM: THE SECRETARY
SUBJECT: 12 MAY 1987

ENGINEER CORPS MEMORIAL ASSOCIATION

COMMITTEE MEETING

A committee meeting of the above association is to be held
the 2nd HO, Lincoln Camp, at 1300 hours on 4 Jun 87.

AGENDA

- a. Apologies
- b. Confirmation of the previous minutes.
- c. Matters arising
- (i) Resolutions (para 2) -
- (ii) Future Expansion -
- d. Financial report.
- e. General business
- (i) Maintenance

The proposed AGM on 4 Jun 87 is postponed, new date will be
fixed in due course.

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 1986 - 31 MARCH 1987

Opening Balance 1 Apr 86	9622.35
Plus Receipts	9948.65
	<hr/>
	19571.00
Less payments	12815.36
	<hr/>
	6755.64
Closing Balance 31 Mar 87	6755.64



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

AS AT 31 MARCH 1987

Accumulated fund at 1 Apr 86	9622.35
Plus excess income over expenditure	6133.29
	<hr/>
	\$15755.64
This is represented by:	
Current Assets (Cash at Bank)	6755.64
Term Deposit No 1	3000.00
Term Deposit No 2	6000.00
	<hr/>
	\$15755.64

Certified that we have examined the books and accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March 1987, and in our opinion the above balance sheet and associated documents give a fair and true view of the Associations Affairs as at 31 March 1987.

G.A. REID
Hon Auditor

H.E. CHAMBERLAIN
Hon Treasurer

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

Receipts

Bank Balance 1 Apr 86	9622.35
Fortnightly Allotments	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
Col E. Senior	297.03
Corps Disbursement	500.00
ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Harworth Holdings	100.00
Interest	1000.67
Matured Investment	3000.00
	<hr/>
	19571.00

Payments

Purchase Books	56.00
Book Maintenance	200.00
Security Alarm	1296.00
Insurance/GST	1994.20
Engraving	3.63
Property Maintenance	265.53
Investment No 1 (United)	3000.00
Investment No 1 (United)	6000.00
	<hr/>
	12815.36
Bank Balance at 31 Mar 87	6755.64
	<hr/>
	19571.00

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

We received income as follows:

Fortnightly Donation	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
Col E. Senior	297.03
Corps Disbursement	500.00
ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Interest	1000.67
Haworth Holdings	100.00
Matured Investment	3000.00
	<hr/>
	\$3948.65

We incurred expenses as follows:

Purchase Books	56.00
Book Maintenance	200.00
Security Alarm	1296.00
Insurance plus GST	1994.20
Engraving	3.63
Property Maintenance	265.53
	<hr/>
	\$3815.36

This left an excess of income over expenditure of \$6133.29

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 1986 - 31 MARCH 1987

Opening Balance 1 Apr 86	9622.35
Plus Receipts	9948.65
	<hr/>
	19571.00
Less payments	12815.36
	<hr/>
	6755.64
Closing Balance 31 Mar 87	6755.64



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

AS AT 31 MARCH 1987

Accumulated fund at 1 Apr 86	9622.35
Plus excess income over expenditure	6133.29
	<hr/>
	\$15755.64

This is represented by:

Current Assets (Cash at Bank)	6755.64
Term Deposit No 1	3000.00
Term Deposit No 2	6000.00
	<hr/>
	\$15755.64

Certified that we have examined the books and accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March 1987, and in our opinion the above balance sheet and associated documents give a fair and true view of the Associations Affairs as at 31 March 1987.

G.A. REID
Hon Auditor

H.E. CHAMBERLAIN
Hon Treasurer

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

Receipts

Bank Balance 1 Apr 86	9622.35
Fortnightly Allotments	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
Col E. Senior	297.03
Corps Disbursement	500.00
ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Haworth Holdings	100.00
Interest	1000.67
Matured Investment	3000.00
	<hr/>
	19571.00

Payments

Purchase Books	56.00
Book Maintenance	200.00
Security Alarm	1296.00
Insurance/GST	1994.20
Engraving	3.63
Property Maintenance	265.53
Investment No 1 (United)	3000.00
Investment No 1 (United)	6000.00
	<hr/>
	12815.36
Bank Balance at	
31 Mar 87	6755.64
	<hr/>
	19571.00

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

We received income as follows:

Fortnightly Donation	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
Col E. Senior	297.03
Corps Disbursement	500.00
ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Interest	1000.67
Haworth Holdings	100.00
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Book Maintenance	200.00
Security Alarm	1296.00
Insurance plus GST	1994.20
Engraving	3.63
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	\$3815.36

This left an excess of income over expenditure of \$6133.29

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 1986 - 31 MARCH 1987

Opening Balance 1 Apr 86	9622.35
Plus Receipts	9948.65
	<hr/>
	19571.00
Less payments	12815.36
	<hr/>
	6755.64
Closing Balance 31 Mar 87	6755.64



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

AS AT 31 MARCH 1987

Accumulated fund at 1 Apr 86	9622.35
Plus excess income over expenditure	6133.29
	<hr/>
	\$15755.64

This is represented by:

Current Assets (Cash at Bank)	6755.64
Term Deposit No 1	3000.00
Term Deposit No 2	6000.00
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	\$15755.64

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Hon Auditor

H.E. CHAMBERLAIN
Hon Treasurer

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

Receipts

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Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
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ATG Plant Team	150.00
SME	300.00
Tracksuits	360.00
Other Donations	358.07
Harworth Holdings	100.00
Interest	1000.67
Matured Investment	3000.00
	<hr/>
	19571.00

Payments

Purchase Books	56.00
Book Maintenance	200.00
Security Alarm	1296.00
Insurance/GST	1994.20
Engraving	3.63
Property Maintenance	265.53
Investment No 1 (United)	3000.00
Investment No 1 (United)	6000.00
	<hr/>
	12815.36
Bank Balance at	
31 Mar 87	6755.64
	<hr/>
	19571.00

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

We received income as follows:

Fortnightly Donation	3382.88
Col J. Brooke White	100.00
Levin Reunion Committee	200.00
Taranaki Army Association	200.00
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	<hr/>
	\$3815.36

This left an excess of income over expenditure of \$6133.29

ENGINEER CORPS MEMORIAL ASSOCIATION

RECONCILIATION

1 APRIL 1986 - 31 MARCH 1987

Opening Balance 1 Apr 86	9622.35
Plus Receipts	9948.65
	19571.00
Less payments	12815.36
	6755.64
Closing Balance 31 Mar 87	6755.64

THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

BALANCE SHEET

AS AT 31 MARCH 1987

Accumulated fund at 1 Apr 86	9622.35
Plus excess income over expenditure	6133.29
	\$15755.64
This is represented by:	
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Term Deposit No 1	3000.00
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G.A. REID
Hon Auditor

H.E. CHAMBERLAIN
Hon Treasurer

ENGINEER CORPS MEMORIAL ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

Receipts

Payments

Bank Balance 1 Apr 86	9622.35	Purchase Books	56.00
Fortnightly Allotments	3382.88	Book Maintenance	200.00
Col J. Brooke White	100.00	Security Alarm	1296.00
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Taranaki Army Association	200.00	Engraving	3.63
Col E. Senior	297.03	Property Maintenance	265.53
Corps Disbursement	500.00	Investment No 1 (United)	3000.00
ATG Plant Team	150.00	Investment No 1 (United)	6000.00
SME	300.00		
Tracksuits	360.00		12815.36
Other Donations	358.07		
Harworth Holdings	100.00	Bank Balance at	
Interest	1000.67	31 Mar 87	6755.64
Matured Investment	3000.00		
	19571.00		19571.00

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

1 APRIL 1986 - 31 MARCH 1987

We received income as follows:

Fortnightly Donation	3382.88
Col J. Brooke White	100.00
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Engraving	3.63
Property Maintenance	265.53
	<u>\$3815.36</u>

This left an excess of income over expenditure of \$6133.29



STRATHMORE PROMOTIONS
6 ARAWA STREET, KHYBER PASS,
PRIVATE BAG, WELLESLEY ST.
AUCKLAND 1, NEW ZEALAND.
TELEPHONE 735-408
TELEX 60448 METMO FAX 398718

Chief Executive Officer
Army Council (Sgt.)
General Headquarters
Private Bag
Wellington
New Zealand

12 APRIL 1987

21 April 1987

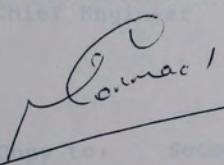
WOI HE Chamberlain RNZE
School of Military Engineering
Linton Military Camp
LINTON

Dear Mr Chamberlain

Further to Lt Col Cutler's letter dated 24 March 1987, attached is a cheque for \$500.00 to be used to erect a suitable display in memory of Corporal McDonald.

On a more personal note, as a still serving member of the Corps I look forward in the not too distant future to reacquainting myself with the museum, and also seeing the memorial display that you arrange.

Yours sincerely
STRATHMORE PROMOTIONS


D A Cormack
GENERAL MANAGER

DC SM

c.c. Lieutenant Colonel J P Cutler RNZIR



STRATMORE PROMOTIONS
2 ARCADE STREET, RIVERSIDE
PRESTON, LANCASHIRE, ENGLAND
TELEPHONE 0525 211111
TELEX 830000 STRATMORE

21 April 1987

WOJ HE Chamberlain KWSE
School of Military Engineering
Linton Military Camp
LINTON

Dear Mr Chamberlain

Further to Lt Col Carter's letter dated 10 March 1987, attached
is a cheque for £200.00 to be used to assist in the display
in memory of Corporal McDonald.

On a more personal note, as a self serving member of the Corps
I look forward in the not too distant future to reacquainting
myself with the museum and also seeing the memorial display
that you arrange.

Yours sincerely
STRATMORE PROMOTIONS

D A Corrick
GENERAL MANAGER

DC 28

c.c. Lieutenant Colonel J P Collier KWSE

Telephone: 726.499

Extensions: 8464,-8465 7760



Chief Engineers Office,
Army General Staff,
Defence Headquarters,
Private Bag,
Wellington,
New Zealand.

CE 1000/1/1

23 April 1987

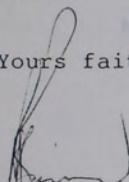
Mr John B. Ellings
Wellington Manager
Phillips & Smith Ltd
PO Box 10416
WELLINGTON

Dear Sir

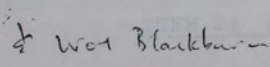
Thank you for your letter dated 13 April 1987 and your support for the Corps of Royal New Zealand Engineers Library and Museum at Linton Camp.

On behalf of the Engineer Corps Memorial Association (ECMA) I accept your kind offer of a cash donation to the Library/Museum funds.

Yours faithfully


R.A. BARRETT
Lieutenant Colonel
Chief Engineer

Copy to: Secretary ECMA

 W. Blackburn

Chief Engineer
New Zealand
Wellington
Private Bag
General Post
Office



Telephone 774-17
Telex 7740

23 April 1987

CE 1000/1/1

Mr John H. Ellings
Wellington Manager
Phillips & Smith Ltd
PO Box 10418
WELLINGTON

Dear Sir

Thank you for your letter dated 13 April 1987 and your
support for the Corps of Royal New Zealand Engineers Library and
Museum at Linton Camp.

On behalf of the Engineer Corps Memorial Association (ECMA) I
accept your kind offer of a cash donation to the Library/Museum
funds.

Yours faithfully

R.A. BARRITT
Lieutenant Colonel
Chief Engineer

Copy to: Secretary ECMA

to West Headline

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT 1140 HRS 26 FEB 87

<u>Present:</u>	Col G.W. Butcher	Chairman
	Lt Col R.A. Barrett	Chief Engineer
	Col R.C. Pemberton	Sappers Association Representative
	Lt Col R.S. McDonald	TF Representative
	Maj J.S. Hollander	
	WO1 P. Munro	
	WO1 H.E. Chamberlain	Treasurer
	WO1 M.A. Pettersen	
	SSgt K.W. Featherstone	
	WO1 K.S. McEwen	Secretary

Apologies Maj J.R. Jason-Smith
Maj S.G. Heaton
Capt N.K. Gattsche
Capt P.N. King
WO1 G.J. Blackburn
WO2 B.E. Meade
Spr M.D. Hughes

Moved that apologies be sustained

Barrett/Pattersen
Carried

ITEM 1: CONFIRMATION OF MINUTES

1. The minutes of the previous meeting were taken as read.
"Moved that the minutes of the meeting of 27 Nov 86
were a true and accurate record of that meeting".

Hollander/Barrett
Carried

ITEM 2: MATTERS ARISING

2. A letter had been sent to Classic Products querying the setting up costs of the badge for the tracksuits, and a reply is now to hand confirming the cost of \$800.00.

"Moved that the account be paid and that a letter of censure be sent to Capt Gattsche and SSgt Blomfield".

Barrett/Hollander
Carried

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT 1145 HRS. 15 FEB 51

<p>Chairman Chief Engineer Sappers Association Representative TV Representative Treasurer Secretary</p>	<p>Present: Col G.W. Butcher Lt Col R.A. Barrett Col E.C. Pemberton Lt Col R.S. McDonald Maj J.S. Hollander WO1 P. Morris WO1 H.E. Chamberlain WO1 M.A. Patterson SSGT K.W. Featherstone WO1 K.S. McWen</p>
--	---

Apologies
 Maj J.H. Jason-Smith
 Maj E.C. Hutton
 Capt N.K. Gattache
 Capt P.W. King
 WO1 G.J. Blackmore
 WO1 E.E. Hodge
 SGT M.D. Hughes

Moved that apologies be sustained

Barrett/Patterson
 Carried

ITEM 1: CONFIRMATION OF MINUTES

The minutes of the previous meeting were taken as read.
 "Moved that the minutes of the meeting of 17 Nov 50
 were a true and accurate record of that meeting".

Hollander/Barrett
 Carried

ITEM 2: MATTERS ARISING

A letter had been sent to Classic Products Limited
 the setting up costs of the badge for the Association, and a
 reply is now to hand confirming the cost of £200.00.

"Moved that the account be paid and that a
 letter of thanks be sent to Capt Gattache
 and SSGT Blackmore".

Barrett/Hollander
 Carried

3. The cheque for \$800 is to be sent to the Chief Engineer who will personally deliver it to Classic Products.

"Moved that no committee member or otherwise are to be permitted to make financial commitments without prior approval from the committee".

Hollander/Barrett
Carried

ITEM 3: FINANCE

4. The Treasurer presented his report as follows:

Bank statement 5 Jan 87	7101.65
Cash banked since	550.52
Less unrepresented cheque	1944.36
	<hr/>
	5707.81

Future expenditure (committed)	
Corps Flag	2500.00
Badges for tracksuits	800.00

A total of \$9000.00 is on fixed deposit

"Moved that the treasurers report be received"

Pettersen/Featherstone
Carried

ITEM 4: FUND RAISING

5. The Chairman reported to the meeting that he had commenced the distribution of Bank forms.

6. Some units had now made their contributions as was directed by a motion of the 8 Aug 86 meeting.

7. Capt King is to report on further fund raising activities at the next meeting.

ITEM 5 - FUTURE EXPANSION

8. The Chief Engineer reported on progress to date and he will approach CGS and Comd Spt Comd with the expansion proposal. Maj Hollender advised that the possible start dates of the extension could be 6 Jun or 6 Jul but this would be subject to approval.

The cheque for \$800 is to be sent to the Chief Engineer who will personally deliver it to Captain Kennedy.

Moved that no committee member or otherwise be permitted to make financial commitments without prior approval from the committee.

Rolland/Secretary
Carried

ITEM 3 - FINANCE

The Treasurer presented his report as follows:

Bank statement 5 Jan 57	7101.85
Cash handed since	250.85
Less unreported cheques	1944.78
	<hr/>
	5407.92

Future expenditures (committed)	
Cheques paid	2500.00
Budgets for travelling	800.00

A total of \$2907.92 is on fixed deposit.

Moved that the Treasurer's report be received.

Percy/Secretary
Carried

ITEM 4 - FUND RAISING

The Chairman reported to the meeting that he had commenced the distribution of Bank forms.

Some units had now made their contributions and was directed by a motion of the 5 and 55 meeting.

Capt King is to report on further fund raising activities at the next meeting.

ITEM 5 - FUTURE EXPANSION

The Chief Engineer reported on progress to date and will approach CDS and Commodore Smith with the expansion proposal. Mr. Rolland advised that the possible start date of the expansion could be 1 Jan or 1 Jul but this would be subject to approval.

9. The Chairman explained the concept of the extension of the Corps Memorial Centre and the committee agreed that this was acceptable.

"Moved that preliminary planning now commence".

Hollander/Munro
Carried

ITEM 6: FIRE AND SECURITY

10. There was no further action from the last report.

ITEM &: GENERAL BUSINESS

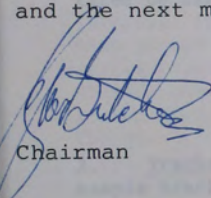
11. WO1 Chamberlain informed the meeting that Col Currie had donated a quantity of books and papers to the Corps Memorial. The secretary to write a letter acknowledgement.

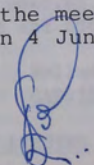
12. The librarian has requested that an opening type window be installed in the office.

"Moved that the CI SME be empowered to arrange the installation of the window".

Hollander/Featherstone
Carried

13. There being no further business the meeting was closed and the next meeting to be at SME Linton on 4 Jun 87 at 1300.


Chairman


Secretary

The Chairman explained the concept of the extension of the Corps Memorial Center and the Committee agreed that this was acceptable.

"Moved that preliminary planning now commence."

Hollander/Penn
Carried

ITEM 6: FIRE AND SECURITY

There was no further action from the last report.

ITEM 7: GENERAL BUSINESS

10. WO1 Chamberlain informed the meeting that Col Curtis had donated a quantity of books and papers to the Corps Memorial. The secretary to write a letter of acknowledgment.

11. The librarian has requested that an opening type window be installed in the office.

12. "Moved that the CI SMC be impounded to arrange the installation of the window."

Hollander/Penn
Carried

There being no further business the meeting was closed and the next meeting to be at SMC Lincoln on 4 Jan 87 at 1300.

Secretary

Chairman

SCHOOL OF MILITARY ENGINEERING
LINTON CAMP

9 January 1987

ENGINEER CORPS MEMORIAL ASSOCIATION
COMMITTEE MEETING HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT 1330 HOURS ON 27 NOVEMBER 1986

Present:

Col	GW Butcher	Chairman
Lt Col	RA Barrett	Chief Engineer
Col	RC Pemberton	Sappers Association Representative
Lt Col	RS McDonald	TF Representative
Maj	JS Hollander	CI SME
Maj	GR Jason-Smith	
Capt	NK Gattsche	
Lt	PN King	
WO1	P Munro	
WO1	KS McEwen	
WO1	MA Pettersen	
SSgt	KW Featherston	
Sgt	AM Greeve	(in lieu of WO2 Everson)
WO1	HE Chamberlain	Secretary/Treasurer

Apologies:

Maj	SG Heaton
WO1	GJ Blackburn
WO2	BE Meade

"Moved that apologies be accepted"

Hollander/McEwen
CARRIED

ITEM 1. CONFIRMATION OF MINUTES

1. Moved "That the minutes of the previous meeting having been circulated be taken as read and confirmed as a true and accurate record."

Hollander/ McEwen
CARRIED

ITEM 2. BUSINESS ARISING

2. Tracksuits. Capt Gattsche reported to the meeting and displayed the sample tracksuits and badges. The cost price of the suits was \$91.30 including GST. Each of the major units had been sent a sample suit. The returns so far indicated that the timing of our item had conflicted with the publicity about the ARMY Tracksuits and there was a reaction to the price. Indications of orders from units varied considerably. The meeting was informed that those requiring tracksuits were to order them directly through 6 Indep Fd Sqn.

3. Badges for tracksuits. There was no doubt that the items shown the committee were of a high quality and finish was extremely fine. However the

SCHOOL OF MILITARY ENGINEERING
LINTON CAMP

9 January 1987

ENGINEER CORPS MEMORIAL ASSOCIATION
COMMITTEE MEETING HELD AT THE SCHOOL OF MILITARY ENGINEERING
AT 1330 HOURS ON 27 NOVEMBER 1986

Present:	Col	GW Butcher	Chairman
	Lt Col	RA Barrett	Chief Engineer
	Col	RC Pemberton	Support Association Representative
	Lt Col	RS McDonald	TF Representative
	Maj	JS Hollander	CI SME
	Maj	GR Jason-Smith	
	Capt	MX Gattache	
	Lt	PM King	
	WO1	P Munro	
	WO1	KS McEwen	
	WO1	HA Patterson	
	22pt	KW Pemberton	
	2pc	AM Greave	(in lieu of WO3 Eversen)
	WO1	HE Chamberlain	Secretary/Treasurer
Apologies:	Maj	SG Heaton	
	WO1	GJ Blackburn	
	WO2	SE Meade	
	2pc	MX Gattache	

"Moved that apologies be accepted"

Hollander/McEwen
CARRIED

ITEM 1. CONFIRMATION OF MINUTES

1. Moved "That the minutes of the previous meeting having been circulated be taken as read and confirmed as a true and accurate record."

Hollander/McEwen
CARRIED

ITEM 2. BUSINESS ARISING

2. Tracawits. Capt Gattache reported to the meeting and displayed the sample tracawits and badges. The cost price of the units was \$21.30 including GST. Each of the major units had been sent a sample unit. The returns so far indicated that the timing of our item had conflicted with the publicity about the ARMY Tracawits and there was a reaction to the price. Indications of orders from units varied considerably. The meeting was informed that those regarding tracawits were to order them directly through 6 Indsp Rd 2pc.
3. Badges for tracawits. There was no doubt that the items shown the committee were of a high quality and finish was extremely fine. However the

setting up costs were questioned. The Chairman and Capt Gattsche were to liaise and inquire into the legal aspects of refusal to pay. The matter remains in abeyance until the Chairman and Capt Gattsche have completed their enquiries.

4. Fundraising. Lt King reported that there was little to add to the previous information supplied. Unit commanders had been directed to get their units more firmly behind the scheme. The Chairman reported that there was some interest by ex-sappers wanting to join a direct credit scheme to enhance the funds of the Association.

ITEM 3. FINANCIAL REPORT

5. Each member of the committee was given a copy of the electronic cash book entries so that they could have a record of the transactions to date. At the moment our finances are in good order with \$6527.14 currently in our bank account and \$9000.00 in fixed deposit accounts. The only expected accounts were insurance and the cost of the replacement flag being made by L.P. Roberts in Palmerston North.

6. The CE noted that there were some substantial donations received over the period. The CE undertook to write to Col Senior from whom a donation of \$297.03 had been received.

ITEM 4 INSURANCE

7. The Secretary had been in touch with the ECMA's Insurance Broker regarding increase in the premium. He informed the meeting that there had been a number of statutory controls which had added to the cost of insurance. GST counted for part of the increase as did the mandatory increase of the Fire Service Levy which had increased by some 40%. The proximity of the Linton Camp Fire Station did not have any bearing on reduction of either premium or Fire Service levy. Mr. Longley had suggested that there was a means by which our premium could be held for a short time, by voluntarily accepting a higher excess of \$300.00, but that was only a temporary means as every thing was increasing in cost. He had approached some other companies to ascertain their interest in the Corps Memorial but he discovered that our present firm still gave us the best value for money - particularly where the Chapel was concerned. Some of the other companies approached were not prepared to insure the Chapel for replacement cost. The ECMA would therefore continue with the present company for the time being and the matter would be reviewed later in the year.

ITEM 5 FIRE AND SECURITY

8. Maj Hollander informed the meeting that only this morning he had received information that there had been a request made to the Post Office for a further 50 pair cable to be installed in the SME end of Linton Camp. The Fire/Security system is therefore not functioning fully just yet. The installation is complete but the link up to the Camp Fire station and Guardhouse are awaiting the further paired cable.

setting up costs were questioned. The Chairman and Capt Gattache were to liaise and inquire into the legal aspects of refusal to pay. The matter remains in abeyance until the Chairman and Capt Gattache have completed their enquiries.

4. Fundraising. Lt King reported that there was little to add to the previous information supplied. Unit commanders had been directed to get their units more firmly behind the scheme. The Chairman reported that there was some interest by ex-servicemen wanting to join a direct credit scheme to enhance the funds of the Association.

ITEM 3. FINANCIAL REPORT

5. Each member of the committee was given a copy of the electronic cash book entries so that they could have a record of the transactions to date. At the moment our finances are in good order with \$6527.14 currently in our bank account and \$2000.00 in fixed deposit accounts. The only expected accounts were insurance and the cost of the replacement flag being made by L.P. Roberts in Palmerston North.

6. The CE noted that there were some substantial donations received over the period. The CE undertook to write to Col Senior from whom a donation of \$297.03 had been received.

ITEM 4. INSURANCE

7. The Secretary had been in touch with the ECMA's Insurance Broker regarding increase in the premium. He informed the meeting that there had been a number of statutory controls which had added to the cost of insurance. GST counted for part of the increase as did the mandatory increase of the Fire Service Levy which had increased by some 40%. The proximity of the Hinton Camp Fire Station did not have any bearing on reduction of either premium or Fire Service Levy. Mr. Donaghy had suggested that there was a means by which our premium could be held for a short time, by voluntarily accepting a higher excess of \$300.00, but that was only a temporary means as every thing was increasing in cost. He had approached some other companies to ascertain their interest in the Corps Memorial but he discovered that our present firm still gave us the best value for money - particularly where the Chapel was concerned. Some of the other companies approached were not prepared to insure the Chapel for replacement cost. The ECMA would therefore continue with the present company for the time being and the matter would be reviewed later in the year.

ITEM 5. FIRE AND SECURITY

8. Maj Hollander informed the meeting that only this morning he had received information that there had been a request made to the Post Office for a further 50 pairs cable to be installed in the SHZ end of Hinton Camp. The Fire/Security system is therefore not functioning fully yet. The installation is complete but the link up to the Camp Fire Station and Guardhouse are awaiting the further paired cable.

ITEM 6 CORPS MEMORIAL STAFF

9. Mrs Dianne Marshall was now employed as the librarian (a permanent appointment within the SME establishment) in the Corps Memorial. She had already made a difference as could be seen by the present condition of the library.

ITEM 7 FUTURE EXPANSION

10. Maj Hollander addressed the meeting about the proposals in the paper regarding the future expansion of the Corps Memorial. He stated that there was a chance that the work involved could be a creditable training task for block-work skills for the MAP course in 1987. The CE noted that there was support within the Corps for the project which was pleasing.

11. Col Butcher stated that there should be some further research before ideas were finalised, e.g. ventilation, windows for reading areas, closed areas for storage or needing low light, and detailed ideas for the utilisation of the space. Col Pemberton noted that the design should be as much in keeping with the present structure as possible. The CE suggested that the detail should be discussed by a sub-committee.

Moved "That a sub-committee comprised of the Chairman, Chief Engineer, Chief Instructor SME, Capt Gattsche and the curator to proceed with discussions with the view of commencing extensions in April 1987."

Jason-Smith/Gattsche
CARRIED

ITEM 8 MAINTENANCE

12. The Chief Engineer informed the meeting that there was no written agreement regarding maintenance from Defence, but a verbal agreement dates from Jan/Feb 1982. It was felt that the matter should lie as it is - particularly in view of the present climate within Linton Camp.

13. The maintenance to be carried out in the coming year was that identified in the previous schedule for 1986/87.

ITEM 9 GENERAL BUSINESS

14. New Secretary. WO1 Chamberlain indicated his desire to stand down as secretary as he had held the appointment for some years now. He was however prepared to continue as the Treasurer. The Chairman thanked him for his efforts and interest over the past years. WO1 McEwen was appointed the new Secretary and would commence duty at the next meeting in February 1987.

ITEM 6
CORPS MEMORIAL STAFF

Mrs. Dianne Marshall was now employed as the librarian (a permanent appointment within the SMC establishment) in the Corps Memorial. She had already made a difference as could be seen by the present condition of the library.

ITEM 7
FUTURE EXPANSION

10. Maj Hollander addressed the meeting about the proposals in the paper regarding the future expansion of the Corps Memorial. He stated that there was a chance that the work involved could be a creditable training task for block-work skills for the MAP course in 1987. The CE noted that there was support within the Corps for the project which was pleasing.

11. Col Butcher stated that there should be some further research before ideas were finalised, e.g. ventilation, windows for reading areas, closed areas for storage or needing low light, and detailed ideas for the utilization of the space. Col Pemberton noted that the design should be as much in keeping with the present structure as possible. The CE suggested that the detail should be discussed by a sub-committee.

Moved "That a sub-committee comprised of the Chairman, Chief Engineer, Chief Instructor SMC, Capt Gattache and the clerk to proceed with discussions with the view of commencing extensions in April 1987."

CARRIED

ITEM 8
MAINTENANCE

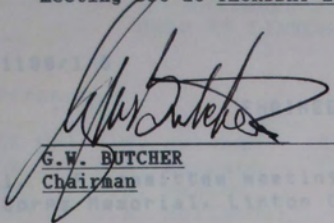
12. The Chief Engineer informed the meeting that there was no written agreement regarding maintenance from Defence, but a verbal agreement dated from Jan/Feb 1987. It was felt that the matter should be as it is - particularly in view of the present climate within the Camp.

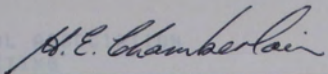
13. The maintenance to be carried out in the coming year was that identified in the previous schedule for 1986/87.

ITEM 9
GENERAL BUSINESS

14. New Secretary. WO1 Chamberlain indicated his desire to stand down as secretary as he had held the appointment for some years now. He was however prepared to continue as the Treasurer. The Chairman thanked him for his efforts and interest over the past years. WO1 McQueen was appointed the new Secretary and would commence duty at the next meeting in February 1987.

15. As there was no further business the meeting was closed and the next meeting set at THURSDAY 26 FEB 87 at SME at 1015 hours.


G.W. BUTCHER
Chairman


H.E. CHAMBERLAIN
Secretary

- MINUTES
- a. Apologies
 - b. Confirmation of previous minutes
 - c. Matters arising
 - (i) Travelsuits
 - (ii) Fundraising
 - d. Financial Report
 - e. Fire/Security Protection
 - f. Staffing of Corps Memorial
 - g. Future Expansion
 - h. New Secretary
 - i. Maintenance
 - j. General Business

12. As there was no further business the meeting was closed and the next meeting set at THURSDAY 26 FEB 87 at 8PM at 1012 hours.

H.E. CHAMBERLAIN
Secretary

G.W. BUTCHER
Chairman

School of Military Engineering
LINTON CAMP

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
14 November 1986
HELD AT LINTON AT 1300 HOURS 8 AUGUST 1986

1180/1/5

Present:

ENGINEER CORPS MEMORIAL ASSOCIATION
COMMITTEE MEETING

Lt Col G.W. Butcher Chairman

Lt Col R.A. Barrett Chief Executive

1. A committee meeting of the above Association is to be held at the Corps Memorial, Linton Camp, at 1300 hrs on 27 Nov 86.

WO1 P.A. Hollander

Capt R.K. Gattsche

Lt P.N. King

WO1 P. Munro

WO1 M.A. Pettersen

WO2 E.D. Everson

Spr M.D. Hughes

WO1 K.S. McKean

AGENDA

a. Apologies

b. Confirmation of Previous minutes

c. Matters arising

(i) Tracksuits

(ii) fundraising

d. Financial Report

e. Fire/Security Protection

f. Staffing of Corps Memorial

g. Future Expansion

Item 1: Confirmation of previous minutes

h. New Secretary

i. Maintenance

j. General Business

Heston/Pettersen
Carried

Everson/Hughes
Carried

Item 2: Matters Arising

3. Lt King placed a list of ideas for fundraising before the Committee, these were discussed at length.

a. Annual contribution by units: Unit Commanders are to be responsible.

b. Argo Road Marathon with teams and individual events.

c. Glassware sales of a unit type.

d. Encourage unit members to become regular contributors through salary deduction.

e. Procurement and sale of Corps Tracksuits

1188-1-2
 School of Military Engineering
 14 November 1964

ENGINEER CORPS MEMORIAL ASSOCIATION COMMITTEE MEETING

1. A committee meeting of the above Association is to be held at the Corps Memorial, Linton Camp, at 1200 hrs on 27 Nov 64.

AGENDA

- a. Protocols
- b. Confirmation of previous minutes
- c. Matters arising
- (i) Treasurer
- (ii) Fundraising
- d. Financial Report
- e. Fire/Security Protection
- f. Staffing of Corps Memorial
- g. Future Expansion
- h. New Secretary
- i. Maintenance
- j. General Business

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT LINTON AT 1300 HOURS 8 AUGUST 1986

Present:

Lt Col	G.W. Butcher	Chairman
Lt Col	R.A. Barrett	Chief Engineer
Maj	S.J. Heaton	
Maj	J.A. Hollander	
Capt	N.K. Gattsche	
Lt	P.N. King	
WO1	P. Munro	
WO1	M.A. Pettersen	
WO2	R.D. Everson	
Spr	M.D. Hughes	
WO1	K.S. McEwen	Acting Secretary

Apologies:

Col	RC Pemberton
Maj	G.R. Jason-Smith
WO1	H.E. Chamberlain
WO1	G.J. Blackburn

Motion: "That the apologies be sustained".

Heaton/Pettersen
Carried

Item 1: Confirmation of previous Minutes

1. Motion: "That the minutes of the previous meeting having been circulated be taken as read and that they reflect a true and accurate account of that meeting".

Everson/Hughes
Carried

Item 2: Matters Arising

2. Lt King placed a list of ideas for fundraising before the Committee, these were discussed at length.

- a. Annual contribution by units: Unit Commanders are to be responsible.
- b. Argo Road Marathon with teams and individual events.
- c. Glassware sales of a unit type.
- d. Encourage unit members to become regular contributors through salary deductions.
- e. Procurement and sale of Corps Tracksuits

Motion: "That the following Engr Units contribute a minimum annually to ECMA of \$300, 1Fd Sqn, 3 Fd Sqn, 6 Indep Fd Sqn, 25 Ess, SME, NZWSU respectively and the ATG Plant Team \$150. This payment to commence 1 Apr 87 and each financial year thereafter.

Heaton/Barrett
Carried

Motion: "That the current glassware remain with Corps Supplies and that an investigation be carried out into the viability of Corps Tracksuits being obtained to be managed by Corps Supplies".

Hollander/Gattsche
Carried

3. Capt Gattsche undertook to do the tracksuit investigation.

4. The Chairman undertook to persue known retired Sappers in an endeavour to encourage them to become regular donars. CE emphasised that fortnightly contributions by serving RNZE personnel was to be voluntary - coercion of serving personnel is prohibited.

5. The telephone cable will be installed within the next four to six weeks which will correct the fire and physical intruder system to Linton Firestation.

6. The CI SME presented a report on the future maintenance of the Corps Memorial building.

Motion: "That the report as attached be adopted and paragraph 1 of Annex A be proceeded with".

Hollander/Heaton
Carried

7. The Chief Engineer undertook to check the maintenance agreement with MWD for the Corps Memorial Building.

8. The CI SME spoke to the Committee on the staffing of the library and explained that the E&I report had been forwarded and that he was awaiting developments.

9. The CI SME presented his report on the Future Expansion and spoke on storage problems in particular. The report is attached. CE requested that this proposal for the expansion of the Corps Memorial be circulated to all RNZE Unit Commanders prior to the next RNZE Hoc meeting in Sep 86.

Motion: "That the Future Expansion Report lay on the table until the next meeting to enable further study to be undertaken".

Barrett/Heaton
Carried

Notion: "That the following facts were ascertained:
minimum capacity of 1000, 1000, 1000,
1 to 200, 2 to 100, 10 to 200,
NEWU respectively and the 1000 Watt
4150. This system is composed of 1000 and
each financial year thereafter."

Holmes/Holmes
Carried

Notion: "That the current glassware remains with Corps
supplies and that an investigation be
carried out into the viability of Corps
theoretical being obtained to be managed in
Corps Supplies."

Holmes/Holmes
Carried

1. Corps Supplies undertake to do the financial investigation

2. The Chairman undertake to get the known retired reports
in an endeavour to encourage them to become regular donors.
CE requested that foreign contributions by serving NEWU
personnel was to be voluntary - donation of serving personnel
is prohibited.

3. The telephone cable will be installed within the next
two to six weeks which will correct the line and physical
interference system to further investigation.

4. The CI SME presented a report on the future
maintenance of the Corps Memorial Building.

Notion: "That the report as attached be adopted and
paragraph 1 of Annex A be proceeded with."

Holmes/Holmes
Carried

5. The Chief Engineer undertake to check the maintenance
agreement with WMD for the Corps Memorial Building.

6. The CI SME spoke to the Committee on the building
of the library and explained that the 1st report had been
forwarded and that he was awaiting developments.

7. The CI SME presented his report on the future expansion
and spoke on storage problems in particular. The report is
attached. CE requested that this proposal for the expansion
of the Corps Memorial be discussed to all WMD Unit Commanders
prior to the next NEWU meeting on 20th 80.

Notion: "That the future expansion report lay on the
table until the next meeting to enable
further study to be undertaken."

Holmes/Holmes
Carried

10. The Chairman requested the Secretary to distribute the audited balance sheet.

Item 3: General Business

11. Nil

12. There being no further business the meeting closed at 1450 hours and the next meeting to be held 27 Nov 86 at 1300 in the Corps Memorial Centre.

G.W. Butcher
Colonel
Chairman

K.S. McEwen
WO1
Acting Secretary

Attachments:

1. SME 1328/1/1 dated 8 Jul 86 ECMA Maintenance Programme/ Estimate
2. SME 1328/1/1 dated 9 Jul 86 ECMA Library/Museum Area Utilization and Requirement.

10. The Chairman requested the Secretary to distribute the audited balance sheet.

Item 11: General Business

11. Nil

12. There being no further business the meeting closed at 1450 hours and the next meeting to be held 17 Nov 62 at 1300 in the Corps Memorial Centre.

G.W. Butcher
Colonel
Chairman

M.S. Johnson
WO1
Acting Secretary

Attachments:

1. RMR 11287/1 dated 2 Jul 62 (CWA Maintenance Programme) Estimate

2. RMR 11287/1 dated 2 Jul 62 (CWA Library/Workshop Area) Utilization and Requirements.

Telephone:

Linton 819
Extension 726

School of Military Engineering
C/- Post Office
LINTON CAMP

8 July 1986

1328/1/1

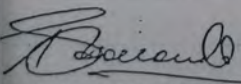
Chairman
Engineer Corps Memorial Association

ECMC MAINTENANCE PROGRAMME/ESTIMATE

Reference:

A. Minutes of ECMA Committee Meeting of 19 May 86

1. In accordance with Item 7 of Reference A, a detailed maintenance survey was conducted on the ECMC facilities in Jun/Jul 86. It was agreed that maintenance of St Martins Chapel be the responsibility of HQ FMG, as the facility was used as the Linton Camp Chapel. Maintenance of the Memorial Library/Museum however, would be undertaken by the SME as a charge to the ECMA where considered necessary.
2. The maintenance survey team comprised SI Trade Trg Wing, AO, SSM and trade/sub-trade advisors. It was generally considered that the ECMC buildings were in a sound and satisfactory condition, requiring only minor maintenance action. By virtue of its construction, the Library/Museum building requires minimal maintenance much of which could be undertaken on SME monthly maintenance days.
3. In summary, the Library/Museum building requires minor maintenance tasks, which should be completed by the end of 1986. Some further electrical and plumbing maintenance would be required and a repaint of exterior timber and the roof, about the end of 1987. Exterior blockwork should be repainted in 1991, together with a further plumbing and general check for deterioration. A thorough check should be made of all internal and external surfaces, paintwork, roof, plumbing and electrical systems in 1995/96.
4. Attached as Annex A is a proposed maintenance programme for the period ending in 1996. Materials have been costed at Jul 86 prices, where items are not able to be provided ex-stock SME. The total estimated maintenance cost until 1996 is \$3060-14 (at Jul 86 prices).
5. It is recommended that this report be adopted at the next ECMA Committee Meeting, scheduled for 7 Aug 86. Initial maintenance tasks will be undertaken progressively by the SME, covering items included in the 'Maintenance Day' section of Annex A.


J.S. HOLLANDER
Major
Chief Instructor

School of Military Engineering
C- Post Office
Linton Camp

8 July 1955

Telephone:

London 215
Extension 715

1955/1/1

Chairman
Engineer Corps Memorial Association

ECMC MAINTENANCE PROGRAM/ESTIMATE

Reference:

A. Minutes of ECMC Committee Meeting of 13 May 55

1. In accordance with Item 7 of Reference A, a detailed maintenance survey was conducted on the ECMC facilities in London on 25 May 55. It was agreed that maintenance of St Martin's Chapel be the responsibility of the RMC, as the facility was used as the RMC Chapel. Maintenance of the Memorial Library, Museum however, would be undertaken by the RMC as a charge to the ECMC where considered necessary.

2. The maintenance survey team comprised Mr Trade Sgt Ward, AG, RMC and Trade/Shop-Trade advisors. It was generally considered that the ECMC buildings were in a sound and satisfactory condition, requiring only minor maintenance action. By virtue of the construction, the Library/Museum building requires minimal maintenance work of which could be undertaken on the monthly maintenance days.

3. In summary, the Library/Museum building requires minor maintenance tasks, which should be completed by the end of 1955. Some further electrical and plumbing maintenance would be required and a repair of exterior timber and the roof, about the end of 1957. Exterior blockwork should be repainted in 1957. Together with a further plumbing and general check for deterioration. A thorough check should be made of all internal and external wall, paintwork, roof, plumbing and electrical systems in 1957.

4. Attached as Annex A is a proposed maintenance programme for the period ending in 1957. Maintenance work should be completed by the end of 1957. The total estimated maintenance cost until 1957 is £10,000-15,000 (see Annex A).

5. It is recommended that this report be adopted at the next ECMC Committee Meeting, scheduled for 7 Aug 55. Initial maintenance work will be undertaken progressively by the RMC, covered items included in the 'Maintenance Day' section of Annex A.

[Signature]
J. E. WELLS

DATE 13/11/1
DATED 1 JUL 88

Annex:

A. ECMC Maintenance Programme/Estimate

For Information:

ECMA Committee Members (15)

		Estimated Material Cost	Remarks
and 1986	<p>Paint Water Damaged Interior.</p> <p>Re-paint doors to front entrance.</p> <p>Fix latches (x 2) on main doors.</p> <p>Fix plaster mouldings to front entrance.</p> <p>Plaster exterior where required.</p> <p>Fix timber and paint work to walls.</p> <p>Fix glass wearing strip in corners.</p> <p>Fix PVC reg valves (near wall).</p> <p>Fix galley ramp gate.</p> <p>Fix window flash windows.</p> <p>Check box gutters for possible leaks blockages.</p> <p>Provide lead-paint covers to box gutters.</p> <p>Replace all light bulbs and fluorescent tubes, as required.</p>	<p>1440-00</p> <p>111-00</p> <p>10-41</p> <p>111-10</p>	<p>These are all 'Maintenance Day' tasks, to be undertaken by Trade Ing Wng.</p>
	Sub Total	1322-51	1986 Total
1987 and 1988	<p>Replace lost downpipes.</p> <p>Re-paint all exterior cladding and roof.</p> <p>Replace all light bulbs and fluorescent tubes, as required.</p> <p>Check all plumbing and electrical fittings and fixtures.</p>	<p>131-00</p> <p>1300-00</p> <p>1400-10</p>	
	Sub Total	2531-61	1987-88 Total
1989 to 1990	<p>Re-paint all exterior blackwork.</p> <p>Re-check water leaks within building.</p> <p>Check all plumbing and electrical fittings and fixtures.</p> <p>Check for further deterioration and update programme/estimate.</p> <p>Annual replacement of all light bulbs and fluorescent tubes, as required.</p>	<p>1300-00</p>	
	Sub Total	1300-00	1989-90 Total

Annex:

A. ERM Maintenance Programme/Estimate

For Information:

ECMA Committee Members (12)

ANNEX A TO
SME 1328/I/1
DATED 8 JUL 86

ECMC MAINTENANCE PROGRAMME/ESTIMATE

(Memorial Library/Museum Only)

Time Frame	Maintenance Tasks	Estimated Material Cost	Remarks
y end 1986	Paint water damaged interior.	\$100-00	These are all 'Maintenance Day' tasks, to be undertaken by Trade Trg Wing.
	Re-point concrete in front entrance.		
	Fit latches (x 2) on main doors.	\$39-90	
	Fix timber mouldings in front entrance.		
	Plaster exterior where required.		
	Fix timber and paint entrance to toilets.		
	Fix brass wearing strip in toilets.		
	Fix PVC tap valve (near wall).	\$34-45	
	Fit gulley trap gate.	\$11-10	
	Fix urinal flush cistern.		
	Check box gutters for possible leaks and blockages.		
	Provide leaf-proof covers to box gutters.		
	Replace all light bulbs and fluorescent tubes, as required.	\$210-30	
	SUB TOTAL	\$395-95	1986 Maint
d 1987 end 1987	Replace two downpipes.	\$31-05	
	Paint all exterior timber and roof.	\$500-00	
	Replace all light bulbs and fluorescent tubes, as required.	\$105-15	
	Check all plumbing and electrical fittings and fixtures.		
		\$636-20	1987 Maint
87 to 1991	Paint all exterior blockwork.	\$300-00	
	Re-check water leaks within building.		
	Check all plumbing and electrical fittings and fixtures.		
	Check for further deterioration and update programme/estimate.		
	Annual replacement of all light bulbs and fluorescent tubes, as required: @ \$105-00 p.a. x 5.	\$525-00	
		\$825-00	5 yrly Maint

APPENDIX A TO
 THE BUDGET
 DATED 1 JUL 88

SCMC MAINTENANCE PROGRAMME/ESTIMATE
 (Memorial Library/Museum Only)

Year	Maintenance Items	Estimated Material Cost	Remarks
1987 and 1988	Paint water damaged plaster. Re-point concrete in front entrance. Fix latches (x 1) on main doors. Fix timber mouldings in front entrance. Replace exterior where required. Fix timber and paint entrance to toilet. Fix house working step in toilet. Fix PVC trap valve (toilet wall). Fix gully trap gate. Fix external flush cistern. Check hot water for possible leaks and discharge. Provide lead-proof covers to hot water. Replace all light bulbs and fluorescent tubes, as required.	\$100-00 \$20-00 \$24-45 \$11-10 \$210-30	There are all 'Maintenance Job' listed, to be undertaken by Trade 1/2/3/4/5.
	SUB TOTAL	\$385-05	1988 Maint.
1987 and 1988	Replace two downpipes. Paint all exterior timber and roof. Replace all light bulbs and fluorescent tubes, as required. Check all plumbing and electrical fittings and fixtures.	\$21-00 \$200-00 \$100-00	
		\$321-00	1987 Maint.
to 1991	Paint all exterior plasterwork. Re-check water leaks within building. Check all plumbing and electrical fittings and fixtures. Check for further deterioration and update programme/estimate. Annual replacement of all light bulbs and fluorescent tubes, as required.	\$100-00 \$200-00 \$200-00	
		\$500-00	

(b)	(c)	(d)	(e)
1992 to 1996	<p>Check all exterior paint work , roof and timber and refurbish where necessary.</p> <p>Repeat of five yearly maintenance as above (3).</p> <p>Annual replacement of all light bulbs and fluorescent tubes, as required, @ \$105-00 p.a. x 5.</p>	<p>\$400-00</p> <p>=</p> <p>\$525-00</p> <hr/> <p>\$925-00</p>	<p>10 yrly Maint</p>
1986 to 1996	<p>Total estimated maintenance cost assessed at.</p> <p>+ 10% contingency</p>	<p>\$2781-95</p> <p>\$278-19</p> <hr/> <p>\$3060-14</p>	<p>Essential materials only (Jul 86 prices)</p> <hr/> <p>or \$306 p.a.</p>

(b)	(c)	(d)	(e)
1953 to 1956	<p>Check all exterior paint work, roof and timber and asbestos where necessary.</p> <p>Report of five yearly maintenance as above (2).</p> <p>Annual replacement of all light bulbs and fluorescent tubes, as required, \$ 5105-00 p.a. x 5.</p>	<p>1953-56</p> <p>1957-58</p>	<p>10 yearly maintenance</p>
1956 to 1959	<p>Total estimated maintenance cost assessed as:</p> <p>+ 10% contingency</p>	<p>1956-57</p> <p>1957-58</p> <p>1958-59</p>	<p>Estimated maintenance only (not of paint)</p> <p>or \$300 p.a.</p>

AF NZ 822

Date: 4 Jul 86

96716F-100pads/3/83MK

Telephone:

819 extension 726

1328/1/1

School of Military Engineering
LINTON CAMP

9 July 1986

Chairman
Engineer Corps Memorial Association

ECMC LIBRARY/MUSEUM AREA UTILIZATION AND REQUIREMENT

Reference:

A. Minutes of ECMC Committee Meeting of 19 May 86

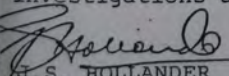
1. In accordance with Item 4 (paras 14-16 incl) of Reference A, herewith the report requested on current space utilization and details of possible future expansion of the Library/Museum building (Bldg No 194). Calculations for area utilization and additional requirements are attached as Annex A and a sketch/floor plan of the existing building is enclosed.

2. Based on NZ Library Association standards, the total area requirement for all separate areas within the Library/Museum is 313.37m². The main floor area of the building, an additional floor area of 103.37m². or almost a 50% increase is required to cater for book shelves and storage of artifacts and materials.

3. Current and future problems revolve around the shortage of book shelves, for existing and demanded technical and training reference publications. Furthermore, there is insufficient space to store artifacts and materials for future displays. The existing workshop area is used for storage and is therefore not available as a working area, until the stored items are relocated elsewhere:

4. The current space shortage may be overcome by either converting the conference/study area (22m²) to an additional book shelf area, or expanding the building by the construction of an extension. The latter may be undertaken as a MAP and/or apprentice training task during the period 1987-89 using a simple concrete block structure. The majority of materials could be funded from the MAP and Apprentice Training allocation, supplemented where necessary from ECMA funds.

5. It is recommended that this report be adopted at the next ECMC Committee meeting, scheduled for 7 Aug 86. Approval in principle is sought, to proceed with an outline design and estimate for the extension of the current building. It is also requested that a short-term resolution to the shortage of storage space be discussed and where possible, action agreed while the extension investigations are proceeding.


J.S. HOLLANDER
Major
Chief Instructor

School of Military Engineering
LONDON CAMP

9 July 1955

219 extension 728

1226/1/1

Chairman
Engineers Corps Memorial Association

ECMC LIBRARY/MUSEUM AREA UTILIZATION AND RECONSTRUCTION

Reference:

Minutes of ECMC Committee Meeting of 12 May 55

1. In accordance with Item 4 (para 14-15 last) of Reference A, the report requested on current space utilization and details of possible future expansion of the Library/Museum Building (Bldg No 124). Calculations for area utilization and additional requirements are attached as Annex A and a sketch/floor plan of the existing building is enclosed.

2. Based on ECMC Library Association standards, the total area requirement for all separate areas within the Library/Museum is 113,376 sq. ft. The main floor area of the building, an additional floor area of 103,376 sq. ft. or almost a 50% increase is required to cater for book shelves and storage of artifacts and materials.

3. Current and future problems involve among the shortage of book shelves, for existing and demanded technical and scientific reference publications. Furthermore, there is insufficient space to store artifacts and materials for future displays. The existing workshop area is used for storage and is therefore not available as a working area, until the stored items are released elsewhere.

4. The current space shortage may be overcome by either extending the present building area (113,376 sq. ft.) to an additional floor level, or expanding the building by the construction of an extension. The latter may be undertaken as a two-stage operation, the first stage being the period 1955-56 when a single concrete block extension, the majority of materials would be funded from the ECMC and appropriate technical assistance, experienced staff necessary from ECMC London.

5. It is recommended that this report be adopted at the next ECMC Committee meeting, scheduled for 7 Aug 55. Approval in principle is sought, to proceed with an outline design and estimate for the extension of the current building. It is also requested that a short-term resolution to the shortage of storage space be discussed and where possible, action agreed while the extension investigations are proceeding.

[Signature]
J. E. WILKINSON

Annex:

A. ECMC Library/Museum - Area Utilization and Requirement

Enclosure:

1. Original RNZE Museum Floor Plan

For Information:

ECMA Committee Members (15)

house in process of 1980
11.4m x 11.4m (18) of
many old and superseded publications have already been
remainder to be retained for future use. Current
ECMA Committee Members (15)
1.4m x 1.4m (floor/shelf length) x 0.3m (nominal shelf
width) = 7.5m² floor area.

Circulation space (UK Library Association standards) should be:

- (1) 0.9m working space in front of shelves.
- (2) 0.75m passage space between shelves/walls.
- (3) 1.5m minimum space between facing shelves.

Therefore, 1m (floor/shelf length) x 0.9m = 0.9m² for
1.4m x 1.4m = 1.96m² and 2m (100% of shelf length) x 1.5m
(facing shelving only) = 3.0m². Total circulation space
should cover an area of 14.5m².

Total area used is 7.5m² + 14.5m² = 22.0m².

Future/Additional Requirement. In addition to books
existing storage, a further 30 training titles have been extracted
from the EEF 10 as being deficient and necessary military
engineering publications, that should be held in the EEF library.
There have been ordered and should become available over the next
12 months, totalling at least 1100 separate items. Other
engineering periodicals, etc., engineering and technical publications
will have to be stored in the future. It is anticipated that the
future requirement will be:

shelf space, based on the factor of 45 average size copies
of publications taking up 2 1/2" of shelving.

(1) 1100 separate items x 2 1/2" = 2750" of shelving
1100 items.

(2) Estimated periodicals and other publications = 200
items.

(3) Total separate items for storage, say 2000.

Therefore, 2000 x 45 = 90 x 7 1/2" = 100 1/2"
divided by shelving factor of 12.5" = 8.0m² floor/shelf
length x 0.3m (shelf width) = 2.4m² floor area.

Index

RCMA Library/Museum - Area Utilization and Requirements

Information

Original RCMA Museum Floor Plan

For Information:

RCMA Committee Members (11)

ECMC LIBRARY/MUSEUM AREA UTILIZATION AND REQUIREMENT

Library Space

1. Current. The Library currently houses in excess of 5000 separate publications on approximately 206 lineal metres (LM) of shelf space. Many old and superseded publications have already been disposed of, the remainder to be retained for future use. Current holdings statistics are:

- a. Shelf space in use is $206\text{LM} \div 12.875$ (shelving factor) = 16m; 16m (floor/shelf length) \times 0.48m (nominal shelf width) = 7.68m^2 floor area.
- b. Circulation space (NZ Library Association standards) should be:
- (1) 0.9m browsing space in front of shelves.
 - (2) 0.75m passage space between shelves/walls.
 - (3) 2.56m minimum space between facing shelves.

Therefore, 16m (floor/shelf length) \times $0.9\text{m} + 0.75\text{m}$ (or 1.65m) = 26.4m^2 and 8m (50% of shelf length) \times 2.56m (facing shelving only) = 20.48m^2 . Total circulation space should cover an area of 46.88m^2 .

- c. Total area used is $7.68\text{m}^2 + 46.88\text{m}^2 = \underline{54.56\text{m}^2}$.

2. Future/Additional Requirement. In addition to books awaiting storage, a further 59 training titles have been extracted from the NZP 50 as being deficient and necessary military engineering publications, that should be held in the SME Library. These have been ordered and should become available over the next 12 months, totalling at least 1100 separate items. Other engineering periodicals, NZSS, engineering and technical publications will have to be stored in the future. It is anticipated that the future requirement will be:

- a. Shelf space, based on the factor of 40 average size copies of publications taking up 2 LM of shelving:

- (1) 59 training titles \times 20 copies (average) = 1180 separate items.
- (2) Estimated periodicals and other publications = 820 items.
- (3) Total separate items for storage, say 2000.

Therefore $2000 \div 40 = 50 \times 2\text{ LM} = 100\text{ LM}$.
Divided by shelving factor of 12.875 = 7.77m (floor/shelf length) \times 0.48m (shelf width) = 3.73m^2 floor area.

ECMC LIBRARY/MUSEUM AREA UTILIZATION AND REQUIREMENT

Library Space

1. Current. The library currently housed in excess of 2000 separate publications on approximately 100 linear metres (LM) of shelf space. Many old and superseded publications have already been disposed of, the remainder to be retained for future use. Current holdings statistics are:
 - a. Shelf space in use is 100m + 11.875 (labeling factor) + 10m (100m/label length) x 0.45m (nominal shelf width) = 1.65m floor area.
 - b. Circulation space (NE Library Association standards) should be:
 - (1) 0.9m browsing space in front of shelves.
 - (2) 0.75m passage space between shelves/walls.
 - (3) 1.5m minimum space between facing shelves.

Therefore, 10m (floor/shelf length) x 0.9m + 0.75m (for 1.65m) = 20.45m² and 20 (500 of shelf length) x 1.5m (facing shelving only) = 30.45m². Total circulation space should cover an area of 44.85m².
 - c. Total area used is 7.45m² + 44.75m² = 52.20m².
 2. Future/Additional Requirement. In addition to books awaiting storage, a further 50 existing titles have been extracted from the NEP 50 as being deficient and necessary military engineering publications, that should be held in the NEP Library. These have been ordered and should become available over the next 12 months, totaling at least 1100 separate items. Other engineering periodicals, NEP, engineering and technical publications will have to be stored in the future. It is anticipated that the future requirement will be:
 - a. Shelf space, based on the factor of 40 average size copies of publications filling up 1 LM of shelving:
 - (1) 40 existing titles x 40 copies/average size = 1600 separate items.
 - (2) Estimated periodicals and other publications = 810 items.
 - (3) Total separate items for storage, say 2000.
- Therefore 2000 ÷ 40 = 50 x 1 LM = 100 LM.
Divided by shelving factor of 12.875 = 7.77m (floor/shelf length) x 0.45m (shelf width) = 3.5m floor area.

Circulation space (same NZ Library Association standards) should be 7.77m, say $8\text{m} \times 1.65\text{m} = 13.2\text{m}$ and $4\text{m} \times 2.56\text{m}$ (facing shelf only) = 10.24m^2 . Total circulation space required is 23.44m^2 .

c. Therefore additional storage space for shelving is $3.73\text{m}^2 + 23.44\text{m}^2 = 27.17\text{m}^2$.

3. In summary, up to 54.56m^2 is currently taken up with the storage of training reference publications and some other historical and periodical references. An addition 27.17m^2 is required to house the extra training publications that should be held in the SME Library. Therefore, an increase of approximately 50% in library space is required to provide a total area of 81.73m^2 .

Display (Museum) Space

4. Current. At the inception of the Museum/display area, ECMA agreed to the construction and use of the following display cabinets:

a. Two of $1.2\text{m} \times 4.05\text{m} = 4.86\text{m}^2$ each or 9.72m^2 .

b. Three of $1.2\text{m} \times 2.45\text{m} = 2.94\text{m}^2$ each or 8.82m^2 .

c. Five of $1.0\text{m} \times 1.0\text{m} = 1.0\text{m}^2$ each or 5.00m^2 .

d. Five of $0.5\text{m} \times 2.45\text{m} = 1.225\text{m}^2$ each or 6.13m^2 .

e. Total end area = 13.5m^2 , total length = 32.7m and total area = 29.67m^2 .

5. Circulation Space. Using the same NZ Library Association standards for book shelf browsing, passage and minimum space between cabinets.

a. Lineal distance of cabinets (one side only) is $32.7\text{ LM} \times 1.65\text{m} = 53.96\text{m}^2$.

b. End area of cabinets (both ends) is $13.5\text{m} \times 1.65\text{m} = 44.55\text{m}^2$.

c. Area between 50% cabinet length is $16\text{m} \times 2.56\text{m} = 40.96\text{m}^2$.

d. Total circulation space should cover an area of 139.47m^2 .

Therefore the total area used for display cabinets in the museum area should be 169.14m^2 .

It is intended that the display area remain constant, as displays will be changed about from time to time and it is not anticipated that additional space will be required for any more cabinets.

Circulation space (same as library association standards) should be 7.7m, say 8m x 1.6m = 12.8m and 1.2m (lacking shelf only) = 10.1m. Total circulation space required is 22.9m.

Therefore additional storage space for shelving is 1.7m + 22.9m = 24.6m.

In summary, up to 24.6m is currently taken up with the storage of training reference publications and some other historical and periodical references. An addition 24.6m is required to house the extra training publications that should be held in the library. Therefore, an increase of approximately 50% in library space is required to provide a total area of 37.1m.

Display (Museum) Space

Current. At the inception of the Museum/Display area, BMA agreed to the construction and use of the following display elements:

Two of 1.1m x 1.6m = 4.9m each or 9.8m.

Three of 1.1m x 1.6m = 5.28m each or 15.84m.

Five of 1.1m x 1.6m = 8.8m each or 44.0m.

Five of 0.8m x 1.6m = 6.4m each or 32.0m.

Total area = 10.1m, total length = 32.7m and

total area = 20.6m.

Circulation Space. Using the same as library association standards for book shelf housing, passage and minimum space between cabinets.

Linear distance of cabinets (one side only) is 31.7m x

1.6m = 50.72m.

End area of cabinets (both ends) is 11.7m x 1.6m =

18.72m.

Area between two cabinet lengths is 10m x 1.6m = 16.0m.

Total circulation space area is 84.44m.

Therefore the total area used for display cabinets is the

same area should be 109.16m.

It is intended that the display area remain constant, as

display will be changed about once a year and it is not

anticipated that additional space will be required for any more

display.

Storage/Workshop Space

8. Current areas in use for storage are:
 - a. Uniform store room (full) is $2.6\text{m} \times 1.75\text{m} = 4.55\text{m}^2$.
 - b. Workshop/store (full) is $5.0\text{m} \times 3.6\text{m} = \underline{18.00\text{m}^2}$.
 - c. Total area taken up for storage is $= \underline{22.55\text{m}^2}$.
9. Other areas about the Library/Museum building are currently being used for storage and the workshop area is also full of stored artifacts and materials. The back display area is also being disrupted by the overflow of materials and artifacts from the store/workshop area. This leaves no room for the storage of any future assets and the workshop cannot currently be used as a working area. Some relocation will provide room for the better storage of some present materials, but is not likely to relieve the future situation.
10. At least a similar store/workshop area of 18m^2 is required to cater for the storage of future items for display and to clear the workshop so that it can be used for its intended purpose. Therefore, a total storage/workshop area of 40.5m^2 is required.

Study/Conference Area

11. The area currently set aside for conferences (seating up to 15 pers) and study is $5.5\text{m} \times 4\text{m} = 22.0\text{m}^2$. It is not intended to increase or change this area, although its use for additional bookshelf space would assist the relief of current and future space requirements.

Summary

12. Based on the utilization and additional space calculations shown above, the total area requirements are as follows:
 - a. Library area $= 81.73\text{m}^2$.
 - b. Display area $= 169.14\text{m}^2$.
 - c. Storage/workshop area $= 40.50\text{m}^2$.
 - d. Conference/Study area $= \underline{22.00\text{m}^2}$.
 - e. Total area required $= \underline{313.37\text{m}^2}$.
13. The Library/Museum building (main floor area) currently has 210m^2 of useable floor area available. If the facility is to be operated in an efficient and effective manner an additional 103.37m^2 of floor space is required, or almost a 50% increase in total floor area. This could be achieved by extending the concrete block structure to the rear of the current building, to a depth of 8.5m across the rear/base width of 12.5m . In the short term however and to relieve the publication storage problem, the conference/study

Storage/Workshop Space

Current areas in use for storage are:

Uniform store room (201) is $3.6m \times 1.7m = 6.12m^2$

Workshop/store (201) is $5.6m \times 1.6m = 9.0m^2$

Total area taken up for storage is $15.12m^2$

Other areas about the Library/Museum building are currently being used for storage and the workshop area is also full of stored articles and materials. The back display area is also being disturbed by the overflow of materials and articles from the storage/workshop area. This leaves no room for the storage of any future assets and the workshop cannot currently be used as a working area. Some relocation will provide room for the better storage of some present materials, but is not likely to relieve the future situation.

At least a similar store/workshop area of $18m^2$ is required to cater for the storage of future items for display and a clear the workshop so that it can be used for its intended purpose. Therefore, a total storage/workshop area of $33.12m^2$ is required.

Library/Conference Area

The area currently set aside for conference (setting up to 20 seats) and study is $5.6m \times 4m = 22.4m^2$. It is not intended to increase or change this area, although the use for additional research space would assist the relief of current and future space requirements.

Based on the utilization and additional space calculations above, the total area requirements are as follows:

Library area = $31.72m^2$

Display area = $15.12m^2$

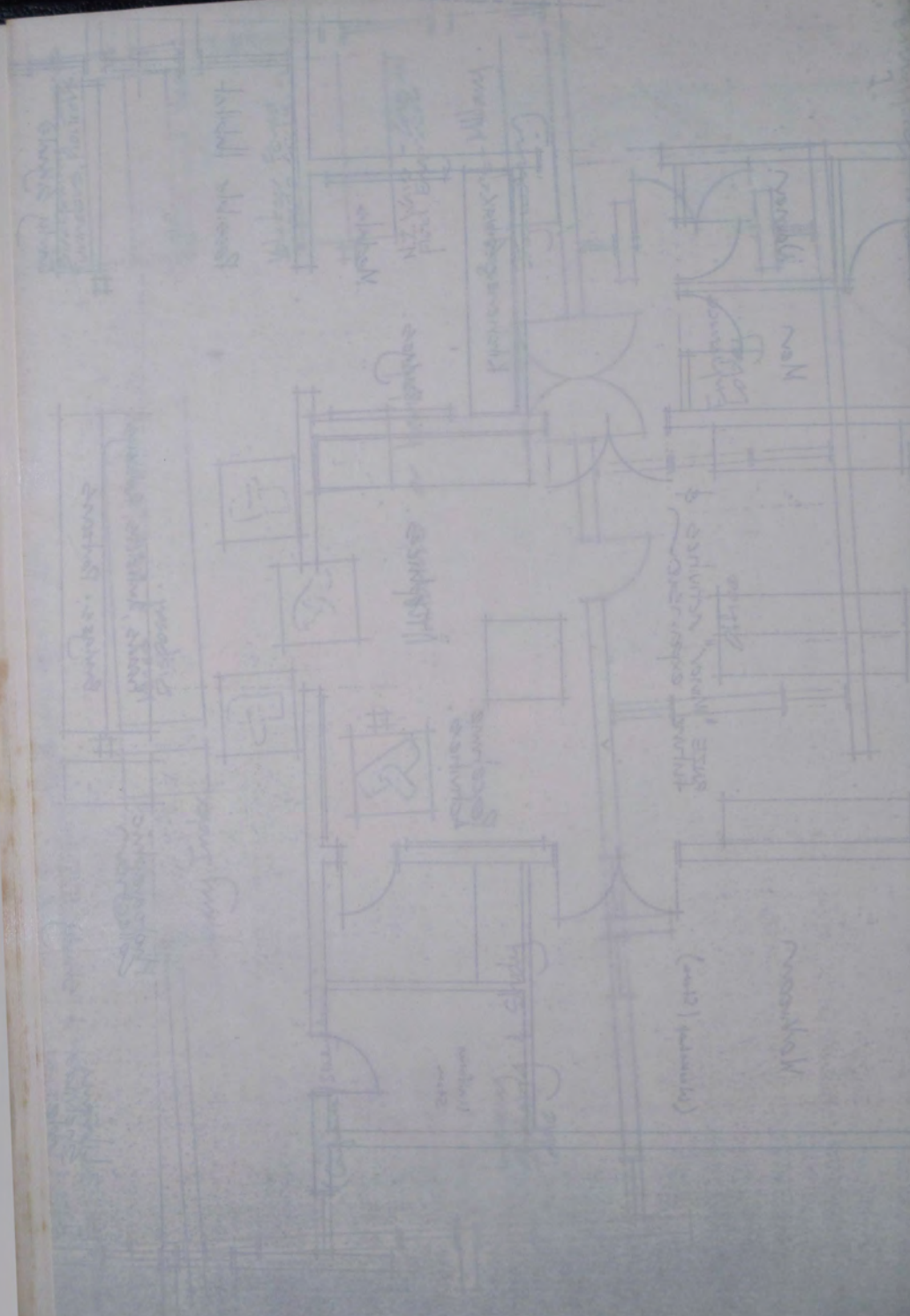
Storage/workshop area = $33.12m^2$

Conference/Study area = $22.4m^2$

Total area required = $102.38m^2$

The Library/Museum building (both floor areas) currently offer a flexible floor area available. If the facility is to operate in an efficient and effective manner as additional floor space is required, or almost a 50% increase in floor area. This could be achieved by extending the concrete structure to the rear of the current building, to a depth of across the rear base width of $11.5m$. In the short term however, to relieve the publication storage problem, the conference area

Area could be converted to a suitable area for additional book shelves. Storage of artifacts and materials, as well as clearance of the workshop would remain a problem.



Entrance

Living Room

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Bedroom

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Bathroom

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Staircase

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Garage

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Driveway

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Telephone:
819 extension 726

School of Military Engineering
LINTON CAMP

12 November 1986

1328/1/1

The Chairman/Management Committee (16)
Engineer Corps Memorial Association

PROPOSED ECMC (LIBRARY) EXTENSION

References:

- A. SME 1328/1/1 dated 9 Jul 86
- B. Minutes of ECMA Committee Meeting on 8 Aug 86
- C. CE 1180/1 dated 30 Sep 86

1. Reference A proposed expanding the current ECMC Library/Museum area by 103.37m², to cater for increased SME library and storage requirements. The suggested expansion involved extending the concrete block rear wall by some eight metres, further in the direction of the new SME HQ construction site.

2. When discussed at the ECMA meeting (Reference B), the report was tabled pending further study and to be raised again at the next ECMA meeting, planned for 27 Nov 86. The matter was discussed further at the RNZE HOC meeting on 16 Sep 86 (Reference C). The latter meeting agreed to the expansion, provided that it could proceed under the auspices of the AEWP (concrete block training for apprentices/MAP) and subject to approval from CGS and Comd Spt Comd, before construction commenced.

3. Enclosed is an outline sketch of the floor plan, showing the proposed extension. Essentially it is a continuation of the existing concrete block walls on a concrete floor slab, re-using existing windows and a continuation of the existing roof structure. It is also proposed that the current darkroom be relocated and some underground services be shifted from the rear of the existing building, to a waste area adjacent to the rear entrance side wall.

4. An estimate has also been prepared (also enclosed), showing a total cost of \$26900-00. This sum is based on Oct 86 retail prices inclusive of GST, but may be reduced significantly by:

- a. purchase of materials through 2 WAT, as an approved AEWP project (and allocation), likely to realise at least a 20% reduction; and

November 1988

Telephone:
419 extension 735

11/11/88

The Chairman, Management Committee (18)
Engineer Corps Memorial Association

PROPOSED RCNC (LIBRARY) EXTENSION

Reference:

1. RCNE 11/11/88 dated 9 Jul 88

2. Minutes of RCNE Committee Meeting on 8 Aug 88

3. CR 11/88/1 dated 10 Sep 88

1. Reference A proposed expansion of the current RCNE Library Museum area by 101.1m² to cater for increased RCNE Library and storage requirements. The suggested expansion involved extending the concrete block rear wall by some eight metres, further in the direction of the new RCNE HQ construction site.

2. When discussed at the RCNE meeting (Reference B) the proposed expansion was agreed in principle. It was agreed that the next RCNE meeting, planned for 17 Nov 88, the matter was discussed further at the RCNE HQ meeting on 10 Sep 88 (Reference C). The latter meeting agreed to the expansion, provided that it could proceed under the auspices of the Army (concrete block training for approximately 1000) and subject to approval from GOC and Command GOC, before construction commenced.

3. Enclosed is an outline sketch of the floor plan, showing the proposed extension. Essentially it is a continuation of the existing concrete block walls on a concrete floor slab, re-using existing windows and a continuation of the existing roof structure. It is also proposed that the ground between the extension and the main building be shifted from the rear of the existing building to a waste area adjacent to the rear entrance side wall.

4. An estimate has also been prepared (also enclosed), showing a total cost of £2500-00. This was based on Oct 88 prices exclusive of VAT, but may be reduced significantly if VAT is not charged.

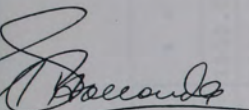
5. Purchase of materials through 1 MAT, as an approved Army project (and allocation), likely to result in a 10% reduction, and

- b. arrange fire protection works through MWD (as for existing Chapel and Library/Museum buildings), at no cost to Defence/ECMA.

Therefore a planning figure of \$20000 for this project would be more realistic, if authorised as an approved AEWP task and finance allocated as such.

5. Should this proposal receive final ECMA approval, it is requested that CE assist with seeking CGS approval to proceed and the inclusion of the project in the AEWP for 1987/88 FY. SME will undertake to provide any further information and staffing deemed necessary. As there is minimal suitable MAP training tasks available for 1987/88, it would be preferable for this project to be undertaken during the period Apr - Oct 87.

6. For your consideration and resolution at the ECMA meeting on 27 Nov 86.



J.S. HOLLANDER
Major
Chief Instructor

Enclosures:

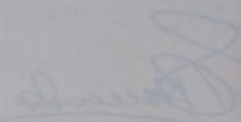
1. Floor Plan Sketch - Extension to RNZE Corps Memorial 1986
2. AF NZ822 RNZE QS Sheets (2) - ECMC Library Extension

arrange like protection works through SMC has for
existing Canal and Library/Museum Buildings. At
no cost to Defence/ECMA.

Therefore a planning figure of £10000 for this project would
be more realistic. It is authorised as an approved A&M task and
finance allocated as such.

Should this proposal receive final ECMA approval,
it is requested that CR assist with seeking CDM approval to
proceed and the inclusion of the project in the RAMP for 1987/88.
IT. SMC will undertake to provide any further information and
staffing deemed necessary. As there is minimal suitable MAF
training tasks available for 1987/88, it would be preferable
for this project to be undertaken during the period Apr - Oct 87.

For your consideration and resolution at the ECMA
meeting on 27 Nov 86.



J.S. HOLLANDER

Major

Chief Inspector

Enclosures:

AN 000000 000000 (2) - ECMA Library Extension

Job Title: ECMC LIBRARY EXTENSION
Location: LINTON CAMP

EST N₀

Total sheets all trades 2

PJT No.

Sheet 1 of 1 sheets ALL
(Trade)

Date: 5 NOV 86

[illegible]

Quantities Estimated: Costing and Calculations: Checked:

SSGT BRYCE

SSGT BRYCE

96716F-100pads/3/83MK

PRICE QUANTITY SURVEY SHEET - 2

Job Title: CORPS MEMORIAL
 Location: LINTON CAMP

EST No.
 PJT N.
 Date: 5 NOV 86

Total sheets all trades
 Sheet 1 of 1 sheets ELECTRICAL
 (Trade)

No.	Item	Unit	Qty	Rate	Per	\$ c	P	Supplied Ex	Purchased	Date Received
							S	Stock	Qty. Order No.	
							O	Qty. 714 No.		
1	2.5mm²TWIN & EARTH T.P.S.	M	100	126.00	100/m	126.00				
2	1.5mm²TWIN & EARTH T.P.S.	M	100	77.00	100/m	77.00				
3	DOUBLE POWER POINTS PDL CAT 292	EA	6	9.20	EA	55.20				
4	SINGLE LIGHT SWITCH PDL CAT 281	EA	2	3.71	EA	7.42				
5	FLUSH BOX SINGLE PDL CAT 141C	EA	3	5.89	EA	47.12				
6.	20mm²HIGH IMPACT CONDUIT	LENGTH	4	4.63	LENGTH	18.52				
7	20mm²PLAIN TO SCREW ADAPTORS H.I.	EA	10	0.52	EA	5.20				
8	PHILIPS PF 265 FLURO	EA	14	76.45	EA	1070.30				
9	PHILIPS PDO 726 OPAL PRISMATIC DIFF	EA	14	45.10	EA	631.40				
10	65w COOL WHITE 33 TUBES	EA	28	8.69	EA	243.32				
11	PINCLIPS NO. 2's - 45 mm REX	PKT	3	5.16	PKT	15.48				
12	PINCLIPS NO. 3's - 51 mm REX	PKT	3	5.59	PKT	16.77				
						\$ 2313.73				
	P.C. SUMS									
	GAEL SWITCHBOARD COMPLETE	EA	1	800.00		800.00				
	INFRA RED HEATERS	EA	6	720.00		720.00				
						3833.73				
	PLUS 10% CONTINGENCY					383.37				
	TOTAL					\$ 4217.10				

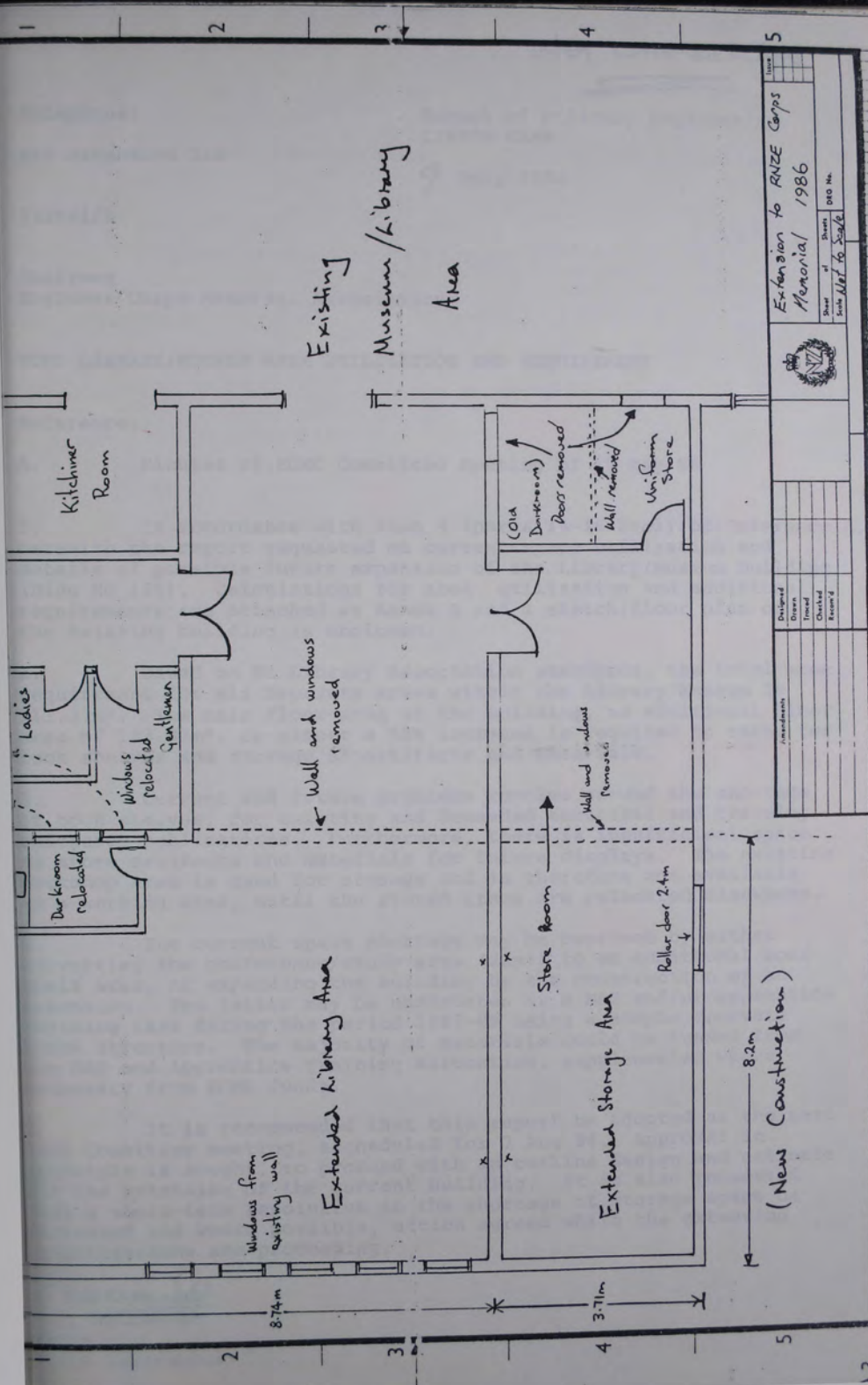
Quantities Estimated: W.P. For Costing and Calculations: W.P. For Checked:
 SGT POWELL SGT POWELL

Total sheets all trades Two

Sheet 1 of 2 sheets Painter

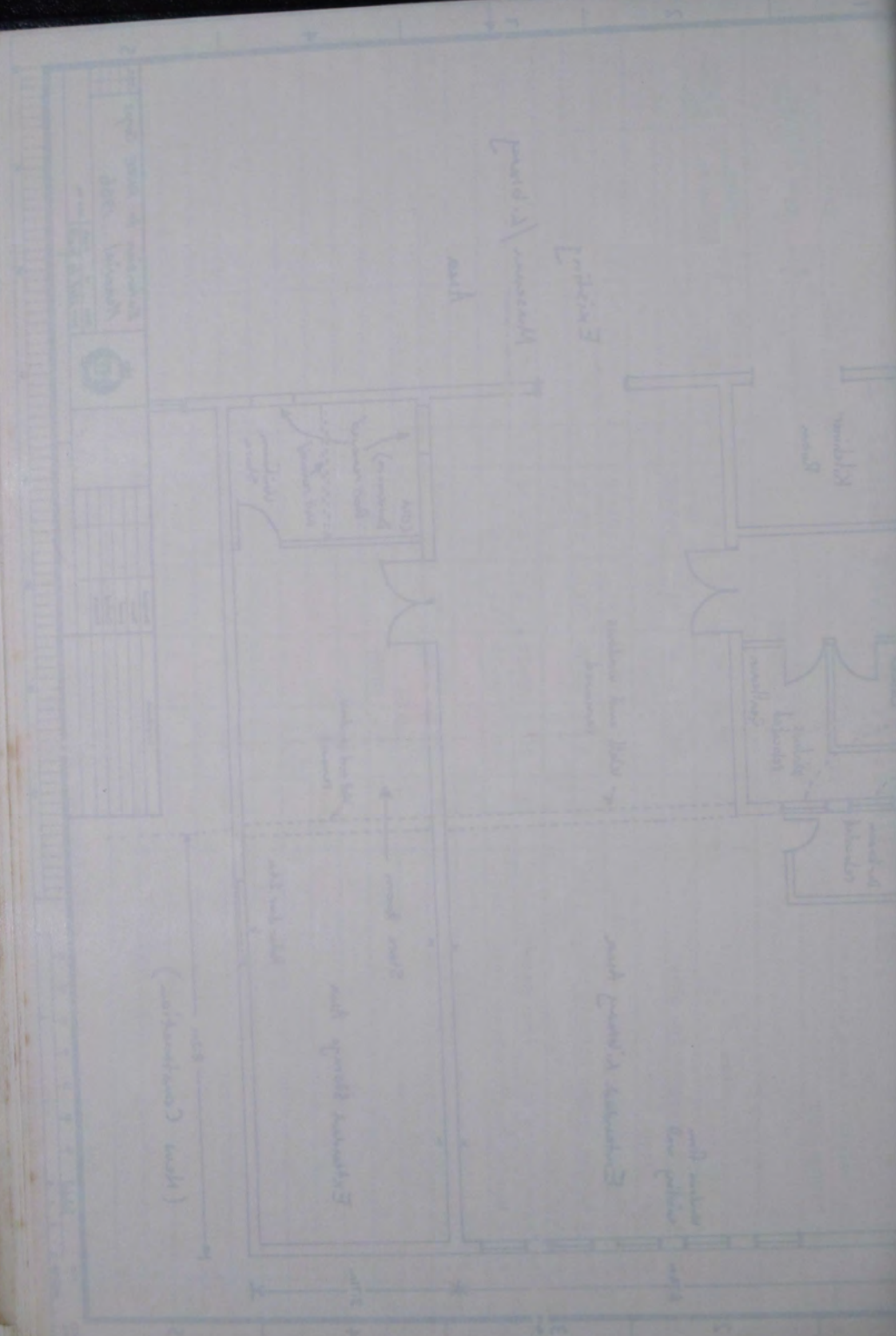
(Trade)

Quantities Estimated: Cpl Church Costing and Calculations: Cpl Church Checked: Ssgt Abernethy



Extension to ANZAC Corps Memorial 1986		Sheet 1 of 1	DWG No.
Scale 1/4" = 1'-0"			
Designed	Drawn		
Traced	Checked		
Reviewed			





Office

Main Corridor

Entrance

Drawing Room

Kitchen

Bed Room

Bathroom

Closet

Storage

WOM CHAMBERLAIN

Telephone:

819 extension 726

School of Military Engineering
LINTON CAMP

9 July 1986

1328/1/1

Chairman
Engineer Corps Memorial Association

ECMC LIBRARY/MUSEUM AREA UTILIZATION AND REQUIREMENT

Reference:

A. Minutes of ECMC Committee Meeting of 19 May 86

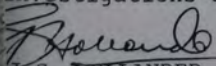
1. In accordance with Item 4 (paras 14-16 incl) of Reference A, herewith the report requested on current space utilization and details of possible future expansion of the Library/Museum building (Bldg No 194). Calculations for area utilization and additional requirements are attached as Annex A and a sketch/floor plan of the existing building is enclosed.

2. Based on NZ Library Association standards, the total area requirement for all separate areas within the Library/Museum is 313.37m². The main floor area of the building, an additional floor area of 103.37m². or almost a 50% increase is required to cater for book shelves and storage of artifacts and materials.

3. Current and future problems revolve around the shortage of book shelves, for existing and demanded technical and training reference publications. Furthermore, there is insufficient space to store artifacts and materials for future displays. The existing workshop area is used for storage and is therefore not available as a working area, until the stored items are relocated elsewhere.

4. The current space shortage may be overcome by either converting the conference/study area (22m²) to an additional book shelf area, or expanding the building by the construction of an extension. The latter may be undertaken as a MAP and/or apprentice training task during the period 1987-89 using a simple concrete block structure. The majority of materials could be funded from the MAP and Apprentice Training allocation, supplemented where necessary from ECMA funds.

5. It is recommended that this report be adopted at the next ECMA Committee meeting, scheduled for 7 Aug 86. Approval in principle is sought, to proceed with an outline design and estimate for the extension of the current building. It is also requested that a short-term resolution to the shortage of storage space be discussed and where possible, action agreed while the extension investigations are proceeding.


J.S. HOLLANDER
Major
Chief Instructor

WOL CHW-BEAM

School of Library Engineering
LITTON CAMP

9 July 1952

Reference: 112 extension 112

11/11/52

Engineer Corps Memorial Association

KMC LIBRARY MUSEUM AREA UTILIZATION AND REQUIREMENT

Reference:

Minutes of KMC Committee Meeting of 19 May 52

In accordance with Item 4 (para 14-15) of Reference A, the report requested on current space utilization and needs of possible future expansion of the Library/Museum Building No 1041, Calculations for area utilization and additional requirements are attached as Annex A and a sketch/floor plan of the existing building is enclosed.

Based on the Library Association standards, the total area requirement for all separate areas within the Library/Museum is 11,175 sq. ft. The main floor area of the building, an additional floor area of 10,175 sq. ft. or almost a 50% increase is required to cater for book shelves and storage of artifacts and materials.

Current and future problems revolve around the shortage of book shelves, for exhibits and demanded technical and training reference publications. Furthermore, there is insufficient space to store artifacts and materials for future displays. The existing workshop area is used for storage and is therefore not available as a working area, until the stored items are relocated elsewhere.

The current space shortage may be overcome by either converting the conference/study area (11,175 sq. ft.) to an additional book hall area, or expanding the building by the construction of an extension. The latter may be undertaken as a two-stage operation. The first stage during the period 1952-55 using a single concrete retaining tank during the period 1952-55 using a single concrete book structure. The majority of materials could be loaded from the top and Appropriate Training Association, suggested where necessary from KMC funds.

It is recommended that this report be adopted at the next KMC Committee meeting, scheduled for 7 May 53. Approval in principle is sought, to proceed with an outline design and estimate for the extension of the current building. It is also requested that a short-term solution to the shortage of storage space be discussed and where possible, action agreed while the extension investigations are proceeding.

[Signature]
J. W. WILSON

Chief Instructor

ANNEX 1 TO
 ECMA 110/74
 DATED 9 JUL 75

Annex:

A. ECMA Library/Museum - Area Utilization and Requirement

Enclosure:

1. Original RNZE Museum Floor Plan

For Information:

ECMA Committee Members (15)

house is across of 3000
 circular metres (LM) of
 shelf space. Many old and superseded publications have already been
 removed to be retained for future use. Current
 circulation space (RN Library Association standard) should
 be 1.5m (floor/shelf length) x 0.9m (shelf
 width) = 1.35m² floor area.

Circulation space (RN Library Association standard) should
 be 1.5m (floor/shelf length) x 0.9m (shelf
 width) = 1.35m² floor area.

- (1) 0.9m shelving space in front of shelves.
- (2) 0.7m passage space between shelves/walls.
- (3) 2.5m minimum space between facing shelves.

Therefore, 1.5m (floor/shelf length) x 0.9m = 1.35m² (for
 1.5m) = 1.35m² and 1.5m (150% of shelf length) x 0.9m
 (facing shelving only) = 1.35m². Total circulation space
 should cover an area of 45.35m².

Total area used is 1.35m² + 44.00m² = 45.35m².

Future/Additional Requirement: In addition to books
 awaiting storage, a further 50 printing titles have been extracted
 from the RN 40 as being deficient and necessary military
 engineering publications that should be held in the RN Library.
 These have been ordered and should become available over the next
 12 months, totalling at least 150 separate items. Other
 engineering periodicals, WMS, engineering and technical publications
 will have to be stored in the future. It is anticipated that the
 future requirement will be:

Shelf space, based on the factor of 45 average size copies
 of publications taking up 7.1m² of shelving:

- (1) 50 printing titles x 70 copies (average) = 3500
 separate items.
- (2) Estimated periodicals and other publications = 150
 items.
- (3) Total separate items for storage, say 3650.

Therefore 3650 ÷ 45 = 81 x 7.1m = 575.1m²
 Divided by shelving factor of 11.625 = 49.47m² (floor/shelf
 length) x 0.9m (shelf width) = 44.52m² floor area.

ECMC Library/Manus - Area Utilization and Management

Enclosure:

Original ENR Museum floor plan

for information:

ECMA Committee Member (19)

ECMC LIBRARY/MUSEUM AREA UTILIZATION AND REQUIREMENT

Library Space

1. Current. The Library currently houses in excess of 5000 separate publications on approximately 206 lineal metres (LM) of shelf space. Many old and superseded publications have already been disposed of, the remainder to be retained for future use. Current holdings statistics are:

- a. Shelf space in use is $206\text{LM} \div 12.875$ (shelving factor) = 16m; 16m (floor/shelf length) x 0.48m (nominal shelf width) = 7.68m² floor area.
- b. Circulation space (NZ Library Association standards) should be:
- (1) 0.9m browsing space in front of shelves.
 - (2) 0.75m passage space between shelves/walls.
 - (3) 2.56m minimum space between facing shelves.

Therefore, 16m (floor/shelf length) x 0.9m + 0.75m (or 1.65m) = 26.4m² and 8m (50% of shelf length) x 2.56m (facing shelving only) = 20.48m². Total circulation space should cover an area of 46.88m².

- c. Total area used is $7.68\text{m}^2 + 46.88\text{m}^2 = \underline{54.56\text{m}^2}$.

2. Future/Additional Requirement. In addition to books awaiting storage, a further 59 training titles have been extracted from the NZP 50 as being deficient and necessary military engineering publications, that should be held in the SME Library. These have been ordered and should become available over the next 12 months, totalling at least 1100 separate items. Other engineering periodicals, NZSS, engineering and technical publications will have to be stored in the future. It is anticipated that the future requirement will be:

- a. Shelf space, based on the factor of 40 average size copies of publications taking up 2 LM of shelving:
- (1) 59 training titles x 20 copies (average) = 1180 separate items.
 - (2) Estimated periodicals and other publications = 820 items.
 - (3) Total separate items for storage, say 2000.

Therefore $2000 \div 40 = 50 \times 2 \text{ LM} = 100 \text{ LM}$.
Divided by shelving factor of 12.875 = 7.77m (floor/shelf length) x 0.48m (shelf width) = 3.73m² floor area.

ENGINE LIBRARY/MUSEUM AREA UTILIZATION AND REQUIREMENT

Library Space

Current. The library currently houses in excess of 2000 separate publications on approximately 300 linear meters (LM) of shelf space. Many old and superseded publications have already been disposed of, the remainder to be retained for future use. Current holdings statistics are:

Shelf space in use is 200LM + 12.875 (labeling factor) = 10m; 10m (floor/shelf length) x 0.48m (nominal shelf width) = 7.68m² floor area.

Circulation space (SME Library Association standards) should be:

(1) 0.5m working space in front of shelves.

(2) 0.75m passage space between shelves/walls.

(3) 2.5m minimum space between facing shelves.

Therefore, 10m (floor/shelf length) x 0.5m + 0.75m (for 1.65m) = 36.4m² and 3m (50% of shelf length) x 2.5m (facing shelving only) = 37.5m². Total circulation space should cover an area of 48.88m².

Total area used is 7.68m² + 48.88m² = 54.56m².

Future/Additional Requirement. In addition to books awaiting storage, a further 35 training titles have been extracted from the WIS 50 as being deficient and necessary military engineering publications, that should be held in the SME library. These have been ordered and should become available over the next 12 months, totaling at least 1100 separate items. Other engineering periodicals, WIS, engineering and technical publications will have to be added in the future. It is anticipated that the future requirement will be:

Shelf space, based on the factor of 40 average size copies of publications rating up 1 LM of shelving:

(1) 50 training titles x 30 copies (average) = 1500 separate items.

(2) Estimated periodicals and other publications = 210 items.

(3) Total separate items for average, say 2000.

Therefore 2000 ÷ 40 = 50 x 1 LM = 100 LM. Divided by shelving factor of 12.875 = 7.73m (floor/shelf length) x 0.48m (shelf width) = 3.71m² floor area.

- b. Circulation space (same NZ Library Association standards) should be 7.77m, say 8m x 1.65m = 13.2m and 4m x 2.56m (facing shelf only) = 10.24m². Total circulation space required is 23.44m².
- c. Therefore additional storage space for shelving is 3.73m² + 23.44m² = 27.17m².
3. In summary, up to 54.56m² is currently taken up with the storage of training reference publications and some other historical and periodical references. An addition 27.17m² is required to house the extra training publications that should be held in the SME Library. Therefore, an increase of approximately 50% in library space is required to provide a total area of 81.73m².

Display (Museum) Space

4. Current. At the inception of the Museum/display area, ECMA agreed to the construction and use of the following display cabinets:
- a. Two of 1.2m x 4.05m = 4.86m² each or 9.72m².
- b. Three of 1.2m x 2.45m = 2.94m² each or 8.82m².
- c. Five of 1.0m x 1.0m = 1.0m² each or 5.00m².
- d. Five of 0.5m x 2.45m = 1.225m² each or 6.13m².
- e. Total end area = 13.5m², total length = 32.7m and total area = 29.67m².
5. Circulation Space. Using the same NZ Library Association standards for book shelf browsing, passage and minimum space between cabinets.
- a. Lineal distance of cabinets (one side only) is 32.7 LM x 1.65m = 53.96m².
- b. End area of cabinets (both ends) is 13.5m x 1.65m = 44.55m².
- c. Area between 50% cabinet length is 16m x 2.56m = 40.96m².
- d. Total circulation space should cover an area of 139.47m².
- e. Therefore the total area used for display cabinets in the museum area should be 169.14m².
- f. It is intended that the display area remain constant, as displays will be changed about from time to time and it is not anticipated that additional space will be required for any more cabinets.

Circulation space (same as library association standards) should be 7.7m, say 8m x 1.8m = 14.4m² and 14 x 1.8m (reading shelf only) = 25.2m². Total circulation space required is 39.6m².

Therefore additional storage space for shelving is 3.7m² + 35.9m² = 39.6m².

In summary, up to 34.3m² is currently taken up with the storage of training reference publications and some other historical and periodical references. An additional 39.6m² is required to house the extra training publications that should be held in the library. Therefore, an increase of approximately 74m² in library space is required to provide a total area of 109.9m².

Display (Museum) Space

Current. At the inception of the Museum/Display area, CMS agreed to the construction and use of the following display cabinets:

Two of 1.2m x 1.0m = 4.8m² each or 9.6m².

Three of 1.2m x 1.4m = 1.68m² each or 5.04m².

Five of 1.0m x 1.0m = 1.0m² each or 5.0m².

Five of 0.9m x 1.4m = 1.26m² each or 6.3m².

Total end area = 12.2m². Total length = 35.7m and total area = 44.2m².

Circulation Space. Using the same as library association standards for book shelf, passage and minimum space between cabinets.

Linear distance of cabinets (one side only) is 35.7m x 1.6m = 57.12m².

End area of cabinets (both ends) is 12.2m x 1.4m = 17.08m².

Area between 50% cabinets length is 10m x 1.4m = 14.0m².

Total circulation space should cover an area of 88.2m².

Therefore the total area used for display cabinets is the sum of 88.2m² + 109.9m² = 198.1m².

It is intended that the display area remain constant, as it will be changed about 10m to 12m and is not required that additional space will be required for any more.

Storage/Workshop Space

8. Current areas in use for storage are:
 - a. Uniform store room (full) is $2.6\text{m} \times 1.75\text{m} = 4.55\text{m}^2$.
 - b. Workshop/store (full) is $5.0\text{m} \times 3.6\text{m} = \underline{18.00\text{m}^2}$.
 - c. Total area taken up for storage is $= \underline{22.55\text{m}^2}$.
9. Other areas about the Library/Museum building are currently being used for storage and the workshop area is also full of stored artifacts and materials. The back display area is also being disrupted by the overflow of materials and artifacts from the store/workshop area. This leaves no room for the storage of any future assets and the workshop cannot currently be used as a working area. Some relocation will provide room for the better storage of some present materials, but is not likely to relieve the future situation.
10. At least a similar store/workshop area of 18m^2 is required to cater for the storage of future items for display and to clear the workshop so that it can be used for its intended purpose. Therefore, a total storage/workshop area of 40.5m^2 is required.

Study/Conference Area

11. The area currently set aside for conferences (seating up to 15 pers) and study is $5.5\text{m} \times 4\text{m} = 22.0\text{m}^2$. It is not intended to increase or change this area, although its use for additional bookshelf space would assist the relief of current and future space requirements.

Summary

12. Based on the utilization and additional space calculations shown above, the total area requirements are as follows:
 - a. Library area = 81.73m^2 .
 - b. Display area = 169.14m^2 .
 - c. Storage/workshop area = 40.50m^2 .
 - d. Conference/Study area = 22.00m^2 .
 - e. Total area required = 313.37m^2 .
13. The Library/Museum building (main floor area) currently has 210m^2 of useable floor area available. If the facility is to be operated in an efficient and effective manner an additional 103.37m^2 of floor space is required, or almost a 50% increase in total floor area. This could be achieved by extending the concrete block structure to the rear of the current building, to a depth of 8.5m across the rear/base width of 12.5m . In the short term however and to relieve the publication storage problem, the conference/study

Storage/Workshop Space

Current space is used for storage area.
 Current storage room (hall) is 1.5m x 1.7m = 2.55sqm.
 Workshop/store (hall) is 2.0m x 2.0m = 4.00sqm.
 Total area taken up for storage is = 6.55sqm.

Other areas about the library/museum building are currently being used for storage and the workshop area is also full of stored artifacts and materials. The back display area is also being disrupted by the overflow of materials and artifacts from the storage/workshop area. This leaves no room for the storage of any future assets and the workshop cannot currently be used as a working area. Some relocation will provide room for the better storage of some present materials, but is not likely to relieve the future situation.

At least a similar storage/workshop area of 15sqm is required to cater for the storage of future items for display and to clear the workshop so that it can be used for its intended purpose. Therefore, a total storage/workshop area of 20sqm is required.

Study/Conference Area

The area currently set aside for conferences (leading up to 5 pairs) and study is 2.0m x 2.0m = 4.00sqm. It is not intended to increase or change this area, although it is used for additional workshop space would assist the relief of current and future space requirements.

Based on the situation and additional space calculations shown above, the total area requirements are as follows:

- Library area = 21.75sqm.
- Display area = 157.14sqm.
- Storage/workshop area = 40.00sqm.
- Conference/study area = 11.00sqm.
- Total area required = 330.89sqm.

The library/museum building holds floor area currently 217sqm of available floor area available. If the facility is to be operated in an efficient and effective manner an additional 117sqm of floor space is required, or almost a 50% increase in floor area. This could be achieved by extending the concrete floor structure to the rear of the current building, to a depth of 12m across the rearward width of 12m. In the short term however, to relieve the publication storage problem, the conference/study

area could be converted to a suitable area for additional book shelves. Storage of artifacts and materials, as well as clearance of the workshop would remain a problem.

It could be converted to a suitable area for additional work
spaces. Storage of articles and materials, as well as clearance
of the workshop would remain a problem.

School of Military Engineering
LINTON CAMP

26 May 1986

THE ANNUAL GENERAL MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT LINTON CAMP 19 MAY 1986 IN THE CORPS CHAPEL

NT:	Lt Col	GW	Butcher	Colonel Commandant
	Lt Col	RA	Barrett	Chief Engineer
	WO1	HE	Chamberlain	Secretary/Treasurer
RC	Pemberton	Lt Col	KH Mitchell	Maj LG Williams
JS	Hollander	Maj SG	Heaton	Maj GR Jason-Smith
BN	Marshall	WO1 MA	Petterson	Spr MD Hughes
KS	McEwen	Mr M	Faulis	WO2 RD Everson
PN	King	Spr CJ	Collins	Maj D Wakefield
WH	Lamo	Capt DJ	Begley	WO1 P Munro
KW	Featherston	Mr P	Stewart	Mr J Cockburn
DJ	Blackburn	Padre R	Shaw	Mr JW Clevely
AH	Allen			

GIES:

RK	Rutherford	Col AR	Currie	Col K Christie
J	Brooke-White	Col DJ	O'Brien	Col GA Lindell
DE	Hardie	WO1 GB	McDonald	Mr RE Hermans
OK	Bunce	Maj S	Ransley	Maj JK Williams
BE	Mallioch	WO2 AA	Gladstone	WO1 MG Holt
WG	Phillips	Capt BD	Kenning	Spr Whitworth
MJ	Hayes	Mr RC	Prentice	

Moved that the apologies be sustained.

Butcher/Heaton
CARRIED

ITEM 1: CHAIRMAN'S WELCOME

The Chairman Lt Col GW Butcher MC, ED, the new Colonel Commandant addressed those present to the meeting noting that the turnout was considerably better than that of last year when the start of the meeting was to be delayed until a quorum arrived. He thanked those who travelled afar (Wellington, Waikanae, Levin, Feilding and Auckland) and thanked them on their interest and support. The Chairman noted that this was the 21st AGM of the Association.

ITEM 2: CONFIRMATION OF MINUTES

Prior to the meeting the minutes and Balance Sheet had been circulated to members to read.

Moved "That the minutes of the 1985 AGM having been circulated be taken as read and confirmed as a true record."

Hollander/Heaton
CARRIED

ITEM 3: BUSINESS ARISING

3. The Chairman decided that business arising would be covered under the items set out in the Agenda.

ITEM 4: FINANCIAL MATTERS

4. The Balance Sheet for the 85/86 Financial year was presented by the Treasurer and the details explained. The Association was in quite a sound financial state but it was not time to sit back on laurels. (Balance Sheet attached).

Moved "That the Balance Sheet as presented, subject to satisfactory audit, be approved."

Pettersen/McEwen
CARRIED

5. The Secretary/Treasurer informed the meeting that fund raising needed to continue as maintenance both to the materials within the museum/library and the actual buildings themselves was an ongoing requirement. The meeting was informed that there were really only two significant sources of income both as a result of activities of serving sappers. These were the fortnightly donation scheme and the annual golf competition. It was pointed out that there were a number of retired sappers who had continued to support the Memorial either through the donation box or by cheque to the Treasurer.

6. Income such as received in the past year from insurance claims and RE Gift refunds could not be counted as they were only replacing monies previously raised.

7. A number of suggestions were received from the floor which included:

- a. Increased financial support from serving sappers
- b. canvassing support from former sappers through the business houses with which they were associated.
- c. Lt Col Mitchell suggested that a request *for a further donation* be sent with the notice of the Annual General Meeting, and
- d. Maj Jason-Smith suggested that retired sappers may like to contribute by direct credit to the ECMA account.

These ideas were supported at the meeting. Col Pemberton was requested to take back these suggestions to the NZ Sappers Association whom he was representing and try to gain their support from the retired sappers.

ITEM 5: CHAIRMAN'S REPORT

8. Lt Col Butcher who has assumed the appointment of Colonel Commandant was now the Chairman vice Col K Christie the immediate past Chairman and Colonel Commandant.

9. Colonel Butcher informed the meeting that Col Christie had now relinquished the appointment of Chairman but had not forwarded a report for the last period of time he held office. However he would draw on the knowledge he had as a past committee member. He drew the attention of the meeting to the work done by Col Christie who had seen the project to the point where it now stood.

10. The Chairman thanked 1 Fd Sqn (whose OC at the time was Maj SG Heaton)

for the effort which they had put into the Golf Competition. This competition raised some \$2000.00 for the Corps Memorial. The golfing fraternity had thereby made a significant contribution to the income of the Association.

The Chairman also mentioned the RE Window which continued to draw favourable comment from visitors to the Memorial.

Significant gifts to the Corps Memorial over the past twelve months included the items left by the late Col W.G. Morrison which included diaries, documents and photos. One document in particular being the scrap of paper which was the pass for 100 sappers to be brought off Crete in 1941.

Physical security was improving with the installation of electronic surveillance and a solid fill block wall in the Kitchener Room. This was not yet complete but the work was continuing. A wrought iron grill has yet to be made and installed on the doors of the Kitchener Room.

A small but important change to the rules took place last year with a change of the financial year from 1 Apr to 31 Mar in line with common commercial practice. This was the first year of operation.

The Chairman reported that there had been a maintenance report prepared for the committee and an extension of this would be a five and ten year maintenance schedule. This ought to ensure that we were prepared for the future maintenance requirements of our memorial centre for some time to come.

Finally the Chairman thanked the members attending the annual general meeting as it showed their continuing interest and support. Col Butcher thanked also those whose financial support enabled an ongoing function of the Memorial to continue and lastly thanked the committee for their support during the year.

ITEM 6: ELECTION OF OFFICERS

The following are the Engineer Corps Memorial Association committee for the next financial year:

a. Corps appointments (by virtue of appointment in the Corps)

Colonel Commandant	Lt Col GW Butcher
Chief Engineer	Lt Col RA Barrett

b. Personnel appointed by the Chief Engineer (4)

Capt	Gattsche	Maj	Heaton
Lt Col	McDonald	WO1	McEwen

c. Management Committee (3)

CI SNE	Maj	Hollander
OC 25ESS	Maj	Jason-Smith
Curator	WO1	Chamberlain

d. Members nominated from the floor (maximum 7)

WO1	Pettersen	Everson/Hutson
Spr	Hughes	Chamberlain/Begley
WO2	Everson	Hollander/McEwen
WO1	Blackburn	Heaton/McEwen
Lt	King	Petterson/Hutson

SSgt Featherston
WO1 Munro

Jason-Smith/McEwen
Hollander/Begley

Moved "that nominations be closed."

Heaton/Hollander
CARRIED

The above seven nominees were thereby declared members of the committee, together with those appointed above.

19. The Honorary Auditor had signified his willingness to continue for another year.

Moved "That Capt G.A. Reid (TF) be the association's Honorary Auditor for another twelve months."

Hollander/McEwen
CARRIED

ITEM 7: NOTICES OF MOTION

19. There were no Notices of Motion.

ITEM 8: GENERAL BUSINESS

20. The Chairman opened the meeting for discussion of general business. Only one item was brought to the notice of the meeting. This was the gift of a book on the History of the New Zealand Cyclist Corps presented by Mr Jim Cockburn from Levin, which was received with pleasure by the curator.

21. As there was no further business to discuss the meeting closed at 2020 hours and all retired to the museum for coffee and biscuits.

G.W. BUTCHER
CHAIRMAN

H.E. CHAMBERLAIN
SECRETARY/TREASURER



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



BALANCE SHEET

AS AT 31 MARCH 1986

accumulated Fund as at 30 April 1985	7,655.64
plus excess income over expenditure	4,966.71

	12,622.35

is represented by

current assets	9,622.35
term deposit (BNZ Finance)	3,000.00

	12,622.35

CERTIFIED THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS of the
ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 31 March
1986, and in our opinion the above balance sheet and the
associated documents give a fair and true view of the Association's
financial Affairs as at 31 March 1986.

A. Reid

A. REID
Hon Auditor

H.E. Chamberlain

H.E. CHAMBERLAIN
Hon Sec/Treasurer

ENGINEER CORPS MEMORIAL ASSOCIATION
 RECEIPTS AND PAYMENTS ACCOUNT
 FOR PERIOD 1 MAY 1985 TO 31 MARCH 1986

RECEIPTS		PAYMENTS	
Bank Balance as at 30 Apr 85	2655.64	RE Window	2288.05
Fortnightly allotments	1882.12	Bookbinding/letterhds	557.10
Other donations	779.11	Display materials	225.18
RNZE Golf Tournament	2200.00	Memorial Maintenance	1142.72
Grant ex Corps Funds	500.00	Photos	18.05
Refund ex RE Gift	2411.17	Printing invitations	35.00
Matured investment	5000.00	Trophy Specialists	18.70
Insurance claim	2022.00	Insurance	1541.92
Interest	1008.66	Bank charges	9.00
		BNZ Finance (Invested)	3000.00

			8836.35
		Bank Balance at	
		31 March 1986	9622.35
	-----		-----
	18,458.70		18,458.70
	=====		=====

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

FOR PERIOD 1 MAY 1985 TO 31 MARCH 1986

received income as follows:

Monthly allotments	1,882.12	
Per donations	779.11	
RE Golf Tournament	2,200.00	
Ent ex Corps Funds	500.00	
Fund ex RE Gift	2,411.17	
Insurance claims	2,022.00	
Interest	1,008.66	
	-----	10,803.06

incurred expenses as follows:

Window	2,288.05	
Bookbinding, letterheads	557.10	
Display materials	225.81	
Memorial Maintenance	1,142.72	
Notes	18.05	
Printing (invitations)	35.00	
Photography Specialists	18.70	
Insurance	1,541.92	
Post charges	9.00	
	-----	5,836.35

There is left an excess income over expenditure of		4,966.71

RECONCILLIATION

1. CASH BOOK:

Closing Balance 30 April 1985	2,655.64
Plus receipts	15,803.06

	18,458.70
Less payments	8,836.35

	9,622.35

2. Bank Statement:

Closing balance 31 March 1986	9,622.35
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SCHOOL OF MILITARY ENGINEERING
LINTON CAMP

24 May 1986

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT LINTON CAMP AT 1530 HOURS 19 MAY 1986

Present:	Col	GW	Butcher	Chairman
	Lt Col	RA	Barrett	Chief Engineer
	Col	RC	Pemberton	
	Maj	JS	Hollander	
	Maj	SG	Heaton	
	WO1	KS	McEwen	
	WO1	GJ	Blackburn	
	WO1	MA	Pettersen	
	WO2	BN	Marshall	
	WO2	RD	Everson	
	WO1	HE	Chamberlain	
Apologies:	Maj	GR	Jason-Smith	
	WO1	MG	Holt	
	Spr	MD	Hughes	

Moved that the apologies be sustained.

Hollander/Everson
CARRIED

ITEM 1: WELCOME TO COL RC PEMBERTON MC

1. The Chairman welcomed Col RC Pemberton MC who had come from Auckland for the meeting. The secretary read a letter received from the Sappers Association (NZ) Inc., which had appointed Col Pemberton as their representative on the ECMA committee.

Moved "That the letter from the Sappers Association be received, and that Col Pemberton be welcomed onto the Committee."

Barrett/McEwen
CARRIED

ITEM 2: CONFIRMATION OF PREVIOUS MINUTES

2. Moved "that the minutes of the previous meeting having been circulated be taken as read and confirmed."

Hollander/Marshall
CARRIED

ITEM 3: BUSINESS ARISING

3. Col Butcher advised the meeting that it was likely the Brig Clift family may visit about 6 Jun 86.

4. It was recommended that the secretary review the insurance policy before it became due later in the year. The committee agreed.

ITEM 4: FINANCIAL REPORT

5. The secretary/treasurer presented the meeting with the Balance sheet which was prepared for the Annual General Meeting in the evening. going through the sheet, it was moved

"that the balance sheet be adopted subject to the approval of the Auditor."

Hollander/McEwen
CARRIED

6. The treasurer the advised the meeting of the current state of the Association's finances. Currently the account is as follows

Cash in Bank	6630.59
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Fixed deposits (x2)	6000.00
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	12630.59 at the time of the meeting

there were no accounts for payment.

7. Moved "that a vote of thanks be accorded to the Treasurer."

Hollander/Butcher
CARRIED

8. The treasurer spoke of the need to continue fund raising. He pointed out to the meeting the need for more room for pamphlets and technical books and for the display of our historical materials. The Chairman if the maintenance may call on much of the funds of the association forthcoming period. Maj Hollander replied that future needs may well outstrip our fixed income. The Chairman then suggested that the ECMA should plan for the next year for both internal and external maintenance.

9. It was pointed out that though the Golf Tournament was a major source of the ECMA's income it may not be possible to run the competition year after year. It was felt that this was a disappointing note to hear. Other fund raising activities were discussed including a raffle which was not greatly favoured as they were not popular.

10. An idea was put before the meeting that business firms with similar connections should be approached to ascertain the level of support and see if they were in fact willing to become partners in the venture.

11. WO1 Blackburn suggested that Public Relations Offices in nearby towns should be made aware of the Corps Memorial. He also suggested that I

Public Relations Office could be approached so that they could inform organisations on their level. The secretary informed the meeting that there was already dialogue between the Palmerston North Public Relations office and that Lt Cdr Rigby was aware of the Memorial. The secretary was requested to maintain the links with PN PR Office.

12. Other ideas were floated. Committee Members were requested to try and come up with some good sound ideas for fund raising and to continue to advise prospective regular donors of the advantages of the annual tax rebate. Col Pemberton undertook to place some of these ideas before the Sappers Association and request that a notice be placed in the Association's newsletter.

13. Col Butcher said he would explore the possibility of placing a notice in the publication "New Zealand Engineering". However he thought that there may well be better response if a specific programme was to be developed. The meeting thought that it would be possible to produce a five or ten year development plan.

14. The Chief Engineer voiced his concern that the committee should not be too hasty to carry out an expansion programme. He felt that our fund raising must be established on a much sounder basis than the 'hit and miss' state of raffles and the Corps Golf means. He also felt that our present maintenance may well require more of our funds than anticipated - and we may well have to fund more of this function through our own resources.

15. Col Butcher asked about the options open for expansion. He also felt that the requirements for book space could be looked at in detail before progressing further. He also felt that there was a need to plan better utilisation of the present space available and use it to a greater degree.

16. The outcome of the discussion was that a report is to be submitted to the next committee meeting on 7 August.

ITEM 5: PHYSICAL SECURITY

17. Maj Jason-Smith had written to the FMG Signals Group requesting costs of cable to the Fire Station for both the Chapel and the Museum/Library. WO1 Blackburn advised that there were cable pair junctions available at the Fire Station. The CE was to follow the matter up with Major Jason-Smith.

ITEM 6: LIBRARY STAFF

18. Miss Tanner had been approached about the possibility of working in the Library as a member of TF. However there were some problems as there was a limit to the pay she could receive before she lost the emergency benefit she was currently receiving. Also costs of travel had to be taken into account from her point of view. Maj Hollander advised the meeting that there was an outside chance that the CAO Linton Camp may be able to rotate certain appointments within the civil staff. The result of this rotation may well provide the staff needed.

ITEM 7: MAINTENANCE REPORT

19. A report provided by the Trade Training Wing was principally limited

to the smaller items of maintenance. The list provided only took account the tasks required in the immediate future.

ITEM 8: GENERAL BUSINESS

20. As there was no general business the meeting closed at 1715 after having decided that the next meeting would be held at LINTON CAM. AUGUST at 1300 hours.

G.W. BUTCHER
Chairman

H.E. Chamberlain
H.E. CHAMBERLAIN
Secretary/Treasurer

ENGINEER CORPS MEMORIAL ASSOCIATION

INCOME

Detail	Receipt	14 Day	Other	Corps	Interest	Banking
	Number	Donat	Donat	Fund		

Bt fwd from 1985/86

2.35

Def allot 10 Apr 86	14	84.88				84.88
Def Allot 24 Apr 86	15	88.88				88.88
Def Allot 8 May 86	16	90.88				
Brian J Quinn	17		20.00			
Col J Brooke-White	18		50.00			160.88
Lt P Curry (LMemb)	19		50.00			
G A Lindell	20		25.00			75.00
Def Allot 23 May 86	21	90.88				
Donation Box AGM	22		35.00			
Lt Col KH Mitchell	23		10.00			135.88
Def Allot 5 Jun 86	24	112.38				112.38
Def Allot 19 Jun 86	25	135.88				135.88
Levin RNZE Reunion Cttee	26		200.00			200.00
Def Allot 3 Jul 86	27	135.88				135.88

739.66	390.00	.00	.00	1129.66
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10752.01

Receipts to date 1129.66

Receipts since 2 May 86 955.90

(Last Statement)

ENGINEER CORPS MEMORIAL ASSOCIATION

EXPENDITURE

DETAIL	CHEQUE NUMBER	GOODS/ SERVICE	INSURANCE	FIXED DEPOSIT	TOTAL
				.00	
Sappers Assn (NZ) Inc	26037	56.00			56.00
2 x Your Heritage					
Total Carpet Services	26038	50.00			50.00
Carpet refurb					
D.A. Tanner	26039	200.00			200.00
Book Maint					
United building Society	26040			.00 3000.00	3000.00
Fixed dep @ 20.5%					
Alexander Clark Ltd	518821	20.40			20.40
John N Couchman Ltd	518822	1296.00			1296.00
		1622.40		.00 3000.00	4622.40

Reconcilliation as at

3 Jul 86

Cash Book

Opening Balance 1 APR 86 9622.35

Plus receipts 1129.66

Plus interest -----

10752.01

Less payments -4622.40

Less unbanked monies -----

6129.61

Bank statement as at 2 May 86 6469.71

Plus cash banked since 955.90

Less unPresented cheque -1296.00

6129.61

3 Jul 84

Reconciliation as at

Cash Book

Opening Balance 1 Apr 84 10751.35

Plus receipts 1129.40

Plus interest

10751.35

Less payments -1129.40

Less Unbanked notes

10751.35

Bank statement as at 2 May 84 10751.35

Plus cash banked since 10751.35

Less unbanked cheques -1129.40

10751.35

SCHOOL OF MILITARY ENGINEERING
LINTON CAMP

June
4 ~~May~~ 1986

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT LINTON CAMP AT 1530 HOURS 19 MAY 1986

Present:	Col	GW	Butcher	Chairman
	Lt Col	RA	Barrett	Chief Engineer
	Col	RC	Pemberton	
	Maj	JS	Hollander	
	Maj	SG	Heaton	
	WO1	KS	McEwen	
	WO1	GJ	Blackburn	
	WO1	MA	Pettersen	
	WO2	BN	Marshall	
	WO2	RD	Everson	
	WO1	HE	Chamberlain	
Apologies:	Maj	GR	Jason-Smith	
	WO1	MG	Holt	
	Spr	MD	Hughes	

Moved that the apologies be sustained.

Hollander/Everson
CARRIED

ITEM 1: WELCOME TO COL RC PEMBERTON MC

1. The Chairman welcomed Col RC Pemberton MC who had come from Auckland for the meeting. The secretary read a letter received from the Sappers Association (NZ) Inc., which had appointed Col Pemberton as their representative on the ECMA committee.

Moved "That the letter from the Sappers Association be received, and that Col Pemberton be welcomed onto the Committee."

Barrett/McEwen
CARRIED

ITEM 2: CONFIRMATION OF PREVIOUS MINUTES

2. Moved "that the minutes of the previous meeting having been circulated be taken as read and confirmed."

Hollander/Marshall
CARRIED

ITEM 3: BUSINESS ARISING

3. Col Butcher advised the meeting that it was likely the Brig Clifton family may visit about 6 Jun 86.

4. It was recommended that the secretary review the insurance policy before it became due later in the year. The committee agreed.

ITEM 4: FINANCIAL REPORT

5. The secretary/treasurer presented the meeting with the Balance sheet which was prepared for the Annual General Meeting in the evening. As going through the sheet, it was moved

"that the balance sheet be adopted subject to the approval of Auditor."

Hollander/McEwen
CARRIED

6. The treasurer the advised the meeting of the current state of Association's finances. Currently the account is as follows

Cash in Bank 6630.59

Fixed deposits (x2) 6000.00

12630.59 at the time of the meeting

there were no accounts for payment.

7. Moved "that a vote of thanks be accorded to the Treasurer."

Hollander/Butcher
CARRIED

8. The treasurer spoke of the need to continue fund raising. He pointed out to the meeting the need for more room for pamphlets and technical books and for the display of our historical materials. The Chairman enquired if the maintenance may call on much of the funds of the association in the forthcoming period. Maj Hollander replied that future needs may well exceed our fixed income. The Chairman then suggested that the ECMA should budget for the next year for both internal and external maintenance.

9. It was pointed out that though the Golf Tournament was a major source of the ECMA's income it may not be possible to run the competition this year. It was felt that this was a disappointing note to hear. Other fund raising activities were discussed including a raffle which was not greatly favoured as they were not popular.

10. An idea was put before the meeting that business firms with strong sapper connections should be approached to ascertain the level of their support and see if they were in fact willing to become partners in a venture.

11. WO1 Blackburn suggested that Public Relations Offices in nearby towns should be made aware of the Corps Memorial. He also suggested that Det

Public Relations Office could be approached so that they could inform organisations on their level. The secretary informed the meeting that there was already dialogue between the Palmerston North Public Relations office and that Lt Cdr Rigby was aware of the Memorial. The secretary was requested to maintain the links with PN PR Office.

12. Other ideas were floated. Committee Members were requested to try and come up with some good sound ideas for fund raising and to continue to advise prospective regular donors of the advantages of the annual tax rebate. Col Pemberton undertook to place some of these ideas before the Sappers Association and request that a notice be placed in the Association's newsletter.

13. Col Butcher said he would explore the possibility of placing a notice in the publication "New Zealand Engineering". However he thought that there may well be better response if a specific programme was to be developed. The meeting thought that it would be possible to produce a five or ten year development plan.

14. The Chief Engineer voiced his concern that the committee should not be too hasty to carry out an expansion programme. He felt that our fund raising must be established on a much sounder basis than the 'hit and miss' state of raffles and the Corps Golf means. He also felt that our present maintenance may well require more of our funds than anticipated - and we may well have to fund more of this function through our own resources.

15. Col Butcher asked about the options open for expansion. He also felt that the requirements for book space could be looked at in detail before progressing further. He also felt that there was a need to plan better utilisation of the present space available and use it to a greater degree.

16. The outcome of the discussion was that a report is to be submitted to the next committee meeting on 7 August.

ITEM 5: PHYSICAL SECURITY

17. Maj Jason-Smith had written to the FMG Signals Group requesting costs of cable to the Fire Station for both the Chapel and the Museum/Library. WO1 Blackburn advised that there were cable pair junctions available at the Fire Station. The CE was to follow the matter up with Major Jason-Smith.

ITEM 6: LIBRARY STAFF

18. Miss Tanner had been approached about the possibility of working in the Library as a member of TF. However there were some problems as there was a limit to the pay she could receive before she lost the emergency benefit she was currently receiving. Also costs of travel had to be taken into account from her point of view. Maj Hollander advised the meeting that there was an outside chance that the CAO Linton Camp may be able to rotate certain appointments within the civil staff. The result of this rotation may well provide the staff needed.

ITEM 7: MAINTENANCE REPORT

19. A report provided by the Trade Training Wing was principally limited

to the smaller items of maintenance. The list provided only too account the tasks required in the immediate future.

ITEM 8: GENERAL BUSINESS

20. As there was no general business the meeting closed at 1715 after having decided that the next meeting would be held at LINTON CA AUGUST at 1300 hours.

G.W. BUTCHER
Chairman

H.E. Chamberlain
H.E. CHAMBERLAIN
Secretary/Treasurer

SCHOOL OF MILITARY ENGINEERING
LINTON CAMP

20 April 1986

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT LINTON AT 1130 HOURS ON 14 MAR 86

Present:	Col	K	Christie	Chairman
	Lt Col	RA	Barrett	Chief Engineer
	Lt Col	GW	Butcher	Chairman designate
	Maj	GR	Jason-Smith	25 ESS
	Maj	SG	Heaton	SORE 2 AGS
	Capt	NJ	Gattsche	6 Indep Fd Sqn
	WO1	KS	McEwen	
	WO 2	BN	Marshall	
	LCpl	RC	Harley	
	Spr	MD	Hughes	
	WO 1	HE	Chamberlain	Secretary/Treasurer

Apologies:	Maj	JS	Hollander	For lateness (duty)
	Mr	CAD	Johnston	
	WO 1	MG	Holt	
	WO 1	GJ	Blackburn	
	WO 2	RD	Everson	
	WO 2	BE	Meade	
	WO 2	MA	Pettersen	

Moved from the chair "That the apologies be sustained."

CARRIED

ITEM 1: CONFIRMATION OF MINUTES

1. Moved from the chair "That the minutes of the previous meeting having been circulated be taken as read and confirmed."

CARRIED

ITEM 2: BUSINESS ARISING

2. The continuation of installation of the electronic surveillance equipment was to be followed up by Maj Jason-Smith 25 ESS.
3. Lt Col Butcher reported that the Clifton family were interested in the Corps Memorial and would like to visit in due course. The Chairman noted that Brig Clifton and Lt Col Butcher were linked by both being the recipients of the Military Cross. Furthermore each occasion for the award occurred during "peace-time" - Waziristan in 1921 and during the Korean conflict respectively.
4. The Secretary was to ensure that the Maintenance Report for the Corps Memorial Centre was to be ready for presentation at the AGM on 19 May 1986.

ITEM 3: FINANCIAL REPORT

5. The current status of the account is shown below. It has been a good year but there is no reason to be complacent as there are some accounts outstanding - especially those concerned with the security enhancement of

SCHOOL OF MILITARY ENGINEERING
 20 April 1966
 10 April 1966

MINUTES OF A COMMITTEE MEETING OF THE
 ENGINEERING ASSOCIATION
 20 April 1966
 10 April 1966

Present: Col K, Lt Col RA, CW, CR, SC, NJ, KS, SN, RC, MD, HE
 Apologies: Mr CAD, Mr MC, GJ, RD, BE, NA
 Moved from the chair "That the apologies be sustained."
 CARRIED
 ITEM 1: CONFIRMATION OF MINUTES
 Moved from the chair "That the minutes of the previous meeting having been circulated be taken as read and confirmed."
 CARRIED
 ITEM 2: BUSINESS ARISING
 1. The continuation of installation of the electronic surveillance equipment was to be followed up by Maj Jason-Smith KS ES.
 2. Lt Col Butcher reported that the Clifton family were interested in the George Memorial and would like to visit in due course. The Chairman noted that Eric Clifton and Lt Col Butcher were linked by both being the recipients of the Military Cross. Furthermore each occasion for the award occurred during "peace-time" - Warlike in 1921 and during the Korean conflict respectively.
 3. The Secretary was to ensure that the Maintenance Report for the George Memorial Centre was to be ready for presentation at the AGM on 19 May 1966.
 ITEM 3: FINANCIAL REPORT
 1. The current status of the account is shown below. It has been a good year but there is no reason to be complacent as there are some accounts outstanding - especially those concerned with the security enhancement of

long before it is back in order for the public to see.

Bank statement as at 5 Mar 86	7,846.11
Less payments since 5 Mar	183.28
	51.81

This gave us a total of	7,611.02
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6. The ECMA also has a \$3,000.00 fixed deposit drawing 20.5% for one year. It is possible that this may be re-invested upon maturity.

7. A list of accounts (attached) which had been paid was presented for confirmation by the committee.

Moved "That the accounts as presented on the schedule be confirmed."

Christie/Barrett
CARRIED

8. A result of the presentation of the schedule of accounts was a discussion regarding the merits of our current insurance policies. The secretary pointed out that the ECMA had already benefited from having the insurance policies on three occasions. These were:

- the break in by the sheep resulting in insurance covering the cost of replacing a window and a complete carpet clean, removing blood and faeces,
- the theft of the Corps Flag for which over \$2,230.00 was paid by insurance, and
- the removal of carpet and underlay for drying and cleaning when water penetrated into the rear half of the Corps Memorial. This was estimated to be in the vicinity of \$400.00 for which the ECMA had only the \$50.00 excess to pay.

Moved "That the secretary carry out a periodic review of the insurance policies required for the Corps Memorial and up grade when necessary".

Barrett/Christie
CARRIED

ITEM 4: PHYSICAL SECURITY AND ELECTRONIC SURVEILLANCE

8. The secretary was requested by the meeting to contact CHUBBS to see if the security can be completed before too long. It was felt by the Committee that the provision of security devices was suitable for the silver room.

ITEM 5: LIBRARY MATTERS

9. The Committee was informed that there was a singular lack of success in obtaining a person to work in the Library through the 'system'. There had been a number of occasions when Miss Tanner had been brought in to assist and was paid from ECMA funds. However this would not always be possible to do. A possible solution in the short term was discussed by sounding out if there was some interest in Miss Tanner joining TF (as part of 25 ESS) and doing part of her time attached to SME. The Secretary is to investigate this matter.

long before it is back in order for the public to see.
 Bank statement as at 5 Mar 66 7,946.11
 Less payments since 5 Mar 183.28
 7,762.83

This gave us a total of 7,611.02

6. The ECMA also has a \$3,000.00 fixed deposit drawing 20.25% for one year. It is possible that this may be re-invested upon maturity.

7. A list of accounts (attached) which had been paid was presented for confirmation by the committee.

Moved "That the accounts as presented on the schedule be confirmed."

Christie/Barratt
 CARRIED

8. A result of the presentation of the schedule of accounts was a discussion regarding the merits of our current insurance policies. The secretary pointed out that the ECMA had already benefited from having the insurance policies on three occasions. These were:

- the break in by the sheep resulting in insurance covering the cost of replacing a window and a complete carpet clean, removing blood and feces.
- the theft of the Corps flag for which over \$2,230.00 was paid by insurance, and
- the removal of carpet and underlay for drying and cleaning when water penetrated into the rear half of the Corps Memorial. This was estimated to be in the vicinity of \$400.00 for which the ECMA had only the \$20.00 excess to pay.

Moved "That the secretary carry out a periodic review of the insurance policies required for the Corps Memorial and up grade when necessary."

Barratt/Christie
 CARRIED

ITEM 4: PHYSICAL SECURITY AND ELECTRONIC SURVEILLANCE

8. The secretary was requested by the meeting to contact CHUBBS to see if the security can be completed before too long. It was felt by the Committee that the provision of security devices was suitable for the silver room.

ITEM 5: LIBRARY MATTERS

9. The Committee was informed that there was a singular lack of success in obtaining a person to work in the library through the "system". There had been a number of occasions when Miss Tanner had been brought in to assist and was paid from ECMA funds. However, this would not always be possible to do. A possible solution in the short term was discussed by moving out if there was some interest in Miss Tanner joining TE (as part of TS 125) and doing part of her time attached to ENE. The Secretary is to investigate this matter.

ITEM 7: GENERAL BUSINESS

10. A letter had been received by the secretary from Mr CAD (Johnno) Johnston resigning from the committee as a result of the need to settle himself after the passing of his wife. He noted that he wanted to return to the committee in time. The committee instructed the secretary to write to Mr Johnston suggesting that he may like to take a year's leave of absence and would be welcomed back after that period if he so desired to come back onto the committee.

11. The Chairman informed the meeting that he had recently been to the RNZE Reunion where some members had stated their disappointment at the Corps Memorial Centre not being open when they passed through. The secretary pointed out that there has been a notice on the door directing visitors to the SME headquarters if there was no one in attendance. He also stated that some visitors when approached "didn't want to put anyone to any trouble" however where possible every visitor was accorded a welcome. It should be noted that weekend visits should be by prior arrangement as sometimes there was difficulty to react within 20 minutes of a phone call.

12. As this meeting was the final meeting to be attended by Col Christie the Chief Engineer thanked him for his efforts in the past years as Colonel Commandant. The highlight of this period was of course the opening of the Corps Memorial Museum/Library.

13. The Chief Engineer also welcomed Lt Col George Butcher as the new chairman in view of his soon to be announced appointment of Colonel Commandant of the Corps of Royal New Zealand Engineers.

14. The meeting ended at 1224 hours as time had passed and the officers were required for a luncheon engagement.

15. The next meeting is to be at 1030 hrs 19 May 1986 prior to the AGM which is to be held at 1900 hrs on 19 May 1986.



-----Chairman



-----Secretary

ITEM VI: GENERAL BUSINESS

10. A letter had been received by the secretary from Mr. CAD (John) Johnston resigning from the committee as a result of the need to settle himself after the passing of his wife. He noted that he wanted to return to the committee in time. The committee instructed the secretary to write to Mr. Johnston suggesting that he may like to take a year's leave of absence and would be welcomed back after that period if he so desired to come back onto the committee.

11. The Chairman informed the meeting that he had recently been to the WREAR Remembrance where some members had stated their disappointment at the Corps Memorial Centre not being open when they passed through. The secretary pointed out that there has been a notice on the door directing visitors to the SNE headquarters if there was no one in attendance. He also stated that some visitors when approached "didn't want to put anyone to any trouble" however where possible every visitor was accorded a welcome. It should be noted that weekend visits should be by prior arrangement as sometimes there was difficulty to meet within 30 minutes of a phone call.

12. As this meeting was the final meeting to be attended by Col Christie the Chief Engineer thanked him for his efforts in the past years as Colonel Commandant. The highlight of this period was of course the opening of the Corps Memorial Museum/Library.

13. The Chief Engineer also welcomed Lt Col George Butcher as the new chairman in view of his soon to be announced appointment of Colonel Commandant of the Corps of Royal New Zealand Engineers.

14. The meeting ended at 1224 hours as time had passed and the officers were required for a luncheon engagement.

15. The next meeting is to be at 1030 hrs on 19 May 1966 prior to the AGM which is to be held at 1900 hrs on 19 May 1966.

Secretary

Chairman

SCHOOL OF MILITARY ENGINEERING
LINTON CAMP

IN THE MATTER OF THE NOTICE OF MOTION to change Rule 19 at the
Engineer Corps Memorial Association Annual General Meeting
at Linton, Thursday 18th July, 1985.

MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT ARMY GENERAL STAFF WELLINGTON

If memory serves me right the original date for closure of the
financial year was decided as 30th April purely as an expedient
for voluntary assistance in the proper audit of the accounts
and so as NOT to clash with the then commercial practice.
This enabled busy people to accept such a duty without the
necessity of competing with other responsibilities. It thereby
proved a useful and helpful expedient to proper administration.

There are any number of voluntary organisations that have
problems in not completing accounting action on time.

Apologies:

Mr. GE Jason-Smith

There would seem, therefore to be NO real merit in making the change.

One should always resist the temptation of setting a precedence
for a change of Rules unless it clearly serves a really useful
purpose. However be it known that have NO strong feelings
in the matter and remain happy to accept the guidance of the
Executive who will NO doubt explain to the meeting the reasoning
behind the change.

ITEM 1: CONFIRMATION OF MINUTES

IF THE MOTION is likely to succeed I would hasten to advise that
it would be best to amend it to read;

having been circulated by taken as read."

The Financial year of the Association shall close
on 31 March."

There is NO merit in the addition of the words---"in line
with current commercial practice," to the Rules of the Association.
Indeed at a later date the words may clearly be seen to be in
conflict necessitating subsequent change.

Even now the phrase is NOT strictly correct. Current commercial
practice varies with the rules of the constituent entity some
of which NOW accept the calendar year 1st January to 31st December
as with many Professional Institutions and many follow the
practice of a 12 month balance commencing on the date of formal
registration. So resolution really should be decided solely
on what is BEST for the Association and not in the arbitrary
following of some other practice.

REPORT

The Treasurer reported that the following transactions had taken
Good Luck and God Bless.

INCOME

Deposits by allotment to 15 Aug	220.14
Donations	122.00
Term deposit rebated	2000.00
Interest received on term deposit	589.38

2925.47

IN THE MATTER OF THE NOTICE OF MOTION TO CHANGE Rule 18 at the
Engineer Corps Memorial Association Annual General Meeting
at Linton, Thursday 18th July, 1988.

It is my duty to report to you that the original date for closure of the
financial year was decided as 30th April purely as an expedient
for voluntary assistance in the proper audit of the accounts
and so as NOT to clash with the then commercial practice.
This enabled busy people to accept such a duty without the
necessity of competing with other responsibilities. It thereby
proved a useful and helpful expedient to proper administration.
There are any number of voluntary organisations that have
problems in not completing accounting action on time.

There would seem, therefore to be NO real merit in making the change.
One should always resist the temptation of setting a precedence
for a change of Rules unless it clearly serves a really useful
purpose. However be it known that have NO strong feelings
in the matter and remain happy to accept the guidance of the
Executive who will NO doubt explain to the meeting the reasoning
behind the change.

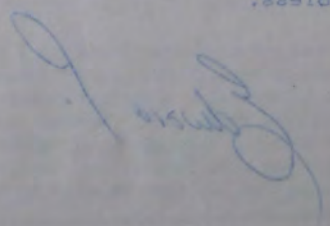
THE MOTION is likely to succeed I would hasten to advise that
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There is NO merit in the addition of the words "in line
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Even now the phrase is NOT strictly correct. Current commercial
practice varies with the rules of the constituent entity some
which NOW accept the calendar year (1st January to 31st December)
with many Professional Institutions and many follow the
practice of a 12 month balance commencing on the date of formal
agitation. So resolution really should be decided solely
on what is BEST for the Association and not in the arbitrary
following of some other practice.

God Luck and God Bless.



SCHOOL OF MILITARY ENGINEERING
LINTON CAMP

16 September 1985

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT ARMY GENERAL STAFF WELLINGTON
AT 1030 HRS ON 16 AUGUST 1985

Present: Col K Christie Chairman
Lt Col SD Jameson Chief Engineer
Lt Col G Butcher
Maj AT Beaver
WO1 MG Holt
Spr MD Hughes
WO1 HE Chamberlain Secretary/Treasurer

Apologies: Maj GR Jason-Smith
WO2 RD Everson
SSgt BE Meade
WO1 KS McEwen
Moved from the Chair that apologies be sustained.
CARRIED

ITEM 1: CONFIRMATION OF MINUTES

- Moved from the Chair that "The minutes of the previous meeting having been circulated be taken as read."
CARRIED
- The Secretary informed the meeting that the minutes of the meeting before the last had inadvertently been deleted from the computer disc and had been lost. It was noted that these minutes had included the location of the memorial cross proposed by the Richard Absolom MM Trust Committee. The location set by that meeting "was in line with the bailey panel and about half way between that panel and the next tree."

ITEM 2: BUSINESS ARISING

- The Chairman decided to deal with the business arising from the minutes under the separate headings of the agenda.
- ITEM 3: FINANCIAL REPORT
- The Treasurer reported that the following transactions had taken place since the last meeting:

INCOME

Deposits by allotment to 15 Aug	220.14
Donations	122.00
Term deposit rebanked	2000.00
Interest received ex term deposit	583.33

	2925.47

SCHOOL OF MILITARY ENGINEERING
LINTON CAMP

18 September 1985

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT ARMY GENERAL STAFF WELLINGTON
AT 1030 HRS ON 18 AUGUST 1985

Present: Col	K Christie	Chairman
Lt Col	SD Jansson	Chief Engineer
Lt Col	C Butcher	
Mr	AT Beaver	
WO1	MS Wolf	
Sgt	MD Hughes	
WO1	HE Chamberlain	Secretary/Treasurer

Apologies:

Mr	GR Jason-Smith
WO2	RO Everson
Sgt	BE Nesde
WO1	RS McQueen

Moved from the Chair that apologies be sustained.

CARRIED

ITEM 1: CONFIRMATION OF MINUTES

1. Moved from the Chair that "The minutes of the previous meeting having been circulated be taken as read."

CARRIED

2. The Secretary informed the meeting that the minutes of the meeting before the last had inadvertently been deleted from the computer disc and had been lost. It was noted that these minutes had included the location of the memorial cross proposed by the Richard Atkinson MM Trust Committee. The location set by that meeting "was in line with the battery panel and about half way between that panel and the next tree."

ITEM 2: BUSINESS ARISING

3. The Chairman decided to deal with the business arising from the minutes under the separate headings of the agenda.

ITEM 3: FINANCIAL REPORT

4. The Treasurer reported that the following transactions had taken place since the last meeting:

INCOME	
Deposits by allotment to 15 Aug	220.14
Donations	125.00
Term deposit repaid	2000.00
Interest received on term deposit	583.33

	2928.47

Plus cash in bank	1644.61

	4570.08

EXPENDITURE

Placemakers (display material)	189.08
Dudley Rabone (Letterheads/ Bookbinding)	206.20
Shona McFarlane (design fee)	200.00

	595.28

Leaving us with a balance of 3974.80

ITEM 4: PHYSICAL SECURITY

5. The design for the enhanced security for the Kitchiner Room had been completed. Maj Beaver stated that the Fijians were currently down in Petone on a Blocklaying Course but they should be able to start this work soon. Maj Beaver also stated that he thought that steel sheathing on the whole of the interior was unnecessary as he believed that the solid fill block wall with the electronic detectors should be sufficient. Lt Col Butcher and WO1 Holt agreed with him. It was agreed that steel sheathing would be placed on the ceiling but the walls would remain unchanged with the exception that the back wall (at present consisting of wooden walls and a double wooden door) would be replaced entirely with solid fill concrete blocks.

ITEM 5: ELECTRONIC SURVEILLANCE

6. The Secretary informed the meeting that he had received five quotes for the installation of electronic devices for security. Three had been received from Censor Alarms in Palmerston North (giving different levels of coverage), and one each from Hardings Signals, and Chubbs. The most favourable quote (\$1596.30) was received from Chubbs.

Moved "That the Association accept Chubbs quote when the security room was ready, provided that the maintenance cost was ascertained."

Butcher/Holt
CARRIED

ITEM 6: ROYAL ENGINEERS WINDOW

7. The Chief Engineer informed the meeting that he had ascertained that it was feasible for the RE Officer currently at SME Casula would be able to attend the dedication of the window. Maj Beaver and Padre Short could now go ahead and discuss the form of service. It was proposed that a morning ceremony would be the most suitable. The invitations would be issued from the Chief Engineer's Office. The Secretary was detailed to arrange the printing of suitable invitations.

ITEM 7: GENERAL BUSINESS

8. Replacement of the Louvre Windows. The secretary informed the meeting that only one quote had been received so far. This was from Hughes and Trask for \$500.00. The secretary is to obtain further quotes if possible.

Plus cash in bank
1844.61

4370.08

EXPENDITURE
Shops Materials (design fees) 200.00
Bookbinding 208.20
Dudley Rabons (afterwards) 189.08
Placemats (display materials) 208.20

595.28

Leaving us with a balance of 3874.80

ITEM 4: PHYSICAL SECURITY

The design for the enhanced security for the Kitchen Room had been completed. Mr. Beaver stated that the Placemats were currently down in Patrons on a Blocking Course but they should be able to start this work soon. Mr. Beaver also stated that he thought that steel sheathing on the whole of the interior was unnecessary as he believed that the solid fill block wall with the electronic detectors should be sufficient. Lt Col Butcher and WO1 Holt agreed with him. It was agreed that steel sheathing would be placed on the ceiling but the walls would remain unchanged with the exception that the back wall (at present consisting of wooden walls and a double wooden door) would be replaced entirely with solid fill concrete blocks.

ITEM 5: ELECTRONIC SURVEILLANCE

The Secretary informed the meeting that he had received five quotes for the installation of electronic devices for security. Three had been received from Canon Alarms in Palmerton North (giving different levels of coverage), and one each from Harbridge Signals, and Chubb. The most favourable quote (at £2,500) was received from Chubb. Moved "That the Association accept Chubb quote when the security room was ready, provided that the maintenance cost was ascertained."

Butcher/Holt
CARRIED

ITEM 6: ROYAL ENGINEERS WINDOW

The Chief Engineer informed the meeting that he had ascertained that it was feasible for the RE Officer currently at SNE Casuals would be able to attend the dedication of the window. Mr. Beaver and Peter Short would now go ahead and discuss the form of service. It was proposed that a meeting ceremony would be the most suitable. The invitations would be issued from the Chief Engineer's Office. The Secretary was detailed to arrange the printing of suitable invitations.

ITEM 7: GENERAL BUSINESS

Replacement of the Louvre Windows. The secretary informed the meeting that only one quote had been received so far. This was from Hughes and Frank for £500.00. The secretary is to obtain further quotes if possible.

9. Library Shelving. An order had been placed for three more sets of the open plan steel library shelving for the Library. Delivery date was unknown.

10. Bailey model. The bailey model had been enlarged and placed in a new location. The space gained would be utilised to reset the Antarctic case and one of the uniform cases.

11. Brigadier Clifton's Family. It was felt that it would be desirable for Brigadier Clifton's family to visit the Corps Memorial and see what we had done with the uniform given to the Corps. It would also be a change to show the family that he had not been forgotten by the Corps.

12. Annual Maintenance. A question was asked about the external maintenance of the Corps Memorial. It was felt that this should lie at present with the present CO in the Chair at Linton. The Association would more than likely have to renegotiate when he was posted. Col Butcher suggested that there should be an Annual Maintenance Report prepared for the Committee meeting immediately prior to the AGM. This was to include both the chapel and the Library/Museum and to cover both internal and external conditions.

13. Next meeting. The meeting agreed that the next meeting be set for Sappers Day

14. As there was no further business the meeting closed at 11.15 hrs.

Col 2 Senior Col 12 Huddleston

Col 3 Brooker-White Maj 14 Moore

Lt Col 16 Jenkins Maj 17 Brown

Lt Col 18 Mitchell Maj 19 Brown

Lt Col 20 Harris

Lt Col 21 Harris

Lt Col 22 Harris

Lt Col 23 Harris

Lt Col 24 Harris

Lt Col 25 Harris

Lt Col 26 Harris

Lt Col 27 Harris

Lt Col 28 Harris

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Col 2 Senior
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Lt Col 16 Jenkins
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Chairman

H. E. Chamberlain

Secretary

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Chairman

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Library Shelving. An order had been placed for three more sets of the open plan steel library shelving for the library. Delivery date was unknown.

0. Bailey model. The Bailey model had been enlarged and placed in a new location. The space gained would be utilized to reseat the Antarctic cases and one of the uniform cases.

1. Brigadier Clifton's Family. It was felt that it would be desirable for Brigadier Clifton's family to visit the Corps Memorial and see what we had done with the uniform given to the Corps. It would also be a chance to show the family that he had not been forgotten by the Corps.

2. Annual Maintenance. A question was asked about the external maintenance of the Corps Memorial. It was felt that this should be in line with the present CO in the Chair at Lincoln. The Association would not then likely have to renegotiate when he was posted. Col. Butcher suggested that there should be an Annual Maintenance Report prepared for the Committee meeting immediately prior to the AGM. This was in line with both the chapel and the Library/Museum and to cover both internal and external conditions.

3. Next meeting. The meeting agreed that the next meeting be set for August Day at a time to be set.

4. As there was no further business the meeting closed at 11.15 hrs.

Chairman *William B. Clifton*
Secretary *M. E. Clifton*

School of Military Engineering
LINTON CAMP

31 July 1985

MINUTES OF THE ANNUAL GENERAL MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SME AT 1900 HOURS THURSDAY 18 JULY 1985

Present:	Col	K	Christie	Chairman
	Lt Col	SD	Jameson	Chief Engineer
	Col	AR	Currie	
	Lt Col	G	Butcher	Maj GR Jason-Smith
	Maj	RA	Barrett	Maj SA Heaton
	Capt	MA	Oliver	WO1 GB McDonald
	WO1	MG	Holt	WO2 MA Petterson
	SSgt	BA	Cosford	SSgt BN Marshall
	Spr	MD	Hughes	Mr MG Faulis
	WO1	HE	Chamberlain	Secretary/Treasurer

Apologies:

Maj Gen	WG	Gentry	Col	GA	Lindell
Col	E	Senior	Col	RK	Rutherford
Col	J	Brooke-White	Maj	GK	Bunce
Lt Col	BG	Jenkin	Maj	AT	Beaver
Lt Col	KS	Mitchell	Maj	JS	Berry
Lt Col	GE	Hardie	Capt	BD	Kenning
Lt Col	HE	Wedde	Capt	B	Knowles
Mr	A	Veart	Mr	D	Petherick
2Lt	JR	Armstrong	Lt	ES	Ludbrook
Lt	PN	King	WO1	D	Mardle
WO1	GJ	Blackburn	WO2	AA	Gladstone
Mr	JC	Hanratty			

Moved from the chair that the apologies be sustained.

CARRIED

- The Chairman apologised for the late start to the meeting owing to lack of attendance and a quorum not being available until the three personnel from Auckland had arrived.

ITEM 1: CONFIRMATION OF PREVIOUS MINUTES

- The minutes of the previous meeting were circulated prior to the meeting and were also available immediately before the commencement of the meeting for personnel to read them through. The secretary quickly read through the minutes once again so that the late arrivals were all at the same point.

Moved "That the minutes having been circulated and read be confirmed."

Christie/Barrett

CARRIED

School of Military Engineering
LINTON CAMP

31 July 1983

MINUTES OF THE ANNUAL GENERAL MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SMC AT 1900 HOURS THURSDAY 18 JULY 1983

Present:	Col	K	Christie	Chairman
	Lt Col	SD	Jamson	Chief Engineer
	Col	AR	Curtis	
	Lt Col	G	Butcher	Maj GR Jason-Saich
	Maj	RA	Bartlett	Maj SA Heslop
	Capt	MA	Oliver	WO1 GB McDonald
	WO1	MC	Holt	WO2 MA Peterson
	SSgt	BA	Coatford	SSgt BN Marshall
	Sgt	MD	Hughes	Mr MC Paulis
	WO1	HE	Chamberlain	Secretary/Treasurer

Apologies:	Maj Gen	WC	Gentry	Col GA Lindell
	Col	E	Senior	Col RN Rutherford
	Col	J	Brooke-White	Maj GK Buncie
	Lt Col	BC	Jenkin	Maj AT Beaver
	Lt Col	RS	Michelle	Maj JS Berry
	Lt Col	GE	Hardie	Capt BD Kenning
	Lt Col	HE	Wedde	Capt B Knowles
	Mr	A	Vearl	Mr D Petherick
	Lt	JR	Armstrong	Lt ES Ludbrook
	Lt	PN	King	WO1 D Mardie
	WO1	GT	Blackburn	WO2 AA Gladstone
	Mr	JO	Hanrahy	

Moved from the chair that the apologies be sustained.

CARRIED

The Chairman apologised for the late start to the meeting owing to lack of attendance and a quorum not being available until the three personnel from Auckland had arrived.

ITEM 1: CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting were circulated prior to the meeting and were also available immediately before the commencement of the meeting for personnel to read them through. The secretary quickly read through the minutes once again so that the late arrivals were all at same point.

Moved "That the minutes having been circulated and read be confirmed."

Christie/Bartlett
CARRIED

ITEM 2: BUSINESS ARISING

3. The Chairman decided that the matters arising from the minutes would be dealt with under their separate headings.

ITEM 3: FINANCIAL REPORT AND BALANCE SHEET

4. The secretary/treasurer had made copies of the balance sheet available prior to the meeting and proceeded to draw attention to various parts of the statement of accounts for the past year. He advised the meeting of the principal ways in which the funds were accumulated and spent, noting that the largest single item of expenditure was the insurance premium. The Secretary advised the meeting that although the funds of the society were not great they were constantly growing and being used to raise the status and standing of the Corps Memorial.

Moved "That the balance sheet as presented be adopted."

Christie/Currie
CARRIED

5. Col Currie requested that the meeting accord a vote of thanks to the treasurer and the Hon Auditor for the clear way in which the Balance Sheet had been presented.

ITEM 4: CHAIRMAN'S REPORT

6. The Chairman delivered his Annual Report commencing with a note of thanks to the golfing fraternity in the Corps for the support and fund raising efforts made on behalf of the Corps Memorial. This was one of the two major sources of income for the Corps Memorial Association.

7. The Chairman drew the attention of the meeting to the gift provided by the Corps of Royal Engineers. This was the new stained glass window which had just been installed in the chapel and could be seen above the altar behind him. This window would be dedicated on Sappers' Day and it was hoped that some or all of the following would be able to attend the dedication service. These personnel included:

Shona McFarlane - who designed the window
Miller Studios - who manufactured the window
The Chief of General Staff
A Royal Engineer Officer currently in Australia
TVNZ and the press.

8. The Chairman also wished to thank those who had worked to have the window ready for the AGM and wanted to thank Cpl Kirton particularly for the way which he had placed the window in its present location and retained the style and feeling of the building.

9. Continuing on the Chairman noted that there had been changes made to some of the displays and others had recently been installed by the Curator and Spr Jannett. New library shelving which was more open and tended to create an atmosphere of light had been installed. More of this

3. The Chairman decided that the matters arising from the minutes would be dealt with under their separate headings.

ITEM 2: BUSINESS ARISING

ITEM 3: FINANCIAL REPORT AND BALANCE SHEET

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Moved "That the balance sheet as presented be adopted."

Christie Currie
CARRIED

5. Col Currie requested that the meeting accord a vote of thanks to the Treasurer and the Hon Auditor for the clear way in which the Balance Sheet had been presented.

ITEM 4: CHAIRMAN'S REPORT

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Shona McFarlane - who designed the window
Miller Studios - who manufactured the window
The Chief of General Staff
A Royal Engineer Officer currently in Australia
TVNZ and the press.

The Chairman also wished to thank those who had worked to have the window ready for the AGM and wanted to thank Col Kinton particularly for the work which he had placed the window in its present location and retained the style and feeling of the building.

Continuing on the Chairman noted that there had been changes made to some of the displays and others had recently been installed by the restorator and Sgt Jannett. New library shelving which was more open and needed to create an atmosphere of light had been installed. More of this

style of shelving to follow in due course. There is now a study area set aside for research or other use should that be required.

10. The Chairman also informed the meeting that improvements to enhance the physical security of the Kitchiner Room had been approved by the committee. Work on this area should commence soon.

11. In the last few months there had been more frequent meetings of the executive. The policy decisions made recently has meant that we can concentrate more on what we can do with the asset which we now had in our care.

12. The Chairman closed his address by thanking those attending for their continued interest and support.

ITEM 5: ELECTION OF OFFICERS

13. The Committee for the incoming year was then appointed or elected as the rules provide. Those holding appointments are as follows:

a. Appointments Vis a vis Corps Appointments

Chairman	Colonel Commandant
Chief Engineer	

b. Personnel appointed by the Chief Engineer

SORE 2 AGS	
Capt Gattsche	6 Indep Fd Sqn
2 Lt Reynolds	25 ESS
WO1 K McEwen	

c. Management Committee

Chief Instructor SME
OC 25 ESS
WO1 Chamberlain

d. Personnel nominated from the meeting are shown below. By general agreement those present committee members agreeing to remain are shown without nomination

Lt Col Butcher	Currie/Barrett
WO1 Blackburn	Barrett/Holt
WO1 Holt	
WO2 Everson	
SSgt Meade	
Mr CAD Johnson	
Spr Hughes	Chamberlain/Currie

Moved "That nominations be closed."

Heaton/McDonald
CARRIED

14. The secretary advised the meeting that the Honorary Auditor, Capt

style of shelling to follow in due course. There is now a study area set aside for research or other use should that be required.

10. The Chairman also informed the meeting that improvements to enhance the physical security of the Kitchen Room had been approved by the committee. Work on this area should commence soon.

11. In the last few months there had been more frequent meetings of the executive. The policy decisions made recently had meant that we can concentrate more on what we can do with the assets which we now had in our care. As a result of the meeting the Chairman was requested to bring to the principal ways in which the funds were being used and to bring to the attention of the committee the progress made in this regard.

12. The Chairman closed his address by thanking those attending for their continued interest and support.

ITEM 2: ELECTION OF OFFICERS

13. The Committee for the incoming year was then appointed or elected as the rules provide. Those holding appointments are as follows:

a. Appointments via a via Corps Appointments

Chairman
Colonel Commandant
Chief Engineer

b. Personnel appointed by the Chief Engineer

SORE 2 AGS
Capt Gattache
2 Lt Reynolds
WO1 K McEwen

c. Management Committee

Chief Instructor SME
CO 25 ESS
WO1 Chamberlain

d. Personnel nominated from the meeting are shown below. By general agreement those present committee members agreeing to remain are shown without nomination

Lt Col Butcher
WO1 Blackburn
WO1 Holt
WO2 Everson
SSgt Meade
Mr CAD Johnson
Sgt Hughes
Chamberlain/Curtis

Moved "That nominations be closed."

Heaton/McDonald
CARRIED

14. The secretary advised the meeting that the Honorary Auditor, Capt

G.A. Reid, was prepared to carry on for another year.

Moved "That Capt G.A. Reid be the Honorary Auditor for the current financial year."

Currie/Butcher

CARRIED

ITEM 6: NOTICE OF MOTION

15. The following notice of motion received by the secretary and published prior to the meeting was now put to the meeting.

"The financial year for the Association shall close on 31 Mar in line with current commercial practice."

Jameson/Barrett

16. A letter had been received from Col E Senior (attached) stating the reason for the later end to the financial year. He also suggested that as current commercial practice depended on the rules of the constituent entity some of which now use the calendar year it would be better to change the wording of the notice of motion to read:-

"The financial year for the Association shall close on 31 March."

Moved "that the above change shall become the notice of motion."

Butcher/Jason-Smith

The proposer and seconder of the original motion agreed to the change and the amended notice was put to the meeting and CARRIED.

ITEM 6: GENERAL BUSINESS

17. Major Heaton spoke to the meeting about the forthcoming Corps Golf Tournament to be held in Papskura on 4 October. To date sponsors had agreed to print programmes however more sponsors were requested from areas other than the Auckland area to show the wider nature of the Corps Project. He also advised the meeting that Air New Zealand was being approached regarding sponsorship. As well as the Golf Tournament on the 4th there was to be a Cabaret on 5 Oct for those who were able to attend. Linked to these two activities there was also to be a church parade/reunion on Sunday 13 Oct at St David's Khyber Pass which had become a tradition in Auckland.

18. Major Heaton requested that units forward names of organisations or businesses which were interested in supporting the golf tournament. These were requested as soon as possible.

19. Mr Malcolm Faulls (the Defence Engineer from Ministry of Works and Development Head Office Wellington) presented a set of original photographs to the Corps Memorial Association on behalf of the MWD. These photographs showed units raised during World War Two from Ministry of Works/Public Works Department resources.

20. The Chairman thanked Mr Faulls for this most generous gesture to

G.A. Reid, was prepared to carry on for another year.
Moved "That Capt G.A. Reid be the Honorary Auditor for the current financial year."

Currie/Butcher
CARRIED

ITEM 6: NOTICE OF MOTION

The following notice of motion received by the secretary and published prior to the meeting was now put to the meeting.

"The financial year for the Association shall close on 31 Mar in line with current commercial practice."

Jamson/Barrett

A letter had been received from Col E Senior (attached) stating the reason for the later end to the financial year. He also suggested that as current commercial practice depended on the rules of the constituent entity some of which now use the calendar year it would be better to change the wording of the notice of motion to read:-

"The financial year for the Association shall close on 31 March."

Moved "that the above change shall become the notice of motion."

Butcher/Jason-Smith

The proposer and seconder of the original motion agreed to the change and the amended notice was put to the meeting and CARRIED.

ITEM 6: GENERAL BUSINESS

Major Heston spoke to the meeting about the forthcoming Corps Golf Tournament to be held in Papakura on 4 October. To date sponsors had agreed to print programmes however more sponsors were requested from areas other than the Auckland area to show the wider nature of the Corps Project. He also advised the meeting that Air New Zealand was being approached regarding sponsorship. As well as the Golf Tournament on the 4th there was to be a Cabaret on 5 Oct for those who were able to attend. Linked to these two activities there was also to be a church parade/communion on Sunday 13 Oct at St David's Khyber Pass which had become a tradition in Auckland.

Major Heston requested that units forward names of organisations or businesses which were interested in supporting the golf tournament. These were requested as soon as possible.

Mr Malcolm Fawcett (the Defence Engineer from Ministry of Works and Development Head Office Wellington) presented a set of original photographs to the Corps Memorial Association on behalf of the MWD. These photographs showed units raised during World War Two from Ministry of Works/Public Works Department resources.

The Chairman thanked Mr Fawcett for this most generous gesture to

the Corps and said that he would send an appropriate letter to the Director of MWD.

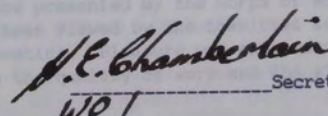
21. Maj Heaton spoke to the meeting about the current drive being carried out by the NZ Sappers Association to try and build up membership. He said that since the drive began some 70 members had been added to the mailing list.

22. Concerning membership the secretary requested that each member bear in mind the continued need for the Corps Memorial Association to attract members and the continued need for financial support. He said that one of the most painless ways for financial support was the fortnightly donation scheme by which an allotment could be made directly to the association's funds. For personnel outside the service the bank had a facility for direct crediting to the account as well. The secretary requested that each member try and encourage others to join the association.

23. Col Currie spoke of the work that had been done in the past twelve months by the Chairman and the Secretary and asked the meeting to show its appreciation of those efforts. The Chairman replied on behalf of the Secretary and himself and thanked Col Currie for the kind thoughts thus expressed.

24. As there was no further business the members attending the meeting retired to the Museum/Library at 2025 hours for supper and to view the recent changes.


Chairman


Secretary

WOT

19 MAY 86.

Chief of General Staff
Commander Support Command
Commander Force Maintenance Group
Group Captain
Guy Ngan
Muller Studio (Rep)
Hughes and Trank (Rep)
An RE Officer (currently in Australia), or

the Corps and said that he would send an appropriate letter to the Director of MWD.

21. Mr. Heston spoke to the meeting about the current drive being carried out by the MWD Gage Association to try and build up membership. He said that since the drive began some 70 members had been added to the sailing list.

22. Concerning membership the secretary requested that each member bear in mind the continued need for the Corps Memorial Association to attract members and the continued need for financial support. He said that one of the most painless ways for financial support was the fortnightly donation scheme by which an allotment could be made directly to the association's funds. For personnel outside the service the bank had a facility for direct crediting to the account as well. The secretary requested that each member try and encourage others to join the association.

23. Col Currie spoke of the work that had been done in the past twelve months by the Chairman and the Secretary and asked the meeting to show its appreciation of those efforts. The Chairman replied on behalf of the Secretary and himself and thanked Col Currie for the kind thoughts thus expressed.

24. As there was no further business the members attending the meeting retired to the Messes/Library at 2025 hours for supper and to view the recent changes.

25. The meeting was adjourned at 2100 hours and the Chairman and Secretary were thanked for their services.

26. The Chairman and Secretary were thanked for their services.

27. The Chairman and Secretary were thanked for their services.

28. The Chairman and Secretary were thanked for their services.

29. The Chairman and Secretary were thanked for their services.

30. The Chairman and Secretary were thanked for their services.

School of Military Engineering
Linton Camp

31 July 1985

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER COPRS MEMORIAL ASSOCIATION
HELD AT LINTON CAMP AT 1615 HOURS ON 18 JULY 1985

Present: Col K Christie Chairman
Lt Col SD Jameson Chief Engineer
Col AR Currie Sprs Assn Rep
Maj AT Beaver CI SME
Maj RA Barrett SORE2 AGS
Maj GR Jason-Smith 25 ESS
WO1 HE Chamberlain Secretary/Treasurer

Apologies: WO1 GJ Blackburn
Lt Col G Butcher
WO1 D Dingle Mardle
Mr CAD Johnston

ITEM 1: CONFIRMATION OF MINUTES

1. The minutes of the previous meeting were not available as the secretary had misplaced the draft. These will be confirmed at the next meeting.

ITEM 2: ROYAL ENGINEERS GIFT

2. The window presented by the Corps of Royal Engineers was now in place and had been viewed by the committee members prior to the commencement of the meeting. Pleasure was expressed by all, and comments were passed on the quality of work and the standard of the finished result.

3. The CE stated that he had earlier that day been in contact with Padre SHORT regarding dedication of the window. The Committee recommended that Sappers' Day (15 October) should be the occasion for the service which would be held in the afternoon.

4. The Committee discussed at length a list of those who should be considered for inviting to the service. The list is shown below:

Chief of General Staff
Commander Support Command
Commander Force Maintenance Group
Shona McFarlane
Guy Ngan
Millers Studio (Rep)
Hughes and Trask (Rep)
An RE Officer (currently in Australia), or

the UK Defence Liaison Officer - currently a Naval Officer

5. The Defence Public Relations Staff would be invited to inform TVNZ, and the Newspapers. The Committee felt that there should be a package made up which would include a brief history of the project and some photos of both the complex and the window in particular. It was also suggested that the staff should be invited to give advice particularly about historical matters.

11. As the ITEM 3: FINANCIAL REPORT comes from the first approach regarding electronic surveillance of the Corps Memorial this was to be the secretary/treasurer briefed the meeting on the financial status of the Association. The current situation is as below:

Bank as at 1 Jul 85	1644.61
plus deposits	181.31

	1825.92

Less

Placemakers (Display material) 189.08

Dudley Rabone (Letterheads
and binding) 206.20

Alexander Clark (foil)
(task to be completed) 884.00

leaving an uncommitted

balance of 546.64

7. The Committee also had \$5,000 invested at 14% which is due to mature on 20 Jul 85. It was hoped that this sum could be re-invested with the Rural Bank at 21% for 12 months.

ITEM 4: PHYSICAL SECURITY

8. Maj Jason-Smith presented a revised costing (attached) of security enhancement for the Kitchiner Room. He advised the meeting of the reasons behind some of the ideas contained within the estimate and spoke of the costings themselves. After some discussion it was moved

"That \$1700 be authorised for expenditure on enhancement of the physical security of the Kitchiner Room, subject to finance being available."

Jameson/Barrett
CARRIED

ITEM 5: LINTON MEMORIAL

9. This item had been discussed at the last committee meeting and the location settled. The secretary is to write to the Richard Absolom Trust and advise them of the location.

3. The Defence Public Relations Staff would be invited to inform TWE and the Newspaper. The Committee felt that there should be a package made up which would include a brief history of the project and some photos of both the complex and the window in particular.

ITEM 3: FINANCIAL REPORT

6. The secretary/treasurer briefed the meeting on the financial status of the Association. The current situation is as follows:

Bank as at 1 Jul 85	1844.61
plus deposits	181.31

	1823.92

Less	
Placemakers (Display material)	189.08
Dunlop Rabona (lastnames and binding)	206.30
Alexander Clark (bill)	884.00
(bank to be completed)	-----

leaving an uncommitted balance of 544.54

7. The Committee also had 25,000 invested at 14% which is due to mature on 30 Jul 85. It was hoped that this sum could be re-invested with the Rural Bank at 21% for 12 months.

ITEM 4: PHYSICAL SECURITY

8. Maj Jason Smith presented a revised costing (attached) of security enhancement for the Kitchen Room. He advised the meeting of the reasons behind some of the ideas contained within the estimate and spoke of the costing themselves. After some discussion it was moved "That £100 be authorised for expenditure on enhancement of the physical security of the Kitchen Room, subject to finance being available."

Jason Smith
CARRIED

ITEM 5: LINTON MEMORIAL

9. This item had been discussed at the last committee meeting and the location settled. The secretary is to write to the Richard Abadie Trust and advise them of the location.

ITEM 6: GENERAL BUSINESS

10. Colonel Currie tendered his resignation as the Sappers' Association representative in favour of a younger person. The members of the committee thanked him sincerely for all his effort over many years and expressed the hope that from time to time it would still be able to solicit advice particularly about historical matters.

11. As there had been no written response from the firms approached regarding electronic surveillance of the Corps Memorial this item was to be held over until the next meeting.

12. With no further business to discuss the meeting was closed at 1730 hours.

13. The next meeting is to be held at Army General Staff at 1030 hours on THURSDAY 15 AUGUST.

Chairman

Secretary

No.	Item	Unit	Qty	Rate				
19	Steel cut Hot reduced commercial quality							
	2.50m x 1.219m x 1.6mm	shf	10	41.20				412.00
20	Screw pan head slotted xing 10mm x 5							
	grade	shf	3	5.78				20.37
21	Drill 185 (total) 2.5mm	shf	5	1.00				5.00
22	Tiebar Pattern 40mm x 12mm released	1/2	55	1.67				161.66
23	Ray Plus Fibre No 14 50mm 7mm x 5/8							
	screws	shf	3	4.65				9.36
24	Masonry Drill 7mm	shf	8	5.20				41.60
25	Masonry Nails	shf	1	16.40				16.40
26	W. Res for Galvanizing			75.00				75.00
	total							145.74
	Plus 10% contingency							145.74
	total cost							160.38
1	MGR: For galvanizing 'Web Grating'							
	'Palmerton North Limited' 25 Kevin Grove							
	Road Pn 71135							
11	Steel cutting service by 'Turner Street							
	'Metal Works' 652 Ironing Rd							
	Pn 88720							

ITEM 6: GENERAL BUSINESS

10. Colonel Currie tendered his resignation as the Secretary of the Association representative in favour of a younger person. The members of the committee thanked him sincerely for all his effort over many years and expressed the hope that some time in the future he would still be able to solicit advice particularly about historical matters.

11. As there had been no written response from the times approached regarding electronic surveillance of the Corps Memorial this item was to be held over until the next meeting.

12. With no further business to discuss the meeting was closed at 1730 hours.

13. The next meeting is to be held at Army General Staff at 1030 hours on THURSDAY 12 AUGUST.

Secretary

Chairman

Job Title: Renovation of Kitchener's Room
 Location: Museum Linton

EST No. 11/86
 PJT No.
 Date: Jul 85

Total sheets all trades
 Sheet 2 of 2 sheets Carpenter
 (Trade)

No.	Item	Unit	Qty	Rate	Per	\$ c	P	Supplied Ex	Purchased	Date Received
							S	Stock		
							O	Qty. 714 No.		
19	Steel sht Hot reduced commercial quality									
	2.400m x 1.219m x 1.6mm	sht	10	41.20	sht	412.00				
20	Screw pan head slotted zinc 10mm x 6									
	gauge	pkt	3	6.79	pkt	20.37				
21	Drill HSS (metal) 2.5mm ø	ea	5	1.00	ea	5.00				
22	Timber Battern 40mm x 12mm gauged	1/m	98	1.67	m	163.66				
23	Raw Plug Fibre No 14 50mm x 7mm ø c/w									
	screws	pkt	2	4.68	pkt	9.36				
24	Masonry Drill 7mm ø	ea	8	5.20	ea	41.60				
25	Masonry Nails	pkt	1	16.40	pkt	16.40				
26	PC Sum for Galvanizing			75.00		75.00				
	Total					1457.40				
	Plus 10% contingency					145.74				
	Total cost					\$1603.14				
i	NOTE: For galvanizing 'Web Grating									
	Palmerston North Limited' 23 Kevin Grove									
	Road Ph 71135									
ii	Steel cutting service by 'Turner Sheet									
	Metal Works' 652 Tremaine Ave									
	Ph 88370									

Quantities Estimated: [Signature]
 Spr P. Coalti

Costing and Calculations: [Signature]
 Spr P. Coalti

Checked: [Signature] FOW SSGT
 Ssgt P. Packer 72973C-50pads/10/81MK

KNZE QUANTITY SURVEY SHEET-2

Job Title: ..Renovation of..Kitchener's..Room.....

EST No.11/86.....

Total sheets all trades

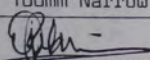
Location:.....Museum..Linton.....

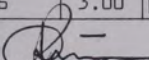
PJT No.

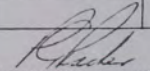
 Sheet1..... of2..... sheets ..Carpenter..
(Trade)

Date:.....Jul 85.....

No.	Item	Unit	Qty	Rate	Per	\$ c	P	Supplied Ex	Purchased	Date Received
							S	Stock	Qty. Order No.	
							O	Qty. 714 No.		
1	Blocks, 1501 Standard Whole	ea	90	1.29	ea	116.10				
2	Blocks 1502 Half	ea	8	1.09	ea	8.72				
3	Blocks 1514 Bond Beams	ea	25	1.29	ea	32.25				
4	Blocks 1512	ea	6	31.80	m³	6.54				
5	Ordinary Portland Cement	bgs	8	8.64	bgs	69.12				
6	Plasterers sand	m³	2.0	31.80	m³	63.60				
7	Febomix Admix	ltr	1	3.40	ltr	3.40				
8	Rio Rod D12 6m length	lgth	7	5.86	lgth	41.02				
9	Metal 20mm Crushed	m³	1.5	20.08	m³	30.12				
10	Paint Resene Gloss Acrylic TBA Semi Gloss	ltr	3	57.23	4 ltr	42.92				
11	Hamilton 1st Grade Paint Brush 50mm	ea	2	12.50	ea	25.00				
12	Masonry Polyfilla	kg	1	9.40	kg	9.40				
13	Wrought Iron Black. Rect. Steel 35mm x 19mm x 1.6mm x 6.0m Length	lgth	3	12.72	lgth	38.16				
14	MS Plain Round Bar D12	lgth	10	5.29	lgth	52.90				
15	Drill HSS 12mm ø (metal)	ea	5	10.31	ea	51.55				
16	Electrode, E4322 R:21 Carticraft 4mm	kg	5	18.21	5 kg	18.21				
17	HOLLAND BLIND COLOUR BLACK 2.4m x 1.5m	ea.	1	87.00	ea	87.00				
18	Hinge Butt 100mm Narrow Galv Fixed Pin	prs	6	3.00	pr	18.00				

 Quantities Estimated:  SW.

 Costing and Calculations:  SW.

 Checked:  FOW SSGT

72973C-50pads/10/81MK

Spr P. Coalti

Spr P. Coalti

Ssgt P. Packer

School Of Military Engineering
Linton Camp

6 July 1985

MINUTES OF A COMMITTEE MEETING OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SME, LINTON CAMP 21 June 1985

Present: Lt Col SD Jameson Chief Engineer
Maj AT Beaver Acting Chairman
Maj GR Jason-Smith
WO1 GJ Blackburn
WO1 HE Chamberlain Secretary/Treasurer

Apologies: Col K Christie
Col AR Currie
Lt Col G Butcher
Maj RA Barrett
WO1 MG Holt
WO2 RD Everson
SSgt BE Meade
Mr CAD Johnston

Moved from the chair that apologies be sustained.

CARRIED

ITEM 1: CONFIRMATION OF MINUTES

The minutes of the previous meeting having been circulated some time ago were read to refresh member's memories.

Moved "That the minutes of the last meeting were a true and accurate record."

Beaver/Chamberlain
CARRIED

ITEM 2: BUSINESS ARISING

Replacement of the louvre windows. A quote had been received from Hughes and Trask for \$500.00 to replace the windows. The Secretary was requested to obtain another quote if possible.

Major Beaver advised that the Royal Engineer's Window would be in place above the altar in the Corps Chapel before the AGM on 18 July.

Some discussion arose regarding the completion of the enhanced security for the Kitchiner Room. Time for this task to be completed was not known.

The doors from the Headquarters of the now disbanded 2 Field Squadron are to be recovered to be placed inside the foyer of the Corps Memorial Library. 25 ESS are to complete this task.

ITEM 3: FINANCIAL REPORT

ITEM 2: FINANCIAL REPORT

The doors from the Headquarters of the new disbanded 2 Field Squadron to be recovered to be placed inside the tower of the Corps Memorial. The doors from the Headquarters of the new disbanded 2 Field Squadron to be recovered to be placed inside the tower of the Corps Memorial. The doors from the Headquarters of the new disbanded 2 Field Squadron to be recovered to be placed inside the tower of the Corps Memorial.

Some discussion arose regarding the completion of the enhanced security of the Kitchen Room. Time for this task to be completed was not known.

Major Beaver advised that the Royal Engineer's Window would be in place above the altar in the Corps Chapel before the RGM on 18 July.

Replacement of the four windows. A quote had been received from Mess and Task for \$269.00 to replace the windows. The Secretary was asked to obtain another quote if possible.

ITEM 2: BUSINESS ARISING

Beaver/Chamberlain
CARRIED

Moved "That the minutes of the last meeting were a true and accurate record."

Moved "That the minutes of the previous meeting having been circulated some time were read to refresh member's memories."

ITEM 1: CONFIRMATION OF MINUTES

CARRIED

Moved from the chair that apologies be sustained.

Mr	CRB	Johnston	RE	Head	W01	W02	W03	W04	W05	W06	W07	W08	W09	W10	W11	W12	W13	W14	W15	W16	W17	W18	W19	W20	W21	W22	W23	W24	W25	W26	W27	W28	W29	W30	W31	W32	W33	W34	W35	W36	W37	W38	W39	W40	W41	W42	W43	W44	W45	W46	W47	W48	W49	W50	W51	W52	W53	W54	W55	W56	W57	W58	W59	W60	W61	W62	W63	W64	W65	W66	W67	W68	W69	W70	W71	W72	W73	W74	W75	W76	W77	W78	W79	W80	W81	W82	W83	W84	W85	W86	W87	W88	W89	W90	W91	W92	W93	W94	W95	W96	W97	W98	W99	W100
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MINUTES OF A COMMITTEE MEETING OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SMC, LINTON CAMP 21 June 1982

6 July 1982

School of Military Engineering
Linton Camp

ITEM 3: GENERAL BUSINESS
The treasurer advised the committee members Present of the current state of the Associations finances which are as follows:

Cash in Bank 10 Jun	1825.85
Plus deposits	126.88

	1952.46
Less accounts Paid	
Hughes and Trask (RE Gift)	604.00
Public Account (Display fabric)	20.00
Placemakers (Display material)	16.73

	640.73
(cheques not yet Presented)	640.73

	1311.73

Accounts which are yet to be Paid include light reducing foil, (\$880.00). However this task has not yet been completed.

The Association also has \$5000.00 in fixed deposit. This matures on 9 July 85. The treasurer has requested that the interest be Paid to the account and the Principal be reinvested at 21% with the Rural Bank upon maturity. It is not known whether this application will be able to be accepted at the maturity date.

ITEM 4: PHYSICAL SECURITY

The Physical security of the Kitchiner Room was an ongoing task but must be taken up again with 25 ESS when course Personnel return.

ITEM 5: ELECTRICAL SURVEILLANCE

Lt Col Butcher had not yet been able to take the matter up with his contacts in Wellington, however he should be able to make contact in a few days.

ITEM 6: ROYAL ENGINEER'S GIFT

The RE window had not yet been installed as earlier stated. The accounts so far amount to \$2373.80. The final reckoning for this window could not amount to much more than this as there is only a limited amount flashing and fitting to do.

ITEM 7: NEW DISPLAYS

The Committee members were able to view the work that SPJ Jannet had produced so far. Further work hopefully will be completed before the AGM.

ITEM 8: LINTON CAMP MEMORIAL

Committee members again viewed the area for this Proposed memorial and settled on a site approximately midway between the Bailey Panel and the corner of the Chapel framed by the trees. The suggested site was found not to be acceptable owing to the future road alignment passing through the area.

The Treasurer advised the committee members present of the current state of the Association's finances which are as follows:

Cash in Bank 10 Jun 1952 \$1025.88
Plus deposits 126.88

1152.76

Less accounts paid (RE Gift) 604.00
Hugher and Trask (RE Gift) 28.88
Public Account (Display fabric) 18.73
Placemats (Display material) 18.73

648.73
(cheques not yet presented)

1111.73

Accounts which are yet to be paid include 118.00 reducing to 888.88. However this task has not yet been completed.

The Association also has \$288.00 in fixed deposit. This matures on July 85. The Treasurer has requested that the interest be paid to the account and the principal be reinvested at 2 1/2% with the Bank upon maturity. It is not known whether this application will be able to be accepted at the maturity date.

ITEM 4: PHYSICAL SECURITY

The physical security of the Kitchen Room was an ongoing task but it has been taken up again with 25 E22 when course personnel return.

ITEM 5: ELECTRICAL SURVEILLANCE

LT Col Butler had not yet been able to take the matter up with his factors in Wellington, however he should be able to make contact in a few days.

ITEM 6: ROYAL ENGINEER'S GIFT

The RE window had not yet been installed as earlier stated. The amount so far amount to \$2375.88. The final reckoning for this window would not amount to much more than this as there is only a limited amount of flashing and fitting to do.

ITEM 7: NEW DISPLAYS

The Committee members were able to view the work that SPT Jannet had done so far. Further work hopefully will be completed before the RM.

ITEM 8: LINTON CAMP MEMORIAL

Committee members again viewed the area for this proposed memorial and noted on a site approximately midway between the battery panel and the corner of the Chapel framed by the trees. The suggested site was found not to be acceptable owing to the future road alignment passing through the

ITEM 9: GENERAL BUSINESS

4. The secretary was asked whether the order had been made for the new library shelving. The meeting was advised that a catalogue was being loaned to the unit but had not yet arrived. SMC is to see this activity is followed through.

5. The next meeting date and time were set at 1515 hours on 18 July 85 just prior to the AGM.

RECONCILIATION TO 30 APRIL 1985

6. As there was no further business the meeting closed at 1510 hours.

Cash Book:

Closing Balance 30 Apr 84

-----Chairman

Plus receipts

Less Payments
To fixed deposit

2875.62

2875.62

10502.07

2346.41

5000.00

2655.64

-----Secretary

BANK STATEMENT:

Closing Balance 30 Apr 85

Less unpresented cheque

(Shona Mc Palarne)

2855.64

200.00

2655.64

ITEM 1: GENERAL BUSINESS

The Secretary was asked whether the order had been made for the new
ery shelving. The meeting was advised that a catalogue was being loaned
the unit but had not yet arrived. SHE is to see this activity is
owed through.

The next meeting date and time were set at 1215 hours on 18 July 82
prior to the AGM.

As there was no further business the meeting closed at 1218 hours.

-----Chairman
-----Secretary

Resolving which was not to be held. The AGM was held on 18 July 82.
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THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



RECONCILIATION TO 30 APRIL 1985

Cash Book:

Closing Balance 30 Apr 84	4871.62
Plus receipts	5130.45
	<hr/>
	10002.07
Less Payments	2346.43
To fixed deposit	5000.00
	<hr/>
	2655.64
	<hr/>

BANK STATEMENT:

Closing Balance 30 Apr 85	2855.64
Less unrepresented cheque	
(Shona Mc Falarne)	200.00
	<hr/>
	2655.64
	<hr/>

H.E. Chamberlain
Secretary Treasurer



THE ENGINEER CORPS MEMORIAL

AN ASSOCIATION INCORPORATED



RECONCILIATION TO 30 APRIL 1985

Bank Book:

Closing Balance 30 Apr 84 487.82
Plus receipts 5130.45

Less Payments 10002.07
To fixed deposit 3346.43
2000.00
2855.84

THE STATEMENT:

Closing Balance 30 Apr 85 2855.84
Less unrepresented cheques 200.00
2655.84



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



BALANCE SHEET

LIABILITIES:

Creditor (Shona McFarlane)	200.00	unpresented Cheque
Accumulated Fund	4871.62	
Excess (income/expenditure)	2784.02	
	<hr/>	
	7855.64	7,655-64

ASSETS:

Cash in Bank at 30 Apr 85	2,655.64	
Fixed deposit	2855.64	
	5000.00	
	<hr/>	
	7855.64	7,655-64

[Signature]
PAYMASTER
NG PAY OFFICE

CERTIFIED THAT WE have examined the books and accounts of the
ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 30 Apr 85
and in our opinion the above Balance Sheet and associated
documents give a true and fair view of the Associations Financial
affairs as at 30 April 1985.

[Signature]
A. Reid
on. Auditor

[Signature]
H.E. Chamberlain
Secretary Treasurer



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

LIABILITIES:

Debit (to one Member) 200.00
Accumulated Fund 487.42
Less 10% (Expenditure/Income) 227.98

1887.54

ASSETS:

1887.54

2000.00

Cash in Bank at 30 Apr 85
Fixed deposit

1887.54

1887.54

WE CERTIFY THAT WE HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ASSOCIATION FOR THE YEAR ENDED 30 APR 85 AND IN OUR OPINION THE ABOVE BALANCE SHEET AND ASSOCIATED ACCOUNTS GIVE A TRUE AND FAIR VIEW OF THE ASSOCIATION'S FINANCIAL POSITION AS AT 30 APRIL 1985.

H. E. Chamberlain
Secretary Treasurer

A. A. Reid
Hon. Auditor



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



INCOME AND EXPENDITURE

Income received:

Fortnightly donations	1786.98
RNZE Golf Tournament	1690.00
Other donations	785.49
Raffle returns	389.40
Interest	108.58
Grant Ex Corps Funds	370.00
	<hr/>
	5130.45

Expenditure incurred expenses:

Parlane and Glasgow (glazing)	119.20
Beeston Bookbinders	72.00
MSD Spiers Ltd (Shelving in store)	193.78
Insurance	1393.45
D.A. Tanner (Book maintainance)	200.00
National Electrical (lights)	168.00
Shona Mc Farlane (RE Gift)	200.00
	<hr/>
	2346.43

leaving an excess (income/expenditure) of 2784.02



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



INCOME AND EXPENDITURE

Received:

Fortnightly donations	1786.98
RNEX Golf Tournament	1690.00
Other donations	787.49
Refills returns	380.40
Interest	108.58
Grant Ex Corps Funds	300.00

5153.45

Incurred expenses:

Farlane and Glasgow (Glasgow)	119.50
Beaton Bookbinders	75.00
M&B Spicers Ltd (Believing in store)	193.78
Insurance	1593.42
D.A. Tanner (Book maintenance)	300.00
National Electrical (lights)	168.00
Brown Mc Varlane (HE Gift)	300.00
Pixed Deposit	5000.00

7545.45

leaving a net loss of expenditure of 2391.98

School of Military Engineering
Linton Camp

25 May 1985

A COMMITTEE MEETING OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SME, LINTON CAMP 17 MAY 1985

Present: Lt Col SD Jameson Chief Engineer
Maj AT Beaver Acting Chairman
Maj GR Jason-Smith
WO 1 G Blackburn
WO 1 HE Chamberlain Secretary Treasurer Curator

Apologies:

Col K Christie
Col AR Currie
Lt Col G Butcher
Maj RA Barrett
WO 1 MG Holt
WO 2 RD Everson
SSgt BE Meade
Mr CAD Johnston

Moved from the chair that the apologies be sustained.

CARRIED

ITEM 1: CONFIRMATION OF MINUTES

1. The minutes of the previous meeting held on 3 May 85 were circulated prior to the commencement of the meeting at which time those attending were able to read them.

Moved "That the minutes were a true and accurate record of the last meeting."

Jameson/Blackburn

CARRIED

ITEM 2: BUSINESS ARISING

2. The Committee recommended that the Management Committee continue to investigate costs of the replacement of the louvres at the top level windows. Hughes and Trask were to be asked to cost out the job.

3. Lt Col Jameson asked if all the costs of the RE window had yet been presented. He was informed that the accounts had yet to be received from Hughes and Trask and that there were also some incidental expenses yet to be met. The Secretary reported that the window had been mounted and could be seen to the right of the chairman. The comments made were all favourable.

4. The fixing of the ultra violet reducing foil had been partially completed but was awaiting the supply of the material to complete the inside part of the task.

ITEM 3: FINANCIAL REPORT

RICHARD ABSOLON MM
MEMORIAL FUND TRUSTEE

12 May 1962

A COMMITTEE MEETING OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT SNE, LINTON CAMP 12 MAY 1962

Present:	Lt Col	3D	Jasson	Chief Engineer
	Maj	AT	Beaver	Acting Chairman
	Maj	GR	Jasson-Gilch	
	WO 1	C	Blackburn	
	WO 1	HE	Chamberlain	Secretary Treasurer Guest

Apologues:

Col	K	Christie
Col	AR	Currie
Lt Col	C	Butcher
Maj	RA	Bartlett
WO 1	MC	Holt
WO 2	RO	Everson
SSgt	BE	Meade
Mr	CAD	Johnston

Moved from the chair that the apologies be sustained.
CARRIED

ITEM 1: CONFIRMATION OF MINUTES

1. The minutes of the previous meeting held on 2 May 62 were circulated prior to the commencement of the meeting at which time those attending were able to read them.

Moved "That the minutes were a true and accurate record of the last meeting."

Jasson/Blackburn
CARRIED

ITEM 2: BUSINESS ARISING

2. The Committee recommended that the Management Committee continue to investigate costs of the replacement of the louvers at the top level windows. Hughes and Trank were to be asked to cost out the job.

3. Lt Col Jasson asked if all the costs of the HE window had yet been presented. He was informed that the accounts had yet to be received from Hughes and Trank and that there were also some incidental expenses yet to be met. The Secretary reported that the window had been counted and could be seen to the right of the chairman. The accounts were all favourable.

4. The fixing of the ultra violet reducing foil had been partially completed but was awaiting the supply of the material to complete the inside part of the task.

ITEM 3: FINANCIAL REPORT

5. The liquid assets of the ECMA fund though not large were at a reasonable level. We had received the \$500.00 grant from the Corps Funds and the current balance was \$1583.81. No Cheques have been drawn since the last meeting.

ITEM 4: PHYSICAL SECURITY

6. Maj Jason-Smith reported the results of the estimate for enhancing the physical security of the Kitchiner Room. This estimate was costed out at just over \$1000.00, and included completely sheathing the interior with sheet steel and the manufacture of a wrought iron door which would be superimposed over the present glass doors.

Moved "That the Management Committee be authorised to proceed with the Kitchiner Room security as proposed in the estimate."

Jameson/Jason-Smith
CARRIED

ITEM 5: ELECTRONIC SURVEILLANCE

7. Some discussion arose as to the best means of achieving suitable electronic surveillance in the complex. The meeting requested that WO 1 Blackburn request the CHUBBS prepare an estimate to present to the meeting whilst the Secretary was to approach a local firm (Censor Alarms) in Palmerston North. Both estimates were requested to be ready for the next meeting on Friday 21 June 85.

8. The secretary is also to contact Lt Col Butcher to see if he had any contacts in the same field so that a possible third alternative could be reviewed.

ITEM 6: ROYAL ENGINEERS GIFT

9. As already noted the widow had been returned to SME. Maj Beaver stated that the instructors of the Trade Training Troop would install the window in due course prior to the next meeting.

ITEM 7: LONG TERM PROGRAMME AND NEW DISPLAYS

10. The Committee were able to view the proposed new displays with which the curator was anxious to proceed. Members were also shown the proposed relocation of display cabinets and library shelving and possible layout of study tables and chairs. Some discussion arose from these proposals. As a result SME is to request more of the open shelving as now installed in the far corner of the library part. When this arrives some relocation of the library shelving will also be made with the view of creating an open atmosphere. Some of the present Rimu shelving may have to be disposed of in due course but this would not occur until to open steel shelving had arrived.

11. After some further discussion regarding the relocation of the display cases it was moved

"That the Management Committee be authorised to spend up to \$400.00 to complete the Minewarfare, Antarctic, and Demolition displays."

Jameson/Blackburn
CARRIED

2. The liquid assets of the ECMA fund though not large were at a reasonable level. We had received the \$200.00 grant from the Corps Funds and the current balance was \$1253.81. No Cheques have been drawn since the last meeting.

ITEM 4: PHYSICAL SECURITY

6. Maj Jason-Smith reported the results of the estimates for enhancing the physical security of the Kitchen Room. This estimate was worked out at just over \$1000.00, and included completely sheathing the interior with sheet steel and the manufacture of a wrought iron door which would be superimposed over the present glass doors.

Moved "That the Management Committee be authorized to proceed with the Kitchen Room security as proposed in the estimate."

Jason-Smith
CARRIED

ITEM 5: ELECTRONIC SURVEILLANCE

7. Some discussion arose as to the best means of achieving suitable electronic surveillance in the complex. The meeting requested that WO 1 Blackburn request the CHURCH prepare an estimate to present to the meeting whilst the Secretary was to approach a local firm (General Alarm) in Palmerston North. Both estimates were requested to be ready for the next meeting on Friday 12 June 62.

8. The secretary is also to contact Lt Col Butcher to see if he had any contacts in the same field so that a possible third alternative could be reviewed.

ITEM 6: MURAL ENGINEERS GIFT

9. As already noted the widow had been retained to SBE. Mr Beaver stated that the instructors of the Trade Training Group would install the window in due course prior to the next meeting.

ITEM 7: LONG TERM PROGRAMME AND NEW DISPLAYS

10. The Committee were able to view the proposed new displays with which the curator was anxious to proceed. Displays were also shown the proposed relocation of display cabinets and library shelving and possible layout of study tables and chairs. Some discussion arose from these proposals. As a result SBE is to request more of the space shelving as now installed in the far corner of the library part. When this arises some relocation of the library shelving will also be made with the view of creating an open atmosphere. Some of the present main shelving may have to be disposed of in the corner but this would not occur until to open steel shelving had arrived.

11. After some further discussion regarding the relocation of the display cases it was moved

"That the Management Committee be authorized to spend up to \$600.00 to complete the Mineralogy, Antarctic, and Evolution displays."

Jason-Smith
CARRIED

Richard Absolon
ITEM 8: GENERAL BUSINESS

12. The secretary reported that a letter had been received from Mr John Absolon who was a trustee of the "Richard Absolon MM Memorial Fund Committee". A request had been made by this letter (attached) for the establishment of a "memorial to the fallen". The letter proposed that the memorial be on land administered by the Corps Memorial Association. The committee received the letter and accepted the request in principle and recommended that the Management committee arrange a meeting with the Trustees of the Richard Absolon MM Memorial Fund. The Secretary is to advise Mr Absolon of the decision of the committee.

13. Maj Beaver informed the meeting that the sand blasted doors which had been removed from the 2 Field Squadron Headquarters upon its demise would be fitted to the inside of the foyer of the Corps Memorial. A small plate is to be fitted to the doors to say from whence they came and the date of the restructuring which caused the change to the Corps establishment.

14. WO 1 Blackburn reported that in discussion with Col Rutherford after the last meeting that SME should submit a MD 155 through channels to obtain smoke detection equipment for both the Chapel and the Library. He also informed the meeting that once the system was installed the following should be carried out:

a. The insurance company be advised of the installation and have it approved and accepted

b. The insurance company should be informed that the building was within five Kilometers of a permanently manned fire station

15. SME was advised to initiate a request for a visit from ADW Fire to advise on fire protection for both the Chapel and the Library. This would assist in obtaining the above fire protection equipment.

16. The date of the next meeting was set for Friday 21 Jun 1985 to be held in the Corps Memorial at 1300 hours.

17. As there was no further business the meeting closed at 1514 hours.

As the land on which the Memorial would be erected is controlled by the Corps Memorial Association we feel that you (The Association) must have the final say and of course your approval and advice.

Therefore I am therefore like to propose that the Memorial should be dedicated to "All men and women who died serving the Commonwealth".

Enclosure: Letter from Mr J Absolon.

3.
RICHARD ABSOLON MM
MEMORIAL FUND TRUSTEE

ITEM 3: GENERAL BUSINESS

13. The secretary reported that a letter had been received from Mr. John Abelson who was a trustee of the "Richard Abelson NM Memorial Fund Committee". A request had been made by this letter (attached) for the establishment of a "memorial to the fallen". The letter proposed that the memorial be on land administered by the Corps Memorial Association. The committee received the letter and accepted the request in principle and recommended that the Management Committee arrange a meeting with the Trustees of the Richard Abelson NM Memorial Fund. The Secretary is to advise Mr. Abelson of the decision of the committee.

14. Mr. Beaver informed the meeting that the sand blasted doors which had been removed from the 2 Field Squadron Headquarters upon the decision would be fitted to the inside of the door of the Corps Memorial. A small plate is to be fitted to the door to say from whence they came and the date of the restructuring which caused the change to the Corps establishment.

15. WO 1 Blackburn reported that in discussion with Col. Furberford after the last meeting that SNE should submit a MD 122 through channels to obtain radio detection equipment for both the Chapel and the Library. He also informed the meeting that once the system was installed the following should be carried out:

a. The insurance company be advised of the installation and have it approved and accepted.

b. The insurance company should be informed that the Building was within five Kilometers of a potentially manned air station.

16. SNE was advised to initiate a request for a visit from AFM fire to advise on fire protection for both the Chapel and the Library. This would assist in obtaining the above fire protection equipment.

17. The date of the next meeting was set for Friday 21 Jun 1982 to be held in the Corps Memorial at 1900 hours.

18. As there was no further business the meeting closed at 1914 hours.

[Signature]
Secretary

[Signature]
Chairman

Enclosure: Letter from Mr. J. Abelson.

Richard Absolon
mm
MEMORIAL FUND

RD 7
PALMERSTON NORTH

17 May 1985

Mr H.E. Chamberlain
SSM S.M.E.
Secretary/Treasurer
Engineer Corps Memorial Association

Dear Clas

Last May (1984) the Fund offered \$300 towards a Memorial to the fallen to be erected at a focal point to Linton Camp. The C.O. FMG accepted the offer under the following proviso:

1. The Memorial should be for Men and Women who served in Linton Camp and were later killed serving the Commonwealth.
2. That there would be no acknowledgement of the donation on the Memorial.

The RSM (Mr Webb), The Padre (Bob Short) and myself formed a small committee to investigate the site and style of Memorial it was resolved that:

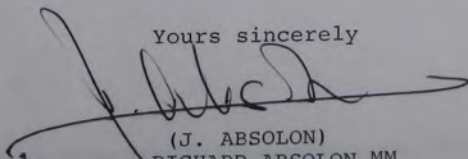
1. The most suitable site would be at the curve of the road in front of the Memorial Chapel.
2. The most suitable Memorial would be a plain Cross of Wood or Steel rising from a cairn of stones the whole ediface being about 7 ft high.

As the land on which the Memorial would be erected is controlled by the Corps Memorial Association we feel that you (The Association) must have the final say and of course your approval and advice.

We would therefore like to submit to you our proposals as laid out, except we (The Memorial Trust Fund) feel that the Memorial should be dedicated to "All Men and Women who died serving the Commonwealth".

We look forward to your favourable comments and hope the project can be taken a step further.

Yours sincerely



(J. ABSOLON)
RICHARD ABSOLON MM
MEMORIAL FUND TRUSTEE

Richard A. Asolom MEMORIAL FUND

NO. 7
MAY 1984

Mr. R.E. Chamberlain
RSM S.M.E.
Secretary/Treasurer
Engineer Corps Memorial Association

Dear Sirs

Last May (1984) the Fund offered \$100 towards a Memorial to the fallen to be erected at a local point in Linton Camp. The C.G. FMC accepted the offer under the following proviso:

1. The Memorial should be for men and women who served in Linton Camp and were later killed serving the Commonwealth.
2. That there would be no acknowledgement of the donation on the Memorial.

The RSM (Mr Webb), The Padre (Bob Short) and myself formed a small committee to investigate the site and style of Memorial it was resolved that:

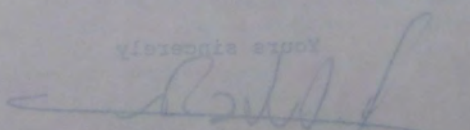
1. The most suitable site would be at the curve of the road in front of the Memorial Chapel.
2. The most suitable Memorial would be a plain Cross of Wood or Steel rising from a cairn of stones the whole edifice being about 7 ft high.

As the land on which the Memorial would be erected is controlled by the Corps Memorial Association we feel that you (The Association) must have the final say and of course your approval and advice.

We would therefore like to submit to you our proposals as laid out, except we (The Memorial Trust Fund) feel that the Memorial should be dedicated to "All Men and Women who died serving the Commonwealth".

We look forward to your favourable comments and hope the project can be taken a step further.

Yours sincerely



(J. ASOLOM)
RICHARD ASOLOM TRUST
MEMORIAL FUND TRUSTEE

School of Military Engineering
LINTON CAMP

13 MAY 1985

MINUTES OF A COMMITTEE MEETING
OF THE CORPS MEMORIAL ASSOCIATION
HELD AT SME, LINTON CAMP 3 MAY 1985

Present: Col K Christie Chairman
Col AR Currie
Lt Col SD Jameson Chief Engineer
Maj AT Beaver
Maj RA Barrett
Maj GR Jason Smith
Mr CAD Johnson
WO 1 G Blackburn
WO 2 RD Everson
WO 1 HE Chamberlain Secretary/Treasurer/Curator

Apologies: Lt Col G Butcher
WO 1 MG Holt
Sgt BE Meade

The Chairman moved that the apologies be sustained.

CARRIED

ITEM 1: CONFIRMATION OF MINUTES

1. The minutes were circulated at the commencement of the meeting and personnel had a few minutes to read them.

2. Moved "That the minutes having been read were a true record of the previous meeting."

JAMESON/JOHNSON

CARRIED

ITEM 2: BUSINESS ARISING

2. The Chairman suggested that the date for the Annual General Meeting for the Engineer Corps Memorial Association as discussed previously should be set during this meeting.

3. The secretary was instructed by the committee to investigate the cost of replacing the louvres for fixed windows in the upper frames in the Museum. Hughes and Trask are to be requested to give an estimate and perhaps some alternatives.

ITEM 3: FINANCIAL REPORT

4. The Secretary/Treasurer reported that in the past period only two cheques have been drawn on the ECMA Funds. They were

13 MAY 1962

MINUTES OF A COMMITTEE MEETING
OF THE CORPS MEMORIAL ASSOCIATION
HELD AT SMC, LINTON CAMP 3 MAY 1962

Present:	Col K	Christie	Chairman
	Col AR	Currie	
	Lt Col SD	Jackson	Chief Engineer
	Maj AT	Besant	
	Maj RA	Bartlett	
	Maj CR	Jason Smith	
	Mr CAD	Johnson	
	WO 1 G	Blackburn	
	WO 2 RD	Everson	
	WO 1 HE	Chamberlain	Secretary/Treasurer/Recorder
Apologies:	Lt Col G	Butcher	
	WO 1 MC	Holt	
	Sgt BE	Meade	

The Chairman moved that the apologies be sustained.

CARRIED

ITEM 1: CONFIRMATION OF MINUTES

1. The minutes were circulated at the commencement of the meeting and personnel had a few minutes to read them.

Moved "That the minutes having been read were a true record of the previous meeting."

JAMESON JOHNSON

CARRIED

ITEM 2: BUSINESS ARISING

2. The Chairman suggested that the date for the Annual General Meeting for the Engineer Corps Memorial Association be discussed previously should be set during this meeting.

3. The Secretary was instructed by the committee to investigate the cost of replacing the lounge for fixed windows in the upper rooms in the Museum. Hughes and Frank are to be requested to give an estimate and perhaps some alternatives.

ITEM 3: FINANCIAL REPORT

4. The Secretary/Treasurer reported that in the past period only two cheques have been drawn on the ECMA Funds. They were

a. Shona McFarland (design of Window) 200.00

b. Miller Studios (manufacture of stained glass window) 1586.80

1786.80

This left a balance in the bank of \$1086.84 apart from the \$5,000 kept in the fixed deposit. There was also the \$500.00 from the Corps Funds to be added to this sum.

5. The treasurer requested that the members try and encourage a greater commitment to the ECMA by those present and also asked that they attempt to spread the word about the aims and ideals behind the Corps Memorial. As older members left the Corps new members must be encouraged to join and assist with the financial support of the memorial. It was pointed out to the committee that if half the Corps could be encouraged to join the ECMA as financial members donating one dollar per pay much of the nausea of raffles and other means of raising funds could be avoided.

6. The Annual Corps Memorial Golf competition this year is to be run by 1 Field Squadron at Papakura. It is to be a weekday competition and will held on either a Tuesday or Thursday near Sappers Day. This was because the Papakura Camp golf calendar was full for Saturday games. It would also mean that perhaps sappers from the southern camps could perhaps get "duty" travel on SATS flights. It was pointed out that this competition was a major source of income for the Corps Memorial and deserved considerable support from all sapper units in the way of finding sponsors for prizes and players for the game.

ITEM 4: ELECTRONIC SURVEILLANCE

7. Major Jason-Smith reported that the CO FMG was prepared to make a bid for electronic fire protection from the Corps Memorial (Chapel and Library) to the Camp Fire Station. However the CO was not supportive of electronic security cover. Some discussion arose which resulted in the committee requesting that Major Jason-Smith and WO 1 Blackburn approach the CO again to give him a better understanding of the requirement.

8. The Management Committee were tasked with investigating the installation of the fire protection equipment currently in hand.

ITEM 5: PHYSICAL SECURITY

9. Major Jason-Smith reported on the proposal to place a steel plate behind the doors in the rear foyer. He felt that perhaps a better solution would be to remove the doors entirely and replace with a block wall. Furthermore after discussion with the curator it was felt that either lattice steel doors or perhaps wrought iron work should be placed in front of the glass doors inside the building. Major Jason-Smith was asked to investigate further.

a. Shona McFarland (design of window) 200.00
 b. Miller Studios (manufacture of stained glass window) 1500.00

 1700.00

This left a balance in the bank of \$1086.84 apart from the \$2,000 kept in the fixed deposit. There was also the \$200.00 from the Corps funds to be added to this sum.

5. The Treasurer requested that the members try and encourage a greater commitment to the BOMA by those present and also asked that they attempt to spread the word about the aims and ideals behind the Corps Memorial. An older member left the Corps new members must be encouraged to join and assist with the financial support of the Memorial. It was pointed out to the committee that it left the Corps could be encouraged to join the BOMA as financial members donating one dollar per year each of the means of rallies and other means of raising funds could be avoided.

6. The Annual Corps Memorial Golf competition this year is to be run by 1 Field Squadron at Papakura. It is to be a weekend competition and will be held on either a Tuesday or Thursday next September. This was because the Papakura Golf Club calendar was full for Saturday games. It would also mean that perhaps players from the southern ranges could perhaps get "duty" travel on SATS flights. It was pointed out that this competition was a major source of income for the Corps Memorial and deserved considerable support from all support units in the way of finding sponsors for prizes and players for the game.

ITEM 4: ELECTRONIC SURVEILLANCE

7. Major Jason-Smith reported that the CO FRC was prepared to make a bid for electronic fire protection from the Corps Memorial (Chapel and Library) to the Camp Fire Station. However the CO was not supportive of electronic security cover. Some discussion arose which resulted in the committee requesting that Major Jason-Smith and WO 1 Blackburn approach the CO again to give him a better understanding of the requirement.

8. The Management Committee were tasked with investigating the installation of the fire protection equipment currently in hand.

ITEM 5: PHYSICAL SECURITY

9. Major Jason-Smith reported on the proposal to place a steel plate behind the doors in the rest toilet. He felt that perhaps a better solution would be to remove the doors entirely and replace with a block wall. Furthermore after discussion with the committee it was felt that either lattice steel doors or perhaps wrought iron work should be placed in front of the glass doors inside the building. Major Jason-Smith was asked to investigate further.

ITEM 6: LIGHT REDUCING FOIL

10. The secretary reported that there had been a supply difficulty with the foil however it was now in country but held up by NZ Customs in Wellington. It should however be installed next week.

ITEM 7: ROYAL ENGINEERS GIFT

11. This window was currently in town at Hughes and Trask having a surround made for it. Once this had been made it would be up to the Corps to cut the roof and place the window in position in the Chapel. It was felt that the window should be in position and on view within the month. The accounts for the work on placement and other costs were to kept together and forwarded to the Chief Engineer's office for onward transmission to the Royal Engineers. No date has yet been set for the formal dedication of the window.

ITEM 8: NEW DISPLAYS

12. The Curator explained to the meeting his proposals for new displays and supported this with a costing of items required to make these. The committee however wanted a long term plan for the Corps Memorial and the material as presented did not suit the committee. The Management Committee was again requested to prepare a package of proposed displays, relocation of display cases (if necessary) and costs to present to the next meeting on the 17 May.

ITEM 9: GENERAL BUSINESS

13. The Curator again stressed the need for those at the meeting to take a closer interest in the Corps Memorial and to try and foster the growth of interest in the younger sappers. After some discussion the committee recommended that after the work on the new displays had been completed a new brochure should be prepared and sent to each unit and to the Sappers Association for wide distribution. This was to be carried out as a matter of urgency after the new display were completed.

14. The date for the Annual General Meeting for the Corps Memorial Association is to be Thursday 18 July 1985. The meeting will be held at the SME Social Room at 1900 hours. The secretary is to publish this meeting widely.

15. As there was no further business the meeting closed at 1520 hrs.

K CHRISTIE
CHAIRMAN

Chairman

HE CHAMBERLAIN
SECRETARY

Secretary

10. The secretary reported that there had been a supply difficulty with the foil however it was now in country and held up by NE Curators in Wellington. It should however be installed next week.

ITEM 7: ROYAL ENGINEERS CITY

11. This window was currently in town at Hughes and Treask having a surround made for it. Once this had been made it would be up to the Corps to cut the roof and place the window in position in the Chapel. It was felt that the window should be in position and on view within the month. The accounts for the work on placement and other costs were to be kept together and forwarded to the Chief Engineer's office for onward transmission to the Royal Engineers. No date has yet been set for the formal dedication of the window.

ITEM 8: NEW DISPLAYS

12. The Curator explained to the meeting his proposals for new displays and supported this with a coating of ideas required to make these. The committee however wanted a long term plan for the Corps Memorial and the material as presented did not suit the committee. The Management Committee was again requested to prepare a package of proposed displays, relocation of display cases (if necessary) and costs to present to the next meeting on the 17 May.

ITEM 9: GENERAL BUSINESS

13. The Curator again addressed the need for those at the meeting to take a closer interest in the Corps Memorial and to try and foster the growth of interest in the younger squads. After some discussion the committee recommended that after the work on the new displays had been completed a new brochure should be prepared and sent to each unit and to the Squads Association for wide distribution. This was to be carried out as a matter of urgency after the new display were completed.

14. The date for the Annual General Meeting for the Corps Memorial Association is to be Thursday 18 July 1985. The meeting will be held at the SBE Social Room at 1900 hours. The secretary is to publish this meeting widely.

15. As there was no further business the meeting closed at 1920 hrs.

[Signature]
Chairman
[Signature]
Secretary
K. CHRISTIE
CHAIRMAN
SECRETARY

CORPS MEMORIAL ASSOCIATION

The committee as shown on the attached schedule. The Treasurer informed the MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS MEMORIAL ASSOCIATION HELD AT PATTIE STREET PETONE, 12 APR 85

Present: Col K Christie Chairman
Lt Col SD Jameson Chief Engineer
Maj RA Barrett
Mr CAD Johnston
W01 DW Mardle
W01 HE Chamberlain Secretary/Treasurer/curator

6. The Treasurer explained to the meeting the increase in prices charged. Basically without the increase should a total loss. The Chairman moved "that the apologies be sustained."

Apologies: Lt Col GE Hardie
Maj AT Beaver

7. W02 R Everson
SSgt BE Meade

The Chairman moved "that the apologies be sustained."
CARRIED

ITEM 1: CONFIRMATION OF MINUTES

1. The Chairman moved "that the minutes having been read be confirmed."

6. The Treasurer explained to the meeting the increase in prices charged. Basically without the increase should a total loss. The Chairman moved "that the apologies be sustained."

2. The Chairman felt that the business arising from the minutes should be dealt with under the separate headings.

ITEM 3: FINANCIAL REPORT

3. The Treasurer detailed the sources of revenue for the association and informed the meeting of the present status of the ECMA funds. The funds are currently as below:

1004.00. a. Fixed deposit at 14% for 9 months 55000.00
b. Cash in bank at 5 Mar 85 2709.90
c. Cash in hand 125.76

10. The stained glass window for the Corps Memorial 7835.66

4. Finances have accrued from three major sources also shown below:

a. 14 day donations 1726.10
b. Corps Golf Tournament 1690.00
c. Raffle return 384.00

5. Payments made and requiring confirmation were presented to

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT PATTIE STREET PETONE, 12 APR 85

Present:

Col K Christie	Chairman
Lt Col SD Jansson	Chief Engineer
Maj RA Barrett	
Mr CAD Johnston	
WO1 DW Hardie	
WO1 HE Campbell	Secretary/Treasurer

Apologies:

Lt Colice Harvie	
Maj AT Sawyer	
WO2 R Everston	
SSgt BE Wade	

The Chairman moved "that the apologies be sustained."

CARRIED

ITEM 1: CONTINUATION OF MINUTES

1. The Chairman moved "that the minutes having been read be confirmed."

CARRIED

ITEM 2: BUSINESS ARISING

2. The Chairman felt that the business arising from the minutes should be dealt with under the separate headings.

ITEM 3: FINANCIAL REPORT

3. The Treasurer detailed the sources of revenue for the association and informed the meeting of the present status of the ECMA funds. The funds are currently as below:

a. Fixed deposit at 14% for 3 months	£5000.00
b. Cash in bank at 5 Mar 85	7709.30
c. Cash in hand	125.76
	<hr/> 7835.06

4. Finances have accrued from three major sources also shown below:

a. 14 day donations	1736.10
b. Corps Golf Tournament	1690.00
c. Raffle return	384.00
	<hr/> 3810.10

5. Payments made and repaying contribution were presented to

CORPS MEMORIAL ASSOCIATION

the committee as shown on the attached schedule. The Treasurer informed the meeting that it was likely that payments for maintenance of property in the Memorial Centre were likely to increase in the coming year. There was much to be done in the way of completing display cases and repairing books, binding reports, preserving documents, and replacing or repairing building fittings. Some future expenses were also brought to the attention of the committee.

6. Some discussion took place regarding proposed expenditure by the Treasurer. The meeting suggested that he should come prepared for the next meeting with an estimate of costs for display materials and other related expenditure.

7. Whilst dealing with money matters Lt Col Jameson spoke of a need to bring the ECMA financial year into line with current practice.

Moved "That the Secretary produce a notice of Motion prior to the Annual General Meeting in order to bring the ECMA financial year into line with the standard practice i.e. 1 Apr - 31 Mar."

Jameson/Barrett
CARRIED

ITEM 4: INCREASE OF INSURANCE PREMIUM

8. The treasurer explained to the meeting the reasons behind the increase in premium charges. Basically without the increase should a total loss be incurred the ECMA would have to make good the difference between the replacement value and the insured value. This could mean that the ECMA may be faced with a heavy financial burden should that loss occur. The extra premium charges have also been shown in the schedule of payments.

ITEM 5: LIGHT REDUCING FOIL

9. Although the order for foil has now been placed for several months, the material has not yet been fitted. There appears to be a problem of supply. The estimate from Alexander Clark (glazier) is \$884.00.

ITEM 6: ROYAL ENGINEERS GIFT

10. The stained glass window for the Corps Memorial Chapel has been received at Linton. It is a handsome window and should look splendid in the chapel above the altar.

11. The estimate of costs for this window are:

a. Manufacture (less packing and post)	1530.00
b. Design fee (Shona McFarlane)	200.00
c. placement in chapel	650.00

2380.00

The committee as shown on the attached schedule. The Treasurer informed the meeting that it was likely that payments for maintenance of property in the Memorial Center were likely to increase in the coming year. There was much to be done in the way of completing display cases and repairing books, binding reports, preserving documents, and replacing or repairing building fittings. Some future expenses were also brought to the attention of the committee.

6. Some discussion took place regarding proposed expenditures by the Treasurer. The meeting suggested that he should come prepared for the next meeting with an estimate of costs for display materials and other related expenditures.

7. Whilst dealing with money matters Lt Col Jackson spoke of a need to bring the BCMA financial year into line with current practice.

Moved "That the Secretary produce a notice of Motion prior to the Annual General Meeting in order to bring the BCMA financial year into line with the standard practice i.e. 1 Apr - 31 Mar."

Jackson, J. J.
CARRIED

ITEM 4: INCREASE OF INSURANCE PREMIUM

8. The Treasurer explained to the meeting the reasons behind the increase in premium charges. Basically without the increase should a total loss be incurred the BCMA would have to make good the difference between the replacement value and the insured value. This could mean that the BCMA may be faced with a heavy financial burden should that loss occur. The extra premium charges have also been shown in the schedule of payments.

ITEM 5: LIGHT REDUCING FOIL

9. Although the order for foil has now been placed for several months, the material has not yet been fitted. There appears to be a problem of supply. The estimate from Alexander Clark (glaziers) is £884.00.

ITEM 6: ROYAL ENGINEERS GIFT

10. The stained glass window for the Corps Memorial Chapel has been received at Linton. It is a handsome window and should look splendid in the chapel above the altar.

11. The estimate of costs for this window are:

a. Manufacture (glass packing and post)	£230.00
b. Design fee (Stones Robinson)	200.00
c. Placement in chapel	£50.00
	<hr/>
	£480.00

CORPS MEMORIAL ASSOCIATION

It is expected that at the current rate of exchange on the international money market that the ONE THOUSAND POUNDS provided by the Royal Engineers should well cover these costs.

Moved "that the accounts for the window, design and installation be paid and that the final account be sent to the Royal Engineers."

Barrett/Christie

CARRIED

12. The committee authorised the Linton sub-committee to investigate and decide upon the quickest means of having the window installed. The decision is to be passed to the CE's office as soon as it becomes available.

13. The Chairman informed the meeting that he had approached the British Defence Liaison Officer to see if he would represent the Royal Engineers. The CE suggested that the RE may perhaps like to send their officer currently serving in Australia across for the official ceremonies. Shona McFarlane would also be invited.

ITEM 7: NEW DISPLAYS

14. The Curator explained to the meeting some proposals for new displays. The committee however did not like the proposed WW 2 command post. The result of the discussion was that the curator would provide a list of materials and costs for the next meeting. These materials would be used to complete displays in the empty cases currently in the Corps Memorial. In order to assist with the mounting of new displays WO1 Mardle is to arrange an early TOD prior to posting Spr Jannett to an appointment in the Support Command display artists team.

ITEM 8: ELECTRONIC SURVEILLANCE

15. Little progress has been made on either the electronic surveillance or smoke detectors. The Chairman told the meeting that the best information he has is that the infra-red devices are possibly the best for our purposes. Major Jason-Smith is to be requested to investigate further the installation of this equipment. The Chairman said he would approach Col Butcher to see if there was any progress with the smoke detectors.

ITEM 9: GENERAL BUSINESS

16. Major Jason-Smith is to be requested to investigate the fixing of the steel plate to the rear of the silver room, with the view in mind of early placement.

17. The curator pointed out to the meeting that the glass louvre windows in the museum/library were not satisfactory and that he requested they be replaced with fixed windows. To the best of the knowledge of the curator these windows had not been opened for a considerable time and that the best use being made of them

It is expected that at the current rate of exchange on the international money market that the ONE THOUSAND POUNDS provided by the Royal Engineers should well cover these costs.

Moved: That the accounts for the window design and installation be paid and that the final account be sent to the Royal Engineers.

Resolved: That the accounts be paid.

CARRIED

12. The Committee authorized the Lincolns and Committee to investigate and decide upon the quickest means of having the window installed. The decision is to be passed to the CE's office as soon as it becomes available.

13. The Chairman informed the meeting that he had approached the British Defence Liaison Officer to see if he would represent the Royal Engineers. The CE suggested that the ME may perhaps like to send their officer currently serving in Australia across for the official ceremonies. Spots McFarlane would also be invited.

ITEM 7: NEW DISPLAYS

14. The Curator explained to the meeting some proposals for new displays. The Committee however did not like the proposed W 2 command post. The result of the discussion was that the committee would provide a list of materials and costs for the next meeting. These materials would be used to complete displays in the early stages currently in the Corps Memorial. In order to assist with the mounting of new displays WOI Martles is to arrange an early TGP prior to posting Sgt Tennant to an appointment in the Support Command display artists team.

ITEM 8: ELECTRONIC SURVEILLANCE

15. Little progress has been made on either the electronic surveillance or smoke detectors. The Chairman told the meeting that the best information he has is that the latest device was possibly the best for our purposes. Major Jason-Smith is to be requested to investigate further the installation of this equipment. The Chairman said he would approach Col Butcher to see if there was any progress with the smoke detectors.

ITEM 9: GENERAL BUSINESS

16. Major Jason-Smith is to be requested to investigate the fitting of the glass to the rest of the silver room with the view in mind of early placement.

17. The Curator pointed out to the meeting that the glass in the windows in the museum/library were not satisfactory and that he requested they be replaced with lined windows. To the best of the knowledge of the Curator these windows had not been opened for a considerable time and that the best use being made of them

CORPS MEMORIAL ASSOCIATION

was home for spiders and a means of entry for dust into the museum. The committee suggested that these also be included in the estimate of costs to be provided by the treasurer.

18. The committee was made aware of the need for some maintainance to be carried out on the Chapel. This was already under action. The secretary was to approach the SO3 Wks at FMG to request that action be moved along.

19. The CE requested a presentation be prepared for the next meeting on the long term development of the Museum/Library building. This is to include useage of the library, use as a study medium and repository for corps memorabilia.

20. The next meet was set down for 3 May 85 at 1300 at the Corps Memorial in Linton.

21. The meeing closed at 1458.

23 Jan 85 820 Spiers Ltd 182.74

14 Mar 85 Insurance (2)

Chairman

Secretary

11 Apr 85 14 Larches Book 247.00

26 Mar 85 National Electrical Wholesaler 102.00

1000.00

Accounts pending

Alexander Clark 884.00

light reducing foil.

Display materials (est) 800.00

1524.00

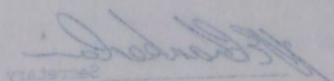
was done for spiders and a means of entry for dust into the museum. The committee suggested that these also be included in the estimate of costs to be provided by the treasurer.

18. The committee was made aware of the need for some maintenance to be carried out on the Chapel. This was already under action. The secretary was to approach the SCS War at PW to request that action be moved along.

19. The CE requested a presentation be prepared for the next meeting on the long term development of the Museum/Library building. This is to include usage of the library, use as a study medium and repository for corps memorabilia.

20. The next meet was set down for 3 May 82 at 1300 at the Corps Memorial in Lincoln.

21. The meeting closed at 1458.


Secretary

Chairman

The meeting was held in the presence of the following members of the Association: [illegible names] and the following guests: [illegible names]. The meeting was held in the presence of the following members of the Association: [illegible names] and the following guests: [illegible names].

The meeting was held in the presence of the following members of the Association: [illegible names] and the following guests: [illegible names]. The meeting was held in the presence of the following members of the Association: [illegible names] and the following guests: [illegible names].

The meeting was held in the presence of the following members of the Association: [illegible names] and the following guests: [illegible names]. The meeting was held in the presence of the following members of the Association: [illegible names] and the following guests: [illegible names].

The meeting was held in the presence of the following members of the Association: [illegible names] and the following guests: [illegible names]. The meeting was held in the presence of the following members of the Association: [illegible names] and the following guests: [illegible names].

CORPS MEMORIAL ASSOCIATION

THE 1984 ANNUAL GENERAL MEETING

ENGINEER CORPS MEMORIAL ASSOCIATION

PATTIE STEVENS PRESENT 19 JULY 1984

PRESENT:

Col E Christie	Lt Col G Butcher
Lt Col GE Hardie	Maj RA Barrett
Col AB Currie	WO1 P Munro
Mr Stewart	Mr AB Johnston
Mr E Leslie	WO1 Mossburn
Mr Bethell	Capt J Howard

SCHEDULE OF PAYMENTS FOR THE PERIOD 19 JULY 84 - 12 APRIL 85

Payments:

23 Jul 84	Beeston Bookbinders	72.00
19 Sep 84	Fixed deposit	5000.00
11 Jan 85	Insurance (1)	1308.21
23 Jan 85	MSD Spiers Ltd	193.78
14 Mar 85	Insurance (2)	85.24
11 Mar 85	DA Tanner (book maint)	200.00
26 Mar 85	National Electrical (lights)	168.00

The Chairman moved that ----- be sustained.

7027.23

Confirmation of

less fixed deposit 5000.00

2027.23

It was moved that "the minutes of the meeting having been circulated be taken as read".

Accounts pending

Alexander Clark 884.00

Financial Report

light reducing foil.

Display materials (est) 800.00

The financial report accepted with the audited Balance Sheet was presented by the secretary treasurer. (reached Annex A).

1684.00

A question was asked about the fire portion of the premium for insurance of the ECMA property. The secretary was to approach the Insurance Broker with this question.

The Treasurer informed the meeting that the principal sources of income were the RME Golf Tournament and the fortnightly donors who made donations through the Defence Discharge system. The treasurer informed the meeting that he had approached the RME with whom the ECMA account was held to ascertain if there could be a method for direct crediting to the ECMA Account. This required further investigation.

and accepted".

Christie/Butcher
CARRIED.

The above is a statement of the assets and liabilities of the Corps Memorial Association as of the date of the audit. The statement is prepared in accordance with the instructions of the Board of Directors and is intended to provide a true and accurate picture of the financial position of the Association at the time of the audit. The statement is prepared on the basis of the records of the Association and is subject to the audit of the Board of Directors.

FOR THE PERIOD 19 JULY 84 - 12 APRIL 85
SCHEDULE OF PAYMENTS

23 Jul 84	Beaton Bookbinders	72.00
19 Sep 84	Fixed deposit	2000.00
11 Jan 85	Insurance (1)	1908.21
23 Jan 85	MSP Spiers Ltd	193.78
14 Mar 85	Insurance (2)	83.24
11 Mar 85	De Tanner (book binding)	200.00
26 Mar 85	National Electrical (lights)	168.00
		7027.23
	less fixed deposit	2000.00
		5027.23

Accounts pending

Alexander Clark	884.00
light reducing foil	
Display materials (est)	800.00
	1684.00

THE 19th ANNUAL GENERAL MEETING
ENGINEER CORPS MEMORIAL ASSOCIATION
PATTIE STREET PETONE 19 JULY 1984

PRESENT:

Col K Christie	Lt Col G Butcher
Lt Col GE Hardie	Maj RA Barrett
Col AR Currie	WO1 P Munro
Mr Bethal	Mr AD Johnston
Mr M Faulls	WO1 Blackburn
Mr Bethell	Capt P Howard

WO1 HE Chamberlain plus two members by proxy
through Maj Barrett and Lt Col Butcher

Apologies:

Lt Col B Jenkin	Lt Col HE Wedde
Col RK Rutherford	Lt Col SD Jameson
WO2 RD Everson	Ssgt B Meade
Mr L Bethell	Capt S Ramsley
WO2 BJ Hefferen	Col GA Lindell
Mr G Bunce	

1. The meeting was declared open at 1920 hrs by the Chairman who noted with considerable disappointment the lack of numbers present, in spite of more than 200 notices having been sent out. Those who had taken the time to be present or to advise the secretary of their inability to attend were thanked by the Chairman.
2. The Chairman moved that the apologies be sustained.

CARRIED

Confirmation of Minutes

3. It was moved that "the previous minutes having been circulated be taken as read".

Christie/Currie
CARRIED

Financial Report

4. The financial report complete with the audited Balance Sheet was presented by the secretary treasurer. (Attached at Annex A).
5. A question was asked about the fire portion of the premium for insurance of the ECMA property. The secretary was to approach the Insurance Broker with this question.
6. The Treasurer informed the meeting that the principal sources of income were the RNZE Golf Tournament and the fortnightly donors who made donations through the Defence Allotment system. The treasurer informed the meeting that he had approached the BNZ with whom the ECMA account was held to ascertain if there could be a method for direct crediting to the ECMA Account. This required further investigation.
7. It was moved "that the financial report be received and accepted".

Christie/Butcher
CARRIED.

Chairman's Report

8. The Chairman addressed the meeting and gave a resumé of the activities of the past twelve months. He spoke of the present restructuring and the effect which it was having on the Corps, and in its turn the Engineer Corps Memorial Association.

9. The thanks of the Committee were passed to those concerned with the Corps Memorial Golf Tournament. The Chairman said that on two occasions he had been to Linton for the Tournament to present prizes. It was warming to see the effort going into this tournament and it was hoped that it would continue. It was a major source of income for the Corps Memorial and served to cover the insurance on the buildings and contents.

10. The imminent posting of the secretary/treasurer would mean that in the future all correspondence would come from SME in Linton Camp.

11. The Chairman informed the meeting that the gift from the Royal Australian Engineers had been received. The prayer desk (made from Australian timbers by 1 Fd Sqn in Perth) was now in the Corps Chapel.

12. The Gift of the stained glass window by The Royal Engineers had been finalised. The window would be a "rose" window set into the chapel ceiling above the altar. The Chairman said that further liaison with Shona McFarland was required but it was hoped that the window would be in place before the end of the year.

13. The Chairman informed the meeting that the committee had been faced with several problems through the year. These included resolving the priorities to which the building would be used, and the further problems of too much natural light. This latter problem was causing the deterioration of items currently on display.

14. The result of the Committee meeting earlier in the day had now set the priorities for use of the building. They are now:

a. Library

b. Museum (i) Storage of artifacts

(ii) Display

The committee had also suggested that the working sub-committee at Linton review the positions of the displays and the use of the Library portion of the building.

15. Finally the Chairman informed the meeting that a gift of some fire protection equipment had been made to the Corps Memorial Association. This would be installed in due course. A few small items had to be purchased to make the set complete.

Chairman's Report

The Chairman addressed the meeting and gave a summary of the activities of the past twelve months. He spoke of the excellent cooperation and the effect which it was having on the Corps, and in the turn the Engineer Corps Memorial Association.

The thanks of the Committee were passed to those concerned with the Corps Memorial Gift Tournament. The Chairman said that on two occasions he had been to London for the Tournament to present prizes. It was exciting to see the effort going into this tournament and it was hoped that it would continue. It was a major source of income for the Corps Memorial Association and served to cover the insurance on the buildings and contents.

The imminent posting of the Secretary/Treasurer would mean that in the future all correspondence would come from him in London City.

The Chairman informed the meeting that the gift from the Royal Australian Engineers had been received. The proper book (note from Australian leaders by J. H. G. in form) was now in the Corps Library.

The gift of the stained glass window by the Royal Engineers had been finished. The window would be a "cross" window set into the chapel ceiling above the altar. The Chairman said that further liaison with the Royal Engineers was required but it was hoped that the window would be in place before the end of the year.

The Chairman informed the meeting that the Committee had been faced with several problems through the year. These included resolving the problem of which the building would be used, and the further problem of too much natural light. This latter problem was causing the deterioration of some furniture in display.

The result of the Committee meeting earlier in the day had not yet been received for use of the building. They had now:

- 1. Library
- 2. Museum (1) Storage of materials
- (11) Display

The committee had also suggested that the working sub-committee at least follow the positions of the display and the use of the library portion of the building.

Finally the Chairman informed the meeting that a part of some five protection equipment had been made for the Corps Memorial Association. This would be installed in the corner. The small items had to be purchased to make the set complete.

16. Col Currie thanked the Chairman for his report.

Election of Officers

17. The election of office bearers of the association now took place.

a. Appointments vis a vis Corps Appointments

President	Col K Christie
Chief Engineer	Lt Col SD Jameson

b. Nominated by Chief Engineer

Lt Col GE Hardie
Maj RA Barrett
Lt BD Kenning
WO1 DW Mardle

c. Management Committee

CI SME	Maj AT Beaver
OC 25 Sqn	Maj GR Jason-Smith
Curator	WO1 HE Chamberlain

d. Nominated from the meeting

Lt Col G Butcher	Chamberlain/Barrett
WO1 Blackburn	Chamberlain/Barrett
WO1 MG Holt	Barrett/Blackburn
Mr CAD Johnston	Hardie/Butcher
WO2 RD Everson	Barrett/Munro
Ssgt B Meade	Barrett/Munro

It was then moved "that the nominations be closed".

Currie/Barrett
CARRIED

18. The above personnel were deemed appointed or elected to the committee.

19. The Secretary informed the meeting that the Hon Auditor (Capt GA Redi) had signified his willingness to continue in that role.

Moved "that Capt GA Reid be appointed Hon Auditor for a further year".

Jason-Smith/Hardie
CARRIED

General Business

20. Membership. The membership of the ECMA had not changed significantly in the past twelve months. Nearly 240 notices of the meeting had been sent out. It had been brought to the attention of the secretary prior to the meeting that a small number of people had unfortunately been missed from the mailing list. Two of these as a result of changes of address not being actioned. It was hoped that these would be overcome in the future

/21. New Displays

Col. Curtis thanked the Chairman for his report.

Discussion of Officers

The election of office bearers of the association
now took place.

Appointments via a vote of the association

President Col. E. Curtis
Chief Engineer Lt. Col. E. L. Lamm

Nominated by Col. Curtis

1st Col. E. L. Lamm
2nd Col. E. L. Lamm
3rd Col. E. L. Lamm
4th Col. E. L. Lamm

Management Committee

1st Col. E. L. Lamm
2nd Col. E. L. Lamm
3rd Col. E. L. Lamm
4th Col. E. L. Lamm

Nominated from the meeting

1st Col. E. L. Lamm
2nd Col. E. L. Lamm
3rd Col. E. L. Lamm
4th Col. E. L. Lamm
5th Col. E. L. Lamm
6th Col. E. L. Lamm
7th Col. E. L. Lamm
8th Col. E. L. Lamm

It was then moved "that the nominations be closed."

Curtis/President

The above personnel were deemed qualified to
elect to the committee.

The Secretary informed the meeting that the Hon.
Auditor (Capt. G. H. H.) had submitted his statement to the
association.

Moved "that Capt. G. H. H. be appointed Hon. Auditor
for a further year."

James/Secretary

General Business

Mr. Curtis. The membership of the BOMA had not
changed materially in the last twelve months. Nearly 500
members of the meeting had been sent out. It had been brought
to the attention of the association that a
small number of people had unfortunately been killed from the
falling of these at a point of danger of collapse
and being notified. It was hoped that there would be no more
such accidents.

21. New Displays. The Curator was keen to install some new displays in the cabinets which were at present empty. It would mean that some of the current displays would have some minor changes made to them.

22. Displays under consideration by the curator were

- a. relocation of bailey model
- b. Thailand
- c. Antarctica
- d. Drawing/measuring equipt
- e. Minewarfare equipment relocated

23. Col Currie requested that a display of Demolition equipment be installed. This would include test equipment, exploders etc.

24. Some discussion rose from the meeting, the results of which suggested that the Corps Memorial work in close co-operation with the Army Museum at Waiouru.

25. Notes from the CE Major Barrett spoke on behalf of the CE and apologised for his absence. He said that the last two years had been years of considerable upheaval, however things may now settle down in the near future.

26. Maj Barrett suggested that under the management of the CI at SME the flexibility of the displays was sought with the view of trying to make them more "alive and informative". Further it was suggested that the Corps should be prepared to loan the Kitchener silver so that more people could see it on display.

27. The meeting was also informed that as a result of restructuring it was hoped to have a civilian employed in the Corps Memorial full time. This would assist the running of the library which was in daily use.

28. Next Annual General Meeting. The Chairman recommended to the meeting that the next AGM be held at SME Linton Camp. This suggestion received the approval of the meeting.

29. As there was no further business Col Currie moved a vote of thanks to the Chairman for his work over the past year. This was carried with a round of applause.

30. The meeting closed at 2115.

(HE CHAMBERLAIN)
WO1
Secretary

(K CHRISTIE)
Col
Chairman

New Displays. The Curator was seen to install new displays in the cabinets which were at present empty. It would mean that some of the current displays would have some slight changes made to them.

Displays under consideration by the curator were:

- a. reposition of battery model
- b. Thailand
- c. Antares
- d. Printing/working copies
- e. Miscellaneous equipment repositioned

Col Currie requested that a display of Installation equipment be installed. This would include test equipment, explosives etc.

Some discussion took place over the meeting, the results of which suggested that the Corps Memorial work in close co-operation with the Army Museum at Salisbury.

Notes from the CE. Major Barrett spoke on behalf of the CE and explained his proposal. He said that the CE had two years had been years of considerable upheaval, however, things may now settle down in the near future.

Major Barrett suggested that under the management of the CE as the flexibility of the display was sought with the aim of trying to make them more "alive and informative". Further it was suggested that the Corps should be prepared to see the Librarian alive to what some people could see it on display.

The meeting was also informed that as a result of restructuring it was hoped to have a civilian employed in the Corps Memorial full time. This would assist the running of the display which was in daily use.

Next Annual General Meeting. The Chairman recommended to the meeting that the AGM be held at the Midson Camp. This suggestion received the approval of the meeting.

As there was no further business Col Currie moved vote of thanks to the Chairman for his work over the past year. It was carried with a round of applause.

The meeting closed at 2.15.

(L. J. J. J.)
Col
Chairman

(L. J. J. J.)
Col
Secretary



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



INCOME AND EXPENDITURE

We received

Fortnightly allotments	1816.98
RNZE Golf Tournament	2000.00
Other Donations	502.05
Donation 3 Field Squadron	389.44
Donation 6 Field Squadron	45.47
Interest	72.83
	<u>4826.77</u>

Survey method.

We incurred expenses

MSD Spiers	40.29
Pilkingtons	858.44
Odlins	6.24
Beeston Bookbinders	64.80
Longley Insurance	1355.79
Bank Charges	3.25
	<u>2328.81</u>

This left a nett PROFIT of 2497.96



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



INCOME AND EXPENDITURE

We received

1876.98
2000.00
202.05
337.44
42.47
72.83

4826.77

Fortnightly allotments
RMY Golf Tournament
Other Donations
Donation 3 Field Squadron
Donation 6 Field Squadron
Interest

We incurred expenses

40.29
828.44
6.24
64.80
1322.79
2.25

2358.81

MSD Spliers
Pilkingtons
Odins
Beaton Bookbinders
Longley Insurance
Bank Charges

This left a net profit of

2467.96



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

RECONCILIATION TO 30 APR 84

Liabilities

CASH BOOK

Closing balance 30 Apr 83	2373.66
Plus receipts	4826.77
	<hr/>
	7200.43
Less Payments	<u>2328.81</u>
	<hr/>
	4871.62

Cash in Bank

Bank Statement

Closing balance 30 Apr 84

4871.62

CERTIFIED that I have examined the books and accounts of the Association for the year ended 30 April 84 and in my opinion the above Balance Sheet and associated documents give a true and fair view of the Association's Financial Affairs as at 30 April 1984.

(G.A. REID)

Captain
Honorary Auditor

(H.E. CHAMBERLAIN)

Barrett Officer Cl
Secretary/Treasurer

DATED: 8 June 1984



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



RECONCILIATION TO 30 APR 84

CASH BOOK
Closing balance 30 Apr 84 5373.68
Plus receipts 4826.77

Less payments 7500.43

4871.62

Bank Statement
Closing balance 30 Apr 84 4871.62



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



BALANCE SHEET

Liabilities

Liabilities or creditors	Nil
Accumulated Fund	2373.66
Profit (Income/Expenditure)	2497.96
	<hr/>
	4871.62

Assets

Cash in Bank	<u>4871.62</u>
--------------	----------------

CERTIFIED that I have examined the books and accounts of the
ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 30 Apr 83
and in my opinion the above Balance Sheet and associated
documents give a true and fair view of the Association's
Financial Affairs as at 30 April 1984.

G.A. Reid

(G.A. REID)

Captain

Honorary Auditor

H.E. Chamberlain

(H.E. CHAMBERLAIN)

Warrant Officer Cl 1

Secretary/Treasurer

DATED: 8 June 1984



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



BALANCE SHEET

Liabilities

Will
\$373.68
\$437.98

\$871.66

Liabilities to creditors
Accumulated Fund
Profit (Income/Expenditure)

Assets

\$871.66

Cash in Bank

CERTIFIED that I have examined the books and accounts of the
ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 30 Apr 87
and in my opinion the above Balance Sheet and associated
documents give a true and fair view of the Association's
Financial Affairs as at 30 April 1987.

H.E. Chamberlain
(H.E. CHAMBERLAIN)
Warrant Officer 61
Secretary/Treasurer

G.A. Reid
(G.A. REID)
Captain
Honorary Auditor

DATED: 8 June 1987

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION AT ARMY GS CONFERENCE
ROOM WELLINGTON 19 JULY 1984

PRESENT:

Col K Christie	President
Lt Col SD Jameson	Chief Engineer
Lt Col G Butcher	
Maj RA Barrett	
Maj GR Jason-Smith	
WO1 G Blackburn	
WO1 Chamberlain	Secretary/Treasurer

Apologies:

Maj AT Beaver	
WO2 Everson	
Ssgt B Meade	
Lt Col SD Jameson	Chief Engineer

Moved from the chair that the apologies be

sustained.

ITEM 1 : CONFIRMATION OF MINUTES

3. The President moved that "the minutes having been circulated be taken as read".

CARRIED

ITEM 2 : BUSINESS ARISING

4. Business arising from the minutes will be dealt with under separate headings.

ITEM 3 : FINANCIAL REPORT

5. The Treasurer detailed the sources of income and the areas of expenditure. Members of the committee were able to have a preview of the Balance Sheet which would be presented to the AGM this evening.

6. It was moved that "the payments made as per schedule be confirmed".

CHRISTIE/BUTCHER
CARRIED

ITEM 4 : ELECTRONIC SURVEILLANCE

7. Hardings Signals had made a further offer earlier in the year for electronic surveillance in the Corps Memorial. This offer was quoted at \$3,100 with Army (ECMA) providing much of the wiring and labour. This was their lowest quote.

8. The President asked if the above surveillance included fire detectors. The short answer was no.

/9. The meeting

MINUTES OF A COMMITTEE MEETING
OF THE KANSAS CROP PROTECTORS
ASSOCIATION AT JUNE 22 CONVENTION
HELD AT WICHITA, KANSAS, JULY 1934

President: Col. E. Christie
 Vice-President: Dr. J. H. Johnson
 Secretary: Mr. J. H. Johnson
 Treasurer: Mr. J. H. Johnson
 Editor: Mr. J. H. Johnson
 Moved from their chair the speaker for

ITEM 1: CONSTITUTION OF MINUTES

The President moved that "the minutes being read"

MINUTES

ITEM 2: FINANCIAL REPORT

Business arising from the minutes will be dealt with

ITEM 3: FINANCIAL REPORT

The Treasurer detailed the amount of income and the amount of expenditures. The balance sheet which would be presented to the KCM this evening.

It was moved that "the payment be as per schedule"

MINUTES
MINUTES

ITEM 4: FINANCIAL REPORT

Mr. J. H. Johnson had made a further offer earlier in the year for electronic surveillance in the George Washington Hotel. This offer was quoted at \$2,000 with \$500 (KCM) providing each of the

and labor. This was their lowest offer. The President asked if the above surveillance included the telephone. The offer was not.

The meeting after considerable discussion decided that the standard of control should be similar to that incorporated in Service Armoury's. Furthermore a steel plate should be fitted into the back of the silver room.

10. WO1 Blackburn suggested that some trembler switches could be incorporated into a fire control board. Major Jason-Smith was tasked to investigate the cost of surveillance in conjunction with Maj Beaver and the Curator.

ITEM 5 : LIGHTING

1. The curator informed the meeting that ultra-violet damage was being sustained by both fabrics and photographs and that natural light should be reduced. Information supplied by the Conservator of Documents at the National Library from his investigation within the memorial stated that natural light should be heavily reduced and that purpose designed lighting should be installed for viewing displays.

2. Considerable discussion followed which included the need for higher light levels for reading in the library. After some time the meeting decided that the priorities for the memorial useage should be:

- a. Library Memorial Hall
- b. Museum - (i) display
(ii) storage

13. In view of the above the meeting decided that ultra-violet screening was probably the best immediate answer. The Secretary was tasked to obtain a costing of the screening materials and cost of fixing in place. The areas of greatest concern were the top windows facing north, west, and south west.

ITEM 6 : ROYAL ENGINEERS GIFT

14. The President informed the meeting that the location of the RE Window was now finalised and would be set out above the altar. It would be set into the ceiling as a "rose" window. Col Christie is to follow this up with Shona McFarland.

ITEM 7 : GIFT OF FIRE DETECTION EQUIPMENT

15. WO1 Blackburn briefed the meeting on the fire risk to the building and stated that two near occurrences had happened in the past. So far some of the necessary fire detection equipment had been made available with some minor items yet to be obtained.

16. Maj Jason-Smith was requested by the meeting to follow this up to Linton. It was suggested that some smoke detectors should also be incorporated in the building provided that circuitry was compatible and could be taken to the same fire control board.

The meeting after considerable discussion decided that the standard of work should be similar to that of the Service Agency. Furthermore a steel plate should be placed into the back of the silver room.

NOT Blackburn suggested that some further work should be incorporated into a live control board. Major James-Smith was caused to investigate the cost of surveillance in connection with the Beaver and the Outpost.

ITEM 5 : LIGHTING

The curator informed the meeting that ultra-violet rays were being emitted by both tables and photographs and that natural light should be reduced. Information supplied by the Curator of Documents at the National Library from the investigation within the meeting stated that natural light should be heavily reduced and that some design lighting should be installed for viewing displays.

Unanimous decision followed which included the need for higher levels for reading in the library. After some time the meeting decided that the principles for the original design should be:

- a. Library Memorial Hall
- b. Room 4 (1) Study
- (11) Storage

In view of the above the meeting decided that ultra-violet screening was probably the best immediate answer. The Secretary was asked to obtain a list of the screening materials on the list in black. The effect of greatest concern was the top windows facing north, west, and south west.

ITEM 6 : ROYAL EXHIBITION

The President informed the meeting that the location of the Exhibition was now limited and would be set above the silver room. It would be set into the building as a "room" window. The Exhibition would follow this up with some further work.

ITEM 7 : COST OF THE EXHIBITION

NOT Blackburn informed the meeting on the live plan of the building and stated that two more documents had been obtained. He stated that the necessary live document equipment had been made available with some minor items yet to be obtained. Major James-Smith was requested by the meeting to follow up on the live plan. It was suggested that some more documents should be incorporated in the building provided that security was maintained and could be taken as the live control board.

17. Col Butcher was requested to follow up the acquisition of smoke detectors.

18. As there was no further business the meeting was closed.

H.E. Chamberlain

(HE. CHAMBERLAIN)
WO1
Secretary

K. Christie

(K. CHRISTIE)
Colonel
President

12/4/85

Col. Bishop was requested to follow up the
negotiation of smoke detectors.

As there was no further business the meeting was
closed.

12/4/62
W. H. Chamberlain
(R. CHRISTIE)
Colonel
President

W. H. Chamberlain
(R. CHAMBERLAIN)
Colonel
Secretary

THE 18TH ANNUAL GENERAL MEETING
ENGINEER CORPS MEMORIAL ASSOCIATION
LINTON CAMP - 28 JULY 1983

<u>PRESENT:</u>	Col K. Christie	Chairman
	Lt Col G. Butcher	Col A.R. Currie
	Col R.K. Rutherford	W01 R.O. Wills
	Mr M.R. Taylor	W01 P. Munro
	Cpl J. Eru	Mr M. Faulls
	Lt Col G.E. Hardie	Lt B.D. Kenning
	2Lt P.N. King	2Lt R.P. Cassidy
	W02 A.J. Brown	W01 M.T.O.T. Nepia
	Lt M.A. Oliver	Capt T.E. Jones
	W02 R. Everson	W02 M.G. Holt
	Lt A.M. Skinner	2Lt J.A. Hill
	W01 G.J. Blackburn	Cpl D.P. Walton
	Mr J. Johnson	Mr B.E. Malloch
	W01 H.E. Chamberlain	Secretary

Apologies: A list of those sending their apologies are found in Annex A.

Moved from the Chair that the apologies be sustained.

CARRIED

1. The Chairman welcomed all attending the meeting and noted that it was indeed pleasing to see so many present. It was hoped that it was a sign of widening and continuing interest in the Corps Memorial.

ITEM 1 : CONFIRMATION OF MINUTES

2. The Chairman moved "that the minutes having been circulated be taken as read,"

CHRISTIE/BUTCHER
CARRIED

ITEM 2 : FINANCIAL REPORT

3. The Secretary, who in the absence of an appointed treasurer, had been carrying out the duties of that member presented the financial Report and Balance Sheet (attached). The Chairman spoke, principally about the need for a wider support base as the Association's funds were not on a really firm footing.

4. Thanks were passed to those concerned with the funds raised by the Sapper's Day Golf Tournament which was very successful. \$1500 was a substantial boost to our funds, but was only enough to cover the insurance premium on the centre. Notice was given that the 1983 golf tournament would be spoken about later in the meeting.

Moved "that the Financial Report be received"

CHRISTIE/BUTCHER
CARRIED

ITEM 3 : PRESIDENT'S REPORT

5. The President said he had not prepared a written report however there were a number of items about which he would address the meeting.
6. The past twelve months had been difficult for the Corps in general and also for the Corps Memorial Association. Not having a Chief Engineer for six months has made it difficult for the present CE to catch up with all the extra points he needed to know about the association and projects currently in hand.
7. Gifts from the RE and the RAE needed following up and further consultation was required to finalize the location of the stained glass window donated by the RE.
8. A visit had been made by Mr Jeavons Bailey (the Conservator of Documents at the Alexander Turnbull Library) who confirmed that there was a problem of too much light in the museum. He had provided the committee with a number of options which could possibly be used to lower the light levels. The Committee will continue to investigate and endeavour to overcome the problem.
9. A further letter had been received from Harding's Signals re the security of the Corps Memorial. This was also to be resolved.
10. The President concluded his remarks by thanking those people who had continued to show interest in the Memorial and support for continuation of the project.

ITEM 4 : NOTICE OF MOTION

11. The Secretary advised the meeting that a notice of motion had been received.

Moved "that the words "Army Board" be deleted and replaced by "the Secretary of Defence", in Rule 10 of the Association's Rules."

CHAMBERLAIN/HOLT

12. An amendment to the motion was received from the floor:

Moved "that the "Army Board" be deleted and replaced by "the Chief of Defence Staff, the Secretary of Defence".

RUTHERFORD/CURRIE

13. The amendment was put to the meeting and carried. The amendment then became the motion. This motion was put to the meeting and was duly carried.

ITEM 1: PRESIDENT'S REPORT

1. The President said he had not prepared a written report however there were a number of items which he would address the meeting.
2. The past twelve months had been difficult for the Corps in general and also for the Corps Headquarters. Not having a Chief Engineer for six months has made it difficult for the present CE to catch up with all the work which he needed to know about the association and projects currently in hand.
3. Since from the RE and the RAE needed following up and further consultation was required to finalize the location of the stained glass window donated by the RE.
4. A visit had been made by Mr. Dawson Bailey (the Conservator of Documents at the Alexander Turnbull Library) who confirmed that there was a problem of too much light in the museum. He had provided the committee with a number of options which could possibly be used to lower the light levels. The Committee will continue to investigate and endeavour to overcome the problem.
5. A further letter had been received from Harding's Signals re the security of the Corps Memorial. This was also to be resolved.
6. The President concluded his remarks by thanking those people who had continued to show interest in the Memorial and support for continuation of the project.

ITEM 2: MOTION OF NOTICE

1. The Secretary advised the meeting that a notice of motion had been received.
2. Moved "that the words 'Army Board' be deleted and replaced by 'the Secretary of Defence', in Rule 10 of the Association's Rules".
3. An amendment to the motion was received from the floor:
4. Moved "that the 'Army Board' be deleted and replaced by 'the Chief of Defence Staff', the Secretary of Defence".
5. The amendment was put to the meeting and carried. The amendment then became the motion. This motion was put to the meeting and was duly carried.

ITEM 5 : ELECTION OF OFFICERS

14. The following personnel were appointed as provided for in the rules of the Association:

President The Colonel Commandant,
Col K. Christie MBE, ED

Chief Engineer Lt Col S.D. Jameson

15. The following were appointed by the Chief Engineer:

Lt Col G.E. Hardie, ED
Capt D.J. Begley
WO1 H.E. Chamberlain
WO1 P. Munro

16. The Routine management sub-committee for 1983/84 is to be:

Capt T.E. Jones C1 SME
WO2 Brown Works WO 2 Fd Sqn
WO1 H.E. Chamberlain Curator

17. As the rules also provide for committee representation by personnel elected at the meeting nominations were called for and received from the floor.

X Lt Col G.	Butcher MC, ED,	Hardie/Holt
— WO2 R.	Everson SME	Chamberlain/Oliver
— Ssgt B.E.	Meade SME	Jones/Everson
— Lt B.D.	Kenning	King/Rutherford
— Maj G.R.	Jason-Smith 5 SPT	Holt/Oliver
Capt — S.	Ransley	Cassidy/Munro
Rmg WO1 G.	Blackburn	Nepia/Rutherford

Moved "that nominations be closed".

CURRIE/TAYLOR
CARRIED

18. As the nominations received from the floor realised the required number for the executive they were duly declared committee members.

19. Honorary Auditor. Captain G.A. Reid had signified his willingness to continue as Honorary Auditor. As no further nominations were received it was moved

"the Capt G.A. Reid be appointed Honorary Auditor for a further year."

BUTCHER/CURRIE
CARRIED

ITEM 1: ELECTION OF OFFICERS

14. The following personnel were appointed as provided for in the rules of the Association:

President: The National Commandant
Col. W. Carlisle WSC, JR.

Chief Engineer: Lt Col. E. O. Jackson

15. The following were appointed by the Chief Engineer:

Lt Col. E. E. Hordie, ED
Capt. O. J. Bagley
WFO: WSC, Chesterfield
WFO: W. H. Hordie

16. The Routine Management sub-committee for 1953/54 is as follows:

Capt. J. E. Jones
WFO: Brown
WFO: W. E. Chesterfield
WFO: W. E. Chesterfield

17. As the rules also provide for nominees represented by personnel elected at the meeting nominations were called for and received from the floor.

Lt Col. E. O. Jackson, WSC, ED
WFO: E. E. Hordie
WFO: O. J. Bagley
WFO: W. E. Chesterfield
WFO: W. H. Hordie
WFO: W. E. Chesterfield
WFO: W. E. Chesterfield
WFO: W. E. Chesterfield
WFO: W. E. Chesterfield
WFO: W. E. Chesterfield

18. Nominations were received from the floor:

WFO: W. E. Chesterfield
WFO: W. E. Chesterfield

19. As the nominations received from the floor received the required number for the executive they were duly decided.

20. Honorary Auditor: Captain E. A. Field had declined his willingness to continue as Honorary Auditor. As no further nominations were received it was moved

"that Capt. E. A. Field be appointed Honorary Auditor for a further year."

WFO: W. E. Chesterfield
WFO: W. E. Chesterfield

ITEM 6 : RNZE GOLF TOURNAMENT

20. Mr Bruce Malloch briefed the meeting on the Progress for the 1983 RNZE Golf Tournament. The \$300 which had been loaned by the ECMA to the Tournament Committee had been invested and was now nearer \$400. Business Houses and individuals had been approached requesting sponsorship for prizes but more work was required in this area yet. Members knowing any business or person willing to sponsor were requested to inform Ssgt Ron Hughes at 2 Fd Sqn.

21. The Tournament Committee was running a raffle from which it was hoped to raise \$1000. Members of the Meeting were asked to cooperate and assist where possible to see that this raffle was given the required support.

22. The RSA had provided a trophy which was to be an inter RNZE unit competition trophy based on the results of the tournament on the day.

ITEM 7 : GENERAL BUSINESS

23. Lt Col Butcher requested information about the present situation regarding the gift from R.E. The President is to contact Mr Guy Ngan and gain his assessment of the project, and renew the contact with the RE.

24. Enlargement of RE Museum. The meeting was briefed by Col Currie regarding the extensions of their museum. He suggested that the Corps might like to make a donation of twenty pounds as a token gesture from RNZE.

Moved "that the ECMA make an initial donation to the RNZE Corps Committee, in the order of twenty pounds as the basis for a contribution for the refurbishment of the RE Museum."

CURRIE/BUTCHER
CARRIED

25. Col Currie also suggested that as the ECMA will no doubt always be in need of finance, some people may be moved to make the ECMA a beneficiary of a will. The idea was put to the meeting in the hope that a seed may be planted in the mind's of former sappers or other interested personnel.

26. New Exhibits. It was hoped that some new exhibits would be placed in the museum during the period September-October. These would include displays relating to:

ITEM 2 : BATTLE COLLEGE

20. Mr. George Hallack directed the meeting on the progress for the 1953 BATTLE COLLEGE. The \$200 which had been loaned by the BATTLE COLLEGE to the Tournament Committee had been invested and was now nearer \$400. Business houses and individuals had been approached requesting opportunities for sales and other work was required in this area yet. Members knowing any business or person willing to sponsor were requested to inform Jack Don Hughes at 1111 2nd.

21. The Tournament Committee was turning a traffic table which it was hoped to raise \$1000. Members of the meeting were asked to cooperate and assist where possible to see that this traffic was given the required support.

22. The BATTLE COLLEGE had provided a trophy which was to be an inter BATTLE COLLEGE trophy based on the results of the tournament on the day.

ITEM 3 : GENERAL BUSINESS

23. If Col. Butcher requested information about the present situation regarding the gift from B.C. The President is to contact Mr. Guy Hagan and gain his agreement of the subject, and then the contact with the B.C.

24. Enlargement of the Museum. The meeting was directed by Col. Butcher regarding the enlargement of their museum. He suggested that the larger might like to make a donation of twenty pounds as a token gesture from BATTLE COLLEGE.

Moved "that the BATTLE COLLEGE make an initial donation to the BATTLE COLLEGE Committee, in the order of twenty pounds as the basis for a contribution for the enlargement of the BATTLE COLLEGE."

RESOLUTIONS

RESOLVED

25. Col. Butcher also suggested that as the BATTLE COLLEGE will no doubt always be in need of finance, some people may be moved to make the BATTLE COLLEGE a beneficiary of a will. The idea was put in the meeting in the hope that a seed may be planted in the mind of former sponsors or other interested personnel.

26. New Exhibits. It was hoped that some new exhibits would be placed in the museum during the period September-October. These would include displays relating to:

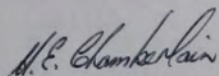
- a. The Antarctic;
- b. Thailand;
- c. Measuring/Survey equipment;
- d. Badges.

27. The Fire Engine. There was some discussion about large items such as the fire engine which had been obtained for the museum. Accommodation was not available for items like this. It was unfortunate but such items were not to be acquired in the present climate.

28. Operating Costs. The operating costs of the Centre were questioned. Apart from insurance, and normal maintenance the other items needed finance budgeted for them. These included, lighting, security, book-binding, dry cleaning and display materials. It was estimated that these costs could amount to between \$4500 and \$5500 annually. Continued financial support was therefore requested from ECMA members.

29. Manning of the Centre. Lt Oliver drew the attention of the meeting to the need for personnel to man the centre on a daily basis. The meeting expressed concern of the manning problem, and was informed that there were efforts being made to redress this problem. However it would not be overcome overnight.

30. As there were no further items for general business the President again thanked the members for attending and closed the meeting at 2109 hours.



H.E. CHAMBERLAIN
W01
Secretary

K. CHRISTIE
Chairman

- a. The Antarctic;
- b. Thailand;
- c. Myanmar/Burma; and
- d. Ganges.

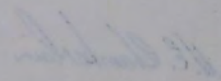
27. The first finding. There was some discussion about large items on the list which had been submitted for the meeting. A recommendation was not available for items like this. It was recommended that such items were not to be included in the present climate.

28. Operating Costs. The operating costs of the Centre were questioned. Apart from insurance, and normal maintenance the other items needed financial budget for them. These included, lighting, security, book-binding, etc. cleaning and display materials. It was estimated that these costs could amount to between \$400 and \$500 annually. Continued financial support was therefore requested from ECMA members.

29. Meeting of the Centre. Lt. Oliver drew the attention of the meeting to the need for personnel to run the Centre on a daily basis. The meeting expressed concern of the meeting problem, and was informed that there were efforts being made to reduce this problem. However it would not be overdone overnight.

30. As there were no further items for general business the President again thanked the members for attending and closed the meeting at 2:00 hours.

K. CHRISTIE
Chairman


H.E. CHAMBERLAIN
Secretary

APOLOGIES

Mr	C.G.	Hunt	Raglan
Mr	R.A.	Sampson	Stanford University
Mr	H.W.	Tinsley	Palmerston North
Mr	G.C.	Webb	Otahuhu
Col	G.A.	Lindell	Auckland
Cpl	T.A.	Wyatt	Wellington
Ssgt	A.A.	Gladstone	Wellington
Sgt	R.I.	Sinclair	Papakura
Mr & Mrs		Morris	Auckland
Maj		Wilde-Brown	Auckland
Mrs	A.N.	Ace	Whangarei
Maj	J.K.	Williams	Papakura
Ssgt	K.G.	Smith	Linton
Lt Col	D.J.	O'Brien	Burnham
Mr	W.A.	Hoban	Roxburg
Maj	G.K.	Bunce	Auckland
WO2	K.	Moore	Wellington
Cpl	M.J.R.	Walters	Wellington
Maj	G.R.	Jason-Smith	Wellington
Lcpl	P.E.	Hartley	Wellington
Capt	D.J.	Begley	Wellington
Lt Col	H.E.	Wedde	Wellington
Cpl	C.	Kauika-Stevens	Petone
Capt	P.	Howard	Petone
Col	J.	Brooke-White	Wellington
Col	W.G.	Morrison	Waikanae
Lt Col	K.H.	Mitchell	Wellington
Lcpl(W)	D.	Jackson	Petone
Col	R.McL.	Dickie	Hongkong
Mr	B.	Wakelin	Wellington
Maj	L.G.	Williams	Waikanae
Lt Col	B.G.	Jenkin	Wellington
Lt Col	S.D.	Jameson	Wellington
Mr	S.	Key	Palmerston North
Mr	R.	Bolderson	Levin
Ssgt	J.	Visser	Linton
Ssgt	B.	Meade	Linton
Mr	S.	Gentry	Wellington
Mr	G.E.	Graham	Invercargill

APPENDIX A

Mr	E. E.	Griffin	Investigator
Mr	S.	Conry	Wellington
Sgt	S.	Wiser	Linton
Mr	R.	Goldman	Linton
Mr	R.	Kay	Palmerston North
Lt Col	S. D.	Jackson	Wellington
Lt Col	R. G.	Jenkins	Wellington
Mr	L. G.	Williams	Wellington
Mr	S.	Wheeler	Wellington
Col	R. M.	Dickie	Hongkong
Loat(V)	S.	Jackson	Wellington
Lt Col	K. M.	Mitchell	Wellington
Col	W. B.	Porter	Wellington
Col	J.	Brooke-Smith	Wellington
Col	P.	Hunter	Wellington
Col	C.	Kauka-Stevens	Wellington
Lt Col	H. E.	Webb	Wellington
Capt	B. J.	Bagley	Wellington
Loat	P. E.	Hartley	Wellington
Mr	G. R.	Jackson-Smith	Wellington
Col	M. J. R.	Wheeler	Wellington
Col	K.	Wheeler	Wellington
Mr	E. K.	Bunce	Wellington
Mr	W. A.	Hobbs	Wellington
Lt Col	G. J.	O'Brien	Wellington
Sgt	K. E.	Smith	Wellington
Mr	J. M.	Williams	Wellington
Mr	A. H.	Ata	Wellington
Mr	W. B.	Wheeler	Wellington
Mr	S. A.	Wheeler	Wellington
Mr	R. A.	Jackson	Wellington
Mr	E. E.	Griffin	Investigator



BALANCE SHEET
FOR YEAR ENDING 30 APR 83

Liabilities or creditors	NIL	
Accumulated fund	2990.88	
LOSS (Expenditure/Income)	<u>620.34</u>	
	2370.54	2370.54
<u>Assets</u>		
Cash	2373.66	
Less unpaid item	<u>3.12</u>	
	2370.54	2370.54

CERTIFIED that I have examined the books and accounts of the
ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 30 Apr 83
and in my opinion the above Balance Sheet and associated documents
give a true and fair view of the Association's financial affairs
as at 30 April 1983.

G.A. Reid
(G.A. REID)
Captain
Honorary Auditor

H.E. Chamberlain
(H.E. CHAMBERLAIN)
Warrant Officer Cl 1
Secretary/Acting Treasurer

DATED: 28 July 1983.



BALANCE SHEET
FOR YEAR ENDING 30 APR 83

Liabilities or Creditors		Nil
Accumulated fund	2370.54	
Loss (Expenditure/Income)	2370.54	
	<u>2370.54</u>	2370.54
<u>Assets</u>		
Cash	2370.54	
Less unpaid item	2.12	
	<u>2370.54</u>	2370.44

CERTIFIED that I have examined the books and accounts of the
ENGINEER CORPS MEMORIAL ASSOCIATION for the year ended 30 Apr 83
and in my opinion the above Balance Sheet and associated documents
give a true and fair view of the Association's financial affairs
as at 30 April 1983.

(B. E. CHAMBERLAIN)
Honorary Auditor
Secretary/Acting Treasurer

(G. A. REID)
Captain
Honorary Auditor

DATED: 28 July 1983.

THE ENGINEER
ASSOCIATION



CORPS MEMORIAL
INCORPORATED

THE ENGINEER ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

FOR YEAR ENDING 30 APR 83

RECONCILIATION TO 30 APR 83

To received income as follows:

Cash Book	1119.42
Donations	743.00
Balance at 30 Apr 82	2990.88
Plus receipts	3784.22
Grant from Corps Funds	6775.10
Less payments	4404.56
	2370.54

To incurred expenses as follows:

Display Models	1922.00
Pickington's (NE) Ltd	500.12
Palvins Ltd	204.44
Palvins	74.00

Bank Statement

Bank statement at 30 Apr 83	2373.66
Less unrepresented cheque (25985)	3.12
Longley Insurance Brokers	1205.72
2370.54	24.63
Excess Paints	24.00
D.A. Tanner (Re-insurance)	12.00
National Art Gallery	14.00
G.A. Volls (Reinsurance)	3.12
NE Fasteners Ltd	4404.56

This left a nett LOSS of

120.54



RECONCILIATION TO 30 APR 82

Cash Book

Balance at 30 Apr 82	2900.88
Plus receipts	3784.22
	<hr/>
	6775.10
Less payments	4404.58
	<hr/>
	2370.52

Bank Statement

Bank statement at 30 Apr 82	2373.68
Less unpresented cheques (25082)	3.12
	<hr/>
	2370.56

THE ENGINEER CORPS MEMORIAL
ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

FOR YEAR ENDING 30 APR 83

We received income as follows:

Fortnightly allotments	1119.42	
Donations	743.00	
Proceeds Golf Tournament	1500.00	
Interest	51.80	
Grant from Corps Funds	370.00	
	<hr/>	
	3784.22	3784.22

We incurred expenses as follows:

Display Models	1023.60	
Pilkington's (NZ) Ltd	890.19	
Alexander Clark Ltd	394.44	
Felvins	74.24	
Library Services Supplies	282.55	
RNZE Golf Tournament float	300.00	
Longley Insurance Brokers	1355.79	
Resene Paints	24.63	
D.A. Tanner (Re-imburement)	24.00	
National Art Gallery	18.00	
G.A. Wells (Reimbursement)	14.00	
NZ Fasteners Ltd	3.12	
	<hr/>	
	4404.56	4404.56

ITEM 2 : FINANCIAL REPORT

This left a nett LOSS of

620.34

To date only two accounts known to be outstanding. Both these were for glass for the display cabinets.

/s/ [Signature]

THE ENGINEER CORPS MEMORIAL
ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT
FOR YEAR ENDING 30 APR 83

We received income as follows:

Fortnightly allotments	1119.42
Donations	743.00
Proceeds Golf Tournament	1200.00
Interest	51.80
Grant from Corps Funds	370.00
	<hr/> 3784.22
	3784.22

We incurred expenses as follows:

Display Models	1023.60
Pilkington's (X) Ltd	200.12
Alexander Clark Ltd	324.44
Feiving	74.24
Library Services Supplies	282.55
RNKE Golf Tournament float	300.00
Longley Insurance Brokers	1322.72
Reasone Paints	24.83
H.A. Tanner (Re-impairment)	24.00
National Art Gallery	12.00
G.A. Wells (Re-impairment)	14.00
NE Fasteners Ltd	3.12
	<hr/> 4404.26
	4404.26

This left a net loss of

620.34



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION HELD AT AGS, STOUT STREET,
WELLINGTON, 7 JULY 1983

Present:

Hon Col K. Christie, MBE, ED	President
Lt Col B.J. Jenkin, MBE (Retd)	
Lt Col K.H. Mitchell (Retd)	
Capt D.J. Begley	
WO1 H.E. Chamberlain	Secretary
WO2 M.G. Holt	
WO2 A.J. Brown	
WO2 R. Everson.	

Apologies

Lt Col S.D. Jameson	Chief Engineer
Lt Col G.E. Hardie, ED	
Maj G.R. Jason-Smith	
WO1 P. Munro	
Lt Col G. Butcher MC	

Confirmation of Minutes

1. The President moved that "the Minutes of the previous meeting having been circulated be taken as read".

Carried

ITEM 1: MATTERS ARISING FROM THE MINUTES

2. Business arising from the previous minutes is to be dealt with under separate headings.

ITEM 2 : FINANCIAL REPORT

3. The Secretary informed the meeting of the current financial position. To date only two accounts were known to be outstanding. Both these were for glass for the display cabinets.

/4. Current

/ITEM 4



THE ENGINEER CORPS MEMORIAL ASSOCIATION, INCORPORATED



MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION HELD AT 402, STATE STREET,
WELLSINGTON, 7 JULY 1943

Present:

President

Hon Col K. Christie, MBE, ED
Lt Col R. J. Jenkins, MBE (Retd)
Lt Col K. H. Mitchell (Retd)

Secretary

Capt D. J. Bailey
WO1 H. S. Chamberlain
WO2 M. G. Wolf
WO1 A. J. Brown
WO2 E. Eversham

Apologies

Chief Engineer

Lt Col S. G. Jameson
Lt Col G. E. Hurdle, ED
Maj G. R. Tasson-Smith
WO1 E. Harris
Lt Col G. S. Satchell MC

Confirmation of Minutes

1. The President moved that "the Minutes of the previous meeting having been circulated be taken as read".

Carried

ITEM 1: MATTERS ARISING FROM THE MEETING

2. Business arising from the previous minutes is to be dealt with under separate headings.

ITEM 2: FINANCIAL REPORT

3. The Secretary informed the meeting of the current financial position. To date only two accounts were known to be outstanding. Both these were for glass for the display cabinets.

4. Current

4. Current status is:

Bank Balance	\$2,677.78	
Cash in Hand	65.03	
Total	\$2,742.81	
Less glass (Pilkingtons)	859.16)	accounts not
Less glass (Pilkingtons)	109.22)	yet received
Uncommitted balance	\$1,774.43	

Moved that "the accounts from Pilkingtons be paid upon receipt of same".

Mitchell/Brown
Carried

5. Donations from the box in the Museum amounted to \$27 over the last quarter. This sum included one ten dollar cheque which was converted into a two-year subscription.

6. Fortnightly subscribing members of the Regular Force now totalled 46 giving a total of \$55.03 per pay period. Lt Col Mitchell asked if any contact had been made with non-serving members for their annual subscription/donation and if a notice had been sent to financial members whose subscription had lapsed. The Secretary replied that the answer was No. The general feeling of the meeting was that an attempt should be made to catch up with those whose subscriptions had fallen behind.

Decision

Action

- | | |
|--|--|
| 1. The cut off date for lapsed subscriptions is to be 1980. | The Secretary is to prepare a letter for distribution to former subscribers. |
| 2. The Sappers Association is to be requested to publish in their newsletter that membership for the Engineer Corps Memorial Association is open to all present and former sappers and that subscriptions are due. | The Secretary is to prepare a letter to be sent to the Sappers Association. |

ITEM 3: APPOINTMENT OF TREASURER

7. So far the appointment of Treasurer had not been resolved. The Chief Engineer had intimated that the appointment was to remain in Wellington.

8. Ssgt Gladstone had been approached to get the books in order for the Annual General Meeting whilst the Hon Auditor was ready and prepared to carry out the audit.

/ITEM 4

Current status is:

Bank balance	\$2,677.75
Cash in hand	\$2.00
Total	\$2,679.75
Less dues (Pittsburgh)	\$2,679.75
Less dues (Pittsburgh)	\$2,679.75
Unaccounted balance	\$2,774.42

Moved that "the accounts from Pittsburgh be paid upon receipt of same."

Metropolitan
Carried

Donations from the box in the museum amounted to \$27 over the last quarter. This was included one ten dollar cheque which was converted into a two-year subscription.

Fortnightly subscription members of the Regular Force now totalled 48 giving a total of \$22.08 per pay period. Lt Col Mitchell asked if any contact had been made with the serving members for that month subscription donation and if a notice had been sent to financial members whose subscription had lapsed. The Secretary replied that the answer was No. The general feeling of the meeting was that an attempt should be made to catch up with those whose subscriptions had fallen behind.

Business

1. The cut off date for lapsed subscriptions is to be 1940.
2. The Secretary is to prepare a letter for distribution to former subscribers.
3. The Secretary is to prepare a letter to be sent to the Sappers Association.
4. The Sappers Association is to be requested to publish in their newsletter 1940 membership for the Sappers Corps Memorial Association is open to all present and former sappers and that ex-soldiers are the.

ITEM 12. APPOINTMENT OF TREASURER

1. To let the appointment of Treasurer had not been resolved. The Chief Engineer had indicated that the appointment was to remain in Wellington.
2. East Gloucesters had been approached to get the books in order for the Annual General Meeting while the Hon. Auditor was ready and prepared to carry out the audit.

ITEM 4 : SIGNPOSTING

9. Lt Col Jenkin asked if there was any signposting at Kiwi Corner. The meeting was informed that the Automobile Association had been approached by letter to see if finger boards could be erected at Kiwi Corner and at the main camp entrance. The Linton representatives at the meeting said these signs had been erected the previous week. Further discussions resulted in the Linton representative (WO2 Holt) undertaking to approach the display artists to see if a board could be made showing more clearly that the Engineer Corps Memorial Centre included a museum.

Decision

Action

The 2 TFR Display Artist is to be approached re manufacture of a further sign for erection at Kiwi Corner.

WO2 Holt to liaise with 2TFR SO3 Recruiting.

ITEM 5 : INSURANCE POLICY AND
SECURITY POLICY

10. The meeting felt that these two subjects should be dealt with conjointly. Hardings Signals had forwarded a revised plan (using RNZE tradesmen) which reduced the installation cost by \$930. The quote was now \$2500 with an annual maintenance cost of \$330. WO2 Brown suggested that the ECMA should:

- a. identify the most attractive areas,
- b. make it harder to get at attractive items, and
- c. ensure that any detection system installed can communicate directly with a manned station, eg, the guardhouse.

11. The President requested that the Secretary contact Hardings Signals again with the revised situation (as detailed by the committee) informing them that the area of greatest risk was the Silver Room and ask if surveillance/security could be based on that room. The committee requested that Hardings be also approached about fire and smoke detectors.

Decision

Action

The focus of security in the Corps Memorial is the Silver Room. Hardings Signals to be approached also for fire and smoke detectors.

The Secretary is to approach Hardings Signals with the committee's decision.

ITEM 4: DISCUSSION

10. Lt Col Benkin asked if there was any discussion as to the meeting was indicated that the Association had been approached by letter to see if they could be elected as King County and at the same time these signs had been around the previous week. Further discussions resulted in the King representative (Mr. Holt) undertaking to approach the County officials to see if a board could be made showing more clearly that the King County Memorial Center included a museum.

Decision

The 2 TWR display article is to be approached re construction of a further sign for erected at King County.

ITEM 5: MEMORIAL CENTER AND MUSEUM

11. The meeting felt that there two subjects should be dealt with separately. Harding signs had forwarded a revised plan (being 2000) which reduced the installation cost by \$100. The cost was now \$100 with an annual maintenance cost of \$100. Mr. Brown suggested that the KCM should:

- a. identify the most attractive areas,
- b. make it harder to get at attractive areas and
- c. ensure that any detection system installed can communicate directly with a manned station, or the guardhouse.

The President requested that the necessary contact Harding signs again with the revised situation (as detailed by the committee) information that the area of greatest risk was the Silver Room and ask if surveillance security could be based on that room. The committee requested that Harding be also approached about fire and smoke detectors.

Decision

The focus of security is the Silver Room. King County Memorial is the Silver Room. Harding signs to be approached for fire and smoke detectors. The Secretary is to approach Harding signs with the committee's decision.

ITEM 6 : POLICY RE LARGER ITEMS

12. The general feeling of the meeting was that the ECMA was not really able to look after its present stock adequately and that at this time should not seek acquisition of larger items.

ITEM 7 : LIGHTING REPORT

13. The Secretary informed the meeting that Mr Jeavons-Bailey, the Conservator of Documents, Alexander Turnbull Library, had visited the Corps Memorial at Linton. Generally he was impressed with both the building and displays. However, the light levels recorded by his instruments were over 100 x too great. He also noted that heating to reduce humidity was uncontrolled.

14. Although Mr Jeavons-Bailey submitted no written report the following were given as suggestions to reduce lighting and improve humidity control:

- a. All the windows on the upper level (the inverted V shaped windows) should be covered completely. This could be achieved by:
 - (1) inserting custom wood into the recesses and texturing the surface in the same manner as the remainder of the ceiling;
 - (2) venetian blinds - recognising the problem of installation;
 - (3) drapes - which also had installation problems;
 - (4) external metal louvres such as "Koolshade" products (contact phone 692-270 Wn); or
 - (5) stained glass windows. It was recognised that these would lower levels but had the disadvantage of casting coloured light on the displays.
- b. With natural light being thus reduced, display case lighting would have to be adjusted. Mr Jeavons-Bailey suggested the best time to make these adjustments would be at night. The present high light levels during the day make it extremely difficult to focus attention on the right part of a display. Suggestions included:
 - (1) No 37 Phillips fluorescent tubes to be installed nearer the display cabinets, or
 - (2) lighting in the ceiling or round walls to be converted to "tunnelled/channelled" light, similar to some special effect stage lighting. (Mr Roy Bolland was given as a contact at Arnold Wright, Willis St, Wellington).

/c. Humidity

- c. Humidity and heating should be controlled both by thermostat and humidistat. Humidity should be kept to about 60% and temperature about 20-22°C.

15. After this information had been passed to the committee the Secretary was requested to ask Mr Jeavons-Bailey if he would be able to attend a special committee meeting which will be called to consider only lighting and humidity controls. Mr Dudley Roy was also to be asked to this meeting in his capacity as the designer of the building.

Decision

A sub-committee is to meet expressly to discuss lighting in the Corps Memorial.

Action

The Secretary is to arrange the meeting and invite specialists to contribute.

ITEM 8 : RE GIFT

16. The management of the RE gift had slipped somewhat. The President was to take this matter up once more in conjunction with the CE.

Decision

The President and Chief Engineer are to reactivate contacts with the RE and Mr Guy Ngan

Action

Col Christie and Chief Engineer

ITEM 9 : RAE GIFT

17. The current status of the project was not known. This project is to be taken up again by the President in consultation with the CE.

Decision

The RNZE Display Artists are to be approached to produce drafts of a Life Membership Certificate for the ECMA.

Action

WO1 Chamberlain

ITEM 11: SPONSORED GOLF TOURNAMENT

19. Preparation was underway for this tournament to be held on the weekend nearest Sappers' Day. A committee was functioning in Linton and sponsorship was being sought from various firms and organizations. Members were reminded that the \$300 made available to the tournament committee was still held by them. This was to cover setting up costs if they were necessary.

/ITEM 12:

10. Security and housing should be controlled both by the British and the Americans. Security should be kept to about 60% and temperature about 60-70° C.

11. After this information had been passed to the committee the Secretary was requested to ask Mr. Jackson-Bell if he would be able to attend a special committee meeting which will be called to consider only lighting and ventilation matters. Mr. Bailey has been asked to attend this meeting in his capacity as the designer of the building.

12. A sub-committee is to meet expressly to discuss lighting in the Group Hospital.

13. The Secretary is to arrange the meeting and invite specialists to contribute.

ITEM 14: THE GIFT

14. The management of the gift had already been decided. The President was to take this matter up once more in connection with the 15.

15. The President and Chief Engineer are to re-consider contacts with the 16 and Mr. Guy Nye.

ITEM 17: THE GIFT

17. The current status of the project was not known. This project is to be taken up again by the President in consultation with the 18.

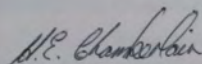
18. The RHEM Glasgow Artists are to be approached to produce a list of a list of artists for the RHEM.

ITEM 19: THE GIFT

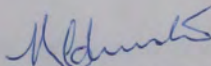
19. Preparation was underway for this tournament to be held on the weekend nearest August 1st. A committee was functioning in London and sponsorship was being sought from various firms and organizations. Members were reminded that the 2500 were available to the tournament committee was still held by them. This was to cover setting up costs if they were necessary.

ITEM 12 : GENERAL BUSINESS

20. WO2 Holt advised the meeting that WO2 A.J. Brown would be replacing him as the 2 Fd Sqn Rep on the committee.
21. Some bulbs had blown in the Museum. He was informed that he could purchase replacement bulbs and forward the invoice to the CE's office.
22. There was some question as to whether Defence would cover the cost of maintenance this year. WO2 Holt/WO2 Brown were to check with Maj Wisch nowsky at 2 TFR and ascertain the present status.
23. Manning of Library/Museum was of some concern to SME. At present the museum was closed during the normal weekdays unless visitors went to SME headquarters and requested that the museum be opened. WO2 Everson is to arrange for a sign to be displayed on the door informing visitors that the museum would be opened on request. The meeting was informed that DAEWS had been approached for the services of a librarian, however none were available. Two further clerks were at present being recruited for SME and it was hoped that they would be able to rotate through the SME orderly room and the Library. SME were also requested to approach the Regional Secretary to ascertain whether a TEP could be employed at the museum.
24. The date of the next meeting was not set, however members would be informed in due course.
25. The meeting closed at 1155 hrs.



(H.E. CHAMBERLAIN)
Secretary



(K. CHRISTIE)
President

ITEM 11 - GENERAL BUSINESS

30. WOT Holt advised the meeting that WOT A.J. Brown would be replacing him as the 1st Vice on the Committee.
31. Some bills had been in the House. He was informed that he could purchase replacement bills and forward the invoice to the CE's office.
32. There was some question as to whether Belmont would cover the cost of maintenance this year. WOT Holt was asked to check with Maj. Wladyslawski as to the present status.
33. Handling of Library Museum was of some concern to WOT. At present the museum was closed during the normal weekdays unless visitors went to the headquarters and requested that the museum be opened. WOT Brownson is to arrange for a sign to be displayed on the door informing visitors that the museum would be opened on request. The meeting was informed that DAVIS had been approached for the services of a librarian, however none were available. Two further clerks were at present being recruited for WOT and it was hoped that they would be able to rotate through the WOT weekly room and the Library. WOT were also requested to approach the Regional Secretary to ascertain whether a TWP could be employed at the museum.
34. The date of the next meeting was not set, however members would be informed in due course.
35. The meeting closed at 11:55 hrs.

(K. CHRISTIE)
President

(N.E. CHAMBERLAIN)
Secretary

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER
CORPS MEMORIAL ASSOCIATION HELD AT AGS,
STOUT STREET, WELLINGTON, 7 DECEMBER 1982

Present:

Hon Col K. Christie	MBE,ED, President
Lt Col B.J. Jenkin	MBE
Maj G.R. Jason-Smith	
WO1 P. Munro	
WO2 M.G. Holt	
Ssgt N.E. Foley	
WO1 H.E. Chamberlain	Secretary

Apologies:

Lt Col K.H. Mitchell	
Lt Col G.E. Hardie	ED
Maj B.A. Stewart	Acting Chief Engineer (ACE)
Maj R.A. Barrett	
Ssgt A.A. Gladstone	

Confirmation of Minutes

1. The President moved that the minutes of the previous meeting, having been circulated be taken as read.

Christie/Holt
CARRIED

Business Arising

2. The President raised the following matters arising from the previous meeting.

- a. The Security Report. Major Jason-Smith is to follow this up with Lt Col Vickers at DDSy.
- b. Lighting and ultra-violet reduction.
WO1 Chamberlain to follow up with Mr Jeavons-Bailey during Jan-Feb 83.
- c. Production of Life Membership certificates.
Ssgt Gladstone to be requested to produce drafts by early February 1983.

After these items had been discussed it was moved that the minutes be confirmed.

Christie/Holt

/Rules

MINUTES OF A COMMITTEE MEETING OF THE ENGINEERS
CORPS MEMORIAL ASSOCIATION HELD AT NO. 1
STONY STREET, WELLINGTON, 7 FEBRUARY 1953

Present:

Wor M.C. Chamberlain
Sagf M.C. Foley
Wor P. Rutherford
Wor M.C. Holf
Maj G.R. Jason-Smith
Lt Col B.J. Jenkin
Hon Col K. Christie
MRE, ED, President
MRE Secretary

Apologies:

Sagf A.R. Clibstone
Maj R.A. Barrett
Maj B.A. Stewart
Lt Col G.C. Hardie
Lt Col K.R. Mitchell
ED
Acting Chief Engineer (ACE)

Confirmation of Minutes

1. The President moved that the minutes of the previous meeting, having been circulated be taken as read.

Christie/Holf
CARRIED

Business Arising

2. The President raised the following matters arising from the previous meeting.
- The Security Report. Major Jason-Smith is to follow this up with Lt Col Vickers at DGSy.
 - Lighting and noise-vibration reduction. Wor Chamberlain is to follow up with Mr Jason-Smith during Jan-Feb 53.
 - Production of Life Membership certificates. Sagf Clibstone is to be requested to produce drafts by early February 1953.

After these items had been discussed it was moved that the minutes be confirmed.

Christie/Holf

Rules

4. A copy of the amended Rules of the ECMA, effective from 7 Dec 82 were issued to those present. It was noted that the Army Board was still mentioned. This was to be deleted and "the Secretary of Defence" to be substituted.

Appointment of Treasurer

5. Ssgt Gladstone who has been treasurer for the past five years has signified his wish to resign as treasurer. Under the terms of the rules the treasurer must be found from amongst the committee members. The members present felt that the matter should be held over until the arrival of the new CE and raised as a priority. It was felt that the appointment should remain in Wellington rather than be taken by someone at Linton.

Appointment of Honorary Auditor

6. The secretary informed the meeting that a letter had been received from Capt G.A. Reid accepting the appointment of Hon. Auditor. A member of the committee expressed some doubt as to whether the Hon Auditor was required to be a chartered accountant or not. The secretary was to find out and report back. (A representative of the NZ Society of Accountants has stated that unless there is a requirement in the rules of the ECMA no chartered accountant is necessary.)

Resignation of Major Tymkin from ECMA

7. A letter had also been received from Maj Tymkin resigning from the ECMA. The committee whilst accepting the letter expressed some disappointment in the resignation. It was noted that he was not a financial member.

RE Gift

8. The President was to follow up and discover the present state of that project.

RAE Gift

9. The RAE had also promised a gift for the Corps Memorial Centre. This too had drifted somewhat. The RAE had offered a font (which the Chapel has already), and were requested to see if they were able to manufacture a prayer desk in lieu. During Ex TRUPPENAMPT 82 a Major Haber RAE,

/questioned

Rules

A copy of the amended Rules of the ECMA, effective from 1 Dec 82 were issued to those present. It was noted that the Army Board was still mentioned. This was to be deleted and "the Secretary of Defence" to be substituted.

Appointment of Treasurer

Sgt Gladstone who has been Treasurer for the past five years has signified his wish to resign as Treasurer. Under the terms of the Rules the Treasurer must be found from amongst the committee members. The members present felt that the matter should be held over until the arrival of the new CE and raised as a priority. It was felt that the appointment should remain in Wellington rather than be taken by someone at Lincol.

Appointment of Honorary Auditor

The Secretary informed the meeting that a letter had been received from Capt G.A. Reid accepting the appointment of Hon. Auditor. A member of the committee expressed some doubt as to whether the Hon Auditor was required to be a chartered accountant or not. The Secretary was to find out and report back. (A representative of the NZ Society of Accountants has stated that unless there is a requirement in the rules of the ECMA no chartered accountant is necessary.)

Resignation of Major Tynkin from ECMA

A letter had also been received from Maj Tynkin resigning from the ECMA. The committee whilst accepting the letter expressed some disappointment in the resignation. It was noted that he was not a financial member.

RE Gift

The President was to follow up and discover the present state of that project.

RAE Gift

The RAE had also promised a gift for the Corps Memorial Centre. This too had drifted somewhat. The RAE had offered a font (which the Chapel has already), and were requested to see if they were able to manufacture a prayer desk in lieu. During EX TRUPPENAMPT 82 a Major Haber RAE,

questioned the secretary about the prayer desk and the chapel. The President is to follow the RAE gift up as well.

Hardstand

10. The Museum Curator brought to the attention of the meeting that there were some items of interest to the corps which were larger than could fit inside the building. It was felt that a concrete hardstand should be prepared for these items.

11. Considerable discussion followed as to whether any outdoor display should be covered, or open to the elements, or indeed if it was aesthetically desirable to have an outdoor display. The meeting felt that the ECMA should develop a policy regarding the larger items, and the sub committee at Linton are to look at possible locations for hardstanding for outdoor displays.

Fortnightly Allotment

12. The Secretary again advised the committee that the ECMA finances were dependent on a very small band of people (7% of the RF strength) who made a regular contribution from their salary, and the uncertain number of personnel who made infrequent donations. The golf tournament at Linton was envisaged as an annual event, and it was hoped that a steady income could be gained from this. The secretary tried to show that the financial base of the ECMA was not very broad. The intention was to build up the number of people within the Corps who were personally committed to the Corps Memorial.

13. WO2 Holt said that the sappers had been hit often by raffles and fund raising for both the Army Museum and the Corps Memorial Centre and that we should not push the issue too much. Other members of the Committee agreed with WO2 Holt. Any drive for further members was not supported at the meeting and was held over until a later period.

Insurance

14. The policy for the Corps Memorial was now due for renewal. Some discussion arose as to what the ECMA should or should not insure. The committee felt that a policy ought to be developed on the insurance of Corps Property. In the interim the meeting decided:

- a. To delete the demolition clauses(c/5 and 7)
- b. Ascertain what was meant by the Public Liability clause, and the circumstances whereby a claim may arise.

/c. That Mr Longley

questioned the secretary about the prayer book and the chapel. The President is to follow the RAC gift up as well.

Handstand

10. The Museum Curator brought to the attention of the meeting that there were some items of interest to the Corps which were larger than could fit inside the building. It was felt that a concrete handstand should be prepared for these items.

11. Considerable discussion followed as to whether any outdoor display should be covered, or open to the elements, or indeed if it was aesthetically desirable to have an outdoor display. The meeting felt that the LCMA should develop a policy regarding the larger items, and the sub-committee at Linton are to look at possible locations for handstanding for outdoor displays.

Fortnightly Allowance

12. The Secretary again advised the committee that the LCMA finances were dependent on a very small band of people (1% of the RAC strength) who made a regular contribution from their salary, and the uncertain number of personnel who made infrequent donations. The golf tournament at Linton was envisaged as an annual event, and it was hoped that a steady income could be gained from this. The secretary tried to show that the financial base of the LCMA was not very broad. The intention was to build up the number of people within the Corps who were personally committed to the Corps Memorial.

13. WO2 Holt said that the speakers had been hit often by traffic and fund raising for both the Army Museum and the Corps Memorial Centre and that we should not push the issue too much. Other members of the Committee agreed with WO2 Holt. Any drive for further members was not supported at the meeting and was held over until a later period.

Insurance

14. The policy for the Corps Memorial was now due for renewal. Some discussion arose as to what the LCMA should or should not insure. The committee felt that a policy ought to be developed on the insurance of Corps property. In the interim the meeting decided:

- a. To delete the demolition clauses (2 and 3)
- b. Ascertain what was meant by the Public Liability clause, and the circumstances whereby a claim may arise.

15. That Mr Longley

- c. That Mr Longley be questioned about the relationship between fire detection equipment and policy premiums. (Approved automatic smoke or heat detector which summons immediate help will reduce fire premium portion by approx 10% i.e. 5-6% of total premium).

Golf Tournament

15. It was noted that the Golf Tournament had in the vicinity of 136 players and that the day was successful. Ssgt Foley requested, on behalf of the committee running the tournament, that the sum of \$300 loaned to set up the tournament be extended until the next tournament.

Moved "That the \$300 loaned to the Golf Tournament Committee at Linton be extended until the completion of the 1983 Tournament."

Foley/Holt
CARRIED

Receipt Books

16. The Secretary requested that the old receipt books presently held at the CE's office be disposed of or destroyed. The committee felt that they should be retained.

Membership Lists

17. The Secretary also asked about the disposal of the membership slips which had not been used for some years. The discussion then changed to a general discourse about membership lists. The slips will be retained.

General Business

18. W02 Holt brought up the question of whether there were to be any further displays to be made for the museum, and that these should be professionally put together. He was informed that the curator was currently building up material for three displays:

- a. An enlarged antarctic display,
- b. a display of draughting, surveying and measuring instruments, and
- c. a display of the Thailand projects.

/19. Lt Col Jenkin

c. That Mr Langley be questioned about the relationship between the detection equipment and policy premiums. (Approved automatic smoke or heat detector which reduces the premium rate will reduce the premium rate by approx 10% i.e. 5-8% of total premium).

Golf Tournament

15. It was noted that the Golf Tournament had in the vicinity of 125 players and that the day was successful. Sgt Foley requested, on behalf of the committee running the tournament, that the sum of \$200 loaned to set up the tournament be extended until the next tournament.

Moved "that the \$200 loaned to the Golf Tournament Committee at Linton be extended until the completion of the 1953 Tournament."

Foley/Moiz
CARRIED

Receipt Books

16. The Secretary requested that the old receipt books presently held at the LE's office be disposed of or destroyed. The committee felt that they should be retained.

Membership Lists

17. The Secretary also asked about the disposal of the membership slips which had not been used for some years. The discussion then changed to a general discussion about membership lists. The slips will be retained.

General Business

18. WO2 Moiz brought up the question of whether there were to be any further displays to be made for the museum, and that these should be professionally put together. He was informed that the curator was currently building up material for three displays:

- a. An enlarged automatic display.
- b. a display of draughting, surveying and measuring instruments, and
- c. a display of the Thailand projects.

19. Lt Col Jenkins

— — —

(K. CHRISTIE)
President

19. Lt Col Jenkin asked to whom had any requests been made regarding Thailand, stating that he had so far not been approached. He was informed that the display artists had a limited area within which to build a display. Although at the moment there was perhaps insufficient material to make up a display, personnel had not been approached until the display artists were closer to being available to make the display.

20. The Linton personnel were asked if an indication of numbers visiting the museum could be given. He stated that was available. However there was a small but steady flow of people flooding through and on occasion a bus had arrived with visitors. The Linton party will give attendance figures at next meeting.

21. The meeting ended at 1:50 hrs.

Almutha
(K. CHRISTIE)
President

M.E. Chamberlain
(M.E. CHAMBERLAIN)
Secretary

MINUTES OF THE 17TH ANNUAL GENERAL MEETING
ENGINEER CORPS MEMORIAL ASSOCIATION, HELD
AT SME, LINTON CAMP AT 1930 HOURS 1 JULY 1982

<u>Present:</u>	Lt Col K. Christie	President
	Maj B.A. Stewart	Chief Engineer
	Ssgt A.A. Gladstone	Treasurer
	WO1 H.E. Chamberlain	Secretary
	Lt Col G.E. Hardie	
	WO1 R.O. Wills	
	WO2 M.G. Holt	
	WO2 A.J. Brown	
	Mr M. Faulls	
	Ssgt W.N. Stirratt	
	Ssgt N.E. Foley	
	Capt D.J. Begley	
	Capt T.E. Jones	
	Sgt J. Visser	
	Mr A. Johnston	
	Mr D.G. Petherick	
	Ssgt M.A. Pettersen	

Apologies:

Lt Col G.A. Lindell
Lt Col A.R. Currie
Lt Col G. Butcher
WO2 D.R. Futter
Maj A.T. Beaver
Ssgt R.J. Starks
Lt Col H.E. Wedde
SqnLdr S. Teague
WO2 P. Munro
Lt Col K.H. Mitchell
Col K. Rutherford
Capt B.J. McKernan
Capt J.L.C. Alabaster
Lt P.A. Howard
Maj G.R. Jasonsmith
Capt G.A. Reid
Lt F. Bruce
Maj R.A. Barrett

1. Moved from the Chair that the apologies be accepted and sustained.

CARRIED

2. Confirmation of Minutes

Moved that "the minutes having been circulated be taken as read."

Christie/Stewart
CARRIED

3. Business Arising from Minutes

The President briefly went through the headings of the previous minutes noting that points arising would be dealt with under the agenda.

MINUTES OF THE FIFTH ANNUAL GENERAL MEETING
WESTERN COAST MINERAL ASSOCIATION, INC.
AT THE LITTON CAMP AT 1230 HOURS 7 JULY 1951

President	Mr. E. A. Stewart
Chief Engineer	Mr. A. A. Glendon
Treasurer	Mr. E. E. Chamberlain
Secretary	Mr. G. E. Hardie
	Mr. R. O. Willis
	Mr. M. G. Holt
	Mr. A. J. Brown
	Mr. K. Vanila
	Mr. W. E. Eickstadt
	Mr. E. E. Polay
	Mr. G. J. Nealey
	Mr. T. E. Jones
	Mr. J. Visher
	Mr. A. Johnson
	Mr. G. O. Rutherford
	Mr. M. A. Patterson
	Mr. G. A. Mabe
	Mr. A. A. Curtis
	Mr. G. E. Eickstadt
	Mr. D. E. Eickstadt
	Mr. A. T. Nealey
	Mr. E. J. Stearns
	Mr. E. E. Webb
	Mr. S. Tague
	Mr. S. Thoms
	Mr. E. E. Mitchell
	Mr. E. E. Rutherford
	Mr. E. J. McManis
	Mr. E. E. Chamberlain
	Mr. E. A. Howard
	Mr. G. E. Chamberlain
	Mr. G. A. Hild
	Mr. E. Bruce
	Mr. E. A. Stewart

1. Moved from the Chair that the minutes be accepted and sustained.
2. Confirmation of Minutes
 Moved that "the minutes having been circulated be taken as read."
 Carried
 E. A. Stewart
 Carried
3. Business Arising from Minutes
 The President briefly went through the headings of the previous minutes noting that points arising would be dealt with under the agenda.

4. Financial Report

The Treasurer spoke on the balance and statement sheets as presented and pointed out that the Hon Auditor had resigned and a replacement had not been appointed by the time of the meeting. The balance sheet and books have yet to be presented for audit. These will be presented to the next committee meeting.

Moved "That the financial report and balance sheet be adopted, subject to satisfactory audit."

Stewart/Begley
CARRIED

5. President's Report

President welcomed those attending the meeting and noted that numbers were considerably down on the last AGM. Attention was drawn to the successful opening day held in January. The President said that we cannot rest now as there were still things to be done in the museum such as lighting, security and fire warning equipment.

6. The President then went on to inform the meeting that the Royal Engineers had requested to be involved with our Corps Memorial and had made several suggestions, the most popular of which was a stained glass window. Mr Guy Ngan had looked at the possibility of such a window in the Corps Chapel, but he was not in complete agreement that the present windows be changed. An alternative suggested was a wood carving; however, the stained glass window was more highly favoured. Another alternative was that the stained glass window be installed in the museum.

7. Relationship to the Army Museum was mentioned and the President favoured a more formal liaison. However, he said that the CGS did not feel that that was necessary. The Corps Museum was now firmly established and was part of the scene in Linton, and people both locally and further afield were becoming more aware of its existence.

8. The President mentioned that there was a need for some changes to the Rules. These would be dealt with later in the meeting.

9. The Golf Tournament to be held in October was a pleasure to look forward to, and the President thanked the Linton Sappers for arranging this sponsored tournament and hoped that it would be successful.

10. The President concluded his report by saying thank you to the former CE Lt Col D.J. O'Brien and a welcome to the Acting CE Maj B.A. Stewart.

Notices of Motion

11. Three notices of motion were to be discussed at the meeting. Of these, two had been received early enough to permit wide distribution and had therefore been discussed by members prior to the meeting. The motions placed before the meeting as

/proposed by

Financial Report

The Treasurer spoke on the balance and statement sheets as presented and pointed out that the balance sheet had not been approved by the committee. The balance sheet and books have yet to be presented for audit. These will be presented to the next committee meeting.

Moved "That the financial report and balance sheet be adopted, subject to satisfactory audit."

Stewart
CARRIED

President's Report

President welcomed those attending the meeting and noted that numbers were considerably down on the last AGM. Attention was drawn to the successful opening day held in January. The President said that we cannot rest on our laurels and that things to be done in the museum such as lighting, security and fire warning equipment.

The President then went on to inform the meeting that the Royal Engineers had requested to be invited with our Corps Memorial and had made several suggestions, the most popular of which was a stained glass window. Mr. Guy Nyon had looked at the possibility of such a window in the Corps Chapel, but he was not in complete agreement that the present window be changed. An alternative suggested was a wood carving; however, the stained glass window was more highly favoured. Another alternative was that the stained glass window be installed in the museum.

Relationship to the Army Museum was mentioned and the President favoured a more formal liaison. However, he said that the CDS did not feel that this was necessary. The Corps Museum was now firmly established and was part of the scene in London, and people both locally and further afield were becoming more aware of its existence.

The President mentioned that there was a need for some changes to the Rules. These would be dealt with later in the meeting.

The Golf Tournament to be held in October was a pleasure to look forward to, and the President thanked the Ladies' Report for arranging this sponsored tournament and hoped that it would be successful.

The President concluded his report by saying thank you to the former CE Lt Col B.J. O'Brien and a welcome to the Acting CE Maj S.A. Stewart.

Notice of Motion

Three notices of motion were to be discussed at the meeting. Of these, two had been received early enough to permit wide distribution and had therefore been discussed by members prior to the meeting. The motions placed before the meeting as proposed by the committee are:

proposed by the committee are below:

12. The committee gives notice of the following motion to be put to the AGM, that the rules of the Association be amended as follows:

- a. Rule 4a. Fellows. Add after association, "and are elected to this category of membership at an Annual General Meeting of the Association."
- b. Rule 4d. Life Member. Delete all after, 'made a donation', and add, 'amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal.'
- c. Rule 5. Delete all detail and replace by, 'A financial member is a member who has paid an annual subscription to be set each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association.'

Christie/Begley
CARRIED

13. A further notice of motion was dealt with:

"That WO2 M.G. Holt be elected a Fellow of the Association."

Visser/Stewart
CARRIED

WO2 M.G. Holt's name will now be added to the List of Fellows.

14. Change to the Size of the Committee

A further Notice of Motion which involved amendment to the Association's rules had been received. These were put to the meeting.

It is moved that the following amendments be made to the Rules of the Association:

- a. Delete Rules 7, 8 and 9.
- b. Add the following:

Rule 7

"The Officers of the Association shall comprise a committee consisting of not more than twelve financial members, including a President, and a Secretary/Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. The Committee members of the Association shall comprise of:

(1) Four elected at each Annual General Meeting;

/(2) four appointed

Proposed by the committee are below:

12. The committee gives notice of the following motion to be put to the A.M., that the rules of the Association be amended as follows:

- a. Rule 4a. Follow. Add after association, "and are elected to this category of membership at an Annual General Meeting of the Association."
- b. Rule 4b. Life Member. Delete all after, "made a donation", and add, "amounting to at least ten times the annual subscription to the business Corps Memorial Association in force at the date of the proposal."
- c. Rule 5. Delete all detail and replace by, "A financial member is a member who has paid an annual subscription to be met each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association."

Carried/Passed

13. A further notice of motion was dealt with:

"That W.O. M.D. Wolf be elected a Fellow of the Association."

Carried/Passed

W.O. M.D. Wolf's name will now be added to the list of Fellows.

14. Change to the size of the Committee

A further notice of motion which involved amendment to the Association's rules had been received. These were put to the meeting.

It is moved that the following amendments be made to the Rules of the Association:

- a. Delete Rules 7, 8 and 9.
- b. Add the following:

Rule 7

"The Officers of the Association shall comprise a committee consisting of not more than twelve financial members, including a President, and a Secretary/Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. The Committee members of the Association shall comprise of:

(1) Four elected at each Annual General Meeting

(2) Four appointed

- (2) four appointed ex officio from positions of responsibility in the Corps of Royal New Zealand Engineers as detailed in para 8 below and;
- (3) the routine management sub committee consisting of the CI SME and the OC or Foreman of Works, 2 Fd Sqn.

Rule 8

The Corps Committee of the Corps of Royal New Zealand Engineers shall appoint to the Committee of the Association four persons who signify their willingness to accept office, who shall be either:

- (1) Members of the Corps Committee, or
- (2) not Members of the Corps Committee, but shall be Senior Royal New Zealand Engineer Officers holding Royal New Zealand Engineer appointments.

Rule 9

Those elected to the Association Committee shall be persons resident in New Zealand who are fellows or members of the Association and who signify their willingness to accept office. Any fellow or member may present himself for nomination and election provided that: The President shall be elected from among the five persons appointed by the Corps Committee from its membership.

Holt/Visser

15. Considerable discussion followed and the following amendments were moved:

Rule 7

"The officers of the Association shall comprise a committee consisting of not more than SIXTEEN financial members, including a President, who shall be the Colonel Commandant, a Secretary and a Treasurer. The committee members of the association shall comprise of:

- (1) The President.
- (2) The Chief Engineer.
- (3) Four appointed ex officio from positions of responsibility within the Corps of Royal New Zealand Engineers as detailed in para 8 below.
- (4) Seven elected at each Annual General Meeting.

/(5) The Routine Management

(2) Four appointed ex officio from positions of responsibility in the Corps of Royal New Zealand Engineers as detailed in para 2 below and:

(3) The routine management and committee consisting of the C of RE and the C of RE or Foreman of Works, 1st Regt.

Rule 2

The Corps Committee of the Corps of Royal New Zealand Engineers shall appoint to the Committee of the Association four persons who signify their willingness to accept office, who shall be either:

- (1) Members of the Corps Committee, or
- (2) Not members of the Corps Committee, but shall be Senior Royal New Zealand Engineer Officers holding Royal New Zealand Engineer appointments.

Rule 3

Those elected to the Association Committee shall be persons resident in New Zealand who are fellows or members of the Association and who signify their willingness to accept office. Any fellow or member may present himself for nomination and election provided that: The President shall be elected from among the five persons appointed by the Corps Committee from its membership.

Notes/Notes

Considerable discussion followed and the following amendments were moved:

Rule 4

"The officers of the Association shall comprise a committee consisting of not more than SIXTEEN financial members, including a President, who shall be the Colonel Commandant, a Secretary and a Treasurer. The committee members of the Association shall comprise of:

- (1) The President.
- (2) The Chief Engineer.
- (3) Four appointed ex officio from positions of responsibility within the Corps of Royal New Zealand Engineers as detailed in para 2 below.
- (4) Seven elected at each Annual General Meeting.
- (5) The routine management

- (5) The Routine Management sub-committee consisting of the Chief Instructor, School of Military Engineering, the OC or Foreman of Works, 2 Fd Sqn, and the Curator appointed by the Chief Engineer."

Rule 8

"The Chief Engineer shall appoint to the committee of the Association four persons who signify their willingness to accept office."

Rule 9

"Those elected to the Association Committee shall be persons resident in New Zealand who are financial members of the Association and who signify their willingness to accept office. Any fellow or member may present themselves for nomination and election."

After some further discussion, it was moved "That the notice of motion as amended by the meeting be adopted."

Begley/Holt
CARRIED

16. This amendment then required that Rule 12 be amended as well. It was moved "That Rule 12 be amended by the deletion of the words 'a Secretary'."

Christie/Stewart
CARRIED

Election of Officers

17. Under the terms of changes to the rules above the following became the members of the committee for 1982/83:

- a. The Colonel Commandant, Hon Col K. Christie.
- b. The Chief Engineer, Maj B.A. Stewart and Lt Col S.D. Jameson upon his appointment to the post of Chief Engineer later in the year.
- c. Four members nominated by the CE

Lt Col G.E. Hardie ✓
WO2 P. Munro ✓
Capt D.J. Begley ✓
WO1 H.E. Chamberlain ✓

- d. Routine Management Committee

Chief Instructor, SME, Maj R.A. Barrett
OC or Work WO 2 Fd Sqn, WO2 M.G. Holt
Museum Curator, WO1 H.E. Chamberlain
(dual appointment)

/e. Nominations received

(2) The Routine Management sub-committee consisting of the Chief Instructor, School of Military Engineering, the OC or Warrant Officer, 2nd Regt, and the Curator appointed by the Chief Engineer.

Rule 2

"The Chief Engineer shall appoint to the committee of the Association four persons who already display willingness to accept office."

Rule 3

"Those elected to the Association Committee shall be persons resident in New Zealand who are financial members of the Association and who display their willingness to accept office. They shall or member may present themselves for nomination and election."

After some further discussion, it was moved "that the notice of motion as amended by the meeting be adopted."

Major/Colt
CARRIED

16. This amendment then required that Rule 11 be amended as well. It was moved "that Rule 11 be amended by the deletion of the words 'a Secretary'."

Chief/Instructor
CARRIED

Election of Officers

17. Under the terms of changes to the rules above the following became the members of the committee for 1982/83:

- a. The Colonel Commandant, Hon Col R. Christie.
- b. The Chief Engineer, Maj R.A. Stewart and Lt Col R.D. Johnson upon his appointment to the post of Chief Engineer later in the year.
- c. Four members nominated by the CE

Lt Col R.E. Hardie
WOS P. Hume
Capt D.J. Sedley
WOS R.E. Chamberlain

Routine Management Committee

Chief Instructor, SMC, Maj R.A. Stewart
OC or Warrant Officer, 2nd Regt, WOS R.E. Hardie
Curator, WOS R.E. Chamberlain
(final appointment)

Resolutions passed

e. Nominations received from the floor

Maj B.A. Stewart	CE/Hardie
Maj G.R. Jasonsmith	CE/Gladstone
Maj J. Tymkin	CE/Visser
Lt Col G. Butcher	Holt/Stewart
Lt Col K.H. Mitchell	Begley/Visser
« Lt Col B.G. Jenkin	Begley/Petherick
/Ssgt N.E. Foley	Wills/Petterson

18. After these names had been received, it was moved
"That nominations be closed."

Stewart/Gladstone
CARRIED

Those members thus appointed and nominated were declared the
committee for 1982/83.

Appointment of Auditor

19. The previous auditor had recently resigned as he had
left Wellington and was now resident in Nelson. A letter is to
be sent to WO2 R. Starke to thank him for his services over the
past years. The meeting was informed that Capt G. Reid was
willing to act as auditor for the Association. It was moved that
"Capt G.A. Reid be appointed auditor to the Association".

Gladstone/Visser
CARRIED

20. A letter is to be sent to Capt Reid appointing him
honorary auditor and thanking him for his offer.

Regularising membership

21. The Secretary informed the meeting that under the rules
of the association there were only three classes of membership.
In the past a limited number of persons had been accorded the
status of "Honorary Life Membership" which did not exist in our
rules. The persons concerned (some now deceased) in view of
their efforts in the early days of the project, were given the
above distinction to show the association's acknowledgement of
their support. In order to regularise their membership it was
moved:

"That those members who had previously been accorded
Honorary Life Membership, now be recognised by being
elected Fellows of the Association."

Chamberlain/Stewart
CARRIED

22. The persons names listed below were therefore recognised
as Fellows of the Association and were to be recorded as such:

/Maj Eddie Farnell

Maj Eddie Farnell
Maj Eric Heaphy
Maj Charles Kibblewhite
Mr Dudley Roy
Lt Col Laurie Rudd (now deceased)

Title of the Corps

23. A letter received from Col A.R. Currie was read to the meeting showing his concern for the way in which the Corps was addressed by both the news media and members of the Corps. It was pointed out that the name is:

THE CORPS OF ROYAL NEW ZEALAND ENGINEERS.

24. Members were asked to pay particular attention to this formal title and where possible, insist that it be used. It was moved "That the Engineer Corps Memorial Association thank Col Currie for his interest and assure him that members will endeavour to see that the correct title be used."

Christie/Hardie
CARRIED

Annual Subscription

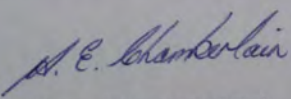
25. The Secretary again brought to the notice of the meeting the need to increase annual subscriptions. The subscription had remained unchanged since 1966, when the rate was \$1.00. It was not cost effective to collect \$1.00, especially from personnel no longer serving. After some discussion, which included an estimate of projected costs and inflation, it was moved:

"That the annual subscription for the 1982/83 financial year be \$5.00."

Begley/Stewart
CARRIED

26. The Committee was asked to investigate the need or otherwise of a levy to the Corps Funds.

27. The President asked if there was any further General Business. As none was forthcoming, he thanked those for coming out for the meeting and for their participation. His final question was directed to the personnel living in Linton Camp, asking them about the use and value of the Corps Memorial to Linton Camp. The reply gave much heart to the meeting which then closed at 2135 hours.


(H.E. CHAMBERLAIN)
WOL
Secretary

(K. CHRISTIE)
Hon Colonel
President

THE ENGINEER
ASSOCIATION



CORPS MEMORIAL
INCORPORATED

(Subject to Books and Account Audit,
and Presentation for acceptance
at the next Committee Meeting)

INCOME AND EXPENDITURE STATEMENT
FOR YEAR ENDED 30 APRIL 1982

<u>INCOME</u>		<u>1981/82</u>	<u>1980/81</u>	<u>EXPENDITURE</u>		<u>1981/82</u>	<u>1980/81</u>
(1) Donations/Subscription		6854.29	4229.22	Construction Materials		5765.83	36913.99
Interest		93.29	1354.41	(4) Sundry Expenditure		1754.40	415.09
(2) Sundry Income		835.00	-	Jackets - Payment		2415.00	
(3) Loan Advance		500.00	-				
Sale of Jackets		3315.00	-				
						9935.23	
			5653.63				
Excess Expenditure Over Income			31675.45	Excess Income Over Expenditure		1762.35	
		\$11697.58	\$37329.08			\$11697.58	\$37329.08

NOTES:

- (1) DONATIONS/SUBSCRIPTIONS: Amalgamated into one amount for ease of accounting
- (2) SUNDRY INCOME: Donations received in Memoriam late Col Andrew Murray
- (3) LOAN ADVANCE: From RNZE SNCO-Corps Silver Fund - (indefinite term at no interest)
- (4) SUNDRY EXPENDITURE: This includes payments made for Insurance of Complex; Advertising and Social Costs for the Opening Day; Provision of small items (photographs etc) for Display; Printing Costs, and two Payment Stopped Cheques (\$30.39 & \$152.96)

(Subject to Books and Account
Audit, and Presentation for
acceptance at the next Committee
Meeting)

BALANCE SHEET AS AT 30 APRIL 1982

<u>LIABILITIES</u>	<u>1981/82</u>	<u>1980/81</u>	<u>ASSETS</u>	<u>1981/82</u>	<u>1980/81</u>
Accumulated Funds as at 1 May 1981	1211.21	32886.66	Cash in Bank (BNZ)	2990.88	1211.21
Less Excess Expenditure Over Income	-	31675.45			
Plus Excess Income over Expenditure	1762.35				
Plus Cheques not yet presented Number 25982 - \$14.00 Number 25985 - \$ 3.12	17.12				
Plus BNZ Over-credit	.20				
	<u>\$ 2990.88</u>	<u>\$ 1211.21</u>		<u>\$ 2990.88</u>	<u>\$ 1211.21</u>

CERTIFIED that I have examined the Books and Accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED for the year ended 30 April 1982 and in my opinion, the above Balance Sheet and Statement of Income and Expenditure give a true and fair view of the Association's financial affairs as at 30 April 1982.

(G. REID)
Captain
Honorary Auditor

DATED:

(A.A. GLADSTONE)
Staff Sergeant
Honorary Treasurer

(Subject to Books and Account
Audit, and Presentation for
acceptance at the next Committee
Meeting)

BALANCE SHEET AS AT 30 APRIL 1982

<u>LIABILITIES</u>	<u>EXPENDITURE</u>		<u>ASSETS</u>	<u>REVENUE</u>	
	1981/82	1980/81		1981/82	1980/81
Accumulated Funds as at 1 May 1981	1211.21	32886.66	Cash in Bank (BNZ)	2990.88	1211.21
Less Excess Expenditure Over Income	-	31675.45			
Plus Excess Income over Expenditure	1762.35				
Plus Cheques not yet presented					
Number 25982 - \$14.00					
Number 25985 - \$ 3.12	17.12				
Plus BNZ Over-credit	.20				
	<u>\$ 2990.88</u>	<u>\$ 1211.21</u>		<u>\$ 2990.88</u>	<u>\$ 1211.21</u>

CERTIFIED that I have examined the Books and Accounts of the ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED for the year ended 30 April 1982 and in my opinion, the above Balance Sheet and Statement of Income and Expenditure give a true and fair view of the Association's financial affairs as at 30 April 1982.

G. Reid
(G. REID)
Captain
Honorary Auditor

DATED: 28 May 1983

A.A. Gladstone
(A.A. GLADSTONE)
Staff Sergeant
Honorary Treasurer

STATE OF TEXAS
COUNTY OF DALLAS

JOHN J. BROWN, JR.
COUNTY CLERK
DALLAS, TEXAS

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COUNTY OF DALLAS
STATE OF TEXAS
JOHN J. BROWN, JR.
COUNTY CLERK
DALLAS, TEXAS

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(Subject to Books and Account Audit,
and Presentation for acceptance
at the next Committee Meeting)

INCOME AND EXPENDITURE STATEMENT
FOR YEAR ENDED 30 APRIL 1982

<u>INCOME</u>	<u>1981/82</u>	<u>1980/81</u>	<u>EXPENDITURE</u>	<u>1981/82</u>	<u>1980/81</u>
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(3) Loan Advance	500.00	-			
Sale of Jackets	3315.00	-			
				9935.23	
		5653.63			
Excess Expenditure Over Income		31675.45	Excess Income Over Expenditure	1762.35	
	\$11697.58	\$37329.08		\$11697.58	\$37329.08

NOTES:

- (1) DONATIONS/SUBSCRIPTIONS: Amalgamated into one amount for ease of accounting
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- (4) SUNDRY EXPENDITURE: This includes payments made for Insurance of Complex; Advertising and Social Costs for the Opening Day; Provision of small items (photographs etc) for Display; Printing Costs, and two Payment Stopped Cheques (\$30.39 & \$152.96)



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



17th ANNUAL GENERAL MEETING

SME, LINTON CAMP

1 JULY 1982

AGENDA

1. Appologies
2. Confirmation of minutes
3. Business arising from minutes
4. Financial Report
5. President's Report
6. Notices of Motion
 - a. Change to rules - membership
 - b. Change to rules - Committee size
 - c. Nomination of Fellow
7. Election of Officers
8.
 - a. R.E. Participation
 - b. R.A.E. Participation
9. General Business
 - a. Regularise membership of five members
 - b. Title of Corps
 - c. Appointment of curator



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED

OVER A HALF CENTURY

MEM. LITTON CASE

1 JULY 1962

AGENDA

1. Apologies
2. Confirmation of minutes
3. Business arising from minutes
4. Financial Report
5. President's Report
6. Notices of Motion
 - a. Change to rules - membership
 - b. Change to rules - Committees also
 - c. Nomination of Fellow
7. Election of Officers
8. a. B.A.R. Participation
b. B.A.R. Participation
9. General Business
 - a. Regularity membership of five members
 - b. Title of Corps
 - c. Appointment of members

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THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



NOTICE OF MEETING

The Annual General Meeting of the ECMA is to be held at the School of Military Engineering Social Room on Thursday 1 July 1982, at 1900 hours.

All members are urged to attend and support the committee.

NOTICES OF MOTION

The following notices of motion have been received to date.

1. The Committee gives notice of the following motion to be put to the AGM, that the rules of the Association be amended as follows:
 - a. Para 4a. Fellows. Add after association, 'and are elected to this category of membership at an Annual General Meeting of the Association.'
 - b. Para 4d. Life Member. Delete all after, 'made a donation', and add, 'amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal.'
 - c. Para 5. Delete all detail and replace by, 'A financial member is a member who has paid an annual subscription to be set each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association.'
2. That WO2 M.G. Holt be elected a Fellow of the Association.

Proposed: J. Visser

Seconded: S. Dickson

H.E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary

14 June 1982

NOTICE OF MEETING

The Annual General Meeting of the WMA is to be held at the School of Military Engineering, Staff House on Thursday 1 June 1951, at 1900 hours.

All members are urged to attend and support the committee.

NOTICES OF MOTION

The following notices of motion have been received to date.

Change to Rules

The Committee gives notice of the following motion to be put to the AGM, that the rules of the Association be amended as follows:

- a. Rule 6a. To read: "All after association, and are elected to this category of membership at an annual General Meeting of the Association."
- b. Rule 6a. To read: "All after association, and are elected to this category of membership at an annual General Meeting of the Association, and are the annual subscription to the Engineering Council Financial Association in force at the date of the proposal."
- c. Rule 2. To read: "All after association, and are elected to this category of membership at an annual General Meeting of the Association, and are the annual subscription to the Engineering Council Financial Association in force at the date of the proposal."
- d. Rule 2. To read: "All after association, and are elected to this category of membership at an annual General Meeting of the Association, and are the annual subscription to the Engineering Council Financial Association in force at the date of the proposal."

That Mr M.C. Holt be elected a Fellow of the Association.

Proposed: J. Viner

Seconded: A. Dickson

A. Dickson

A. R. CHURCHILL
Secretary

1 June 1951

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NOTICE OF MOTION

It is moved that the following amendments be made to the Rules of the Association.

- a. Delete paras 7, 8 and 9.
- b. Add the following:

Para 7

"The Officers of the Association shall comprise a committee consisting of not more than twelve financial members, including a President, and a Secretary/Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. The Committee members of the Association shall comprise of:

- a. Four elected at each Annual General Meeting;
- b. four appointed ex officio from positions of responsibility in the Corps of Royal New Zealand Engineers as detailed in Para 8 below and;
- c. the routine management sub committee consisting of the CI SME and the OC or Foreman of Works, 2 Fd Sqn.

Para 8

The Corps Committee of the Corps of Royal New Zealand Engineers shall appoint to the Committee of the Association four persons who signify their willingness to accept office, who shall be either:

- a. Members of the Corps Committee or
- b. not Members of the Corps Committee, but shall be Senior Royal New Zealand Engineer Officers holding royal New Zealand Engineer Appointments.

Para 9

Those elected to the Association Committee shall be persons resident in New Zealand who are fellows or members of the Association and who signify their willingness to accept office. Any fellow or member may present himself for nomination and election provided that: The President shall be elected from among the five persons appointed by the Corps Committee from its membership.

NOTICE OF MOTION

It is moved that the following amendments be made to the Rules of the Association.

- a. Delete pages 7, 8 and 9.
- b. Add the following:

Part 2

"The Officers of the Association shall comprise a committee consisting of not more than twelve financial members, including a President, and a Secretary/Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. The Committee members of the Association shall comprise of:

- a. Four elected at each Annual General Meeting;

- b. Four appointed ex officio from positions of responsibility in the Corps of Royal New Zealand Engineers as detailed in Part 3 below and;

- c. the routine management and committee consisting of the CE and the CO or Foreman of Works, 2nd Regt.

Part 3

The Corps Committee of the Corps of Royal New Zealand Engineers shall appoint to the Committee of the Association four persons who signify their willingness to accept office, who shall be elected:

- a. Members of the Corps Committee or
- b. not Members of the Corps Committee, but shall be Senior Royal New Zealand Engineer Officers holding Royal New Zealand Engineer appointments.

Part 4

Those elected to the Association Committee shall be persons resident in New Zealand who are fellow or members of the Association and who signify their willingness to accept office. Any fellow or member may present himself for nomination and election provided that: The President shall be elected from among the five persons appointed by the Corps Committee from its membership.



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



MINUTES OF A MEETING OF THE ECMA COMMITTEE HELD
AT AGS, STOUT STREET, WELLINGTON - 2 JUNE 1982

Present:

Hon Col K. Christie MBE, ED	President
Lt Col D.J. O'Brien	Chief Engineer
Maj B.A. Stewart	
Capt D.J. Begley	
WO2 M.G. Holt	
Sgt J. Visser	
WO1 H.E. Chamberlain	Secretary

Apologies:

Lt Col K.H. Mitchell	(for lateness)
Lt Col B.G. Jenkin M.B.E.	(for lateness)
Maj R.A. Barrett	
WO1 R.O. Wills M.B.E.	

Confirmation of Minutes

1. The President moved "that the Minutes having been circulated be taken as read and confirmed."

Christie/Holt
CARRIED

/Business

supported by heraldic emblems.

/10. Mr Ngan



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
AT 800, SYDNEY STREET, WASHINGTON - 2 JULY 1952

Present:

Hon Col K. Christie MBE, ED President
Lt Col D.J. O'Brien Chief Engineer
Maj S.A. Stewart
Capt D.J. Bagley
WOL M.C. Holt
Sgt J. Wiser
WOL M.C. O'Connell Secretary

Apologies:

Lt Col K.M. Mitchell (for absence)
Lt Col S.G. Jordan M.B.E. (for absence)
Maj S.A. Barrett
WOL R.O. Mills M.B.E.

Confirmation of Minutes

1. The President moved "That the Minutes be read and confirmed."

Christie/Holt
CARRIED

Business

Business Arising

2. Matters arising from the Minutes are covered under separate headings.

Financial Report

3. Current balance is \$1,670.68. Over the past month accounts totalling \$1,429.48 have been paid. Approximately \$1,000 is committed to interior fittings at this time.

4. The President again brought up the problem of the timely return of receipts to donors. The Secretary advised that most receipts were actioned within a week.

Security Report

5. W01 D. Allen had been approached last week but so far no report had been produced. The CE will check with W01 Allen again.

6. The President asked if the carpet had been replaced after the last security breach. W02 Holt is to determine whether or not the insurance claim had been actioned.

Lighting and Ultra-violet Reduction

7. A meeting had been arranged with Mr Jeavons Ballie of the National Library. W01 Chamberlain is to arrange the transport for him to view the museum. W02 Holt is to be informed when visit will take place.

Display Cabinets

8. Three further cases have been glazed. Construction of more cabinets is continuing and work progressing. More glass is to be purchased at a later date as cabinets are produced.

RE Presentation

9. The President spoke with Mr Guy Ngan regarding the suggestion of a stained glass window in St Martins Chapel. Mr Ngan suggested that a more suitable presentation for the church would be a RE badge carved in wood supported by heraldic emblems.

/10. Mr Ngan

Business Session

3. Matters arising from the Minutes are carried under separate headings.

Financial Report

4. Current balance is \$1,078.88. Over the past month accounts totaling \$1,418.48 have been paid. Approximately \$1,000 is committed for future fittings at this time.
5. The President again brought up the problem of the timely return of records to donors. The Secretary advised that most records were returned within a week.

Security Report

6. WOI B. Allen had been approached last week but no report had been produced. The CE will check with WOI Allen again.
7. The President asked if the carrier had been repaired after the last security breach. WOI Holt is to determine whether or not the insurance claim had been actioned.

Lighting and Utility Reduction

8. A meeting has been arranged with Mr. Jassens, Ballie of the National Library. WOI Chamberlain is to arrange the transport for him to view the museum. WOI Holt is to be informed when visit will take place.

Display Cabinets

9. Three further cases have been placed. Consideration of more cabinets is continuing and more progress. One glass is to be purchased at a later date as cabinets are produced.

CE Presentation

10. The President spoke with Mr. Roy Wagon regarding the suggestion of a stained glass window in St. Martin's Church. Mr. Wagon suggested that a more suitable arrangement for the church would be a RE badge carved in wood supported by heraldic animals.

10. Mr Ngan had commented on the fine preservation of the Chapel by the Corps. The carpentry/joinery is one of the best surviving examples of the work done by ships carpenters seventy years ago.

11. General discussion followed regarding the respective merits of wood and stained glass without definite conclusion.

Certificates

12. No progress to date. Ssgt Gladstone is to present some designs for the certificates at the next committee meeting. The display artists are also to be asked to produce draft diagrams.

Rules of the Association

13. A letter was received from Lt McKernan drawing attention to para 9 of the last Minutes. After some discussion the following was moved:-

"That the committee gives notice of the following motion to be put to the AGM, that the Rules of the Association be amended as follows:-

- a. Para 4a. Fellows. Add after Association, 'and are elected to this category of membership at an Annual General Meeting of the Association.'
- b. Para 4d. Life Member. Delete all after 'made a donation', and add, 'amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal.'
- c. Para 5. Delete whole para and replace by 'A financial member is a member who has paid an annual subscription to be set each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association'."

Christie/Begley
CARRIED

/General

10. Mr. Wagon had commented on the fine preservation of the Chapel by the Corps. The cemetery, lately is one of the best surviving examples of the work done by ships carpenters seventy years ago.

11. General discussion followed regarding the respective merits of wood and stained glass without definite conclusion.

Certificates

12. No progress to date. Sgt. Gladstone is to present some designs for the certificates at the next committee meeting. The display stands are also to be asked to produce draft diagrams.

Notes of the Association

13. A letter was received from Lt. McKinnon drawing attention to para 9 of the last Minutes. After some discussion the following was moved:-

"That the committee give notice of the following motion to be put to the AGM, that the Rules of the Association be amended as follows:-

- a. Para 4a. Followed. And after Association, and also elected to this category of membership at an Annual General Meeting of the Association.
- b. Para 4a. Life Member. Debatable all after 'made a donation', and add, 'amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal'.
- c. Para 5. Debatable whole para and replace by 'A financial member is a member who has paid an annual subscription to be and each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association'.

Certificates
General

General

General Business

14. The CE tendered his resignation as he was leaving his present post. The committee thanked him for his service to the ECMA and for the assistance given during his term of office.

15. W02 Holt referred again to the need for the committee to be as large as it is. Some discussion followed. It was thought that this idea could be discussed at the AGM. W02 Holt is to write a notice of motion and hand to the Secretary within the required time.

16. W01 Chamberlain requested authority to hold a complete set of keys for the museum (except the silver case). The committee accepted the request and moved:-

"That W01 Chamberlain be authorised to hold a complete set of keys for the museum."

Mitchell/Visser
CARRIED

17. The meeting closed at 1155.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
W01
Secretary

K. Christie

(K. CHRISTIE)
Hon Col
President

7/12/82

General Business

14. The CE requested his resignation as he was leaving his present post. The committee thanked him for his service to the CE and for the assistance given during his term of office.

15. WO2 Wolf referred again to the need for the committee to be as large as it is. Some discussion followed. It was thought that this idea could be discussed at the AGM. WO2 Wolf is to write a notice of motion and hand to the Secretary within the required time.

16. WO1 Chamberlain requested authority to hold a complete set of keys for the museum (except the silver case). The committee accepted the request and moved:-

"That WO1 Chamberlain be authorized to hold a complete set of keys for the museum."

Michael Wilson
CARRIED

17. The meeting closed at 11.55.

(N. CHRISTIE)
Hon Col
President

(H.E. CHAMBERLAIN)
WO1
Secretary



ENGINEER CORPS MEMORIAL ASSOCIATION
COMMITTEE MEETING

9 JUNE 1982

AGENDA

1. Confirmation of minutes
2. Business arising from minutes
3. Financial report
4. Security report
5. Lighting and ultra-violet reduction
6. Display cabinets
7. RE Presentation
8. Certificates
9. Rules of the Association
10. Notices of motion for AGM
11. General business
12. Next meetings

AGM, SME, Linton 1930 hours, 1 July.

1. The President moved that "the minutes having been circulated be taken as read".

Christie/Stewart
CARRIED

Business Arising

2. Matters arising from the minutes are noted under separate headings.

/ Security



ENGINEER CONING MEMORIAL ASSOCIATION

COMMITTEE MEETING

9 JUNE 1982

AGENDA

1. Confirmation of minutes
 2. Business arising from minutes
 3. Financial report
 4. Security report
 5. Meeting and after-violent reception
 6. Display cabinets
 7. RE Presentation
 8. Certificates
 9. Rules of the Association
 10. Notices of motion for AGM
 11. General business
 12. Next meetings
- AGM, SWE, Lisbon 1983 hours, 7 July.



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



6 May 1982

MINUTES OF A MEETING OF THE ECMA COMMITTEE HELD
AT AGS, STOUT ST, WELLINGTON, 21 APRIL 1982

Present:

Hon Col K. Christie MBE ED	President
Lt Col B.G. Jenkin MBE	
Maj B.A. Stewart	
Maj G. Jason-Smith	
Capt D.J. Begley	
Ssgt A.A. Gladstone	Treasurer
Sgt J. Visser	
WO1 H.E. Chamberlain	Secretary

Apologies:

Lt Col D.J. O'Brien	Chief Engineer
Lt Col K.H. Mitchell	
WO2 M.G. Holt	
Lt Col G.E. Hardie ED	
WO1 H.J. Gallagher	
WO1 R.O. Wills MBE	
Maj R.A. Barrett	
Lt Col G. Butcher MC	

Confirmation of Minutes

1. The President moved that "the minutes having been circulated be taken as read".

Christie/Stewart
CARRIED

Business Arising

2. Matters arising from the minutes are covered under separate headings.

/ Security

Security

3. The first breach of security had recently occurred at the Museum. Capt Begley advised the meeting that he had approached Defence Security (WO1 Allen) and requested that he carry out a survey of the security needs of the memorial and produce a report detailing a course of action.

Financial Report

4. The Treasurer advised that the current balance was \$2,914.28. However there were some outstanding commitments for which the ECMA had not received accounts:

- a. Mannekins \$1000
- b. Glass \$1000

5. The meeting was advised that SME had donated some \$396.36 for shrubs which had been planted round the museum prior to opening day. The Secretary is to write to SME to thank SME for their gesture.

Annual Subscriptions and Life Membership

6. The Secretary advised the meeting that the current subscription fees had remained unchanged since the formation of the association. Pay scale had increased some 600% during this period and inflation has whittled away the value of the subscription. It was moved:

"The committee recommend to the AGM that the annual subscription be increased to a figure to be decided at the next committee meeting based on forward levels of expenditure and likely membership"

Chamberlain/Stewart
CARRIED

7. Some discussion followed. Sgt Visser suggested that his scheme for fund raising (presented at an earlier meeting) ought to be considered when fees and life membership were being discussed. Lt Col Jenkin advised the meeting that there were some snags in such schemes as these. Taxes erode the benefits of high interest and the administration of the account can often be very time-consuming.

/8. Members

Security

2. The first breach of security had recently occurred at the Museum. Capt Bagley advised the meeting that he had approached Defence Security (Wol Allen) and requested that he carry out a survey of the security needs of the memorial and produce a report detailing a course of action.

Financial Report

A. The Treasurer advised that the current balance was \$2,944.28. However there were some outstanding commitments for which the ECMA had not received accounts:

- a. Mankins \$1000
- b. Glass \$1000

3. The meeting was advised that SME had donated some \$396.38 for shrubs which had been planted round the museum prior to opening day. The Secretary is to write to SME to thank SME for their gesture.

Annual Subscriptions and Life Membership

4. The Secretary advised the meeting that the current subscription fees had remained unchanged since the formation of the association. Pay scales had increased some 600% during this period and inflation has whittled away the value of the subscription. It was moved:

"The committee recommend to the AGM that the annual subscription be increased to a figure to be decided at the next committee meeting based on forward levels of expenditure and likely membership"

Chamberlain/Stewart
CARRIED

5. Some discussion followed. Sgt Wisser suggested that his scheme for fund raising (presented at an earlier meeting) ought to be considered when fees and life membership were being discussed. Lt Col Jenkin advised the meeting that there were some snags in such schemes as these. Taxes erode the benefits of high interest and the administration of the account can often be very time-consuming.

A. Members

8. Members of the committee were requested to do some further research on the project for raising and maintaining funds.

9. The Secretary also suggested that Life Membership fees ought to be increased in line with annual subscriptions. The committee discussed this proposal and decided to discontinue Life Membership in its present form.

MOVED "That Life Membership be discontinued and replaced by Honorary Life Membership, restricted to those members or former members who have made a significant contribution to the aims of the association."

Christie/Begley
CARRIED

Display Cabinets

10. Sgt Visser advised that work on the display cabinets was continuing. There has been no work since the opening but now that the unit has returned from exercise in Australia the remainder are being assembled.

RE Presentation

11. Captain Begley advised the meeting that the CE has informed the RE that the stained glass window can be manufactured in New Zealand and that Mr Guy Ngan has accepted responsibility for the art work.

Certificates

12. No action to date. Design Proposals are to be presented to the next meeting by Ssgt Gladstone.

/ Rules

8. Members of the committee were requested to do some further research on the project for raising and maintaining funds.

9. The Secretary also suggested that Life Membership fees ought to be increased in line with annual subscriptions. The committee discussed this proposal and decided to discontinue Life Membership in its present form.

MOVED "That Life Membership be discontinued and replaced by Honorary Life Membership, restricted to those members or former members who have made a significant contribution to the aims of the association."

CARRIED
Christie/Bogley

Display Cabinet

10. Sgt Visser advised that work on the display cabinet was continuing. There has been no work since the opening but now that the unit has returned from exercise in Australia the remaining are being assembled.

RE Presentation

11. Captain Bogley advised the meeting that the CE has informed the RE that the stained glass window can be manufactured in New Zealand and that Mr Guy Ngan has accepted responsibility for the art work.

Certificates

12. No action to date. Design proposals are to be presented to the next meeting by Sgt Elstone.

Adjourn

Rules of the Association

13. Ssgt Gladstone suggested that the offices of Secretary and Treasurer be combined. It was not agreed to by the present Secretary. The suggestion is to be looked at further by the committee. It was felt that the Secretary could hold the receipt and deposit books as this had ensured in the last month a faster reply to those who had made donations.

14. The size of the committee was discussed as requested at the last meeting. However nothing was resolved and committee members were again asked to look at the rules of the association, and come back to the next meeting with some positive thoughts.

General Business

15. Sgt Visser asked if there had been any progress on locating and procuring copies of films or video tapes of RNZE activities. The meeting requested that the CE's office follow up and report back at the next meeting.

Future Meetings

16. The next committee meeting will be at AGS Conference Room at 1000 hours, 9 Jun 82.

17. The Annual General Meeting is to be at SME, Linton Camp at 1930 hours, 1 Jul 82.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
W01
Secretary

K. Christie

(K. CHRISTIE)
Hon Col
President

Rules of the Association

13. Sgt Gladstone suggested that the office of Secretary and Treasurer be combined. It was not agreed to by the present Secretary. The suggestion is to be looked at further by the committee. It was felt that the Secretary could hold the receipt and deposit books as this had occurred in the last month a letter reply to those who had made donations.

14. The size of the committee was discussed as requested at the last meeting. However nothing was resolved and committee members were again asked to look at the rules of the association, and come back to the next meeting with some positive thoughts.

General Business

15. Sgt Vissart asked if there had been any progress on locating and procuring copies of films or video tapes of RMC activities. The meeting requested that the CC's office follow up and report back at the next meeting.

Future Meetings

16. The next committee meeting will be at ACS Conference Room at 1000 hours, 9 Jun 82.

17. The Annual General Meeting is to be at SNE, Linton Camp at 1930 hours, 1 Jul 82.

(K. CHRISTIE)
Hon Col
President

(H.E. CHAMBERLAIN)
WOF
Secretary



Present: Hon Col K. C. ... RE President

ENGINEER CORPS MEMORIAL ASSOCIATION
COMMITTEE MEETING

21 APRIL 1982

AGENDA

1. Confirmation of minutes
2. Business arising from minutes
3. Financial report
 - a. Shrubs from SME
 - b. Receipt and deposit books
 - c. Annual Subscription/Life Membership
4. Security
5. Lighting and ultra violet reduction
6. Display cabinets
7. RE Presentation
8. Certificates
9. Rules of the Association
 - a. Size of committee
 - b. Corps Committee and other nominations
10. General business
11. Next meetings
 - a. Committee meeting
 - b. Annual General Meeting

/3. Further



ENGINEER CORPS MEMORIAL ASSOCIATION
COMMITTEE MEETING

21 APRIL 1962

AGENDA

1. Confirmation of minutes
2. Business arising from minutes
3. Financial report
 - a. Funds from EME
 - b. Receipt and deposit books
 - c. Annual Subscription/Life Membership
 - d. Security
4. Lighting and ultra violet reduction
5. Display cabinets
6. RE Presentation
7. Certificates
8. Rules of the Association
 - a. Size of committee
 - b. Corps Committee and other nominations
9. General business
10. Next meetings
 - a. Committee meeting
 - b. Annual General Meeting

MINUTES OF A MEETING OF THE ECMA COMMITTEE,
HELD AT AGS, STOUT ST, WELLINGTON 3 MARCH 1982

Present: Hon Col K. Christie MBE, ED President
Lt Col D.J. O'Brien CE
Lt Col G. Butcher MC
Lt Col K.H. Mitchell
Maj G. Jason-Smith
Capt D.J. Begley
WO1 R.O. Wills MBE
WO1 H.J. Gallagher
WO2 M.G. Holt
Sgt A.A. Gladstone Treasurer
Sgt B.N. Marshall
WO1 H.E. Chamberlain Secretary

Apologies: Lt Col B.G. Jenkin MBE
Maj R.A. Barrett
Sgt E.A. Jannett
Sgt J. Visser

Confirmation of Minutes

1. The President moved that "the minutes having been circulated be taken as read."

Christie/Gallagher

CARRIED

Business Arising

2. The CE spoke to the meeting and mentioned the surprise and pleasure of the CGS on the standard of the opening day parade, and read a letter of commendation from him. A second letter from Col Andrews, Commander of 2 TFR, spoke in laudatory tones, and expressed pleasure at being the commander of the TFR in which the museum was located.

/3. Further

MINUTES OF A MEETING OF THE ECMA COMMITTEE
HELD AT 1001 N. 10TH ST., WASHINGTON 5, MARCH 1952

Present: Hon Col R. Christie MBE, ED President
Lt Col D.J. Girdlestone
Lt Col E. G. Girdlestone
Lt Col K.M. Mitchell
Maj G. Girdlestone
Capt D.J. Girdlestone
Wgt R.D. Williams
Wgt M.D. Girdlestone
Wgt M.D. Girdlestone
Sgt A.A. Girdlestone
Sgt R.M. Girdlestone
Wgt H.C. Girdlestone
Secretary

Apologies: Lt Col E.C. Jenkins MBE
Maj R.A. Girdlestone
Sgt E.A. Girdlestone
Sgt J. Girdlestone

Confirmation of Minutes

The President moved that "the minutes having been
circulated be taken as read."

Carried
Carried

Business Arising

2. The CE spoke to the meeting and mentioned the
surprise and pleasure of the CES on the standard of the opening
day parade, and read a letter of commendation from him. A
second letter from Col Andrews, Commander of 2 TFR, spoke
in laudatory tones, and expressed pleasure at being the
commander of the TFR in which the museum was located.
/2. Further

3. Further messages were read to the meeting, from the Private Secretary to Queen Elizabeth who was at Sandringham House, and from the Chief Royal Engineer, United Kingdom.

4. Generally the impact of the day has enhanced the standing of the Corps, and comments from the public reflected credit on the way that the day had been rehearsed and conducted.

Royal Engineers Presentation

5. The CE read a letter from Col J.B. Wilks from the Regimental Headquarters, Royal Engineers, regarding the RE presentation to the Corps. Their proposals are:

- a. A piece of silver
- b. A stained glass window
- c. A photographic reproduction of the sappers clearing mines at El Alamein.

6. After some discussion the committee decided in favour of a stained glass window.

Moved "That the stained glass window from the Royal Engineers be accepted as the most suitable gift for the memorial".

Butcher/Christie

CARRIED

Insurance

7. The insurance premium of \$1,144.21 has been paid. This sum has been made available from:

Corps Funds	\$400.00
ECMA	<u>\$744.21</u>
	<u>\$1144.21</u>
	=====

/The breakdown

3. Further messages were read to the meeting, from the Private Secretary to Queen Elizabeth who was to Sandringham House, and from the Chief Royal Engineer, United Kingdom.

4. Generally the impact of the day has enhanced the standing of the Corps, and comments from the public reflected credit on the way that the day had been rehearsed and conducted.

Royal Engineers Presentation

5. The CE read a letter from Col D.G. Wilks from the Regimental Headquarters, Royal Engineers, regarding the RE presentation to the Corps. Their proposals are:

- a. A glass of silver
 - b. A stained glass window
 - c. A photographic reproduction of the
- appears circumstances at El Alamein.

6. After some discussion the committee decided in favour of a stained glass window.

Moved "That the stained glass window from the Royal Engineers be accepted as the most suitable gift for the memorial".

Butcher/Enlist
CARRIED

Insurance

7. The Insurance premium of £1,144.31 has been paid. This sum has been made available from:

Corps funds	£400.00
ECMA	£744.31
	<u>£1,144.31</u>

The breakdown

The breakdown on which the valuation was made was:

Chapel:	\$77,500
Contents:	\$12,500
Museum:	\$100,000
Contents	\$80,000
Special Cover:	<u>\$ 4,000</u>
	<u>\$274,000</u>
	=====

8. It should be noted that the \$4,000 Special Cover, covers any item on loan to another museum.

Financial Report

9. The treasurer briefed the meeting on the current financial status of the ECMA funds.

10. Since last meeting payments have amounted to \$6,623.93, whilst receipts have totalled \$2,109.96 giving a working balance of \$2,822.80. Furthermore approximately \$1,000.00 was committed for purchase of display mannequins. Future commitments include:

- a. glass for cabinets
- b. Security. A proposal had just been received with an estimate for \$3,500 for installation.
- c. Sponsored Golf Tournament at Linton Camp. This requires approximately \$300-\$500 to start it off. This would be repaid after the tournament.
- d. assistance for SME UPF to make up shortfall on opening day social function (\$233.26)

/It was

The breakdown on which the valuation was made was:

Chapel:	\$77,500
Contents:	\$12,500
Museum:	\$100,000
Contents:	\$50,000
Special Cover:	\$4,000
	<u>\$274,000</u>

It should be noted that the \$4,000 Special Cover, covers any item on loan to another museum.

Financial Report

The Treasurer briefed the meeting on the current financial status of the ECMA funds.

Since last meeting payments have amounted to \$6,623.93, whilst receipts have totalled \$2,102.96 giving a working balance of \$4,520.97. Furthermore approximately \$1,000.00 was committed for purchase of display mannequins.

Future commitments include:

- a. glass for cabinets
- b. assistance for SME WFL for a make up shortfall on opening day social function (\$233.26).
- c. sponsored Golf Tournament at Linton Camp. This requires approximately \$300-\$500 to start it off. This would be repaid after the tournament.
- d. security. A proposal had just been received with an estimate for \$3,500 for installation.

It was

It was moved "That SME be reimbursed for loss on the function".

Mitchell/Holt

CARRIED

Security

11. The secretary briefed the meeting on a proposal which had been received immediately prior to the meeting from Harding's Signals. Unfortunately due to the late arrival, detail was not readily available. The meeting decided that further research was needed as to nature of risk e.g. vandalism, or theft, and if there was any need for smoke/fire detectors. It was felt that the committee would have to establish the areas which require protection.

12. The secretary is to make a number of copies for perusal by committee members. It was noted that Hardings had the defence contract and should the ECMA go to any other company problems of compatibility may arise.

Lighting and Ultra-Violet Reduction

13. The secretary brought to the notice of the meeting the problem of too much light and ultra-violet rays breaking down material fibres and colours, and items such as ink and photographic dyes. The President said he knew of a person involved with lighting. He was the conservator of documents at the Alexander Turnbull Library. The President is to contact this person with the view of obtaining advice in order to overcome the problem.

/14. It was

It was noted "That SME be reimbursed for loss on the function".

Michael Wolf

CARRIED

Security

11. The secretary briefed the meeting on a proposal which had been received immediately prior to the meeting from Harding's signals. Unfortunately due to the late arrival, detail was not readily available. The meeting decided that further research was needed as to nature of risk e.g. vandalism of theft, and if there was any need for smoke/fire detectors. It was felt that the committee would have to establish the areas which require protection.

12. The secretary is to make a number of copies for perusal by committee members. It was noted that Harding had the defence contract and should the ECMA go to any other company problems of compatibility may arise.

Lighting and Ultra-Violet Radiation

13. The secretary brought to the notice of the meeting the problem of too much light and ultra-violet rays breaking down material fibres and colours, and items such as ink and photographic dyes. The President said he knew of a person involved with lighting. He was the conservator of documents at the Alexander Turnbull Library. The President is to contact this person with the view of overcoming the problem. It was agreed to overcome the problem.

14. It was recognised that there was a conflict of interest in that the museum required less light whilst the library required good light levels.

Display Cabinets

15. WO2 Holt informed the meeting that components for future cabinets had already been made and assembly would be continued after 2 Fd Squadron returned from exercise in Australia.

Acquisitions for Display

16. On opening day and since, the museum has received a number of items for display. They include:

- a. A No 21 Radio Set
 - b. 10 watt hand generator
 - c. Set of medals including a Military Medal for Bravery in the Field 1942
(Mr Wattie Hoban)
 - d. Movie film taken in Egypt and Palestine
by Maj Wallace (Mrs O'Reilly)
 - e. A surveyors chain. ()
- } Mr Val Page

Sponsored Golf Tournament

17. WO1 Wills briefed the meeting of the purpose of this tournament. A small committee of engineers had been formed at Linton with the object of running a sponsored tournament, the proceeds from which would be directed to the Corps Memorial. The tournament will be held on the nearest weekend to Sappers Day. A firm in Palmerston North has already committed \$400 of prizes. The return from the tournament is estimated at \$1200-\$1500.

/Moved

14. It was recognized that there was a conflict of interest in that the museum required less light while the library required good light levels.

Display Cabinet

15. WOJ Mills informed the meeting that arrangements for future cabinets had already been made and assembly would be continued after 2 PM. Question returned from exercises in Australia.

Acquisitions for Display

16. On opening day and since, the museum has received a number of items for display. They include:

- a. A No 21 Radio Set
- b. 10 watt hand generator
- c. Set of medals including a Military Medal for Bravery in the Field 1942
- d. (Mr Mattie Hoban)
- e. Movie film taken in Egypt and Palestine by Maj Wallace (Mrs G. Kelly)
- f. A surveyors chain. Was a real chain with links (Mr)

Sponsored Golf Tournament

17. WOJ Mills briefed the meeting of the purpose of this tournament. A small committee of engineers had been formed at Lincoln with the object of running a sponsored tournament, the proceeds from which would be directed to the Corps Memorial. The tournament will be held on the nearest weekend to Sports Day. A firm in Palmerston North has already committed \$400 of prizes. The return from the tournament is estimated at \$200-\$250.

Moved "That \$400 be loaned to the RNZE Corps Memorial Golf Tournament Committee, at Linton Camp in support of the sponsored golf tournament, the loan to be returned within three months".

Butcher/Jason-Smith

CARRIED

Certificates

18. The secretary resurrected the idea of a Certificate for Fellows and Life Members of the Association which had been held over from a previous meeting. Ssgt Gladstone was tasked to provide a number of designs for the next meeting. The size is to be A4.

Public Viewing Times

19. The meeting was informed that the secretary was prepared to open the Museum from 1300-1600 on 1st and 3rd Sundays of the month. The CE then said that Linton Camp Units should be able to provide an NCO who could man the complex every Sunday, to which the meeting responded favouring the regular time. The CE was to approach the Commander 2 TFR and clear it with him. Once clearance had been gained an article would be placed in a local newspaper detailing opening times.

General Business

20. The handover of the building to the MWD was raised by W02 Holt. This was to be held over for the moment.

21. W02 Holt raised the question of the size of the committee. It was felt that the committee need not be as large, and should be more of a management committee located in Linton. Members were asked to think about this subject prior to the next meeting. Copies of the present rules are

/to be

Moved "That \$400 be loaned to the WOLF
Corps Memorial Golf Tournament Committee,
at Linton Camp in support of the sponsored
golf tournament, the loan to be returned
within three months".

Butcher/Jason-John

CARRIED

Certificates

18. The secretary resuscitated the idea of a Certificate
for Fellows and Life Members of the Association which had been
held over from a previous meeting. Reginald Gladstone was asked
to provide a number of designs for the next meeting.
The size is to be A4.

Public Viewing Plans

19. The meeting was informed that the secretary was
prepared to open the Museum from 1200-1800 on 1st and 2nd
Sundays of the month. The CE then said that Linton Camp United
should be able to provide an WCU who could man the complex
every Sunday, to which the meeting responded favouring the
regular time. The CE was to approach the Commander 2 TFR and
clear it with him. Once clearance had been gained an article
would be placed in a local newspaper detailing opening times.

General Business

20. The handover of the building to the WCU was
raised by W02 Holt. This was to be held over for the moment.
21. W02 Holt raised the question of the size of the
committee. It was felt that the committee need not be as
large, and should be more of a management committee located in
Mallington. Members were asked to think about this subject
prior to the next meeting. Copies of the present rules are

to be sent to committee members to peruse to see if any changes would be necessary.

22. Some disappointment was expressed about the photographic coverage of the opening as it was not as good as was expected. Some photos will be bought from the Manawatu Evening Standard, to make up some of the lack of defence coverage.

Next Meeting

23. The next meeting is to be held 21 April 1982 at 1000 hours at the Army General Staff Conference Room.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
W01
Secretary

K. Christie

(K. CHRISTIE)
Lt Col
President

Confirmation of Minutes

1. The President moved that "the minutes of the 22nd AGM circulated be taken as read."

Christie/Gallagher

Christie

Business Arising

2. The CL spoke to the meeting and mentioned the surprise and pleasure of the CDS on the standards of the opening day parade, and read a letter of commendation from him. A second letter from Col Andrew, Commander of 2 WVR, spoke in laudatory tones, and expressed pleasure at being the commander of the WVR in which the museum was located.

/s. Further

to be sent to committee members to permit to use if any changes would be necessary.

Some disappointment was expressed about the photographic coverage of the opening as it was not as good as was expected. Some photos will be bought from the Evening Standard, to make up some of the lack of defence coverage.

Next Meeting

32. The next meeting is to be held 21 April 1962 at 1000 hours at the Army General Staff Conference Room.

Handwritten signature

(R. CHRISTIE)
Lt Col
President

Handwritten signature

(H.E. CHAMBERLAIN)
WO1
Secretary

MINUTES OF A MEETING OF THE ECMA COMMITTEE,
HELD AT AGS, STOUT ST, WELLINGTON 3 MARCH 1982

Present: Hon Col K. Christie MBE, ED President
Lt Col D.J. O'Brien CE
Lt Col G. Butcher MC
Lt Col K.H. Mitchell
Maj G. Jason-Smith
Capt D.J. Begley
WO1 R.O. Wills MBE
WO1 H.J. Gallagher
WO2 M.G. Holt
Ssgt A.A. Gladstone Treasurer
Sgt B.N. Marshall
WO1 H.E. Chamberlain Secretary

Apologies: Lt Col B.G. Jenkin MBE
Maj R.A. Barrett
Sgt E.A. Jannett
Sgt J. Visser

Confirmation of Minutes

1. The President moved that "the minutes having been circulated be taken as read."

Christie/Gallagher

CARRIED

Business Arising

2. The CE spoke to the meeting and mentioned the surprise and pleasure of the CGS on the standard of the opening day parade, and read a letter of commendation from him. A second letter from Col Andrews, Commander of 2 TFR, spoke in laudatory tones, and expressed pleasure at being the commander of the TFR in which the museum was located.

/3. Further

MINUTES OF A MEETING OF THE TFR COMMITTEE
Held at the, 1000 N. 1st St., St. Paul, Minn., 1911

Present: Hon Col K. Christie, MC, ED President

1st Col D.J. O'Brien

1st Col E. Butcher MC

1st Col K.H. Mitchell

1st Col E. Jackson-Smith

Capt E.C. Bagley

1st Col R.D. Miller

1st Col H.J. Gallagher

1st Col R.C. Hale

Capt A.A. Clatsone

Sgt E.W. Marshall

1st Col H.E. Thompson

Treasurer

Secretary

Associated: 1st Col E. Jackson

1st Col E.A. Barrett

Sgt E.A. Bennett

Sgt J. Vismac

Confirmation of Minutes

1. The President moved that "the minutes having been circulated be taken as read."

Christie/Gallagher

Carling

Business Arising

2. The CE spoke to the meeting and mentioned the surprise and pleasure of the CES on the standard of the opening day parade, and read a letter of commendation from him. A second letter from Col Andrews, Commander of 2 TFR, spoke in laudatory tones, and expressed pleasure at being the commander of the TFR in which the museum was located.

2. Further

3. Further messages were read to the meeting, from the Private Secretary to Queen Elizabeth who was at Sandringham House, and from the Chief Royal Engineer, United Kingdom.

4. Generally the impact of the day has enhanced the standing of the Corps, and comments from the public reflected credit on the way that the day had been rehearsed and conducted.

Royal Engineers Presentation

5. The CE read a letter from Col J.B. Wilks from the Regimental Headquarters, Royal Engineers, regarding the RE presentation to the Corps. Their proposals are:

- a. A piece of silver
- b. A stained glass window
- c. A photographic reproduction of the sappers clearing mines at El Alamein.

6. After some discussion the committee decided in favour of a stained glass window.

Moved "That the stained glass window from the Royal Engineers be accepted as the most suitable gift for the memorial".

Butcher/Christie
CARRIED

Insurance

7. The insurance premium of \$1,144.21 has been paid. This sum has been made available from:

Corps Funds	\$400.00
ECMA	<u>\$744.21</u>
	<u>\$1144.21</u>
	=====

/The breakdown

3. Further messages were read to the meeting, from the Private Secretary to Queen Elizabeth who was at Sandringham House, and from the Chief Royal Engineer, United Kingdom.

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- a. A piece of silver
- b. A stained glass window
- c. A photographic reproduction of the experts clearing mines at El Alamein.

6. After some discussion the committee decided in favour of a stained glass window.

7. Moved "That the stained glass window from the Royal Engineers be accepted as the most suitable gift for the memorial".

Butcher/Christie
CHARTERED

Insurance

7. The insurance premium of \$1,144.31 has been paid. This sum has been made available from:

ECMA	\$1,144.31
Corps Funds	\$758.31
	\$400.00

The breakdown on which the valuation was made was:

Chapel:	\$77,500
Contents:	\$12,500
Museum:	\$100,000
Contents	\$80,000
Special Cover:	\$ 4,000
	\$274,000
	=====

8. It should be noted that the \$4,000 Special Cover, covers any item on loan to another museum.

Financial Report

9. The treasurer briefed the meeting on the current financial status of the ECMA funds.

10. Since last meeting payments have amounted to \$6,623.93, whilst receipts have totalled \$2,109.96 giving a working balance of \$2,822.80. Furthermore approximately \$1,000.00 was committed for purchase of display mannequins.

Future commitments include:

- a. glass for cabinets
- b. Security. A proposal had just been received with an estimate for \$3,500 for installation.
- c. Sponsored Golf Tournament at Linton Camp. This requires approximately \$300-\$500 to start it off. This would be repaid after the tournament.
- d. assistance for SME UPF to make up shortfall on opening day social function (\$233.26)

/It was

The breakdown on which the valuation was made was:

Chapel:	\$77,500
Contents:	\$72,500
Museum:	\$700,000
Contents:	\$80,000
Special Cases:	\$ 4,000
	<hr/>
	\$734,000

It should be noted that the \$4,000 Special Cases covers any item on loan to another museum.

Financial Results

The Treasurer briefed the meeting on the current financial status of the ECMA funds.

Since last meeting payments have amounted to \$8,623.93, whilst receipts have totalled \$2,702.88 giving a working balance of \$5,921.05. Furthermore approximately \$1,000.00 was committed for purchase of display arrangements. Future commitments include:

- Glass for cabinets
- Exactly. A proposal had just been received with an estimate for \$2,500 for installation.
- Sponsored Golf Tournament at Linton Camp. This requires approximately \$200-300 to start it off. This would be repaid after the tournament.
- assistance for CME UP to make up shortfall on opening day school function (\$233.28)

It was

It was moved "That SMC be reimbursed for loss on the function".

Mitchell/Holt

CARRIED

Security

11. The secretary briefed the meeting on a proposal which had been received immediately prior to the meeting from Harding's Signals. Unfortunately due to the late arrival, detail was not readily available. The meeting decided that further research was needed as to nature of risk e.g. vandalism, or theft, and if there was any need for smoke/fire detectors. It was felt that the committee would have to establish the areas which require protection.

12. The secretary is to make a number of copies for perusal by committee members. It was noted that Hardings had the defence contract and should the ECMA go to any other company problems of compatibility may arise.

Lighting and Ultra-Violet Reduction

13. The secretary brought to the notice of the meeting the problem of too much light and ultra-violet rays breaking down material fibres and colours, and items such as ink and photographic dyes. The President said he knew of a person involved with lighting. He was the conservator of documents at the Alexander Turnbull Library. The President is to contact this person with the view of obtaining advice in order to overcome the problem.

/14. It was

It was moved "That the be tabulated for less as the
function".

Miss White

CARRIES

Security

11. The secretary stated the meeting on a proposal
which had been received immediately prior to the meeting
from Harding's Signal. Unfortunately due to the late arrival,
detail was not readily available. The meeting decided that
further research was needed as to nature of risk e.g. vandalism,
or theft, and if there was any need for smoke/fire detectors.
It was felt that the committee would have to establish the
areas which require protection.

12. The secretary is to make a number of copies for
perusal by committee members. It was noted that Harding
had the defence contract and should the LMA go to any other
company problems of confidentiality may arise.

Lighting and Ultra-Violet Radiation

13. The secretary brought to the notice of the meeting
the problem of too much light and ultra-violet rays breaking
down material fibres and colours, and items such as ink and
photographic dyes. The President said he knew of a person
involved with lighting. He was the conservator of documents
at the Alexander Turnbull Library. The President is to contact
this person with the view of obtaining advice in order to
overcome the problem.

14. It was

14. It was recognised that there was a conflict of interest in that the museum required less light whilst the library required good light levels.

Display Cabinets

15. WO2 Holt informed the meeting that components for future cabinets had already been made and assembly would be continued after 2 Fd Squadron returned from exercise in Australia.

Acquisitions for Display

16. On opening day and since, the museum has received a number of items for display. They include:

- a. A No 21 Radio Set
 - b. 10 watt hand generator
 - c. Set of medals including a Military Medal for Bravery in the Field 1942
(Mr Wattie Hoban)
 - d. Movie film taken in Egypt and Palestine
by Maj Wallace (Mrs O'Reilly)
 - e. A surveyors chain. ()
- } Mr Val Page

Sponsored Golf Tournament

17. WO1 Wills briefed the meeting of the purpose of this tournament. A small committee of engineers had been formed at Linton with the object of running a sponsored tournament, the proceeds from which would be directed to the Corps Memorial. The tournament will be held on the nearest weekend to Sappers Day. A firm in Palmerston North has already committed \$400 of prizes. The return from the tournament is estimated at \$1200-\$1500.

/Moved

14. It was recognized that there was a conflict of interest in that the museum requested less light while the library requested good light levels.

Glasgow Cabinets

15. WOJ Wolf informed the meeting that proposals for future cabinets had already been made and possibly would be continued after a 15 question returned from exercises in

Australia.

Acquisitions for Glasgow

16. On opening day and since, the museum has received a number of items for display. They include:

- a. A No 21 Radio Set
- b. 10 watt hand generator

c. Set of medals including a Military Medal for Bravery in the Field 1941

(Mr Willie Hoban)

d. Movie film taken in Egypt and Palestine

by Maj Wallace (Mrs O'Reilly)

e. A survivors chain.

Sponsored Golf Tournament

17. WOJ Willie briefed the meeting of the purpose of this tournament. A small committee of engineers had been formed at Lincolnton with the object of running a sponsored tournament, the proceeds from which would be directed to the Corps Memorial. The tournament will be held on the nearest weekend to September Day. A firm in Palmerston North has already committed \$200 of prizes. The return from the tournament is estimated at \$1200-\$1500.

Moved "That \$400 be loaned to the RNZE Corps Memorial Golf Tournament Committee, at Linton Camp in support of the sponsored golf tournament, the loan to be returned within three months".

Butcher/Jason-Smith

CARRIED

Certificates

18. The secretary resurrected the idea of a Certificate for Fellows and Life Members of the Association which had been held over from a previous meeting. Ssgt Gladstone was tasked to provide a number of designs for the next meeting. The size is to be A4.

Public Viewing Times

19. The meeting was informed that the secretary was prepared to open the Museum from 1300-1600 on 1st and 3rd Sundays of the month. The CE then said that Linton Camp Units should be able to provide an NCO who could man the complex every Sunday, to which the meeting responded favouring the regular time. The CE was to approach the Commander 2 TFR and clear it with him. Once clearance had been gained an article would be placed in a local newspaper detailing opening times.

General Business

20. The handover of the building to the MWD was raised by W02 Holt. This was to be held over for the moment.

21. W02 Holt raised the question of the size of the committee. It was felt that the committee need not be as large, and should be more of a management committee located in Linton. Members were asked to think about this subject prior to the next meeting. Copies of the present rules are

/to be

Moved "That \$400 be loaned to the NCB
Corps Memorial Golf Tournament Committee,
at Lincoln Camp in support of the announced
golf tournament, the loan to be repaid
within three months."

Butcher/Jason-Smith

Carroll

Certificates

18. The secretary resurrected the idea of a Certificate
for Fellows and Life Members of the Association which had been
held over from a previous meeting. Sgt. Claborn was
asked to provide a number of designs for the next meeting.
The also is to be AA.

Public Viewing Times

19. The meeting was informed that the secretary was
prepared to open the Museum from 1200-1800 on Sat and Sun
Sundays of the month. The CE then said that Lincoln Camp Hall
should be able to provide an NCB who could man the complex
every Sunday, to which the meeting responded favouring the
regular time. The CE was to approach the Commissioner 2 yrs and
clear it with him. Once clearance had been gained an article
would be placed in a local newspaper detailing opening times.

General Business

20. The handover of the building to the NCB was
raised by WOZ Holt. This was to be held over for the moment.
21. WOZ Holt raised the question of the size of the
committee. It was felt that the committee need not be as
large, and should be made of a management committee located in
Lincoln. Members were asked to think about this subject
prior to the next meeting. Copies of the minutes were

to be sent to committee members to peruse to see if any changes would be necessary.

22. Some disappointment was expressed about the photographic coverage of the opening as it was not as good as was expected. Some photos will be bought from the Manawatu Evening Standard, to make up some of the lack of defence coverage.

Next Meeting

23. The next meeting is to be held 21 April 1982 at 1000 hours at the Army General Staff Conference Room.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
W01
Secretary

(K. CHRISTIE)
Lt Col
President

Membership

3. Any person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army shall be eligible for full membership. Intending members shall make formal application which may be accepted or refused at the discretion of the Committee.

to be sent to committee members to return to me if any changes would be necessary.

23. Some disappointment was expressed about the photographic coverage of the opening as it was not as good as was expected. Some photos will be bought from the Hawaiian Evening Standard, to make up some of the lack of defense coverage.

Next Meeting

23. The next meeting is to be held 21 April 1962 at 1000 hours of the Army General Staff Conference Room.

(K. CHRISTIE)
Lt Col
President

(H.E. CHAMBERLAIN)
W.D.
Secretary

These rules repeal the former rules dated 9th September 1966 and all subsequent amendments.

Name

1. The name of the Society shall be "The Engineer Corps Memorial Association Incorporated", hereinafter referred to as the "Association".

Aims and Objects

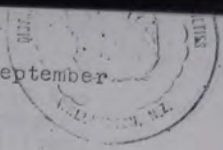
2. The aims and objects of the Association shall be:

- a. At Linton Camp, to establish on the campus of the School of Military Engineering a Corps Memorial. This memorial is planned to embody Engineer tradition and serve as a link between the various generations of sappers. It would provide for some or all of the following activities:
 - (1) Memorial Hall
 - (2) Library
 - (3) Museum
 - (4) Sanctuary
- b. To purchase, take on lease, or otherwise acquire any real or personal property required to establish, develop, and maintain the Corps Memorial or for any other purpose relevant thereto and to hold, sell, mortgage, charge or otherwise dispose of any such property.
- c. To keep alive the spirit of unity among all ranks of the Corps of Royal New Zealand Engineers whether active or inactive, and therefore encourage the esprit de corps of the Corps, primarily by establishing, developing and maintaining the Corps Memorial at Linton.
- d. To organize or assist in organizing the raising of funds for the purpose of establishing, developing and maintaining the Corps Memorial at Linton, or of otherwise furthering the objects of the Association.
- e. To liaise with Sappers Associations in NZ through their Corps Committee representatives in respect to the aims and objects of the Association.

Membership

3. Any person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army shall be eligible for full membership. Intending members shall make formal application which may be accepted or refused at the discretion of the Committee

A Solicitor of the Supreme Court of New Zealand



The Association membership shall consist of two categories of full membership, one category of honorary membership and one category of life membership as follows:

- a. Fellows. Being persons who have given or are giving outstanding service in furtherance of the aims and objects of the Association.
- b. Members. Being persons who have served or are serving in the Corps of Royal New Zealand Engineers or have served in the Corps of New Zealand Engineers or the engineer corps of any other Commonwealth Army.
- c. Honorary Member. Being persons not otherwise eligible for membership who are interested in the furtherance of the aims and objects of the Association and have been elected honorary members at a General Meeting of the Association.
- d. Life Member. Being a person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers of the Engineer Corps of any other Commonwealth Army, who have made a donation of \$20.00 (Twenty dollars) or more to the Corps Memorial Fund.

Financial Membership shall be made by payment of an annual subscription of such sum as may be determined by the Annual General Meeting.

A Roll of Members of the Association shall be kept by the Secretary. This roll shall specify the names (in alphabetical order) addresses and category of membership of members and shall also disclose whether they are currently financial members.

Officers of the Association

"The Officers of the Association shall comprise a committee consisting of not more than twenty-five (twenty-five) members, including a President, a Secretary and a Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. Executive members of the Association shall comprise four members of the Association, two appointed as officers at each Annual General Meeting, and appointed as officers from positions of responsibility in the Corps of Royal New Zealand Engineers and one from each unit as detailed in Rule 35 below."

The Corps Committee of the Corps of Royal New Zealand Engineers shall appoint to the Committee of the Association persons who signify their willingness to accept office, as follows:

- a. Five of these persons shall be members of the Corps Committee.
- b. Five of these persons shall not be members of the Corps Committee but shall be senior Royal New Zealand Engineers officers holding Royal New Zealand Engineers appointments, who

have been nominated by the Chief Engineer.

9. Those elected to the Association Committee shall be persons resident in New Zealand who are fellows or members of the Association and who signify their willingness to accept office. Any fellow or member may present himself for nomination and election provided that:

- a. The President shall be elected from among the five persons appointed by the Corps Committee from its membership.
- b. Every Royal New Zealand Engineer Unit listed in the New Zealand Army Order of Battle shall be entitled to elect one member of the Association Committee. The member will be a current financial member of the Association and will be elected by the unit prior to the Association's Annual General Meeting.

Management

10. The executive functions of the Association shall be vested in the Association Committee of whom the elected President of the Association is ex officio Chairman. The Committee is empowered to negotiate with the Army Board and Lands and Survey Department and with any other such organisation or person in order to further the aims and objects of the Association.

11. The general affairs of the Association shall be managed by the Committee and the committee may exercise all the powers of the Association which are not by these rules or by law required to be exercised by the Association in general meeting.

12. At its first meeting the Committee shall appoint from its members a Secretary and a Treasurer, who shall continue in office until the election of a new Committee at the next Annual General Meeting.

13. The President for the time being shall have authority to coopt any financial member or members for work with the consent of that members.

Funds

14. The Association shall raise funds from amongst its members and from any other source authorised by the Committee.

15. The Committee shall accept full responsibility for the control of Association funds. All monies received by the Association shall be banked regularly in a trading bank and the Treasurer shall record all amounts by issuing signed receipts therefor.

16. The Treasurer shall be authorised to maintain a Petty Cash Account. All expenditure from this account shall be faithfully recorded in a Petty Cash Book and the amount

have been nominated by the Chief Engineer.

9. Those elected to the Association Committee shall be persons resident in New Zealand who are fellow or members of the Association and who signify their willingness to accept office. Any fellow or member may present himself for nomination and election provided that:

- a. The President shall be elected from among the five persons appointed by the Corps Committee from its members.
- b. Every Royal New Zealand Engineer Unit listed in the New Zealand Army Order of Battle shall be entitled to elect one member of the Association Committee. The member will be a courtesy financial member of the Association and will be elected by the unit prior to the Association's Annual General Meeting.

Management

10. The executive functions of the Association shall be vested in the Association Committee of whom the elected President of the Association is ex officio Chairman. The Committee is empowered to negotiate with the Army Board and Land and Survey Department and with any other such organization or person in order to further the aims and objects of the Association.
11. The general affairs of the Association shall be managed by the Committee and the committee may exercise all the powers of the Association which are not by laws rules or by law required to be exercised by the Association in general meeting.
12. At its first meeting the Committee shall appoint from its members a Secretary and a Treasurer, who shall continue in office until the election of a new Committee at the next Annual General Meeting.

13. The President for the time being shall have authority to co-opt any financial member or members for work with the consent of that members.

Funds

14. The Association shall raise funds from amongst its members and from any other source authorized by the Committee.
15. The Committee shall accept full responsibility for the control of Association funds. All monies received by the Association shall be banked regularly in a trading bank and the Treasurer shall record all accounts by issuing signed receipts therefor.
16. The Treasurer shall be authorized to maintain a Petty Cash Account. All expenditure from this account shall be faithfully recorded in a Petty Cash Book and the amount

held in this account shall not exceed the sum of £5 at any one time.

17. The Treasurer shall present at each Committee Meeting a statement of Accounts and at each Annual General Meeting a certified and fully audited Balance Sheet and Statement of Accounts of Association Funds.

18. The Committee shall nominate its Treasurer and two others from its numbers to act as banking officers for the ensuing year. All payments except Petty Cash payments shall be by cheque signed by at least two of the banking officers. Endorsement of cheques for payment into the Bank may be by any one of the Banking Officers.

19. The Financial Year of the Association shall close on the 30 April.

20. An Honorary Auditor shall be appointed by the Annual General Meeting each year; provided that if for some reason the appointment is not made at the Annual General Meeting or if the auditor resigns after appointment, he may be appointed by the Committee. The auditor shall carry out a detailed examination of the accounts and the financial activities of the Association not less than once a year. He shall certify on the Annual Balance Sheet and Statement of Accounts as to their correctness and to the fact that they have been examined by him.

(Amended. AGM held 26 Jul 78)
G. W. Sec.

Meeting

"The Annual General

Meeting of the Association shall be held normally in Wellington or Linton within three calendar months of the end of the Associations financial year".

n-shall
month

22. Special General Meetings of the Association may be called on the authority of the Committee whenever such action is considered to be warranted in the interest of members. Within fourteen days of the receipt by the Secretary of a requisition signed by not less than twenty financial members of the Association the Committee shall convene a Special General Meeting for the purpose of discussing the matters defined in the requisition. Notice calling such a meeting shall be given as required by Rule 24 hereof.

Quorum

23. Fifteen financial members shall form a quorum for the meetings under rules 21 and 22 above.

Rule 24: Notice of Annual General Meeting, and of any Special General Meeting giving date, time, place of meeting and the business to be entertained thereat shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner:

- a. In writing to the last known address of all financial members of the Assn, and

/b.

held in this account shall not exceed the sum of \$5 at any one time.

17. The Treasurer shall present at each Committee Meeting a statement of Accounts and at each Annual General Meeting a certified and fully audited Balance Sheet and Statement of Accounts of Association Fund.

18. The Committee shall conduct its Treasurer and two others from its members to act as banking officers for the ensuing year. All payments except Petty Cash payments shall be by cheque drawn by at least two of the banking officers. Endorsement of cheques for payment into the Bank may be by any one of the Banking Officers.

19. The Financial Year of the Association shall close on the 30 April.

20. An Honorary Auditor shall be appointed by the Annual General Meeting each year; provided that if for some reason the appointment is not made at the Annual General Meeting or if the Auditor resigns after appointment, he may be appointed by the Committee. The Auditor shall carry out a detailed examination of the accounts and the financial activities of the Association not less than once a year. He shall certify on the Annual Balance Sheet and Statement of Accounts as to their correctness and to the fact that they have been examined by him.

(Signed) 12th Feb 1977
P. H. L.

21. The Annual General Meeting of the Association shall be held normally in Wellington or Dunedin within three calendar months of the end of the Association's financial year.

22. Special General Meetings of the Association may be called on the authority of the Committee whenever such action is considered to be warranted in the interest of members. Within fourteen days of the receipt by the Secretary of a requisition signed by not less than twenty financial members of the Association the Committee shall convene a Special General Meeting for the purpose of discussing the matters defined in the requisition. Notice calling such a meeting shall be given as required by Rule 24 hereof.

Quorum

23. Fifteen financial members shall form a quorum for the meetings under rules 24 and 25 above.

24. Notice of Annual General Meeting, and of any Special General Meeting giving date, time, place of meeting and the business to be undertaken thereat shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner:

a. In writing to the last known address of all financial members of the Association.

- b. By notification in writing to Units of the Corps of Royal New Zealand Engineers.

25. Notices of Motion must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda.

26. The Chairman of the Annual General Meeting and of any Special General Meeting shall be the President of the Association or his nominee, or failing that, shall be by resolution of the Committee.

27. The Committee shall be convened at such times as considered necessary for the satisfactory conduct of the Association business or by at least 50% of the Committee membership. (Amended AGM 26 Jul 78 (Spec Sec))

28. "Five members of the Committee shall form a quorum.

29. Minutes of all Meetings of the Association and its Committees shall be faithfully recorded by the Secretary and they shall be preserved so that they can be inspected and referred to at any time by authorized persons.

30. Voting at all General and Special Meetings shall be by voice unless a show of hands is called for. All categories of financial membership present except honorary membership are to be entitled to one vote every member present being entitled to no more than one vote. The Chairman shall have a deliberative and, if necessary, a casting vote.

- a. It shall be competent for any member who is currently financial and is unavoidably absent from any meeting of the Assn to appoint by letter in writing, another financial member of the Assn to vote by proxy on his behalf at such meeting and accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting.

31. A member of the Association by voluntary resignation may cease to be a member. Membership may be deemed to lapse and the members name may be deleted from the roll of members in the event of non-payment of subscriptions by the due date determined by the committee from time to time.

Amendments to Rules

32. Amendments and/or additions to those rules may only be made at the Annual General or Special General Meeting of the Association. Due notice of motion to amend the rules, in accordance with rule 24 must be given prior to such meeting.

/Common Seal

By notification in writing to United
of the Corps of Royal New Zealand
Engineers.

Notice of Motion must be in the hands of the
Secretary at least 21 days prior to any General Meeting
in order that it may be included in the agenda.

36. The Chairman of the Annual General Meeting and
of any Special General Meeting shall be the President of
the Association or his nominee, or failing that, shall be
by resolution of the Committee.

37. The Committee shall be convened at such times as
considered necessary for the satisfactory conduct of the
Association business or by at least 50% of the Committee
membership.

38. Five members of the Committee shall form a quorum.

39. Minutes of all Meetings of the Association and the
Committee shall be faithfully recorded by the Secretary
and they shall be preserved so that they can be inspected
and referred to at any time by authorized persons.

40. Voting at all General and Special Meetings shall be
by voice unless a show of hands is called for. All
categories of financial membership possess equal honorary
membership and are to be entitled to one vote every member present
being entitled to no more than one vote. The Chairman shall
have a deliberative and, if necessary, a casting vote.

41. It shall be competent for any member
who is currently financial and is
unavoidably absent from any meeting
to appoint by letter in
writing, another financial member of
the Association to vote by proxy on his behalf
at such meeting and associate with his
instructions, on any matter which has
been duly notified on the order paper
for that meeting.

42. A member of the Association by voluntarily resigning
may cease to be a member. Membership may be deemed to lapse
and the members name may be deleted from the roll of members
in the event of non-payment of subscriptions by the due
date determined by the Committee from time to time.

Amendments to Rules

43. Amendments and/or additions to those rules may only
be made at the Annual General or Special General Meeting of
the Association. Two notices of motion to amend the rules,
in accordance with rule 34 must be given prior to such
meeting.

Common Seal

33. The Common Seal of the Association shall bear the Registered name of the Association and shall be kept in the custody of the Secretary. It shall, after a resolution of the Association Committee has been passed authorizing the same, be affixed to any instrument, deed or document in the presence of three members of the Committee including the Secretary or, in the absence of the Secretary, then such other member of the Committee as shall be authorized by the committee to act on his behalf.

Winding Up

34. The association may at any time be wound up voluntarily by the passing of a resolution to that effect at a General Meeting of the association specially convened for the purpose, such resolution being carried by a majority of all financial members present thereat. Such General Meeting shall be convened for this purpose as provided by the rules of the association, the notice clearly stating the object of the meeting.

35. However, a further General Meeting of the association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of confirming or otherwise the said resolution to wind up the Association.

36. In the event of the winding up of the affairs of the Association, the assets shall first be applied to the payment of all debts, liabilities, costs and expenses of winding up, then if there be a surplus such surplus shall be given to the Corps Funds Committee of the Corps of Royal New Zealand Engineers for the welfare of the Corps. Where any surplus assets aforesaid include any real property the latter shall be transferred to such society (if any) as may be incorporated for the purpose of administering the memorial hall or of holding any such real property in the stead of the Association. Provided that in the event of any such real property comprising a leasehold interest in land belonging to the Crown as lessor, the interest may be surrendered to the lessor.

Certified that these Rules are the Rules referred to in the accompanying Declaration.

President

G. A. Lindell

Secretary

W. J. W. W. W.

Member

J. H. Ham

33. The Common Seal of the Association shall bear the registered name of the Association and shall be kept in the custody of the Secretary. It shall, after a resolution of the Association Committee has been passed authorizing the same, be affixed to any instrument, deed or document in the presence of three members of the Committee including the Secretary or, in the absence of the Secretary, then such other member of the Committee as shall be authorized by the Committee to do so on his behalf.

Winding Up

34. The Association may at any time be wound up voluntarily by the passing of a resolution to that effect at a General Meeting of the Association specially convened for the purpose, such resolution being carried by a majority of all financial members present thereat. Such General Meeting shall be convened for this purpose as provided by the rules of the Association, the notice clearly stating the object of the meeting.

35. However, a further General Meeting of the Association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of continuing or otherwise the said resolution to wind up the Association.

36. In the event of the winding up of the affairs of the Association, the assets shall first be applied to the payment of all debts, liabilities, costs and expenses of winding up, then if there be a surplus such surplus shall be given to the General Committee of the Corps of Royal New Zealand Engineers for the welfare of the Corps. Where any surplus remains afterwards (including any real property the latter shall be transferred to such society (if any) as may be incorporated for the purpose of administering the memorial hall or of holding any such real property in the stead of the Association. Provided that in the event of any such real property constituting a leasehold interest in land belonging to the Crown as lessor, the interest may be surrendered to the lessor.

Certified that these Rules are the Rules referred to in the accompanying Declaration.

President
Secretary
Member

School of Military Engineering
Private Bag
LINTON

26 Feb 82

Page 2/

Secretary
M.A.

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Wkland Office
RAS:lh

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February 1982

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ECMA Minutes

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Major Barrett advised that all donations in respect of the Corps Library maintenance fund can be made by cheque payable to ECMA and should be directed to :-

The Secretary
Engineer Corps Memorial Association
C/- Chief Engineers Branch
Army General Staff
Ministry of Defence
WELLINGTON

.. / 2

School of Military Engineering
Private Bag
LINTON

20 Nov 62

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ECWA Minutes

W.A.

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Certified that these Minutes are the Minutes referred
to in the accompanying Declaration.

President

Secretary

Member

Witnessed at Linton on 20th Nov 1962

Unfortunately I don't think I can attend the next Sapper Officers Mess in March as you might like to make this information known to the Mess yourself. I enclose my cheque for the Corps Library maintenance fund and request you send it on to RCMA.

Yours sincerely

Auckland Office
Ref. FAS:lh

24 February 1982

Colonel G A Lindell
1 Melissa Place
PAKURANGA

Dear Colonel

CORPS MEMORIAL LIBRARY : DONATIONS

Further to your request at the recent Sapper Officers Mess, I have made enquiries about tax deductions for donations to the maintenance fund for the new Corps Memorial Library at Linton Military Camp.

In discussion with Major Barrett, Chief Instructor at SME, the requirement for routine maintenance funds to cover annual insurance charges and cover upkeep of displays at the Library was confirmed. Major Barrett did say that he had been successful in getting the Ministry of Works to carry out maintenance of the Library grounds; and the Internal Affairs Department to undertake regular cleaning of the Library interior. These arrangements will obviously reduce the demand on Sappers to provide funds for maintenance.

Regarding tax deductions, Major Barrett confirmed that there had been no problem in the past in obtaining taxation exemption on donations for the Corps Memorial Library and advised that W.O. 1 Chamberlain, Secretary of the Engineer Corps Memorial Association, can issue official receipts which qualify for tax purposes.

Major Barrett advised that all donations in respect of the Corps Library maintenance fund can be made by cheque payable to RCMA and should be directed to :-

The Secretary
Engineer Corps Memorial Association
C/- Chief Engineers Branch
Army General Staff
Ministry of Defence
WELLINGTON

Auckland Office
Ref. PAS:11
24 February 1982

Colonel G A Lindell
1 Melrose Place
PATERSON

Dear Colonel

CORPS MEMORIAL LIBRARY : DONATIONS

Further to your request at the recent Sapper Officers Mess, I have made enquiries about tax deductions for donations to the maintenance fund for the new Corps Memorial Library at Linton Military Camp.

In discussion with Major Barrett, Chief Instructor at SWE, the requirement for routine maintenance funds to cover annual insurance charges and cover upkeep of displays at the Library was confirmed. Major Barrett did say that he had been unsuccessful in getting the Ministry of Works to carry out maintenance of the Library grounds; and the Internal Affairs Department to undertake regular cleaning of the Library interior. These arrangements will obviously reduce the demand on Sappers to provide funds for maintenance.

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The Secretary
Engineer Corps Memorial Association
C/- Chief Engineers Branch
Army General Staff
Ministry of Defence
WELLINGTON

Telegraphist Linton 203
Extension 202

2 Field Squadron, 2022
LINTON CAMP

Unfortunately I don't think I can attend the next Sapper Officers Mess in March so you might like to make this information known to the Mess yourself. I enclose my cheque for the Corps Library maintenance fund and request you send it on to ECMA.

Yours sincerely

J.C.M.A.
LINTON

NOTICE OF MOTION

R A SAMPSON

I, JOHN MICHAEL VIGNER, being a Member of the Engineer Corps Memorial Association, wish to move that HURRAY GEORGE HOLT be accepted as a Fellow of the Association.

Copy to - Major R A Barrett
Chief Instructor SME
Linton Military Camp

With the application of WOII Holt and attention to detail the Association have been completed in time for the Holt to have had a keen interest in the E.C.M.A. since the foundation for the Chapel was laid.

Seconded to the motion is MAJOR S. DICKSON, Officer Commanding, 2 Field Squadron.

J. M. Vigner
(J. M. VIGNER)
Mover

S. Dickson
(S. DICKSON)
Seconded

Unfortunately I don't think I can attend the next Sapper Officers Mess in March so you might like to make this information known to the Mess yourself. I enclose my cheque for the Corps Library maintenance fund and request you send it on to BOMA.

Yours sincerely

Colonel R A Sampson
1 Malacca Place
Singapore

Dear Colonel

CHIEF SAPPER LIBRARY - COLOMBIA

Further to your request of the 1st March 1942, I have made enquiries about the situation of the Corps Library at BOMA. I am sorry to hear that the library is in a very poor state and that the books are scattered all over the place. I have discussed this with Major Barrett and have suggested that you should send a representative to BOMA to see the situation and make arrangements for the books to be put in a proper place. I have also suggested that you should send a representative to BOMA to see the situation and make arrangements for the books to be put in a proper place. I have also suggested that you should send a representative to BOMA to see the situation and make arrangements for the books to be put in a proper place.

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The Secretary
British Corps Sapper Library
c/o Chief Sapper Mess
1st Sapper Battalion
Singapore

Telephone: Linton 819
Extension 820

2 Field Squadron, RNZE
LINTON CAMP

7 February 1982

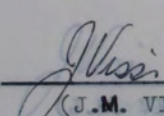
The Chairman
E.C.M.A.
LINTON

NOTICE OF MOTION

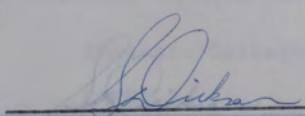
1. I, JOHN MICHAEL VISSER, being a financial member of the Engineer Corps Memorial Association, wish to move that MURRAY GEORGE HOLT be accepted as a Fellow of the Association.

2. Without the dedication of WOII Holt and attention to detail the library complex may not have been completed in time for the opening. WOII Holt has had a keen interest in the E.C.M.A. since the foundation for the Chapel was laid.

3. Seconder to the motion is MAJOR S. DICKSON, Officer Commanding, 2 Field Squadron.


(J.M. VISSER)
Mover

Sgt


(S. DICKSON)
Seconder

Maj

LINTON CAMP
2 Field Squadron, RMSE

Telephone: Linton 849
Extension 820

Unfortunately I don't think I can attend the next meeting of the Association as you might like to make this a February 1982 event. I enclose my cheque for the next meeting and request you send it on to RMSE.

The Chairman
E.C.M.A.
LINTON

NOTICE OF MOTION

1. I, JOHN MICHAEL VISSER, being a financial member of the Engineer Corps Memorial Association, wish to move that MURRAY GEORGE HOLT be accepted as a Fellow of the Association.

2. Without the dedication of WOLF HOLT and attention to detail the library complex may not have been completed in time for the opening. WOLF HOLT has had a keen interest in the E.C.M.A. since the foundation for the Chapel was laid.

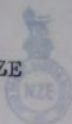
3. Seconded to the motion is MAJOR S. DICKSON, Officer Commanding, 2 Field Squadron.

(S. DICKSON)
Seconded

(J.M. VISSER)
Mover

Telephone: Linton 849
Extension 820

2 Field Squadron, RNZE
LINTON CAMP



9 February 1982

MINUTES OF A MEETING OF THE AGRA COMMITTEE
HELD AT SRE, LINTON CAMP ON 12 FEBRUARY 1982

The Chairman
E.C.M.A.
LINTON

Present: Hon Col K. Christensen MBE ED President
Lt Col D.J. O'Sullivan Chief Engineer
Lt Col K.H. Mitchell
Lt Col G. Butcher
Maj R. [Name] NOTICE OF MOTION
Maj [Name]
WO1 A.J. Gallagher
WO1 R.D. Mills
WO2 [Name]
Sgt B.N. Marshall

1. I, JOHN MICHAEL VISSER, being a financial member of the Engineer Corps Memorial Association, wish to move that MURRAY GEORGE HOLT be accepted as a Fellow of the Association.

2. Without the dedication of WOII Holt and attention to detail the library complex may not have been completed in time for the opening. WOII Holt has had a keen interest in the E.C.M.A. since the foundation for the Chapel was laid.

3. Seconded to the motion is MAJOR S. DICKSON, Officer Commanding, 2 Field Squadron.

The President moved that apologies be sustained.

CARRIED

ITEM 1 : CONFIRMATION OF MINUTES

1. The President moved "that the minutes having been circulated be taken as read."

Gallagher

(J.M. VISSER)
Mover

Sgt

(S. DICKSON)
Seconded

Maj

2. The following items were dealt with:

- Paint scheme - to be left as it stands.
- Invitations - Official invitations were checked to see if any were left out. A letter had been received from the daughters of Lt Col A. Murray requesting official invitations to the opening. They will be sent letter invitations.

/FINANCIAL

LINTON CAMP
S Field Squadron, RMSE

Telephone: Linton 819
Extension 820

9 February 1963

The Chairman
E.C.M.A.
LINTON

NOTICE OF MOTION

1. JOHN MICHAEL VISSER, being a financial member
of the Engineer Corps Memorial Association, wish to move that
MURRAY GEORGE HOIT be accepted as a Fellow of the Association.

2. Without the dedication of WOIL HOIT and attention to
detail the library complex may not have been completed in
time for the opening. WOIL HOIT has had a keen interest in
the E.C.M.A. since the foundation for the Chapel was laid.

3. Seconded to the motion is MAJOR S. DICKSON, Officer
Commanding, S Field Squadron.

MAJ

(S. DICKSON)
Seconded

SGT

(J.M. VISSER)
Mover



THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED



MINUTES OF A MEETING OF THE ECMA COMMITTEE
HELD AT SME, LINTON CAMP 14 JANUARY 1982

Present: Hon Col K. Christie MBE ED President
Lt Col D.J. O'Brien Chief Engineer
Lt Col K.H. Mitchel
Lt Col G. Butcher MC
Maj R.A. Barrett
Maj B.A. Stewart
WO1 H.J. Gallagher
WO1 R.O. Wills MBE
WO2 W. Byrman
Capt D.J. Begley
Capt S. Ransley
Ssgt A.A. Gladstone Treasurer
Sgt B.N. Marshall
Sgt E.A. Jannett
WO1 H.E. Chamberlain Secretary

Apologies: Lt Col B.G. Jenkin MBE
Lt Col G.E. Hardie ED
Maj J.S. Hollander
WO2 M.G. Holt
Maj G. Jason-Smith

The President moved that apologies be sustained.

CARRIED

ITEM 1 : CONFIRMATION OF MINUTES

1. The President moved "that the minutes having been circulated be taken as read."

Christie/Gallagher

CARRIED

ITEM 2 : BUSINESS ARISING FROM MINUTES

2. The following items were dealt with:
- Paint scheme - to be left as it stands.
 - Invitations - Official invitations were checked to see if any were left out. A letter had been received from the daughters of Lt Col A. Murray requesting official invitations to the opening. They will be sent letter invitations.

/FINANCIAL

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF THE NATIONAL ASSOCIATION OF REALTORS
HELD AT THE HOTEL MAYFLOWER, NEW YORK, N. Y.,
ON THE 15TH DAY OF MAY, 1934.

Present: Hon. C. A. Lathrop, President;
Lt. Col. G. W. Nichols, Vice President;
Lt. Col. W. M. Nichols, Secretary;
Lt. Col. G. W. Nichols, Treasurer;
Mr. A. A. Nichols, Chairman of the Executive Committee;
Mr. A. A. Nichols, Chairman of the Finance Committee;
Mr. A. A. Nichols, Chairman of the Legislation Committee;
Mr. A. A. Nichols, Chairman of the Public Relations Committee;
Mr. A. A. Nichols, Chairman of the Education Committee;
Mr. A. A. Nichols, Chairman of the Research Committee;
Mr. A. A. Nichols, Chairman of the Technical Committee;
Mr. A. A. Nichols, Chairman of the Professional Committee;
Mr. A. A. Nichols, Chairman of the Social Committee;
Mr. A. A. Nichols, Chairman of the Sports Committee;
Mr. A. A. Nichols, Chairman of the Entertainment Committee;
Mr. A. A. Nichols, Chairman of the Miscellaneous Committee.

The President moved that the minutes be read.

REPORT

ITEM 1: CONSTITUTION OF THE BOARD

The President moved that the minutes be read.

REPORT

ITEM 2: BUSINESS ARISING FROM MINUTES

The following items were dealt with:

a. Ballot papers - to be left as it stands.

b. Invitations - Official invitations were

sent to all members of the Board.

of Lt. Col. A. A. Nichols, Chairman of the

Legislation Committee, they will be

sent later invitations.

ITEM 3 : FINANCIAL REPORT

3. Since the last report the finance available to ECMA through its own funds was \$7,239 and the Defence vote was now reduced to \$170.02, thus giving a total of \$7,409.02.
4. Pilkingtons glass account has not yet been received. This account is \$3055.80 and will be somewhat more as further glass has been required.

ITEM 4 : MATERIALS REPORT

5. Maj Barrett informed the meeting that display cases were still to come and that cases I, F, and G were to be completed. Even the close proximity of the deadline date should not prevent us from being able to complete displays.
6. The sign out the front on the memorial was started and should be completed next week.
7. Grassing and landscaping was under way and considerable effort over Christmas/New Year leave period by W02 Byrman has assisted the growth. The garden boxes were still of some concern.
8. The opening plaques had been received from the RNZN Dockyard and were at SME. After the meeting the places for fixing onto the building were decided upon.
9. The cleaning supervisor from Department of Internal Affairs will be coming to view cleaning requirements next week.
10. The telephone installation has not yet been completed but should be finished by next week.
11. W02 Holt will be visiting SME to check on final works requirements eg. electrical, plastering etc. on Mon 18 Jan 82.
12. The President was concerned that we should have items on display that will be of interest on opening day. He was assured that there will be a worthwhile display, even if some were temporary for the day only.

ITEM 5 : LIGHTING

13. Owing to the great amount of light in the building lighting was to be held over for the present. The high level of illumination at present means that we will have to review what can be done after opening day.

/ITEM 6 :

ITEM 2 : FINANCIAL REPORT

When the last report for 1954 was available to the Board through the audit firm, the balance sheet was now reduced to \$170.00. This figure is \$1.00 less than the \$171.00 figure which was reported in the last report. This amount is \$170.00 and will be reported as such in the next report. The balance sheet has been reported.

ITEM 3 : MEMORIAL REPORT

1. The Board has received the memorial from the Board of Directors and has decided to accept it. The Board has also decided to accept the memorial from the Board of Directors and has decided to accept it.
2. The Board has received the memorial from the Board of Directors and has decided to accept it. The Board has also decided to accept the memorial from the Board of Directors and has decided to accept it.
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ITEM 4 : LIGHTING

During the past month of light in the building lighting was not kept on for the present. The high level of illumination at present means that we will have to review that can be done after opening day.

ITEM 6 : OPENING ARRANGEMENTS

14. The parade order has been completed and dress and format will be resolved today. The CGS has informed the CE that the format of his speech has been completed and that his movements were settled.
15. The evening function was arranged and tickets at \$5.00 per head would be available tomorrow. Afternoon tea would now be in the Camp Cinema. A small booklet has been produced detailing parade appointments and a potted history of the project and a small map.
16. Maj Barrett briefly described the reception of VIP guests and seating for other personnel, and the further movement from the parade to the opening of the Museum itself.
17. CE asked about routes in and out, signposting and car parks. The meeting was informed that the provosts were controlling this aspect.
18. Visitors Book. WO2 Byrman requested that a visitors book be in the foyer of the building on opening day. He was informed that there is a visitors book which will be used.
19. Electricity. Note was taken of the overhead power supply. The meeting was informed that in the long term the supply would be going underground.

ITEM 7 : INSURANCE

20. The President informed the meeting that there were a number of policies that both the Corps Committee and the Corps Memorial Committee up until now have paid. The future committment is in the vicinity of \$273,000 cover, at a premium cost of \$1,150 per year.
21. The general feeling of the meeting, after some discussion, was that:
- a. The ECMA accept the proposals of Mr Longley's report, noting that any variation in valuation of the buildings by Col Butcher be adjusted later.
 - b. That the ECMA accept the offer of the Corps Committee to pay that part of the premium covering Corps property in the centre.

Mitchell/Gallagher

CARRIED

/ITEM 8 :

ITEM 8 : GENERAL BUSINESS

22. Sponsored golf tournament. To be carried over to the next meeting.

23. Sgt Peter Berry was introduced by the President as the writer of the RNZE Corps History. Sgt Berry then gave a brief account of what the project involved.

Next Meeting

24. 3 Mar 82 at AGS, Wellington, 1000 hrs.

The meeting concluded at 1215 hrs.

H.E. Chamberlain
H.E. CHAMBERLAIN
W01
Secretary

K. Christie
K. CHRISTIE
Hon Col
President

ITEM 2: GENERAL BUSINESS

22. Suggested golf tournament. To be carried over to the next meeting.
23. Sgt Peter Barry was introduced by the President as the writer of the RITE Corps History. Sgt Barry then gave a brief account of what the project involved.

Next Meeting

OK. 2 Mar 82 at 405, Wellington, 1000 hrs.

The meeting concluded at 1215 hrs.

Michael

R. CHRISTIE
Hon Gen
President

H. E. Chamberlain

H. E. CHAMBERLAIN
Hon
Secretary

6. Major Barrett is currently working on, and will have the administration instructions ready this week to take to the Commander 2 TFR for approval and issue.

Financial Report

6. The Treasurer gave a report on the current financial status of the ECMA.

- Statement of Account:
Balance (at 31 Dec 87)
- Cheques presented for payment
- Scout Assoc (NZ)
+ Monies banked/rec'd for banking
since last meeting

8417.44	
9.00	
8408.44	
219.14	
8627.58	

- Accounts for payment

1. Written Aviation	18.50
2. University of Auckland	3.00
3. Alexander Clark Ltd	328.50
	349.00
	8408.44
	8627.58

BALANCE OF ACCOUNT 31 NOV 87

In addition there was still some \$2700 of Defence money available.

7. WO2 Holt spoke to his paper updating the committee finance and projected purchases. This is attached as Annex A.

8. The lighting is still under investigation, however a representative had been to 2 Feb 88 and discussed the problem. It was expected that each spotlight fitting would cost \$27.50 each but numbers required were not known.

9. The Levin Borough Council had made a further donation of \$200. A letter of thanks is to be sent from the ECMA Secretary.

Progress Report

10. WO2 Holt reported that carpet was laid and had been sealed. The glass for the display cases and the ceramic tiles had been received. Four display cases had now been constructed. Six single cases were being constructed. Some minor concrete work was yet to be done, and the roof was being painted. The bookshelves would hopefully be completed before Christmas.

11. Maj Barrett informed the meeting that landscaping was well under way and that the MWD Horticulturist had visited with Lt Col Hardie on 17 Nov 81. Furniture for the museum would be available this week and the telephone would hopefully be installed soon.

12. The MWD Horticulturist made some suggestions for protection for the smaller trees and to break up the columns on the west side with some appropriate shrubs. A letter is to be sent by her to Maj Barrett with these suggestions.

Insurances

13. Since last meeting a letter has been sent to Mr Vic Longly who is currently reviewing all our policies. His aim is to make a single policy covering all risks on all our properties.

14. A burglar alarm system is also required under the terms of the projected policy. Major Hollander spoke about the types of alarm which could be employed in the buildings. A copy of the floor plan has been sent to Hardings Signals for an estimate and advice on the best type suited to our building.

Materials Supply

15. All materials are now well under way and within the reach of the target.

Display Cases

16. Progress was being made and some displays will commence being set up in the cases within this next week.

Lighting

17. The 2 Fd Sqn electrician was in contact with the manufacturers. Some lighting had been investigated but 24 volt systems had not been fully researched. The large number of windows gave a lot more light than was required. Curtains or shading will be reviewed when displays are completed. It is likely that light levels will have to be reduced to prolong the life of the displays, in particular fabrics and colours.

Sign in Front of Centre

18. The President showed a diagram of what he thought could be designed. Some discussion arose about the sign as to whether it should be an actual bailey panel or rather a stylised concrete bailey panel.

17. Maj Barrett informed the meeting that landscaping was well under way and that the MWD Horticulturist had visited with Lt Col Hardie on 17 Nov 87. Furniture for the museum would be available this week and the telephones would hopefully be installed soon.

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Sign in front of Centre

24. The President showed a diagram of what he thought could be designed. Some discussion arose about the sign as to whether it should be an actual battery panel or rather a stylised concrete battery panel.

19. Maj Jason-Smith would investigate the location of the moulds for the letters for the sign. The lettering or text was discussed and resolved. The engineer badge would be central with the words Memorial Centre on the centre of the plinth.

20. The opening plaque is now under manufacture at the naval dockyard in Devonport. It was felt that it would also be appropriate to make some acknowledgement of the building designers to be placed inside the foyer of the museum/library.

21. A sign on the main road was also discussed. An approach is to be made to the AA about a sign on the post at the main road intersection. A sign will also be made for the opening day.

Colour Scheme

22. The CE was a little concerned about the external colour scheme of the museum building, noting that some colours currently used seemed somewhat out of place. Maj Barrett and Maj Jason-Smith pointed out some problems which were linked between the chapel colouring and the numbers of colours permitted in each camp. The main problem was the main foyer and action was requested to change the colour here.

23. Sgt Visser asked if the ECMA had any protection against any future clash of colouring when repainting. The only protection the ECMA had was good relations between the CI SME and the Camp Commandant. Maj Barrett and Wg 2H.H would liaise and control the changes needed.

General Business

24. Sgt Visser asked about an approach to Radio/TV NZ regarding Video with the view in mind of gaining copies of all RNZE activities which had been filmed over the last several years. These to be held in the museum. The answer was given that in years to come we will have this equipment but it does not appear to be something we can get immediately. The ECMA should attempt to gain copies of filmed material of the corps.

Invitations and Guest Lists

25. A general discussion took place as to how invitations would be sent out. It was resolved that there would be three types of invitation:

- a. printed card - very limited distribution
- b. letter - wide distribution
- c. RSA Review etc - to hopefully reach all those that letters would not.

/26. The following

19. Maj Jason-Smith would investigate the location of the moulds for the letters for the sign. The lettering or text was discussed and resolved. The engineer badge would be central with the words Memorial Centre on the centre of the shield.

20. The opening plaque is now under manufacture at the naval dockyard in Devonport. It was felt that it would also be appropriate to make some acknowledgement of the building designated to be placed inside the foyer of the museum/library.

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24. Sgt Visser asked about an approach to Radio TV NI regarding video with the view in mind of gaining copies of all RNIE activities which had been filmed over the last several years. These to be held in the museum. The answer was given that in years to come we will have this equipment but it does not appear to be something we can get immediately. The ECMA should attempt to gain copies of filmed material of the corps.

Invitations and Guest Lists

25. A general discussion took place as to how invitations would be sent out. It was resolved that there would be three types of invitation:

- printed card - very limited distribution
- letter - wide distribution
- RSA Review etc - to hopefully reach all those that letters would not.

26. The following list was decided upon as the list of persons to whom formal invitations would be sent:

CGS
Comd 2 TFR
Col Comdt
CE
Pres Sprs Assn
(7) Fellows
Mayor Levin
Past Cols Comdt (3)
Camp Comdt
Mrs Murray

27. Letters would be sent to the following organisations and tradespeople who had assisted the Corps:

Former CEs
Auckland Sappers Association
Levin Sappers Reunion Committee
Mr Lauri Roberts former mayor of Levin
Others whose addresses the committee could locate.

28. The form of the letter would be undertaken at the President/CEs office.

Next Meeting

29. Thursday 14 Jan at SME Linton at 1030 hrs in Corps Memorial Centre.

30. The Meeting closed at 1215 hrs.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary

K. Christie

(K. CHRISTIE)
President

29. The following list was decided upon as the list of persons to whom formal invitations would be sent:

Col. Comdt
Comd 2 TFR
CC
Pres Spc Assn
(7) Fellows
Mayor Levin
Past Comd (3)
Camp Comdt
Mrs Murray

Letters would be sent to the following organizations and individuals who had assisted the Corps:

Former CEs
Auckland Sappers Association
Levin Sappers Reunion Committee
Mr Louis Roberts former mayor of Levin
Others whose addresses the committee could locate.

30. The form of the letter would be undertaken at the President/CEs office.

Next Meeting

31. Thursday 14 Jan at 8PM in the Corps Memorial Centre.

32. The Meeting closed at 12:15 hrs.

(H.E. CHAMBERLAIN) Secretary
(K. CHRISTIE) President

ENGINEER CORPS MEMORIAL ASSOCIATION

COMMITTEE MEETING

18 NOVEMBER 1981

AGENDA

1. Confirmation of minutes
2. Opening arrangements - Band
3. Financial report /Progress report
4. Insurances/Burglar alarm system
5. Materials supply
6. Display cases, painting, fitting out
7. Lighting
8. General Business
9. Next meeting

INDUSTRY CODE MEMORIAL ASSOCIATION

COMPETITIVE MEETING

15 NOVEMBER 1981

MEMORANDUM

1. Confirmation of minutes
2. Working arrangements - Panel
3. Financial report, progress report
4. Investment/financial plan review
5. Materials supply
6. Display cases, painting, fitting out
7. Lighting
8. General business
9. Next meeting

A MEETING OF THE ECMA COMMITTEE
HELD AT STOUT ST, WELLINGTON, 21 OCTOBER 1981

Present:

Lt Col K. Christie MBE, ED	President
Lt Col D.J. O'Brien	Chief Engineer
Lt Col K.H. Mitchell	
Lt Col G. Hardie ED	
Lt Col B.G. Jenkin MBE	
Maj J.S. Hollander	
Maj B.A. Stewart	
Capt S. Ransley	
Lt G.A. Reid	
WO1 H.J. Gallagher	
WO2 M.G. Holt	
Sgt A.A. Gladstone	Treasurer
Sgt J. Visser	
Sgt E.A. Jannett	
WO1 H.E. Chamberlain	Secretary

Apologies:

Lt Col G.W. Butcher MC	
Maj A.T. Beaver	
Maj R.A. Barrett	
Sgt B.N. Marshall	

The President moved that the apologies be sustained.

CARRIED

Confirmation of Minutes

1. The President moved "That the minutes of the previous meeting having been circulated, be taken as read."

Christie/Hollander

CARRIED

Opening Arrangements

2. The CE informed the meeting that the Army Band was definitely not available due to commitments to the Dunedin Festival. 7 Wn HB Band had been approached but restricted training time meant that the band would not be available. However 2 TFR have intimated that the position may be reviewed with this band. SME was to request information from 2 TFR prior to the next committee meeting.

3. Previously the CGS had been reported as not being available for the opening ceremony. It was felt that the new CGS may be more amenable to being involved with the opening.

/4. The manufacture

4. The manufacture of the bronze plaque for the opening has been accepted by RNZN Dockyard, and final arrangements for despatch of the present plaque were made just a few minutes before the meeting. The plaque was brought in from 6 Fd Sqn and will be sent to Devonport this week.

Financial Report

5. The current balance, and funds for banking received this day, were reported by the Treasurer.

Current balance	\$5,540.98	
For banking, and banked since last Statement	870.46	
	<u>6,411.44</u>	
Less account for payment	9.00	
	<u>6,402.44</u>	6,402.44
Defence monies		<u>4,512.00</u>
Total Available		<u><u>\$10,914.44</u></u>

6. Of the \$870.46 above \$500 was loaned by the RNZE WOs and Sgts Mess Silver Fund. A letter of thanks will be sent by the secretary.

7. The CE informed the meeting of the probability of a gift from RAE and that the gift may be in cash. This was partly as a result of the recent visit by Lt Col Hobbs RAE.

Insurances

8. Maj Hollander informed the meeting that there were a number of insurance policies which were due for renewal and that it would be an opportune time to review all of the policies. Mr Vic Longley of Palmerston North, who had arranged some of the policies, was suggested as an insurance broker able to review all the ECMA requirements. It was moved "That all the insurance policies held by the RNZE Corps Funds Committee and the ECMA be reviewed by Mr Longley, who is to be appointed Insurance Broker to the ECMA, with the view of placing the Corps Memorial Centre buildings and contents under the one comprehensive cover."

Hollander/Mitchell
CARRIED

Progress Report

9. The following tasks were now under action as described below:

- a. Carpet - to be laid Thu/Fri after Labour Weekend.
- b. Cabinet in Museum - has been painted and fits in well with the present decor.

/c. Cabinet

4. The manufacture of the bronze plaque for the opening has been accepted by RICH Dockyard, and final arrangements for despatch of the present plaque were made just a few minutes before the meeting. The plaque was brought in from 6 Ed Gen and will be sent to Devonport this week.

Financial Report

5. The current balance, and funds for banking received this day, were reported by the Treasurer.

Current balance	\$2,540.98
For banking, and banked	
since last statement	870.48
	<u>8,417.44</u>
Less account for payment	9.00
	<u>8,408.44</u>
Balance monies	8,408.44
Total Available	<u>9,278.92</u>

6. Of the \$870.48 above \$800 was loaned by the RNEC and \$70.48 was Silver Fund. A letter of thanks will be sent by the secretary.

7. The CE informed the meeting of the probability of a gift from RAE and that the gift may be in cash. This was partly as a result of the recent visit by Lt Col Hobbs RAE.

Insurance

8. Maj Hollander informed the meeting that there were a number of insurance policies which were due for renewal and that it would be an opportune time to review all of the policies. Mr Vic Langley of Palmerston North, who had arranged some of the policies, was suggested as an insurance broker able to review all the ECMA requirements. It was moved "That all the insurance policies held by the RNEC be reviewed and the ECMA be reviewed by Mr Langley, who is to be appointed Insurance Broker to the ECMA, with the view of placing the Corps Memorial Centre buildings and contents under the one comprehensive cover."

Hollander/Mitchell
CARRIED

Progress Report

9. The following tasks were now under action as described below:

- a. Carpet - to be laid Thu/Fri after Labour Weekend.
- b. Cabinet in Museum - has been painted and fit in with the present decor.

- c. Cabinet manufacture - three more should be finished this week.
- d. Library Shelving - not started but should commence soon.
- e. Surrounds - The curved paths have been laid, soil spread and trees will soon be planted. Twenty-four more trees were required. Lt Col Hardie said he will try MWD nursery, and Mr Bainbridge NZFS at Bulls was also suggested as a contact for trees.
- f. Carpark - Sealing should be completed in November.

10. W01 Gallagher asked if authority could be given to purchase the required trees should they not be available through the above sources. Moved "That SME be authorised to spend up to \$250 for the purchase of trees if it were necessary."

Mitchell/Visser
CARRIED

11. The CE asked about the conditions in the workshop and whether Sgt Jannett could start work there. The meeting was informed that Sgt Jannett expected to be on location on Tuesday following the meeting, and that some of the displays were well under way. The Maori Pa was finished and the facsimile digging tools had been made.

Window Screening

12. The filter screen material for the windows was requested by Sgt Jannett to be in place before the displays were ready as the ultra-violet rays quickly broke down material fibres and destroyed colour pigments. The meeting suggested that in view of our present financial state we should go ahead with the filters and at the same time install the heaters. The need for curtains in the library area was also broached. The president was to speak to Mr Dudley Roy about the need in the library area.

Lighting

13. The lighting for the museum displays was raised. The meeting was informed that the Thorn and Phillips representatives were expected to call at Linton this week. Low voltage as well as ultra-violet shielded systems were to be looked at. Sgt Jannett and Sgt Wells were to approach the National or other museums to discuss the problem.

/Museum

- c. Cabinet manufacture - three sets should be finished this week.
- d. Library Shelving - not started but should commence soon.
- e. Surrounds - The curved paths have been laid, soil spread and trees will soon be planted. Twenty-four trees were requested. Lt Col Hardie said he will try RMO nursery, and Mr Bainbridge MP2 at Bulis was also suggested as a contact for trees.
- f. Carpark - Sealing should be completed in November.
- 10. Wot Callagher asked if authority could be given to purchase the required trees should they not be available through the above sources. Moved "That SME be authorised to spend up to \$250 for the purchase of trees if it were necessary."

Mitchell/Village
CARRIED

11. The CE asked about the conditions in the workshop and whether Sgt Jannett could start work there. The meeting was informed that Sgt Jannett expected to be on location on Tuesday following the meeting, and that some of the displays were well under way. The Model RA was finished and the facilities digging tools had been made.

Window Screening

12. The filter screen material for the windows was requested by Sgt Jannett to be in place before the displays were ready as the ultra-violet rays quickly broke down material fibres and destroyed colour pigments. The meeting suggested that in view of our present financial state we should go ahead with the filters and at the same time install the heaters. The need for curtains in the library area was also discussed. The president was to speak to Mr Dudley Roy about the need in the library area.

Lighting

13. The lighting for the museum displays was raised. The meeting was informed that the Thorn and Phillips representatives were expected to call at Linton this week. Low voltage as well as ultra-violet shielded systems were to be looked at. Sgt Jannett and Sgt Wells were to approach the National or other museums to discuss the problem.

Museum

Museum Sign

14. Some discussion arose as to the form of sign outside the museum. A sign mounted on rocks was not favoured. A Bailey bridge panel was suggested as an alternative. The president is to approach Mr Dudley Roy about this item and ascertain his views.

General

15. The President briefly reported on the visit he and the CE paid to the Commander 2 TFR. The talks were in general terms and nothing was formally concluded. Maintenance costs have been included in next year's estimates. There would be a need for a new lease document after the opening, but it was noted that although we accept assistance from 2 TFR the ECMA must always maintain a working control over the buildings and contents.

16. The President showed the meeting some tiles which were the product of the firm for whom he works. The reaction of the meeting was favourable. The President will follow up procurement from CERAMCO. It is hoped that the ECMA will get these at a very much reduced price.

17. Sgt Jannett requested tools for the Museum. He was told to prepare a list and hand to the SQMS at SME. These would be held on inventory.

18. Maj Hollander showed the meeting some black and white prints of RAE activities which could be adopted for fund raising. It was suggested that RNZE could buy in bulk and sell through the museum. The project is to be published in the Corps Liaison Letter.

19. It was decided that the deadline for completion of works for the opening is to be 11 December 1981. All effort was to be made to meet that date.

20. Invitations and guest lists. Units were to prepare lists of those who had been significantly involved with the project, and a copy was required to be at the CE's office by 11 November 1981. There will be general as well as specific invitations.

21. The Secretary informed the meeting that the Forsyth VC was to be auctioned in London early in November. It was a pity that the Corps did not have sufficient funds to be able to purchase Sgt Forsyth's medals, as they contained one of two VCs awarded to members of the Corps.

/ Next

Museum Floor

44. Some discussion arose as to the form of sign outside the museum. A sign mounted on rocks was not favoured. A Bailey bridge panel was suggested as an alternative. The president is to approach Mr Guffey Royabout this item and ascertain his views.

General

45. The President briefly reported on the visit he and the CE paid to the Commander 2 TFR. Mainly the visit was to see the year's activities. The latter were in a general state and nothing was formally mentioned. There would be a need for a new lease document after the opening, but it was noted that although we accept assistance from 2 TFR and ECMA must always maintain a working control over the buildings and contents.

46. The President showed the meeting some files which were the product of the firm for whom he works. The President of the meeting was favourable. President will follow up on the matter. It is hoped that the ECMA will get there at a very much reduced price.

47. Sgt Jannett requested funds for the Museum. He was told to prepare a list and send to the ECMA of 2 TFR. There would be held an inventory.

48. Maj Hollander showed the meeting some black and white prints of RAE activities which could be adopted for fund raising. It was suggested that RAE could buy in bulk and sell through the museum. The project is to be published in the Corps Liaison Letter.

49. It was decided that the deadline for completion of works for the opening is to be 11 December 1987. All effort was to be made to meet that date.

50. Invitations and guest lists. Units were to prepare lists of those who had been significantly involved with the project, and a copy was requested to be at the CE's office by 11 November 1987. There will be general as well as specific invitations.

51. The Secretary informed the meeting that the Forsyth VC was to be auctioned in London early in November. It was a pity that the Corps did not have sufficient funds to be able to purchase Sgt Forsyth's medals, as they contained one of two VCs awarded to members of the Corps.

Next

Next Meeting

22. The next meeting is to be held at Stout Street at 1000 hours on 18 November 1981.

23. There being no further business the meeting closed at 1125.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary

K. Christie

(K. CHRISTIE)
President

Appendix

Mr E. Jensen-Smith
Sgt C. Jennett

Meeting Arrangements

1. The President read to the committee a letter received from Mr M Poullis re arrangements and organisation for the opening day. It was felt that his proposals were somewhat involved, and that an alternative, of the ex support formed up "en masse" on the road at the rear of the parade was much more suitable. A letter is to be sent to the Support Association in Auckland to assess their feeling on the ex support involvement.

2. Further arrangements regarding Relieving Officers and those involved with the funeral opening are to remain unchanged.

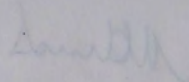
3. The brass band is not available and a signal which has been sent requesting the 7 WMA has not yet been answered. Alternative bands suggested were Palmerston North Silver, or Levin Municipal. Mr Barrett is to follow up.

4. Bronze opening plaque. The CE informed the meeting that the Naval Dockyard workshops were happy to make the plaque which is to be similar to the foundation stone design. Details of the plaque text and design were discussed and finalised.

/ MEMORIAL

Next Meeting

22. The next meeting is to be held at Stout Street at 1000 hours on 18 November 1981.
23. There being no further business the meeting closed at 1135.



(W. CHRISTIE)
President



(H.E. CHAMBERLAIN)
Secretary

A MEETING OF THE ECMA PROJECT COMMITTEE,
HELD STOUT STREET, WELLINGTON 15 SEPTEMBER 1981

<u>Present:</u>	Col K. Christie MBE, ED	President
	Lt Col D.J. O'Brien	Chief Engineer
	Maj R.A. Barrett	
	WO2 M.G. Holt	
	WO1 H.E. Chamberlain	Secretary

Apology for Lateness:

Lt Col G. Butcher MC

Apologies:

Maj G. Jason-Smith
Sgt E. Jannett

Opening Arrangements

1. The President read to the committee a letter received from Mr M Faulls re arrangements and organisation for the opening day. It was felt that his proposals were somewhat involved, and that an alternative, of the ex sappers formed up "en masse" on the road at the rear of the parade was much more suitable. A letter is to be sent to the Sappers Association in Auckland to assess their feeling on the ex sappers involvement.
2. Earlier arrangements regarding Reviewing Officer and those involved with the formal opening are to remain unchanged.
3. The Army Band is not available and a signal which has been sent requesting the 7 WNH8 has not yet been answered. Alternative bands suggested were Palmerston North Silver, or Levin Municipal. Maj Barrett is to follow up.
4. Bronze opening plaque. The CE informed the meeting that the Naval Dockyard workshops were happy to make the plaque which is to be similar to the foundation stone design. Details of the plaque text and design were discussed and finalised.

/ MEMORIAL

A MEETING OF THE FCMA PROJECT COMMITTEE
HELD STUDY STREET, WILMINGTON 12 SEPTEMBER 1961

Present: Col K. Christie MAC, ED
Lt Col D.J. O'Brien
Maj R.A. Barrett
Maj M.C. Hoif
Maj M.E. Chamberlain

President
Chief Engineer
Secretary

Apology for Absence:

Lt Col G. Butler MC

Apologies:

Maj G. Jason-Smith
Capt E. Jannett

1. Opening Address

The President read to the committee a letter received from Mr M. Paulis re arrangements and organisation for the opening day. It was felt that his proposals were somewhat involved, and that an alternative of the ex square formed up "en masse" on the road at the rear of the parade was much more suitable. A letter is to be sent to the Regatta Association in Auckland to advise their feelings on the ex square involvement.

2. Earlier arrangements regarding Reviewing Officer and those involved with the formal opening are to remain unchanged.

3. The Army Band is not available and a replacement has been sent requesting the V WMS has not yet been answered. Alternative bands suggested were Palmerston North Silver, or Levin Municipal. Maj Barrett is to follow up.

4. Bronze opening plaque. The CE informed the meeting that the Naval Dockyard workshops were happy to make the plaque which is to be similar to the foundation stone design. Details of the plaque text and design were discussed and finalised.

MEMORIAL LIBRARY & MUSEUM

Opened by

Col K CHRISTIE MBE, ED

Colonel Commandant

30 January 1982

5. Financial Report. The Secretary brought the meeting up to date with the current state of the ECMA's finances.

Current account	\$7,955.98	
Held for skijackets	<u>\$2,415.00</u>	
Balance	<u>\$5,540.98</u>	\$5,540.98

Works finance remaining	<u>\$4,700.00</u>
Total working capital	<u>\$10,240.98</u>

Donations had been received from:

Consumers Co-op	\$ 25.00
Carter Holt	\$ 50.00
Fisher & Paykel	\$ 100.00
NZ Cement Holding	<u>\$ 250.00</u>
	<u>\$ 425.00</u>

This amount being held in the ECMA current account.

6. Materials Supply

Mosaic tiles.	Still awaiting supply
Vinyl	- already laid
Underlay	- already received
Carpet	- already received. Lt Col Butcher suggested that the carpet should be silicone treated after it had been laid and cleaned, before traffic ground dirt in, this would prolong the life of the carpet and prevent dirt penetrating as much.

/Glass

MEMORIAL LIBRARY & MUSEUM
 Opened by
 Col K CHRISTIE MBE, ED
 Colonel Commandant
 30 January 1982

2. Financial Report. The Secretary brought the meeting up to date with the current state of the ECMA's finances.

Current account	£7,955.98
Held for skijacks	£2,475.00
Balance	£2,540.98

Works finance remaining	£4,700.00
Total working capital	£10,240.98

Donations had been received from:

Consumers Co-op	\$ 25.00
Carter-Holt	\$ 60.00
Fisher & Paykel	\$ 100.00
NI Cement Holdings	\$ 250.00
	\$ 435.00

This amount being held in the ECMA current account.

Materials Supply

Mosaic tiles. - Still awaiting supply
 Vinyl - already laid
 Underlay - already received
 Carpet - already received. Lt Col Butcher suggested that the carpet should be silicone treated after it had been laid and cleaned, before traffic ground dirt in. This would prolong the life of the carpet and prevent dirt penetrating as much.

- Glass - has been ordered and should be ready in about three weeks
- Trees - about 30 had been supplied by Lt Col Butcher. They included English Beach, Sycamores, and English Ash.
- Feature between buildings - The design had not been completed however Lt Col Butcher will follow up.
- Display Artist Materials - Some of these materials had already been received.

7. Display Cases. The painting of these cases was to be taken up by WO2 Holt, the painter, and the display artist. Lighting for interior of the display cases was to be more closely investigated, and followed through.

General Business

- 8. An account for paint from RESENE for \$188.00 was presented for payment and approved.
- 9. The boxing for the straight paths had been removed and some new paths laid. The boxing for the continuation of these new paths has been set in place.
- 10. Bookshelves were under way and should be supplied about six weeks from this meeting. Other furniture would be supplied from Army sources.
- 11. It was requested that the workshop area in the museum be made available ASAP so display artist could work therein.
- 12. A recent meeting with the CO 2 TFR had resulted in the offer of maintenance funds for our facility will be included in next years estimates. It was pointed out that though we accept such assistance the ECMA must always maintain a working control over the building and its contents.
- 13. Insurance. The ECMA is to maintain its responsibility for insurance on our properties. This would be seen as a means of maintaining our overall control of the assets.
- 14. NEXT MEETING. AGS Conference Room 21 Oct 81 at 1000 hrs.

H.E. Chamberlain
(H.E. CHAMBERLAIN
WO1
Secretary

K. Christie
(K. CHRISTIE)
Col
President

has been ordered and should be ready in about three weeks

about 30 had been supplied by Lt Col Butcher. They included English Beach, Gymnasium, and English Hall.

The design had not been completed however Lt Col Butcher will follow up.

Some of these materials had already been received.

Display Article

Materials

Feature between buildings

Glass

Tram

7. Display Cases. The painting of these cases was to be taken up by W.D. Wolf, the painter, and the display article. Lighting for interior of the display cases was to be more closely investigated, and followed through.

8. General Business

8. An account for paint from RESERVE for \$100.00 was presented for payment and approved.
9. The boxing for the straight paths had been removed and some new paths laid. The boxing for the continuation of these new paths has been set in place.
10. Bookshelves were under way and should be supplied about six weeks from this meeting. Other furniture would be supplied from Army Sources.
11. It was requested that the workshop area in the museum be made available ASAP so display artist could work therein.
12. A recent meeting with the (S) TFR had resulted in the offer of maintenance funds for our facility will be included in next years estimates. It was pointed out that though we accept such assistance the ECMA must always maintain a working control over the building and its contents.
13. Insurance. The ECMA is to maintain the responsibility for insurance on our properties. This would be seen as a means of maintaining our overall control of the assets.
14. NEXT MEETING. AGS Conference Room 21 Oct 61 at 1000 hrs.

[Signature]
(M. CHRISTIE)
Col
President

[Signature]
(H.E. CHAMBERLAIN)
607
Secretary

Army General Staff
Defence Headquarters

17 August 1981

MINUTES OF A COMMITTEE MEETING OF THE
CORPS MEMORIAL ASSOCIATION HELD 5 AUG
AT 1000 HOURS STOUT STREET WELLINGTON

Present: Col K. Christie MBE, ED
Lt Col D.J. O'Brien
Ssgt A.A. Gladstone
Wol H.E. Chamberlain
Lt Col B.G. Jenkin MBE
Lt Col G.W. Butcher MC
Maj J.S. Hollander
Maj R.A. Barrett
Maj B.A. Stewart
Maj G. Jason-Smith
Maj A.T. Beaver
Capt S. Ransley
Capt D.J. Begley
Lt G.A. Reid
Wol H.G. Gallagher
Wol M.G. Holt
Sgt B.N. Marshal
Sgt J. Visser
Sgt E.A. Jannett

President
Chief Engineer
Treasurer
Secretary

Apologies:

Lt Col K.H. Mitchell
Lt Col G.E. Hardie, ED
Capt M.G. Thompson

The President moved that the apologies be
sustained.

Carried

Confirmation of Minutes

1. The President moved that the minutes of the previous
meeting have been circulated, be taken as read.

Christie/Hollander
Carried

Opening Arrangements

2. The CE informed the meeting that Defence were faced
with cuts of \$14m this year with the Army's share being
principally in the training sphere. No concentrations or
large annual camps were permitted this year and both DCGS

/and DGOT

17 August 1951

MINUTES OF A COMMITTEE MEETING OF THE
JOINT MILITARY AND NAVAL STAFFS
AT 1000 HOURS, 17 AUGUST 1951

President	Col K. Christie MR, ED
Chief Engineer	Lt Col D. J. O'Brien
Treasurer	Sgt A. A. Glendon
Secretary	Wol R. E. Chamberlain
	Lt Col R. G. Jamieson MR
	Lt Col D. W. Boucher MC
	Maj J. S. Hollander
	Maj R. A. Bower
	Maj R. A. Stewart
	Maj G. J. J. J. J.
	Maj A. T. Bower
	Capt S. B. Bower
	Capt D. J. Bower
	Lt G. A. Bower
	Wol R. E. Chamberlain
	Wol R. E. Chamberlain
	Sgt J. J. J. J.
	Sgt J. J. J. J.
	Sgt J. J. J. J.

Agenda

1. Lt Col K. Christie MR, ED
2. Lt Col D. W. Boucher MC
3. Capt R. E. Chamberlain

The President moved that the agenda be

Carried

Continuation of Minutes

1. The President moved that the minutes of the previous meeting have been circulated, be taken as read.

Christie/Hollander
Carried

Special Arrangements

2. The CE informed the meeting that balance was found with care of \$100 this year with the Army's share being principally in the training sphere. No concentration of large annual camps were permitted this year and both

and DGOT have said that the Corps can have one concentration only.

3. The CE said this being so and recognising the need for the Engineer Concentration at Annual Camp time (the first for some years) and that RNZAF air support for moving 3 Fd Sqn was unlikely in October owing to the Royal Tour, he would recommend that the opening be transferred to the period of annual camp in January.

4. Capt Ransley asked how it would affect annual camp training times. CE said that some time could be lost but should be no more than 1-1½ days training.

5. It was then moved that "In recognition of Defence Expenditure policy we accept the final opening date as 30 January 1982".

Christie/O'Brien
Carried

Financial Report

6. Since last meeting about \$160.00 had been added to the Association Funds. The current financial status of our account is now about \$3750.00.

Materials Supply

7. The supply of materials is progressing as below:

- a. Underlay - was sent from Christchurch last week and as far as is known is now in Trentham.
- b. Feltex Carpet - the President said that the Feltex contact advised that we should get a better rate than the Government Stores Board Rate. The President will be contacting the person again this afternoon and we will have to await the results of this later contact.

WO2 Holt advised the meeting that Bremner-Stevens and UEB also had ranges of carpet which may be suitable. These will have to be left for the moment.

- c. Custom Wood - Seventy sheets were required. Canterbury Timber Company were not able to make any concessions.
- d. Display Cases - The prototype should be complete this week. There were a number of small design changes.

/e. Mosaic

and DODOT have said that the Corps can have one concentration only.

3. The CR said this being so and recognizing the need for the Engineer Concentration at Annual Camp site (the first for some years) and that H&M's air support for moving 3rd Reg was unlikely in October owing to the heavy fog, he would recommend that the opening be transferred to the period of annual camp in January.

4. Capt Haskley asked how it would affect annual camp training times. CR said that some time could be lost but should be no more than 1-1 1/2 days training.

5. It was then moved that "In recognition of Defence Expenditure policy we accept the final opening date as 30 January 1952".

Christie's Motion
Carried

Financial Report

6. Since last meeting about \$150.00 had been added to the Association funds. The current financial status of our account is now about \$1750.00.

Materials Supply

7. The supply of materials is progressing as follows:

a. Underlay - was sent from Christchurch last week and as far as is known is now in Trinidad.

b. Felix Carpet - The President said that the Felix contact advised that we should get a better rate than the Government Stores would. Felix. The President will be contacting the person again this afternoon and we will have to wait the results of this later contact.

WO1 Holt advised the meeting that Brown-Stevens and USG also had raised the matter which may be avoided. There will have to be left for the moment.

c. Custom Wood - Several sheets were required. Canterbury Timber Company were not able to make any concessions.

d. Display Cases - The prototype should be complete this week. There were a number of small design changes.

A. H. Haskley

- e. Mosaic tiles - was not yet complete as contact person was constantly on the move. Although we are hoping for nil cost there is no guarantee that it may be as such.
- f. Landscaping - Lt Col Butcher tabled a copy of a plan which had been suggested. Some discussion followed about removal of trees and replanting realizing that this too was a sensitive issue.

It was moved "Subject to final review by a sub committee comprising President, CE, CI SME, WO2 Holt and Lt Col Butcher, the CE seek formal approval through the appropriate channels".

Butcher/Holt
Carried

- g. Brass Foundation Plate - This had been delivered to 6 Fd Sqn. WO2 Munro has been asked from CE's office to find out from Mr Johnston the lead time, and cost of making the plate.
- h. Glass - The quotes for glass for display cabinets had been received. One being \$400 the other being \$4700. It was realised that this was a major cost in the manufacture of the display cases.

Display Cases

8. Some discussion arose about the need for all the display cases and displays being required for the opening day. Lt Col Jenkin said we should not lower the standards to meet finances as the Army Museum had done that, at a cost. WO2 Holt stated that he felt that all the cabinets could be manufactured by the end of the year. Sgt Jannet thought that all the displays were unlikely to be completed by 30 Jan 82. Further discussion resulted in the motion being tabled

"That there be no compromise on the standard of finish set out in the 2 Fd Sqn programme of 3 Aug 81, and that any shortfall in finance required be offset by withholding on the production of display cabinets and deferring such items as heating and glass tinting."

Jenkin/Butcher
Carried

The meeting then agreed that 65% of the final design be the target for opening day.

/Fund Raising

6. Memoirs film - was not yet complete as contact between was constantly on the move. Although we are hoping for all cost there is no guarantee that it may be as such.

7. Landscaping - Lt Col Butcher tabled a copy of a plan which had been suggested. Some discussion followed about removal of trees and replanting realizing that this too was a sensitive issue.

It was moved "Subject to final review by a sub committee consisting President, Lt Col Butcher, Lt Col Holt and Lt Col Butcher, the CC seek formal approval through the appropriate channels".

Butcher/Holt
Carried

8. Beach Foundation Film - This had been delivered to 6 PM. Lt Col Butcher has been asked to see the film and to find out from Lt Butcher the time, and cost of making the film.

9. Glass - Two glasses for glass for display cabinet had been reviewed. One being \$100 the other being \$1700. It was realized that this was a major cost in the manufacture of the display cabinet.

Display Cases

10. Some discussion arose about the need for all the display cases and display being required for the opening day. Lt Col Butcher said we should not lower the standards so much as the Army Museum had done that at a cost. Lt Col Butcher stated that he felt that all the cabinets could be manufactured by the end of the year. Lt Butcher thought that all the displays were unlikely to be completed by 30 Jan 63. Further discussion resulted in the motion being carried.

"That there be no compromise on the standard of finish set out in the 1st and 2nd programs of 1 Jan 61, and that any shortfall in finance required be offset by alterations on the production of display cabinets and delivered such items as housing and glass slating."

Butcher/Holt
Carried

The meeting then agreed that 6 PM of the final design be the target for opening day.

Butcher/Holt
Carried

Fund Raising

9. There has been virtually no response from the business firms approached. We will therefore have to make an approach to former sappers as our most likely source of income. There are a number of projects running which will bring in further finance for the memorial.
- a. Loan from RNZE WOs and Sgts Mess Silver Fund had been approved by the majority of the members. \$500 will be forwarded soon, interest free.
 - b. Raffle at 2 Fd Sqn. Some books of tickets were distributed after the meeting.
 - c. Ski Jackets. To date approximately 100 jackets had been ordered in the North Island. 3 Fd Sqn' were making their own contacts.
 - d. Mugs/Steins. The President, and Capt Beagley had been independently following up this line. Steins were either 250 ml or 500 ml. Suggested retail \$5 and \$8. Source will be investigated further.
 - e. Cookbook. This idea had been suggested by a printer in Palmerston North. WO2 McEwan is to provide more details for next meeting.
 - f. The Opening. This should also be seen as an opportunity for raising funds.
 - g. (1) Sgt Visser's suggestion. The President spoke of the plan and asked Sgt Visser to address the meeting if there was anything further to offer.
(2) Sgt Visser said he had canvassed his own unit and generally the proposal found favour. However there were some points to note.
 - (a) After the first five years the capital should never be allowed to fall below \$5000.
 - (b) After ten years and subsequently the capital should never fall below \$10,000.
 - (c) The monies would always remain the Corps Memorial Association Property.
 - (d) As far as possible allow the fund to accumulate for the first few years.

Fund Raising

9. There has been virtually no response from the business firms approached. We will therefore have to make an approach to former support as our most likely source of income. There are a number of projects running which will bring in further finance for the hospital.

a. Loan from KWEA was and will remain \$100,000. It had been approved by the majority of the members. \$500 will be forwarded upon interest free.

b. Kallie at 2 1/2 % per. Some books of Kallie were distributed along the meeting.

c. \$21,000. To date approximately 100 jackets had been ordered in the North Island. 2 1/2 % per. were making their own contacts.

d. Newspaper. The President, and Capt. Smith had been interviewed following up this line. Details were either 250 ml or 500 ml. suggested. Details will be investigated. Details will be investigated further.

e. Cookbook. This idea had been suggested by a number in the meeting. Will be written. Is to provide more details for next meeting.

f. The Opening. This should also be seen as an opportunity for raising funds.

g. (1) Sgt. Vissers' suggestion. The President spoke of the plan and asked Sgt. Vissers to address the meeting if there was anything further to offer.

(2) Sgt. Vissers said he had canvassed his own unit and generally the proposal found favour. However there were some points to note.

(a) After the first five years the capital should never be allowed to fall below \$2000.

(b) After ten years and subsequently the capital should never fall below \$10,000.

(c) The monies would always remain the Corps Memorial Association property.

(d) As far as possible allow the fund to accumulate for the first few years.

- (3) Maj Barrett presented points from SME. 50% of the unit were for the scheme. Some opposed were long time substantial donors. He also said there would have to be some security for a debenture scheme of this nature and that legal aspects must be looked at eg, The Trustees Act would have to be perused closely and perhaps legal advice sought.
- (4) It was moved "that the Committee:
- (a) recognise Sgt Visser's proposal for a debenture fund raising scheme and that he be commended for his presentation; and
 - (b) investigate the scheme further with a view to formulating the mechanics of the scheme within legal constraints (Trustees Act and Registered Investments)."

Hollander/Barrett
Carried

The Chairman undertook to report back to the November 1981 meeting of the ECMA.

Certificates and Honour Rolls

10. A suggestion for certificate design was presented by the Secretary. A short discussion followed after which it was moved.

"That further action be deferred until after the opening in January 1982, and that a letter be sent to those concerned."

Hollander/O'Brien
Carried

11. The same action was taken over the move to regularise the rolls of members as there are no grades of Honorary Life Members in the Rules of the ECMA. It was also moved that

"Further action be deferred until after the opening in January 1982".

Hollander/O'Brien
Carried

/General Business

(1) Mr. Barrett presented points from the
 502 of the unit work for the school. Some
 opposed were long time substantial donors.
 He also said there would have to be some
 security for a substantial return of this
 nature and that legal aspects must be looked
 at. The Treasurer had some ideas to be
 presented closely and perhaps legal advice
 sought.

(2) It was noted that the Committee

(a) recognized Mr. Vlasov's proposal for
 a laboratory (and training scheme) and that
 he had commented on his presentation and

(b) investigate the scheme further with a
 view to formulating the channels of
 the scheme within legal constraints
 (Trustees Act and Registered Investments).

Hollister/O'Brien
 Carried

The Chairman undertook to report back to the
 November 1981 meeting of the RMA.

Certification and Honorary Rolls

10. A suggestion for certification design was presented
 by the Secretary. A short discussion followed after which
 it was moved.

"That further action be deferred until after
 the opening in January 1982, and that a letter
 be sent to those concerned."

Hollister/O'Brien
 Carried

11. The same action was taken over the move to register
 the rolls of members as there are no grades of Honorary Life
 members in the Rules of the RMA. It was also moved that

"Further action be deferred until after the
 opening in January 1982."

Hollister/O'Brien
 Carried

General Business

General Business

12. Major Hollander proposed that the Corps Memorial scheme should have a project management committee. This was to avoid calling all committee members together to discuss business which could be handled more rapidly by a sub-committee,

Moved "That a Project Management sub-committee to be formed from within the ECMA Committee, comprising the Chairman (ECMA President), CE, ECMA Secretary, CI SME (or rep), Foreman of Wks 2 Fd Sqn, Lt Col Butcher and Display artist, to meet regularly at least once a month, with the object of completing the Corps Memorial Centre project before the opening date and make necessary arrangements for the opening ceremony. The full ECMA committee should only meet quarterly or as required. Minutes of the project Management Committee meetings are to be circulated to all ECMA committee members."

Hollander/O'Brien
Carried

13. Next meetings:

Project Management Team 16 Sep 81, AGS, 1000 hrs

Full Committee 21 Oct 81, AGS, 1000 hrs.

H. E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary

K. Christie

(K. CHRISTIE)
President

21/10/81

General Business

12. Major Hollander proposed that the Corps Memorial Scheme should have a project management committee. This was to avoid calling all committee members together to discuss business which could be handled more rapidly by a sub-committee.

Moved "That a Project Management sub-committee be formed from within the RMA Committee, comprising the Chairman (RMA President), CE, RMA Secretary, CI and (or) Rep, Foreman of Works and the Col member and display artist, to meet regularly at least once a month, with the object of completing the Corps Memorial Scheme project before the opening date and make necessary arrangements for the opening ceremony. The full RMA committee should only meet quarterly or as required. Minutes of the project Management Committee meetings are to be circulated to all RMA committee members."

Hollander, Brian
Chairman

13. Next meeting:

Project Management Team 15 Sep 81, 1000 hrs.
Full Committee 21 Oct 81, 1000 hrs.

(B. CHRISTIE)
President

2/10/81

(H. E. CHAMBERLAIN)
Secretary

Army General Staff
Defence Headquarters

29 July 1981

MINUTES OF A COMMITTEE MEETING OF THE RNZE
CORPS MEMORIAL ASSOCIATION HELD 15 JULY 1981
AT 1000 HRS STOUT ST WELLINGTON

Present:

Col K. CHRISTIE MBE ED	President
Lt Col D.J. O'BRIEN	Chief Engineer
Lt Col G. BUTCHER MC	
Lt Col K.H. MITCHELL	
Maj J.S. HOLLANDER	
Maj B.A. STEWART	
Maj R.A. BARRETT	
Capt D.J. BEGLEY	
WO1 H.G. GALLAGHER	
WO2 M.G. HOLT	
Sgt A.A. GLADSTONE	Treasurer
Sgt E.A. JANNETT	
Sgt J.M. VISSER	
WO1 H.E. CHAMBERLAIN	Secretary

Apologies:

Maj A.T. BEAVER
Sgt B.N. MARSHAL

The President moved that the apologies be sustained.

CARRIED.

Confirmation of Minutes:

1. The President moved that the minutes of the previous meeting, having been circulated, be taken as read.

CHRISTIE/HOLLANDER
CARRIED

Financial Report

2. As the Balance Sheet and income and expenditure sheets had an error as presented to the AGM, they were now reissued with the correct information. The Treasurer informed the meeting that the cause of the error was a double crediting of interest.

It was moved that "The Balance Sheets and financial statements presented to the meeting be approved".

MITCHELL/BUTCHER
CARRIED

12 July 1951

MINUTES OF A COMMITTEE MEETING OF THE ARMY
GENERAL STAFF HELD ON 12 JULY 1951
AT 10.00 HRS. AT DEFENCE HEADQUARTERS

Present:

President
Chief Engineer

Col. M. CHRISTIE MC E
Lt Col. G. J. B. B. B.
Lt Col. G. BUTCHER MC
Lt Col. K. W. MITCHELL
Maj. J. J. WOLLMER
Maj. R. A. STEWART
Maj. R. A. BARNETT
Capt. G. J. BEELEY
Maj. H. G. GILLMAN
Maj. W. G. WELT
Maj. R. A. GILSON
Maj. R. A. JARVIS
Maj. R. A. VICKER
Maj. R. E. CHAMBERLAIN

Treasurer

Secretary

Apologies:

Maj. A. T. BEAVER
Maj. R. A. MARSHALL

The President moved that the apologies be sustained.

CARRIED.

Confirmation of Minutes:

The President moved that the minutes of the previous meeting, having been circulated, be taken as read.

CHRISTIE/WOLLMER
CARRIED

Financial Report

As the Balance Sheet and Income and expenditure sheets had an error presented to the AGM, they were now released with the correct information. The Treasurer informed the meeting that the cause of the error was a double crediting of interest.

It was moved that "The Balance Sheet and financial statements presented to the meeting be approved".

MITCHELL/BUTCHER
CARRIED

3. Current financial assets of the association are \$3583.89. The meeting was advised by the CE that as a result of a submission to D Wks (as raised by Col Dickie at the AGM) \$8000 had been earmarked for the project. 2 Fd Sqn had already been informed how this was to be managed.

Materials Supply

4. Materials supply under action as shown below:

- a. Underlay from Skellerup. Should be available this week (15 rolls at zero cost)
- b. Feltex - carpet is to be supplied at cost per Manawatu Carpets who will also take the measurements. Samples were viewed by the meeting. Lt Col Butcher briefly left the meeting to seek some advice on carpets from one of his contacts. Briefly his findings were:
 - (1) 80/20 mix with cut pile most serviceable.
 - (2) Patterned carpet in earthy colours most adaptable. W02 Holt/2 Fd Sqn were therefore to produce colour schemes and bring forward recommendations to be confirmed by the President and the architect.
- c. Custom Wood. The President stated that he was having difficulty contacting the supplier as he was in and out of the country in rapid order.
- d. Glass. No answer had been received from Pilkingtons as yet. Whilst the meeting was discussing glass it was felt that some slight alteration to some display cases would have to be made to give uninterrupted viewing of a major display.
- e. Tiles. Some minor problems to overcome, however, supply was near completion.
- f. Landscaping. Lt Col Butcher informed the meeting that thus far Boffa-Jackman had not visited the site. The NZED landscape artist was therefore being asked to provide advice. Also to be included was a linking of the Chapel to the Museum/Library, by means of a garden/shrubbery area.
- g. Bookshelving. W01 Gallagher briefed the meeting on the lack of interest by 2 TFR and that they had turned down the financial request for \$1400. It was suggested we carry on and use our own funds if necessary.

Current financial needs of the association are \$2500.00. The meeting was advised by the CE that as a result of a submission to D Wks (as raised by Col Butler) the ACN \$2000 had been earmarked for the meeting. It has not already been informed how this was to be managed.

Referrals Supply

Referrals supply under action as shown below:

- a. Underpin from Shellbrook. Should be available 1/12/74 (12 units at zero cost)
- b. Refers - rather is to be supplied at cost per 1000 units. Refers who will also take the necessary. Supplies were viewed by the meeting. Lt Col Butler briefly left the meeting to seek some advice on contracts from one of his contacts. Briefly his findings were:
(1) 50/50 mix with out any most acceptable.
(2) Refers raised in early colours were available. 1000 units 1/12/74 were therefore to reduce colour costs and bring forward recommendations to be confirmed by the President and the executive.
c. Refers. The President stated that he was having difficulty contacting the supplier as he was in and out of the country in rapid order.
d. Refers. As no answer had been received from Birmingham as yet. Whilst the meeting was in progress it was felt that some slight alteration in some display cases would have to be made to give uninterrupted viewing of a major display.
e. Refers. Some minor problems to overcome, however, supply was near completion.
f. Landscaping. Lt Col Butler informed the meeting that the Mr. Goff-Jackson had not visited the site. The WED landscaper advised that there being asked to provide advice. Also to be included was a linking of the fence to the library, by means of a garden/entrance area.
g. Bookkeeping. WED Callaghan briefed the meeting on the lack of interest by 2 WED and that they had turned down the financial request for \$2000. It was suggested we carry on and use our funds if necessary.

- h. Opening brass plate and brass letters. The CE's office will coordinate legend and design. Mr Alan Johnson is to be approached through 6 Fd Sqn. 2 Fd Sqn is to send foundation stone to 6 Fd Sqn so that design and shape will be the same.
- i. Materials for Display Artist. The meeting authorised Sgt Jannett the sum of \$500 for materials so he can commence work on displays. The CE and W01 Chamberlain are to be responsible for display content.
- j. Cost of Mannekin. This is to be investigated further by Sgt Jannett.

Membership Rolls

5. Some work had been done on these but was progressing slowly. There was a great deal to be done yet and could require further concentrated effort.

Opening Arrangements

6. The general format was to be that as agreed at the AGM. This format has been agreed to verbally by CGS and HQ NZLF. The meeting was informed that NZLF will soon be instructing 2 TFR of their responsibility for completion and opening arrangements. The problem of costs arose and some concern was expressed about keeping them to a minimum.

CE said invitations had been discussed at AGS and NZLF. The latter HQ suggested that ECMA produce an initial list which 2 TFR and NZLF could see. Lt Col Mitchell said that the list produced by HQ MWTAA for the foundation stone laying had missed a number of important people; a situation which we must try to avoid this time. The members of the meeting were requested to start compiling lists of personnel to be invited. Firstly were the Life and subscribing members.

Fund Raising

7. There had been little response to date from the letters sent to business firms. The appeal would now shift into the area of ex-Sappers. 6 Fd Sqn had had a reasonably successful night and the funds should stand to gain some \$500.00. The Art Galleries and Museums Scheme had not had their meeting but were due to meet on 17 July. It would be about three weeks after that before we would know the result of our submission.

6. Working Paper Plans and Design Details.
The CE's office will coordinate layout and design. Mr. Alan Johnson is to be contacted through 875 San. 575 San is in same location as 875 San as first design and these will be the same.

7. Materials for Display Wall. The meeting authorized the removal of the wall at 875 San. Materials as we can coordinate with an architect. The CE and Mr. Chomskovskiy are to be responsible for display content.

8. Cost of Materials. This is to be investigated further by Mr. Johnson.

Responsible Roles

9. Some work had been done on these but was progressing slowly. There was a great deal to be done yet and could require further concentrated effort.

General Arrangements

10. The general format was to be that on a sheet of the A2. This format has been agreed to verbally by CE and Mr. WLF. The meeting was informed that WLF will soon be investigating 2 FR of their responsibility for consultation and opening arrangements. The problem of costs, time and some concerns was expressed about keeping them to a minimum.

11. CE said that the CE had been discussed at 875 and WLF. The letter had suggested that CEW would be in initial list which 2 FR and WLF could see. At that time CE said that the list produced by WLF for the foundation stone laying had raised a number of important questions: a situation which we must try to avoid this time. The members of the meeting were requested to effect consulting lists of personnel to be invited. Finally were the list and subscribing members.

Fund Raising

12. There had been little response to date from the letters sent to business firms. The amount would now reflect into the area of ex-2000. 875 San had had a reasonably successful night and the funds should stand to gain some \$200.00. The Art Gallery and Museum Scheme had not had their meeting but were due to meet on 17 July. It would be about three weeks after that before we would know the result of our campaign.

Certificates

8. As also discussed at the AGM designs were required for Certificates for Fellows and Life Members. Members were asked to submit designs by next meeting.

Acknowledgement of Donations

9. In response to a letter which came with a donation, the meeting was asked about policy regarding nameplates on chairs as a form of acknowledgement. It was felt that the request was reasonable, however, those who had made earlier donations may feel unhappy that theirs had not been acknowledged in the same way. No further action was to be taken.

Review of Constitution

10. This item was to remain on the agenda.

General Business

11. Sgt Jannett had been asked to come to this meeting to get the "feel" of what was required as his part in the project, and to be formally recognised. Moved "That Sgt Jannett be co-opted onto the Committee".

HOLT/HOLLANDER
CARRIED

Priorities and Cash Flow

12. There was no cash flow diagram at present on which to gauge income and expenditure. There was no means of estimating running costs and likely large items of expenditure, which were likely to crop up. WO2 Holt is to produce a revised cost schedule based on his unit, display artist and brass founder costs.

Fund Raising Idea

12. Sgt Visser (at his first committee meeting) broached the subject of a debenture for providing the ECMA with a steady income. He spoke to his proposal (attached) and took some questions, and generally created considerable discussion.

Final Points

13. The CE expressed some concern about the opening. He felt that some displays and display cases may not be finished in time and that time was a resource we were running out of. It was felt that we had to press forward now that we did have some cash with which to work. The surrounds were also worrying the CE. Time for the carparks, kerbing and grassing was running out. People were to note these points and press onward.

Certification

8. It was also discussed at the ACM design review meeting for Certification for Failure and Life Assessment. Reviewers were asked to submit designs by next meeting.

Acknowledgment of Donations

9. In response to a letter which came with a donation, the meeting was asked about policy regarding recognition as a form of acknowledgment. It was felt that the request was reasonable, however, those who had made earlier donations may feel unhappy that theirs had not been acknowledged in the same way. No further action was to be taken.

Review of Contributions

10. This item was to remain on the agenda.

General Business

11. As Sgt. Barnett had been asked to come to this meeting to get the "deal" on what was required as his part in the project, and to be formally recognized, moved "Thank You" Barnett be co-opted onto the Committee.

HOLT/WOLLAENDER
CARRIED

Exhibits and Cash Flow

12. There was no cash flow diagram at present on which to base income and expenditure. There was no means of estimating running costs and likely future items of expenditure, which were likely to crop up. WUS felt it to produce a revised cost schedule based on his well, display artist and brass founder costs.

Fund Raising Ideas

13. Sgt. Vissar (at his first committee meeting) presented the subject of a brochure for providing the ECM with a steady income. He asked for his proposal (attached) and took some questions, and generally created considerable discussion.

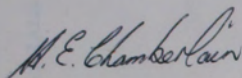
Final Points

14. The CE expressed some concern about the opening. He felt that some display and display cases may not be finished in time and that time was a resource we were running out of. It was felt that we had to press forward now and that we did have some cash with which to work. The committee were also worried. The CE felt the carpark, kitchen and ground was running out. People were to note these points and press forward.

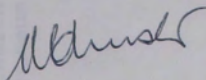
Next Meeting

14. Next meeting is to be held at AGS conference room
1000 hrs 5 Aug 81.

The meeting closed 1250 hours.



(H.E. CHAMBERLAIN)
Secretary



(K. CHRISTIE)
President

Next Meeting

Next meeting is to be held at 102 conference room
1000 Ave B. Aug 27.

The meeting closed 1250 hours.

[Signature]
(K. CHRISTIE)
President

[Signature]
(H. E. CHAMBERLAIN)
Secretary

<u>INCOME.</u>		<u>1980/81.</u>	<u>1979/80.</u>	<u>EXPENDITURE.</u>		<u>1980/81.</u>	<u>1979/80.</u>
(1) DONATIONS/SUBSCRIPTIONS		\$4299.22	\$2924.61	CONSTRUCTION MATERIALS		\$36913.99	\$527.42
(2) INTEREST		1354.41	552.67	(3) SUNDRY		415.09	330.54
SUNDRY		-	0.30				857.96
FUND RAISING			26476.25				
		5653.63					
EXCESS EXPENDITURE OVER INCOME		31675.45	-	EXCESS INCOME OVER EXPENDITURE			29095.87
		\$37329.08	\$29953.83			\$37329.08	\$29953.83
		=====	=====			=====	=====

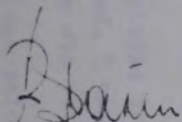
NOTES:

- (1) DONATIONS/SUBSCRIPTIONS: Amalgamated for ease of accounting into one amount.
- (2) INTEREST: This was earned as follows;
- (a) \$1266.17 - Term Deposit with ANZ Banking Group.
 - (b) \$88.24 - Normal trading account with BNZ.
- (3) SUNDRY EXPENDITURE: This includes the following transactions;
- (a) \$2.00 - Cheque book.
 - (b) \$231.51 - Annual Insurance premium for Church & Contents - AMP Society.
 - (c) \$170.00 - Annual Insurance premium for Museum - AMP Society.
 - (d) \$10.00 - Printing costs.
 - (e) \$1.58 - Bank overdraft interest.

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED
BALANCE SHEET AS AT 30 APRIL 1981.

<u>LIABILITIES.</u>	<u>1980/81.</u>	<u>1979/80.</u>	<u>ASSETS.</u>	<u>1980/81.</u>	<u>1979/80.</u>
ACCUMULATED FUNDS AS AT 1 MAY 1980.	\$32886.66	\$3790.79	CASH IN BANK (BNZ)	\$1211.21	\$7449.16
less EXCESS EXPENDITURE OVER INCOME	31675.45	-	INVESTMENTS (ANZ)	-	25437.50
plus EXCESS INCOME OVER EXPENDITURE	-	29095.87			
	<u>\$1211.21</u>	<u>\$32886.66</u>		<u>\$1211.21</u>	<u>\$32886.66</u>
	=====	=====		=====	=====

CERTIFIED that I have examined the Books and Accounts of THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED for the year ended 30 APRIL 1981 and in my opinion, the above Balance Sheet and Statement of Income and Expenditure give a true and fair view of the Association's financial affairs as at 30 April 1981.



(R.J.R.STARKE)

Warrant Officer Class Two
Honorary Auditor.

Dated: 16 June 1981.



(A.A.GLADSTONE)

Staff Sergeant
Honorary Treasurer.

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E43773 Sgt J.M. VISSER, RNZE
2 Field Squadron
LINTON CAMP

PROPOSAL FOR FUND RAISING

1. A levy of \$20 to be taken from All Members of the Corp of RNZE. At an approximate constant of 500 members makes a capital sum of \$10,000.
2. This sum should be split as \$5,000 invested in Debenture at 15% or more; the remaining \$5,000 to be paid off our loans along with the \$4,000 in the bank at present.
3. The monies would never belong to the Corp, but will remain the property of the Sapper entrusted to the Corp Memorial Fund; therefore, on leaving the Corp or the Army, the sapper should, on application, have his original \$20 returned to him.
4. The investment of \$5,000 at 15% over 5 years would accumulate to \$10,056.80. After this point the capital sum of \$10,000 should never be reduced.
5. Any interest on \$10,000 could be used as maintenance or new buy money. Certain rules would be required to be drawn up by the financier's of the Committee. And a float of reasonably liquid funds will be invested with the Army Bank.
6. This is not suggested as a short term solution, but as a forever measure, to make sure that the contribution made by the sappers of today isn't forgotten, or remembered as a 'dead weight' in future. It should be noted that this system would not mean an end to donations as they will still be necessary for the first five years of accumulation, and they will always be gratefully accepted in the future. What this proposal will mean is an end to the Raffles and the 'begging' which has been necessary in the past.
7. The two main problems are firstly to make a way to levy the sappers, and secondly to keep the last building costs below \$9,000.
8. I have already lobbied the people in my unit and some other sappers; Out of 60 pers lobbied, 5 were against and 10 abstained from voting. Most of those who voted against were more senior members who have heard every line before.

/This

EMERY Sgt J.M. VIBBER, RNZE
2 Field Squadron
LINTON CAMP

PROPOSAL FOR FUND RAISING

1. A levy of \$20 to be taken from All Members of the Corp of RNZE. At an approximate constant of 200 members makes a capital sum of \$40,000.
 2. This sum should be split as \$2,000 invested in perpetuity at 1% or more; the remaining \$2,000 to be paid off our loans along with the \$4,000 in the bank at present.
 3. The monies would never belong to the Corp, but will remain the property of the Sapper entrusted to the Corp Memorial Fund; therefore, on leaving the Corp or the Army, the sapper should, on application, have his original \$20 returned to him.
 4. The investment of \$2,000 at 1% over 2 years would accumulate to \$40,026.80. After this point the capital sum of \$40,000 should never be reduced.
 5. Any interest on \$40,000 could be used as maintenance or new buy money. Certain rules would be required to be drawn up by the financier's of the Committee. And a float of reasonably liquid funds will be invested with the Army Bank.
 6. This is not suggested as a short term solution, but as a forever measure, to make sure that the contribution made by the sappers of today isn't forgotten, or remembered as a 'dead weight' in future. It should be noted that this system would not mean an end to donations as they will still be necessary for the first five years of accumulation, and they will always be gratefully accepted in the future. What this proposal will mean is an end to the Raffles and the 'begging' which has been necessary in the past.
 7. The two main problems are firstly to make a way to levy the sappers, and secondly to keep the last building costs below \$2,000.
 8. I have already lobbied the people in my unit and some other sappers; Out of 60 pers lobbied, 5 were against and 10 abstained from voting. Most of those who voted against were more senior members who have heard every line before.
- \This

037725-00 F 20849.83

(J.M. VISSER)
Sergeant

9. This idea would have to be 'sold' to the Sapper with determination.

PROPOSAL FOR FUND RAISING

1. A levy of £20 to be taken from all members of the Corp of WME. As an approximate estimate of 100 members would be a capital sum of £2,000.

(J.M. VISSER)

15 July 1981

2. This sum should be split into two parts. The first part of £1,000 to be used for the purchase of a house, the remaining £1,000 to be used for the purchase of a house.

3. The house would never belong to the Corp, but would remain the property of the Sapper Association. The Sapper Association would, therefore, be leaving the Corp of the Army, and Sapper should, on application, have the house returned to the Corp.

4. The investment of £2,000 at 10% per annum would accumulate to £2,000.00. After this period the capital sum of £2,000 should never be touched.

5. Any interest on £2,000 could be used as a fund for new buy money. Certain rules would be required to be drawn up by the members of the Sapper Association. A fund of £2,000 would be invested with the Army Bank.

6. This is not suggested as a short term solution, but as a longer measure, to make sure that the association made by the Sapper of today isn't forgotten, or forgotten as a 'dead weight' in the future. It should be noted that this money would not mean an end to donations as they will still be necessary for the first five years of construction, and they will always be gratefully accepted in the future. That this proposal will mean is an end to the Sapper and the 'Sapper', which has been necessary in the past.

7. The two main problems are firstly to raise a way to pay the Sapper, and secondly to keep the last building costs below £2,000.

8. I have already lobbied the people in my unit and some other Sappers. Out of 60 people lobbied, 5 were against and 10 supported the Sapper. Most of those who voted against were men

major members who have heard every fine word.

FOR YEAR ENDED 30 APRIL 1981.

<u>INCOME.</u>	<u>1980/81.</u>	<u>1979/80.</u>	<u>EXPENDITURE.</u>	<u>1980/81.</u>	<u>1979/80.</u>
(1) DONATIONS/SUBSCRIPTIONS	\$4299.22	\$2924.61	CONSTRUCTION MATERIALS	\$36913.99	\$527.42
(2) INTEREST	1354.41	552.67	(3) SUNDRY	415.09	330.54
SUNDRY	-	0.30			857.96
FUND RAISING		26476.25			
	5653.63				
EXCESS EXPENDITURE OVER INCOME	31675.45	-	EXCESS INCOME OVER EXPENDITURE		29095.87
	\$37329.08	\$29953.83		\$37329.08	\$29953.83
	=====	=====		=====	=====

NOTES:

(1) DONATIONS/SUBSCRIPTIONS: Amalgamated for ease of accounting into one amount.

(2) INTEREST: This was earned as follows;

- (a) \$1266.17 - Term Deposit with ANZ Banking Group.
- (b) \$88.24 - Normal trading account with BNZ.

(3) SUNDRY EXPENDITURE: This includes the following transactions;

- (a) \$2.00 - Cheque book.
- (b) \$231.51 - Annual Insurance premium for Church & Contents - AMP Society.
- (c) \$170.00 - Annual Insurance premium for Museum - AMP Society.
- (d) \$10.00 - Printing costs.
- (e) \$1.58 - Bank overdraft interest.

LIABILITIES.1980/81.1979/80.ASSETS.1980/81.1979/80.ACCUMULATED FUNDS AS AT
1 MAY 1980.

\$32886.66

\$3790.79

CASH IN BANK (BNZ)

\$1211.21

\$7449.16

less EXCESS EXPENDITURE
OVER INCOME

31675.45

-

INVESTMENTS (ANZ)

-

25437.50

plus EXCESS INCOME OVER
EXPENDITURE

-

29095.87

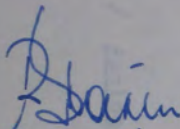
\$1211.21

\$32886.66

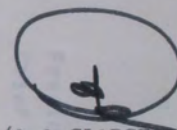
\$1211.21

\$32886.66

CERTIFIED that I have examined the Books and Accounts of THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED for the year ended 30 APRIL 1981 and in my opinion, the above Balance Sheet and Statement of Income and Expenditure give a true and fair view of the Association's financial affairs as at 30 April 1981.



(R.J.R. STARKE)

Warrant Officer Class Two
Honorary Auditor.

(A.A. GLADSTONE)

Staff Sergeant
Honorary Treasurer.Dated: 16 June 1981.

MINUTES OF THE 16TH ANNUAL GENERAL MEETING
ENGINEER CORPS MEMORIAL ASSOCIATION, HELD IN THE
CORPS MEMORIAL MUSEUM/LIBRARY AT LINTON,
AT 1900 HOURS

18 June 1981

Present:

1.	Lt Col K. Christie	President
	Lt Col D.J. O'Brien	Chief Engineer
	Ssgt A.A. Gladstone	Treasurer
	W01 H.E. Chamberlain	Secretary
	Lt Col G.W. Butcher	Col R.McL. Dickie
	Lt Col K.H. Mitchell	Lt Col G.E. Hardie
	Lt Col B.G. Jenkin	Maj J.S. Hollander
	Maj S. Dickson	Maj B.A. Stewart
	Maj G.R. Jason-Smith	Maj D.J. Powley
	Capt D.J. Begley	Capt W.G. Williams
	Capt J.W. Lock	Capt S.G. Ransley
	Lt K. Lang	Capt A.J.C. Hague
	W01 P.A. McKeany	W01 H.G. Gallagher
	W02 A.J. Brown	W02 M.G. Holt
	Ssgt B. Hapeta	W02 D.D.R. Milliken
	Ssgt K. Smith	Ssgt B.J. Hefferen
	W02 W. Byrman	W02 R. Prentice
	Mr N.E. Bethell	Ssgt R. Everson
	Mr A. Johnstone	Sgt J. Visser
	Mr B.E. Malloch	Sgt M.M. Turoa
	Mr M.A. Treweek	Spr T.H. Dargie
	Mr S. Key	Cpl D.M. Stott
	Dr M. Ahuja	Lcpl R.W. Flintoff
	Mr M. Faulis	

Previous Minutes

/ Apologies

MINUTES OF THE 19TH ANNUAL GENERAL MEETING
EMERSON CORPS MEMORIAL ASSOCIATION, HELD AT THE
CORPUS MEMORIAL MUSEUM, TUESDAY, AT 10:00 A.M.
AT 1900 HOURS

Present:

President	1st Col K. C. Fawcett
Chief Engineer	1st Col D. J. O'Brien
Treasurer	Sgt A. A. Claborn
Secretary	WO1 M. E. Chamberlain
Col. R. M. Dickinson	1st Col E. W. Butcher
1st Col E. E. Hardie	1st Col K. M. Mitchell
WO1 J. E. Hollander	1st Col B. B. Jenkin
WO1 B. A. Stewart	WO1 S. Dickson
WO1 R. J. Preston	WO1 C. R. Jason-Self
Capt W. C. Williams	Capt D. J. Bagley
Capt S. E. Ransley	Capt J. M. Lock
Capt A. J. C. Rogers	WO1 K. Lang
WO1 W. E. Callaghan	WO1 F. A. McKenny
WO1 W. E. Wolf	WO1 A. J. Brown
WO1 B. D. R. Milliken	Sgt B. Hagata
Sgt B. J. Hafferton	Sgt K. Self
WO1 R. P. P. P. P.	WO1 U. G. G. G.
Sgt R. E. E. E.	WO1 H. E. Bethell
Sgt J. V. V.	WO1 A. J. Johnstone
WO1 M. E. T. T.	WO1 B. E. Malloch
Sgt T. M. G. G.	WO1 M. A. Tivack
Cpl D. M. S. S.	WO1 S. Key
WO1 R. M. F. F.	WO1 M. Rhys
	WO1 M. Fawcett

Apologies

2. The following apologies were received:

Col	J.	Brooke-White	Lt Col	A.R.	Currie
Lt Col	R.C.	Pemberton	Maj	A.T.	Beaver
Maj	N.	Bradley	Capt	S.	Heaton
Maj	R.A.	Barrett	Lt	G.A.	Reid
Capt		Thompson	W01	J.	Shields
Capt	S.	Rouse	W02	K.	Moore
Mr	J.C.	Harper	W02	R.	Starke
W02	D.R.	Futter			
Mr	H.	Tinsley			
Sgt	B.N.	Marshall			

The President moved that the apologies be sustained.

CARRIED

3. Introduction

The meeting commenced at 1920 hours. The President apologised for the later start caused by an incorrect appreciation of the time required to travel from Wellington to Linton.

It was noted that a number of Association members had died since the last AGM. Members were requested to stand in silent memory of:

Major Jack Broadbent
Lt Col R. Trevor Smith
Col Andrew Murray.

4. Previous Minutes

The President moved that "the Minutes, having been circulated prior to the meeting be taken as read and adopted as a true and correct record".

Christie/Butcher
CARRIED

/5. Business

Apologies

The following apologies were received:

Col	J.	Brooks-White
Lt Col	R.E.	Pemberton
Maj	N.	Bradley
Maj	R.A.	Bartlett
Capt		Thompson
Capt	S.	Rouse
Mr	J.C.	Harper
WOM	D.R.	Fisher
Mr	H.	Tinsley
Sgt	B.B.W.	Marshall
Lt Col	A.S.	Burris
Maj	A.T.	Baxter
Capt	S.	Newton
Lt	G.A.	Wald
WOM	J.	Shields
WOM	K.	Moore
WOM	R.	Starks

The President moved that the apologies be accepted.

CARRIED

Introduction

The meeting commenced at 1230 hours. The President apologized for the later start caused by an incorrect appreciation of the time required to travel from Wellington to Linton.

It was noted that a number of Association members had died since the last AGM. Members were requested to stand in silent memory of:

Major Jack Broadbent
Lt Col R. Trevor Smith
Col. Andrew Murray.

Previous Minutes

The President moved that the Minutes, having been circulated prior to the meeting be taken as read and adopted as a true and correct record.

Christie/Butcher
CARRIED

5. Business Arising from the Minutes

Apart from the items discussed separately below no further business was raised.

6. Financial Report

The Treasurer went through the balance sheet and the annual report. He stated that at the time of the meeting cash in account amounted to \$2,665.49, plus about one hundred dollars received immediately prior to the meeting.

During the summary Lt Col Mitchell pointed out a discrepancy in the balance sheet. The Treasurer tried to discover where the fault had occurred but was unable to at the time. It was then moved that "the accounts and balance sheet be received by the meeting. Before adoption they were to be referred back to the Treasurer and auditor for correction, and subsequent presentation at the first committee meeting for confirmation".

Butcher/Hollander
CARRIED

7. President's Report

The President reported to the meeting the activities since the last AGM. He referred to the passing of loyal supporters, and mentioned other items requiring attention which would be discussed later in the meeting.

8. Appointment of Officers

The Chief Engineer briefed the meeting on the way in which the executive of the association was formed. He also told the gathering that Lt Col Currie had requested to stand down from the committee, however, he was still prepared to assist where he could.

/9. The following

Business Arising from the Minutes

Apert from the items discussed separately below no

further business was raised.

Financial Report

The Treasurer went through the balance sheet and the

annual report. He stated that at the time of the meeting cash in account amounted to \$7,665.43, plus about one hundred dollars received immediately prior to the meeting.

During the summary Lt Col Mitchell pointed out a discrepancy in the balance sheet. The Treasurer tried to discover where the fault had occurred but was unable to at the time. It was then moved that "the accounts and balance sheet be received by the meeting. Before adoption they were to be referred back to the Treasurer and auditor for correction, and subsequent presentation at the first committee meeting for confirmation".

Butcher/Hollander
CARRIED

President's Report

The President reported to the meeting the activities

since the last AGM. He referred to the passing of loyal supporters, and mentioned other items requiring attention which would be discussed later in the meeting.

Appointment of Officers

The Chief Engineer briefed the meeting on the way in which the executive of the association was formed. He also told the gathering that Lt Col Currie had requested to stand down from the committee, however, he was still prepared to assist where he could.

19. The following

9. The following were appointed by the CE from the Corps Committee:

Lt Col K. Christie, MBE ED ✓

Lt Col G.E. Hardie, ED ✓

Maj J.S. Hollander ✓

WO2 M. Munroe ✓

and himself, Lt Col D.J. O'Brien ✓

10. The CE nominated the following from the senior Corps appointments:

Maj A.T. Beaver ✓

Maj B. Stewart ✓

Maj R.A. Barrett ✓

Maj G.R. Jason-Smith

Capt Thompson ✓

11. The following were appointed as unit representatives:

Sgt C. Bell 1 Fd Sqn

WO2 M.G. Holt 2 Fd Sqn

WO2 C. Walsh 3 Fd Sqn

Capt D. Begley 5 Spt Sqn

Lt G.A. Reid 6 Fd Sqn

WO1 E. Housham 7 Fd Sqn

Sgt B.N. Marshall SME

12. Those elected from the meeting were:

Lt Col G.W. Butcher O'Brien/Hardie

Lt Col K. Mitchell O'Brien/Hollander

WO1 H.E. Chamberlain Hollander/Butcher

Capt S. Ransley Powley/Begley

Lt Col B. Jenkin Butcher/O'Brien

Sgt J. Visser Holt/Dickson

Ssgt A.A. Gladstone Hollander/Butcher

WO1 H.G. Gallagher Everson/Smith

With these names thus listed it was moved that "the nominations be closed".

O'Brien/Hollander
CARRIED.

The members were deemed duly elected.

9. The following were appointed by the CE from the Corps Committee:

Lt Col K. Christie, MBE ED
Lt Col G.E. Harbidge, ED
Maj J.S. Hollander
WO2 W. Hunter
and himself, Lt Col G.D. O'Brien

10. The CE nominated the following from the senior large appointments:

Maj A.T. Beaver
Maj B. Stewart
Maj R.A. Barrett
Maj E.R. Jason-Smith
Capt Thompson

11. The following were appointed as unit representatives:

Sgt C. Bell
WO2 M.G. Wolf
WO2 C. Walsh
Capt D. Begley
Lt G.A. Reid
WO1 E. Hougham
Sgt B.W. Marshall
SME

12. Those elected from the meeting were:

Lt Col G.W. Butcher
Lt Col K. Mitchell
WO1 M.E. Chamberlain
Capt S. Ramsay
Lt Col B. Jenkin
Sgt J. Visser
Sgt A.A. Gladstone
WO1 M.E. Gallagher
O'Brien/Hollander
O'Brien/Hollander
Hollander/Butcher
Ramsay/Begley
Butcher/O'Brien
Holt/Dickson
Hollander/Butcher
Everton-Smith

With these names thus listed it was moved that the

nomination be closed.

O'Brien/Hollander
CARRIED.

The members were deemed duly elected.

13. Election of President

Lt Col K. Christie was the sole name placed before the meeting for this office.

Mitchell/O'Brien

It was then moved "that nominations be closed".

Hollander/Hardie
CARRIED

Lt Col Christie was then declared as duly elected.

14. Honorary Auditor

It was moved "that WO2 Richard Starke be the Association's Honorary Auditor".

Christie/Mitchell
CARRIED

WO2 Starke was then declared elected to the office.

15. Notices of Motion

There were no notices of motion.

16. Present Requirements

The President informed the meeting of the further requirements of the museum prior to opening. These included floor coverings, furnishings, equipment and finance. No reply has as yet been received from Feltex or Skellerup Industries from our request for assistance with floor coverings.

17. Fund Raising

The President spoke at length on efforts being made to raise the extra finance required. A circular letter had been sent to over 120 business firms seeking support and personal approaches had been made to try and persuade suppliers to give concessions on goods supplied.

18. He spoke also of the dilemma regarding sapper support, and noted that there was considerable resistance in some areas.

There was a loss of interest by those who were paid up life

/members

Election of President

13. Lt Col K. Christie was the sole name placed before the meeting for this office.

Witchell/Christie

It was then moved "that nominations be closed".

Witchell/Christie
CARRIED

14. Lt Col Christie was then declared as duly elected.

Honorary Auditor

It was moved "that WOT Richard Starks be the

Association's Honorary Auditor".

Christie/Witchell
CARRIED

15. WOT Starks was then declared elected to the office.

Notice of Motion

There were no notices of motion.

Present Recommendations

16. The President informed the meeting of the further requirements of the museum prior to opening. These included floor coverings, furnishings, equipment and finance. He noted that as yet had been received from Foliox or Whittier Industries from our requests for assistance with floor coverings.

Fund Raising

17. The President spoke at length on efforts being made to raise the extra finance required. A circular letter had been sent to over 750 business firms seeking support and personnel approaches had been made to try and persuade volunteers to give concessions on goods supplied.

18. He spoke also of the dilemma regarding speedier support and noted that there was considerable resistance in some areas. There was a loss of interest by those who were paid up.

members and some resented further calls for financial support.

19. The Art Galleries and Museums scheme run by the Department of Internal Affairs has been approached with regard to a dollar for dollar subsidy. The Association's application will be processed in July at the council meeting. At the time of this AGM we did not know what our chances were likely to be. Other organisations approached were the RSA, who were to run an ad in the Review, and the MWD Bulletin was also to mention our need for support.

20. Col Dickie asked the President if an approach had been made to the Secretary of Defence or D Wks for financial aid as part of the building would be housing the technical and training library of SME. The CE replied, through the chair, no, and that he would follow up this avenue.

21. WO1 Gallagher informed the meeting that the trustees of the RNZE WOs and Sgts Mess Silver were prepared to loan the Corps Memorial Association \$500 on a 12 month renewable term, interest free, subject to the concurrence of the majority of the mess members.

22. 6 Fd Sqn made a plug for their Bavarian Night of 4 Jul 81. They were hoping to make up to \$800 for the project.

23. The CE expressed concern over the time taken to raise funds and again stressed that the Association should take out a loan. The President spoke of the need for guarantors for our loan, and asked any member who was able to act as a guarantor of between \$1,000 - \$500 to see himself after the meeting.

/24. Opening

members and some requested further calls for financial

support.

19. The Art Galleries and Museums Museum Run by the Department of Internal Affairs has been approached with regard to a dollar for dollar subsidy. The Association's application will be processed in July at the Council meeting. At the time of this ACM we did not know what our chances were likely to be. Other organizations approached were the RZA, who were to run an ad in the Review, and the WVO Bulletin was also to mention our need for support.

20. Col Dickie asked the President if an approach had been made to the Secretary of Defense or DWA for financial aid as part of the building would be housing the technical and training library of SMC. The CE replied, through the chair, no, and that he would follow up this summer.

21. WOI Gallagher informed the meeting that the trustees of the RMSE WOs and Spts Mass Silver were prepared to loan the Corps Memorial Association \$200 on a 12 month renewable rate, interest free, subject to the concurrence of the majority of the mass members.

22. S Edson made a plug for their Hawaiian night of A Jul 27. They were hoping to make up to \$200 for the project. The CE expressed concern over the time taken to raise funds and again stressed that the Association should take out a loan. The President spoke of the need for guarantees for our loan, and asked any member who was able to act as a guarantor of between \$1,000 - \$200 to see himself after the

meeting.

24. Opening Arrangements

Unfortunately the Corps was unsuccessful in its bid to have Her Majesty the Queen, as Colonel in Chief, open the memorial. This has meant that the position has had to be revised. Considerable discussion followed, with a number of alternatives or suggestions being placed before the meeting. Finally Maj Powley moved that "the Colonel Commandant be the person to open the Corps Memorial with the junior sapper taking part".

Powley/Dickie

25, It was also recommended that Mrs K. Murray be asked to participate in the opening, eg unlocking the door with a suitably mounted key. The meeting noted the problem as to how the CGS would be involved. The CE said that there were problems involving protocol, however this would be something which he would handle.

26. As to the form of the opening ceremony, the President suggested that this ought to be left to the CE and the committee.

27. Membership

In the President's report mention was made of the classes of membership in the rules of the association and that use had not been made of these. Considerable discussion followed on whether changes were required to the rules. However, the general feeling was that they adequately covered all categories of membership.

28. As there were no 'Fellows' of the Corps Memorial Association this was the first to receive attention. It was moved that "Col Andrew Murray be recognised and accorded the status of Fellow of the Engineer Corps Memorial Association".

Hollander/Hardie
CARRIED

/Further

Opening Arrangements

Unfortunately the Corps was unsuccessful in its bid to have Her Majesty the Queen, as Colonel in Chief, open the Memorial. This has meant that the position has had to be reviewed. Considerable discussion followed, with a number of alternatives or suggestions being placed before the meeting. Finally Maj Powley moved that "the Colonel Commandant be the person to open the Corps Memorial with the Junior representative". It was also recommended that Mrs K. Murray be asked to participate in the evening, as undertaking the duty with a suitably mounted key. The meeting noted the problem as to how the CE would be involved. The CE said that there were proposals involving protocol, however this would be something which he would handle.

As to the form of the opening ceremony, the President suggested that this ought to be left to the CE and the committee.

Membership

In the President's report mention was made of the classes of membership in the rules of the association and that use had not been made of these. Considerable discussion followed on whether changes were required to the rules. However, the general feeling was that they adequately covered all categories of membership.

As there were no "fellows" of the Corps Memorial Association this was the first to receive attention. It was moved that "Col Andrew Murray be recognised and accorded the status of fellow of the Engineer Corps Memorial Association".

Hollander/Hartle
CARPENT

Further to Col Murray, the following were recognised and accorded the status of Fellow of the ECMA:

Lt Col A.R. Currie, DSO OBE
Lt Col G.A. Lindell, DSO OBE ED
Lt Col K. Fenton
Lt Col G. Butcher, MC
Lt Col K. Christie MBE
WO1 H.E. Chamberlain

29. The meeting felt that there was a need for a suitable certificate to be designed and presented on the parade on opening day. The designs were to be vetted by the committee.

30. Honorary membership also came under scrutiny. It was noted that the association had no honorary members. Individuals and organisations who had donated the required \$20.00 which would have otherwise accorded them Life Membership had they been sappers at some stage were henceforth to be known as Honorary Members.

The following were then declared Honorary Members by the meeting:

WO1 B. Quinn	RNZAOC, Linton Camp
Mr Stan Key	Pahiatua St, Palmerston North
The Mayor of Levin	
Mr Alan Johnston	Pattie St, Petone

31. Lt Col Jenkin suggested to the meeting that the above discussion had aroused interest in membership, and that a Special General Meeting be called on opening day to honour others who would be likely contenders of the grades of Fellows or Honorary Members. The President suggested that instead, names should be forwarded to the committee for action at the AGM.

Further to Col Murray, the following were recognized and recorded the status of fellow in the ECMA:

- 1st Col A.R. Curtis, 020 086
- 1st Col C.A. Lindell, 250 007 ED
- 1st Col K. Fenton
- 1st Col G. Butcher, MC
- 1st Col K. Christie MAE
- W01 H.E. Chamberlain

29. The meeting felt that there was a need for a suitable certificate to be designed and presented on the opening day. The designs were to be vetted by the committee. Honorary membership also came under scrutiny. It was noted that the association had no honorary members. Individuals and organizations who had donated the required \$20.00 which would have otherwise recorded their life membership had they been aware of some stage were recommended to be known as Honorary Members.

The following were then declared Honorary Members by the meeting:

- W01 B. Quinn
- Mr Stan Key
- The Mayor of Levin
- Mr Alan Johnston
- Patricia J. Patton
- BR140C, Linton Camp
- Patricia J. Patton North

31. Lt Col Jenkin suggested to the meeting that the above discussion had aroused interest in membership, and that a Special General Meeting be called on opening day to honor others who would be likely contributors of the grades of Fellow or Honorary Members. The President suggested that instead, names should be forwarded to the committee for action at the AGM.

32. Annual Membership. Since 1966 there had been no change to the membership dues. The President pointed out that salaries had increased between 500% and 600% in that time and that there was no comparable increase in fees. Major Hollander pointed out that the \$1.00 per year fee was expensive to administer and that it was more appropriate that fees should be increased to \$5 or \$6. Lt Col Butcher, supported by Lt Col Hardie, asked if there was a need for further subscription once the museum was opened - noting that it was hoped that the Crown would take over maintenance as part of the building was to house the training library of SME.

33. Captain Begley, supported by the secretary, disagreed and stressed the need for continued financial support for the purchase of items for the Museum, repairs and maintenance of artifacts, clothing and books. Further discussion failed to resolve the problem. The meeting agreed to leave the question of annual subscription until a later date to see if a real need existed, which required a steady inflow of funds.

34. Royal Engineers Participation

The Chief Engineer briefed the meeting on the Royal Engineers interest in our project and said they had offered to make a donation to the Corps. The CE said that a letter had been sent suggesting that some tangible item was possibly the most acceptable form.

35. General Business

The President thanked everyone for their participation in the evening's discussions and suggested that this was now the time for them to make known their thoughts on any part of the project which concerned them. He said that often members at a meeting did not say what they wanted to and then complained

/afterwards

31. Annual Membership. Since 1955 there had been no change to the membership dues. The President pointed out that salaries had increased between 1955 and 1956 in that time and that there was no comparable increase in fees. Major Hollander pointed out that the \$1.00 per year fee was expensive to administer and that it was more appropriate that fees should be increased to \$2 or \$3. Lt Col Butcher, supported by Lt Col Hardie, asked if there was a need for further subscription once the museum was opened - noting that it was hoped that the Crown would take over maintenance as part of the building was to house the Training Library of SAC.

32. Captain Begley, supported by the secretary, disagreed and stressed the need for continued financial support for the purchase of items for the Museum, repairs and maintenance of artefacts, clothing and books. Further discussion failed to resolve the problem. The meeting agreed to leave the question of annual subscription until a later date to see if a real need existed, which required a steady inflow of funds.

33. Royal Engineers Participation

The Chief Engineer briefed the meeting on the Royal Engineers interest in our project and said they had offered to make a donation to the Corps. The CE said that a letter had been sent suggesting that some tangible item was possibly the most acceptable form.

34. General Business

The President thanked everyone for their participation in the evening's discussion and suggested that this was now the time for them to make known their thoughts on any part of the project which concerned them. He said that often members at a meeting did not say what they wanted to and then complained

afterwards. He again asked the meeting if there was any further business for discussion.

36. As nothing further was raised the meeting closed at 2140 hours.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
WO1
Secretary

K. Christie

(K. CHRISTIE)
Lt Col
President

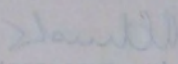
"In memoriam" notice I sent out to each of the donors is our fund who responded to the death notice request.


Andru's death rather highlights the fact that we have not watched our grades of membership as closely as we should have, particularly in the matter of appointment of "Fellow", a grade which Andru should have attained long since. "Fellows" are those who have given or are giving outstanding service in pursuance of the aims and objects of the Association. This matter will be discussed further under "General". At the last AGM I referred to the success of the raffle and reported that the matter of all construction was well advanced and that the building would be closed in within a few months. I can now report with pleasure that the building is virtually complete and all that remains is to provide flooring, display cases and other interior fittings. A recent estimate indicates that we now need approximately \$7,000 to finish the project and the question of further fund raising will arise elsewhere in the agenda.

Also we will discuss the question of financial membership. In August 1957 we set membership at \$5 per annum but you have availed themselves of it and I must confess

/this

Afterwards, he again asked the meeting if there was any further business for discussion.
36. As nothing further was raised the meeting closed at 2:40 hours.


(M. CHRISTIE)
Lt Col
President


(H.C. CHAMBERLAIN)
Lt Col
Secretary

PRESIDENT'S REPORT

At the outset I would like to pay a tribute to Colonel Andrew Murray who died earlier this year. I am sure you will all know that this Memorial Centre project would not exist if it had not been for Andrew's drive and enthusiasm. His widow told me that Andrew was disappointed in that this was one of the few projects he had failed to bring through to completion. I would like to read to you the "in memoriam" notice I sent out to each of the donors to our fund who responded to the death notice request.

Andrew's death rather highlights the fact that we have not watched our grades of membership as closely as we should have, particularly in the matter of appointment of "fellows", a grade which Andrew should have attained long since. "Fellows" are those who have given or are giving outstanding service in pursuance of the aims and objects of the Association. This matter will be discussed further under "General". At the last AGM I referred to the success of the raffle and reported that the outer shell construction was well advanced and that the building would be closed in within a few months. I can now report with pleasure that the building is virtually complete and all that remains is to provide flooring, display cases and other interim fittings. A recent estimate indicates that we now need approximately \$7,000 to finish the project and the question of further fund raising will arise elsewhere in the agenda.

Also we will discuss the question of financial membership. In August 1967 we set membership at \$1 per annum but few have availed themselves of it and I must confess

/this

At the outset I would like to pay a tribute to Colonel Andrew Murray who died earlier this year. I am sure you will all know that this Memorial Centre project would not exist if it had not been for Andrew's drive and enthusiasm. His widow told me that Andrew was disappointed in that this was one of the few projects he had failed to bring through to completion. I would like to read to you the "in memoriam" notice I sent out to each of the donors to our fund who responded to the death notice request.

Andrew's death rather highlights the fact that we have not watched our grades of membership as closely as we should have, particularly in the matter of appointment of "fellows", a grade which Andrew should have attained long since. "Fellows" are those who have given or are giving outstanding service in pursuance of the aims and objects of the Association. This matter will be discussed further under "General". At the last AGM I referred to the success of the raffia and reported that the outer shell construction was well advanced and that the building would be closed in within a few months. I can now report with pleasure that the building is substantially complete and all that remains is to provide flooring, display cases and other interior fittings. An estimate indicates that we now need approximately £7,000 to finish the project and the question of further fund raising will arise elsewhere in the agenda.

Also we will discuss the question of financial membership. In August 1987 we set membership at £2 per annum but have waived themselves of it and I must confess

this area has not been pushed. Maybe we should recognise inflation since that date, set a more realistic figure and actively pursue financial membership. Also it seems that some changes in the specifications for membership are needed and you will be able to debate the issue later in the meeting.

As you know, with strong support from both the Chief of Defence Staff and the Minister of Defence, we bid for the Queen, as our Colonel-in-Chief, to open the Centre at her forthcoming visit to NZ. I regret that we failed and we now must decide what alternative arrangements to make. We have looked at a number of possibilities and will discuss alternatives later but meanwhile I would comment that it has not proved easy to find a date which suits the band, which will allow the maximum number of sappers to be present, which avoids Army exercises and which will fit in with whoever performs the opening ceremony.

Finally, I would like to express my personal thanks to all those who have helped our project along during the year in one way or another. We can only bring it to completion with the enthusiastic support of sappers, ex and serving, together with support from those others not directly concerned but interested in what we are doing.

W. J. HARRIS
W. J. HARRIS
W. J. HARRIS

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Chief of Defence Staff and the Minister of Defence, we did for the Queen, as our Colonel-in-Chief, to open the Centre at her forthcoming visit to NZ. I regret that we failed and we now must decide what alternative arrangements to make. We have looked at a number of possibilities and will discuss alternatives later but meanwhile I would comment that it has not proved easy to find a date which suits the hands, which will allow the maximum number of speakers to be present, which avoids Army exercises and which will fit in with whoever performs the opening ceremony.

Finally, I would like to express my personal thanks to all those who have helped our project along during the year in one way or another. We can only bring it to completion with the enthusiastic support of speakers, ex and serving, together with support from those others not directly concerned but interested in what we are doing.



THE ENGINEER CORPS MEMORIAL

ASSOCIATION INCORPORATED



Chief Engineers Office
Army General Staff
Defence Headquarters
Private Bag
WELLINGTON

19 May 1981

IN MEMORIAM

LIEUTENANT COLONEL ANDREW MURRAY OBE

"And they received each for his own memory, praise that will never die. And with it the grandest of all sepulchres, not that in which their mortal remains are laid, but a home in the minds of men ..."

- Pericles

Lt Col Andrew Murray, OBE, RNZE, was in every way a true sapper; true to his ideals and true to his Corps which was almost like a second family to him. Those who came in contact with him could not fail to be touched by his sincerity and his humility in all he did.

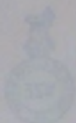
The Engineer Corps Memorial at Linton Camp was very much a part of him. His concern, interest and personal contribution to this project made his name a byword whenever the Memorial was mentioned.

His great wish was to see this memorial completed and he was disappointed when it became known that the Corps was unable to open the building earlier this year as had been intended. His final gesture to the Corps, was that instead of flowers, any tribute was requested to be made by way of donation to the Engineer Corps Memorial.

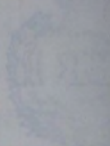
We, who are currently concerned with the project thank you for your donation to this memorial. This is your tribute to Andrew Murray. The letters and cards which have been received show how much he was loved and respected by you all, and they are an inspiration to those who have read them. We thank you most sincerely.

(K. CHRISTIE)
President

1/10-00



THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED



Chief Engineer Office
Army General Staff
Defense Headquarters
Private Bag
WELLINGTON

17 May 1961

MEMORIAL

LIEUTENANT COLONEL ANDREW MURRAY

and they received each for his own memory, which
that will never die. And with it the dream of
all generations, not that in which their mortal
remains are laid, but a home in the minds of men...

- Postscript

LT Col Andrew Murray, DSE, RML, was in every way a
true patriot; true to his ideals and true to his Corps which
was almost like a second family to him. There was none in
contact with him could not fail to be touched by his sincerity
and his humility in all he did.

The Engineer Corps Memorial at Eton Camp was very
much a part of him. His concern, interest and personal contri-
bution to this project made his name a byword wherever the
Memorial was mentioned.

His great wish was to see this memorial completed and he
was disappointed when it became known that the Corps was
unable to open the building earlier this year as had been
intended. His final gesture to the Corps, was that instead
of flowers, any tribute was requested to be made by way of
donation to the Engineer Corps Memorial.

We, who are currently concerned with the project thank
you for your donation to this memorial. This is your tribute
to Andrew Murray. The letters and cards which have been
received show how much he was loved and respected by you all,
and they are an inspiration to those who have read them. We
thank you most sincerely.

(K. CHRISTIE)
President

Army General Staff
Defence Headquarters

19 June 1981

MINUTES OF A COMMITTEE MEETING OF THE
RNZE CORPS MEMORIAL ASSOCIATION HELD
10 JUNE 1981 AT 1000 HRS, STOUT ST WELLINGTON

<u>Present:</u>	Lt Col K. Christie MBE, ED	President
	Lt Col D.J. O'Brien	Chief Engineer
	Lt Col A.R. Currie DSO, OBE	
	Lt Col K.H. Mitchell	
	Lt Col G.E. Hardie ED	
	Lt Col G. Butcher MC	
	Capt S. Ransley	
	Lt G.A. Reid	
	WO1 H.G. Gallagher	
	WO2 M.G. Holt	
	Ssgt A.A. Gladstone	Treasurer
	Ssgt G. Callaghan	
	Ssgt R.D. Everson	
	WO1 H.E. Chamberlain	Secretary

<u>Apologies:</u>	Lt Col B.G. Jenkin MBE
	Maj S. Dickson
	Maj A.T. Beaver
	Maj R.A. Barrett
	Maj B.A. Stewart
	Maj D.J. Powley
	Capt M.G. Thompson

The President moved that apologies be sustained.

CARRIED

Confirmation of Minutes

1. The President moved that "the minutes, having been circulated, be taken as read".

CHRISTIE/HOLT
CARRIED

Business Arising

2. Lt Col Butcher informed the meeting that a representative from BOFFA-JACKMAN, will be accompanying him to Linton Camp, to advise on landscaping about the Memorial Centre. WO2 Holt briefed the meeting on progress to date. Both he and WO1 Shields will produce an up-to-date drawing of the centre surrounds including tree layout and forward it to Lt Col Butcher.

15 June 1951

MINUTES OF A COMMITTEE MEETING OF THE
BASE CAMP MEMORIAL ASSOCIATION
10 JUNE 1951 AT 1000 HRS. ROOM 27 WESTWING

Present:

Lt Col R. Christie MR. ED
Lt Col B.L. O'Brien
Lt Col A.E. Christie DSG. OM
Lt Col R.H. Mitchell
Lt Col G.E. Harbison ED
Lt Col G. Butcher MC
Capt E. Ramsey
Lt G.A. Reid

Stenographer

WO1 B.G. Callaghan
WO2 M.G. Wolf
Serge A.A. Gladstone
Serge G. Callaghan
Serge R.D. Everson
WO1 R.E. Chamberlain

Secretary

Apologies:

Lt Col B.G. Jenkins MR
Maj E. Dickson
Maj A.T. Beaver
Maj R.A. Butcher
Maj R.A. Stewart
Maj D.D. Bowley
Capt M.G. Thompson

The President moved that apologies be submitted.

READING

Confirmation of Minutes

1. The President moved that "the minutes, having been introduced, be taken as read."

CHRISTIE/MR

READING

Business Arising

2. Lt Col Butcher informed the meeting that a representative from BOWEN-JACKMAN, will be accompanying him to Kinross Camp, to advise on landscaping about the Memorial Centre. WO1 Wolf invited the meeting on members to date. Both he and WO1 Harbison will produce an up-to-date drawing of the centre grounds including tree layout and forward it to Lt Col Butcher.

3. Materials Supply. Supply of various materials is under way:

- a. Rimu timber - in hand at 2 TFR and HQ NZLF.
- b. Mosaic tiles - actioned.
- c. Carpet Underlay - no results to date.

4. Membership Rolls. The life membership roll is now up-to-date. However, some 50 names are not linked by addresses. It was agreed that a small sub committee be raised to update all membership records and other lists. This team is to meet at 1600 hrs on Monday, 22 June 1981. Currently the association has 191 Life Members and 14 Financial Members.

5. Donation from RE. The letter has been sent from CE's office and we are now awaiting further information.

6. Lt Col Mitchell drew members attention to an error in the previous minutes. The photographs (para 12) were requested for Mr Dudley Roy.

7. Insurances. A question was asked as to what the Assn had to pay for valuations for insurance purposes. The valuations for Assn properties and assets were normally estimated by Maj Powley and his associates and WOI Chamberlain.

8. Opening Arrangements. The meeting was advised that the CE had been notified that our first choice of VIPs was not available to open the Memorial Centre. Considerable discussion then took place as to who might be approached. A short list was then agreed to:

- a. His Excellency The Governor General.
- b. The Colonel Commandant.

The CE said he would approach Government House to ascertain the availability of the Governor General.

9. Publicity and Fund Raising. The President summarised the activities which are currently aimed at increasing the funds of the Association. They are:

- a. Art Galleries and Museums Scheme. The Association has made application to the scheme which is based on a dollar for dollar subsidy. This application will be considered at the July meeting of the Scheme Committee.
- b. The Publicity brochure has been sent to Industry and more are to follow.

1. Materials Supply. Supply of various materials is under way.

- a. Alum timber - in hand at 1 TTR and 25 WTR.
- b. Mosaic tiles - ordered.
- c. Carpet Underlay - no results to date.

4. Membership Roll. The life membership roll is now up-to-date. However, some 50 names are not listed by agreement. It was agreed that a small sub-committee be raised to update all membership records and other lists. This team is to meet at 1000 hrs on Monday, 22 June 1964. Currently the association has 151 Life Members and 14 Financial Members.

5. Donation Type EN. The latter has been sent from CE's office and we are now awaiting further information.

6. CE Col Mitchell drew members attention to an error in the previous minutes. The photograph (para 11) was requested for Mr Bailey Ray.

7. Insurance. A question was asked as to what the team had to pay for valuations for insurance purposes. The valuations for Asian properties and assets were formerly undertaken by Mr Towley and his associates and not Chamberlain.

8. Opening Arrangements. The meeting was advised that the CE had been notified that our first choice of site was not available to open the Memorial Centre. Considerable discussion then took place as to who might be approached. A short list was then agreed for:

- a. His Excellency The Governor General.
- b. The Colonel Commandant.

The CE said he would approach Government House to ascertain the availability of the Governor General.

9. Publicity and Fund Raising. The President mentioned the activities which are currently aimed at increasing the funds of the Association. They are:

- a. Art Galleries and Museum Scheme. The Association has made application to the scheme which is based on a dollar for dollar subsidy. This application will be considered at the July meeting of the Scheme Committee.
- b. The Publicity brochure has been sent to Industry and more are to follow.

- c. The President is to visit our BNZ Branch manager with regard to a \$5000 loan. CE stressed that the loan application should be followed up as a matter of urgency.
- d. WO2 Holt is to investigate the proposal of a gift from Raurimu School for the refurbishment of the School project recently undertaken by 2 Fd Sqn.
- e. The CE has written to all unit OCs urging them to stress the importance of our project and requesting them to constantly keep the unit personnel aware of progress and the need for further financial assistance.

10. Unit Fund Raising Activities. Units were showing varying responses to the need to raise finance. The following responses were reported:

- a. 6 Fd Sqn. A Bavarian night is to be run on 4 July 1981. There appears to be considerable enthusiasm for this project. The unit hopes to be able to raise \$800 - \$1000 for our project.
- b. 2 Fd Sqn. The brick scheme appears to have had little support within the unit. There should be a sum of money forwarded soon.
- c. SME. Has a small amount of cash-in-hand, but there is reluctance to increasing this amount for support to the project.
- d. 5 Spt Sqn. Similar response to SME, although it was noted that an amount had been forwarded early in 1981.

11. Letters of Thanks to Business Firms. WO2 Futter has produced an incomplete list of firms known to have supported the project to date. He suggested that Col Butcher and Cpl Ransom at 2 Fd Sqn may be able to add to that list.

12. Progress Report. Minor finishing work and painting are under way. Concrete mowing strips and nib walls are being made piecemeal, as materials become available.

13. Display Cabinets. WO1 Shields showed the meeting his concept and design, gained during his visit to the National Museum. The design criteria were based on the following:

- a. upper and lower levels of sight;
- b. manufacture by joiners, rather than cabinet makers;

c. The President is to visit our new branch hospital with regard to a \$2000 loan. It is suggested that the loan application should be followed up as a matter of urgency.

d. WOI Wolf is to investigate the possibility of a gift from Kansas School for the establishment of the school project recently mentioned in 1st report.

e. The US has written to all WOIs asking them to stress the importance of our project and requesting them to constantly keep the public personnel aware of progress and the need for further financial assistance.

10. Unit Fund Raising Activities. Units were showing varying responses to the need to raise finance. The following responses were reported:

a. 1st Regt. A donation of \$1000 was made on 1 July 1951. There appears to be considerable enthusiasm for this project. The unit seems to be able to raise \$1000 - \$1500 for our project.

b. 1st Regt. The British support system has been little support within the unit. There should be a sum of money forwarded soon.

c. 2nd Regt. Has a small amount of cash-in-hand, but there is reluctance to interest themselves for support to the project.

d. 3rd Regt. Similar response to 2nd, although it was noted that no amount had been forwarded early in 1951.

11. Letters of Thanks to British Forces. WOI Foster has produced an incomplete list of 11 names to have suggested the project to date. He suggested that Col Foster and Col Kansas at 1st Regt may be able to add to that list.

12. Projector work. Much finishing work and painting is under way. Concrete working starts and also walls are being done. As materials become available.

13. Display Cabinet. WOI Whittle showed the meeting his concept and design during his visit to the National Museum. The design materials were based on the following:

- a. upper and lower levels of display;
- b. display cases by cabinet makers;

- c. transportation and getting into the building;
- d. glass to be selected quality float where possible;
- e. security; and
- f. lighting.

The committee agreed with the concept of the design which was adopted. WO1 Shields was thanked and follow up action and costing is to commence immediately.

14. As soon as costing is complete, purchase action is to commence. It was moved that:

"A sub-committee consisting of the President, Chief Engineer, Col Butcher and WO1 Chamberlain be empowered to expend up to \$5000 for purchase of materials for the manufacture of the display cabinets."

MITCHELL/REID
CARRIED

15. Financial Report. The treasurer informed the meeting that the current bank balance is \$2204.71. This amount arises principally from contributing sappers and the monies sent as a memorial to the late Col Andrew Murray OBE, which now stands at \$595.00. The meeting was also advised of the \$250 donation by the RNZA.

16. WO2 Holt informed the meeting that we could expect some \$2000 as a donation to the memorial from the Raurimu School project and he will follow this up. An updated materials estimate produced by WO2 Holt is attached at Annex A.

17. Acquisitions. Lt Col Currie informed the meeting that Mrs Murray had suggested that Col Murray's uniforms, medals and some other items would be presented to the Corps Memorial. Col Currie also suggested that the committee should be empowered to use any materials, donated or gifted to the memorial, as it sees fit.

18. Rules. The secretary pointed out that a few people had made donations to the Association who, under the terms of the rules, could not be accorded life membership. As it was too late to be submitted as a notice of motion to the Annual General Meeting, the rules would be reviewed at the AGM.

1. Lighting.
 2. Security and
 3. Possibilities
 4. Plans to be selected quickly from those
 5. Transportation and getting into the building
- The committee agreed with the concept of the design which was adopted. Not this was limited and follow up action and costing is to be undertaken immediately.
- As soon as building is complete, purchase action is to commence. It was noted that
- A sub-committee consisting of the President, Chief Engineer, Col. Hatcher and W. C. Chamberlain, be empowered to expend up to \$5000 for purchase of materials for the manufacture of the highway

MEMORANDUM
FOR THE RECORD

16. Financial Report. The Treasurer informed the meeting that the current bank balance is \$2304.71. This amount arises principally from contributions towards the memorial fund as memorial to the late Col. Harry Murray OBE, which now stands at \$2304.71. The meeting was also advised of the \$2304.71 donation by the RNEA.
17. WOI told informed the meeting that he could effect some \$2000 as a donation to the memorial from the RNEA School project and he will follow this up. An updated estimate produced by WOI told is attached as Annex A.
18. Proposals. The Col. Murray informed the meeting that Mrs. Murray had suggested that Col. Murray's uniform, medals and some other items would be presented to the Otago Memorial. Col. Murray also suggested that the committee should be empowered to use any materials, donated or gifted to the memorial, as it seems fit.
19. Rules. The secretary pointed out that a few people had made donations to the Association who, under the terms of the rules, could not be accorded life membership. As 15 years too late to be submitted as a notice of motion to the Annual General Meeting, the rules would be reviewed at the AGM.

ANNEX A TO
BUDGET
DATED 15 JULY 1981

19. The next meeting was set for 15 July 1981 at 1000 hours at Army GS, Stout Street.

20. The meeting closed at 1218 hours.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary

K. Christie

(K. CHRISTIE)
President

Recess	\$ 450.00	
Entrance Mosaic Tiles	\$ 750.00	
Glass Tinting	\$ 200.00	
Silver Room (Black) Paint	\$ 20.00	
Sub Total		\$2420.00

Furniture

Display Cases	\$2200.00	
Kitchen/Silver Cabinet	\$ 800.00	
Spot Lighting for Silver	\$ 20.00	
Sub Total		\$3020.00

TOTAL

\$5440.00

Other Possible Costings

Main Building Signs
Shrubs

19. The next meeting was set for 12 July 1950 at 1000 hours at Army 102, Stone Street.

20. The meeting closed at 1115 hours.

W. Christy
(W. CHRISTY)
President

R. E. Chamberlain
(R. E. CHAMBERLAIN)
Secretary

ANNEX A TO
ECMA MINUTES
DATED 19 JUNE 1981

ESTIMATED FINAL COSTINGS FOR
RNZE CORPS MEMORIAL LIBRARY

Building

Flooring HD Wool Carpet	\$6000.00	
Laying Vinyl in Toilets, Workshop Darkroom	\$ 160.00	
Heaters	\$ 650.00	
Entrance Mosaic Tiles	\$ 758.00	
Glass Tinting	\$ 800.00	
Silver Room (Black) Paint	\$ 80.00	
Sub Total		<u>\$8448.00</u>

Furniture

Display Cases	\$2200.00	
Kitchener Silver Cabinet	\$ 800.00	
Spot Lighting for Silver	\$ 60.00	
Sub Total		<u>\$3060.00</u>

TOTAL

\$11508.00

Other Possible Costings

Main Building Sign
Shrubs

WHEN A TO
 1941
 1941

ESTIMATED FINAL COSTINGS FOR
 NEW CONVENT MEMORIAL LIBRARY

Building	
Flooring HD Wool Carpet	\$2000.00
Laying Vinyl in Toilet, Workshop	\$150.00
Darkroom	\$250.00
Heaters	\$150.00
Entrance Mosaic Tiles	\$800.00
Glass Tinting	\$20.00
Silver Room (Black) Paint	\$20.00
Sub Total	\$3470.00

Furniture	
Display Cases	\$1200.00
Kitchen Silver Cabinet	\$500.00
Spot Lighting for Silver	\$50.00
Sub Total	\$1750.00

TOTAL \$5220.00

Other Possible Costings
 Main Building sign
 Shrubs



RNZE CORPS MEMORIAL ASSOCIATION

COMMITTEE MEETING

10 JUNE 1981

AGENDA

1. Appologies
2. Confirmation of Minutes
3. Business arising
 - a. Opening Arrangements
 - b. Publicity and means of raising the remaining finance
 - c. Lists of supporters and Businesses assisting the project.
 - d. Display Cabinets and Library shelving
 - e. Corps Silver Photographs
4. Progress Report
5. Financial Report
6. General Business
7. Next Meeting.

THE JAMES EARL RAY MEMORIAL ASSOCIATION

COMMITTEE REPORT

TO THE BOARD

AGENDA

1. Apologies
2. Confirmation of Minutes
3. Business arising
4. Opening Arrangements
5. Publicity and means of raising the remaining finance
6. Lists of supporters and businesses assisting the project.
7. Display Cabinet and Library shelving
8. Copy Silver Photographs
9. Progress Report
10. Financial Report
11. General Business
12. Next Meeting.

Army General Staff

6 May 1981

A COMMITTEE MEETING OF THE RNZE CORPS
MEMORIAL ASSOCIATION, HELD AT STOUT STREET
AT 1000 HRS ON 23 APRIL 1981

Present: Lt Col K. Christie MBE, ED President
Lt Col G. Butcher MC
Lt Col G.E. Hardie ED
Lt Col B.G. Jenkin MBE
Lt Col K.H. Mitchell
Maj J.S. Hollander
Maj R.A. Barrett
Capt S. Ransley
WO2 M.G. Holt
Ssgt G.E. Callaghan
WO1 H.E. Chamberlain Secretary

Apologies: Lt Col R.C. Pemberton MC and Bar
Lt Col D.T. O'Brien Chief Engineer
Maj A.J. Beaver
Maj D.J. Powley
Capt M.G. Thompson
Ssgt A.A. Gladstone Treasurer

The President moved the apologies be sustained.

CARRIED

1. Confirmation of Minutes. The President moved that "The Minutes, having been circulated be taken as read".
2. The President informed the meeting that Business arising from the minutes would be dealt with under separate headings.
3. Opening Arrangements. Confirmation has not been received for the opening arrangements so nothing could be added at this moment.
4. The Publicity Leaflet. This has been published and sent out to all units with a letter from the CE and receipt books. The President also informed the meeting that the RSA

/has

Army General Staff

1 May 1941

A COMMITTEE MEETING OF THE ARMY CORPS
MEMORIAL ASSOCIATION, HELD AT STOUT STATION
AT 1000 HRS ON 23 APRIL 1941

President	1st Col R. Christie MAE, ED
	1st Col C. Butcher MC
	1st Col E.E. Hardie ED
	1st Col B.G. Jenkins MAE
	1st Col R.H. Mitchell
	1st Col J.S. Williams
	1st Col A.A. Daniels
	1st Col J. Ramsay
	1st Col M.E. Hale
	1st Col G.E. Callaghan
Secretary	1st Col H.E. Chubbington
	1st Col E.C. Robertson MC and Bar
	1st Col H.T. O'Brien
	1st Col J. Bower
	1st Col J. Bower
	1st Col M.E. Thompson
Treasurer	1st Col A.A. Richardson

Apologies:

The President moved the apologies be sustained.

CARRIED

1. Confirmation of Minutes. The President moved that "the Minutes, having been circulated be taken as read."

2. The President informed the meeting that business arising from the minutes would be dealt with under separate headings.

3. Opening Arrangements. Confirmation has not been received for the opening arrangements as nothing could be added at this moment.

4. The Publicity Leaflet. This has been published and sent out to all units with a letter from the CE and request. The President also informed the meeting that the EA

has sent a copy to each of their branches, with the latest newsletter, requesting that it be displayed on their notice boards. He also said that the Conference Pack for the National RSA Conference would also be containing the same leaflet. The leaflet was also to be sent to the MWD for inclusion in their house journal.

5. Landscaping. The meeting was informed that some trees had already been removed, and that topsoil had been spread. Boxing for mowing strips and paths had been completed, and MWD had surveyed the car park area. Lt Col Butcher was requested to keep in touch with the firm of BOFFA for further advice. *Jackman* *MB*

6. Corps Levy. Considerable discussion arose about the requirement of a Corps Levy. The meeting agreed that the:

- a. Engineer Corps Memorial Assn and Funds continue to exist at the completion of the project at hand;
- b. the ECMA funds and accounts be kept separate from RNZE Corps funds and accounts; and
- c. the proposed levy be implemented to support the ECMA funds.

7. Progress Report. WO2 Holt reported that some minor painting still to be done; and landscaping as mentioned above.

8. Materials Supply

- a. Underlay. Skellerup Industries have been approached but no reply as yet.
- b. Tiles. Presently under action. Lt Col Butcher and WO2 Holt were to liaise and organise receipt.
- c. Rimu. Difficulty in supply from Masterton. It was suggested from the meeting that Odmins or Jones and Sandford (New Plymouth) be approached.
- d. Carpet. Feltex have yet to be approached. The President had hoped to do this on a personal basis but felt that he would have to make his approach by mail as the time was short.

9. List of Early Financial Supporters. A request was

has sent a copy to each of their branches, with the latest
newsletter, requesting that it be displayed on their notice
boards. He also said that the Conference Book for the National
NSA Conference would also be containing the same material. The
leaflet was also to be sent to the NND for inclusion in their
house journal.

Landscaping The meeting was informed that some
trees had already been removed, and that Topsoil had been
spread. Working for moving earth and paths had been completed.
and NND had surveyed the car park area. Lt Col Butler was
requested to keep in consultation the firm of BOWEN for further
advice.

Corps Levy Considerable discussion arose about the
recruitment of a Corps Levy. The meeting agreed that that

a Engineer Corps Memorial been and funds
continue to exist at the completion of
the project at hand;

The RMA funds and accounts be kept separate
from RMA funds and accounts; and

the proposed levy be implemented to support
the RMA funds.

Progress Report WO2 Holt reported that some other
painting still to be done; and landscaping as mentioned above.

Materials Supply

Materials Skelton Industries have been
approached but no reply as yet.

Tools Presently under action. Lt Col Butler
and WO2 Holt were to liaise and organise tools.

Signs Diligently in supply from Haverham.
It was suggested from the meeting that either
or James and Sandford (New Plymouth) be approached.

Garage Felix have yet to be approached. The
President had hoped to do this on a personal basis
but felt that he would have to make his approach
by mail as the time was short.

List of Early Financial Statements A request was

made from the meeting that an effort be made to locate the list of early financial supporters. These were then to be consolidated into one central list. Some concern was expressed that no official letter of thanks had been forwarded to any firm that had made a donation of cash or kind. It was then moved:

"That, as soon as possible and by next meeting, the list of donors in cash or kind be located and consolidated into one central register, and that the register be maintained".

Jenkin/Hollander

CARRIED

10. Donation from the Royal Engineers. Maj J. Hollander informed the meeting of the offer made by the RE for something to be included in our Corps Memorial. Their suggestion was either a cash donation, plaque, silver item or some other item suggested. The feeling of the meeting was that an item of silver was preferred.

A signal was to be sent thanking RE, and informing them that a letter with photographs was to follow shortly. This would also include plans, brief history, photographs of our present Corps Silver.

11. Insurance Policies. Maj Hollander also informed the meeting that the chapel, memorial museum/library, and items contained in each were held under cover of several policies. He suggested that these should be consolidated into one policy. The meeting agreed that this should be done after the project was completed.

12. Photographs of Project. Lt Col Mitchell requested some photographs which could be used for showing personnel with whom he is in contact the present state of the project. (These were given to him after the meeting.)

A suggestion was made that the Corps silver ought to be photographed individually, both as a record and as insurance against loss. Majors Barrett and Hollander were to arrange to have this task completed.

13. Display Cabinets. WO1s Shields and Chamberlain were visiting the National Museum on 24 April 1981 to discuss display case manufacture. Lt Col Butcher requested that they

made from the meeting that an effort be made to locate the list of early financial supporters. These were then to be consolidated into one central list. Some persons who suggested that no official letter of thanks had been forwarded to any firm that had made a donation of cash or kind. It was suggested:

"That, as soon as possible and by next meeting, the list of donors in cash or kind be located and consolidated into one central register, and that the register be maintained."

Jackie Hollander

CARRIED

10. Donation from the Royal Engineers. Maj. J. Hollander informed the meeting of the offer made by the RE for something to be included in our Corps Memorial. Their suggestion was either a cash donation, plaque, silver item or some other item suggested. The feeling of the meeting was that an item of silver was preferred.

A signal was to be sent thanking RE, and informing them that a letter with photographs was to follow shortly. This would also include plans, battle history, photographs of our present Corps Silver.

11. Insurance Policies. Maj. Hollander also informed the meeting that the chapel, memorial museum/library, and items contained in each were held under cover of several policies. He suggested that these should be consolidated into one policy. The meeting agreed that this should be done after the project was completed.

12. Photographs of Project. Lt Col Mitchell requested some photographs which could be used for showing personnel with whom he is in contact the present state of the project. (These were given to him after the meeting.)

A suggestion was made that the Corps Silver ought to be photographed individually, both as a record and as insurance against loss. Majors Barrett and Hollander were to arrange to have this task completed.

13. Display Cabinet. Mrs. Shields and Chamberlain were visiting the National Museum on 10 April 1961 to discuss display case arrangements. Lt Col Barrett requested that they

find out type and grade of glass used in their cases.

The meeting was informed by the President that unofficially the QEII Army Museum was not going to have Corps displays. In time therefore the Engineer Corps Memorial could possibly become an associate of the QEII Museum.

14. Finance. Some discussion about means of raising finance occupied the meeting for a time. It was felt that our fund raising scheme would be too long receiving the necessary cash. It was therefore moved:

"That the committee raise a loan from a trading bank, as soon as possible, in order that the building can be completed."

Furthermore the suggestion was strongly put that a former officer now on the Lottery Board be approached to seek financial assistance. The President is to follow this up.

15. Inwards Mail. The President informed the committee that Lt Col G.A. Lindell had written to say that Col Andrew Murray was very ill and was suffering from diabetes. He is recognised as one of the most staunch supporters of the Corps Memorial Project.

16. Annual General Meeting. A suggested date was put forward for the AGM of the Association. This was discussed and an alternative was suggested.

Moved, "That the Annual General Meeting be at Lindon Camp in the Memorial on Thursday 18 June at 1900 hrs."

Butcher/Barrett

CARRIED

17. The next committee meeting is to be at AGS, Stout Street, Wellington at 1000 hrs on 10 June 1981.

18. There being no further business the meeting closed at 1145 hrs.

H. E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary

K. Christie
19/6/81

(K. CHRISTIE)
President

first out type and grade of glass used in their cases.

The meeting was informed by the President that unofficially the 9211 Army Museum was not going to have Corps displays. In time therefore the Engineers Group Memorial could possibly become an associate of the 9211 Museum.

14. Finance. Some discussion about means of raising finance occupied the meeting for a time. It was felt that our fund raising scheme would be too long involving the necessary cash. It was therefore moved:

"That the committee raise a loan from a building bank, as soon as possible, in order that the building can be completed."

Furthermore the suggestion was strongly put that a former officer now on the History Board be approached to seek financial assistance. The President is to follow this up.

15. Members Meeting. The President informed the committee that Lt Col G.A. Ireland had written to say that Col Murray was very ill and was suffering from diabetes. He is recognised as one of the most staunch supporters of the Corps Memorial project.

16. Annual General Meeting. A suggested date was put forward for the AGM of the Association. This was discussed and an alternative was suggested.

Moved, "That the Annual General Meeting be at Lincoln Camp in the Memorial on Thursday 15 June at 1900 hrs."

Seconded/Agreed

CARRIED

17. The next committee meeting is to be at 465, St. Street, Wellington at 1000 hrs on 15 June 1961.

18. There being no further business the meeting closed at 11.00 hrs.

W. J. [Signature]
10/6/61

[Signature]

(X. CHRISTIE)
President

(R. E. CRAMER)
Secretary

20 March 1981

MINUTES OF A COMMITTEE MEETING OF THE RNZE CORPS
MEMORIAL ASSOCIATION HELD
4 MARCH 1981 AT 1000 HOURS, STOUT ST

<u>Present:</u>	Lt Col K. Christie MBE, ED	President
	Lt Col D.J. O'Brien	Chief Engineer
	Lt Col G. Butcher, MC	
	Maj S. Dickson	
	Lt G.A. Reid	
	WO1 H.G. Gallagher	
	WO2 M.G. Holt	
	Sgt B.N. Marshall	
	WO1 H.E. Chamberlain	Secretary

Apologies:

Lt Col A.R. Currie, DSO, OBE	
Lt Col G. Hardie, ED	
Lt Col B.G. Jenkin, MBE	
Maj R.A. Barrett	
Maj D.J. Powley	
Maj B.A. Stewart	
WO1 W.H. Lamb	
Sgt A.A. Gladstone	Treasurer
Sgt K.J. Avenell	

The President moved that the apologies be sustained.

CARRIED

1. Confirmation of Minutes. The President moved that "The minutes having been circulated be taken as read".

Christie/Holt

CARRIED

2. Business Arising. The President informed the meeting that the business arising would be dealt with under separate headings.

3. Opening Arrangements. The Chief Engineer brought the members up to date with the opening arrangements and added that these could not be confirmed at present.

4. Financial Aspects and Fund Raising

- a. Former members of NZE and RNZE who attended the RNZE Reunion at Levin assisted the Memorial Funds by \$721.86. The efforts of Lt Col Currie and Lt Col Christie for spreading the word is much appreciated.

/b. The President

- b. The President who is responsible for the brochure stated that he had had some difficulty obtaining suitable photographs. However, design work is progressing. It was thought that the brochure would be suitable for use both within the corps, and a wider outside circulation.
- c. One of the difficulties facing those visiting the Centre was the close setting of the trees. Lt Col Butcher undertook to take some members of the BOFFA Landscape firm to the Centre when next visiting the Tangimoana work site.
- d. The President informed the meeting that the receipt books had been located and that they would be distributed to the sub-receivers of the unit locations. These would probably be the SSMS or TRG WOs in the units.
- e. The subject of Corps Levy was again raised. The Chief Engineer informed the meeting that this was to be used for maintenance purposes.
- f. Maj Dickson requested that the meeting define the targets of funds to be raised. They were stated to be:
 - (1) \$3000 for serving sappers
 - (2) \$3000 for ex sappers
 - (3) \$9000 for industry

Members of the meeting were reminded that considerable effort would be required to inform serving sappers of the need for further financial support.

5. Progress Report. WO2 Holt informed the meeting that a small amount of painting was being completed, and that a defective doorlock had been replaced.

6. Materials Supply. A number of points were raised during the meeting regarding the supply of materials. The following firms are to be approached:

- a. Skellerup Industries, for carpet underlay - Lt Col O'Brien
- b. A Pack and Son, for Mosaic tiles - Lt Col Butcher
- c. Daniels (Masterton), for rimu - Lt Col Butcher

/d. Manufacture

b. The President who is responsible for the brochure stated that he had had some difficulty obtaining suitable photographs. However, design work is progressing. It was thought that the brochure would be suitable for use both within the Corps, and a wider outside circulation.

c. One of the difficulties facing those visiting the Centre was the noise coming from the front. Lt Col Butcher undertook to take some members of the 80th Landship to the Centre when next visiting the Tanganyika work area.

d. The President informed the meeting that the receipt books had been located and that they would be distributed to the sub-committees of the unit sections. These would probably be the 33rd or 34th in the unit.

e. The subject of Corps Levy was again raised. The Chief Engineer informed the meeting that this was to be used for maintenance purposes.

f. Maj Dickson requested that the meeting define the targets of funds to be raised. They were stated to be:

(1) £2000 for serving Messengers

(2) £2000 for ex Messengers

(3) £5000 for Industry

Members of the meeting were reminded that considerable effort would be required to finance serving Messengers of the need for further financial support.

g. Progress Report. WO2 Holt informed the meeting that a small amount of painting was being completed, and that a defective doorlock had been replaced.

h. Materials Supply. A number of points were raised during the meeting regarding the supply of materials. The following items are to be approached:

a. Specialist Industries, for carpet underlay -

Lt Col Butler

b. A Pack and Son, for Messia Glass -

Lt Col Butcher

c. Daniels (Preston), for rim -

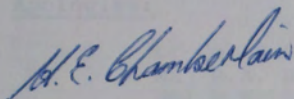
Lt Col Butcher

- d. Manufacture demand for book shelves to be raised by SME

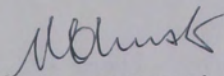
7. Design of Show-cases. The Chief Engineer suggested that it was time to commence design work for display cases and bookshelves. W01 Chamberlain and W02 K. Moore were to look into the design of cabinets. The CE is to arrange through D Works that W02 Moore will be able to work on this subject.

Next Meeting

8. The next meeting is to be held at Stout Street on 22 Apr 81 at 1000 hours.



(H.E. CHAMBERLAIN)
Secretary



(K. CHRISTIE)
President

d. Manufacturers demand for book shelves to be raised by 50%

7. Design of Show-rooms. The Chief Engineer suggested that it was time to consider design work for display cases and bookshelves. WOT Chamberlain and WOT K. Moore were to look into the design of cabinets. The CE is to arrange through D Works that WOT Moore will be able to work on this subject.

Next Meeting

8. The next meeting is to be held at 2100 Street on 22 Apr 51 at 1000 hours.

WOT K. Moore
(K. CHRISTIE)
President

WOT Chamberlain
(H.E. CHAMBERLAIN)
Secretary

MINUTES OF A COMMITTEE MEETING OF THE
RNZE CORPS MEMORIAL ASSOCIATION HELD
28 JANUARY 1981 AT 1000 HOURS, STOUT ST

Present: Lt Col K. Christie MBE, ED President
Lt Col D.J. O'Brien Chief Engineer
Lt Col A.R. Currie DSO, OBE
Lt Col K.H. Mitchell
Maj S. Dickson
Capt S.T.J. Rouse
Lt G.A. Reid
Ssgt A.A. Gladstone Treasurer
Ssgt K.J. Avenell
Sgt B.N. Marshall
Wol H.E. Chamberlain

Apologies:

Progress Lt Col B.G. Jenkin, MBE
Maj R.A. Barrett
S. Wol W.H. Lamb

Confirmation of Minutes

1. The President moved that "the minutes, having been circulated, be taken as read".

Christie/Currie
CARRIED

Business Arising from Minutes

2. The business arising from the minutes is dealt with below under separate headings.

Opening Arrangements

3. The CE outlined the proposals for the Official Opening of the Corps Memorial and stated that virtually the whole Corps will be involved. The opening will be on or near Sappers Day 1981.

/Name of the "Centre"

MINUTES OF A COMMITTEE MEETING OF THE
RNZE CORPS MEMORIAL ASSOCIATION HELD
28 JANUARY 1981 AT 1000 HOURS, STOUT ST

President	Lt Col K. Christie MBE, ED
Chief Engineer	Lt Col D.T. O'Brien
	Lt Col A.R. Currie DSO, OBE
	Lt Col K.H. Mitchell
	Maj S. Dickson
	Capt S.T.J. Rouse
	Lt C.A. Reid
Treasurer	Sgt A.A. Gladstone
	Sgt K.J. Avenall
	Sgt B.N. Marshall
	WO1 H.E. Chamberlain

Apologies:

Lt Col B.G. Jenkin, MBE
Maj R.A. Barrett
WO1 W.H. Lamb

Confirmation of Minutes

1. The President moved that "the minutes, having been circulated, be taken as read".

Christie\Currie
CARRIED

Business Arising from Minutes

2. The business arising from the minutes is dealt with below under separate headings.

Opening Arrangements

3. The CE outlined the proposals for the Official Opening of the Corps Memorial and stated that virtually the whole Corps will be involved. The opening will be on or near Sappers Day 1981.

\Name of the "Centre"

Name of the "Centre"

4. Considerable discussion arose concerning the name of the Corps Memorial complex with several points being raised.

Finally it was moved, "The formal title be:

The Corps of Royal New Zealand Engineers

Memorial Centre,

and that the short title be

The RNZE Corps Memorial Centre".

Reid/Currie

CARRIED

Progress Report

5. The meeting was informed that the money supply had currently run out therefore there was little progress apart from some finishing work and painting.

Financial Aspects and Fund Raising

6. The President informed the members that in his opinion bank loans ought to be given a low priority, as they required repayment. He also told members that the matter of timing for the approach to the 'captains of industry' was important, and that our approach should be at the beginning of the financial year. The President undertook the task of producing a pamphlet showing aspects of our project. Maj Dickson is to coordinate photographic cover for this pamphlet. Lt Col Mitchell suggested that the approach ought to be formal with appointments arranged and with personnel in uniform when presenting our case.

7. The Raffle Sub-Committee reported back that there was a general reaction among serving sappers against the running of another raffle, and suggested that the feeling was such that we could lose money. An alternative was put forward on the possibility of selling building blocks at \$10.00 per block with a register of donors being kept.

Name of the "Centre"

4. Considerable discussion arose concerning the name of the Corps Memorial complex with several points being raised.

Finally it was moved, "The formal title be:

The Corps of Royal New Zealand Engineers

Memorial Centre,

and that the short title be

The RNZE Corps Memorial Centre".

Reid/Curtis
CARRIED

Progress Report

5. The meeting was informed that the money supply had

currently run out therefore there was little progress apart

from some finishing work and painting.

Financial Aspects and Fund Raising

6. The President informed the members that in his opinion

bank loans ought to be given a low priority, as they required

repayment. He also told members that the matter of timing for

the approach to the 'captains of industry' was important, and that

our approach should be at the beginning of the financial year.

The President undertook the task of producing a pamphlet showing

aspects of our project. Maj Dickson is to coordinate photographic

cover for this pamphlet. Lt Col Mitchell suggested that the

approach ought to be formal with appointments arranged and with

personnel in uniform when presenting our case.

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a general reaction among serving sappers against the running of

another raffle, and suggested that the feeling was such that we

could lose money. An alternative was put forward on the

possibility of selling building blocks at \$10.00 per block with

a register of donors being kept.

8. A further suggestion was for a Corps Levy to be organised from the Chief Engineer's Office. Some discussion followed as to the size and frequency of the levy. The Chief Engineer said that his office would look into this matter.

9. Receipt Books. A limited number of receipt books were to be produced so that personnel attending the RNZE Biennial Reunion could take these and issue immediate receipts for donations. The Treasurer and Secretary were to control these books.

10. Maj Barrett asked through his unit representative about the ongoing and running costs of the Centre. His suggestion that these costs be undertaken by Defence, is to be held over until some later date when the centre was functioning as a Library/Museum and it could be seen to be a facility of value to Defence.

11. Ssgt Avenell asked if the association was using the RSA Review for informing ex sappers of our project. He was informed that the brochure being produced would be forwarded with a request for publication in the paper.

General Business

12. Nil.

Next Meeting of Minutes

13. The next meeting is to be at Stout Street Wellington on 4 March 1981 at 1000 hours.

H.E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary

K. Christie

(K. CHRISTIE)
President

2. The location of the Corps badges in brass was requested. The meeting was informed that the badges were in the Corps repository at BMC, in Linton Camp.

3. Some time was spent on the name of the memorial project but was unresolved. It was moved that "the meeting is to review the name 'centre' at the next meeting".

Christie/Mait
CARRIED

The President then asked members to think over the implications of this name before the next meeting.

/ PROCEEDS

8. A further suggestion was for a Corps Levy to be organized from the Chief Engineer's Office. Some discussion followed as to the size and frequency of the levy. The Chief Engineer said that his office would look into this matter.

9. Receipt books. A limited number of receipt books were to be produced so that personnel attending the Biennial Reunion could take these and issue immediate receipts for donations. The Treasurer and Secretary were to control these books.

10. Maj Barrett asked through his unit representative about the ongoing and running costs of the Centre. His suggestion that these costs be undertaken by Defence, is to be held over until some later date when the centre was functioning as a Library/Museum and it could be seen to be a facility of value to Defence.

11. Supt Avenell asked if the association was using the RBA Review for informing ex-sappers of our project. He was informed that the brochure being produced would be forwarded with a request for publication in the paper.

General Business and Fund Raising

12. Nil.

Next Meeting

13. The next meeting is to be at Stout Street Wellington on 4 March 1981 at 1000 hours.

(K. CHRISTIE)
President

(H.E. CHAMBERLAIN)
Secretary

MINUTES OF A COMMITTEE MEETING OF THE
RNZE CORPS MEMORIAL ASSOCIATION HELD
3 DECEMBER 1980 AT 1000 HOURS, STOUT ST

Present:

Lt Col K.	Christie, MBE, ED	President
Lt Col D.J.	O'Brien	Chief Engineer
Lt Col A.R.	Currie, DSO, OBE	
Lt Col G.E.	Hardie, ED	
Maj	S. Dickson	
Maj	D.J. Powley	
WO1	W.H. Lamb	
WO2	M.J. Holt	
Ssgt	K.J. Avenell	
Ssgt	A.A. Gladstone	
Ssgt	R.D. Everson	
WO1	H.E. Chamberlain	Secretary

Apologies:

Lt Col B.G.	Jenkin, MBE
Lt Col G.	Butcher, MC
Maj	A.T. Beaver
Capt	M.G. Thompson
Lt	G.A. Reid
WO2	D.R. Futter

Confirmation of Minutes

1. The President moved that "the minutes having been circulated be taken as read".

Christie/Hardie
CARRIED

Business Arising from Minutes

2. The location of the Corps badges in brass was requested. The meeting was informed that the badges were in the Corps repository at SME, in Linton Camp.
3. Some time was spent on the name of the memorial project but was unresolved. It was moved that "the meeting is to review the name 'centre' at the next meeting".

Christie/Holt
CARRIED

The President then asked members to think over the implications of this name before the next meeting.

/ Progress

Progress Report

4. WO2 M.G. Holt briefed the meeting on the current state of the Corps Centre. The woodwork was complete and painting 40% complete. Floor coverings, interior furnishings and landscaping were still to be completed. However, finance was all but gone.

Financial Aspects

5. Coupled with the progress report WO2 Holt gave the meeting an insight to the further financial requirement for the project (attached at Annex A). \$12,000 to \$14,000 was the minimum sum required to complete the building.

6. The meeting then discussed a number of ways as to how the additional finance was to be raised. Suggestions included:

- a. Bank loan - requiring security which would need further exploration.
- b. Approach to the Lotteries Board, and Trust Funds.
- c. Running a further raffle.
- d. Approach "captains" of industry and businesses.
- e. Allotment from pay by serving sappers.

7. From this discussion it was moved "That a sub-committee be formed to plan a raffle to be conducted in 1981".

O'Brien/Christie
CARRIED

8. The sub-committee members were then appointed from the meeting:

Chairman	Major Dickson
Member	WO1 Lamb
Member	Sgt Gladstone

Their brief was to explore the possibilities of prizes, timing, and to base their proposals on a requirement for a return of \$15,000.

Interior Design

9. The meeting was shown an interior design proposal which had been done by a professional display designer, Mr Gary Couchman. This proposal (Annex B) was accepted in principle. Coupled with Mr Couchman's design was his recommendation that protection from ultra-violet ray damage was necessary as the building had so many windows. This aspect had been taken into account by 2 Fd Sqn in their estimate. The design also showed a need for more 3-pin power outlets.

Opening

Progress Report

4. W.D. H.C. Wolf briefed the meeting on the current state of the Corps Center. The woodwork was complete and painting 40% complete. Floor covering, interior furnishings and landscaping were still to be completed. However, finance was all but gone.

Financial Aspects

5. Coupled with the progress report W.D. Wolf gave the meeting an insight to the further financial requirements for the project (attached as Annex A). \$12,000 to \$15,000 was the minimum now required to complete the building.

6. The meeting then discussed a number of ways as to how the additional finance was to be raised. Suggestions included:

- a. Bank loan - requiring security which would need further explanation.
- b. Approach to the Lottoria Board, and Trust Funds.
- c. Running a further raffle.
- d. Approach "captains" of industry and business.
- e. Allotment from pay by serving members.

7. From this discussion it was moved "that a sub-committee be formed to plan a raffle to be conducted in 1957".

Chairman
Members

8. The sub-committee members were then appointed from the meeting:

- | | |
|----------|---------------|
| Chairman | Major Dickson |
| Member | W.D. Lamb |
| Member | Sgt. Claborn |

Their brief was to explore the possibilities of raising finance, and to base their proposals on a requirement for a return of \$15,000.

Interior Design

9. The meeting was shown an interior design proposal which had been done by a professional display designer, Mr. Gary Couchman. This proposal (Annex B) was accepted in principle. Coupled with Mr. Couchman's design was his recommendation that protection from ultra-violet ray damage was necessary as the building had so many windows. This aspect had been taken into account by 7 lb tin in their estimate. The design also showed a need for more 3-pin power outlets.

Opening Arrangements

10. The Chief Engineer advised the meeting that a firm booking had been arranged for the Army Band on 2 May 81. Some discussion followed which showed that considerable pressure would be required to complete the project by that date. The feeling of the meeting was such that it was untimely for the opening arrangements to be made now and that they should be deferred until later. It was then "Moved that the second stage of the Corps Memorial be opened on Sappers' Day 1981".

Currie/Avenell
CARRIED

General Business

11. Insurance cover on the Corps Project was discussed. The meeting was informed that Government did not carry insurance on any of its property. The Chapel was currently insured for \$90,000 by the Corps. Maj Powley is to investigate the cost of insuring the Library/Museum Centre, and report back at the next committee meeting.

Next Meeting

12. The next meeting is to be held on 28 Jan 81 at 1000 hours at Stout Street, Wellington.

Conclusion

13. There being no further business the meeting closed at 1200 hours.

H. E. Chamberlain
(H.E. CHAMBERLAIN)
WD1
Secretary

K. Christie
(K. CHRISTIE)
Lt Col
President

Opening Arrangements

10. The Chief Engineer advised the meeting that a film booking had been arranged for the Army Band on 3 May 57. Some discussion followed which showed that considerable pressure would be required to complete the project by that date. The feeling of the meeting was such that it was unlikely for the opening arrangements to be made now and that they should be deferred until later. It was then "Moved that the second stage of the Corps Memorial be opened on 29 April, Day 1957".

Curtis/Adams
CARRIED

General Business

11. Insurance cover on the Corps Project was discussed. The meeting was informed that Government did not carry insurance on any of its property. The Council was consequently insured for \$90,000 by the Corps. Maj Bowley is to investigate the cost of insuring the Library/Museum Centre, and report back at the next committee meeting.

Next Meeting

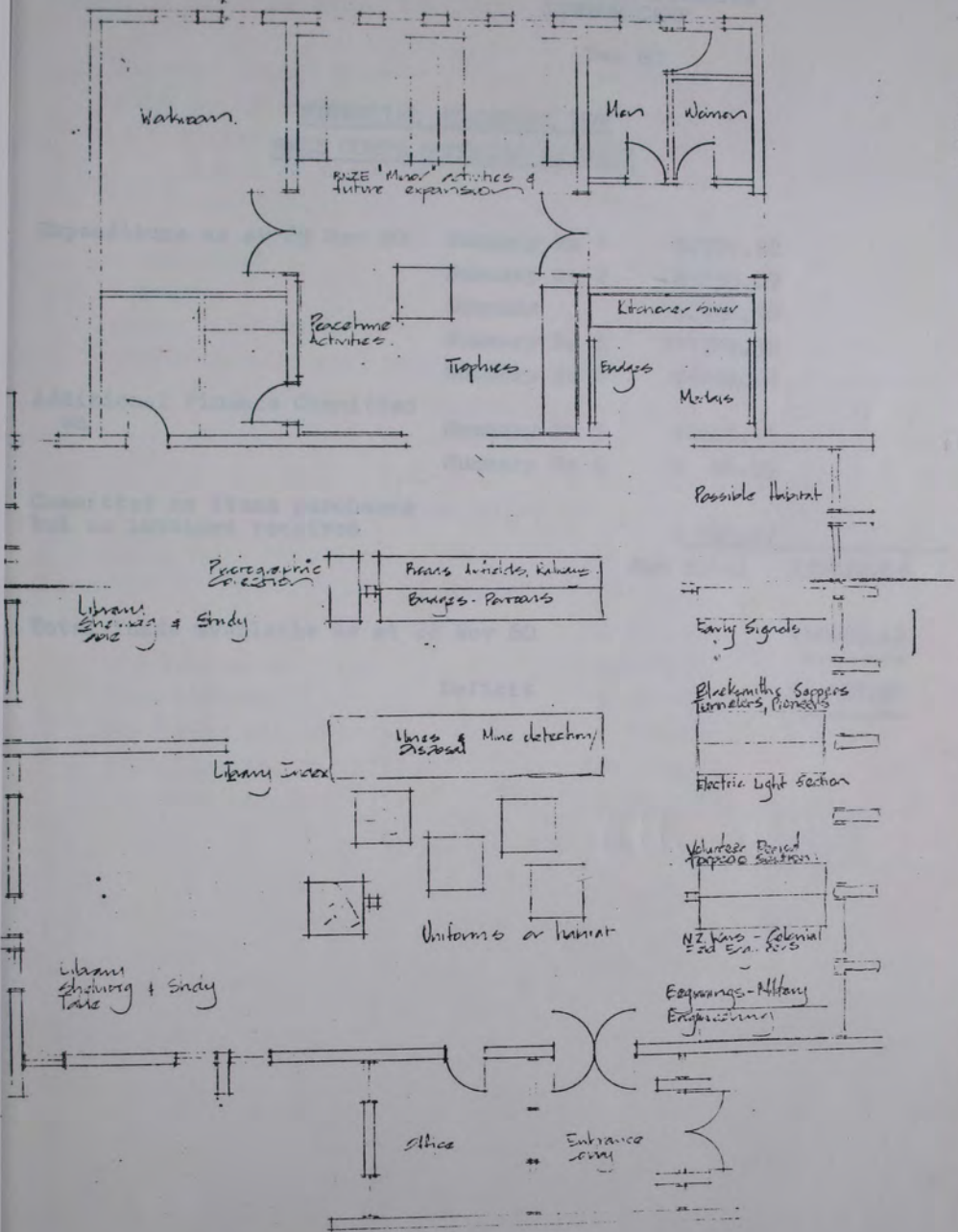
12. The next meeting is to be held on 28 Jan 57 at 1000 hours at 2000 Street, Wellington.

Conclusion

13. There being no further business the meeting closed at 1200 hours.

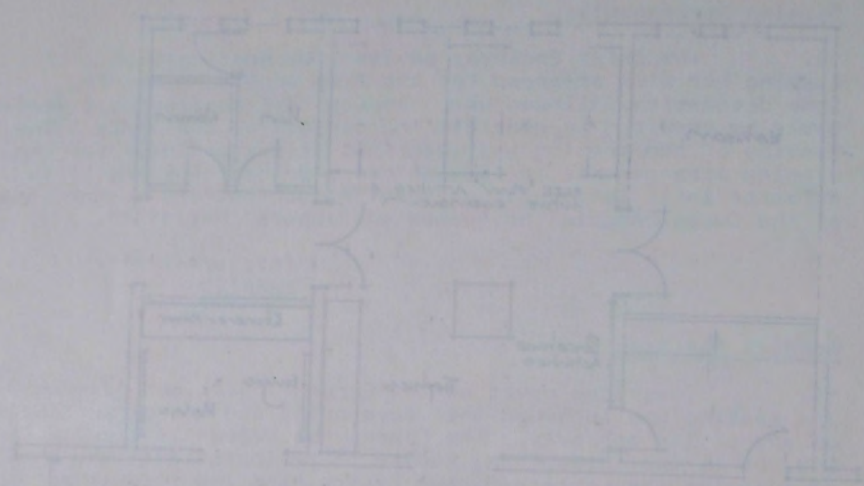
(K. CHRISTIE)
Lt Col
President

(H.E. CHAMBERLAIN)
WOF
Secretary



NZIE MUSEUM

and South Island - Design
 10 Box - 2.5 Noddygram
 phone: 057-526
 Scale: 1:50



MUSEUM

2 Field Squadron
LINTON CAMP

Dec 80

FINANCIAL STATEMENT FOR
RNZE CORPS MEMORIAL LIBRARY

Expenditure as at 28 Nov 80	Summary No 1	\$7972.82
	Summary No 2	\$5155.07
	Dimonds	\$2958.50
	Summary No 3	\$11548.38
	Summary No 4	\$4648.61
Additional Finance Committed on	Summary No 5	\$4605.45
	Summary No 6	\$ 64.59
Committed on items purchases but no invoices received		\$ 469.27
	Sub total	\$37422.69
Total funds available as at 28 Nov 80		\$36999.42
Deficit		\$ 423.27

2 Vicksburg
 44-11111-1111

Dec 50

FINANCIAL STATEMENT FOR
WILLIAM C. WILSON

27775.82	Germany No 1	Expenditure as at 28 Nov 50
27775.07	Germany No 2	
25958.50	Germany	
27775.50	Germany No 3	
24048.51	Germany No 4	
24048.51	Germany No 5	Additional Finance Committee
24048.51	Germany No 6	on
24048.51	Germany No 7	
24048.51	Germany No 8	
24048.51	Germany No 9	
24048.51	Germany No 10	
24048.51	Germany No 11	
24048.51	Germany No 12	
24048.51	Germany No 13	
24048.51	Germany No 14	
24048.51	Germany No 15	
24048.51	Germany No 16	
24048.51	Germany No 17	
24048.51	Germany No 18	
24048.51	Germany No 19	
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24048.51	Germany No 22	
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24048.51	Germany No 93	
24048.51	Germany No 94	
24048.51	Germany No 95	
24048.51	Germany No 96	
24048.51	Germany No 97	
24048.51	Germany No 98	
24048.51	Germany No 99	
24048.51	Germany No 100	

Committed on items purchased
 but no invoices received

Total funds available as at 28 Nov 50
 Deficit

Items yet to be purchased to complete building.

Entrance Mosaic Tiles	\$ 758.00	
Flooring HD Wool Carpet or	\$5690.40	
Florever Vinyl	\$3870.00	
Polyfloor Vinyl	\$3650.40	
Autex Carpet Sht	\$3510.40	
Laying Vinyl in toilets, workshop, dark room	\$ 158.00	
Heaters	\$ 605.29	
Under floor hot points	\$ 288.15	
Silver Room (Black) paint	\$ 69.96	
		<hr/>
HD Wool Carpet sub total	\$7569.80	
Florever vinyl	\$5749.40	
Polyfloor vinyl	\$5529.80	
Autex Carpet Sht	\$5389.80	
		<hr/>

Items yet to be purchased to complete furnishings

Glass Tinting	\$ 780.00	
Display cases	\$2048.20	
Book shelves	\$1768.92	
Kitchener silver cabinet	\$ 742.45	
Spot lighting for silver	\$ 49.00	
Workshop shelving	\$ 250.00	
		<hr/>
Sub Total	\$5638.57	
		<hr/>

Items yet to be purchased to complete building.

\$ 758.00	Entrance mosaic tiles
\$2890.40	Wooling HD Wool Carpet or
\$3870.00	Worwever vinyl
\$3890.40	Polyfloor vinyl
\$3370.40	Antex Carpet Sht
\$ 158.00	Laying Vinyl in toilet, workshop,
\$ 607.29	dark room
\$ 388.75	Heaters
\$ 60.26	Under floor hot points
	Silver Room (Black) paint
\$7569.30	HD Wool Carpet and towel
\$7747.40	Worwever vinyl
\$7329.80	Polyfloor vinyl
\$7307.80	Antex Carpet Sht

Items yet to be purchased to complete furnishings

\$ 780.00	Glass Tinting
\$208.20	Display cases
\$1968.92	Book shelves
\$ 782.42	Kitchenette silver cabinet
\$ 92.00	Spot lighting for silver
\$ 750.00	Workshop shelving
\$2028.77	Sub Total:

Items purchased but not invoiced

469.27

\$469.27

Deficit

\$423.27

Items yet to be purchased to complete building	Option:	Polyfloor	Florever Vinyl	Autex Carpet Sheet	HD Wool Carpet
		\$5529.80	\$5749.40	\$5389.80	\$7569.80
	Deficit	\$5953.07	\$6172.67	\$5813.07	\$7993.07
Items yet to be purchased to complete furnishings		\$5638.57			
	Deficit	\$11591.64	\$11811.24	\$11451.64	\$13531.64

NOTE: Costs do not include chairs, office desks, shrubs, curtains.

NOTE: Cases go not through court, often cases, especially concerning

comprise jurisdiction
Items set to be transferred to

comprise jurisdiction
Items set to be transferred to

Items transferred and not transferred

1971-72 21,000.00

22,000.00

1972-73 22,000.00

22,000.00

1973-74 22,000.00

1974-75

21,000.00

22,000.00

22,000.00

1975-76

22,000.00

22,000.00

22,000.00

22,000.00

22,000.00

1976-77
22,000.00

22,000.00

22,000.00

22,000.00

1977-78
22,000.00

MINUTES OF THE FIFTEENTH ANNUAL GENERAL MEETING OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED
HELD 18 AUGUST 1980 AT 1900 HOURS AT THE SCHOOL OF
MILITARY ENGINEERING, LINTON CAMP

Present:

1.	Lt Col K. Christie	President
	Lt Col R.C. Pemberton	MC and Bar, EDCol Comdt
	Lt Col D.J. O'Brien	Chief Engineer
	Lt Col B. Jenkin	MBE
	Lt Col G.E. Hardie	
	Lt Col G.W. Butcher	MC
	Lt Col K.H. Mitchell	
	Maj R.A. Barrett	
	Maj A.T. Beaver	
	Maj S. Dickson	
	Maj G.R. Jason-Smith	
	Maj J.M. Kiff	
	Maj D.J. Powley	
	Capt J. Alabaster	
	Lt G.A. Reid	
	Lt S. Ransley	
	WO1 W.H. Lamb	
	WO2 D.R. Futter	
	WO2 M.J. Holt	
	Sgt B.N. Marshall	
	Sgt M.J. Vincent	
	Lcpl W.G. Stowers	
	WO1 H.E. Chamberlain	Secretary

Apologies

2. The following apologies were received:

Col R.McL. Dickie	
Lt Col G.A. Lindell	
Lt Col A.R. Currie	
Lt Col R.K. Rutherford	
Maj J. Berry	
Maj J.S. Hollander	
Capt S.G. Heaton	
WO1 J.E. Shields	
Ssgt R. Starke	Auditor
Ssgt A.A. Gladstone	Treasurer
Ssgt B.J. Hefferen	

The President moved that the apologies be sustained.

CARRIED

/Introduction

Introduction

3. The meeting was opened at 1900 hours with the President welcoming those in attendance. As a mark of respect the meeting was asked to stand for one minute of memory of two former members recently deceased, Mr Ted McQueen DCM (WWII), and Sgt Wally Morgan killed in an accident in the Solomon Islands.

4. The President brought the members' attention to the rules and pointed out that the AGM of the society should be within three months of the end of the financial year. However, the earlier date set, which would have been within the time frame, was not suitable owing to so many key personnel being overseas on business, or on military duties. The meeting was therefore held as soon as possible thereafter.

Confirmation of Previous Minutes

5. It was moved that the minutes of the Fourteenth Annual General Meeting having being circulated, be taken as read and adopted as a true and correct record.

Moved: The President

Seconded: Lt Col D.J. O'Brien

CARRIED

Finance

6. The President reported that the Statement of Accounts and Balance Sheet for the period ending 30 Apr 80 were on distribution to the meeting. As the treasurer was unable to attend he invited members to ask their questions through the Chair.

/7. It

Information

3. The meeting was opened at 1:00 hours with the President welcoming those in attendance. As a mark of respect the meeting was asked to stand for one minute of silence of the former members recently deceased, Mr. Ted Norman DCM (WILL), and Sgt. Wally Wagner killed in an accident in the Solomon Islands.

4. The President brought the members' attention to the rules and pointed out that the aim of the Society should be within three months of the end of the financial year. However, the earlier date was, which would have been within the time frame, was not suitable owing to so many key personnel being overseas on business, or on military duties. The meeting was therefore held as soon as possible thereafter.

Confirmation of previous minutes

5. It was moved that the minutes of the Nineteenth Annual General Meeting having being circulated, be taken on read and adopted as a true and correct record.

Moved: The President
Seconded: Mr. G. J. O'Brien

CARRIED

Finance

6. The President reported that the statement of Accounts and Balance Sheet for the period ending 30 Apr 68 were on distribution to the meeting. As the treasurer was unable to attend he invited members to ask their questions through the Chair.

7. It was moved that the Audited Balance Sheet and Statement of Accounts be received and adopted.

Moved: The President

Seconded: Lt Col Butcher

CARRIED

President's Report

8. The President's report was wide ranging and covered a number of points. A summary of the report is attached as Annex A to these minutes.

Election of Officers

9. a. The Corps Committee

(1) The Chief Engineer appointed the following personnel from the Corps Committee:

Lt Col R.C. Pemberton Col Comdt

Lt Col K. Christie

Lt Col G.E. Hardie

Lt Col A.R. Currie

Lt Col D.J. O'Brien

(2) The Corps Committee members are ex officio members of the Corps Memorial Association.

b. The Corps Memorial Association

(1) The Chief Engineer appointed the following officers holding senior Corps appointments:

Maj R.A. Barrett CI, SME

Maj A.T. Beaver OC, 1 Fd Sqn

Maj S. Dickson OC, 2 Fd Sqn

Maj D.J. Powley OC, 6 Fd Sqn

Capt M.G. Thompson 2IC, 3 Fd Sqn

/(2) Appointed

7. It was moved that the Audited Balance Sheet and Statement of Accounts be received and adopted.

Moved: The President

Seconded: Lt Col Butcher

RESOLUTION

President's Report

8. The President's report was well ranging and covered a number of points. A summary of the report is attached as Annex A to these minutes.

Election of Officers

a. The Corps Committee

(1) The Chief Engineer appointed the following

personnel from the Corps Committee:

Lt Col R.C. Robertson

Lt Col K. Christie

Lt Col G.E. Mangle

Lt Col A.E. Curtis

Lt Col D.L. O'Brien

(2) The Corps Committee members are ex officio

members of the Corps Memorial Association.

b. The Corps Memorial Association

(1) The Chief Engineer appointed the following

officers holding senior Corps appointments:

Maj R.A. Barrett

Maj A.T. Beaver

Maj S. Dickson

Maj D.J. Powley

Capt R.E. Thompson

(2) Appointed

(2) Appointed to the Committee by units:

Sgt C.D. Brickell 1 Fd Sqn

WO2 M.G. Holt 2 Fd Sqn

Lt G.A. Reid 6 Fd Sqn

WO1 W.H. Lamb SME

3 Fd Sqn, 5 Spt Sqn, and 7 Fd Sqn are to advise the secretary of their representatives.

(3) Elected from the Meeting:

(in order of nomination)

Ssgt A.A. Gladstone

Lt Col G.A. Butcher

Lt Col K.H. Mitchell

WO1 H.E. Chamberlain

Lt Col B. Jenkin

WO2 D.R. Futter

Maj P.R. Goldsmith

Sgt B.A. Marshall

c. Election of President. Lt Col K. Christie was nominated by Lt Col D.J. O'Brien, seconded by Lt Col Butcher and was duly elected unopposed.

d. Appointment of Honorary Auditor. Ssgt R. Starke having signified his willingness to continue in office was nominated by the President, seconded By Lt Col G.E. Hardie and was duly appointed.

Notices of Motion

10. There were no notices of motion.

/General Business

(2) Appointed to the Commission by order:

1. 1st Sgt. C.D. Brice

2. 1st Sgt. W.E. Hoff

3. 1st Sgt. C.A. Reid

4. 1st Sgt. W.E. Lamb

5. 1st Sgt. 2nd Sgt. and 3rd Sgt. are to

advise the secretary of their representatives.

(3) Elected from the Meeting:

(in order of nomination)

1. 1st Sgt. A.A. Glendon

2. 1st Sgt. E.M. Eubank

3. 1st Sgt. E.M. Mitchell

4. 1st Sgt. E.M. Chamberlain

5. 1st Sgt. E.M. Jenkins

6. 1st Sgt. D.B. Eubank

7. 1st Sgt. E.M. Goldsmith

8. 1st Sgt. E.A. Marshall

c. Election of President. 1st Sgt. E. Carls was

nominated by 1st Sgt. D.B. Eubank, seconded by

1st Sgt. Eubank and was duly elected unopposed.

d. Appointment of Honorary Auditor. 1st Sgt. E. Carls

having signified his willingness to continue in

office was nominated by the President, seconded

by 1st Sgt. E.M. Marshall and was duly appointed.

Notice of Motion

10. There were no notices of motion.

General Business

General Business

11. First Day Covers. Lt Col O'Brien spoke briefly of the First Day Commemorative Cover project. There was discussion on the merits of this means of fund raising, which met with considerable resistance. The consensus of the meeting was that the committee should review the situation.

12. Sale of Prints. The Colonel Commandant brought the meetings' attention to the success of the McIntyre prints for the Army Museum. He suggested the acquisition of more Cuneo prints, and the possibility of some NZE related prints by McIntyre. Lt Col Jenkin advised the meeting that he would enquire into the latter matter.

13. Corps Library.

- a. The question of maintenance of the facilities was raised by Lt Col Jenkin. This included cost of services, maintenance, insurance, and ongoing overheads. The committee is to investigate the above. It was noted that as some of the facilities will be used by the camp e.g. toilets, that costs could be shared.
- b. Finances. The future requirements were brought to the meetings' notice by Maj Dickson who briefly explained finance expended, committed and required in the near future (by Nov 80). An estimate for the completion of the building was presented, but did not include the additional expense of furnishings or floor coverings. The possibility of a bank overdraft was raised but was not followed through.

/c. Completion

General Business

First Day Coverage. At Col O'Brien spoke briefly of

the First Day Commemorative Cover Project. There was discussion on the merits of this means of fund-raising, which met with considerable resistance. The consensus of the meeting was that the committee should review the situation.

Sale of Prints. The Colonel Commander brought the

meetings' attention to the success of the McIntyre prints for the Army Museum. He suggested the acquisition of more Canadian prints, and the possibility of some NER related prints by McIntyre. At Col Jenkins advised the meeting that he would enquire into the latter matter.

Comps Library.

a. The question of maintenance of the facilities

was raised by Lt Col Jenkins. This included cost of services, maintenance, insurance, and copying overheads. The committee is to investigate the above. It was noted that as some of the facilities will be used by the camp c.p. hospital, that costs would be shared.

b. Finances. The future requirements were brought

to the meetings' notice by Maj Dickson who briefly explained finances expended, committed and required in the near future (by Nov 80). An estimate for the completion of the building was presented, but did not include the additional expense of furnishings or floor coverings. The possibility of a bank overdraft was raised but was not followed through.

- c. Completion. Maj Dickson stated the aim of 2 Fd Sqn was to complete the building by 15 Oct 80 - Sappers Day. However, the fittings and display cases would not be ready until 1981. Maj Dickson also said that the Sappers attending the Reunion in February 81 would be able to come and see the progress to date. This should also be an opportunity to seek further financial support from ex sappers.
- d. Formal Opening. The Chief Engineer informed the meeting that the Army Band had been booked for April, anticipating that the building and fillings would be completed by that time. The form of the opening was discussed including an invitation to the Colonel in Chief Her Majesty the Queen Elizabeth II. The Col Comdt and CE were to discuss this further.
- e. Furnishings.
- (1) Heaters were discussed at some length resulting in the decision of ceiling mounted convection heaters.
 - (2) Display cases. Lt Col O'Brien suggested to the meeting that the field squadrons be prepared to assist where possible with the construction of display cases. It was further suggested that a small sub-committee investigate the requirements and design of the cases. Lt Col Butcher, WO1 Chamberlain to follow this up. Maj Powley requested that 6 Fd Sqn be permitted to assist where it could.

- Completion. Maj Dixon stated the aim of the program was to complete the building by 15 Oct 50 - September Day. However, the fittings and display cases would not be ready until 1951. Maj Dixon also said that the program attending the building in February 51 would be able to come and see the program to date. This should also be an opportunity to seek further financial support from the program.
4. Joint Opening. The Chief Engineer informed the meeting that the Army Band had been booked for April, anticipating that the building and fittings would be completed by that time. The form of the opening was discussed including an invitation to the Colonel in Chief Her Majesty the Queen Elizabeth II. The Col Gault and Col Wain to discuss this further.
5. Furnishings.
- (1) Heating were discussed at some length remaining in the decision of calling mounted convention heating.
- (2) Display cases. As Col O'Brien suggested to the meeting that the field equipment be prepared to assist where possible with the construction of display cases. It was further suggested that a small sub-committee investigate the requirements and design of the cases. As Col Archer, WO1 Chatterlain to follow this up. Maj Bowley suggested that a 15 Jan 51 meeting be called to assist where it could.

- (3) Design and Interior Layout. This was linked to (2) above and was to be followed up by a small sub-committee similar to the above.

Conclusion

14. The President thanked the members for their attendance and those who had travelled over long distances. He extended an invitation to remain for supper, which SME had provided, and for members to take the opportunity to go over to the library which had been lit, to see the progress for themselves.

15. There being no further business the meeting closed at 2100 hrs.

H. E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary

(K. CHRISTIE)
President

The President

(2) Design and Interior Layout. This was linked
to (3) above and was to be followed up by a
mail and committee similar to the above.

Conclusion

14. The President thanked the members for their attendance
and those who had travelled over long distances. He extended an
invitation to remain for supper, which Mrs. had provided, and for
members to take the opportunity to go over to the library which
had been left to see the progress for themselves.
15. There being no further business the meeting closed
at 2100 hrs.

H. E. Chamberlain
(H. E. CHAMBERLAIN)
Secretary

(M. CHRISTIE)
President

ANNEX A TO
RNZE CORPS MEMORIAL AGM
DATED 24 SEP 80

SUMMARY OF PRESIDENTS REPORT

The President apologised to the meeting for not having a written report and explained that he had just returned from an overseas business trip, and had not found time to prepare for this evening's meeting.

The year was one of significant progress brought about by the successful running of raffle. Because of raffle monies being available, building materials had been purchased and progress could be seen by all. The outer shell was almost complete and work was continuing on the roof which should not take much longer to finish. Aluminium joinery was ready and awaiting installation and members could expect to see the building closed in within a couple of months.

The President reminded members that they were now seeing the fruit of the idea that was sown many years before by a small dedicated band of sappers. Progress was a joy to behold but members were warned not to sit back on the laurels gained thus far. More work was required and members were warned that the project was an ongoing one which needed constant care and industry.

The President thanked everyone for rallying round the raffle, 2 Field Squadron for their effort on construction, and numerous other people who made large and small contributions to the cause.

/The President

ANNEX A TO
HON. EDWARD MCKENNA
DATED 25 SEP 1911

SUMMARY OF PRESIDENT'S REPORT

The President apologized to the meeting for not having a written report and explained that he had just returned from an overseas business trip, and had not found time to prepare for this evening's meeting.

The year was one of significant progress brought about by the successful running of traffic. Because of traffic routes being available, building materials had been purchased and progress could be seen by all. The outer shell was almost complete and work was continuing on the roof which should not take much longer to finish. Aluminum joinery was ready and awaiting installation and members could expect to see the building closed in within a couple of months.

The President reminded members that they were now seeing the fruit of the labor that was now many years before by a small dedicated band of workers. Progress was a joy to behold but members were warned not to sit back on the laurels gained thus far. More work was required and members were warned that the project was an ongoing one which needed constant care and industry.

The President thanked everyone for rallying round the traffic, 2 Field Squadron for their effort on construction, and numerous other people who made large and small contributions to the cause.

The President concluded his remarks by calling members to look towards the future of our society and in particular the opening day for our project. He asked all present to work to make sappers more aware of the aims of the Corps Memorial Association and that this was to enshrine our heritage of which they are all part.

Cash in Bank

14,889-78

14,790-78

14,889-78 (14,889-78) 14,889-78

14,790-78

14,790-78

14,790-78

and surplus expenditure over income situation provided.
 1940-41, interest 10% on 100,000 at 10% at call.

the books and accounts of The Engineer Corps Memorial Association
 up and in my opinion, the above balance sheet and statement of
 affairs of the Association's financial affairs as at 30 April 1941

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

1940-41, interest 10% on 100,000 at 10% at call.

1940-41, interest 10% on 100,000 at 10% at call.

1940-41, interest 10% on 100,000 at 10% at call.

1940-41, interest 10% on 100,000 at 10% at call.

The President concluded his remarks by calling members to look towards the future of our society and in particular the opening day for our project. He asked all present to work to make reports more aware of the aims of the Corps Memorial Association and that this was to embrace our heritage of which they are all part.

30/4/8030/4/79ASSETS30/4/8030/4/79

and as at

\$ 3,790-79

\$4,299-35

Cash in Bank

\$ 7,449-16

\$3,790-79

Income over

\$29,095-87

(508-56) (1)

Investments (2)

25,437-50

-

\$32,886-66\$3,790-79\$32,886-66\$3,790-79

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1978/79 Balance Sheet and excess expenditure over income situation prevailed.

m Deposit \$25,000, plus interest \$437-50, with ANZ Bank at 10.5% at call.

d That I have examined the Books and Accounts of The Engineer Corps Memorial Association Incorporated Year Ended 30 April 1979 and in my opinion, the above Balance Sheet and statement of Income and sure gives a true and fair view of the Association's financial affairs as at 30 April 1980.

nt
itorDated: 3 June 1980

(A A Gladstone)
Staff Sergeant
Honorary Treasurer

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

INCOME AND EXPENDITURE STATEMENT

FOR YEAR ENDING 30 APRIL 1980

	<u>1979/80</u>	<u>1978/79</u>	<u>EXPENDITURE</u>	<u>1979/80</u>	<u>1978/79</u>
& Subscriptions	2,924-61	1,899-27	Construction Materials	527-42	2,389-98
	552-67	87-40	-	-	-
ing	26,476-25	-	Fund Raising	-	100-00
	-30	-	(2) Sundry	330-54	5-25
		<u>\$1,986-67</u>		<u>\$ 857-96</u>	
enditure over Income		508-56	Excess Income over Expenditure	29,095-87	
	<u>\$29,953-83</u>	<u>\$2,495-23</u>		<u>\$29,953-83</u>	<u>\$2,495-23</u>
	=====			=====	

CTIONS AND SUBSCRIPTIONS

Have been amalgamated into one amount, as a result of members contributing to the Association by fortnightly automatic pay deductions, thereby creating difficulty to differentiate between donation or subscription contributions.

Y EXPENDITURE: This includes the following transactions:

- \$0-17 - Debit to new cheque book
- \$98-86- Cheque to Newman, Mollison, Brown - Valuation for insurance.
- \$231-51 - Cheque to AMP Society for Insurance of Buildings.

Army General Staff
Defence Headquarters

2 May 1980

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION HELD
29 APRIL 1980 AT 100 HOURS, STOUT ST

<u>Present:</u>	Lt Col K. Christie	President
	Lt Col D.J. O'Brien	Chief Engineer
	Lt Col G.E. Hardie	
	Lt G.A. Reid	
	Ssgt B.J. Hetteren	
	Ssgt A.A. Gladstone	Treasurer
	Sgt R.D. Everson	
	WO1 B.J. McKernan	Secretary

Apologies:

Maj	A.T. Beaver
Maj	C.R. Parker, MBE
WO2	M.G. Holt

Confirmation of Minutes

1. It was moved by Lt Col Christie and seconded by Lt Col Hardie that the Minutes of the Committee Meeting held 11 Mar 80 be taken as read and confirmed.

CARRIED

Matters Arising

2. As there was no 2 Fd Sqn Rep present at the meeting, the programme for work force requirements was not tabled.

Finance

3. a. The Treasurer reported that the Association's bank balance is \$7,449.16 as at 29 Apr 80.
- b. The President reported that he had received \$480.00 in donations from members of the Auckland Sappers Association.

/ General

Army General Staff
 Defence Headquarters
 2 May 1950

MINUTES OF A COMMITTEE MEETING OF THE
 ASSOCIATION OF THE
 20 APRIL 1950 AT 10.15 AM, ROOM 10

President
 Col. Engineer
 Treasurer
 Secretary

Present: Lt Col. K. Christie
 Lt Col. G. J. O'Brien
 Lt Col. G. E. Hadden
 Lt Col. G. A. Reid
 Lt Col. G. J. McEwen
 Lt Col. G. A. Davidson
 Lt Col. G. O. Ewart
 Lt Col. G. J. McEwen

Colonel
 Lt Col. A. T. Brown
 Lt Col. C. R. Barker, MC
 Lt Col. W. C. Hall

Confirmation of Minutes

1. It was moved by Lt Col. Christie and seconded by
 Lt Col. Hadden that the Minutes of the Committee Meeting held
 at 11 Mar 50 be taken as read and confirmed.

AGENDA

Business Arising

2. As there was no 15 Feb 50 meeting at the meeting,
 the programme for the year 1950 was not fixed.

Finance

3. The Treasurer reported that the Association's
 bank balance is £7,442.75 as at 29 Apr 50.

4. The President reported that he had received
 £400.00 in donations from members of the
 Auckland Sports Association.

General

General Business

4. It was resolved that reports on the progress of the library and purchase of the aluminium windows be obtained from 2 Fd Sqn.

ACTION: CE

5. It was moved by Lt Col Christie and seconded by Lt Col O'Brien that the resignation of WO1 B.J. McKernan from the position of Honorary Secretary be accepted wef 26 May 80.

CARRIED

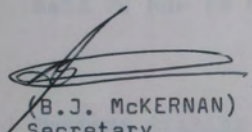
6. Lt Reid produced the Corps Badge *which had been* decided to procure at the 9 Jun 78 Committee meeting. It was confirmed that the design and finish of the badge is acceptable. ✓

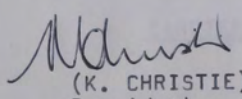
7. It was resolved that the Annual General Meeting is to be held in Linton Camp on 2 Jul 80 at 1900 hrs.

ACTION: CE/SME

Conclusion

8. There being no further business the meeting closed at 1130 hrs.


(B.J. McKERNAN)
Secretary


(K. CHRISTIE)
President

General Business

It was resolved that reports on the progress of the library and purchase of the aluminum windows be obtained from 2 to 3pm.

Adjourn

It was moved by Lt Col Christie and seconded by Lt Col O'Brien that the resignation of W.D. McKenna from the position of Honorary Secretary be accepted and be May 80.

Adjourn

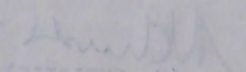
It was resolved that the Annual General Meeting be held in London Town on 2 Jul 80 at 1000 hrs. It was confirmed that the design and finish of the badge is acceptable.

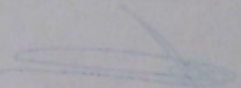
It was resolved that the Annual General Meeting be held in London Town on 2 Jul 80 at 1000 hrs.

Adjourn: 10/10/80

Conclusion

There being no further business the meeting closed at 1130 hrs.


(K. CHRISTIE)
President


(S.J. MCKENNA)
Secretary

Army General Staff
Defence Headquarters

14 March 1980

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION HELD
11 MARCH 1980 AT 1100 HOURS, STOUT ST

<u>Present:</u>	Lt Col K. Christie	President
	Lt Col D.J. O'Brien	Chief Engineer
	Lt Col G.W. Butcher MC	
	Lt Col G.E. Hardie	
	Maj R.A. Barrett	
	Maj S. Dickson	
	Maj C.R. Parker MBE	
	WO2 M.G. Holt	
	Ssgt A.A. Gladstone	Treasurer
	WO1 B.J. McKernan	Secretary

Apologies:

Lt Col K.H. Mitchell
Maj A.T. Beaver
Sgt R.D. Everson

Confirmation of Minutes

1. It was moved by Lt Col Christie seconded by Lt Col Butcher that the Minutes of the Committee Meeting held 20 Nov 79 be taken as read and confirmed.

CARRIED

Matters Arising

2. a. Matters referring to building construction and the recent raffle was deferred to General Business.
- b. The Secretary reported that the insurance policy had been received and the document was tabled at the meeting for members perusal.

Finance

3. a. The Treasurer reported to the meeting that the associations bank balance was \$ 5,991.47.
- b. The Secretary reported that donations had been received from the Levin Borough Council and The 2 NZ Div Engr Re-union Committee.

/ Raffle

14 March 1950

MINUTES OF A COMMITTEE MEETING OF THE
EIGHTH TOWN AND COUNTRY ASSOCIATION HELD
17 MARCH 1950 AT 7.00 HOURS. 27/3/50

President
Chief Engineer

Treasurer
Secretary

Present:
Lt Col R. Christie
Lt Col G.J. O'Brien
Lt Col G.W. Butler MC
Lt Col G.E. Hardie
Maj R.A. Gaird
Maj S. Dickson
Maj C.R. Parker MBE
WOS R.C. Wolf
Sgt A.A. Clackson
WOS B.J. McKenna

Apologies:

Lt Col K.M. Mitchell
Maj R.T. Beaver
Sgt R.D. Everson

Confirmation of Minutes

1. It was moved by Lt Col Christie seconded by
Lt Col Butler that the Minutes of the Committee Meeting
held 28 Nov 49 be taken as read and confirmed.

Business

Matters Awaiting

- a. Matters relating to building construction and
the recent traffic was referred to General Engineer.
- b. The Secretary reported that the insurance policy
had been received and the document was tabular
at the meeting for members perusal.

Finance

- a. The Treasurer reported to the meeting that the
association bank balance was £ 5,227.47.
- b. The Secretary reported that donations had been
received from the Local Council and the
2nd Div Engr Re-union Committee.

Ref: /

Raffle

4. The following matters were reported:
- a. Maj Parker reported that the net profit of the raffle was \$ 26,376.25.
 - b. Lt Col Christie reported that the proceeds of the raffle had been invested on an on call basis.
 - c. The President reiterated his compliments to ticket sellers and the results obtained from their efforts.
 - d. Lt Col Christie read to the Meeting letters received from Col Pemberton and Lt Col Lindell expressing their congratulations on the successful raffle results.

Library Construction

5. The following business was raised:
- a. It was resolved that the Library be not formally opened until construction completion next year, however, it was proposed that an informal function be held on site and personnel/firms with an interest be invited to attend.

ACTION: CHIEF ENGINEER

- b. Moved by Lt Col Christie seconded Lt Col O'Brien that in view of inflation, 2 Fd Sqn are empowered to purchase at best cost, the materials for the Library as far as practicable and the firms invoices are to be certified and forwarded to the Treasurer for payment.

CARRIED

ACTION: 2 FD SQN/
TREASURER

- c. It was resolved that a Committee Meeting is to be held at Linton Camp on Sprs Day 1980.
- d. It was resolved that 2 Fd Sqn were to renegotiate the purchase price of the aluminium windows as the quotation received expired Feb 80. Every endeavour is to be made to obtain a favourable price to the approximate level of the expired quotation.

ACTION: 2 FD SQN

/e. The detailed

Raffle

1. The following matters were reported:
- a. Maj. Parkhurst reported that the net result of the raffle was \$ 25,275.75.
 - b. Lt Col Christie reported that the proceeds of the raffle had been invested on an on call basis.
 - c. The President reported his comments in stock sales and the results obtained from their efforts.
 - d. Lt Col Christie read to the Meeting letters received from Maj. Parkhurst and Lt Col Lindsay expressing their congratulations on the successful raffle results.

Library Construction

2. The following business was raised:
- a. It was resolved that the Library be not formally opened until completion of construction next year. However, it was proposed that an informal function be held on site and personnel invited with an interest be invited to attend.

ACTION: EMILY ENGINEER

- b. Moved by Lt Col Christie seconded Lt Col Christie that in view of location, 2 lb 3oz are required for purchase of best cost the materials for the library as far as practicable and the three invoices are to be certified and forwarded to the Treasurer for payment.

CARRIED

ACTION: Y LB 3oz
THESE

- c. It was resolved that a Committee Meeting is to be held at Linden Camp on 29th May 1960.
- d. It was resolved that 2 lb 3oz were to be purchased the purchase price of the aluminium windows as the quotation received expired Feb 60. Every endeavour is to be made to obtain a favourable price for the approximate level of the expired quotation.

ACTION: 2 LB 3oz

✓a. The detailed

- e. The detailed layout of the Library was discussed for the display of artifacts and it was decided that this matter was to be deferred until a report from SME on the status of the items is received at the next Meeting.

ACTION: SME

- f. Owing to an overseas deployment Maj Dickson requested supplementation of personnel to complete the building. This was agreed to by the Chief Engineer.

ACTION: CHIEF ENGINEER

General Business

6. The following was discussed:

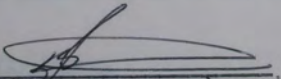
- a. Voluntary help to supplement the work force was considered by the Committee and it was decided that 2 Fd Sqn is to submit a programme at the next meeting, detailing areas where voluntary help is required.

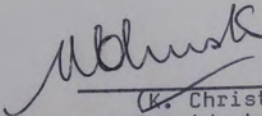
ACTION: 2 FD SQN

- b. The Chief Engineer tabled at the Meeting a proposal from the RNZE Corps Committee for an issue of First Day Covers. The papers were accepted by the Committee for action at the appropriate time.

Conclusion

7. There being no further business, the Meeting closed at 1200 hours. Next meeting to be held Tuesday 29 Apr 80 at 1100 hours.


(B.J. McKernan)
Secretary


(K. Christie)
President

6. The detailed layout of the Library was discussed for the display of artifacts and it was decided that this matter was to be deferred until a report from SMC on the status of the items is received at the next meeting.

ACTION: SMC

7. Going to an overseas deployment Maj. Dickson requested supplementation of personnel to complete the building. This was agreed to by the Chief Engineer.

ACTION: CHIEF ENGINEER

General Business

8. The following was discussed:

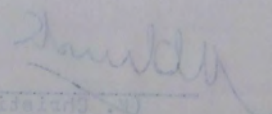
a. Voluntary help to supplement the work force was considered by the Committee and it was decided that 2 P.D. SMC is to submit a program at the next meeting, detailing areas where voluntary help is required.

ACTION: 2 P.D. SMC

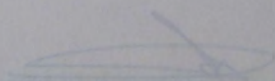
b. The Chief Engineer tabled at the Meeting a proposal from the SMC Corps Committee for an issue of First Day Covers. The papers were accepted by the Committee for action at the appropriate time.

Conclusion

9. There being no further business, the Meeting closed at 1200 hours. Next meeting to be held Tuesday 29 Nov 60 at 1100 hours.



W. J. McKenna
President



W. J. McKenna
Secretary

22 November 1979

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION HELP
20 NOVEMBER 1979 AT 1100 HOURS, STOUT ST

<u>Present:</u>	Lt Col K. Christie	President
	Lt Col H.E. Wedde	Chief Engineer
	Lt Col G.W. Butcher, MC	
	Lt Col G.E. Handie	
	Lt Col K.H. Mitchell	
	Maj C.R. Parker, MBE	
	WO1 R.O. Wills	
	Sgt A.A. Gladstone	Treasurer
	WO1 B.J. McKernan	Secretary

Apologies: Maj A. Anderson, MBE
Maj A.T. Beaver
Sgt R.D. Everson

Confirmation of Minutes

1. It was moved by Lt Col Christie seconded by Lt Col Wedde that the Minutes of the committee meeting held 9 Oct 79 be taken as read and confirmed.

CARRIED

Matters Arising

2. Business arising for the insurance, raffle and window purchase was deferred to General Business.

Accounts

3. Moved by Lt Col Wedde seconded by WO1 McKernan that the valuation account of \$98.66 payment be approved and confirmed.

CARRIED

4. The Treasurer reported to the meeting that the Association's Bank Balance as at 19 Nov 79 was \$4,569.77.

Raffle Report

5. Maj Parker reported that the approx number of tickets sold was 35,000 with an anticipated profit of \$25,000.

6. It was resolved that it will be highly undesirable to publicise the amount of profit owing to the inference of involvement in future raffles from quasi agencies.

/7. Maj Parker

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS PERSONNEL ASSOCIATION HELD
20 NOVEMBER 1979 AT 1700 HOURS, ROOM 21

- | | |
|----------------|----------------------------|
| Present: | 1. Lt Col M. Christie |
| | 2. Lt Col M.E. Wadda |
| | 3. Lt Col B.W. Butcher, MC |
| | 4. Lt Col G.E. Wadda |
| | 5. Lt Col K.M. McConnel |
| | 6. Maj C.R. Parker, MBE |
| | 7. WO1 R.O. Willis |
| | 8. Sgt A.A. Glasstone |
| | 9. WO1 S.J. McKernan |
| President | |
| Chief Engineer | |
| Treasurer | |
| Secretary | |
| Projector: | 1. Maj A. Anderson, MBE |
| | 2. Maj A.T. Harvey |
| | 3. Sgt R.O. Everson |

Confirmation of Minutes

1. It was moved by Lt Col Christie seconded by Lt Col Wadda that the minutes of the committee meeting held 2 Nov 79 be taken as read and confirmed.

CARRIED

Business Awaiting

2. Business awaiting for the insurance, radio and window purchase was referred to General Business.

Accounts

3. Moved by Lt Col Wadda seconded by WO1 McKernan that the valuation account of \$28.88 payment be approved and confirmed.

CARRIED

4. The Treasurer reported to the meeting that the Association's Bank Balance as at 19 Nov 79 was \$4,869.77.

Staffing Matters

5. Maj Parker reported that the agreed number of tickets sold was 25,000 with an anticipated profit of \$25,000.
6. It was resolved that it will be highly undesirable to publicise the amount of profit owing to the inference of future profits from such an advertisement.
7. It was resolved that it will be highly undesirable to publicise the amount of profit owing to the inference of future profits from such an advertisement.

7. Maj Parker reported that the draw for the prize will be conducted on the 26 Nov 79 and the prize winners notified the same day. Lt Col Christie is to be notified the results of the draw.

ACTION: Maj Parker

8. It was resolved that photographs be taken of the actual draw and of the presentation of the prize for future publicity items, and that no disclosures of finance in regards to the raffle were to be released in any publicity.

ACTION: Maj Parker

9. It was resolved that the net amount of profit is to be invested until required for payments. The cheque is to be forwarded to the secretary and that Lt Col Christie and Lt Col Mitchell be informed of the receipt.

ACTION: Maj Parker/W01 McKernan

10. The President on behalf of the committee thanked the organisers of the raffle for their concentrated efforts and tremendous enthusiasm which made the venture so successful.

11. It was resolved that a letter of appreciation be forwarded to principal sellers from the President for their sustained efforts. The raffle organiser is to forward to the Secretary a list of names of those involved.

ACTION: Maj Parker/W01 McKernan

Aluminium Windows

12. W01 Wills reported that the lowest quote received was \$7,728 and that the items contained in the quotation were of the standard contained in the plans.

Insurance

13. Maj Parker on behalf of the sub-committee reported that the lowest quote received was from AMP at a cost of \$237.27. The quotation being based on replacement value.

14. Moved by Maj Parker seconded by Lt Col Wedde that the quotation be received and that an insurance agreement be entered into with AMP.

CARRIED

General Business

15. W01 Wills reported that the final laying of concrete blocks was being let to contract and it was anticipated that the walls would be complete by the end of December. The committee noted that 2 Fd Sqn have now no tradesmen to complete the task.

16. Lt Col Butcher reported that he had received notes, books and other items from the estate of Brig Hanson and these were to be forwarded to SME.

ACTION: Lt Col Butcher

7. Maj Parker reported that the draw for the prize will be conducted on the 28 Nov 73 and the prize winners notified the same day. Lt Col Christie is to be notified the results of the draw.

ACTION: Maj Parker

8. It was resolved that photographs be taken of the actual draw and of the presentation of the prize for future publicity items, and that no disclosure of finances in regards to the raffie were to be released in any publicity.

ACTION: Maj Parker

9. It was resolved that the net amount of profit is to be invested until required for payments. The cheque is to be forwarded to the secretary and that Lt Col Christie and Lt Col Mitchell be informed of the results.

ACTION: Maj Parker/Maj Wicks

10. The President on behalf of the committee thanked the organizers of the raffie for their concentrated efforts and tremendous enthusiasm which made the venture so successful.

11. It was resolved that a letter of appreciation be forwarded to principal sellers from the President for their sustained efforts. The raffie organizer is to forward to the Secretary a list of names of those involved.

ACTION: Maj Parker/Maj Wicks

Insurance

12. Maj Wicks reported that the lowest quote received was \$7,725 and that the items contained in the quotation were of the standard contents in the plans.

Insurance

13. Maj Parker on behalf of the sub-committee reported that the lowest quote received was from BNP at a cost of \$23,717. The quotation being based on replacement value.

14. Moved by Maj Parker seconded by Lt Col Wicks that the quotation be received and that an insurance agreement be entered into with BNP.

CONCERN

General Business

15. Maj Wicks reported that the final laying of concrete blocks was being let to contract and it was anticipated that the walls would be complete by the end of December. The committee noted that 2 to 3 in have now no problems to complete the task.

16. Lt Col Butcher reported that he had received notes, books and other items from the estate of Bill Hanson and these were to be forwarded to Maj.

ACTION: Lt Col Butcher

17. It was resolved that public acknowledgement be given to firms who had made donations or provided materials in kind to the association and that this should be publicized at the opening of the building. The Purchasing NCO at 2 Fd Sqn was to prepare a register for this purpose.

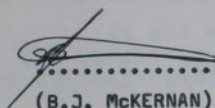
ACTION: OC 2 Fd Sqn

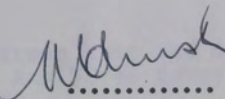
18. Lt Col Wedde and WO1 Wills reported to the meeting that owing to imminent overseas posting they will not be attending future meetings until their return fro overseas. The President on behalf of the committee expressed appreciation for their interest and support of the association.

19. It was resolved that the library would be officially opened on Sappers Day 1980 if completed.

Conclusion

20. There being no further business, the meeting closed at 1145 hours. Next meeting to be held Tuesday 11 Mar 80 at 1100 hours.


.....
(B.J. McKERNAN)
Secretary


.....
(K. CHRISTIE)
President

17. It was resolved that public acknowledgment be given to those who had made donations or provided materials in kind to the association and that this should be published at the opening of the building. The governing body of the association was to prepare a register for this purpose.

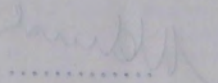
ACTION: 20 & 21 Jan

18. Lt Col Webb and Mr Willis reported to the meeting that owing to imminent overseas posting they will not be attending future meetings until their return from overseas. The President on behalf of the committee expressed appreciation for their interest and support of the association.

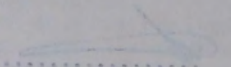
19. It was resolved that the library would be officially opened on Saturday 20th Jan 1982 if completed.

Conclusion

20. There being no further business, the meeting closed at 11.30 hours. Next meeting to be held Tuesday 7 Mar 82 at 11.00 hours.



(K. Christie)
President



(R.J. McKernan)
Secretary

24 October 1979

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION HELD
9 OCTOBER 1979 AT 1100 HOURS, STOUT ST

Present: Lt Col K. Christie President
Lt Col H.E. Wedde Chief Engineer
Lt Col K.H. Mitchell
Lt Col G.E. Hardie
Maj C.R. Parker, MBE
WO1 R.O. Wills
Sgt C.D. Moors
WO1 B.J. McKernan Secretary

Apologies: Maj A. Anderson, MBE
WO2 H.E. Chamberlain
Cpl O.P. Smith

Confirmation of Minutes

1. It was moved by the Chairman that the Minutes of the Committee Meeting held 28 Aug 79 be taken as read and are confirmed.

CARRIED

Matters Arising

2. Maj Parker reported that a firm of valuers had been engaged and that the summary of cost for replacement value of church and content is \$89,500, and that reconstruction would be in brick or aligned materials.

Finance

3. Maj Parker reported that the \$100 advance to the raffle fund had been repaid to the main account.

General Business

4. Maj Parker reported on the status of the raffle and stated that \$6,000 had been received above costs.

5. Meeting resolved that the prize for the raffle was to be registered and insured for a limited period dependent on winners area status. Insurance Company to be selected at a later date.

/ 6. Maj Parker

24 October 1973

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEERS JORDS MEMORIAL ASSOCIATION HELD
9 OCTOBER 1973 AT 1100 HOURS, ROOM 27

President
Chief Engineer

Secretary

Present:
Lt Col K. Christie
Lt Col H. A. Webb
Lt Col E. E. Mitchell
Lt Col G. E. Hardie
Maj G. E. Parker, MBE
Wol E. D. Williams
Sgt C. E. Moore
Wol E. J. McKernan
Apologies: Maj A. Anderson, MBE
Wol E. E. Grandall
Cpl G. E. Smith

Confirmation of Minutes

1. It was moved by the Chairman that the Minutes of the Committee Meeting held 28 Aug 73 be taken as read and are confirmed.

Business

Matters Arising

2. Maj Parker reported that a list of values had been prepared and that the summary of cost for replacement value of church and contents is £59,500, and that reconstruction would be in brick or aligned materials.

Finance

3. Maj Parker reported that the £100 advance to the Raffle fund had been repaid to the main account.

General Business

4. Maj Parker reported on the status of the Raffle and stated that £5,000 had been received above costs.

5. Meeting resolved that the policy for the Raffle was to be registered and insured for a limited period dependent on winners area status. Insurance Company to be selected at a later date.

/ S. Maj Parker

6. Maj Parker reported that the drawing of the raffle will be conducted in the Palmerston North Police Station and that the winner will be advised by phone if a number is stated on the ticket butt.

7. The Meeting resolved that the local dealer nearest to the winner's residence is to be approached for advice on Public Relations when the prize is presented.

ACTION: Maj Parker

8. After discussion, the Meeting resolved that the Chairman is to contact Auckland Sappers Association and request their assistance for raffle selling in the Tauranga and Hamilton areas.

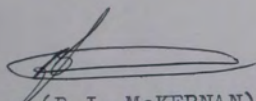
ACTION: Lt Col Christie

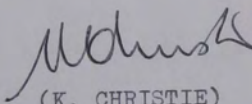
9. Moved by Lt Col Mitchell and seconded by WO1 Wills that an order be placed for the Library windows at a price not exceeding \$12,000.

ACTION: WO1 Wills

Conclusion

10. There being no further business, the Meeting closed at 1140 hours. Next meeting to be held 20 Nov 79 at 1100 hours.


(B.J. McKERNAN)
Secretary


(K. CHRISTIE)
President

20/11/79

- 6. Mr. Barker reported that the drawing of the raffle will be conducted in the Baltimore North Police Station and that the winner will be selected by phone. If a number is called on the ticket book.
- 7. The meeting resolved that the local chapter members to the winner's residence is to be approached for advice on Radio National when the prize is presented.

ACTION: Met Barker

- 8. After discussion, the meeting resolved that the chairman is to contact National Service Association and request their assistance for raffle selling in the Townsend and Madison areas.

ACTION: Lt Col Mitchell

- 9. Moved by Lt Col Mitchell and seconded by WOT with that an order be placed for the library windows a price not exceeding \$25,000.

ACTION: WOT will

Conclusion

- 10. There being no further business, the meeting closed at 11:40 hours. Next meeting to be held 20 Nov 73 at 11:00 hours.

W. Barker

(E. C. BARKER)
President

[Signature]

(D. L. BARKER)
Secretary

20/11/73

SUBJECT:

ASSOCIATION INCORPORATED

File No.

RULES

d: _____ File Closed: _____

le: _____ Subsequent File: _____

OTHER RELEVANT FILES

Subject:

File No.

[illegible]

[illegible]



DEPARTMENT OF JUSTICE

The Assistant Registrar of Incorporated Societies,

17-11-82.

PRIVATE BAG
LAMBTON QUAY
WELLINGTON

The Secretary,

HE CHAMBERLAINCHIEF ENGINEERS OFFICE, ARMY GENERAL STAFFPRIVATE BAG, WELLINGTON.

Dear Sir,

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC

I enclose

WIS 1966/62

(a) Certificate of Incorporation

(b) Copy of registered rules

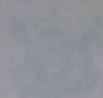
☒ (c) Copy of registered amendments to rules.

Would you please complete and return the receipt form below
adding also the address of the registered office of the Society.

Yours faithfully,

Assistant RegistrarDeclared at WELLINGTON, this 16th day of November 19⁸²

A Justice of the Peace, Solicitor, Notary Public or other person
authorized to take a Statutory Declaration.



DEPARTMENT OF JUSTICE

THE ATTORNEY GENERAL

PRIVATE BAG
LONDON, ONT.
CANADA

THE ATTORNEY GENERAL

TO THE HONORABLE THE ATTORNEY GENERAL

FROM THE HONORABLE THE ATTORNEY GENERAL

RE: [illegible]

I, [illegible]

Warrant of Habeas Corpus

to and from the [illegible]

Yours faithfully,

[illegible signature]

INCORPORATED SOCIETIES ACT, 1908

Declaration by a Member of a Society, or a Solicitor, that the Alteration
of the Rules is in accordance with the Rules of the Society

I, Howard Earle CHAMBERLAIN, of WELLINGTON

do solemnly and sincerely declare as follows:—

number of
solicitor.

1. That I am a (1) Member of the Engineer Corps Memorial Association

2. That the alteration of the rules of the Engineer Corps Memorial Association

Incorporated as set out in the

document, marked "A" hereto annexed has been made in accordance with the rules of the Society.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths and Declarations Act, 1957.

H.E. Chamberlain
(H.E. CHAMBERLAIN)

Declared at WELLINGTON, this 16th day of November 1982

A Justice of the Peace, Solicitor, Notary Public or other person
authorized to take a Statutory Declaration.

043833

16 NOV 82 10 27

INCORPORATED SOCIETIES ACT, 1951

Resolution by a Member of a Society, or a Society, that the Association
of the State is in accordance with the Act of the State

Howard Earle CHAMBERLAIN
WILLIAMSON

to solemnly and sincerely declare

1. That I am a (1) Member of the Incorporated Society of the State
2. That the alteration of the name of the Incorporated Society, as stated in the

Resolution

document, marked "A" hereto annexed, has been made in accordance with the
provisions of the Act

And I make this solemn declaration conscientiously believing the same to be
true, and by virtue of the provisions of the Oaths and Declarations Act, 1951

(S. 2, CHAMBERLAIN)

-A-

proposed by the committee are below:

12. The committee gives notice of the following motion to be put to the ACM, that the rules of the Association be amended as follows:

- a. Rule 4a. Fellows. Add after association, "and are elected to this category of membership at an Annual General Meeting of the Association."
- b. Rule 4d. Life Member. Delete all after, 'made a donation', and add, 'amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal.'
- c. Rule 5. Delete all detail and replace by, 'A financial member is a member who has paid an annual subscription to be set each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association.'

Christie/Begley
CARRIED

H.E. Chamberlain
(H.E. CHAMBERLAIN)
Secretary

B.A. Stewart
(B.A. STEWART)
Chief Engineer

D.J. Begley
(D.J. BEGLEY)
Committee Member

M.J.R. Walters
(M.J.R. WALTERS)
Member



Alteration of Rules Registered this <u>16th</u>
day of <u>NOVEMBER</u> 19 <u>82</u>
<i>[Signature]</i>
Assistant Registrar of Incorporated Societies, Wellington

OUR INFORMATION

registered number of your society
IS 1966/62..... This
must be quoted on all documents
to this office.

Comm. Aff. 9

altering the registered office
of society the physical address
will be accepted. The box number
is given but only for our
information.

JUSTICE

Assistant Registrar of Incorporated Societies,

PRIVATE BAG
LAMBTON QUAY
WELLINGTON

the Secretary,

Chief Engineers office
Army General Staff
Private Bag
Wellington

Dear Sir,

Engineer Corps Memorial Assn Inc

I enclose

(a) Certificate of Incorporation

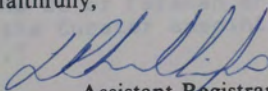
(b) Copy of registered rules

(c) Copy of registered amendments to rules.

Would you please complete and return the receipt form below

adding also the address of the registered office of the Society.

Yours faithfully,



Assistant Registrar

RULE 8

"The Chief Engineer shall appoint to the committee of the
Association four persons who signify their willingness
to accept office."

Rule 9

"Those elected to the Association Committee shall be
persons resident in New Zealand who are financial members
of the Association and who signify their willingness to
accept office. Any fellow or member may present themselves
for nomination and election."





DEPARTMENT OF JUSTICE

The Assistant Registrar of Incorporated Societies

PRIVATE BAG
LAMBTON QUAY
WELLINGTON

The Secretary
The Engineers Office
General Staff
Private Bag
Wellington
Dear Sir,

Enclosed for the Engineers Office

I enclose

- (a) Certificate of Incorporation
 - (b) Copy of registered rules
 - (c) Copy of registered amendments to rules
- Would you please complete and return the receipt form below
adding also the address of the registered office of the Society.

Yours faithfully,

Assistant Registrar

(D.J. SMITH)
Co. number 1000000

(W.J. WATERS)
Number

Attention to this registered office
day of 19
Assistant Registrar of Incorporated Societies

16 Nov 82 10 28

043833



"A"

These are the alterations to the rules set out in the document marked "A" referred to in the annexed declaration of Howard Earle CHAMBERLAIN made before me this 10th day of August, 1982.

5 SEPTEMBER 1982

A Solicitor of the Supreme Court
of New Zealand

AUTHORIZED PERSON

Rule 7

"The officers of the Association shall comprise a committee consisting of not more than SIXTEEN financial members, including a President, who shall be the Colonel Commandant, a Secretary and a Treasurer. The committee members of the association shall comprise of:

- (1) The President.
- (2) The Chief Engineer.
- (3) Four appointed ex officio from positions of responsibility within the Corps of Royal New Zealand Engineers as detailed in para 8 below.
- (4) Seven elected at each Annual General Meeting.
- (5) The Routine Management sub-committee consisting of the Chief Instructor, School of Military Engineering, the OC or Foreman of Works, 2 Fd Sqn, and the Curator appointed by the Chief Engineer."

Rule 8

"The Chief Engineer shall appoint to the committee of the Association four persons who signify their willingness to accept office."

Rule 9

"Those elected to the Association Committee shall be persons resident in New Zealand who are financial members of the Association and who signify their willingness to accept office. Any fellow or member may present themselves for nomination and election."



These are the alterations to the rules set out in the document marked "A" referred to in the annexed resolution of Howard Earle CHAMBERLAIN made before me this 10th day of August, 1922.

A Solicitor of the Supreme Court of New Zealand
 LAWSON, GIBSON & CO.
 WELLINGTON

Rule 7

"The officers of the Association shall comprise a Committee consisting of not more than SIXTEEN financial members, including a President, who shall be the Colonel Commandant, a Secretary and a Treasurer. The committee members of the Association shall comprise of:

- (1) The President.
- (2) The Chief Engineer.
- (3) Four appointed ex officio from positions of responsibility within the Corps of Royal New Zealand Engineers as detailed in para 2 below.
- (4) Seven elected at each Annual General Meeting.
- (5) The Routine Management sub-committee consisting of the Chief Instructor, School of Military Engineering, the OC at Fortrose of New Zealand, and the Curator appointed by the Chief Engineer."

Rule 8

"The Chief Engineer shall appoint to the committee of the Association four persons who signify their willingness to accept office."

Rule 9

"Those elected to the Association Committee shall be persons resident in New Zealand who are financial members of the Association and who signify their willingness to accept office. Any fellow or member may present themselves for nomination and election."



Rule 12

Delete the words, "a Secretary".

The above amendments were tabled at the Annual General Meeting of the Association held 1 July 1982 as Notices of Motion and approved by the meeting.

H. E. Chamberlain

(H.E. CHAMBERLAIN)
Secretary
Engineer Corps Memorial Association Inc.



Alfred
PRESIDENT

David Begley
(A. J. BEGLEY)

Member

B. A. Stewart
(B. A. STEWART)

Member.

Alteration of Rules Registered this <u>10</u> day of <u>September</u> 19 <u>82</u> <i>[Signature]</i> Assistant Registrar of Incorporated Societies, Wellington

Page 12

Minutes the words, "Secretary".
The above amendments were tabled at the Annual General Meeting of the Association held 1 July 1953 as follows:
Motion and approved by the meeting.

(H.E. CHAMBERLAIN)
Secretary
Engineers Corps Memorial Association Inc.

Handwritten signature
R. A. Stewart

Handwritten signature
(A. J. Stewart)

Handwritten signature
R. A. Stewart



Received of the Secretary of the Institution of Mechanical Engineers the sum of £100/-
on the 10th day of July 1953
For the purpose of the purchase of the shares of the Institution of Mechanical Engineers



- a. The President
- b. The Chief Engineer
- c. Four appointed ex officio from positions of responsibility within the Corps of Royal New Zealand Engineers as detailed in para 8 below.
- d. Seven elected at each Annual General Meeting.
- e. The Routine Management sub-committee consisting of the Chief Instructor, School of Military Engineering, the OC or Foreman of Works, 2nd Fd Sqn, and the Curator appointed by the Chief Engineer.

8. The Chief Engineer shall appoint to the committee of the Association four persons who signify their willingness to accept office.

9. Those elected to the Association Committee shall be persons resident in New Zealand who are financial members of the Association and who signify their willingness to accept office. Any fellow or member may present themselves for nomination and election.

Management

10. The executive functions of the Association shall be vested in the Association Committee of whom the elected President of the Association is ex officio Chairman. The Committee is empowered to negotiate with the Army Board and Lands and Survey Department and with any other such organisation or person in order to further the aims and objects of the Association. X

11. The general affairs of the Association shall be managed by the Committee and the committee may exercise all the powers of the Association which are not by these rules or by law required to be exercised by the Association in general meeting.

12. At its first meeting the Committee shall appoint from its members a Treasurer, who shall continue in office until the election of a new Committee at the next Annual General Meeting.

13. The President for the time being shall have authority to coopt any financial member or members for work with the consent of these members.

Funds

14. The Association shall raise funds from amongst its members and from any other source authorised by the Committee.

/ 15. The Committee

- a. The President
- b. The Chief Engineer
- c. Four appointed ex officio from positions of responsibility within the Corps of Royal New Zealand Engineers as detailed in Part B below.
- d. Seven elected at each Annual General Meeting.
- e. The Nominating Management sub-committee consisting of the Chief Engineer, General of Military Engineering, the OJ or Foreman of Works, a MA Regt, and the Captain appointed by the Chief Engineer.
- f. The Chief Engineer shall appoint to the committee of the Association four persons who signify their willingness to accept office.
- g. Those elected to the Association Committee shall be persons resident in New Zealand who are financial members of the Association and who signify their willingness to accept office. Any fellow or member may present themselves for nomination and election.

Management

10. The executive functions of the Association shall be vested in the Association Committee of whom the elected President of the Association is ex officio Chairman. The Committee is empowered to negotiate with the Army Board and Land and Survey Department and with any other such organization or person in order to further the aims and objects of the Association.
11. The general affairs of the Association shall be managed by the Committee and the committee may exercise all the powers of the Association which are not by laws rules or by law required to be exercised by the Association in general meeting.
12. At its first meeting the Committee shall appoint from its members a Treasurer, who shall continue in office until the election of a new Committee at the next Annual General Meeting.
13. The President for the time being shall have authority to accept any financial member or members for work with the consent of those members.

Grants

14. The Association shall raise funds from amongst its members and from any other source authorized by the Committee.

15. The Committee shall accept full responsibility for the control of Association Funds. All monies received by the Association shall be banked regularly in a trading bank and the Treasurer shall record all amounts by issuing signed receipts therefor.

16. The Treasurer shall be authorised to maintain a Petty Cash Account. All expenditure from this account shall be faithfully recorded in a Petty Cash Book and the amount held in this account shall not exceed the sum of _____ at any one time.

17. The Treasurer shall present at each Committee Meeting a statement of accounts and at each Annual General Meeting a certified and fully audited Balance Sheet and Statement of Accounts of Association Funds.

18. The Committee shall nominate its Treasurer and two others from its numbers to act as Banking Officers for the ensuing year. All payments except Petty Cash payments shall be by cheque signed by at least two of the banking officers. Endorsement of cheques for payment into the bank may be made by any one of the banking officers.

19. The Financial Year of the Association shall close * on the 30 April.

20. An Honorary Auditor shall be appointed by the Annual General Meeting each year; provided that if for some reason the appointment is not made at the Annual General Meeting or if the auditor resigns after appointment, he may be appointed by the Committee. The auditor shall carry out a detailed examination of the accounts and the financial activities of the Association not less than once a year. He shall certify on the Annual Balance Sheet and Statement of Accounts as to their correctness and to the fact that they have been examined by him.

Meeting

21. The Annual General Meeting of the Association shall be held normally in Wellington or Linton within three calendar months of the end of the Associations financial year.

22. Special General Meetings of the Association may be called on the authority of the Committee whenever such action is considered to be warranted in the interest of members. Within fourteen days of the receipt by the Secretary of a requisition signed by not less than twenty financial members of the Association the Committee shall convene a Special General Meeting for the purpose of discussing the matters defined in the requisition. Notice calling such a meeting shall be given as required by Rule 24 hereof.

Quorum

23. Fifteen financial members shall form a quorum for the meetings under rules 21 and 22 above.

/ 24. Notice of

The Committee shall accept full responsibility for the control of Association funds. All monies received by the Association shall be banked regularly in a checking bank and the Treasurer shall record all accounts by issuing signed receipts.

26. The Treasurer shall be authorized to maintain a petty cash account. All expenditures from this account shall be carefully recorded in a Petty Cash Book and the amount paid in this account shall not exceed the sum of \$100.00 at any one time.

27. The Treasurer shall present at each Committee Meeting a statement of accounts and at each Annual General Meeting a certified and fully audited Balance Sheet and Statement of Income of Association Funds.

28. The Committee shall nominate the Treasurer and two officers from the members to act as Auditing Officers for the ensuing year. All payments except Petty Cash payments shall be by check signed by at least two of the Auditing Officers. Subsequent to the payment for payment into the bank may be made by any one of the Auditing Officers.

29. The Financial Year of the Association shall close on the 30 April.

30. An Honorary Auditor shall be appointed by the Annual General Meeting each year, provided that if for some reason the appointment is not made at the Annual General Meeting or if the Auditor resigns after appointment, he may be appointed by the Committee. The Auditor shall carry out a detailed examination of the accounts and the financial activities of the Association not less than once a year. He shall certify on the Annual Balance Sheet and Statement of Income as to their correctness and as to the fact that they have been explained by him.

Meetings

31. The Annual General Meeting of the Association shall be held normally in Wellington or London within three calendar months of the end of the Association's financial year.

32. Special General Meetings of the Association may be called on the authority of the Committee whenever such action is considered to be warranted in the interests of members. Within fourteen days of the receipt by the Secretary of a resolution signed by not less than twenty financial members of the Association the Committee shall convene a Special General Meeting for the purpose of discussing the matter defined in the resolution. Notice calling such a meeting shall be given as required by Rule 25 hereof.

Members

33. Fifteen financial members shall form a quorum for the meetings under rules 29 and 32 above.

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC

RULES

These rules repeal the former rules dated 3rd February 1973 and all subsequent amendments.

Name

1. The name of the Society shall be "The Engineer Corps Memorial Association Incorporated", hereinafter referred to as the "Association".

Aims and Objects

2. The aims and objects of the Association shall be:
 - a. At Linton Camp, to establish on the campus of the School of Military Engineering a Corps Memorial. This memorial is planned to embody Engineer tradition and serve as a link between the various generations of sappers. It would provide for some or all of the following activities:
 - 2 x (1) Memorial Hall
 - 1 * (2) Library
 - 1 (3) Museum
 - 3 x (4) Sanctuary
 - b. To purchase, take on lease, or otherwise acquire any real or personal property required to establish, develop, and maintain the Corps Memorial or for any other purpose relevant thereto and to hold, sell, mortgage, charge or otherwise dispose of any such property;
 - c. To keep alive the spirit of unity among all ranks of the Corps of Royal New Zealand Engineers whether active or inactive, and therefore to encourage the esprit de corps of the Corps, primarily by establishing, developing and maintaining the Corps Memorial at Linton;
 - d. To organise or assist in organising the raising of funds for the purpose of establishing, developing and maintaining the Corps Memorial at Linton, or of otherwise furthering the objects of the Association;
 - e. To liaise with Sappers Associations in NZ through their Corps Committee representatives in respect to the aims and objects of the Association.

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC

RULES

These rules repeal the former rules dated 3rd February 1973 and all subsequent amendments.

NAME

1. The name of the Society shall be "The Engineer Corps Memorial Association Incorporated", hereinafter referred to as the "Association".

Aims and Objects

2. The aims and objects of the Association shall be:

a. At Hinton Camp, to establish on the campus of the School of Military Engineering a Corps Memorial. This memorial is planned to embody Engineer traditions and serve as a link between the various generations of engineers. It would provide for some or all of the following activities:

3. (1) Memorial Hall

4. (2) Library

5. (3) Museum

6. (4) Banqueting

b. To purchase, take on lease, or otherwise acquire any real or personal property required to assist in the development and maintenance of the Corps Memorial or for any other purpose relevant thereto and to hold, sell, mortgage, charge or otherwise dispose of any such property;

c. To keep alive the spirit of unity among all ranks of the Corps of Royal New Zealand Engineers whether active or inactive, and therefore to encourage the esprit de corps of the Corps, primarily by assisting, developing and maintaining the Corps Memorial at Hinton;

d. To organize or assist in organizing the raising of funds for the purpose of establishing, developing and maintaining the Corps Memorial at Hinton, or of otherwise furthering the objects of the Association;

e. To liaise with Engineers Associations in NZ through their Corps Committee representatives in respect of the aims and objects of the Association.

Membership

Membership

3. Any person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army shall be eligible for full membership. Intending members shall make formal application which may be accepted or refused at the discretion of the Committee of the Association.

4. The Association membership shall consist of two categories of full membership, one category of honorary membership and one category of life membership as follows:

- a. Fellows. Being persons who have given or are giving outstanding service in the pursuance of the aims and objects of the Association and are elected to this category of membership at the Annual General Meeting of the Association;
- b. Members. Being persons who have served or are serving in the Corps of Royal New Zealand Engineers or have served in the Corps of New Zealand Engineers or the Engineer Corps of any other Commonwealth Army;
- c. Honorary Member. Being persons not otherwise eligible for membership who are interested in the furtherance of the aims and objects of the Association and have been elected honorary members at a General Meeting of the Association;
- d. Life Member. Being a person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army, who have made a donation amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal.

5. A financial member is a member who has paid an annual subscription to be set each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association.

6. A Roll of Members of the Association shall be kept by the Secretary. This roll shall specify the names (in alphabetical order) addresses and category of membership of members and shall also disclose whether they are currently financial members.

Officers of the Association

7. The Officers of the Association shall comprise a committee consisting of not more than SIXTEEN financial members, including a President, who shall be the Colonel Commandant, a Secretary and a Treasurer. The committee members of the Association shall comprise of:

- / a. The President

any person who has served or is serving in the Corps of New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army shall be eligible for full membership. Incoming members shall make formal application which may be accepted or refused at the discretion of the Committee of the Association.

The Association membership shall consist of two categories of full membership, one category of honorary membership and one category of life membership as follows:

a. Fellow. Being persons who have given or are giving outstanding service in the performance of the aims and objects of the Association and are elected to this category of membership at the Annual General Meeting of the Association;

b. Member. Being persons who have served or are serving in the Corps of Royal New Zealand Engineers or have served in the Corps of New Zealand Engineers or the Engineer Corps of any other Commonwealth Army;

c. Honorary Member. Being persons not otherwise eligible for membership who are interested in the furtherance of the aims and objects of the Association and have been elected honorary members at a General Meeting of the Association;

d. Life Member. Being a person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army, who have made a donation amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal.

A financial member is a member who has paid an annual subscription to be set each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association.

A Roll of Members of the Association shall be kept by the Secretary. This roll shall specify the names (in alphabetical order) addresses and category of membership of members and shall also disclose whether they are currently financial members.

Officers of the Association

The Officers of the Association shall comprise a committee consisting of not more than SIXTEEN financial members, including a President, who shall be the Colonel Commandant, a Secretary and a Treasurer. The committee members of the Association shall comprise all:

24. Notice of Annual General Meeting, and of any special General Meeting giving date, time, place of meeting and the business to be entertained thereat shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner:

- a. In writing to the last known address of all financial members of the Association; and
- b. By notification in writing to Units of the Corps of Royal New Zealand Engineers.

25. Notices of Motion must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda.

26. The Chairman of the Annual General Meeting and of any Special General Meeting shall be the President of the Association or his nominee, or failing that, shall be by resolution of the committee.

27. The Committee shall be convened at such times as considered necessary for the satisfactory conduct of the Association business or by at least 50% of the Committee membership.

28. Five members of the Committee shall form a quorum.

29. Minutes of all meetings of the Association and its Committees shall be faithfully recorded by the Secretary and they shall be preserved so that they can be inspected and referred to at any time by authorised persons.

30. Voting at all General and Special Meetings shall be by voice unless a show of hands is called for. All categories of financial membership present except honorary membership are to be entitled to one vote, every member present being entitled to no more than one vote. The Chairman shall have a deliberative and, if necessary, a casting vote.

- a. It shall be competent for any member who is currently financial and is unavoidably absent from any meeting of the Association to appoint by letter in writing, another financial member of the Association to vote by proxy on his behalf at such a meeting and in accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting.

31. A member of the Association by voluntary resignation may cease to be a member. Membership may be deemed to lapse and the members name may be deleted from the roll of members in the event of non-payment of subscriptions by the due date determined by the committee from time to time.

Notice of Annual General Meeting, and of any Special General Meeting giving date, time, place of meeting and the business to be considered thereat shall be notified to members by the Secretary not less than fourteen days before each meeting in the following manner:

- a. In writing to the last known address of all financial members of the Association; and
- b. By notification in writing to notice of the Corps of Royal New Zealand Engineers.

Notices of Meeting must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda.

The Chairman of the Annual General Meeting and of any Special General Meeting shall be the President of the Association or his nominee, or failing that, shall be by resolution of the committee.

The Committee shall be convened at such time as considered necessary for the satisfactory conduct of the Association business or by at least 50% of the Committee membership.

Five members of the Committee shall form a quorum.

Minutes of all meetings of the Association and its Committees shall be faithfully recorded by the Secretary and they shall be preserved so that they can be inspected and referred to at any time by authorized persons.

Voting at all General and Special Meetings shall be by voice unless a show of hands is called for. All registered or financial membership present except honorary membership are to be entitled to one vote, every member present being entitled to no more than one vote. The Chairman shall have a deliberative and, if necessary, a casting vote.

a. It shall be competent for any member who is currently financial and is unrepresented absent from any meeting of the Association to appoint by letter in writing, another financial member of the Association to vote by proxy on his behalf at such a meeting and in accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting.

A member of the Association by voluntary resignation ceases to be a member. Membership may be deemed to lapse and the member's name may be deleted from the roll of members in the event of non-payment of subscriptions by the due date determined by the committee from time to time.

Amendments to Rules

Amendments to Rules

32. Amendments and/or additions to these rules may only be made at the Annual General or Special General Meeting of the Association. Due notice of motion to amend the rules, in accordance with Rule 24 must be given prior to such meeting.

Common Seal

33. The Common Seal of the Association shall bear the Registered name of the Association and shall be kept in the custody of the Secretary. It shall, after a resolution of the Association Committee has been passed authorising the same, be affixed to any instrument, deed or document in the presence of three members of the committee including the Secretary, or, in the absence of the Secretary, then such other member of the Committee as shall be authorised by the Committee to act on his behalf.

Winding Up

34. The Association may at any time be wound up voluntarily by the passing of a resolution to that effect at a General Meeting of the Association specially convened for the purpose, such resolution being carried by a majority of all financial members present thereat. Such General Meeting shall be convened for this purpose as provided by the rules of the Association, the notice clearly stating the object of the meeting.

35. However, a further General Meeting of the Association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of confirming or otherwise the said resolution to wind up the Association.

36. In the event of the winding up of the affairs of the Association, the assets shall first be applied to the payment of all debts, liabilities, costs and expenses of winding up, then if there be a surplus such surplus shall be given to the Corps Funds Committee of the Corps of Royal New Zealand Engineers for the welfare of the Corps. Where any surplus assets aforesaid include any real property the latter shall be transferred to such society (if any) as may be incorporated for the purpose of administering the Memorial Hall or of holding any such real property in the stead of the Association. Provided that in the event of any such real property comprising a leasehold interest in land belonging to the Crown as lessor, the interest may be surrendered to the lessor.

Certified that these Rules are the Rules referred to in the accompanying Declaration. (Not Attached)

043833

16 Nov 82 10 27 AM

Amendments and/or additions to these rules may only be made at the Annual General or Special General Meeting of the Association. The notice of notice to amend the rules, in accordance with Rule 2a must be given prior to such meeting.

General Rule

32. The General Rule of the Association shall bear the registered name of the Association and shall be kept in the custody of the Secretary. It shall, after a resolution of the Association Committee has been passed authorizing the same, be allowed to any instrument, deed or document in the possession of three members of the Committee including the Secretary, or, in the absence of the Secretary, then any other member of the Committee as shall be authorized by the Committee to act on his behalf.

Winding Up

33. The Association may at any time be wound up voluntarily by the passing of a resolution to that effect at a General Meeting of the Association specially convened for the purpose. Such resolution being carried by a majority of all financial members present thereat. Such General Meeting shall be convened for this purpose as provided by the rules of the Association, the notice clearly stating the object of the meeting.

34. However, a further General Meeting of the Association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of confirming or otherwise the said resolution to wind up the Association.

35. In the event of the winding up of the affairs of the Association the assets shall first be applied to the payment of all debts and liabilities, costs and expenses of winding up, and then all the net assets shall be distributed to the members of the Association of the date of the winding up. Where any surplus assets are included any real property the latter shall be transferred to such society (if any) as may be incorporated for the purpose of administering the assets of the Association. In the event of any such real property consisting of a leasehold interest in land belonging to the Crown as lessor, the interest may be surrendered to the lessor.

36. Certified that these Rules are the Rules referred to in the accompanying Declaration. (Not Attached)

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC

RULES

These rules repeal the former rules dated 3rd February 1973 and all subsequent amendments.

Name

1. The name of the Society shall be "The Engineer Corps Memorial Association Incorporated", hereinafter referred to as the "Association".

Aims and Objects

2. The aims and objects of the Association shall be:

- a. At Linton Camp, to establish on the campus of the School of Military Engineering a Corps Memorial. This memorial is planned to embody Engineer tradition and serve as a link between the various generations of sappers. It would provide for some or all of the following activities:
 - (1) Memorial Hall
 - (2) Library
 - (3) Museum
 - (4) Sanctuary
- b. To purchase, take on lease, or otherwise acquire any real or personal property required to establish, develop, and maintain the Corps Memorial or for any other purpose relevant thereto and to hold, sell, mortgage, charge or otherwise dispose of any such property;
- c. To keep alive the spirit of unity among all ranks of the Corps of Royal New Zealand Engineers whether active or inactive, and therefore to encourage the esprit de corps of the Corps, primarily by establishing, developing and maintaining the Corps Memorial at Linton;
- d. To organise or assist in organising the raising of funds for the purpose of establishing, developing and maintaining the Corps Memorial at Linton, or of otherwise furthering the objects of the Association;
- e. To liaise with Sappers Associations in NZ through their Corps Committee representatives in respect to the aims and objects of the Association.

/ Membership

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC

RULES

These rules repeal the former rules dated 2nd February 1977 and all subsequent amendments.

NAME

1. The name of the Society shall be "The Engineer Corps Memorial Association Incorporated", hereinafter referred to as the "Association".

Aims and Objects

2. The aims and objects of the Association shall be:

a. At Lincoln Camp, to establish on the campus of the School of Military Engineering a Corps Memorial. This memorial is planned to honour Engineer troops and serve as a link between the various generations of engineers. It would provide for names on all of the following activities:

(1) Memorial Hall

(2) Library

(3) Museum

(4) Banqueting

b. To purchase, take on lease, or otherwise acquire any real or personal property required to establish, develop, and maintain the Corps Memorial or for any other purpose relevant thereto and to hold, sell, mortgage, charge or otherwise dispose of any such property;

c. To keep alive the spirit of unity among all ranks of the Corps of Royal New Zealand Engineers whether active or inactive, and therefore to encourage the esprit de corps of the Corps, primarily by establishing, developing and maintaining the Corps Memorial at Lincoln;

d. To purchase or assist in organizing the raising of funds for the purpose of establishing, developing and maintaining the Corps Memorial at Lincoln, or of otherwise furthering the objects of the Association;

e. To liaise with Ngarara Associations in NZ through their Corps Committee representatives in respect to the aims and objects of the Association.

THE ENGINEER

Memorabilia

Membership

3. Any person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army shall be eligible for full membership. Intending members shall make formal application which may be accepted or refused at the discretion of the Committee of the Association.

4. The Association membership shall consist of two categories of full membership, one category of honorary membership and one category of life membership as follows:

- a. Fellows. Being persons who have given or are giving outstanding service in the pursuance of the aims and objects of the Association and are elected to this category of membership at the Annual General Meeting of the Association;
- b. Members. Being persons who have served or are serving in the Corps of Royal New Zealand Engineers or have served in the Corps of New Zealand Engineers or the Engineer Corps of any other Commonwealth Army;
- c. Honorary Member. Being persons not otherwise eligible for membership who are interested in the furtherance of the aims and objects of the Association and have been elected honorary members at a General Meeting of the Association;
- d. Life Member. Being a person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army, who have made a donation amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal.

5. A financial member is a member who has paid an annual subscription to be set each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association.

6. A Roll of Members of the Association shall be kept by the Secretary. This roll shall specify the names (in alphabetical order) addresses and category of membership of members and shall also disclose whether they are currently financial members.

Officers of the Association

7. The Officers of the Association shall comprise a committee consisting of not more than SIXTEEN financial members, including a President, who shall be the Colonel Commandant, a Secretary and a Treasurer. The committee members of the association shall comprise of:

- / a. The President

Membership

Any person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army shall be eligible for full membership. Incoming members shall make formal application which may be accepted or refused at the discretion of the Committee of the Association.

The Association membership shall consist of two categories of full membership, one category of honorary membership and one category of life membership as follows:

a. Full Members. Being persons who have given or are giving outstanding service in the performance of the aims and objects of the Association and are elected to this category of membership at the Annual General Meeting of the Association;

b. Honorary Members. Members persons who have served or are serving in the Corps of Royal New Zealand Engineers or have served in the Corps of New Zealand Engineers or the Engineer Corps of any other Commonwealth Army;

c. Honorary Member. Being persons not otherwise eligible for membership who are interested in the furtherance of the aims and objects of the Association and have been elected honorary members at a General Meeting of the Association;

d. Life Member. Being a person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers, or the Engineer Corps of any other Commonwealth Army, who have made a donation amounting to at least ten times the annual subscription to the Engineer Corps Memorial Association in force at the date of the proposal.

5. A financial member is a member who has paid an annual subscription to be set each year by the Annual General Meeting, or a Life Member, or a Fellow of the Association.

6. A Roll of Members of the Association shall be kept by the Secretary. This roll shall specify the names (in alphabetical order) addresses and category of membership of members and shall also disclose whether they are currently financial members.

Officers of the Association

7. The Officers of the Association shall comprise a Committee consisting of not more than SIXTEEN financial members, including a President, who shall be the Chairman, a Secretary and a Treasurer. The Committee members of the Association shall comprise of:

- a. The President
- b. The Chief Engineer
- c. Four appointed ex officio from positions of responsibility within the Corps of Royal New Zealand Engineers as detailed in para 8 below.
- d. Seven elected at each Annual General Meeting.
- e. The Routine Management sub-committee consisting of the Chief Instructor, School of Military Engineering, the OC or Foreman of Works, 2 Fd Sqn, and the Curator appointed by the Chief Engineer.

8. The Chief Engineer shall appoint to the committee of the Association four persons who signify their willingness to accept office.

9. Those elected to the Association Committee shall be persons resident in New Zealand who are financial members of the Association and who signify their willingness to accept office. Any fellow or member may present themselves for nomination and election.

Management

10. The executive functions of the Association shall be vested in the Association Committee of whom the elected President of the Association is ex officio Chairman. The Committee is empowered to negotiate with the Army Board and Lands and Survey Department and with any other such organisation or person in order to further the aims and objects of the Association.

11. The general affairs of the Association shall be managed by the Committee and the committee may exercise all the powers of the Association which are not by these rules or by law required to be exercised by the Association in general meeting.

12. At its first meeting the Committee shall appoint from its members a Treasurer, who shall continue in office until the election of a new Committee at the next Annual General Meeting.

13. The President for the time being shall have authority to coopt any financial member or members for work with the consent of these members.

Funds

14. The Association shall raise funds from amongst its members and from any other source authorised by the Committee.

/ 15. The Committee

- a. The President
- b. The Chief Engineer
- c. Four appointed ex officio from persons of responsibility within the Corps of Royal New Zealand Engineers as detailed in para 8 below
- d. Seven elected at each Annual General Meeting
- e. The House of Management and Committee consisting of the Chief Instructor, School of Military Engineering, the OC or someone of rank, 2 to 3, and the Director appointed by the Chief Engineer
- f. The Chief Engineer shall appoint to the committee of the Association four persons who signify their willingness to accept office
- g. Those elected to the Association Committee shall be persons resident in New Zealand who are financial members of the Association and who signify their willingness to accept office. Any fellow or member may present themselves for nomination and election

Management

10. The executive functions of the Association shall be vested in the Association Committee of whom the elected President of the Association is ex officio Chairman. The Committee is empowered to negotiate with the Army Board and Lands and Survey Department and with any other such organization or person in order to further the aims and objects of the Association.
11. The general affairs of the Association shall be managed by the Committee and the committee shall exercise all the powers of the Association which are not by these rules or by law required to be exercised by the Association in general meeting.
12. At its first meeting the Committee shall appoint from its members a Treasurer, who shall continue in office until the election of a new Committee at the next Annual General Meeting.
13. The President for the time being shall have authority to raise or any financial member or members for work with the consent of those members.

Funds

14. The Association shall raise funds from amongst its members and from any other source authorized by the Committee.

15. The Committee shall accept full responsibility for the control of Association Funds. All monies received by the Association shall be banked regularly in a trading bank and the Treasurer shall record all amounts by issuing signed receipts therefor.
16. The Treasurer shall be authorised to maintain a Petty Cash Account. All expenditure from this account shall be faithfully recorded in a Petty Cash Book and the amount held in this account shall not exceed the sum of at any one time.
17. The Treasurer shall present at each Committee Meeting a statement of accounts and at each Annual General Meeting a certified and fully audited Balance Sheet and Statement of Accounts of Association Funds.
18. The Committee shall nominate its Treasurer and two others from its numbers to act as Banking Officers for the ensuing year. All payments except Petty Cash payments shall be by cheque signed by at least two of the banking officers. Endorsement of cheques for payment into the bank may be made by any one of the banking officers.
19. The Financial Year of the Association shall close on the 30 April.
20. An Honorary Auditor shall be appointed by the Annual General Meeting each year; provided that if for some reason the appointment is not made at the Annual General Meeting or if the auditor resigns after appointment, he may be appointed by the Committee. The auditor shall carry out a detailed examination of the accounts and the financial activities of the Association not less than once a year. He shall certify on the Annual Balance Sheet and Statement of Accounts as to their correctness and to the fact that they have been examined by him.

Meeting

21. The Annual General Meeting of the Association shall be held normally in Wellington or Linton within three calendar months of the end of the Associations financial year.
22. Special General Meetings of the Association may be called on the authority of the Committee whenever such action is considered to be warranted in the interest of members. Within fourteen days of the receipt by the Secretary of a requisition signed by not less than twenty financial members of the Association the Committee shall convene a Special General Meeting for the purpose of discussing the matters defined in the requisition. Notice calling such a meeting shall be given as required by Rule 24 hereof.

Quorum

23. Fifteen financial members shall form a quorum for the meetings under rules 21 and 22 above.

/ 24. Notice of

15. The Committee shall accept full responsibility for the control of Association funds. All monies received by the Association shall be deposited regularly in a trading bank and the Treasurer shall record all amounts by issuing signed receipts.

16. The Treasurer shall be authorized to maintain a Petty Cash Account. All expenditure from this account shall be faithfully recorded in a Petty Cash Book and the amount paid in this account shall not exceed the sum of £100 at any one time.

17. The Treasurer shall present at each Committee Meeting a statement of accounts and at each Annual General Meeting a certified and fully audited Balance Sheet and Statement of Accounts and Association Funds.

18. The Committee shall nominate the Treasurer and two others from its members to act as Banking Officers for the ensuing year. All payments except Petty Cash payments shall be by cheques signed by at least two of the Banking Officers. Notation of all cheques for payment into the bank may be made by any one of the Banking Officers.

19. The Financial Year of the Association shall close on the 30 April.

20. An Honorary Auditor shall be appointed by the Annual General Meeting each year; provided that if for some reason the appointment is not made at the Annual General Meeting or if the Auditor resigns after appointment, he may be appointed by the Committee. The Auditor shall carry out a detailed examination of the accounts and the financial activities of the Association not less than once a year. He shall certify on the Annual Balance Sheet and Statement of Accounts as to their correctness and to the fact that they have been examined by him.

Meeting

21. The Annual General Meeting of the Association shall be held normally in Wellington or London within three calendar months of the end of the Association's financial year.

22. Special General Meetings of the Association may be called on the authority of the Committee whenever such action is considered to be warranted in the interest of members. Within fourteen days of the receipt by the Secretary of a requisition signed by not less than twenty financial members of the Association the Committee shall convene a Special General Meeting for the purpose of discussing the matter defined in the requisition. Notice calling such a meeting shall be given as required by Rule 24 hereof.

Quorum

23. Fifteen financial members shall form a quorum for the meetings under rules 21 and 22 above.

24. Notice of Annual General Meeting, and of any Special General Meeting giving date, time, place of meeting and the business to be entertained thereat shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner:

- a. In writing to the last known address of all financial members of the Association; and
- b. By notification in writing to Units of the Corps of Royal New Zealand Engineers.

25. Notices of Motion must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda.

26. The Chairman of the Annual General Meeting and of any Special General Meeting shall be the President of the Association or his nominee, or failing that, shall be by resolution of the committee.

27. The Committee shall be convened at such times as considered necessary for the satisfactory conduct of the Association business or by at least 50% of the Committee membership.

28. Five members of the Committee shall form a quorum.

29. Minutes of all meetings of the Association and its Committees shall be faithfully recorded by the Secretary and they shall be preserved so that they can be inspected and referred to at any time by authorised persons.

30. Voting at all General and Special Meetings shall be by voice unless a show of hands is called for. All categories of financial membership present except honorary membership are to be entitled to one vote, every member present being entitled to no more than one vote. The Chairman shall have a deliberative and, if necessary, a casting vote.

- a. It shall be competent for any member who is currently financial and is unavoidably absent from any meeting of the Association to appoint by letter in writing, another financial member of the Association to vote by proxy on his behalf at such a meeting and in accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting.

31. A member of the Association by voluntary resignation may cease to be a member. Membership may be deemed to lapse and the members name may be deleted from the roll of members in the event of non-payment of subscriptions by the due date determined by the committee from time to time.

Notice of Annual General Meeting, and of any Special General Meeting giving date, time, place of meeting and the business to be considered therein shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner:

- a. By writing to the last known address of all financial members of the Association; and
- b. By notification in writing to the Corps of Royal New Zealand Engineers.

Notice of Meeting must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda.

The Chairman of the Annual General Meeting and of any Special General Meeting shall be the President of the Association or his nominee, or failing that, shall be by resolution of the committee.

The Committee shall be convened at such times as considered necessary for the satisfactory conduct of the Association business or by at least 50% of the Committee membership.

Five members of the Committee shall form a quorum.

Minutes of all meetings of the Association and the Committee shall be faithfully recorded by the Secretary and they shall be presented so that they can be inspected and referred to at any time by authorized persons.

Voting at all General and Special Meetings shall be by voice unless a show of hands is called for. All categories of financial membership present except honorary membership are to be entitled to one vote, every member present being entitled to no more than one vote. The Chairman shall have a deliberative and, if necessary, a casting vote.

It shall be competent for any member who is currently financial and is desirably absent from any meeting of the Association to appoint by letter in writing, another financial member of the Association to vote by proxy on his behalf at such a meeting and in accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting.

A member of the Association by voluntary resignation may cease to be a member. Membership may be deemed to lapse and the member's name may be deleted from the roll of members in the event of non-payment of subscriptions by the due date determined by the committee from time to time.

Amendments to Rules

32. Amendments and/or additions to these rules may only be made at the Annual General or Special General Meeting of the Association. Due notice of motion to amend the rules, in accordance with Rule 24 must be given prior to such meeting.

Common Seal

33. The Common Seal of the Association shall bear the Registered name of the Association and shall be kept in the custody of the Secretary. It shall, after a resolution of the Association Committee has been passed authorising the same, be affixed to any instrument, deed or document in the presence of three members of the committee including the Secretary, or, in the absence of the Secretary, then such other member of the Committee as shall be authorised by the Committee to act on his behalf.

Winding Up

34. The Association may at any time be wound up voluntarily by the passing of a resolution to that effect at a General Meeting of the Association specially convened for the purpose, such resolution being carried by a majority of all financial members present thereat. Such General Meeting shall be convened for this purpose as provided by the rules of the Association, the notice clearly stating the object of the meeting.

35. However, a further General Meeting of the Association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of confirming or otherwise the said resolution to wind up the Association.

36. In the event of the winding up of the affairs of the Association, the assets shall first be applied to the payment of all debts, liabilities, costs and expenses of winding up, then if there be a surplus such surplus shall be given to the Corps Funds Committee of the Corps of Royal New Zealand Engineers for the welfare of the Corps. Where any surplus assets aforesaid include any real property the latter shall be transferred to such society (if any) as may be incorporated for the purpose of administering the Memorial Hall or of holding any such real property in the stead of the Association. Provided that in the event of any such real property comprising a leasehold interest in land belonging to the Crown as lessor, the interest may be surrendered to the lessor.

Certified that these Rules are the Rules referred to in the accompanying Declaration. (Not Attached)

Amendments and/or additions to these rules may only be made at the Annual General or Special General Meeting of the Association. Due notice of motion to amend the rules, in accordance with Rule 24 must be given prior to such meeting.

Common Seal

22. The Common Seal of the Association shall bear the registered name of the Association and shall be kept in the custody of the Secretary. It shall, after a resolution of the Association Committee has been passed authorizing the same, be affixed to any instrument, deed or document in the presence of three members of the Committee including the Secretary, or, in the absence of the Secretary, then such other member of the Committee as shall be authorized by the Committee to act on his behalf.

Winding Up

23. The Association may at any time be wound up voluntarily by the passing of a resolution to that effect at a General Meeting of the Association specially convened for the purpose, such resolution being carried by a majority of all financial members present thereat. Such General Meeting shall be convened for this purpose as provided by the rules of the Association, the notice clearly stating the object of the meeting.

24. However, a further General Meeting of the Association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of continuing or otherwise the said resolution to wind up the Association.

25. In the event of the winding up of the affairs of the Association, the assets shall first be applied to the payment of all debts, liabilities, costs and expenses of winding up, then if there be a surplus such surplus shall be given to the Group Funds Committee of the Group of which the Association is a member for the welfare of the Group. Where any surplus assets otherwise include any real property the latter shall be transferred to such society (if any) as may be incorporated for the purpose of administering the Memorial Hall or of holding any such real property in the event of the Association. Provided that in the event of any such real property comprising a household interest in land belonging to the Crown as landlord, the interest may be surrendered to the landlord.

Carried that these Rules are the Rules referred to in the accompanying Declaration. (Not Attached)

Com-Aff 1

Abstract form must be typewritten or printed firmly in block letters with a ballpoint pen.

tract per company, etc., to be prepared.

S — when claiming a credit, the abstract number under which the credit exists quoted.

— documents should be presented for filing in the District Registry in which the documents of the company are held.

in box below, name and address of sender.

Private Inc., Wellington!

Inc. Soc.	<input checked="" type="checkbox"/>	C. Trust	<input type="checkbox"/>	Other (state)	<input type="checkbox"/>
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District in which
company records held:

Abstract Number

Documents as shown received by:

For District Registrar Commercial Affairs

pany or Other):

Office use only	SHORT PARTICULARS OF DOCUMENT(S) FILED
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FEE PAID

Registration

Late Fees

\$

C

\$

Fees as shown collected by:Cashier
For District Registrar Commercial Affairs

TOTAL \$ 5.00
cheque/cash

NOTE: THE ISSUE OF THIS RECEIPT DOES NOT CONSTITUTE REGISTRATION

CREDIT NOTE – OFFICE USE ONLY

..... credit available for use against future registration fees

credit transferred TO/FROM abstract No. _____ dated ____/____/19____

and of \$ _____ actioned on _____ / _____ / 19 _____

CREDIT/REFUND authorised by: Assistant Registrar of Companies

QUINTuplicate NOTE: This copy does not confer any rights or obligations and is for the sole use of the presenting party. This copy is to be retained by the presenting party and must be detached on completion of the form. It can be used as a record of postings and as a bring-up for future registrations.

043833

to in the accompanying Declaration. (Not necessary)

NOTE: This form may not be used for the purpose of obtaining a credit for the use of the preceding form. It can be used as a record of business and as a basis for future registration and other purposes. This copy will be retained by the registering party and must be detached on completion of the registration.

CREDIT REFUND AUTHORIZED BY: Assistant Registrar of Companies

Refund of \$ 1.00

acted on 1/19

credit transferred TO FROM abstract No. 1/19

CREDIT NOTE - OFFICE USE ONLY

NOTE: THE ISSUE OF THIS RECEIPT DOES NOT CONSTITUTE REGISTRATION

For District Registrar Commercial Affairs

Fees as shown collected by: Cash

TOTAL \$

SHORT PARTICULARS OF DOCUMENTS FILED

Office use only

Company or Other:

District in which company records held:

Documents as shown received by:

Abstract Number

03405

03405

03405

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03405

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03405

03405

Com-Aff 1

in box below, name and address of sender.

0 3 4 6 7 0

SEP 10 11 09 '82

Documents as shown received by:

For District Registrar Commercial Affairs

Office use
only

SHORT PARTICULARS OF DOCUMENT(S) FILED

TOTAL \$

~~cheque/99th~~

NOTE: THE ISSUE OF THIS RECEIPT DOES NOT CONSTITUTE REGISTRATION

CREDIT NOTE – OFFICE USE ONLY

fund of \$ _____ actioned on _____ / _____ / 19 _____

EDIT/REFUND authorised by: Assistant Registrar of Companies

"A"

13070

These are the alterations to the rules referred to in the annexed declaration of Bernard John Mc
made before me this 20th day of March 1978.

Attest
A Solicitor of the Supreme Court of New Zealand

Rule 27. Amended to Read - "The Annual General Meeting of the Association shall be held normally in Wellington or elsewhere in the calendar month of the end of the Association's financial year".

MAR 26 11 39 AM '78

Rule 28. Amended to Read - "Five members of the Association shall form a quorum".

The above amendments were tabled at the Annual General Meeting of the Association held 4 July 1978 as Notices of Motion and approved by the Meeting.

(B.J. MCKERRAN)
Secretary
Engineers Corps Memorial
Association Incorporated

Attest
[Signature]
[Signature]

Alleged Rules Registered this 26th day of March 1978
[Signature]
Registrar of Incorporated Societies
Wellington



"A"

These are the alterations to the rules marked "A" referred to in the annexed declaration of Bernard John McK made before me this 20th day of March 1978/9

D. Gardiner
A Solicitor of the Supreme Court of New Zealand

Rule 21. Amended to Read - "The Annual General Meeting of The Association shall be held normally in Wellington or Linton within three calendar months of the end of the Associations financial year".

Rule 28. Amended to Read - "Five members of The Association shall form a quorum".

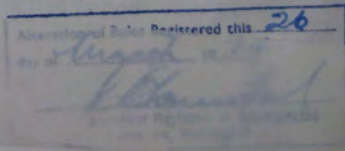
The above amendments were Tabled at The Annual General Meeting of The Association held 4 July 1978 as Notices of Motion and approved by the Meeting.

[Signature]
(B.J. McKERNAN)
Secretary
Engineer Corps Memorial
Association Incorporated

[Signature] President

[Signature] Committee

[Signature] Committee
Kren



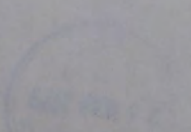
130701

MAR 26 11 39 AM '79

I, John M. Kahan, of Washington,
do hereby certify that the following is a true and correct
copy of the minutes of the meeting of the board of directors
of the Association held on March 26, 1979 at 11:39 AM.
And I make this solemn declaration conscientiously believing the same to be true,
and by virtue of the provisions of the Oath and Declaration Act, 1957.



Witness my hand and seal this 26th day of March, 1979.

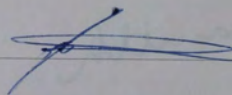


In testimony whereof, I have hereunto set my hand and seal at Washington, D.C., this 26th day of March, 1979.

INCORPORATED SOCIETIES ACT, 1908

Declaration by a Member of a Society, or a Solicitor, that the Alteration
of the Rules is in accordance with the Rules of the SocietyI, BERNARD JOHN McKERNAN, of Wellington

do solemnly and sincerely declare as follows:—

(1) State if member of
society or solicitor.1. That I am a (1) MEMBER OF SOCIETY.2. That the alteration of the rules of THE ENGINEER CORPS
Memorial Association Incorporated as set out in thedocument, marked "A" hereto annexed has been made in accordance with the
rules of the Society.And I make this solemn declaration conscientiously believing the same to be
true, and by virtue of the provisions of the Oaths and Declarations Act, 1957.

March 1979.

INCORPORATED SOCIETIES ACT, 1901



DEPARTMENT OF JUSTICE

The Assistant Registrar of Incorporated Societies

W. J. J. J. J.
27-2-19

The Secretary
to the
W. J. J. J. J.
W. J. J. J. J.

W. J. J. J. J.

I enclose

(a) Copy of the Constitution

(b) Copy of the Rules

(c) Copy of the Report of the Committee

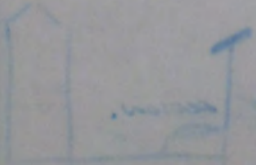
Would you please complete and return the receipt form below

adding also the address of the registered office of the Society.

Yours faithfully,

W. J. J. J. J.
Assistant Registrar

A form of the Receipt, Society Rules or other papers
submitted in this a Society's Incorporation



INCORPORATED SOCIETIES ACT, 1908



L.&D.(I.S.)6

DEPARTMENT OF JUSTICE

The Assistant Registrar of Incorporated Societies,

*Private Bag
Lambton Quay P.O.
Wellington*

The Secretary,

*The Engineer Corps Memorial
Band Ltd., Co. Officer Chief Engineer
Defence H.Q. Private Bag Wellington*

Dear Sir,

WIS 1966/62

I enclose

(a) Certificate of Incorporation(b) Copy of registered rules

(c) Copy of registered amendments to rules.

Would you please complete and return the receipt form below
adding also the address of the registered office of the Society.

Yours faithfully,

[Signature]
Assistant Registrar

INCORPORATED SOCIETY ACT, 1908

Declaration by a Member of a Society, or a Resolution, that the Alteration of the Rules is in accordance with the Rules of the Society

WELINGTON

HOWARD EARLE CHAMBERLAIN

do solemnly and sincerely declare as follows:

Member of the Engineer Corps Memorial Association
Engineer Corps Memorial Association

Association

Incorporated as set out in

document, entitled "A" hereto annexed has been made in accordance with

rules of the Society.

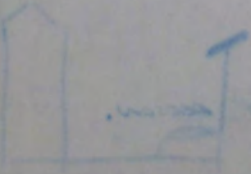
And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths and Declarations Act, 1908

(H.E. CHAMBERLAIN)

2000-100
AUMH-1

ADAM of

WELINGTON



A member of the Society, or a Resolution, that the Alteration of the Rules is in accordance with the Rules of the Society

10/05

INCORPORATED SOCIETIES ACT, 1908

Declaration by a Member of a Society, or a Solicitor, that the Alteration
of the Rules is in accordance with the Rules of the Society

I, HOWARD EARLE CHAMBERLAIN, of WELLINGTON

do solemnly and sincerely declare as follows:—

(1) State if member of
society or solicitor.

1. That I am a (1) Member of the Engineer Corps Memorial Association
2. That the alteration of the rules of Engineer Corps Memorial

Association

Incorporated as set out in the

document, marked "A" hereto annexed has been made in accordance with the
rules of the Society.

And I make this solemn declaration conscientiously believing the same to be
true, and by virtue of the provisions of the Oaths and Declarations Act, 1957.

H.E. Chamberlain
(H.E. CHAMBERLAIN)

Declared at WELLINGTON, this 10 day of AUGUST 1982

[Signature]
A Justice of the Peace, Solicitor, Notary Public or other person
authorized to take a Statutory Declaration.

PERSON.

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC

These rules repeal the former rules dated 9th September 1966 and all subsequent amendments.



Name

1. The name of the Society shall be "The Engineer Corps Memorial Association Incorporated", hereinafter referred to as the "Association".

Aims and Objects

2. The aims and objects of the Association shall be:

- a. At Linton Camp, to establish on the campus of the School of Military Engineering a Corps Memorial. This memorial is planned to embody Engineer tradition and serve as a link between the various generations of sappers. It would provide for some or all of the following activities:
 - (1) Memorial Hall
 - (2) Library
 - (3) Museum
 - (4) Sanctuary
- b. To purchase, take on lease, or otherwise acquire any real or personal property required to establish, develop, and maintain the Corps Memorial or for any other purpose relevant thereto and to hold, sell, mortgage, charge or otherwise dispose of any such property.
- c. To keep alive the spirit of unity among all ranks of the Corps of Royal New Zealand Engineers whether active or inactive, and therefore encourage the esprit de corps of the Corps, primarily by establishing, developing and maintaining the Corps Memorial at Linton.
- d. To organize or assist in organizing the raising of funds for the purpose of establishing, developing and maintaining the Corps Memorial at Linton, or of otherwise furthering the objects of the Association.
- e. To liaise with Sappers Associations in NZ through their Corps Committee representatives in respect to the aims and objects of the Association.

Membership

3. Any person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of

LAURENCE FREDERICK BADDO declared at Auckland this 24th day of May 1966 before me:-
Minister of Justice
A Solicitor of the Supreme Court of New Zealand

THE UNITED STATES OF AMERICA
DOES HEREBY REPEAL THE FOREIGN RELATIONS INFORMATION ACT OF 1940 AND ALL SUBSEQUENT AMENDMENTS.

AND WHEREAS the said Act is hereby repealed and all subsequent amendments thereto are hereby repealed.

Section 1. The name of the Act shall be "The Foreign Relations Information Act of 1940".

Section 2. The Act shall be known as the Foreign Relations Information Act of 1940.

Section 3. The Act shall be known as the Foreign Relations Information Act of 1940.

Section 4. The Act shall be known as the Foreign Relations Information Act of 1940.

Section 5. The Act shall be known as the Foreign Relations Information Act of 1940.

Section 6. The Act shall be known as the Foreign Relations Information Act of 1940.

Section 7. The Act shall be known as the Foreign Relations Information Act of 1940.

Section 8. The Act shall be known as the Foreign Relations Information Act of 1940.

18 Chamberlain



of the Association.

4. The Association membership shall consist of two categories of full membership, one category of honorary membership and one category of life membership as follows:

- a. Fellows. Being persons who have given or are giving outstanding service in pursuance of the aims and objects of the Association.
- b. Members. Being persons who have served or are serving in the Corps of Royal New Zealand Engineers or have served in the Corps of New Zealand Engineers or the engineer corps of any other Commonwealth Army.
- c. Honorary Member. Being persons not otherwise eligible for membership who are interested in the furtherance of the aims and objects of the Association and have been elected honorary members at a General Meeting of the Association.
- d. Life Member. Being a person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers of the Engineer Corp of any other Commonwealth Army, who have made a donation of \$20.00 (Twenty Dollars) or more to the Corps Memorial Fund".

5. Financial Membership shall be made by payment of an annual subscription of such sum as may be determined by the Annual General Meeting.

6. A Roll of Members of the Association shall be kept by the Secretary. This roll shall specify the names (in alphabetical order) addresses and category of membership of members and shall also disclose whether they are currently financial members.

Officer of the Association

7. "The Officers of the Association shall comprise a committee consisting of not more than twenty five financial members, including a President, a Secretary and a Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. Committee members of the Association shall comprise four elected at each Annual General Meeting, ten appointed ex officio from positions of responsibility in the Corps of Royal New Zealand Engineers and one from each unit as detailed in Rule 9b below."

8. The Corps Committee of the Corps of Royal New Zealand Engineers shall appoint to the Committee of the Association ten persons who signify their willingness to accept office, as follows:

- a. Five of these persons shall be members of the Corps Committee.
- b. Five of these persons shall not be members of the Corps Committee but shall be senior Royal New Zealand Engineers officers holding

1. The Association

The Association shall consist of all members of the Association, the officers of the Association and one representative of the Association as follows:

- a. Members - Being persons who have given up their civil or military service in the United States and who are citizens of the United States.
- b. Officers - Being persons who have served as officers in the Corps of Engineers, United States Army, and who have been recommended by the members of the Association.
- c. Representative - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.
- d. Members - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.

2. Financial - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.
3. Officers - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.
4. Members - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.

Officers of the Association

1. President - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.
2. Vice President - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.
3. Secretary - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.
4. Treasurer - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.
5. Members - Being a person who has been recommended by the members of the Association and who has been recommended by the members of the Association.



have been nominated by the Chief Engineer.

9. Those elected to the Association Committee shall be persons resident in New Zealand who are fellows or members of the Association and who signify their willingness to accept office. Any fellow or member may present himself for nomination and election provided that:

- a. The President shall be elected from among the five persons appointed by the Corps Committee from its membership.
- b. Every Royal New Zealand Engineer Unit listed in the New Zealand Army Order of Battle shall be entitled to elect one member of the Association Committee. The member will be a current financial member of the Association and will be elected by the unit prior to the Association's Annual General Meeting.

Management

10. The executive functions of the Association shall be vested in the Association Committee of whom the elected President of the Association is ex officio Chairman. The Committee is empowered to negotiate with the Army Board and Lands and Survey Department and with any other such organisation or person in order to further the aims and objects of the Association.

11. The general affairs of the Association shall be managed by the Committee and the committee may exercise all the powers of the Association which are not by these rules or by law required to be exercised by the Association in general meeting.

12. At its first meeting the Committee shall appoint from its members a Secretary and a Treasurer, who shall continue in office until the election of a new Committee at the next Annual General Meeting.

13. The President for the time being shall have authority to coopt any financial member or members for work with the consent of that members.

Funds

14. The Association shall raise funds from amongst its members and from any other source authorised by the Committee.

15. The Committee shall accept full responsibility for the control of Association funds. All monies received by the Association shall be banked regularly in a trading bank and the Treasurer shall record all amounts by issuing signed receipts therefor.

16. The Treasurer shall be authorised to maintain a Cash Account. All expenditure from this account shall



- b. By notification in writing to Units of the Corps of Royal New Zealand Engineers.

25. Notices of Motion must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda.

26. The Chairman of the Annual General Meeting and of any Special General Meeting shall be the President of the Association or his nominee, or failing that, shall be by resolution of the Committee.

27. The Committee shall be convened at such times as considered necessary for the satisfactory conduct of the Association business or by at least 50% of the Committee membership. *(Amended AGM 26 Jul 78 J. Webb Sec)*

28. "Five members of the Committee shall form a quorum.

29. Minutes of all Meetings of the Association and its Committees shall be faithfully recorded by the Secretary and they shall be preserved so that they can be inspected and referred to at any time by authorized persons.

30. Voting at all General and Special Meetings shall be by voice unless a show of hands is called for. All categories of financial membership present except honorary membership are to be entitled to one vote every member present being entitled to no more than one vote. The Chairman shall have a deliberative and, if necessary, a casting vote.

- a. It shall be competent for any member who is currently financial and is unavoidably absent from any meeting of the Assn to appoint by letter in writing, another financial member of the Assn to vote by proxy on his behalf at such meeting and accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting.

31. A member of the Association by voluntary resignation may cease to be a member. Membership may be deemed to lapse and the members name may be deleted from the roll of members in the event of non-payment of subscriptions by the due date determined by the committee from time to time.

Amendments to Rules

32. Amendments and/or additions to those rules may only be made at the Annual General or Special General Meeting of the Association. Due notice of motion to amend the rules, in accordance with rule 24 must be given prior to such meeting.

Common Seal

33. The Common Seal of the Association shall bear the Registered name of the Association and shall be kept in the custody of the Secretary. It shall, after a resolution of the Association Committee has been passed authorizing the same, be affixed to any instrument, deed or document in the presence of three members of the Committee including the Secretary or, in the absence of the Secretary, then such other member of the Committee as shall be authorized by the committee to act on his behalf.

Winding Up

34. The association may at any time be wound up voluntarily by the passing of a resolution to that effect at a General Meeting of the association specially convened for the purpose, such resolution being carried by a majority of all financial members present thereat. Such General Meeting shall be convened for this purpose as provided by the rules of the association, the notice clearly stating the object of the meeting.

35. However, a further General Meeting of the association shall be held not earlier than 30 days after the passing of any resolution as above for the purpose of confirming or otherwise the said resolution to wind up the Association.

36. In the event of the winding up of the affairs of the Association, the assets shall first be applied to the payment of all debts, liabilities, costs and expenses of winding up, then if there be a surplus such surplus shall be given to the Corps Funds Committee of the Corps of Royal New Zealand Engineers for the welfare of the Corps. Where any surplus assets aforesaid include any real property the latter shall be transferred to such society (if any) as may be incorporated for the purpose of administering the memorial hall or of holding any such real property in the stead of the Association. Provided that in the event of any such real property comprising a leasehold interest in land belonging to the Crown as lessor, the interest may be surrendered to the lessor. 4

Certified that these Rules are the Rules referred to in the accompanying Declaration.

President

J. A. Lindell

Secretary

W. H. Conker

Member

J. L. Ham

INCORPORATED SOCIETIES ACT, 1908

Declaration by a Member of a Society, or a Solicitor, that the Alteration
of the Rules is in accordance with the Rules of the Society

I, LAURENCE FREDERICK RUDD, of Auckland

do solemnly and sincerely declare as follows:—

1. That I am a (1) solicitor to and a member of the undernoted society.

2. That the alteration of the rules of THE ENGINEER CORPS

MEMORIAL ASSOCIATION INCORP. Incorporated as set out in the

document, marked "A" hereto annexed has been made in accordance with the
rules of the Society, which includes all amendments.

And I make this solemn declaration conscientiously believing the same to be
true, and by virtue of the provisions of the Oaths and Declarations Act, 1957.

L F Rudd

Declared at Auckland, this 3rd day of February 1973.

[Signature]

A Justice of the Peace, Solicitor, Notary Public or other person
authorized to take a Statutory Declaration

