

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION HELD 28 AUGUST 1979
AT 1100 HOURS STOUT ST

Present: Lt Col H.E. Wedde Chief Engineer
Lt Col K.H. Mitchell
Maj A. Anderson, MBE
Maj C.R. Parker, MBE
WO1 R.O. Wills
Sgt A.A. Gladstone Treasurer
Sgt R.D. Everson
WO1 B.J. McKernan Secretary

Apologies: Lt Col G.W. Butcher, MC
Lt Col K. Christie
Lt G.A. Reid
WO2 H.E. Chamberlain
Cpl O.P. Smith

Lt Col Wedde assumed the chair in the absence of the President.

Confirmation of Minutes

1. The Minutes of the Committee Meeting held 15 Jun 79 were amended by the deletion of the words "General Motors" and the substitution of "Consolidated Motor Distributors" in lines 2 and 6 of para 11.

2. It was moved by Lt Col Mitchell seconded by Maj Parker that the amended Minutes be adopted as a true and accurate record.

CARRIED

Matters Arising

3. It was resolved that business in matters arising was to be deferred to General Business of the Agenda.

Correspondence

4. There was no correspondence for action by the committee.

Finance

5. There were no accounts for payment.

/Election

Election of Officers

6. Nominated by Lt Col Mitchell and seconded by Lt Col Wedde that WO1 B.J. McKernan be Secretary of the Association for a further 12-month term.

As there were no further nominations, WO1 McKernan was declared elected unopposed.

7. Nominated by WO1 Wills seconded by Maj Parker that Ssgt A.A. Gladstone be Treasurer of the Association for a further 12-month term.

As there were no further nominations, Ssgt Gladstone was declared elected unopposed.

General Business

8. Maj Parker reported to the meeting that raffle tickets have been distributed New Zealand wide and to date, 209 books have been sold.

9. To ensure the success of the raffle, it was resolved that ticket sales were not to be confined to Army personnel only and that a target of 14,000 tickets to be sold by mid-September is to be aimed for.

10. Maj Anderson reported that construction is still progressing on the Library and that in consultation with Lt Col Butcher, the aluminium-framed windows are the most favourable.

11. The quotations for the insurance of the Memorial Church were tabled at the meeting.

12. After discussion, it was moved by Lt Col Mitchell seconded by Maj Anderson that Maj Parker be authorised to obtain an assessment of replacement cost for the Memorial Church from a registered valuer: the assessment to be based on replacement of building and contents also; a sub-committee consisting of Lt Col Wedde, Maj Parker and WO1 McKernan be formed to assess the valuer's report, obtain quotes and enter into an insurance agreement.

CARRIED

Action: Sub Committee

13. Ssgt Gladstone was authorised to investigate selling-booth areas for raffle tickets at the Paraparaumu Mall and the results advised direct to Maj Parker.

Action: Ssgt Gladstone

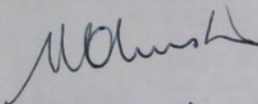
/14. It was

14. It was requested that a 6 Fd Sqn Rep be in attendance at the next meeting.

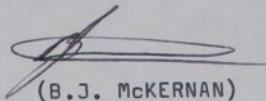
Action: Secretary

Conclusion

15. There being no further business, the meeting closed at 1150 hours. Next meeting to be held 9 Oct 79 at 1100 hours.



(K. CHRISTIE)
President



(B.J. McKERNAN)
Secretary

ANNUAL GENERAL MEETING OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED
HELD 25 JULY 1979 AT 1900 HOURS AT PATTIE STREET
CAMP, PETONE

Present:

1. Col R McL Dickie
Lt Col K. Christie President
Lt Col H.E. Wedde
Lt Col G.W. Butcher
Lt Col A.R. Currie
Lt Col G.E. Hardie
Lt Col K.H. Mitchell
Maj A. Anderson
Maj C.R. Parker
Capt S. Dickson
Lt G.A. Reid
WO1 R.O. Wills
WO2 H.E. Chamberlain
WO2 W.H. Lamb
Ssgt A.A. Gladstone Treasurer
Ssgt V.M.J. Hubner
Ssgt R.J.R. Starke
Cpl O.P. Smith
Lcpl A.J. Matenga
Lcpl M.H. Raponi
Lcpl C.M. Stevens
Spr P.G. Hutson
WO1 B.J. McKernan Secretary

Apologies

2. The following apologies were received:

Col R.C. Pemberton Col Comdt
Col G.A. Lindell
Lt Col R.K. Rutherford
Maj R.A. Laybourne
Capt J.S. Hollander
Capt D.G. Pretherick
Capt E. Farnell
WO1 K.F. Malloch
WO2 D.R.R. Milliken
Ssgt B.J. Hefferen
Mr E.J. McQueen

The President moved that the apologies be sustained.

CARRIED

/Introduction

Introduction

3. The President opened the Meeting at 1900hrs and welcomed attendees. As a mark of respect, members stood in silence for one minute for the recent bereavement of Brig F.H.M. Hanson CMG, DSO and Bar, OBE, MM, M.I.D., ED.

Confirmation of Previous Minutes

4. It was moved that the minutes of the thirteenth Annual General Meeting having been circulated be taken as read and adopted as a true and acceptable record.

Mover: President

Seconded: Lt Col Currie

CARRIED

Matters Arising from the Minutes

5. The President reported that all matters had been attended to by the committee and that a Report on the Nationwide Raffle will be dealt with under General Business.

Statement of Accounts and Balance Sheet

6. The Treasurer reported that the statement of Accounts and Balance Sheet for the period ending 30 Apr 79 was on distribution to the meeting and invited questions.

7. Moved by Lt Col Christie and seconded by Lt Reid that the Audited Balance Sheet and Statement of Accounts be received.

CARRIED

Presidents Report

8. Lt Col Christie reported on the activities of the Association for the period ending 30 Apr 79.

9. A summarisation of the Report is attached as an Annex to these minutes.

/Election

Election of Officers

10. a. (1) Corps Committee. The Chief Engineer appointed the following personnel from the Corps Committee:
- Col R.C. Pemberton Col Comdt
Lt Col K. Christie
Lt Col G.E. Hardie
Lt Col K.H. Mitchell
WO1 B.J. McKernan
- (2) The Corps Committee members are ex officio members of the Corps Memorial Association.
- b. Corps Memorial Association
- (1) The Chief Engineer appointed the following officers holding senior corps appointments:
- Lt Col H.E. Wedde
Maj A.T. Beaver
Maj A. Anderson
Maj C.R. Parker
Capt S. Dickson
- (2) Appointed by Units:
- WO1 R.O. Wills - 2 Fd Sqn
Sgt D.L. Berry - 3 Fd Sqn
Sgt R.D. Everson - 5 Spt Sqn
Lt G.A. Reid - 6 Fd Sqn
Ssgt B.J. Hefferen - SME
- (3) Elected from the Meeting:
- Lt Col G.W. Butcher
Lt B.J. Knowles
WO2 H.E. Chamberlain
Ssgt A.A. Gladstone
Cpl O.P. Smith
Lcpl M.J. Raponi
- c. Election of President
- Lt Col Christie was nominated by Lt Col Wedde and seconded by Lt Col Mitchell and was elected unopposed.

Notices of Motion

10. There were no notices of motion.

/Appointment

Appointment of Honorary Auditor

11. Moved by Lt Col Currie seconded by Lt Reid that Ssgt Starke be reappointed for a further term as the Associations Honorary Auditor.

CARRIED

General Business

- 12.
- a. A letter received from WO1 K.F. Malloch was tabled at the Meeting and noted that the matters raised by WO1 Malloch were accepted and will be incorporated in the successful promotion of The Nationwide Raffle, as these points had been under consideration of the committee
 - b. It was resolved that the minutes of committee meetings be incorporated in the RNZE LIAISON LETTER.
 - c. Maj Anderson and WO1 Wills reported to the Meeting the overall progress on the construction of the library. The situation as at the date of the Meeting is that the concrete block walls are nearly complete and the steel for the roof structure had been received. When finance is available, materials are purchased for the building to ensure that inflation costs do not escalate above the estimated prices. The next major capital expenditure will be the purchase of the aluminium windows.
 - d. Maj Parker reported to the Meeting the details of the Associations Nationwide Raffle and for the Raffle to be a success, organisers must ensure that sellers are well motivated. It was resolved that area organisers are to be kept informed on the status of income from the Raffle.
 - e. Lt Col Mitchell reported to the Meeting that problems had been encountered in the selection of a display and ticket selling area but these were being remedied. To date he had received agreement for the use of entrance facilities at Pastoral House on 6 and 13 Sep and was still negotiating for a further selling point

/in the

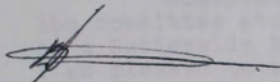
in the city inner precincts. Lt Col Mitchell requested names of volunteers who would be available to man the selling points on the days indicated.

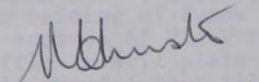
- f. WO2 Chamberlain requested that corps history should become an integral part of a soldiers basic training. After discussion the President thanked WO2 Chamberlain for his suggestion and the points raised would be passed to the appropriate authority.

Conclusion

13. The President thanked the members for their attendance and made special mention of Linton members for the distance travelled and envisaged that the library building might be completed before the next Annual General Meeting.

14. There being no further business the Meeting closed at 1950 hours.


(B.J. McKERNAN)
Secretary


(K. CHRISTIE)
President

PRESIDENT'S REPORT 1979

My appointment stemmed from the last Annual General Meeting and during my term several committee meetings have been held and progress on the erection of the library has been made. Lately, my participation in the affairs of the Association was impaired through business commitments and health but since then my time has become readily available.

During my period of Presidency, the Chief Engineer and I were fortunate in obtaining an interview with the Chief of General Staff. The purpose of the interview was to seek his approval and concurrence for the continuing employment of sappers on the Association's Project. I am pleased to report that my aims were realised.

An early task that the committee undertook, was to estimate the cost for the completion of the building. The net result is that the Association is committed to raising a sum of \$50,000 to complete the project.

This figure did not include Spr involvement or donations of kind received from firms.

Simultaneous with the costing investigation, the committee studied proposals for raising of funds by a Nationwide Raffle. Under the control of Maj Parker. I am pleased to report that the Raffle is well planned and will be launched tonight. It is hopeful that the Raffle will realise a major proportion of the \$50,000 required to complete the project.

A project that I have undertaken is the preparation of a submission seeking corporate donations from civil firms. The draft is in final form and when donations are received it is hopeful that the finance will offset any deficiency from the major fund raising activity.

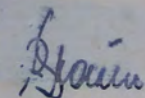
In conclusion I wish to express my appreciation of the support that I have received from the committee and I am hopeful that the incoming committee continues in the same vein.

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

BALANCE SHEET AS AT30 APRIL 1979

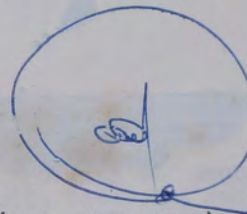
<u>LIABILITIES</u>	<u>30/4/79</u>	<u>30/4/78</u>	<u>ASSETS</u>	<u>30/4/79</u>	<u>30/</u>
Accumulated Fund as at 1 May 1978	\$4,299.35	\$7,505.96	Cash in Bank	\$3,790.79	\$4,296
Less excess expenditure over income	508.56	3,206.61	Petty Cash	-	3
	<u>\$3,790.79</u>	<u>\$4,299.35</u>			
	<u>\$3,790.79</u>	<u>\$4,299.35</u>		<u>\$3,790.79</u>	<u>\$4,299</u>

CERTIFIED THAT I HAVE EXAMINED THE BOOKS AND ACCOUNTS OF THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED FOR THE YEAR ENDED 30 APRIL 1979 AND IN MY OPINION, THE ABOVE BALANCE SHEET AND STATEMENT OF INCOME AND EXPENDITURE GIVES A TRUE AND FAIR VIEW OF THE ASSOCIATION'S FINANCIAL AFFAIRS AS AT 30 APRIL 1979.



(R.J.R. STARKE)
STAFF SERGEANT
HONORARY AUDITOR

DATED: 13th JUNE 1979



(A.A. GLADSTONE)
STAFF SERGEANT
HONORARY TREASURER

INCOME AND EXPENDITURE STATEMENTFOR YEAR ENDING 30 APRIL 1979

<u>RECEIPTS</u>	<u>1978/79</u>	<u>1977/78</u>	<u>PAYMENTS</u>	<u>1978/79</u>	<u>1977/78</u>
Donations and Subscriptions(1)	\$1,899.27	\$1,081.80	Construction Materials	\$2,389.98	\$4,718.65
Interest	87.40	430.24	Fund Raising	100.00	
			Operating Expenses	5.25	
			Rent on Site	-	
	<u>\$1,986.67</u>	<u>\$1,512.04</u>			
Excess Expenditure over Income	508.56	3,206.61			
	<u>\$2,495.23</u>	<u>\$4,718.65</u>		<u>\$2,495.23</u>	<u>\$4,718.65</u>

NOTES (1) DONATIONS AND SUBSCRIPTIONS

HAVE BEEN AMALGAMATED INTO ONE AMOUNT AS IT IS DIFFICULT TO DIFFERENTIATE BETWEEN DONATIONS AND SUBSCRIPTIONS AS MOST MEMBERS CONTRIBUTE TO THE ASSOCIATION BY FORTNIGHTLY AUTOMATIC PAY DEDUCTIONS.

Headquarters

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEERS CORPS MEMORIAL ASSOCIATION
HELD 15 JUNE 1979 AT 1100 HOURS STOUT ST

PRESENT: Lt Col K. Christie President
Lt Col H.E. Wedde Chief Engineer
Lt Col K.M. Mitchell
Maj C.R. Parker MBE
Maj A. Anderson MBE
2Lt G.A. Reid
W02 G.B. McDonald
W01 B.J. McKernan Secretary

APOLOGIES: Lt Col G.E. Hardie
Maj J.D. Broadbent
Ssgt A.A. Gladstone

Action

Confirmation of Minutes

1. There being no errors or omissions it was moved by Lt Col Christie, seconded Lt Col Wedde that the Minutes of the Committee Meeting held 11 May 1979 be adopted as a True and Accurate Record.

Carried

Matters Arising

2. The decision on whether aluminium or timber was to be used in the window construction was deferred as further quotations are awaited.

Maj Anderson

3. Lt Col Christie reported that the letter for Corporate Donations is still under action and when completed notification will be given to the committee.

Lt Col Christie

4. Maj Anderson reported the following on the library construction:

- a. The concrete floor has been completed.
- b. Laying of the concrete blocks is still progressing.

/ c. Initial

Action

- c. Initial plumbing requirements are being installed.
 - d. Delivery of the Steel Roof members is expected in fourteen days time.
5. Business pertaining to the Raffle was deferred to General Business with the exception that the Internal Affairs Approval Application was to be actioned by the Secretary.

Secretary

6. It was agreed that an approach was to be made to NZ Railways and other suitable business houses in the Wellington area, seeking their approval for use of the business frontage area as a display and selling points for the raffle.

Lt Col Mitchell

7. It was resolved that the annual general meeting is to be held at Pattie St Camp, Petone on 25 July 1979 at 1900 hours.

Correspondance

8. The Honorary Auditors Report for the last financial year was tabled at the meeting. Matters raised in the report are to be referred to the Treasurer for action.

Ssgt Gladstone

General Business

9. It was resolved that all documents relating to the lease of land held by the Association and all ancilliary documentation was to be collated into one file and tabled at the next meeting.

Secretary

10. It was agreed that the cost for insurance of all the Associations Buildings in Linton Camp was to be investigated and the findings reported back at the next committee meeting. A quotation is to be sought from the Palmerston North State Insurance Office.

Maj Parker

/ 11. Maj Parker

Action

11. Maj Parker reported to the meeting that ~~Consolidated Motor Distributors~~ had advised their agreement for the loan of vehicles to promote raffle sales in the different areas and the dealers had been informed of the approval by ~~consolidated motor Distributors~~.

12. It was agreed that white non-curl paper and two colours namely Red and Blue were to be used in the production of the Raffle Tickets. Maj Parker is authorised to select the lines and format for the colour printing.

Maj Parker

13. Maj Parker reported that an information bulletin would be issued to all Raffle sellers. The bulletin will cover matters pertaining to the accounting for tickets and control.

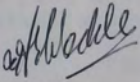
14. The meeting was informed by Maj Parker that more ticket sellers are required. It was agreed that details of the raffle are to be sent to Cols' Lindell and Pemberton who may be able to assist in contacting prospective sellers in their respective organisations.

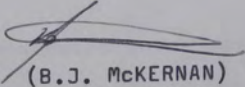
15. Lt Col Mitchell requested that photographs on the Library construction progress could be made available to the architect Dudley Roy. This was agreed to by the committee.

Lt Col Mitchell/
Maj Anderson

Conclusion

16. There being no further business the meeting closed at 1200 hrs. The next committee meeting to be called after the Annual General Meeting.


(K. CHRISTIE)
President


(B.J. MCKERNAN)
Secretary

19 Jun 79

RNZE CORPS MEMORIAL COMMITTEE
MEETING HELD ON 11 MAY 1979 AT 1120 HRS

Present

Lt Col H.E. Wedde

Chief Engineer (Acting
President)

Maj A. Anderson MBE

Maj C.R. Parker MBE

2Lt G.A. Reid

WO1 R.O. Wills

WO2 G.B. MacDonald

Ssgt A.A. Gladstone

Maj J.A. Tymkin

Treasurer

Acting Secretary

Apologies

Lt Col K. Christie

Lt Col K.H. Mitchell

Lt Col G.E. Hardie

Lt Col G.W. Butcher MC

Maj J.D. Broadbent

WO1 B.J. McKernan

Confirmation of Minutes

1. The minutes of the meeting held on 23 Mar 79 were amended to read a closing time of 1230 hrs. It was then moved by WO1 Mills, seconded by 2Lt Reid, that the minutes of the meeting held on 23 Mar 79 be adopted as a true and accurate record.

Carried

Matters Arising

2. It was resolved that the decision on whether or not Aluminium or Timber was to be used for the window frames on the library be deferred until further quotes were received.

3. It was confirmed that the outside terminal for the fire alarm for the library could be connected to the central alarm system.

4. Other matters arising were considered under agenda topics.

/Correspondence

Correspondence

5. Nil.

Accounts

6. The Treasurer circulated an unaudited balance sheet for perusal. The following accounts were passed for payment:

a. Registrar of Incorporated Societies	\$ 5.00
b. Car Raffle Fund	\$100.00
c. Security and General Insurance Company	\$ 19.91
	<u>\$124.91</u>

Corporate Donations

7. The report of the Corporate Donations Fund Sub-committee was deferred until the next meeting.

Library Construction

8. Maj Anderson/W01 Wills reported that the Library construction had not progressed since the last meeting.

Raffle Progress

9. Maj Parker reported that the names of ticket sellers for each squadron had been passed to him and that a raffle fund of \$100 had been opened.

10. Prizes. The prize to be offered is one of three models of Toyota in the \$7,400 - \$8,100 range. Maj Parker was empowered to deal with the Toyota suppliers to arrange, if possible, the loan of a demonstration car for the purposes of the raffle.

Action: Maj Parker

11. Application for Lottery. The application to conduct a lottery is to be completed by Maj Parker and then forwarded to the Secretary for presentation to Internal Affairs.

Action: Parker/McKernan

12. Tickets. The committee directed that 60,000 tickets are to be printed.

Action: Parker

/13. Display

13. Display. It was reported that the Cuba Mall authorities would not allow a display of prizes for other than Wellington based lotteries. An approach is to be made to the Wellington Railway Station for permission to display the prize and sell tickets there.

General Business

14. The motion submitted by Cpl Visser with regards to a Corps levy was circulated among Committee members. As a Corps levy could not be imposed legally it was decided that the motion could not be considered further. The Secretary is to inform Cpl Visser of the Committee's decision.

Action: McKernan

15. Annual General Meeting. The acting Secretary raised the question of a time and venue for the next AGM. The majority of Committee members preferred a date in the latter half of July with the meeting to be held at 6 Fd Sqn. The matter was then deferred to the Next meeting.

16. Recognition of Donation. In order to recognise individual donations it was decided that, in due course, a Donations Book be raised to recognise individual donations of \$5.00 or more.

Proposed: Parker

Seconded: MacDonald

Carried:

17. Publicity. In order to publicise the activities of the Corps Memorial Fund and solicit more donations it was decided that reports on raffle progress and library construction be included in the RNZE Corps Liaison Letter.

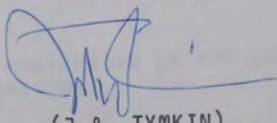
Action: Parker/Anderson

Conclusion

18. There being no further business the meeting closed at 1215 hrs. The next meeting is to be held at 1100 hrs on 15 Jun 79 in the Army GS Conference Room, Stout Street.

President

W. J. A. Tymkin
15/6/79


(J.A. TYMKIN)
Acting Secretary

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEERS CORPS MEMORIAL ASSOCIATION
HELD 23 MARCH 1979 AT 1100 HOURS STOUT ST

<u>Present:</u>	Lt Col K. Christie	President
	Lt Col H.E. Wedde	Chief Engineer
	Lt Col G.W. Butcher MC	
	Lt Col G.E. Hardie	
	Lt Col K.H. Mitchell	
	Maj A. Anderson MBE	
	Maj C.R. Parker MBE	
	2 Lt G.A. Reid	
	WO1 B.J. McKernan	Secretary
	WO1 R.O. Wills	
	WO2 W.R. Denby	
	SSgt A.A. Gladstone	Treasurer
	Sgt J.L.L. Cubitt	

Confirmation of Minutes

1. There being no errors or omissions it was moved by Lt Col Christie seconded by Maj Anderson that the minutes of the Committee Meeting held 2 Feb 79 be adopted as a true and accurate record.

CARRIED

Matters Arising

2. Reports were received from the following committee members:

Lt Col Christie

- a. Confirmed that the Corporate Donations letter was nearly complete except for minor details. These details were clarified and confirmed by the Committee.

Lt Col Wedde

- b. Confirmed that the Col Comdt had been advised of Mr Phillip's offer of assistance.

Lt Col Butcher

- c. Final Estimates for completion of the project were tabled at the meeting.

Maj Anderson

- d. Confirmed that a photograph of the Museum model had been forwarded to Lt Col Lindell.

- e. Confirmed progress on the Raffle organisation.
- f. Confirmed that the advance of finance for the raffle had been received.

WO1 McKernan

- g. Reported that the list of subscribers and donors had not commenced but will be completed as an outstanding matter.
- h. Confirmed that a copy of the newsletter and one set of plans had been forwarded to Lt Col Lindell.
- i. Confirmed that the draft letter to DIMONDECK had been forwarded to Lt Col Butcher.

SSgt Gladstone

- j. Confirmed that a cheque for the advance to the raffle fund had been made.

Accounts

- 3. The Treasurer reported that the bank balance was \$3,614-18 on the 23 March 1979.

Corporate Donations

- 4. a. It was resolved that a sub-committee of Lt Col Wedde and Lt Col Christie be formed for the soliciting of donations either by cash or kind from civilian firms.

ACTION: LT COL CHRISTIE/LT COL WEDDE

- b. A list of firms who might favourably advance donations was compiled by the committee.

Library Construction

- 5. a. It was resolved that the decision on whether Aluminium or Timber is to be used for the window frames was to be deferred until further quotes are received.
- b. It was resolved that Maj Anderson is to investigate the connecting of the outside terminal for the Fire Alarm to the Central Alarm System.

ACTION: MAJ ANDERSON

- c. It was confirmed that approx \$10,000 is required to complete the next phase of the construction programme.
- d. It was agreed that a contingency price of \$50,000 should be allotted to complete the project.

6. a. It was resolved that a letter be sent to Field Squadrons seeking their assurance of support in the raffle. This action is necessary as no replies had been received from these units from the initial request.

ACTION: MAJ PARKER

- b. It was confirmed that the Computer Printout had been received for the Raffle Register.
- c. It was resolved that the raffle is to take immediate priority over the next building phase in the allocation of funds.
- d. Organiser confirmed that personnel for the accounting and registration of raffle books had been selected. They are Capt J.L.C. Alabaster and SSgt K.S. McEwan.
- e. It was resolved that a sub committee of Maj Anderson, Maj Parker and WO1 Wills be formed to select a vehicle for the raffle and to report back on their selection.

ACTION: SUB COMMITTEE

General Business

7. a. Photographs on progress of the Library were tabled at the meeting by Maj Anderson.
- b. Lt Col Butcher informed the meeting of his proposal to visit the Library site prior to the grouting of the concrete blocks.

Conclusion

8. ¹²³⁰ There being no further business the meeting closed at ~~1100~~ hrs. Next meeting to be held ¹¹⁰⁰ hrs 11 May 79 in the Army General Staff Conference Room, Stout Street.

for *affable*
(K. CHRISTIE)
President

[Signature]
(B.J. McKERNAN)
Secretary

LINTON

SUMMARY

	<u>MATERIALS</u>	<u>MATERIALS & LABOUR</u>	<u>TOTAL</u>
1. CARPENTRY	9,234.70		9,234.70
2. ROOFING	3,934.94		3,934.94
3. BLOCKWORK	1,659.00		1,659.00
4. PLASTER	105.00		105.00
5. PAINTING	2,307.92	510.30	2,818.22
6. PLUMBING	1,677.50		1,677.50
7. TILING	490.00		490.00
8. JOINERY (INCL WINDOWS & DOORS)	3,959.00	6,520.00	10,479.00
9. VINYL FLOORING	-	3,915.00	3,915.00
10. ELECTRICAL & FIRE ALARMS	6,319.00		6,319.00
	29,687.06	10,945.30	40,632.36

March 1979

ALLOCATION OF TRADES

	<u>BY CONTRACT</u>	<u>BY ARMY</u>
1. Carpenter		*
2. Roofing		*
3. Blockwork		*
4. Plaster		*
5. Painting - Ordinary		*
Specialist	*	
6. Plumbing		*
7. Tiling (Ceramic)		*
8. Glazing & Windows	*	
9. Doors & Joints	*	
10. Joinery & Fittings		*
11. Structural Steel	By Stevenson	
12. Floor Coverings	*	
13. Electrical		*
14. Fire Alarms	*	
15. Furnishings	*	

MARCH 1979

CARPENTRY

m	Description of Work	Quantity	Unit	Rate	Labour		Rate	Mater	
					Amount			Amo	
	3 ply bituminous fabric damp- couse under 100mm wide timber	103	m				0.21	21	
	No 1 framing grade Pinus Radiata pressure treated in accordance with the Timber Preservation Authority Specification								
	Supply by J.H. Willson & Co Ltd					-			3169
	Rimu Shiplap ex 200 x 25mm	267	m				2.18	582	
	Rimu Sill board ex 200 x 25mm	48	m				2.18	104	
	Particle board soffit	10	m ²				6.50	65	
	Facing timbers ex 200 x 25mm	48	m				3.54	169	
	Redwood rustic weatherboard fascia ex 200 x 25mm	314	m				3.54	1111	
	Building paper to weatherboards	63	m ²				0.33	20	
	High level fascia & window reveals ex 200 x 25mm	231	m				3.54	817	
	Radiata Cornice ex 34x9mm	124	m				.90	111	
	Carried forward								6173
	Carpentry .1								

m	Description of Work	Quantity	Unit	Rate	Labour		Rate	Material	
					Amount			Amount	
	Brought Forward								
1	Rimu scribe ex 12 x 12mm	302	m				1.00		302
	<u>Linings</u>								
2	Gibraltar board fixed and stopped to ceilings	296	m ²				3.03		896
3	Ditto to Workshop and Store Walls	17	m ²				3.03		51
4	Ditto partition walls	79	m ²				3.03		239
5	6mm Plywood screen at office with Rimu facing	5	m ²				5.00		25
6	6mm Hardiflex to eaves soffit	27	m ²				5.00		135
7	Ditto to gable walls triangles ex 300 x 200mm						5.00		5
8	Asbestos 'Coverline' sheeting	18	m ²				12.00		216
9	Fibreglass batt insulation	340	m ²				0.50		170
10	0.8 polythene vapour barrier	340	m ²				0.50		170
									9,234

MORRISON COOPER & PARTNERS

RNZE CORPS MEMORIAL LIBRARY

LINTON

ROOFING

Description of Work	Quantity	Unit	Rate	Labour	Rate	Material
				Amount		
<u>Metal Roofing</u>						
50 x 1mm galv. wire netting stretched tight over timber purlins. (Nett surface area measured)	347	m ²	-		0.68	235
Approved breather type bituminous building paper laid over netting to timber purlins lapped 150mm (nett surface area measured)	347	m ²			0.34	117
0.16 Dimondek 16 galv. steel long run sheet roofing (Net surface area measured)						
Supply ex Dimonds Trade Price						
2570						
Less Dimond Donation						
1000						
1570	347	m ²				1570
Fix above roofing to timber, including downturns & upturns. Include for priming all laps with Zinc Chromate. All to low pitched roofs.	174	m ²	-			
Fix above roofing to steep pitched roof	173	m ²	-			
E.O. item 5 for Canterbury prickles	24	m			6.00	144
Ditto sharks teeth	19	m			6.00	114
E.O. item 5 for Apex flashing complete with lead edge	1	No				25
Supply and fix all flashings. Allowance to be made for laps, waste, welding & brazing as necessary						
MORRISON COOPER & PARTNERS						

ROOFING

Description of Work	Quantity	Unit	Rate	Labour		Rate	Material
				Amount			
Include all bird proofing		LS					400
200mm x 75mm galv. box gutter with overflows	16	m				10.00	160
200 x 100mm galv. fascia gutter	34	m				12.50	425
Galv. valley gutters to pitched roof	60	m				8.67	520
250mm x 150mm x 100mm Galv. Painwater heads to Item 12	8	No				12.50	100
75mm galv. downpipes fixed to roofing	16	m				3.10	49
100mm galv. downpipes complete with brackets to walls	12	m				3.10	37
75mm ditto	12	m				3.00	36
							3,934
MORRISON COOPER & PARTNERS							

LINTON

CONCRETE BLOCKWORK

Description of Work	Quantity	Unit	Rate	Labour		Rate	Material	
				Amount			Amount	
17.5 MPa concrete filling to 200mm blockwork	1428	m				1.00	1428	
Erect reinforcing steel as supplied	1071	m						
Capping beam 300 x 200mm including all boxing	3.3	m ³				70.00	231	
								1,659
MORRISON COOPER & PARTNERS								

RNZE CORPS MEMORIAL LIBRARY

LINTON

PLASTER

Description of Work	Quantity	Unit	Rate	Labour		Rate	Material	
				Amount			Amount	
Plaster to window reveals heads and sills	35	m ²				3.00		105
Coverline to doors	15	m ²				1.15		17
Rebating to sashes	15	m ²				1.15		17
Rebating to sashes	24	m ²				1.15		27
Plaster	35	m ²				1.15		40
Painted and varnished, white hard and trim timber Method F	82	m ²				2.15		175
Timber doors, and frames Method A, F, B	12	nos				15.25		183
Timber window Method B	2	nos				15.25		30
Roof roof including all flashing & gutters, Method I	240	m ²				2.25		540
Water laps made and slope pits allowed for water runoff								
Interior								
Method C & D to Electric to ceiling, kitchen, office and laboratory plaster walls	101	m ²				1.15		116
Method C & D to plaster board walls in workshop, dark room, projection room	34	m ²				1.15		39

MORRISON COOPER & PARTNERS

LINTON

Description of Work	Quantity	Unit	Rate	Labour	Rate	Materi
				Amount		Amount
<u>Exterior</u>						
Asbestos cement soffits and wall lining concrete blockwalls and exposed concrete and plaster Method G						
Coverline to Porch	18	m ²			1.17	21
Asbestos to gables	43	m ²			1.17	64
Masonry exterior	236	m ²			1.40	330
Plaster	35	m ²			1.40	49
Parapet weatherboarding, gable barge and trim timber Method F	88	m ²			1.65	145
Timber Doors, and frames Method A, E, H	13	No			10.00	130
Timber windows Method H	2	No			10.00	20
Metal roof including all flashings & gutters. Method I	400	m ²			1.37	548
Note: laps seams and clips primer allowed for under roofing						
<u>Interior</u>						
Method C Vinyl Plastic to entrance lobbies, office and laboratory masonry walls	311	m ²			1.40	435
Method C & B to Gibraltar board walls to workshop, dark room, projection room	96	m ²			1.65	158
MORRISON COOPER & PARTNERS						

RNZE CORPS MEMORIAL LIBRARY

LINTON

PLUMBING

Description of Work	Quantity	Unit	Rate	Labour	Rate	Materi
				Amount		Amount
25mm copper water pipe	8	m			4.15	33
19mm "	33	m			3.80	125
75mm P.V.C. vents	3	m			4.80	14
Stainless steel urinal complete with cistern valve and flush pipe	1	No			340.00	340
Washhand basins complete with CP pipes and taps	2	No			41.00	82
McSkimming W.C. pans complete with Dux cistern & 38mm CP flush pipe	2	No			55.00	130
Stainless steel sink bench complete with 150mm upstand to three sides	1	No			100.00	100
Martin model H hose reel	1	No			250.00	250
Chrome plated stop taps	5	No			16.00	80
Brass hose taps to exterior	2	No			11.00	22
Toby box and stop tap	1	No			13.50	13
Zip hot water heater 10 litre	2	No			158.50	317
" " " 14 "	1	No			170.00	170
						1677

MORRISON COOPER & PARTNERS

LINTONCERAMIC TILING

Description of Work	Quantity	Unit	Rate	Labour		Rate	Material	
				Amount			Amount	
Winstones Plimton quarry tiles on mortar bed to entrance lobby, porch & facings	14	m ²				35.00	490	
complete with all hardware, glass, mullions and approved fixed into concrete masonry according to the window location.								
Glaze shall be two Brown Sheet in Type A, B, & C windows with clear sheet in Type D windows								
Supplied fixed & glazed on J.B. Williams & Co. Ltd								
Fixed glazing bars to cable joint								
and anti sun ray sheet glass								
Glaze								
All work supplied complete complete with glazing in place on J.B. Williams & Co. Ltd								
Two Brown single lead								
Two Brown double lead								
Hardware to doors								
MORRISON COOPER & PARTNERS								

Description of Work	Quantity	Unit	Rate	Labour		Rate	Material	
				Amount			Amount	
<u>Aluminium Windows</u>								
All units shall be satin anodized aluminium with a minimum film thickness of 25 microns as specified and complete with all hardware, glass, mullions and supports fixed into concrete masonry according to the window location.								
Glass shall be 6mm bronze sheet to Type A,B, & D windows with clear sheet to Type C windows								
Supplied fixed & glazed ex J.H. Willson & Co. Ltd								
Fixed glazing bars to gable ends	36	m ²				40.00		1440
6mm anti sun grey sheet glass	36	m ²				30.00		1080
<u>Doors</u>								
All doors supplied prehung complete with glazing in joinery sum ex J.H. Willson & Co Ltd								
Fix doors single leaf	6	No			-			3459
Fix doors double leaf	7	No			-			
Hardware to doors	L	S						500
								10,479
MORRISON COOPER & PARTNERS								

RNZE CORPS MEMORIAL LIBRARY

LINTON

VINYL FLOORING

Description of Work	Quantity	Unit	Rate	Labour		Rate	Material	
				Amount			Amount	
2.5mm Vinyl Flooring to all areas other than those tiled	261	m ²				15.00	3915	
								3915

MORRISON COOPER & PARTNERS

LINTONELECTRICAL & FIRE ALARMS

Description of Work	Quantity	Unit	Rate	Labour	Rate	Materi
				Amount		Amount
Submain Cables	100	m			6.00	600
Distribution Board	1	No				673
Power circuits	19	No			23.00	437
Heating and circuits	SUM					589
Lights Type A	11	No			81.00	891
" B	20	No			75.00	1500
" C	8	No			23.00	184
" D	5	No			57.40	287
" E	4	No			30.00	120
" F	1	No			78.00	78
" G	20	No			33.00	660
" H	1	No			100.00	100
Fire Alarm system	1	No				200
						6319

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEERS CORPS MEMORIAL ASSOCIATION
HELD 2 FEBRUARY 1979 AT 1100 HOURS STOUT ST

Present:

Lt Col K. Christie	President
Lt Col H.E. Wedde	Chief Engineer
Lt Col G.W. Butcher, MC	
Lt Col G.E. Hardie	
Lt Col K.H. Mitchell	
Maj A. Anderson, MBE	
Maj C.R. Parker, MBE	
WO1 B.J. McKernan	Secretary
WO1 R.D. Wills	

Apologies:

Maj J.D. Broadbent
2Lt G.A. Reid
Ssgt A.A. Gladstone

Confirmation of Minutes

ACTION

1. Moved Lt Col Christie, seconded
Lt Col Butcher that the minutes of the
previous committee meeting be accepted
subject to errors and omissions.

Carried

2. Moved by the Chairman, that
the minutes of the committee meeting
held 13 Dec 78 be adopted as a True
and Accurate record.

Carried

Matters Arising

3. Reports were received from the
following committee members.

/Lt Col Christie

Lt Col Christie

- a. Mr Dudley Roy had been contacted and is in agreeance with the proposed alterations to the specifications of the Library.
- b. (1) Lt Col Lindell confirmed that he would act on the committees behalf at the forthcoming Engineers Reunion in Christchurch.
- (2) Lt Col Lindell also requested that a newsletter be forwarded to him for inclusion in the Sprs Association Newsletter and further suggested, that a list of personnel who have made donations to the Association be incorporated in the building by some suitable means.
- (3) The meeting resolved, that a list of subscribers be compiled and a copy of the Newsletter be forwarded to Lt Col Lindell.
- c. Confirmed that a letter of apology had been forwarded to Mr E. Farnell.

W01 McKernan

Lt Col Wedde

- d. Confirmed that the advertising material had been received.
- e. Col Comdt had agreed to take the displays to the Christchurch Reunion.

/f. The request

ACTION

- f. The request for Corporate Donations in draft form was tabled at the meeting. This document was passed to the Chairman for preparation as a final submission.

Lt Col Christie/
Lt Col Wedde

Lt Col Butcher

- g. (1) Presented a preliminary final estimate for completion of the project. The approximate cost being \$58,000 and this sum did include joinery items. The estimates were based on current contract prices.
- (2) Meeting resolved that the final estimates were to be tabled in writing at the next meeting and that Maj Anderson, in conjunction with Lt Col Butcher are to assess Army's involvement in regard to labour costs etc and subtract this commitment from the total sum. The estimates to include all omissions in the preliminary document and provide a total financial sum to complete the project.
- (3) The chairman expressed his appreciation for the effort involved in the preparation of preliminary estimates by Lt Col Butcher.

Lt Col Butcher/
Maj Anderson

/Maj Parker

ACTION

Maj Parker

- h. Confirmed that the concrete floor had been poured and the concrete blocks are on site.
- i. Confirmed that the concrete block pallets had been returned to Vibrapak.
- j. The detailed plan for the Raffle had been distributed to committee members by mail.
- k. Photographs taken on progress of the building were tabled at the meeting.
- l. Confirmed that Mr Phillips is agreeable to assist Lt Col Lindell at the Christchurch Reunion. Lt Col Wedde to advise Col Comdt of Mr Phillip's offer of assistance.

Lt Col Wedde

Maj Anderson

- m. Reported that the laying of the concrete blocks is to commence on 6 February 1979.
- n. Confirmed that sufficient concrete materials and conduit for electrical reticulation was either on site or available.
- o. Reported that WD1 R.O. Willis is the clerk of works in charge of the project.

WD1 McKernan

- p. The Newsletter had been prepared and is at the Government Printer for Reproduction.

/q. The List

ACTION

- q. The List of donors to the Association was tabled at the meeting. It was resolved that the old files of the Association be researched and a comprehensive list be prepared from the commencement of the Association to the present.
- r. The master List of Corps Members had been found and was tabled at the meeting.

W01 McKernan

Ssgt Gladstone

- s. Lt Col Wedde tabled the plans as requested at the last committee meeting on behalf of Ssgt Gladstone.
- t. It was resolved that a photograph be taken of the model building and a print be forwarded direct to Lt Col Lindell.
- u. It was resolved that one set of the plans are to be forwarded to Lt Col Lindell.

Maj Anderson

W01 McKernan

Correspondence

- 4. The meeting agreed that the correspondence be deferred to the next meeting except for the letter received from Mr S.T. Carter. This letter was read to the meeting by the Secretary.

Accounts

- 5. a. The Secretary on behalf of the Treasurer reported that the bank balance as at 2 Feb 79 is \$3,157.83.

/b. The following

ACTION

- b. The following account was presented for payment by the Secretary.

Registrar of Incorporated
Societies: \$5.00

Moved by the Chairman that the account be passed for payment.

Carried
Treasurer

General Business

6. The following matters were raised.

- a. It was moved by Lt Col Mitchell, seconded Maj Anderson that the Raffle is to proceed on the general lines of the detailed report, bearing cognizance that the initial cost of \$1,000 will be required to be borne by the Association.

Carried
Maj Parker

- b. Moved by Lt Col Christie, seconded by Lt Col Hardie that an advance of \$100 be made to the National Car Raffle Account and a bank account be opened by SME.

Carried
Maj Parker/
Treasurer

- c. Lt Col Christie confirmed that General Motors signified their agreement to provide a car on loan at different centres for the promotion of the Raffle with the proviso that the car be purchased from a General Motors Agent closest to the address of the winning ticket holder.

/d. (1)

CONCLUSION

d. (1) Lt Col Butcher reported that Dimond Deck Roofing Ltd has agreed to the supply of the roofing for the Library at Trade price plus a donation of a \$1,000.

(2) Meeting resolved that a letter be forwarded to Dimond Deck accepting the terms of offer.

Lt Col Butcher/
WO1 McKernan

(3) It was resolved that Dimond Deck Roofing Material be substituted for Decromastic Roofing as detailed in the specification.

e. Lt Col Butcher reported that the structural steel fabrication is to be carried out by Stevensons at Tokomaru. This had been previously arranged.

f. It was resolved that vinyl was to be used on the floor of the Library.

g. It was resolved that investigations were to be initiated for the purchase of timber, subject to the proviso that the Association's funds were not to be depleted to the detriment of the Raffle.

A report stating the findings is to be tabled at the next meeting.

Lt Col Butcher/
Maj Anderson

/Conclusion

Conclusion

7. There being no further business the meeting closed at 1224 hours. Next meeting to be held 23 March 1979 at 1100 hrs.

Mdumh
Chairman
23/3/79

~~*[Signature]*~~
Secretary

Matters arising

2. The following matters were referred to General Business: Corps Badge, Project Estimates and National Rifle.

Accounts

3. a. The Treasurer reported that the bank balance as at 12 December 1978 was \$2,987.83.
- b. There were no accounts for payment.

General Business

4. a. Corps Badge: Lt Col Butcher reported that a Corps badge will be sent to General as receipt of a request for supply. Meeting resolved that a badge be produced at a later date.

Estimates

- (1) Lt Col Butcher reported that he had received the request late for an update in estimating owing to his absence overseas and apologized to the meeting for the late tabling of this document.

- (2) Lt Col Butcher requested information on the resources available from Engineer Units. Meeting resolved that the estimates were to be

/prepared and

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEERS CORPS MEMORIAL ASSOCIATION
HELD 13 DECEMBER 1978 AT 1100 HOURS STOUT ST

Present

Lt Col K. Christie	President
Lt Col H.E. Wedde	Chief Engineer
Lt Col K.H. Mitchell	
Lt Col G.W. Butcher	
Lt Col G.E. Hardie	
Maj C.R. Parker MBE	
2nd Lt G.A. Reid	
WO1 B.J. McKernan	Secretary
Ssgt A.A. Gladstone	Treasurer

Confirmation of Minutes

1. Moved Lt Col Christie, seconded 2Lt Reid that the minutes of the committee meeting held 4 July 1978 be adopted as a true and accurate record subject to minor spelling correction.

Carried

Matters Arising

2. The following matters were referred to General Business : Corps Badge, Project Estimates and National Raffle.

Accounts

3. . a. The Treasurer reported that the bank balance as at 12 December 1978 was \$2,999.83.
- b. There were no accounts for payment.

General Business

4. a. Corps Badge. 2Lt Reid reported that a Corps Badge will be cast in bronze on receipt of a request for supply. Meeting resolved that a badge be procured at a later date.
- b. Estimates.
- (1) Lt Col Butcher reported that he had received the request late for an update in estimates owing to his absence overseas and apologised to the meeting for the non tabling of this document.
- (2) Lt Col Butcher requested information on the resources available from Engineer Units. Meeting resolved that the estimates were to be

/prepared and

prepared and tabled at the next meeting. Engineer resources to be deducted from the gross requirement.

Action: Lt Col Butcher

c. Library.

- (1) The meeting discussed the roof cladding for the library building. It was resolved that cost comparison be obtained between Dimond Deck and Decromatic Tiles. ✓

Action: Lt Col Butcher

- (2) Authentication of the current plans for the erection of the building was discussed. It was resolved that Dudley Roy Plan's were the current documents and that an approach was to be made to the architect for discussions on the erection of the building and associated propositions. ✓

Action: Lt Col Christie

- (3) Maj Parker reported that concrete blocks and reinforcing was on site and the foundation and slab to the library had been completed however this will be confirmed at the next meeting.

Action: Maj Parker

- (4) Lt Col Wedde reported that Army could not undertake the performance of the following tasks:

Decromatic Roof
Sprayed Propriety Finishes
Floor Coverings
Fire Alarms

- (5) Lt Col Christie reported that the CGS has approved the use of Army labour on a non priority basis and this labour would be controlled by Linton.

- (6) Lt Col Butcher requested the return of the concrete block pallets to Vibrapac Industries.

Action: Maj Parker in
conjunction with
OC 2 Fd Sqn

- (7) To retain the impetus in construction of the building Lt Col Christie requested that the erection of the block wall

/be commenced.

*Major
Parker
reported*

be commenced.

Action: Maj Anderson

- (8) Lt Col Butcher requested that timber be purchased to the value of \$2,000, however, the meeting resolved that no action was to take place until after the estimates had been prepared.
- (9) Lt Col Wedde stated that the manufacturing of the joinery for the building could be undertaken by an Engineer Unit.

d. Fund Raising.

- (1) The meeting discussed in detail a nationwide car raffle. The meeting resolved that it agreed in principle to the running of a raffle for a popular 4 door small vehicle to enable substantial finance to be raised to complete the project. The venture is to be competantly organised and to be finalised in 1979. The meeting agreed that the raffle be based on the Central Agency of SME and an organisation based on existing units. Maj Parker was to be the organiser of the raffle and a detailed plan was to be submitted at the next meeting.

Action: Maj Parker

- (2) It was resolved that an advertising campaign be instituted, to solicit donations. To facilitate this the following action was required:

- (a) Photographs of the memorial church and progress of the library building, being obtained no later than 7 February 1979.

Action: Maj Parker

- (b) A newsletter to be prepared and distributed, to members of the Corps and Auckland Sappers Association.

Action: WO1 McKernan

- (c) 2 copies of the plans and perspective of the building be produced.

Action: Ssqd Gladstone

/(d) The Chief

- (d) The Chief Engineer's office to collate the advertising commitment for presentation at the Engineer Reunion at Christchurch.

Action: Lt Col Wedde

- (e) That Lt Col Lindell be approached requesting a nomination to act on the committee's behalf at the Engineer Reunion at Christchurch to accept and record donations.

Action: Lt Col Christie

- (f) Mr W.G. Phillips to be contacted as an alternative agent at the Christchurch Reunion.

Action: Maj Parker

- (g) Col Comdt to be contacted and seek his agreeance on taking the display to Christchurch Reunion.

Action: Lt Col Wedde

- (3) Deductions From Pay. The Treasurer reported that the amount of pay deduction donations was decreasing. It was resolved that a copy of the newsletter be sent to all serving sappers.

Action: WO1 McKernan

- (4) Corporate Donations. The meeting discussed the matter of corporate donations and it was agreed that the Chief Engineer's office was to prepare a draft for submission to the President for assessment.

Action: Lt Col Wedde

- (5) Contribution List. Meeting requested that the list of personnel who have contributed to the fund be tabled at the next meeting.

Action: WO1 McKernan

- (6) Lt Col Butcher reported that Mr E. Farnell had not been forwarded an invitation to attend the stone laying ceremony. Mr Farnell had been associated with the survey of the memorial sites. Meeting resolved that a letter of apology be forwarded to Mr Farnell.

Action: Lt Col Christie

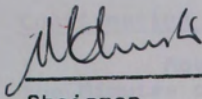
/ (7) Lt Col

- (7) Lt Col Christie requested confirmation of the register of all personnel who have served in the Corps up to 1970. The Secretary was to research and advise the committee at the next meeting.

Action: WO1 McKernan

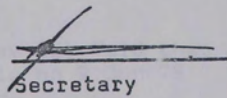
Conclusion

5. There being no further business the meeting closed at 1240 hours. Next meeting to be held 2 February 1979 at 1100 hours.



Chairman

21279



Secretary

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEERS CORPS MEMORIAL ASSOCIATION
HELD 4 JULY 1978 AT 1030 HRS STOUT ST

PRESENT:

Lieutenant Colonel A.R. Currie	President
Lieutenant Colonel K.H. Mitchell	
Second Lieutenant G.A. Reid	
Warrant Officer Class One B.J. McKernan	Secretary

APOLOGIES:

Lieutenant Colonel G.W. Butcher
Lieutenant Colonel G.E. Hardie
Captain J.S. Hollander

Confirmation of Minutes

1. Moved Lt Col Currie, seconded by 2Lt Reid that the Minutes of the Committee Meeting held on 9 Jun 78 be adopted as a True and Accurate record.

Carried

Matters Arising

2. a. Lt Col Currie reported that owing to other commitments Lt Col Christie had not been approached.
- b. 2Lt Reid reported that he had found a favourable source of supply to The Bronze Badge.

Size of the mould would be 9-in and cost of \$14 upwards.

Meeting resolved that Lt Col Mitchell and 2Lt Reid to liaise for the production of Corps Badge.

- c. Meeting resolved that the formal notification for the pending Annual General Meeting be issued during 10-14 Jul 78.
- d. The meeting resolved that the proposed Notice of Motion reducing the number of committee members for a quorum be further reduced to four.

/Correspondence

Correspondence

3. Inwards:

A letter was received from the Associations Honorary Auditor re Status of the Accounts.

Outwards:

A letter had been forwarded to Lt Col Butcher requesting details of an estimate to complete the project.

Moved by 2Lt Reid and seconded by Lt Col Mitchell that the inward correspondence be received and the outward endorsed.

Carried

4. The Meeting resolved that the Treasurer is to include an Annexure to the current Statement of Accounts declaring accounts that have been passed for payment when a quorum was not in existence at the meeting. The Accounts to be notified at the AGM.

Accounts

5. WOI McKernan presented the following account for payment on behalf of the Treasurer.

~~Vi BR PAC~~
~~Vi Bropac~~ Masonry (Wellington) \$1,939.40

Moved by Lt Col Currie, seconded by Lt Col Mitchell that payment of the account be endorsed.

Carried

Financial Statement

6. a. WOI McKernan reported on behalf of the Treasurer that the bank balance as at 30 Jun 78 stood at \$2,050.32.
- b. WOI McKernan reported that another reduction had been incurred in the automatic allotment deduction. The amount received is now \$27.55 per fortnight.

/General Business

General Business

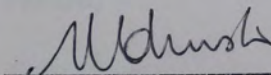
7. a. 2Lt Reid submitted the list of pers contributing to the Fund.
- The listings had been taken from 1971 onwards and entered in alphabetical block.
- The President thanked 2Lt Reid for the effort that had been made in compiling the list.
- b. Moved by Lt Col Mitchell and seconded by 2Lt Reid that Ssgt Starke be nominated to continue for a further period of Honorary Auditor if agreeable.

Carried


- c. Lt Col Currie informed the committee of his intention not to select re-election as President of the Corps Memorial Association.
- d. Lt Col Mitchell reported to the Committee that after investigations the boat raffle was not to be proceeded with. As an alternative a car would be raffled early Jan 79. Lt Col Mitchell advised that with new planning there would be no need for a sub committee for the operation of the Raffle.
- The meeting endorsed the suggestions of Lt Col Mitchell.
- e. The Meeting resolved that the organisation detail for corporate donations to be deferred until after the AGM.

Conclusion

8. There being no further business the Meeting closed at 1140 hrs. Next meeting to be held tentatively on 4 Aug 78 at 1030 hrs.



Chairman
13/12/78



Secretary

MINUTES OF THE THIRTEENTH ANNUAL GENERAL
MEETING OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

Held: 26 Jul 78 at 1900 hrs at SME, Linton Camp

Present:

Lt Col A.R. Currie DSO, OBE, President
Col R.C. Pemberton, Colonel Commandant
Lt Col K.H. Mitchell, Chief Engineer
Col G.A. Lindell
Lt Col G.E. Hardie
Maj A. Anderson
Maj C.R. Parker MBE
Maj N.A. Bradley
Capt Adair RAE
Capt S. Dickson
Capt S.T. Rouse
Capt H.A. Mawson
Capt J.S. Hollander, Treasurer
Lt J.L.C. Alabaster
2Lt G.A. Reid
WO1 B.J. McKernan, Secretary
WO1 M.T.O.T. Nepia
WO2 W.H. Lamb
WO2 R.J. Wright
Ssgt J.G. Atkinson
Ssgt B.J. Hefferen
Ssgt D.R.R. Milliken
Cpl J.M. Visser
Cpl B.N. Marshall

Apologies:

1. The following apologies were received:

Col G.W. Butcher	WO1 R.O. Wills
Col A. Murray	Ssgt R.J.R. Starke
Col K.C. Fenton	Sgt J.L.L. Cubitt
Lt Col R. McL Dickie	Sgt N.J. Napier
Lt Col R.K. Rutherford	Cpl R.J. White
Lt Col R.T. Bennett	Maj R.A. Laybourne
Maj Broadbent	Capt D.G. Petherick
Maj Offord	Mr (WO2) J. Denham
Maj Wedde	Mr Ted McQueen DCM M.I.D.

Confirmation of Previous Minutes:

2. That the Minutes of the Twelfth Annual General Meeting held 13 Jul 77 be adopted as a true and accurate record.

Moved: 2Lt Reid

Seconded: WO1 Nepia

CARRIED

/ Matters Arising

Matters Arising:

3. a. The President reported to the Meeting on the following matters in the Minutes.
- (1) Newsletters had been issued.
 - (2) The foundation stone for the Memorial had been laid at an official ceremony.
 - (3) Approval had been received from the Inland Revenue Department approving tax deductions for donations.
 - (4) The report on the proposed raffle to be deferred to General Business.
 - (5) The AGM was not approved to be held during working hours.
 - (6) The extraordinary meeting had been discussed and had proved futile to organise the meeting on the day the foundation stone had been laid.
- b. Ssgt Hefferen brought to the attention of the meeting the matter of serving Sappers being unaware of the Corps Memorial Funds existence. Meeting resolved that this item of business be deferred to Finance for discussion.

Statement of Accounts

4. a. Moved Maj Parker/Seconded 2Lt Reid that the Statement of Accounts be received.

CARRIED

- b. The Treasurer presented the Statement of Accounts and audited Balance Sheet for the period ending 30 Apr 78, and after discussion the following motion was passed.

Moved Major Anderson/seconded Lt Col Hardie that the Audited Balance Sheet as presented by the Treasurer be adopted.

CARRIED

- c. The President brought forward from the agenda the Notice of Motion re Ratification of the Steering Committee.

The Notice of Motion reads:

"That the Annual General Meeting ratifies all actions and discussions carried out by the Steering Committee appointed by the President early in this current fiscal year and authorises such Steering Committee to continue to manage the funds and construction on a day to day basis and the Steering Committee shall consist of the President, Secretary, Treasurer and Chief Engineer with powers to co-opt".

The motion was moved by Lt Col Currie/Seconded by Capt Hollander and after discussion was put to the vote.

CARRIED

- d. Members spoke on various methods to raise finance for the completion of the library. This matter was deferred to Fund Raising in General Business

President's Report

5. Lt Col Currie presented his report to the Meeting for the year ending 30 Apr 78. A copy of the report is attached as Annex A.

Election of Officers

6. a. (1) Corps Committee. The Chief Engineer appointed the following personnel to the Corps Committee:
- Col R.C. Pemberton, Col Cmdt
Lt Col K.H. Mitchell, Chief Engineer
Lt Col G.E. Hardie
Lt Col Christie (subject to his consent).
WO1 B.J. McKernan
- (2) The Corps Committee, being ex officio members of the Corps Memorial Association.
- b. Corps Memorial Association:
- (1) The Chief Engineer appointed the following personnel:
- OC 1 Fd Sqn
Maj C.R. Parker
Maj J.M. Kitt
Capt S. Dickson
2Lt G.A. Reid

/(2) Appointed

(2) Appointed by Units:

WO2	Wright	1	Fd Sqn
WO1	R.O. Wills	2	Fd Sqn
Cpl	J.M. Visser	3	Fd Sqn
Sgt	J.L.L. Cubitt	6	Fd Sqn
Sgt	R. D. EVERSON	5	Spt Sqn

(3) Elected from the Meeting:

Col G.W. Butcher
Maj A. Anderson
Maj J.D. Broadbent
WO2 B.J. Knowles
Ssgt B.J. Hefferen

- c. The President closed nominations and declared the members elected unopposed.
- d. Election of President: Lt Col Christie
Moved: Lt Col Currie
Seconded: Col Lindell

CARRIED

(Subject to his consent)

Notices of Motion

7. a. (1) That Rule 21 of the Association be amended to read "The Annual General Meeting of the Association shall be held normally in Wellington or Linton within three calendar months of the end of the Associations financial year".

Moved Lt Col Currie
Seconded 2Lt Reid

- (2) The Motion was discussed by the Meeting then put to the vote.

CARRIED

- b. (1) That Rule 28 of the Association be amended to read "Four members of the Committee shall form a quorum".

Moved Capt Hollander
Seconded 2Lt Reid

- (2) The Motion was discussed by the Meeting and the following amendment was put.

Moved Maj Bradley
Seconded WO2 Wright "That the number
/ of committee

of committee members to form a quorum shall be five".

CARRIED

- (3) (a) The original motion now amended is:
"Five members of the committee shall form a quorum".
- (b) The amended motion was put to the vote.

CARRIED

General Business

- 8. a. (1) Maj Anderson reported on the construction progress of the Memorial Building. A table of Finance Requirements and anticipated construction dates was presented to the Meeting.
- (2) Maj Anderson closed his address by answering questions from the floor.
- b. Lt Col Mitchell presented to the Meeting the plans for the proposed nationwide raffle and called for the fullest support of members to ensure its success.
- c. Fund Raising:
 - (1) Members discussed the fund raising activities to enable completion of the Memorial. It was resolved that the Steering Committee were to keep the matters raised under review.
 - The points are:
 - (2) (a) An approach to the Golden Kiwi organisers for a grant.
 - (b) A loan from Central Welfare Fund.
 - (c) To capitilise on the Sapper effort into the Army Museum.
- d. Lt Col Hardie requested that a letter of thanks be forwarded to donators. This matter was referred to the Committee for action.
- e. Lt Col Hardie requested clarification of proxy voting. The President explained Rul 30A of the Association to the Meeting.

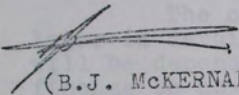
/r. Lt Col Currie

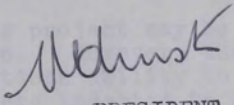
- f. Lt Col Currie reported to the Meeting that the Association had received a donation of \$50.00 from SME and a donation from Lt Col Rutherford.
- g. The outgoing Treasurer brought the Economic Status of the Association to the Notice of the Meeting. No resolutions were made.
- h. Lt Col Mitchell moved a vote of thanks to the outgoing President who was not seeking re-election. Lt Col Mitchell stated that Lt Col Currie had over the past put a large effort into the engineering input to the Corps and leaves with a lot of affection from the Corps.

CARRIED WITH ACCLAM

Conclusion

9. The President thanked members for their attendance and the work completed by the Committee. There being no further business, the Meeting closed at 2130 hours.


(B.J. McKERNAN)
SECRETARY


PRESIDENT

This Memorial we are building is not a War Memorial to our honoured dead, but is to be a living Memorial for our Corps; to the men who have served in it from its inception; to the men who were in the Militia, the Volunteers, the Compulsory Trainees of two periods of Compulsory Training, our wartime Sappers and our Regular Force.

Very recently the Inland Revenue Department has given approval for corporate donations up to \$1000 in any one year to be deductible from Company income. The association already holds authority for individual yearly donations up to \$200 to be tax deductible.

We are in the process of deciding the best way to approach possible benefactors. We have a problem in ascertaining which would be able firms to approach and would welcome suggestions. We must be careful that we approach the top, i.e. Head Offices and not District Officers.

A possible way would be to set up Committees in places such as Auckland, New Plymouth, Napier, Palmerston North, Christchurch, Dunedin, & Invercargill.

In some, Auckland & Christchurch, particularly Auckland, we have strong associations. We welcome suggestions.

Of course, there are other ways of raising funds, and in due course I want Lt Col Mitchell, Chief Engineer, to tell us of a venture he has in mind.

We did not all attend the general committee meeting during the year. This was because of costs, the size of the committee and the nature of possible business. The use of a Sleeping Committee made it possible to pay accounts promptly. I believe this is essential to maintain goodwill.

I would like to assure our new Colonel Commandant of our loyalty.

As regards myself. I am old. I have not the stamina and vigour and mental ability I had 20 years ago. Our association faces in the coming year the most important since its inception. I sincerely believe the President needs to be a young and more virile man than myself and I will be most pleased to hand over to the person of your choice.

I shall conclude by thanking you all for the trust imposed in me. I hope I have been of some use to the Association and the Corps.

STATEMENT OF RECEIPTS AND PAYMENTS
FOR YEAR ENDING 30 APRIL 1978

Minute Book Copy

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

STATEMENT OF ACCOUNTS FOR

YEAR ENDING 30 APRIL 1978

STATEMENT OF RECEIPTS AND PAYMENTS
FOR YEAR ENDING 30 APRIL 1978

<u>RECEIPTS</u>			(1976/77)	<u>PAYMENTS</u>			(1976/77)
Balance as at 1 May 1977:		7,503.96		Rent on site		2.00	(2.00)
Petty Cash	3.13			Construction		4716.65	
BNZ (North End)	<u>3,502.83</u>	3,505.96	(1,672.91)	Materials			
Donations (1)		1,073.80	(1,468.77)	(Stage II)			
Subscriptions (2)		8.00		Balance as at			
Interest (3)		430.24	(386.88)	30 April 1978:			
Sundries (Return of		4,000.00		Petty Cash	3.13		
Investment)				BNZ (North End)	<u>4,296.22</u>	4,299.35	(3505.96)
		<u>\$9,018.00</u>	<u>(\$3,572.96)</u>			<u>\$9,018.00</u>	<u>(\$3527.96)</u>

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

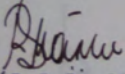
STATEMENT OF ACCOUNTS FOR

YEAR ENDING 30 APRIL 1978

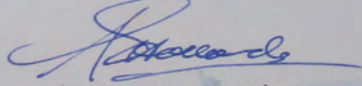
BALANCE SHEET AS AT 30 APRIL 1978

<u>Liabilities</u>		<u>Assets</u>	
Accumulated Fund as at 1 May 1977	7,505.96	Petty Cash	3.13
Less Excess Expenditure over Income (4)	<u>3,206.61</u>	Cash in Bank	4,296.22
Accumulated Fund as at 30 Apr 78	4,299.35		
	<u>\$4,299.35</u>		<u>\$4,299.35</u>

Certified that I have examined the books and accounts of the Engineer Corps Memorial Association Incorporated for the year ending 30 April 1978 and in my opinion, the above statement of Accounts gives a true and fair view of the Association's affairs as at 30 April 1978.


(R.J.R. STARKE)
Staff Sergeant
Honorary Auditor

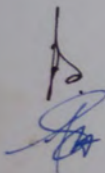
Dated: 21 June 1978


(J.S. HOLLANDER)
Captain
Honorary Treasurer

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

STATEMENT OF ACCOUNTS FOR
YEAR ENDING 30 APRIL 1978

NOTES

- (1) DONATIONS: This year, donations in excess of \$1.00 are considered inclusive of the annual subscription fee of \$1.00. A summary of donations is attached for general information.
- (2) SUBSCRIPTIONS: Low figure for 1977/78 financial year does not indicate a drop in total membership - see Note (1).
- (3) INTEREST: Increase in annual interest was brought about by increased yield on \$4,000 invested on fixed deposit. This was returned to the fund (bank account) Sep 77 to allow sufficient finance for the purchase of construction material.
- (4) EXCESS EXPENDITURE OVER INCOME: This does not reflect a loss in the Accumulated Fund. In Sep 77 the fixed deposit investment of \$4,000 was returned to the working fund (Note (3)) therefore reducing the Assets by \$4,000. In the year 1977/78, overall income was \$5,512.04 and expenditure \$4,718.65, leaving a surplus of \$793.39. If this (surplus) figure is added to the excess expenditure over income for the year ending 30 Apr 78 ($\$3206.61 + \$793.39 = \$4000$), it shows the balance of the invested figure taken from the Assets and returned to the Fund.
- 

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATION

SUMMARY OF DONATIONS AND SUBSCRIPTIONS FOR
YEAR ENDING 30 APRIL 1978

Sgt P. Phillips	\$ 1.00	Sgt D. Glasgow	\$ 2.00
WOI B.E. Malloch	\$ 1.00	RNZE SNCO's (Linton)	\$ 10.00
Maj J.D. Broadbent	\$ 2.00	Sappers' Association	
WOII B. McKernan	\$ 1.00	(Auckland) Inc	\$ 20.00
Lt Col A.R. Currie	\$10.00	J.E. Graham	\$ 10.00
Lt Col G.A. Lindell	\$40.00		
Lt Col R.K. Rutherford	\$ 2.00		
WOII H.E. Chamberlain	\$ 5.00	<u>SUB TOTAL :</u>	<u>\$360.00</u>
R.J. Goodson	\$20.00		
R.W. Kerr	\$10.00		
Col E. Senior	\$20.00		
L. Bradford-Smith	\$20.00		
WOII W.A. Kearney	\$50.00		
Maj R.A. Laybourn	\$20.00		
E.C.G. Parker	\$10.00		
SSgt R.J.R. Starke	\$20.00		
H.G. Warren	\$20.00		
K.O. Tunncliffe	\$10.00		
J.S. Berry	\$10.00		
2Lt G.A. Reid	\$ 6.00		
A.A. Craig	\$20.00		
WO J. Goodman (RNZAF)	\$10.00		
T.J. Palmer	\$ 5.00		
H.H.K. Purdie	\$10.00		

FROM DEFENCE ALLOTMENT ACCOUNT (AUTOMATIC PAY DEDUCTION SCHEME).

	UNIT	\$ - c		UNIT	\$ - c
Spr K.H. Akuhata	5 Spt Sqn	5.20	Cpl L.K. Langdon	1 Fd Sqn	5.20
Lt J.L.C. Alabaster	SME	13.00	Cpl G.M. Lomas	RTD/Burnham	7.80
Cpl M.G. Anglesey	SME	13.00	Cpl I.J. Lowe	2 Fd Sqn	7.80
Cpl M.S. Beal	3 Fd Sqn	13.00	Cpl P.A. Lynch	HQ Engrs	2.60
Cpl B.J. Bennington	5 Spt Sqn	13.00	WOI K.F. Malloch	ATG	10.40
LCpl N.E. Bentley	RTD/ATG	13.00	Spr J.R. Manley	Ex 5 Spt Sqn	1.00
Cpl S.D. Boyle	3 Fd Sqn	5.20	WOII R.L. McAllister	3 Fd Sqn	13.00
Cpl G.E. Corlett	SME	13.00	Spr G.H. McColl	3 Fd Sqn	5.20
Cpl J.L.L. Cubitt	Singapore	26.00	Sgt B.E. Meade	3 Fd Sqn	13.00
WOII W.R. Denby	5 Spt Sqn	5.20	Sgt W.D. Murphy	3 Fd Sqn	13.00
Spr A.C. Drummond	Burnham Camp	13.00	LCpl T.W. Oakes	3 Fd Sqn	5.20
Sgt R.D. Everson	5 Spt Sqn	13.00	Sgt C.J. Oliver	3 Fd Sqn	5.20
Sgt R.W. Fergusson	Ex 3 Fd Sqn	3.30	WOI M.A. Oliver	1 Fd Sqn	5.20
Spr R.J. Fulcher	3 Fd Sqn	13.00	Spr F.J. Orvos	Ex 2 Fd Sqn	8.00
SSgt A.A. Gladstone	WEC AA	5.20	Spr T.H. Page	3 Fd Sqn	5.20
Sgt A.J. Hallam	Ex SME	5.50	LCpl M.P. Payne	3 Fd Sqn	13.00
WOII A.P. Hawkins	ATG	5.20	SSgt R.C. Prentice	1 Fd Sqn	5.20
Capt S.G. Heaton	3 Fd Sqn	26.00	Spr D.R.J. Pugh	2/1 Bn	5.20
Sgt B.J. Hefferen	SME	5.20	Cpl B.J. Rathbun	RTD/BURNHAM	5.20
Capt J.S. Hollander	Def HQ	13.00	LCpl K.T. Rikihana	Ex 3 Fd Sqn	1.00
WOII M.G. Holt	Singapore	13.00	LCpl E.J. Saul	3 Fd Sqn	7.80
Sgt K.A. Inwood	Tekapo	26.00	Spr J.M. Shearer	3 Fd Sqn	13.00
LCpl R.M. James	RTD/Burnham	7.80	Sgt K.G. Smith	HQ Engrs	4.20
Cpl B.R. Jarvis	O/Sth AA	5.20	LCpl G.L. Stack	3 Fd Sqn	13.00
Capt G.R. Jason-Smith	ROU - Fiji	13.00	LCpl J.F.P. Staunton	3 Fd Sqn	7.80
Spr A.F. Jordan	1 Fd Sqn	13.00	LCpl A.D. Stockwell	3 Fd Sqn	7.80
Cpl W. Kahika	Ex 5 Spt Sqn	5.00	SSgt L.D. Stowell	MWT AA	5.20
LCpl M.R. Kendall	1 Fd Sqn	5.20	LCpl G.E.R. Taiatini	5 Spt Sqn	13.00
LCpl K.D. Kennedy	Ex 3 Fd Sqn	12.50	Sgt T. Te Rangi	3 Fd Sqn	13.00
WOII B.J. Knowles	Sch Admin	5.20	Spr G.A. Tozer	3 Fd Sqn	13.00
WOII W.H. Lamb	SME	13.00	Cpl M.M. Turoa	5 Spt Sqn	13.00

	UNIT	\$ - c
Cpl M.J. Vincent	3 Fd Sqn	5.20
Cpl J.M. Visser	3 Fd Sqn	39.00
Cpl L.W. Ward	1 Fd Sqn	5.20
Sgt W.T. Wharewera	2 Fd Sqn	6.50
Capt J.K. Williams	1 Base Wksp	13.00
WOI M.T.O.T. Nepia	SME	19.00
Spr G.J. Johnstone	6 Fd Sqn	8.00
Lt Col K.H. Mitchell	AGS	15.00
Maj J.D. Broadbent	Def HQ	13.00

SUB TOTAL :

721.80

TOTAL DONATIONS AND SUBSCRIPTIONS :

\$1,081.80

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD 9 JUNE 1978 AT 1030 HRS STOUT ST

Present:

Lieutenant Colonel A.R. Currie	President
Lieutenant Colonel G.E. Hardie	
Second Lieutenant G.A. Reid	
Captain J.S. Hollander	Treasurer
Warrant Officer Class One	
B.J. McKernan	Secretary

Apologies:

Lieutenant Colonel G.W. Butcher
Lieutenant Colonel K.H. Mitchell

Confirmation of Minutes

1. a. Moved by Lt Col Currie seconded by
Capt Hollander, that the minutes as
circulated be taken as read. Carried
- b. Moved by Lt Col Currie seconded by
Capt Hollander, that the minutes
be adopted as a true and accurate
record of the Committee meeting held
5 May 78. Carried

Matters Arising

2. a. WOI McKernan reported that the cost
of the proposed Bronze Corps Badge
had increased to \$200.
 - (1) Meeting resolved that the new
pricing was in excess of Funds
available.
 - (2) 2Lt Reid to investigate
availability from other sources
and report back at the next
committee meeting.

/b.

- b. WO1 McKernan reported that Maj Offord was not available for convenor of the Fund Raising Committee. Lt Col Currie agreed to approach Lt Col Christie re convenor of this sub committee to be formed.
- c. Lt Col Currie moved seconded Capt Hollander that rule 28 be amended to read "Five members of the committee shall form a quorum" and that a notice of motion be published for the next AGM. CARRIED
- d. The meeting confirmed that the Annual General Meeting is to be held on 26 July 1978 at 1900 hrs in Linton Camp.

3. Correspondence. Nil.

4. Accounts. Nil

5. Financial Statement. The Treasurer reported that the bank balance was \$3,901-34 as at close of business 31 May 1978.

6. General Business.

- a. The President requested that an up-to-date statement on the progress of the building be obtained.
- b. The President requested that a scheme for the continuation of project in regards to timings and costings.
- c. The committee resolved that a letter be forwarded to Lt Col Butcher requesting an estimate of cost to complete the project. The costings to be taken from the scheduling.
- d. Lt Col Currie requested that a Report be obtained from Maj Anderson before next monthly meeting on the status of the estimates to complete task plus programme for the erection of the building.

/e.

- e. The meeting resolved that Maj Anderson be invited to present a report to the AGM on the construction of the building.
 - f. Capt Hollander reported that the books of account were still awaiting Audit. 2Lt Reid to action.
 - g. Discussion took place on dispersing activities of the steering committee to where the work is taking place at Linton and the greater number of serving and ex members are domiciled.
7. There being no further business the meeting closed at 1130 hrs. The next meeting to be held 4 Jul 78 at 1030 hrs.

Confirmed

MR Currie

President

4 Jul 1978.

[Signature]

Secretary

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: May 1978 at 1030 hours Stout Street.

Present: Lt Col A.R. Currie President
Capt J.S. Hollander
2Lt G.A. Reid
WO1 B.J. McKernan Secretary

Apologies: Lt Col K.H. Mitchell
Lt Col G.W. Butcher
Lt Col G.E. Hardie

Confirmation of Minutes

1. a. Moved Lt Col Currie, seconded Capt Hollander, that the Minutes as circulated be taken as read.
Carried
- b. Moved Lt Col Currie, seconded 2Lt Reid that the Minutes be adopted as a true and accurate record of the Committee Meeting held 14 Apr 78
Carried

Matters Arising

2. a. Secretary reported that no current address list is held for Christchurch, Wellington Sappers Association.
- b. As a result of a point of order, it was moved by the Chairman, that because of business commitments of the Steering Committee, the Annual General Meeting is to be held in Jul 78.
Carried

Correspondence

3. Outward correspondence.
Moved Lt Col Currie, seconded 2Lt Reid, that the outward correspondence be endorsed.
Carried

Accounts

4. The Treasurer presented the following account for payment.

Winstone Wgtn Ltd. \$450.58

Moved by Lt Col Currie, seconded 2Lt Reid that the account be passed for payment.

Carried

Financial Statement

5. a. The Treasurer reported that the bank balance was \$3,873.49 as at 4 May 78.
- b. The Treasurer presented the Statement of Account to the Meeting at close of business for the end of the Association's financial year.

Moved by Lt Col Currie, seconded 2Lt Reid that the Statement of Accounts be accepted, subject to Audit and be presented at the Annual General Meeting.

Carried

General Business

6. a. Moved by Capt Hollander, seconded by Lt Col Currie that the following motion be put to the Annual General Meeting. "That the Annual General Meeting ratifies all actions and decisions carried out by the Steering Committee appointed by the President early in this current fiscal year and authorises such Steering Committee to continue to manage the fund and construction, on a day to day basis and the Steering Committee shall consist of the President, Secretary, Treasurer and Chief Engineer with powers to co-opt".

Carried

- b. Moved 2Lt Reid, seconded WO1 McKernan, that Rule 21 be amended by Notice of Motion at the next Annual General Meeting to read, "The Annual General Meeting of the Association shall be held normally in Wellington or Linton, within three calendar months of the end of the Association's financial".

Carried

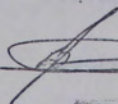
/ Conclusion

Conclusion

7. There being no further business, the Meeting closed at 1135 hours. Next Meeting to be held at Stout Street on 2 Jun 78 at 1030 hours.

Confirmed
AR Crome

President



Secretary

9 June 1978.

Business Arising From the Minutes

1. After discussion on the tax exemption granted by the Inland Revenue Department, it was resolved that the Auckland, Wellington and Christchurch Sappers' Association are to be informed of the decision.
2. It was resolved that a list be compiled of firms on whom an approach might be made for donations. Mr. Smith was asked to compile the list.
3. Mr. Smith reported that the list was being compiled and would be ready for the next meeting.
4. Mr. Smith reported that the list was being compiled and would be ready for the next meeting.
5. Mr. Smith reported that the list was being compiled and would be ready for the next meeting.
6. Mr. Smith reported that the list was being compiled and would be ready for the next meeting.
7. Mr. Smith reported that the list was being compiled and would be ready for the next meeting.
8. Mr. Smith reported that the list was being compiled and would be ready for the next meeting.
9. Mr. Smith reported that the list was being compiled and would be ready for the next meeting.
10. Mr. Smith reported that the list was being compiled and would be ready for the next meeting.

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 14 Apr 78 at 1030 hrs, Stout St.

Present:

Col	A.R. Currie	President
Lt Col	K.H. Mitchell	
Lt Col	G.W. Butcher	
Lt Col	G.E. Hardie	
Capt	J.S. Hollander	Treasurer
2Lt	G.A. Reid	
WO1	B.J. McKernan	Secretary

Confirmation of Minutes

1. a. Moved by Lt Col Mitchell, seconded by Capt Hollander, that the minutes of the previous committee meeting as circulated be taken as read.

Carried

- b. Moved by Lt Col Mitchell, seconded by Lt Col Hardie that the minutes of the committee meeting held on 10 Mar 78 be adopted as a true and accurate record.

Carried

Matters Arising from the Minutes

2. a. After discussion on the tax exemption granted by the Inland Revenue Department, it was resolved that the Auckland, Wellington and Christchurch Sappers' Association are to be informed of the concession.
- b. It was resolved that a list be compiled of firms on whom an approach could be made for donations. Col Currie and Lt Col Mitchell to co-ordinate the selection.
- c. Lt Col Butcher reported that Wilsons were submitting a price for the joinery on a costs basis only.
- d. Lt Col Mitchell reported that the last concrete for the floor would be poured the following week.
- e. Lt Col Mitchell reported that after discussions with the firm who manufactures covers it would be more opportune that the matter of Corps

/covers be

covers be delayed until next year owing to the Army Memorial fund raising activities. It was resolved that the covers be re-examined next May.

Correspondence

3. a. The following Inwards correspondence had been received:
- (1) Inland Revenue Dept dated 6 Jan 78.
 - (2) Inland Revenue Dept dated 21 Jan 78.
- b. The following Outward correspondence had been forwarded:
- (1) D. Higgins and Sons Ltd dated 11 Apr 78.
 - (2) Inland Revenue Dept dated 20 Feb 78.
 - (3) Stevensons Structural Engineer Ltd dated 15 Mar 78.
- c. Moved by Capt Hollander, seconded by 2 Lt Reid that the Inward correspondence *be received*, and the Outward endorsed.

Carried

Accounts

4. a. The following accounts were presented for payment:
- | | |
|--|-------------------|
| (1) Redicrete Concrete Ltd
Palmerston North | \$958.10 |
| (2) Air Hire Centre Auckland | 15.00 |
| (3) D. Higgins & Sons Ltd
Palmerston North | 905.50 |
| (4) A & T Burt Ltd
Palmerston North | 6.24 |
| (5) Hume Industries Lower Hutt | 13.96 |
| Total | <u>\$1,898.80</u> |

Moved by Lt Col Butcher, seconded Lt Col Mitchell that the accounts as presented be passed for payment.

Carried

/b. The Treasurer

- b. The Treasurer presented the following financial statement:

Bank balance at 14 Apr 78	\$4,288.57
Less Payments	<u>20.20</u>
Sub Total	4,268.37
Plus income	<u>27.85</u>
Sub Total	4,296.22
Less remaining concrete	<u>500.00</u>
Sub Total	3,786.22
Less concrete blocks	<u>1,939.40</u>
Balance	<u>\$1,856.82</u>
Total Income as at 14 Apr 78	\$5,484.19
Total Expenditure as at 14 Apr 78	\$4,718.65

- c. Treasurer reported that a drop in donations from serving sappers had been sustained by discharges from the service.
- d. It was resolved that 2Lt Reid and Ssgt Starke were to compile a record of donors to the fund.
- e. Col Currie moved, seconded Lt Col Hardie, that Lt Col Mitchell, Capt Hollander and WO1 McKernan be signatories for bank account.

Carried

General Business

5. a. Moved Lt Col Butcher, seconded Lt Col Mitchell, that the Annual General Meeting is to be held in Linton Camp either late afternoon or early evening.

Carried

- b. The conference resolved that the Annual General Meeting is to be held late July.
- c. Lt Col Currie moved, seconded Lt Col Mitchell, that a Bronze Corps Badge be purchased in conjunction with the castings being made for the Army Museum.

Carried

- d. Lt Col Mitchell reported on the investigations of the purchase of boat and trailer for the Corps raffle.
- e. Moved Lt Col Butcher, seconded Capt Hollander, that a fund raising sub-committee be raised for
/the raffle.

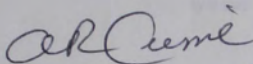
the raffle. The sub-committee would consist of a convener, organiser and treasurer. The Treasurer to be Capt Hollander and Organizer WO1 McKernan.

Carried

- f. Lt Col Mitchell presented to the meeting a suggestion from WO2 D.R. Futter concerning a fund raising activity copied from the Fiji Times. The meeting resolved that the suggestion be recorded a lower priority to that of the national raffle and that a letter of appreciation be forwarded to WO2 Futter for his suggestions.

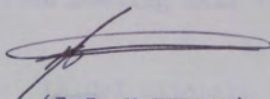
Conclusion

6. There being no further business the meeting closed at 1205 hrs. The next meeting to be held 5 May 78 at 1030 hrs.



(A.R. CURRIE)
Col
President

5/may/1978



(B.J. McKERNAN)
WO1
Secretary

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 10 March 1978 at 1030 hours Stout St.

Present: Col A. R. Currie President
Lt Col K. M. Mitchell
Lt Col G. W. Butcher
Lt Col G. E. Hardie
WO1 M. T. Robinson
WO1 B. J. McKernan Secretary

Apologies: Capt J. S. Hollander

1. Confirmation of Minutes

- a. The minutes of a Committee Meeting held on 2 Dec 77 were read and confirmed.
- b. The minutes of the Committee Meeting held 17 Feb 78 were confirmed as read.

Moved: Lt Col Mitchell
Seconded: Lt Col Hardie

Carried

2. Matters Arising

- a. Lt Col Mitchell reported that:
 - (1) A letter had been forwarded to the Inland Revenue Department outlining the Rules of the Association re donations and tax exemptions.
 - (2) Draft of a letter had been prepared for O C 1 Fd Sqn re raffle prizes.
 - (3) That a request will be made on O C 2 Fd Sqn for the compiling of a construction and cash flow chart for the remainder of work on Memorial Project.
- b. Lt Col Butcher reported:
 - (1) That the draft of a letter for the concrete Block Tender had been prepared.

Lt Col Mitchell undertook to inform OC 2 Fd Sqn the contents of the letter.
 - (2) That arrangements were in hand for the supply of timber from J. H. Wilson's.

2.

- (3) That the supply of roofing material will be confirmed at the next meeting.

c. WO1 McKernan reported:

- (1) That a letter to the RSA Review had been prepared in draft form
(2) That a letter to Stevenson's had been prepared in draft form.

Correspondence

- a. Inward: Nil
b. Outward: Secretary requested that the letter to the Inland Revenue Department be held over until the next meeting.

Approved

4. Accounts: Nil

5. General Business

- a. Lt Col Mitchell reported on progress to the library and stated that the floor slab to the workshop area is anticipated to be completed by the end of March.
b. Lt Col Mitchell suggested that a firm be approached for the printing of covers and signed by dignatories. When sold the profit to be lodged with the Fund. Suggested quantity Eight per pack at a cost of twenty dollars per set dependant on price negotiations.

No decision taken.

- c. Col Currie suggested that prints be obtained of recorded war history paintings or etchings from World War Two, Pacific and Korea.

It would be required that archives and army offices should be investigated and that an approach be made to a firm for the printing and supply of the items

No decision taken

- d. It was moved that WO1 McKernan be Secretary of the Corps Memorial Association.

Moved Col Currie
Seconded Lt Col Mitchell

Carried

3.

- e. It was resolved that the next committee meeting be held at Stout Street on 14-Apr 78 at 1030 hrs.
- f. Col Currie thanked members for their attendance and reports and also requested that the Treasurer or stand in Treasurer be present at the next meeting to enable a financial report to be submitted.

8. There being no further business, the meeting closed at 1115 hrs.

Col Currie

.....President

[Signature].....Secretary

14 April 1978

MINUTES OF A COMMITTEE MEETING OF THE RNZE CORPS
MEMORIAL COMMITTEE HELD IN THE CHIEF ENGINEER'S
OFFICE AT 1040 HRS ON 17 FEB 78

Present: Lt Col K.H. Mitchell Chief Engineer
Lt Col G.W. Butcher Member
WOI J.E. Shields Acting Secretary

Apologies: Col Currie President
Capt Hollander Treasurer

President: In the absence of Col Currie, it was moved Lt Col Butcher, seconded WOI Shields, that Lt Col Mitchell chair the meeting in the President's absence.

Carried

Minutes: The previous minutes were read, but could not be confirmed as none of those present had been at the previous meeting.

Business Arising:

- (1) Tax Deductibility from Business Firm's Donations.
Lt Col Mitchell stated that he had received a letter from the Inland Revenue Dept requesting further information about this subject. CE stated that he was drafting a reply setting out the advantages to firms that may donate, and limiting the tax deduction to donations of a maximum of \$1000.
- (2) Letter to RSA 'Review'
Acting Secretary stated that this letter had not been sent. It was decided that the Acting Secretary was to provide a draft on the subject, plus a perspective sketch, to the CE for approval before the letter is sent.

Correspondence:

- (1) Letter from Inland Revenue Dept about tax deductibility of donations.
- (2) Outward - Letters to Auckland Branch of NZ Sappers Assn certifying Life Membership of two of their members, and letters to the members concerned.

Accounts: Accounts below were submitted to the Committee for approval.

Redicrete Concrete	958.10
Air Hire Centre	15.00
Higgins Redimix	<u>905.50</u>
	<u>\$1878.60</u>

It was moved Lt Col Mitchell, seconded Lt Col Butcher, that the accounts be passed for payment.

Carried

General Business:

- (1) Concrete Blocks: Lt Col Butcher stated that he had accepted a quote from 'Vibrapac' Ltd for the supply of concrete blocks. Blockwork laying was expected to begin in April. Lt Col Butcher to provide the Acting Secretary with a draft on the acceptance for typing on official Corps Memorial notepaper.
- (2) Lt Col Butcher gave a report on the construction of the Library building. OC 2 Fd Sqn had told him that the floor would be completely paved by the end of March. He stated that the Tokomaru firm of Stevenson's Structural Steel had agreed to donate the structural steel required for the job. Secretary to write a letter of thanks to the firm.

Lt Col Butcher stated further that he was trying to arrange the supplying of timber and roofing material for the project.
- (3) A financial review was carried out. The fund had approx \$4,100 in cash, blocks were expected to cost \$1,800 and the remaining concrete for the floor to cost about \$600. This left approx \$1,700 in the fund.
- (4) Funds Raising: CE raised the possibility of approaching the Chatham's County Council and the Levin Borough Council for donations to the fund. However, after discussion it was decided that the Acting Secretary should go through the records to establish who had already made substantial donations to the fund, so that they should not be approached again. This list to be passed to Lt Col Butcher.
- (5) Raffle: The forthcoming raffle was discussed and the CE said he would instruct 1 Fd Sqn to arrange the supply of a boat and trailer with a view that it be paid for after the raffle tickets had been sold. CE's clerk to be the raffle organizer.
- (6) Lt Col Butcher stated that he would like a programme from 2 Fd Sqn setting out the construction programme and cash flow. This would be of help in fund raising and organising materials. CE to arrange with OC 2 Fd Sqn.

- (7) CE stated that he was concerned about the state of health of Dudley Roy, and that someone had best go to see him to acquaint him with construction progress etc. After discussion it was decided to approach Col Currie to see him.
- (8) It was also decided that a construction progress letter be sent to the Auckland Sappers Assn after the construction programme and cash flow report had been received from 2 Fd Sqn.
- (9) It was further decided that committee members be circulated with a notice one week prior to the next meeting at 1030 hrs on 10 Mar 78.

There being no further business, the meeting closed at 1140 hrs.

AR Currie
..... President
Col Comdt

J E Shuler
..... WO1
Acting Secretary

Resumé of Action Item

Responsibility

Tax Deductibility for Business Firms	CE
Info to RSA 'Review'	Acting Secretary
Draft on Acceptance of Conc block tender	Lt Col Butcher
Letter to 'Vibrapac' about above	Acting Secretary
Previous donors list	" "
Letter of thanks to Tokomaru S.S. firm	" "
Raffle instruction to 1 Fd Sqn	CE
Construction & Cash Flow programme 2 Fd Sqn	CE
Approach to Col Currie ref Dudley Roy	CE
Letter of progress of construction to Auckland Sappers Assn	Acting Secretary
Notice to Committee Members	" "

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 2nd December 1977 at 1030hrs at Stout Street.
Present: Lt Col A.R. Currie (President)
Capt J.S. Hollander (Treasurer)
WO1 M.T. Robinson (Secretary)
Apologies: Lt Col K.H. Mitchell

1. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved: Lt Col Currie

Seconded: Capt Hollander

CARRIED

2. Matters Arising.

a. Presidents Correspondence.

- (1) The Presidents letter to RNZE Squadron Commanders is now in draft form.
- (2) A letter to the President of the NZIE regarding information on members of the Corps is also in draft form.

- b. Memorial Library Specifications. The Specifications of the Corps Memorial Library have been received by the Director of Works from 2nd Field Squadron.

3. Correspondence.

a. Outwards.

- (1) Letter of thanks to Maj A. Anderson 10 Nov 77.
- (2) Life membership to Spr Stockwell 14 Nov 77.

b. Inwards.

- (1) Justice Dept regarding financial statement 30 Nov 77.
- (2) Donations (2) Sappers Assn (Auck) 21 Oct 77
Mr J.E.C. Graham 25 Oct 77.
- (3) Sappers Assn (Auck) regarding past donations 6 Nov 77.

- c. It was moved that inwards correspondence be received.

Finance. The Treasurer presented the statement of accounts to date:

a. Bank \$6540.14

b. Incoming.

(1) Donations and Pay allotment scheme 127.65

(2) Interest 91.05

Total Incoming \$218.70

c. Outgoings.

(1) Hurricane Wire Products Ltd, Palmerston North
25 x Sheets HRC 655 \$672.84

(2) W.R.A. Barber Ltd, Palmerston North
for RHS Steel \$ 28.72

Total Outgoings \$701.56

d. Future Expenditure. No change however, it was expected that an account for \$2400.00 would be received in due course for concrete.

e. Pay Scheme Donations. It was noted that no further donations were forthcoming.

f. Investment Interest. It was noted that interest from the \$4000.00 invested with the Auckland solicitor yielded \$627.24 (15.7%) over the period 4 Dec to 15 Sep 77.

g. Administration of Accounts. The following procedures have been received and actioned:

(1) A new authority to operate an account at the North End branch of the Bank of New Zealand.

(2) An authority to uplift paid cheque for receipt purposes which will be posted with each bi-monthly bank statement.

h. Signatories. New signatories to operate bank account in terms of para 18 of the constitution.

i. Statement of the bank account will be issued and mailed to the Secretary every two months.

5. General Business.

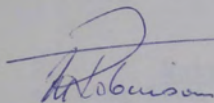
a. In reference to the letter from the Justice Dept the following action was taken:

(1) Treasurer phoned Justice Dept 2 Dec 77.

(2) Secretary is to write giving required information.

(3) That appropriate details be forwarded to the Justice Dept directly after each AGM.

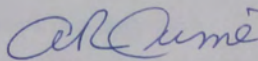
- (4) That all actions taken by the Secretary regarding the Incorporated Societies Act be recorded and placed on top of the Corps Memorial file for future reference.
- b. Publicity. After a brief discussion, it was moved that the Secretary draft a letter to the editor of the RSA Review giving brief details of the Corps Memorial at Linton.
- c. Stand in Secretary. It was raised that WO1 J. Shields be acting Secretary during the interim period Jan - Mar 78 during the absence of the incoming Clerk CE.
- d. Next Meeting. Due to the Christmas leave period and annual camps the next meeting will be for 17 Feb 78 and the following meeting called for the 10 Mar 78.
6. Conclusion. There being no further business the President closed the meeting at 1145 hrs.



(M.T. ROBINSON)

WO1

Secretary



(A.R. CURRIE)

Lt Col

President

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 3 November 1977 at 1100hrs Stout Street.

Present: Lt Col A.R. Currie (President)
Lt Col K.H. Mitchell
Capt J.S. Hollander (Treasurer)
WO1 M.T. Robinson (Secretary)

Apologies: Ssgt G.A. Reid

1. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved: Lt Col Currie

Seconded: Lt Col Mitchell

CARRIED

2. Matters Arising. There were no matters arising from the previous minutes.

3. Correspondence.

- a. There was concern that no reply had been received from either of the Secretaries two letters to the Inland Revenue Department dated 2 September 1977 and 21 October 1977.

The Chief Engineer would liaise direct with the Inland Revenue Department and arrange for an interview between the Department and an eminent Corps Memorial Member together with the President.

b. Summary of Correspondence

(1) Outwards

/(a) Inland Revenue

- (a) Inland Revenue Dept 21 October 1977.
- (b) Ssgt Starke as Auditor 28 October 1977.
- (c) Thanks for Donations (13) 31 October 1977.
- (d) Life Members (6) 27 October 1977.

(2) Inwards

- (a) Donation Letters (10) Various dates September - October 1977.
- (b) From Honary Auditor 30 September 1977.
- c. It was moved that inward correspondence be received.

4.

Finance

- a. Statement of Accounts. The Treasurer presented the statement of accounts to date:
 - (1) Bank \$6,351.99
 - (2) Donations \$ 168.10
 - (3) Outgoings \$ 455.30 to Carter Merchants Ltd., Palmerston North, for 7 rolls moistop 737.
- b. Future Expenditure. No change to future expenditure.
- c. Donations through Pay Scheme. Concern was shown that no further donations through the current pay allotment scheme were forthcoming.

The President is to draft a letter to all Squadron Commanders to gain support from younger Sappers within the Corps.

5.

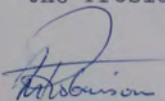
General Business

- a. Memorial Library Specifications. The Secretary was directed to contact WO1 Wills of 2 Field Squadron to forward direct to the Director of Works, three copies of the Corps Memorial Library Specifications.

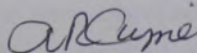
/b. Briefing Commander

- b. Briefing Commander Home Command. The Chief Engineer had spoken to the Commander Home Command giving full details of the proposed construction programme of the Memorial Library. Approval for the Memorial Library plans had been requested through the Director of Works.
- c. News Media. The President expressed his disappointment over misinterpretations of recent photographs and covering captions printed by the Manawatu Evening Standard in their coverage of the Stone Laying ceremony at Linton Camp 15 October 1977.
- d. Donations to Army Museum. The President would write to eminent ex members of the Corps asking them for donations of Corps Artifacts to the Army Museum.
- e. Letter of Thanks. The Secretary was directed to write a letter of thanks to Major A. Anderson and members of his Squadron in appreciation of their work put into the Stone Laying ceremony.
- f. Stand-In Treasurer. It was moved that Captain Tymkin would stand in as Treasurer for the period January-March 1978 during the absence of Capt Hollander.
- g. Signatories. It was moved that as per paragraph 18 of the Corps Memorial Constitution, signatories for the Memorial Bank Account will be Lt Col K.H. Mitchell and Capt J.S. Hollander by name and the Chief Engineer's Clerk by appointment of Secretary.

6. Conclusion. There being no further business the President closed the meeting at 1155hrs.



(M.T. ROBINSON)
WO1
Secretary



(A.R. CURRIE)
Lt Col
President

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 7 Oct 77 at Stout Street.

Present: Lt Col A.R. Currie (President)
Lt Col K.H. Mitchell
Capt J.S. Hollander (Treasurer)
WO1 M.T. Robinson (Secretary)

Apologies: Ssgt G.A. Reid

1. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved: Lt Col K.H. Mitchell

Seconded: Capt J.S. Hollander

CARRIED

2. Matters Arising

- a. Stone Laying Plaque. That a letter of appreciation be written to the RNZN Devonport Base for the excellent workmanship in providing at short notice a plaque for the Stone Laying Ceremony recently conducted at Linton Camp. The cost of this plaque would be forwarded to 2 Fd Sqn and in turn sent to the Treasurer for payment.

Moved: Capt J.S. Hollander

Seconded: Lt Col K.H. Mitchell

CARRIED

- b. Newsletter. The newsletter was forwarded to all serving personnel in the Corps and to all financial members of the Association. In response to this newsletter over \$200.0 had been received in donations from ex Sappers.

3. Correspondence. It was moved that inward correspondence be accepted.

/4. Finance

4.

Finance

- a. Statement of Accounts. The Treasurer presented the statement of accounts to date:

(1) Bank \$6697.19

- b. Payment of Accounts. It was moved that the Treasurer be granted authority to pay all accounts promptly and have them approved in retrospect at future committee meetings.

Moved: Capt J.S. Hollender

Seconded: Col A.R. Currie

CARRIED

- c. Accounts for Payment. The following paid accounts were approved:

(1)	Fletcher Steel, Palmerston North for Reinforcing Rod	\$1415. 98
(2)	MSD Spiers Ltd, Palmerston North for Moistop	189. 14
(3)	Felvin Supplies & Distributors Ltd, Palmerston North for 2 inch Tape	55. 87
(4)	Lands & survey Dept, Wellington for Rental of Land	2. 00
<u>Total</u>		<u>\$1662. 99</u>

- d. Future Expenditure. It was noted that future expenditure was anticipated to be:

(1)	Miscellaneous	\$200. 00
(2)	Concrete	<u>\$2400. 00</u>
<u>Total</u>		<u>\$2600. 00</u>

- e. Donations. It was noted that no further donations through the current pay allotment scheme were forthcoming.
- d. Tax Deductions. There being no response to the Associations letter to the Tax Department of 2 Sep 77, it was moved that the Secretary send a brief letter asking that this matter now be regarded as urgent.

5.

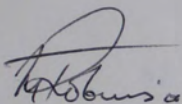
General Business

- a. Memorial Library Work Report. Lt Col Mitchell briefed the meeting on work undertaken to date for the Corps Memorial Library.

/b. Approval of Plans

- b. Approval of Plans and Specifications. The Secretary was requested to write to Director of Works requesting that he negotiate the approval of the plans and specifications of the Corps Memorial Library. The Chief Engineer would approach the Commander Home Command and explain the construction programme.
- c. Sappers Association(Auckland). Capt Hollander briefed the meeting of his recent visit to the Auckland Branch of the Sappers Association. He was given permission to address their Annual General Meeting bringing them up to date on current proposals for construction at Linton of the Memorial Library.

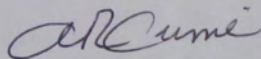
6. Conclusion. The President thanked those in attendance for attending and closed the meeting at 1200 hrs.



(M.T. ROBINSON)

WO1

Secretary



(A.R. CURRIE)

Lt Col

President

3rd 1977

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 2 Sep 77 at 1030 hrs at Stout Street.

Present:

Lt Col	A.R. Currie	(President)
Maj	A. Anderson	
Ssgt	G.A. Reid	
Capt	J.S. Hollander	(Treasurer)
WO1	M.T. Robinson	(Secretary)

Apologies: Apologies were received from the following members:

Lt Col K.H. Mitchell
Lt Col G.E. Hardie

1. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved: Capt Hollander

Seconded: WO1 Robinson

CARRIED

2. Matters Arising

- a. Newsletter. The forthcoming newsletter is now in hand and would be printed and distributed to all members by the 15 Sep 77.
- b. Major Raffle. The Secretary explained that the major raffle would be conducted in early 1978 allowing time for members to see that foundations work for the Memorial Library had been completed also this time span would not interfere with fund raising that is to be conducted for the Army Museum.

3. Correspondence. It was moved that inward correspondence be accepted.

4. General Business.

- a. Officiating Officer Stone Laying Ceremony. Lt Col A.R. Currie would officiate at the stone laying ceremony for the Memorial Library at Linton 15 Oct 77. Maj Anderson would arrange transport and a conducting officer.
- b. Extraordinary General Meeting. After discussion of the written submission by Lt Col Mitchell, it was generally agreed that the address by Lt Col Currie at the stone laying ceremony on the 15 Oct will adequately cover any need for an extraordinary general meeting.
- c. Statement of Accounts. The Treasurer presented the statement of accounts to date:

<u>Bank</u>	\$3974.53	
<u>Fixed Deposit</u>	4000.00	<u>Total \$7974.53</u>

- d. Memorial Library Preparation Work. Maj Anderson briefed the meeting on work undertaken to date in preparation for the laying of foundations for stage II the Memorial Library. Grass and top soil had been removed and profiles were now in position. Boxing and steel work was now under construction in preparation for concrete pouring. \$1400.0 had been expended on the purchase of reinforcing rod. This account would be forwarded to the association for payment. Maj Anderson would forward progress reports to the Chief Engineers office.
- e. Plaque Placing & Wordings. After a brief discussion it was generally agreed that a brass plaque measuring 30 x 18 ins suitably engraved, be set in the North East lower corner of the Memorial Library outer wall. This point being adjacent to the main entrance would be visible to all who entered the library. The inscription on the plaque is to read:

RNZE CORPS MEMORIAL LIBRARY

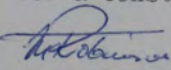
THIS STONE WAS LAID BY
LT COL A.R. CURRIE DSO, OBE

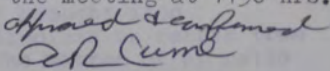
ON 15 OCT 1977

It was agreed that RNZEME Workshops be approached to undertake the engraving. A plan drawing of the plaque would be produced by Capt Hollander then forwarded to Maj Anderson.

- f. Invitation List. The Secretary would produce a list of invitations to the stone laying ceremony in concurrence with the Chairman and the CE. Col Trevor-Smith is to be included on the list.

5. Conclusion. The Chairman thanked Maj Anderson for the work put in by his Squadron towards preparation for the stone laying ceremony. The Chairman then thanked those in attendance for a constructive meeting and closed the meeting at 1130 hrs.


(M.T. ROBINSON)
WO1
Secretary


(A.R. CURRIE)
Lt Col
President
7 OCT 1977

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 10 Aug 77 at 1030 hrs at Stout Street.

<u>Present:</u>	Lt Col	A.R.	Currie	(President)
	Lt Col	K.H.	Mitchell	
	Capt	J.S.	Hollander	(Treasury)
	WO1	M.T.	Robinson	(Secretary)

1. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved: Lt Col A.R. Currie
Seconded: Capt J.S. Hollander

CARRIED

2. Matters Arising

- a. Newsletter. Work on the newsletter is now underway. Capt Hollander has in the meantime sent out a minute to all RNZE Squadrons explaining the aims and objects of the association.
- b. Purchase of Materials Stage II. Capt Hollander explained that it was necessary to withdraw funds from fixed deposit to enable all accounts to be paid on time for the purchase of materials for Stage II. It was moved that the Treasurer write to the Association's solicitor requesting that a total of \$4,000 be withdrawn from fixed deposit and deposited in the associations bank account.

CARRIED

- c. Major Raffle. The Chief Engineer explained that he had written to the Squadrons concerned, outlining requirements for this project. Confirmation had been received from Fiji that a suitable outboard motor could be purchased and brought into New Zealand by S sgt Sinclair on return from his overseas tour. The matter of hp ratio to length of boat was now being attended to.
- d. Tax Deductions. The Chief Engineer now has this matter in hand.
- e. Heating Facilities Stage II. It was suggested that portable electric heaters be used for the heating of the Memorial Library until such times as the new hot water reticulation scheme

/within Linton

within Linton Camp is in use. It has been requested that a mains junction be provided when the hot water system is placed underground so that the Memorial Library may be served.

3. Correspondence. It was moved that inward correspondence be accepted.

CARRIED

4. General Business

- a. Bank Account. The Treasurer said that total assets for the association totalled £3897.33, this total does not include funds in fixed deposit.
- b. Balance Sheet. The Statement of Accounts and Balance Sheet for the year ending 31 Apr 77 had now been audited. It was agreed that copies of the account be forwarded to all members.
- c. Contributions - Pay Scheme. The Treasurer said that a total of 64 serving members now made fortnightly contributions to the association through the Army pay deduction scheme. The following breakdown show unit members as at 11 Aug 77:

Def HQ	2	NZFPO5	1
HQ FF Comd	3	ATG	1
SME	6	BURNHAM	1
1 Fd Sqn	7	MWTAA	1
2 Fd Sqn	5	CANT AA	1
3 Fd Sqn	27	O/SOUTH AA	1
6 Fd Sqn	1	RNZIR	2
5 Spt Sqn	5		
<hr/> 56		<hr/> 8	

Total: 64

It was generally agreed that at future committee meetings the Secretary present up to date information on pay scheme contribution, donations and life membership.

- d. Committee Meetings. The Treasurer suggested that meetings be conducted at this office every month. After discussion, it was agreed that a working committee meeting would be held at Stout Street at 1030 hrs on the first

/Friday

Friday of each month. The next meeting being Fri 2 Sep 77. Copies of each meeting would be forwarded to each of the 25 committee members.

- e. RNZE Liaison Letter. The Treasurer asked if the RNZE Liaison Letter may be used as a means of communication to members on association matters. After discussion, it was considered that the Liaison Letter would only be a means of communicating with serving members and that there were many non-serving members that would never see the Liaison Letter. The Chairman explained that our own newsletter being sent to all members was the better method of communicating to all members of the association.
- f. Works Programme Stage II. The Secretary is to inform Maj Anderson that he or his representative is requested to attend the next committee meeting to outline the final Works Programme for Stage II.
- g. Petty Cash. It was moved by the Treasurer that petty cash be withdrawn from the association's bank account as and when required to meet correspondence costs.

CARRIED

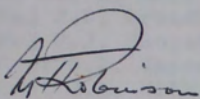
- h. Liaison Association Matters. The Chief Engineer was concerned that some RNZE Squadrons were going about association business without prior approval from the Chairman. The Chairman emphasised that all association matters are to be controlled by the committee.
- i. Stone Laying Ceremony. After discussion, it was agreed that a stone laying ceremony for the Memorial Library be conducted on the next anniversary of Corps Day, 15 Oct 77. This would be preceded by an extraordinary general meeting of the association at the School of Military Engineering. The Chief Engineer is to write to Maj Parker outlining Corps Day activities and request that he organise in conjunction with Linton based Engineer units a combined parade for this special occasion. The suggested activities in order of preference were:

Extraordinary AGM
Parade and Guard of Honour
Stone Laying Ceremony
Afternoon Function

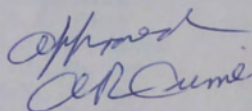
/So that units

So that units could continue with their own Corps day arrangements it was agreed that the combined activities cease by 1430 hrs that day. A list of all possible invitations is to be drawn up by the next committee meeting and presented by the Secretary.

5. Conclusion. There being no further business the Chairman declared the meeting closed at 1210 hrs.



(M.T. ROBINSON)
WOL
Secretary



(A.R. CURRIE)
Lt Col
President

2 Sept 1977

MINUTES OF THE TWELFTH ANNUAL GENERAL
MEETING OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

Held: 13 Jul 77 at 1930 hrs at Pattie St Petone.

Present:

Lt Col A.R. Currie (President)	WO2 B.J. McKernan
Lt Col R. McL. Dickie	Ssgt M.G. Holt
Maj J.D. Broadbent	Ssgt G.A. Reid
Maj P.J. Skogstad	Sgt R.J.R. Starke
Capt G.R. Jasonsmith	Cpl N.J. Napier
Capt J.K. Williams	Cpl M.M. Turoa
Lt J.W. Lock	Spr J.F. Tanner
WOI B.E. Malloch	Spr R.J. Stirling
WOI M. Te.O.T. Nepia	Capt J.S. Hollander (Treasurer)
WO2 R.O. Wills	WOI M.T. Robinson (Secretary)

1. Apologies: The following apologies were received:

Col A. Murray	Mr J. Blythe
Lt Col R.K. Rutherford	WOI K.F. Malloch
Lt Col K.H. Mitchell	WO2 W.H. Lamb
Lt Col G.E. Hardie	WO2 H.E. Chamberlain
Lt Col G.W. Butcher	Sgt P. Phillips
Lt Col G.A. Lindell	Sgt W.N. Stirrat
Maj N.A. Bradley	Cpl B.E. Meade
Maj A. Anderson	Cpl M. Anglesey

2. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved: Ssgt M.G. Holt
Seconded: Lt Col A.R. Currie Carried

3. Matters Arising:

- a. History of the Corps Chapel. The Chairman explained that WO2 Chamberlain had compiled a short history, this was now under review prior to final printing.
- b. Final Survey and Plans Stage II. A final survey to check to ensure that the stage II building would fit wholly into the survey area was completed in late 1976 and was found to be correct. The plans for stage II had now been prepared, approved and registered. Prints had now been distributed to those concerned.

- c. Sub-Committee Meeting. A sub-committee meeting was held in June 1977 to finalise plans for a start to construction of the Corps Memorial Library. Construction was to begin in September 1977, starting with the foundations which would be completed by December of this year.
- d. Newsletter. A newsletter would be published after this annual general meeting explaining to all members of the association the full construction programme for stage II.

4. Annual Statement of Accounts. The treasurer gave his report and presented a Statement of Accounts and a Balance Sheet for the year ending 30 Apr 77. It was generally agreed that these be accepted subject to audit.

Moved: Lt Col R. McL. Dickie
Seconded: WO1 B.E. Malloch Carried

5. Presidents Report. In a brief report, the Chairman emphasised the following points:

- a. Committee Meetings. An extraordinary meeting had been called recently to elect officers to the committee due to a recent change of the Chief Engineer's staff. During this meeting the Association's land lease was lapsed and an amended lease accepted.
 - (1) The sub-committee also conducted a meeting recently to discuss construction stages of the Corps Memorial Library.
- b. Stage II Library. He was pleased to report that construction of the foundations for the Memorial Library would commence this year. This work would be undertaken by serving Sappers at Linton Camp.
- c. Chief Engineers Staff. On behalf of all members he thanked the Chief Engineer for his relentless efforts in getting Stage II off the ground in the short period of time he had been in office. He also thanked the Chief Engineer's staff for the extra work they had put into the association.
- d. Funds. The annual statement of accounts showed a marked improvement in funds. He thanked those serving Sappers who were contributing through the pay deduction scheme, it was through their efforts that the Association's fund had greatly increased.

- e. Major Donations. There was concern for those members who made major donations. He would approach the Department of Inland Revenue to see if greater tax deductions could be made for those who donated more than \$200.00 to the association.

6.

Election of Officers

- a. President: Lt Col A.R. Currie
Moved: Maj J.D. Broadbent
Seconded: Maj P.J. Skogstad Carried
- b. Honorary Auditor: Sgt R.J.R. Starke 6 Fd Sqn
Moved: Maj P.J. Skogstad
Seconded: Ssgt G.A. Reid Carried
- c. The following members were re-appointed to the committee by the Chairman:
- Col J. Brooke-White
Lt Col R.K. Rutherford
Lt Col A.R. Currie
Lt Col G.E. Hardie
Maj D.J. O'Brien
- d. The following members were appointed by the Chief Engineer:
- Maj N.A. Bradley
Maj C.R. Parker
Maj A. Anderson
Maj T.W. Dench
Capt G.R. Jasonsmith
- e. The following members were appointed by units:
- Ssgt M.G. Holt - 1 Fd Sqn
WOI B.E. Malloch - 2 Fd Sqn
WO2 B.J. McKernan - 3 Fd Sqn
Cpl N.J. Napier - 6 Fd Sqn
Lcpl R.T. White - SME
- f. The following members were appointed by the AGM:
- Lt Col G.W. Butcher
Capt J.S. Hollander
WOI M.T. Robinson
WOI M.Te.O.T. Nepia
Ssgt G.A. Reid

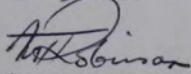
7.

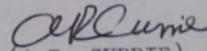
General Business

- a. Stage II Finances. Maj Broadbent raised the point whether a motion was required to release monies from the association funds to pay for materials required for construction work for Stage II. The Chairman said that a motion was not necessary. He then reminded the meeting of the aims of the Corps Memorial Association and quoted from the association rules.
- b. Completion Time for Stage II. In response to a question raised by Capt Jasonsmith, the Chairman hoped that the Memorial Library would be completed within 5 years.
- c. Works Programme Stage II Foundations. WO2 Wills addressed the meeting on the outline programme of events that would be necessary to complete the foundations. He pointed out that the site was in a good condition, well laid out and that initial work would be well controlled so as not to spoil the grassed and tree area within and around the construction site. It was anticipated that approximately 37 working days were required to complete the foundation to floor level.
- d. Retiring Honorary Auditor. The Chairman explained that Maj Heaphy had been the Honorary Auditor to the Association for the past 12 years. The Secretary is to arrange for a letter, thanking Maj Heaphy for his long and faithful services.
- e. Major Raffle. The Chairman told the meeting of a proposed major raffle to raise funds for the Memorial Library. He explained that Squadrons would be asked to participate in the furnishing of a boat and trailer, with an outboard motor being brought in from overseas. The Secretary then briefed the meeting of the Chief Engineer's proposal for the boat and trailer building project. A final decision would be made, proposed and passed at a future committee meeting.
- f. Newsletter. A newsletter is to be sent out to all members soon. This would incorporate a complete work programme of events of the Memorial Library.

- g. Stone Laying Ceremony. WOI B.E. Malloch asked for confirmation that a stone laying ceremony be conducted prior to construction work of the Memorial Library. After a brief discussion, it was generally agreed that this ceremony should be undertaken. A suitable time being Sappers Day of this year.
- h. Explanation Corps Memorial/Army Museum. Capt Jasonsmith said that many young Sappers were more aware of the Army's intention to construct an Army Museum at Waikouru rather than our own Memorial Library. The Chairman said that the Aims and Objects of the Association together with a list of all members would be outlined in the coming newsletter. The Treasurer was asked to supply the necessary information for the newsletter.
- i. Location of Next AGM. WOI B.E. Malloch asked that consideration be given to conduct the next AGM during normal working hours at Linton. He further went on to say that Linton Camp and the larger proportion of the Corps being there, presented the ideal venue for an AGM. The Chairman explained that the Association rules called for the AGM to be conducted in Wellington, if not there, it may be held at Linton. Poor attendance at the last AGM conducted at Linton had in itself pointed to the fact that not all Sappers in Linton were interested in attending a meeting close at hand. After a lively discussion it was generally agreed that an extraordinary general meeting be conducted at Linton, preferably during the RNZE concentration in September. This meeting, where possible, should be conducted in conjunction with the proposed stone laying ceremony.

8. Conclusion. The Chairman thanked those present for attending and for a lively and constructive meeting. He also expressed his pleasure for the larger than usual numbers in attendance. The Chairman then declared the meeting closed at 2105 hrs.


(M.T. ROBINSON)
WOI
Secretary


(A.R. CURRIE)
Lt Col
President

26 Feb 1978

STATEMENT OF RECEIPTS AND PAYMENTS
FOR YEAR ENDING 30 APRIL 1977

<u>Receipts</u>		(1975/76)	<u>Payments</u>		(1975/76)
Balance as at			Rent on site	2.00	(2.00)
1 May 76			Display Boards	20.00	
Petty Cash	3.13		Photographic Materials		(142.39)
BNZ Nth End	<u>1669.78</u>		Fixed Deposit		(4000.00)
		1672.91 (4716.13)	Balance as at 30 Apr 77		
Donations		1468.17 (860.64)	Petty Cash	3.13	
Interest		386.88 (118.53)	BNZ Nth End	<u>3502.83</u>	
Subscriptions		(122.00)			<u>3505.96 (1672.91)</u>
					<u>\$3527.96 (\$5817.30)</u>
		<u>\$3527.96</u>			
		(\$5817.30)			

STATEMENT OF ACCOUNTS FORBALANCE SHEET AS AT 30 APRIL 1977LIABILITIES

Accumulated Fund as at 1 May 76	5072.91
Add Surplus	<u>1833.05</u>
Accumulated Fund as at 30 Apr 77	<u>7505.96</u>
	<u>\$7505.96</u>

ASSETS

Petty Cash	3.13
Cash in Bank	3502.83
Cash on Fixed Deposit	4000.00
	<u>\$7505.96</u>

Certified that I have examined the books and vouchers of the Engineer Corps Memorial Association Incorporated for the year ending 30 April 1977 and, in my opinion, the above Statement of Accounts gives a true and fair view of the Association's affairs as at 30 April 1977.

E. E. T. Heafey
(E.E.T. HEAFEY)
ACANZ, ANZIM
Major and Quartermaster
Honorary Auditor

20 July 77

J. A. Tymkin
(J.A. TYMKIN)
Captain
Honorary Treasurer

MINUTES OF A SUB COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 29 June 1977 at 1030 hrs at Stout Street

Present: Lt Col A.R. Currie (President)
Lt Col K.H. Mitchell
Lt Col G.W. Butcher
Maj P. Skogstad
Capt J.S. Hollander
WO2 R.O. Wills
WO1 M.T. Robinson (Secretary)

1. Stage Two Construction

The Chairman briefed the committee on the state of affairs of initial planning stage two construction of the Corps Memorial.

2. Army Labour

The Chief Engineer explained that he had recently approached the Chief of General Staff requesting permission to use Army labour for the laying of foundations to the Corps Memorial Library. The CGS has since written to the Chief Engineer approving this request. The Chief Engineer also explained that the Fijian Engineers currently undergoing carpenter training at the School of Military Engineering could be employed for minor construction tasks during foundation laying of stage two.

3. Foundation Work

Col Butcher explained that underfloor heating was provided for in the original foundation plans. He suggested that openings be provided in the concrete foundations to facilitate heating pipes. Col Butcher also suggested that overswitches be made available during initial construction to provide for any extra electrical heating that may be required in the future.

Various methods of foundation laying and heating provision were then discussed at length and it was agreed that Col Butcher look into this matter. Col Butcher said he would visit Linton Camp on the 30 June so as to consolidate and prepare plans for initial construction of stage two.

5. Project Officer

The Chief Engineer appointed Maj A. Anderson as project engineer for stage two construction and, as such, prepare a detailed programme of work to be undertaken.

6. As suggested by Capt Hollander, the project officer would outline construction work to be undertaken at the coming annual general meeting.

7. Newsletter

It was agreed that a newsletter be published after the annual general meeting explaining to all contributors of the Corps Memorial, the full construction programme.

8. Purchase of Materials

Warrant Officer Wills raised the question of where materials for foundation work should be purchased. The Chief Engineer stated that materials should be purchased locally through 2 Fd Sqn official sources, then charged to the Corps Memorial funds.

9. Fund Raising

The Chief Engineer briefed the committee on his proposals for a major fund raising raffle. This, he said, would be aimed at those serving personnel, both Regular and Territorial Force. It was agreed that any fund raising activity be left until after initial construction of stage two was under way.

10. The Secretary was appointed by the Chief Engineer as organiser of the future major raffle.

11. Annual Subscription

After a lively discussion, it was agreed that the raising of annual subscriptions and the provision for a levy be raised at the coming annual general meeting.

12. Army Museum

Plans of the future Army Museum were briefly viewed by the Committee. Capt Hollander pointed out the annex allocated to the RNZE and explained that all major corps would have an area of approximately 30 sq metres within the museum in which to exhibit Corps artifacts. The Chief Engineer stated that any work undertaken by Army on the Corps Memorial is not to interfere with plans for the Army Museum.

13. Donations Tax Deductions

In answer to the Chairman's request made at the last committee meeting, the Secretary explained that donations of two dollars or more up to a maximum of two hundred dollars are tax deductible. Both serving and non-serving

members who have made donations to the Corps Memorial would receive at the end of each financial year a certificate to substantiate claims for exemptions on tax returns.

Held: 17 June 1977 at 1900 hrs

14. Appreciation

Present: Lt Col A.R. Currie

Both the Chairman and Col Butcher expressed their appreciation on the mode of the meeting stating they were both pleased that a start had been made to plan the first stages of construction to the Corps Memorial Library.

15. The Chairman thanked those present for a constructive and lively meeting and closed the meeting at 1140 hrs.

a. Secretary:

Moved:

Seconded: Lt Col A.R. Currie

b. Treasurer:

Appointed by: Lt

M.T. Robinson

M.T. ROBINSON of Land

Confirmed
A.R. Currie

Lt Col A.R. CURRIE

Secretary The Chief Engineer moved President

land lease of the Corps Memorial site

amended lease accepted as recommended

10 August 1977

Moved: Lt Col A.R. Currie
Seconded: Capt J.B. [unclear]
Carried

3. Stage Two Construction

After a brief discussion it was agreed that the sub-committee meet within the next 14 days to discuss the first stage construction of the Corps Memorial Library.

4. Annual General Meeting

The Annual General Meeting would be held on 13 July 1977 at 1930 hrs at Pattie St.

5. Donations Tax Deductions

The Chairman directed the Secretary to look into the matter of tax deductions for donations made by other than Service personnel.

6. THE MINUTES OF AN EXTRAORDINARY MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Held: 17 June 1977 at 1100 hrs Stout Street

Present: Lt Col A.R. Currie (President)
Lt Col K.H. Mitchell

Capt J.A. Tymkin

M.T. ROBINSON Capt J.S. Hollander

Secretary WOI M.T. Robinson

(Secretary)

1. Election of Officers

a. Secretary: WOI M.T. Robinson
Moved: Lt Col K.H. Mitchell
Seconded: Lt Col A.R. Currie

b. Treasurer: Capt J.S. Hollander
Appointed by: Lt Col K.H. Mitchell

2. Lease of Land

The Chief Engineer moved that the original land lease of the Corps Memorial site be lapsed and the amended lease accepted as recommended by Lt Col R. McL Dickie.

Moved: Lt Col K.H. Mitchell
Seconded: Capt J.S. Hollander
Carried

3. Stage Two Construction

After a brief discussion it was agreed that the sub-committee meet within the next 14 days to discuss first stage construction of the Corps Memorial Library.

4. Annual General Meeting

The Annual General Meeting would be held on 13 July 1977 at 1930 hrs at Pattie St.

5. Donations Tax Deductions

The Chairman directed the Secretary to look into the matter of tax deductions for donations made by other than Service personnel.

-2-
MINUTES OF THE 1976 ANNUAL GENERAL MEETING OF THE WAWATAI COMMUNITY ASSOCIATION INCORPORATED

6. The Chairman thanked those present for attending and closed the meeting at 1150 hrs.

Held: 29 Jun 76 at 1900 hrs at Paitia St Petone

Present:	Col	A.R.	Currie (President)
	Col	J.	Brook-Mc
<i>M.T. Robinson</i>	s sgt	M.G.	Holt
		G.E.	Hardie
M.T. ROBINSON	Col	G.W.	Butcher
Secretary	Mr	E.	Farnell
	Maj	K.	Mitchell
	WO1	H.K.	Wawatai (Secretary)

Confirmait
Carl Currie
 LT COL A.R. CURRIE
 President
 29 June 1977

1. Apologies. The following apologies were received:

	WO1	K.F.	Nalloch
	Lt	S.	Heaton
	WO1	J.T.	Blyth and 3 Fd Sqn members
<i>3 members</i>	Maj	D.A.	Cormack
	Spr	P.A.	Lynch
	Lt	B.B.	Luscombe
	Capt	A.T.	Seaver
	WO2	H.E.	Chamberlain
	Lt Col	R.K.	Rutherford (G'ness)
	Capt	R.A.	Radford
	Col	A.	Murray
	Mr	W.G.	Morrison
	Maj	J.M.	Kiff

2. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved: Col A.R. Currie
 Seconded: WO1 H.K. Wawatai

Carried

3. Matters Arising. Nil.

4. Annual Statement of Accounts. That the Statement of Accounts and Balance Sheet for the year ending 30 Apr 76 be accepted.

Moved: Col G. Butcher
 Seconded: s sgt M.G. Holt

Carried

MINUTES OF THE ELEVENTH ANNUAL GENERAL
MEETING OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

Held: 29 Jun 76 at 1900 hrs at Pattie St Petone

Present:	Col	A.R.	Currie (President)
	Col	J.	Brook-White
	S sgt	M.G.	Holt
	Maj	G.E.	Hardie
	Col	G.W.	Butcher
	Mr	E.	Farnell
	Maj	K.	Mitchell
	WO1	H.K.	Wawatai (Secretary)

1. Apologies. The following apologies were received:

	WO1	K.F.	Malloch
	Lt	S.	Heaton
	WO1	J.T.	Blyth and 3 Fd Sqn members
13 members	Maj	D.A.	Cormack
	Spr	P.A.	Lynch
	Lt	R.B.	Luscombe
	Capt	A.T.	Beaver
	WO2	H.E.	Chamberlain
	Lt Col	R.K.	Rutherford (O'seas)
	Capt	R.A.	Radford
	Col	A.	Murray
	Mr	W.G.	Morrison
	Maj	J.M.	Kiff

2. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved: Col A.R. Currie

Seconded: WO1 H.K. Wawatai

Carried

3. Matters Arising. Nil.

4. Annual Statement of Accounts. That the Statement of Accounts and Balance Sheet for the year ending 30 Apr 76 be accepted.

Moved: Col G. Butcher

Seconded: S sgt M.G. Holt

Carried

5. President's Report. The president bid all those present welcome. In a brief report he spoke on the following:

- a. Committee Meetings. He said he had not found it necessary to call a full committee meeting during the last twelve months. The steering committee however had met to discuss and produce the plans for the Library.
- b. Stage 2/Library. He was very pleased to report that final plans and specifications were completed on which he asked Col Butcher to elaborate later in the meeting. He went on to say that having reached this very important stage, positive steps must be taken to further the project. To this end the steering committee would meet to decide the best method of attack.
- c. Membership. He had noted the increase in membership figures and the proportionate increase in the Associations finances. Happening during the 'dry spell' he thought it augered well for the time ahead when Stage 2 was underway.
- d. Funds. The money in hand now was enough to start, especially as the building was so designed it could be constructed in progressive stages, as big or small, as resources would allow.

6. Election of Officers

- a. President: Lt Col A.R. Currie

Moved: Col G. Butcher

Seconded: Col J. Brook-White Carried

- b. The following members were appointed by the Corps Committee:

/Col J. Brook-White

Col	J.	Brook-White
Lt Col	R.K.	Rutherford
Lt Col	A.R.	Currie
Maj	D.J.	O'Brien
Maj	G.E.	Hardie

- c. The following members were appointed by the Chief Engineer:

Maj	N.A.	Bradley
Capt	A.T.	Beaver
Maj	A.	Anderson
Maj	T.W.	Dench
Capt	G.R.	Jason-Smith

- d. The following members were appointed by units:

Maj	P.	Skogstad
WO2	H.E.	Chamberlain
S sgt	M.G.	Holt
WO1	B.E.	Malloch
WO1	J.T.	Blyth

- e. The following were elected by the AGM:

Lt Col	G.W.	Butcher
WO1	H.D.	Roberts
Mr	E.	Farnell
WO1	K.F.	Malloch
WO1	H.K.	Wawatai

7. Notices of Motion. Nil.

8. General Business

- a. History of the Church. It was agreed that the Chief Engineer be asked that WO2 Chamberlain as "Corps Historian" should compile the History. His vast experience in research of this nature made him the ideal person for the task. Persons such as Lt Cols Lindell and Harman could help him.

/b. Plans

- b. Plans and Specifications. In response to the earlier request by the Chairman, Col Butcher spoke on the Plans and Specs. He apologised for the delay in producing them. He said that there were a number of pleasing features in the design of the building and in particular the roof. He was happy that earlier strong opposition to the roof design, based mainly on cost, had been allayed. Examined in detail, a saving of up to \$10,000.00 could have been made. When considered against the full contract price of \$83,000.00 obtained from the Manawatu firm of J.H. Wilson Ltd it would appear in his opinion unwise to make any changes.

The roof was the most striking feature of the building, which when completed would be a fitting Memorial.

The motion that the Plans and Specifications for the Library be accepted and that construction be in accord with them was put:

Moved: Col Butcher

Seconded: S sgt Holt

Carried

- c. Appreciation. Producing the Working drawings and Specifications while continuing with their own full time professional activities was a measure of the involvement of both Col Butcher and Mr Dudley Roy. S sgt Holt moved that a vote of thanks be recorded in appreciation of the efforts of both.

Seconded: E. Farnell

Carried

- d. Survey. Mr Farnell reported that the new survey site plan would be lodged with the Surveyor General by the end of July. A final check to ensure that the building would fit wholly into the survey area was all that was required.

/e. Sub Committee.

- e. Sub Committee. It was agreed that a sub committee be formed to plan:
- (1) The breakdown of the project into workable stages.
 - (2) Work force.
 - (3) Control/Supervision of work.
 - (4) Financing of project.
 - (5) Appeals/publicity campaigns.

The committee is to consist of Lt Col A.R. Currie (convenor), CE, Col G.W. Butcher and Maj P. Skogstad.

- f. Newsletter. A newsletter is to be sent out soon. A suitable time would be following the first meeting of the sub committee when more information would be available.
- g. Major Raffle. Mr E. Farnell was authorised to ask the committee of the Sappers Association (Auckland) Inc to organise a Major Raffle. On this matter Sappers Assn (Auckland) Inc should liaise direct with Col A.R. Currie.
- h. Fund Raising. The Secretary read notes by W02 Chamberlain which included ideas for fund raising. It was moved that the notes be received.

Carried

- i. AGM. It was agreed that the AGM be held early in Jun so as not to clash with the AGM of the Auckland Sappers Association. After a brief discussion it was agreed that Wellington was a more suitable venue than Palmerston North but if circumstances were right, for instance if work had started and visitors could actually see the work in progress, then Palm Nth could very well be the venue for the next AGM.

/j. Contractor.

- j. Contractor. A letter of appreciation is to be written to the contractor J.H. Wilson Ltd for furnishing the contract price.

9. The Chairman thanked those present for coming and closed the meeting at 2035 hrs.

H.K. Wawatai

H.K. WAWATAI
SECRETARY

LT Col A.R. Currie

LT COL A.R. CURRIE
PRESIDENT

13 July 1977.

MINUTES OF THE TENTH ANNUAL GENERAL
MEETING OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

Held: 24 Jun 75 at 2000 hrs at SME Linton.

Present:

Col	A. Murray (President)
Col	A.R. Currie
Lt Col	R.K. Rutherford
Maj	B.G. Jenkin
Maj	C.R. Parker
Capt	D.G. Petherick
Capt	R.W. Radford (Treasurer)
WO2	Chamberlain H.E.
WO1	B.E. Malloch
WO1	H.K. Wawatai (Secretary)

The meeting opened at 2000 hrs with a welcome by the Chairman.

1. Apologies: The following apologies were received:

Maj	J.D. Broadbent	Maj	J. Offord
Lt	R.B. Luscombe	Mr	E. Farnell
Maj	K. Mitchell	Mr	S. Jack
Mr	C.G. Hunt	Lt Col	G.W. Butcher
Mr	M.C. Dickson	Lt Col	G.A. Lindell
Mr	D. Roy	Maj	J.M. Kiff
Mr	O.H. Geldard	Lt Col	R McL Dickie
Maj	S.D. Jameson	Mr	H Tinsley
Cpl	J. Cubitt	Cpl	Redland
Capt	R.A. Barrett	WO1	D.H. Roberts
		Cpl	Oliver
		Mr	Peek

2. Confirmation of Previous Minutes: That the minutes be approved and adopted as a true and correct record as follows:

- (1) Annual General Meeting of 26 Jun 74.
Moved: WO2 Chamberlain
Seconded: WO1 Malloch Carried
- (2) Special General Meeting of 20 Jul 74.
Moved: Maj Parker
Seconded: WO2 Chamberlain Carried

3. Matters Arising:

WO2 Chamberlain asked for a progress report on the updating of the Roll of Honour. The CE reported that the task was in hand.

4. a. Annual Statement of Accounts. That the Statement of Accounts and Balance Sheet for the year ending 30 Apr 75 be accepted.
- Moved: Capt Radford
Seconded: Col Currie Carried
- b. Honorary Auditor: That Maj E.E.T. Heaphy remain the Association's Auditor.
- Moved: Capt Radford
Seconded: WO1 Malloch Carried
5. President's Annual Report. The President read his Annual Report. It was proposed the report be received.
- Moved: Lt Col Rutherford
Seconded: WO2 Chamberlain Carried
6. Election of Officers.
- a. President: Lt Col A.R. Currie
- Moved: Lt Col Murray
Seconded: Lt Col Rutherford Carried
- As there were no other nominations Col Currie was elected President and took the Chair to conduct the remaining business.
- b. The following members were appointed by the Corps Committee:
- Col J. Brooke-White
Lt Col A.R. Currie
Lt Col R.K. Rutherford
Maj G.A. Hardie
Maj D.J. O'Brien
- c. The following members were appointed by the Chief Engineer:
- Maj D.A. Cormack
Maj H.M.J. Shorter
Maj J.D. Broadbent
Capt A.T. Beaver
Capt A. Anderson
- d. The following members were appointed by Units:
- Maj P. Skogstad
WO2 Chamberlain H.E.
Sgt Holt M.J.
WO1 B.E. Malloch
WO1 J.T. Blyth

6. e. The following Members were elected to the Committee:

<u>Nomination</u>	<u>Proposer</u>	<u>Second</u>
Lt Col Butcher	Col Murray	Col Currie
Mr E. Farnell	" "	" "
Capt Radford	Lt Col Rutherford	WO2 Chamberlain
WO1 Roberts	" "	" "
WO1 Wawatai	" "	" "

7. Notices of Motion. Nil

8. General Business

- a. Subscriptions. Annual subscription for financial members was discussed. It was agreed that the new committee look into the matter to decide whether an increase should be made. In the mean time the current amount of \$1.00 would stand.
- b. History of the Church. Col Murray urged the committee to compile the history as soon as possible.
- c. Fund Raising: A number of fund-raising ideas were outlined by WO2 Chamberlain. He also suggested avenues for investing Association funds. Col Murray then spoke briefly. He said that fundraising activities should be left until building plans had been completed and costed. In this way a target figure would be available around which to plan. On investments, his view was that this area was one on which the advice of the Association's Solicitor should be sought. The meeting agreed.
- d. Kapiti Military Auction: WO2 Chamberlain told the meeting of a Military Auction held at Kapiti on 5 July. As official Corps Historian he was interested in a particular item of historical significance being offered for sale that day. He was very keen to gain the meeting's approval to attend the auction to bid for the item - a 'Schnieder rifle'. It was agreed however after brief discussion that all available resources should go towards the erection of the building to house the collection which was already growing.

- e. Retiring President. Col Murray told the meeting how grateful he was for the opportunity of having served as President of the Association. It was with regret that he had to withdraw from active participation, but his absence from the country during the year made it necessary for him to do so. Although the Committee had not achieved what he had hoped it would during his term of office he was nevertheless pleased with the progress that had been made with the plans. The task of completing them was an unenviable one. He expressed his appreciation for the efforts of those responsible, namely Col Butcher and Mr D. Roy. He then thanked his committee for their support during the year.

9. Conclusion

Col Currie asked that a vote of thanks be recorded in appreciation of Colonel Murray's work as president. Although in ill health for much of the time he was in office it was with the zeal and energy characteristic of him that he worked to advance the project. Col Currie asked for the support of the new committee to maintain the impetus gained.

Finally he extended the good wishes of the Corps to Colonel and Mrs Murray on their coming visit to England.

He thanked all present for attending.

The meeting closed at 2150 hrs.

H.K. Wawatai

H.K. Wawatai

Secretary

A.R. Currie

Col A.R. Currie

President

29 June 1976

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC.
REPORT OF PRESIDENT TO 1975 ANNUAL GENERAL MEETING

Gentlemen,

It is an honour for me to report on the affairs of your Association for the year 1974/75 and on the work undertaken by the Committee during that period.

1. General: The dedication of "St. Martins", the Sapper Memorial Church in Linton Camp, effectively marked the beginning of the year for the newly elected Committee.

The most satisfactory completion of this project reflects all credit on your immediate Past-President (for eight years Lt/Col G.A. Lindell) and his band of loyal assistants and helpers. An effort which will always be remembered gratefully by those who follow them.

Resulting from Col Lindell's strongly expressed wish to retire on completion of Stage I of our Memorial project, the writer was persuaded to accept the position of President with the primary objective of pressing ahead with Stage II of the overall proposal.

This appointment was undertaken with great humility; with the knowledge that my age could be a limiting factor but with the promise that progress towards implementing Stage II would be expedited.

Early in my year AGE did take its toll quite unexpectedly. It is believed, however, that some real steps have been taken towards the attainment of our objective. At least some vital spadework has been done to clear the way for material progress to be made when the time is ripe for the project to be started. More about this later.

2. Committee Meetings: One(1) only full Committee Meeting was convened during the year. The attendance at it was most disappointing but this was, no doubt, due to the fact that it was held in PETONE.

At this Meeting a Task Committee of five was appointed comprised of Wellington members of the main Committee. It was charged with the task of bringing to completion as rapidly as possible the working drawings of the Library/Museum stage of our Memorial project.

A considerable amount of detail work has been carried out under the guidance of this small entity. It is hoped that full particulars of this work will be available at the A.G.M.

The members of this Committee are:
Lt/Cpl G.W. Butcher (Chairman); Lt/Cpls A.R. Currie
and R.K. Rutherford; Major Skogstad and WO1 H.K. Waiwatai
(Secretary) with power to add to their number.

It is known and especially acknowledged that
tremendous effort has been applied to this work by
Col Butcher and Mr Dudley Roy (Architect) as and when
their own professional work has so permitted.

3. Membership: The Roll of financial Members
of the Association, as recorded
at the 31 March 1975 is as follows:

(i) Life Members (subscribing £20 or more	= 111
(ii) Annually subscribing Members	= 74
A Total of	185

No special drive to increase this number has
been made during the year. Whether or not such a move
should be made in view of the likely appeal for larger
donations towards the cost of Stage II, is a matter for
discussion at the A.G.M. Any ideas in this connection
will receive careful consideration by the incoming
Committee I am sure.

4. Finance: The total sum in the Association's
Fund Account as at 31 March 1975
was £713.00. This Account is a general purpose one
funded from member subscriptions.

Donations to the Association received during the
year amounted to £1256.90 of which sum regular
contributions by way of allotments from the pay of serving
sappers totalled £691.39.

The total amount available as at 31/3/75 to the
Memorial Association for application towards its objective
stands at £713.

Consideration was given during the year to
investing the bulk of this money in trustee securities to
get a better rate of return than that obtainable from a
Savings Bank deposit. No finality was reached in this
matter due to a change in the person and in the location
of our Treasurer part way through the year. This proposal
should be kept in mind by the incoming Committee.

The primary matter of the raising of funds for
the erection of Stage II of the Memorial complex was NOT
lost sight of during the year. It is the writer's very
firm conviction that NO campaign for the obtaining of
substantial donations, from whatever source, should be

started in earnest until full details of the proposal are finalised. This involves the completion of drawings, specification and bill of quantities to enable a realistic approach to be made to Government for assistance and to prominent citizens plus to members of our own Corps for donations in cash and in "kind" towards the carrying out of the work.

It should be noted and realised that such approaches could well be affected detrimentally by the present economic climate. We should be well prepared to proceed, however, when the time is opportune.

5. Memorial Stage II: After some difficulty a copy of the lease, covering the memorial site first selected, was located. Agreement in principle to the transfer of this Lease to an area, adjacent to the Memorial Church on which it is proposed to build the Library, was negotiated through the good offices of Lt/Col R. McL. Dickie OBE.

This area has been outlined on a plan prepared by the Surveyors of SWE which shows the Church; the decorative trees and all other pertinent features.

The actual transfer of the Lease now awaits a plan of the site (tied to Survey datum), which it is hoped will be completed shortly following a land survey to be carried out by Capt E. Farnell.

The Chief Engineer, NZ Army, has been respectfully requested to arrange for the wrenching of three trees preparatory to their removal to other locations clear of the Stage II building. This should ensure that these trees are not lost to the scene.

The Wellington sub-committee has been asked to have prepared, in addition to the normal Bill of Quantities for the proposed new structure, a quantity schedule itemising in separate detail, the required quantities of materials. Tentative enquiries have indicated that it might be possible to have some of these items donated by sympathetic individuals and/or organisations who have had sapper associations through many years. This avenue of assistance will be fully explored as soon as the necessary particulars are available. The results from this approach to our problem will influence our activities in the raising of other funds required to complete the building visualised.

Several unsuccessful attempts have been made by the writer (during visits to Wellington) to make an appointment for a personal interview with an old sapper in the person of Mr J.W. Ridley, MP for Taupo. The object of this exercise was to get his assistance in gaining access to the appropriate Cabinet Ministers who might be able to persuade Cabinet to

support us with funds towards the construction of our library in one way or another. This avenue of approach should not be neglected when there is available a finite proposal which can be placed before Government.

6. Rolls of Honour: These are the direct responsibility of the Corps Committee but they are referred to herein because of our very keen interest therein as a Corps Memorial Association.

a. The Roll of World War I, lodged in the Kitchener Chapel, ST. PAULS, LONDON, is a beautifully decorated and lettered document. I understand that a copy of this is being prepared in colour in preparation for its lodgment in our Memorial Church at LINTON. On your behalf, I have thanked the Corps Committee for commissioning this project. A recent examination of this volume in St Pauls indicates that there is sign of dampness affecting the roll similar to that reported by me following a visit there some 10 years ago. I hope to follow this matter up personally during a proposed visit to the United Kingdom later this year.

b. The desirability of keeping up-to-date Rolls of Honour covering members of our Corps who were lost in various smaller conflagrations has been referred to previously. It would be pleasing to know that such details for events in Malaysia, Korea, Vietnam etc are being carefully recorded for final assembly into matching volumes as those of World Wars I & II when the time to do this is opportune. They can be preserved carefully in our Memorial Church.

7. Visitors' Book: This has been provided for those who follow us in the placing in our Church on an appropriate occasion. It is intended to inscribe therein the names of those who were Life Members of this Association at the date of the dedication of this Church.

It will then be placed in a convenient place within the Church for general use by Visitors.

8. Museum: The latest Newsletter of the Sappers Association (Auckland) Inc, includes a news item recording the return to NZ from an overseas posting of our Corps Historian, S/Sgt Howard Chamberlain.

The grateful thanks of this Memorial Association to our Historian for his continuing dedicated and very successful efforts on our behalf are extended to him herein on your behalf. May these continue with our good wishes well into the future.

9. Publicity: Steps were taken to ensure that the dedication of our Memorial Church was publicised on TV; on radio; in some daily newspapers and in the following service publications, eg, R.S.A. "Review";

Auckland Sappers Association "Newsletter"; 3 NZ Div Association "Newsletter" and possibly some other sources. It featured in the Dec 74 Forces publication "Reveille".

On the first possible occasion following the completion of the documents for Stage II construction a campaign of full publicity covering this stage should be initiated in every possible venue.

10. Number of Committee Members: From my somewhat limited personal experience with your elected Committee, I am doubtful of the wisdom of appointing such a large number of Members thereto.

The object of getting the widest representation of Units on what should be a working Committee is appreciated but does this, in effect, achieve positive and worthwhile results?

This could well be the subject of discussion at this A.G.M. with the thought that some consideration be given to framing an amendment to the Rules, if thought desirable, at a future General Meeting.

11. In Conclusion may I record my personal thanks to all of my fellow Sappers who have helped so willingly throughout the year in an endeavour to accelerate the proposal to carry on towards the successful fulfilment of Stage II of our Memorial.

Our objective must be to complete, as soon as reasonably possible, our Memorial Complex in honouring our fallen comrades and with the further object of benefitting those who follow us in the Corps.

I leave you with this thought and commend it to you all.

ANDREW MURRAY

President

Liabilities

Accumulated Funds

Balance 1 May 74

Plus Income over expenditure

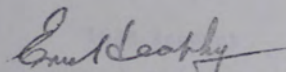
Certified that I have examined the accounts for the year 30 April 1975 and find them to be a true and fair view of the Association's affairs.

(S. E. T. Murphy)
Major and Quartermaster
New Zealand Army
24 May 1975

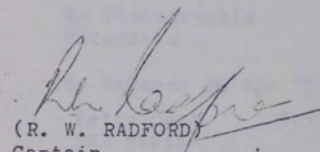
BALANCE SHEET AS AT 30 APRIL 1975

<u>Liabilities</u>		<u>Assets</u>	
<u>Accumulated Funds</u>		Balance Petty Cash	3.13
Balance 1 May 74	3,606.62	BNZ North End	4,713.00
<u>Plus</u> Excess income over expenditure	1,109.51	POSE	
	<hr/>		<hr/>
	4,716.13		4,716.13

Certified that I have examined the books and vouchers of the Engineer Corps Memorial Association Incorporated for the year 30 April 1975 and in my opinion the above Statement of Accounts and Balance Sheet give a true and fair view of the Associations Affairs as at 30 April 1975.


 (E. E. T. Heaphy)
 ACANZ, ANZIM
 Major and Quartermaster
Honorary Auditor

22. May 1975


 (R. W. RADFORD)
 Captain
Honorary Treasurer

8 May 1975

STATEMENT OF RECEIPTS AND EXPENDITURE
YEAR ENDING 30 APRIL 1975

SUMMARY OF RECEIPTS AND EXPENDITURE

	<u>Receipts</u>		<u>(1973/74)</u>		<u>Expenditure</u>		<u>(1973/74)</u>
To Balance	1 May 74				By Administration expenses:		
	Petty Cash	8.02			Rent on site	2.00	
	BNZ North End	247.65			Stationery	3.79	
	POSB Lower Hutt	<u>3,350.95</u>			Stamps	<u>1.10</u>	
			3,606.62	(2,298.56)		6.89	(17.52)
To Donations	POSB a/c	429.00			By Closing POSB		
	BNZ a/c	<u>136.51</u>			Account	3,971.83	
			565.51	(1,187.57)			
To Defence Allotments		691.39			Invitations for opening	45.00	
To Subscription	POSB a/c				Materials for Roll of Honour	150.00	
	BNZ a/c	<u>31.00</u>	31.00	(83.00)	Building materials	76.31	
To Interest	POSB a/c	61.89			By Photographic Materials		(29.00)
	BNZ a/c	<u>37.92</u>					
			99.81	(84.01)			
To Closing	POSB Account		<u>3,971.83</u>		By Balance 30 Apr 75:		
			\$8,966.16	(3,653.14)	Petty Cash	3.13	
					BNZ North End	<u>4,713.00</u>	
						4,716.13	(3,606.62)
						\$8,966.16	(3,653.14)

MINUTES OF THE ENGINEER CORPS MEMORIAL ASSN COMMITTEE MEETING
HELD PATTIE ST - 14 OCT 74

Present:

Col	A.	Murray
Lt Col	R.K.	Rutherford
Lt Col	G.W.	Butcher
Maj	D.J.	O'Brien
Maj	P.J.	Skogstad
WOI	J.T.	Blyth
WOI	H.K.	Wawatai
Mr	E.	Farnell
Sgt	Holt	M.J.

Apologies:

Lt Col	A.R.	Currie
Maj	D.A.	Cormack
Maj	S.D.	Jameson
WOI	B.E.	Malloch
WOI	D.H.	Roberts
Mr	D.	Roy
Capt	A.T.	Beaver
Cpl	Oliver	C.J.
Lcpl	Jackson	P.L.

Overseas: S sgt Chamberlain H.E.

The meeting was declared open at 1930 hrs.

1. Confirmation of Previous Minutes. That the minutes be approved and adopted as a true and correct record.

Moved : Lt Col Butcher

Seconded: Maj O'Brien

CARRIED

2. Matters Arising.

- a. World War 1 Roll of Honour. CE had obtained a copy of the RNZE Roll of Honour and undertook to reproduce a replica in a suitable form.
- b. Toilets. The provision and cost of toilet facilities was again raised. The feeling was that if the design of the Library allowed access to toilets from outside, so that they could be used by all, without entering the Library, Army may then be approached with reasonable grounds for meeting a portion of the cost.
- c. History of the Church. This was thought to be held at 2 Fd Sqn. Maj O'Brien was charged with the task of producing it.
- d. Official Guest List. Lt Col Rutherford reported that strong feelings had been expressed against the lack of thought which had gone into the compiling of the Official Guest List, and the method by which members had been advised of the Opening Ceremony. All agreed that it should not have been allowed to go outside the Memorial Assn Committee's control.

/e. Name of Church.

- e. Name of Church. It was reported that Brigadier Burns had been disappointed that the original name had not been retained. This was another matter that had been decided outside the Committee. The President stated that in future all such decisions must be made by the Committee.

3. Matters Outstanding.

- a. Honorary Solicitor:

Moved:

That the Secretary write to Mr H.S. Davenport of Auckland advising him of the Committee's pleasure on his acceptance of the position of Honorary Solicitor for the Corps Memorial Association.

Moved : Mr Farnell

Seconded: Sgt Holt

CARRIED

- b. Memorial Plaque. Some discussion arose over the Memorial Plaque and its intended location. The meeting agreed that the Brass Plaque already in the Church met the requirement.

- c. Visitors Book. A short discussion took place at the conclusion of which it was moved:

That a suitable Book be purchased for this purpose.

Moved : Col A. Murray

Seconded: Maj Skogstad

CARRIED

- d. Entry of Names. The entry of names of Life Members in the front pages of the Book was discussed and it was decided that decisions about method and style etc would be deferred, the important item being the procurement of a suitable book.

4. Election of Secretary and Treasurer.

Secretary: Moved: That WOI Wawatai be the Association's Secretary.

Moved : Lt Col Rutherford

Seconded: Lt Col Butcher

CARRIED

Treasurer: Maj O'Brien agreed to continue as Treasurer until a suitable replacement could be found.

The CE was to consider a suitable nominee.

5. Progress Stage 2 - Library. The President gave a résumé on the progress of the second stage of the Corps Memorial project. The matter he considered of greatest importance was Publicity, saying that coverage of the Opening Ceremony of the Church had not

/been

been as wide as he had hoped and that all possible steps should be taken to interest as many people as possible in Stage 2 of the Project. To this end, Maj O'Brien was to approach the Joint Services PRO with a view to publishing an article in 'Reveille' and advising members that their assistance by way of financial contributions would be asked for in the near future.

6. Lease. The President had managed to obtain a copy of the original lease document from the office of Commissioner of Crown Lands. Aspects of the lease were discussed and finally a motion was put:

To negotiate the transfer of the present lease for a new piece of land for Stage 2.

Moved : Sgt Holt
Seconded: Lt Col Rutherford
CARRIED

7. Siting of Stage 2. Mr Farnell stated that proposed legal boundaries should be added to current plans so that surveyors could define these officially. Maj O'Brien undertook to have this done.

8. Task Force. Views were exchanged about the size and effectiveness of the present committee and the number of meetings the committee should hold during the year. It was decided that a small action group, based in Wellington, should be formed from members of the present Committee. The following resolution was passed:

That an Action Committee be formed consisting of:

Lt Col Rutherford
Col Currie
Lt Col Butcher
Maj Skogstad

Moved : Mr Farnell
Seconded: Maj O'Brien
CARRIED

The President then instructed the Action Committee to:

- a. Take effective measures to produce working drawings and plans of Stage 2.
- b. Negotiate the matter of the lease with Army, suggesting CE liaison with D Works.

9. Bank Account. The treasurer reported on the present banking system advising that a POSB account as well as BNZ account was held. On his recommendation it was moved:

That the POSB account be closed and the BNZ account remain open.

Moved : Lt Col Butcher
Seconded: Maj O'Brien
CARRIED

/10. Fund Raising.

10.

Fund Raising.

- a. Investments. After discussion on various forms of investment it was moved:

That the President and Mr Farnell seek the advice of the Honorary Solicitor with a view to investing \$4000.00 of the Association's money, and that they be empowered to act on his advice.

Moved : Lt Col Rutherford
Seconded: Lt Col Butcher

- b. Grant - Ministry of Sport and Recreation. A letter from S sgt Chamberlain was read, in which he suggested that an application be made to the Minister Mr J. Walding for a grant. The Secretary was asked to reply, thanking him, and stating the committees policy for the time being, on Funds and Fund Raising activities for Stage 2.

11.

General Business.

- a. Payment of Accounts. It was moved that the payment of the following accounts be ratified:

Palmerston Photo Engineers Ltd	
Printing Blocks	\$ 10.00
Manawatu Standard - Invitations	35.00
Lands and Survey - Site Rent	2.00
W.R. Bock and Son - Engraving	150.00
J.L. Lennard) Materials for Roll	40.39
Smith & Smith) of Honour Box	35.92
Total	<u>\$273.31</u>

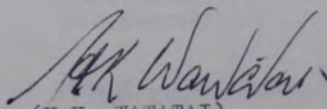
Moved : Col A. Murray
Seconded: Mr Farnell

CARRIED

12. Technical Publications. To further publicise Stage 2 it was agreed that the CE would send an article to the Secretary NZIE for publication and to forward a copy to Col Murray for insertion in Technical Pubs in Auckland area.

13. The Association President thanked the committee for their attendance and attention.

14. There being no further business the meeting closed at 2220 hrs.


(H.K. WAWATAI)
Secretary

(A. MURRAY)
President

MINUTES OF A SPECIAL GENERAL
MEETING OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION INC.

Held at Linton Camp on 20 Jul 74.

Present: Col A. Murray
Lt Col R. McL Dickie
Lt Col R.K. Rutherford
Lt Col G.A. Lindell
Lt Col G.W. Butcher
Col K.C. Fenton
Mr E. Farnell
Maj D.J. O'Brien
Maj H.E. Wedde
Maj J.M. Kiff
Maj H.M.J. Shorter
Maj S.D. Jameson
Capt A.T. Beaver
WOI K.F. Malloch
WOI B.E. Mallech
WOI D.H. Roberts
S sgt Chamberlain HE.
Sgt Carlin J.M.

Apologies: Col J. Brook-White
Lt Col A.R. Curnie
Maj Laybourne.

1. PARKER.

2.

1. Election of President.

<u>Nominations</u>	<u>Proposer</u>	<u>Seconder</u>
Col A. Murray	Lt Col R.K. Rutherford	Mr E. Farnell

As Col A. Murrays nomination was unopposed he was elected President.

There being no further business the meeting was closed.

H.K. Wawatai
(H.K. WAWATAI)
Hon Secretary

Andrew Murray
(A. MURRAY)
President 24/6/75.

MINUTES OF THE NINTH ANNUAL GENERAL
MEETING OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED

Held at the School of Military Engineering, Linton
Camp on Wednesday 26 June 1974 at 2000 hrs.

Present:	Lt Col R.K.Rutherford	WOI D.H.Roberts
	Lt Col G.A.Lindell	WOI K.F.Malloch
	Col A. Murray	WOI B.E.Malloch ✓ 2,
	Lt Col G.W.Butcher	Sgt M. Holt
	Maj H.E.Wedde	Sgt Taylor
	Maj D.J.O'Brien	Sgt B.J.Affleck
	Capt A.J.Beaver	Cpl J.C.Oliver
	Mr E. Farnell	Lcpl J.L.Cubitt
		Ssgt H.E.Chamberlain ✓✓

1. The meeting opened at 2000 hrs and all present were welcomed by the chairman.

2. Apologies. Apologies were received from

Col J. Brooke-White	WOI R.B.Luscombe
Lt Col R.McL.Dickie	Ssgt W.H.Lamb
Lt Col J.M.Harman	Sgt B.M. Hapeta
Maj C.A.Kibblewhite	Sgt Heffernan
Maj G. Bunce	Ssgt McAlister
Capt G.N.Stevenson	Lcpl P.L.Jackson
Mr D. Roy	Mr H. Tinsley
Mr W. Phillips	Cpl Hallam
Mr T. Stewart	Mr N.W.PEEK

3. Previous Minutes. The minutes of the eighth Annual General Meeting were read. It was moved that they be confirmed.

Moved WOI K.F.Malloch
Seconded Lcpl Cubitt

4. Matters Arising from the Previous Minutes. Mr E. Farnell was asked as to the acceptance of the appointment of Honorary Solicitor by the two persons he had been asked to approach. He advised that Mr Ron Davidson would probably accept the appointment.

5. Chairman's Report. The Chairman presented his annual report. Points emphasised were the good financial support of serving sappers and that the Makotuku Church was almost completely refurbished and ready for opening. The Chairman gave notice of his intention to relinquish office in the near future. Lt Col Rutherford proposed a vote of thanks for the Chairman's efforts over the past years and it was resolved that a letter of appreciation be sent to Lt Col Harman.

Lt Col Rutherford/Lt Col Butcher

/6. Treasurer's

6. Treasurer's Report. The treasurer gave his report and presented a Statement of Account and Balance Sheet for the period ended 30 Apr 74. The treasurer's report was accepted.

Sgt Holt/Mr Farnell

The following points were made:

- a. The Treasurer stated that the Honorary Accountant Major E.E.T. Heaphy would be happy to continue in the appointment.
- b. Mr E. Farnell brought to the meeting's attention the fact that each member when sent notice of the AGM should also be informed of his financial state with regard to the Association.

7. Election of Officers. The following members were appointed by the Corps Committee.

Col Brooke-White
Lt Col Rutherford
Lt Col Currie
Lt Col Davidson
Maj O'Brien

The following members were appointed by the Chief Engineer:

Maj Cormack
Maj Jameson
Maj Wedde
Maj Shorter
Capt Beaver

The following were appointed by Engineer Units

Ssgt Chamberlain (SME)
Sgt Holt (1 Fd Sqn)
Cpl Oliver (2 Fd Sqn)
Lcpl Jackson (3 Fd Sqn)
WOI K.F. Malloch (5 Spt Sqn)
Maj Skogstad (6 Fd Sqn)

8. Nominations were then called for additional committee members. The following were nominated.

<u>Nomination</u>	<u>Proposer</u>	<u>Second</u>
WOI <i>Wawatai</i>	WOI Roberts	Lt Col Butcher
Mr E. Farnell	Lt Col Lindell	WOI Roberts
Lt Col Butcher	Sgt Holt	Maj O'Brien
Mr D. Roy	Mr E. Farnell	Maj O'Brien
WOI J. Blyth	WOI K.F. Malloch	Sgt Taylor
Sgt B. Affleck	WOI B.E. Malloch	Lcpl Cubitt
WOI Roberts	Maj Wedde	Cpl Oliver
WOI B.E. Malloch	WOI Roberts	Capt Beaver
Lcpl Cubitt	Cpl Oliver	WOI Roberts

It was moved that nominations be closed.

WOI B.E. Malloch/Sgt Taylor

Elections not being necessary the above members were declared to be the committee for the ensuing year.

9. Election of President. The Secretary then called for nominations for President of the Association. The meeting was informed that under the rules of the Association the President must be one of the five nominees of the Corps Committee. After some discussion it was decided that Lt Col Lindell be asked to remain in office until after a Special General Meeting to be held on 20 July 1974. In view of the discussion for the President's appointment, it was suggested from the floor that the RNZE Corps Committee reviews its nominees. It was then moved that "The election of the President be held at a Special General Meeting at Linton Camp at 1000 hrs 20 Jul 74"

Lcpl Cubitt/WOIB.E.Malloch

An amendment to the motion was then brought forward, which read "That the election of the President to be held at a Special General Meeting at Linton Camp immediately after the opening of Stage One."

WOI K.F.Malloch/Sgt Holt

The amendment was put to the meeting and was carried. It then became the motion. This motion was then put to the meeting and was in turn carried, WOI B.E.Malloch requesting his objection to be recorded. Notices of the Special General Meeting were to be promulgated by the secretary who was instructed to prepare the notice immediately.

10. Honorary Solicitor. This matter had been dealt with under business arising from the previous minutes.

11. Honorary Auditor. With respect to the offer of Major Heaphy it was moved that "Major Heaphy remain as the Honorary Auditor of the Association".

Col A. Murray/ Maj O'Brien

The remaining officers of the association were to be filled from within the committee.

12. General Business. Col Murray brought to the notice of the meeting the fact that the Roll of Honour of the Corps had not been updated since the end of World War Two. It was moved that "The Roll of Honour of the Corps be brought up to date"

Carried

Col Murray/Mr Farnell

It was resolved that the Corps Memorial committee be charged with the responsibility of updating the Roll of Honour.

13. A question was raised about the desk for displaying the Roll of Honour. Sgt Affleck informed the meeting that the desk would be ready for the opening of the Chapel.

14. A discussion followed concerning the form of the opening ceremony. It was decided to leave the matter in the hands of the Chief Engineer.

15. A further point raised was the general invitation to all members of the association. The secretary was instructed to

/include

include this in the notice of the Special General Meeting.

16. Sgt Holt raised the question of the plans for Stage Two. The Secretary was instructed, after some discussion, to write to the Director of Quartering and Works requesting a progress report on the drawings, when the plans would be costed, and when the plans would be available for work to begin. It was requested that the minimum information sought was that of the foundation plan in order that work may commence as soon as possible.

17. Col Murray asked the Treasurer as to how the monies of the Association were being used, and whether the best use was being made of the facilities available. The Treasurer replied that the situation was being currently looked into to see if there were better ways of making the funds of the Association a more profitable investment.

18. Prospective financial support from the Auckland Sappers Association was again raised. Mr Farnell replied that when the committee asked for the assistance it would be forthcoming from the Auckland Sappers. However, there was little purpose in a piecemeal campaign. Some discussion followed and feelings were expressed about proposals and the general mood for a fund raising campaign. The form of a National fund raising campaign was briefly aired. The general feeling of the meeting was that it was hoped that the opening of the Corps Memorial Chapel would assist interest in the project and foster a fund raising campaign.

19. The final point of the evening was a question as to where the key to the Chapel would be kept should any passing visitor wish to see the building. Major Wedde was asked to liaise with the Commander Linton Army Area, as to where the key would be held and its availability.

20. Finally a motion of thanks was voted to the chair.

Carried. Mr Farnell/Sgt Taylor

21. The meeting closed at 2217 hrs.

(H.E.CHAMBERLAIN)
Acting Secretary

Andrew Murray
(G.A.LINDELL)
President

Date:

24/6/1975.

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC.

PRESIDENTS ANNUAL REPORT 1974

Gentlemen,

1. On behalf of the Committee I have pleasure in reporting on the Associations activities during the past year.

2. Committee Meetings. The Committee has met on three occasions. Noticeable this year has been the good attendance of members at meetings.

3. Membership and Finance. The current financial membership of the Association is 83. 77 Members have now qualified as Life Members by contributing \$20.00 or more to the Association's funds. At the end of the financial year the total amount in the Association's Fund Account was \$3,606.62.

Donations to the Association during the year amounted to \$1187.57 of which the contributions made by regular allotments from pay by serving Sappers was \$675.95.

4. Corps Memorial. I am pleased to report that the reconstruction of the pioneer Makotuku Church at the School of Military Engineering is almost completed. The rebuilding of the church, which has taken longer than expected, due to delays in the delivery of essential materials, reflects great credit on all those Sappers who have taken part in the work.

The Corps Roll of Honour will be kept in a cabinet made by RNZE personnel from New Zealand woods, having a glass hinged top in which the open pages of the Roll of Honour can be displayed, and surmounted on the wall above by a suitably engraved brass Memorial plaque.

All those members of the Corps who have contributed towards the cost of the Corps Memorial will be pleased with the commanding aspect of the Church set amidst trees planted by former Sappers at the School of Military Engineering.

As a Garrison Church and our Corps Memorial the building is a worthy addition to Linton Camp and for which we say "thank you" to the Parishioners of Makotuku and to Home Command.

The Church will be named 'St Martins', the Chaplain's Patron Saint, and the Association has erected a Notice Board so inscribed and designating the Church as the Royal New Zealand Engineers Corps Memorial.

Arrangements for the Dedication of the Church and unveiling of the Corps Memorial Plaque and Roll of Honour are under the Area Commander, Linton Camp, and will be on 20 July at 2p.m.

/This will

This will complete the first stage of the Corps Memorial as approved at the Special General Meeting held at Linton on 1st October 1972.

A general plan of the second stage of the Memorial consisting of the Library and Museum building designed in harmony with the Church has been prepared by Dudley Roy. Your committee decided to defer the detailing of final drawings until after the completion of the Church. The cost of the second stage has been estimated at \$40,000 and this could be exceeded by escalating costs.

Having regard to the available funds it is obvious that the main considerations now facing the Association are the ways and means of encouraging further contributions from both serving and non-serving Sappers to enable construction of the second stage to proceed.

5. In conclusion I wish to remind you that I have had the honour to be elected President of the Association since it was formed in 1966 and now that the Corps Memorial Church is virtually completed I feel the time has come for me to stand down. Although our original conception of the Memorial has been modified we will now have the Roll of Honour of our Corps enshrined in a Memorial Church erected by the Corps appropriately in a Sapper environment.

My humble thanks are due to all those Sappers who have supported me on our Committees and the many who have assisted financially and in other ways in promoting the aims of the Association.

G.A. Lindell
(G.A. LINDELL)
President

Summary of Receipts and Payments

Receipts

To Balance 1 May 73:		(1972-73)
Petty Cash	8.52	
BNZ North End	256.92	
POSB Lower Hutt	<u>2033.12</u>	
	2298.56	(3709.13)
To Donations (POSB a/c)	1187.57	(1022.62)
To Subscriptions paid to POSB a/c	61.00	(41.00)
To Subscriptions (BNZ a/c)	22.00	(156.03)
To BNZ Interest	7.73	(12.10)
To POSB Interest	76.28	(73.68)
	<u>\$3653.14</u>	<u>(\$5014.56)</u>

Payments

By Administration expenses:		(1972-73)
Rent on site	2.00	
Stationery	3.50	
Newspaper adverts	<u>12.02</u>	
	17.52	(22.00)
By Photographic Materials	29.00	
By Church costs		(2694.00)
	46.52	(2716.00)
By Balance 30 Apr 74:		
Petty Cash	8.02	
BNZ North End	247.65	
POSB Lower Hutt	<u>3350.95</u>	
	3606.62	(2298.56)
	<u>\$3653.14</u>	<u>(\$5014.56)</u>

includes allotments
Lewin BC \$100.
Col Grant \$100
Aust Support Assn \$15
200 Cld raffle \$65
W.D. Phillips Raffle \$50

RE Journal March 1966

accounts to come.

plague

notice board.

Roll of Honour to be updated - C/O to fix.

See G Smith re unveiling

clear with Comdt RARE.

Colman
Carmack
Barnes
Wells
Spider
Banner

SME Chamberlain
1st Sgt Hutt S
2nd Sgt Oliver C
3rd Sgt Jackson
4th Sgt Mallock
5th Sgt

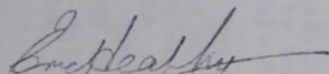
Woods
Butcher
Forewell
Ray
Blyth
Sgt Affleck
Wor Roberts
BE Mallock
Cpl Cubitt

Accumulated Funds

Balance 1 May 73	2298.56
<u>Plus Excess Income over expenditure</u>	<u>1308.06</u>
	<u>\$3606.62</u>

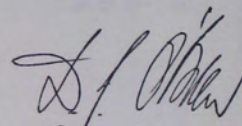
Balance Petty Cash	8.02
BNZ North End	247.65
POSB Lower Hutt	3350.95
	<u>\$3606.62</u>

Certified that I have examined the books and vouchers of the Engineer Corps Memorial Association Incorporated for the year ended 30 April 1974 and in my opinion the above Statement of Accounts and Balance Sheet give a true and fair view of the Association's affairs as at 30 April 1974.



(E.E.T. HEAPHY)
ACANZ, ANZIM
Major and Quartermaster
Honorary Auditor

16 June 1974



(D.J. O'BRIEN)
Major

Honorary Treasurer

14 June 1974

MEETING - 6 MAR 74

Present: Lt Col G.A. Lindell
Lt Col A.R. Currie
Col J. Brooke-White
Lt Col J.M. Harman
Lt Col G.W. Butcher
Lt Col R.A. Davidson
Mr D. Roy
Maj D.J. O'Brien
WOI R.B. Luscombe
Ssgt H.E. Chamberlain
Sgt B.J. Affleck
Cpl C.J. Oliver
Lcpl J.L.L. Cubitt

Apologies: Maj D.A. Cormack
Maj S.D. Jameson
WOI D.H. Roberts
Sgt W.H. Lamb

1. The meeting was declared open at 1940 hrs.
2. Minutes. The minutes of the meeting held 14 Nov 73 at Petone were read. After para 3.a. was amended to read:

"\$120 received by Lt Col Lindell from the Auckland Sprs Assn."

the minutes were confirmed as a correct record.

Moved: Ssgt Affleck
Seconded: Lt Col Harman
CARRIED

3. Matters Arising from Minutes of 14 Nov 73 Meeting

- a. Membership Cards. Lt Col Harman stated that as the result of his having viewed the standard type letter sent to members advising them of life membership status he felt that this was adequate recognition and notification of such, and suggested that this system be continued and there be no requirement for life membership cards.
- b. Name of Church. (St Saviours'). Lt Col Harman advised that there had been further discussion and correspondence on the name of the church in relationship to the name St Saviours. It had been claimed that there was nor had been no such Saint. The clergy had claimed that the name therefore was not acceptable and suggested that the name St Martins' (that of the padres) be adopted.
- c. Fund Raising. It was advised that Capt Stevenson's investigation of the fund raising organisation based in Christchurch revealed that the conditions and requirements of this organisation were similar to the system previously discussed. It was agreed that no further action be taken at this stage.

/d.

- d. Cash Flow (investment of funds). The treasurer offered his apologies for not having actioned *the* resolution due to his being committed to work outside of the area since the last meeting. It was hoped that he could now attend to this task.
- e. Signboard. The Chairman advised that Comd Home Command had approved the manufacture and erection of a signboard to be located outside the church. The type selected was "type A" as submitted. It was further advised that owing to works commitments 2 Fd Sqn would not be able to manufacture this before the date expected for the dedication.

4. Financial Report

a. <u>Receipts and Funds:</u>	POSB and BNZ	\$3523
	From Defence	
	Allotments	542
	Other donations	600
		<hr/>
	Total funds as	
	at 14 Mar 74	\$4665
		<hr/>

b. Accts for Payment

RSA for advertising \$5

That the account as presented be passed for payment.

Moved: Lt Col Currie
Seconded: Ssgt Chamberlain
CARRIED

5. Church : Progress to Date. It was reported that there was a hold-up at present in the delivery of plywood. The firm responsible for supply had however guaranteed that this would be available within one week. It is estimated that completion of the church would be a minimum of six weeks from receipt of the plywood. For planning purposes it was therefore estimated that completion be by mid May 74, and that opening and dedication be late May 74.

6. Name of Church. As earlier advised the title St Saviours was questioned and discussion on this resolved:

- a. If there had in fact been no such saint as St Saviours then there was no objection to the name St Martins' being adopted.
- b. The main requirement as far as the committee was concerned was that the overall name incorporate the fact of the connection of the Corps and it was the Corps Memorial Church.
- c. That provided the name Engineer Corps Memorial is included in the title then St Martins' be acceptable.

It was then moved:

/That

That the name be St Martins'
The Corps of Royal New Zealand Engineers Memorial Church

Moved: Lt Col Currie
Seconded: Sgt Affleck
CARRIED

7. Signboard. Discussion was sought on the provision of the signboard as a result of advice that 2 Fd Sqn could not manufacture.

It was firstly agreed that this must be manufactured "outside" and charged to the Corps Memorial Assn fund, and was to be completed by April 1974. Lt Col Butcher volunteered to arrange the manufacture of a steel frame for mounting the sign.

Mr Roy volunteered to have the signboard itself manufactured including the priming and finishing coats of paint applied and prepared for the lettering to be added. Maj O'Brien volunteered to undertake arranging to have the lettering added per 1 Base Workshops resources.

It was finally agreed that Lt Col Butcher and Mr Roy be authorised to arrange the manufacture of the signboard and the steel frame mounting. The signboard when completed to be given to Maj O'Brien for the lettering to be added.

It was moved that:

- a. Lt Col Butcher and Mr Roy be authorised to arrange the manufacture of the signboard and support to specifications supplied by Mr Roy. The cost to be met by the Corps Memorial Assn.
- b. Maj O'Brien be authorised to arrange the lettering to be added to the signboard.

Moved: Lt Col Currie
Seconded: Col Brooke-White
CARRIED

The Secretary to forward a letter to Comd Home Command advising of the decisions made.

8. Cabinet for Roll of Honour. A sketch produced by the Chairman had been forwarded to OC 2 Fd Sqn and cost and material estimates are being produced. Several suggestions were offered for the provision of this item. These included:

- a. Possible availability from stock items in civil trade establishments.
- b. As the Mayor of Levin had offered \$200 from the Levin Borough Council to the Corps Memorial Assn funds that a sketch of the proposed cabinet be supplied to the said council and they be invited to provide this item in lieu of the offer of a cash donation.
- c. It was considered that the stock item in para a. above would be too small and that the cabinet should be specially manufactured to required specifications. The item envisaged would cost in the vicinity of \$250 - \$300.

/d.

- d. That the committee undertake the designing of a suitable cabinet and manufacture be effected by RNZE personnel and the cost of materials met by the Corps Memorial Assn.

Following a lengthy discussion the latter was accepted and Mr Roy undertook to design and produce specifications for the cabinet. There were doubts as to the exact dimensions of space available in the area of the church where the cabinet was to be located and as this would have a bearing on the final design 2 Fd Sqn were requested to forward to Mr Roy a sketch of the general area including all details and measurements.

Motion

- a. That 2 Fd Sqn be requested to forward sketches and details of the area in the church of the proposed location of the cabinet, and also size of the roll of honour, to enable designing to be effected.
- b. That Mr Roy be authorised to produce a design and specifications for a suitable cabinet to house the Roll of Honour.
- c. That 2 Fd Sqn manufacture the item to the produced design and specifications. Cost of material to be met by the Corps Memorial Assn.

Moved: Lt Col Currie
Seconded: Col Brooke-White
CARRIED

9. Brass Commemoration Plaque. A plaque designed by the Chairman, Mr Roy and Sgt Affleck, was submitted to the meeting. Cost would be approximately \$150. Discussion involved variations to the design in the form of changes to the title wording, and the deletion of others. A motion finally tabled read:

- a. That the plaque be of polished brass approx 15 inches x 10 inches suitably mounted with the hand cut lettering "THE CORPS OF ROYAL NEW ZEALAND ENGINEERS. ROLL OF HONOUR".
- b. Mr Roy to negotiate detail and cost with Mr Bock a Wellington engraver.
- c. The Secretary to authorise acceptance of price negotiated by Mr Roy.

Moved: Lt Col Currie
Seconded: Sgt Affleck
CARRIED

10. Life Membership Cards. Lt Col Harman's suggestion on these cards was considered. A sample of the letter forwarded to all members on becoming life members was submitted and read to the meeting. Following discussion it was agreed that cards were not necessary.

Motion

That a letter as submitted be adequate recognition of life membership.

/Moved:

Moved: Col Brook-White
Seconded: Lt Col Currie
CARRIED

11. World War I Roll of Honour. It was advised that a copy of this roll was originally located in the then Army HQ several years ago. Lt Col Harman undertook to try to locate a copy of this roll of honour within Def HQ.

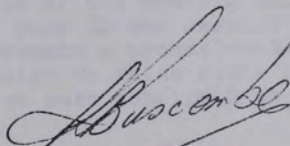
12. Toilet Block. Home Command has advised that Army have no intention of providing funds for such facilities at this time.

13. Official Guests to Opening. On the request from Linton Army Area the Chairman, Lt Col Harman and the Secretary are to prepare a provisional list of proposed official guests. This should consist generally of Cols Comdts, CE, Pres RSA, various Spr Assn reps, Corps Memorial Assn Committee Members.

14. History of Church. It was suggested that a record of the history of the Corps Memorial Church be produced, suitably presented and be positioned in an appropriate place in the church as a permanent record.

15. Stage II Development. Lt Col Butcher asked that thought be given to further planning for stage II development in the way of material requirement and timings to enable him to proceed with pursuing supply sources.

16. The meeting closed at 2215 hrs.



(R.B. LUSCOMBE)
Honorary Secretary

Confirmed as a correct record this _____ day of

_____ 1974.

Chairman

MINUTES OF ENGINEER CORPS MEMORIAL ASSN INC.
COMMITTEE MEETING 14 NOV 73

Present: Lt Col G.A. Lindell
Lt Col G.W. Butcher
Lt Col J.M. Harman
Lt Col R.G. Davidson
Mr E. Farnell
Mr D.B. Roy
Maj G.E. Hardie
Maj D.J. O'Brien
Capt G.M. Stevenson
Sgt W.H. Lamb
Sgt B. Affleck
Spr J.L.L. Cubitt
Spr S.L. Jackson

Apologies: Col J. Brooke-White
Maj D.A. Cormack
WOI R.B. Luscombe
WOI D.H. Roberts
S Sgt H.E. Chamberlain
Cpl C.J. Oliver

1. Minutes: The minutes of the meeting held at Petone on 1 Aug 73 were read. After para 12 was amended to read "Lt Col Davidson offered to prepare a promotional brochure which could be used in a campaign to raise funds for Stage II of the Memorial" the minutes were confirmed as a correct record.

Moved Spr Cubitt
Seconded Lt Col Davidson
Carried

2. Matters Arising From Minutes of 1 Aug Meeting.

- a. Treasurer: Maj D.J. O'Brien's appointment as Treasurer was confirmed.
- b. Copies of Minutes of 1 Aug Meeting: Copies of the minutes were not available prior to or at the meeting and the Secretary was instructed to distribute copies to members.
- c. Cabinet for Rolls of Honour: Lt Col Lindell reported that a Mr Proctor of Waikanae was prepared to provide a quotation and in the event of its acceptance build a cabinet or similar piece of furniture in which to house and display the rolls of honour.
- d. Church Signboard: Lt Col Davidson had supplied the Chairman with copies of a sketch drawing for a signboard to be located outside the Church

/at Linton.

at Linton. The Chairman tabled the sketch and the draft of a letter to be sent to Comd, Home Command seeking approval to erect the signboard.

- e. Memorial 2nd Stage: Library and Museum: Mr Roy advised the Committee that on the basis of his preliminary sketch drawings he expected the labour and materials cost to be approximately \$20 per square foot. It was reported that due to the pressure of Departmental work Lt Col Dickie had been unable to make significant progress with detail drawings for the ~~museum~~ and library.
- f. Sets of Photographs: S Sgt Chamberlain had prepared sets of photographs for distribution to active units and the various Sappers' Associations. Each set contained some photographs of the Church and the 2nd Stage model. It was reported that a Sappers' Association is in the process of being formed at Dunedin. Sets of photographs for the Sappers' Association at Dunedin, West Coast, and Whakatane were handed to the Secretary for forwarding.

3. Financial Report

a. Receipts and Funds.

Receipts for this year: \$345 from Defence Dept allotments.
\$321 from miscellaneous sources.
\$120 received by Lt Col Lindell from a member of the Auckland Sappers' Association.

Total funds as at \$3366
6 Nov 73

The recent receipts from Auckland of \$305 include \$153 raised by Mr Brooker and \$66.95 from unaccounted for donors.

- b. Membership: There are now 75 Life Members and 407 Members of whom 110 are financial.

The meeting was advised that a Life Member Cpl T. Stewart was still awaiting receipt of the card acknowledging his Life membership.

Subsequent discussion drew attention to the fact that the Committee had decided to substitute a letter of acknowledgement for a certificate or card due to the cost of having cards

/produced

produced. The Secretary was instructed to ensure that letters were sent to all Life Members.

Following further discussion IT WAS AGREED to accept an offer made by Lt Col Harman to produce a sample Life Membership Certificate for the next meeting.

- c. Fund Raising: Sgt Lamb reported that the recent 200 Club raffle which he had organised had raised \$69. Considerable difficulty had been experienced with ticket sales because of the lack of reliable ticket sellers.

While it was proposed that the next raffle would be a 100 Club with \$5.00 tickets the operation of the raffle depended on getting ticket sellers.

Sgt Lamb proposed that the Committee look towards raffles with larger prizes, eg, a car.

It is believed that the R.S.A. Clubs provide a considerable opportunity for the raising of funds.

Following some discussion IT WAS AGREED that Capt Stevenson should approach the Christchurch based organisation which organised dominion wide lotteries on behalf of selected organisations with the object of finding out whether or not the Corps Memorial Assn would be accepted for such a lottery.

- d. Mail Campaign Brochure: Lt Col Davidson reported that a draft had been prepared and some photographs taken for inclusion in the brochure to give prospective donors an idea of the Committee's future plans perspective and plan sketches of Stage II were wanted. IT WAS AGREED that if DQW's office was unable to prepare the drawings then the Committee would accept Lt Col Butcher's offer to have them executed.

- e. Defence Dept Allotment Scheme: The meeting was advised that the members of a recent Basic Course at SME had been approached by Committee Members and asked to participate in the allotment scheme: Sgt Lamb reported that 6 sappers had accepted the commitment to make regular donations.

It is believed that this incident indicates that unit reps are not pushing the Scheme with enough vigour and it was requested that action be taken to improve performance in this area.

- f. Investment of Funds: Some discussion took place concerning the existing placement of funds with the Post Office Savings Bank and the opportunity for greater earnings with other investment principals

/RESOLVED:

RESOLVED: That the Treasurer prepare a schedule of future cash flow, investigate the terms being offered by investment houses and bring forward recommendations to maximise earnings from the funds available to the Association.

Moved Lt Col Davidson
Seconded Sgt Affleck
Carried

4. Formal Opening and Dedication of the RNZE Memorial Church: Sgt B. Affleck tabled a report of the discussion and decisions of the meeting, convened by Comd Linton AA and held at Linton on 8 Nov 73. The purpose of the meeting was to arrange for the formal opening and dedication of the Memorial Church. A copy of Sgt Affleck's report is attached.

RESOLVED: That the floor coverings for the church be brussels under the pews and wool pile carpet in other areas.

Moved Lt Col Lindell
Seconded Lt Col Harman
Carried

RESOLVED: That the original pews of the church be treated for borer, be refurbished and reinstalled. Alternatively other all-timber pews to blend with the decor be purchased.

Moved Lt Col Harman
Seconded Mr Roy
Carried

RESOLVED: That the Committee accept the proposed paint scheme for the church of:

Roof: slate grey
Walls: white
Trim: light blue.

Moved Mr Roy
Seconded Mr Farnell
Carried

RESOLVED: That a sub-committee comprising Lt Col Lindell, Mr Roy and Sgt Affleck be formed and given power to act concerning:

- a. The timing and format of the opening ceremony and dedication service.
- b. The provision and installation of commemorative and identifying plaques.
- c. The preparation and housing of the rolls of honour.

Moved Mr Farnell
Seconded Maj O'Brien
CARRIED

/RESOLVED:

RESOLVED: That the name of the church be:

"Saint Saviour's, The RNZE Corps Memorial Church"

Moved Lt Col Harman
Seconded Mr Farnell
Carried

The Chairman thanked Sgt Affleck for the report and formally moved that it be received.

Carried

5. General Business:

- a. Stage II of Memorial - Offer to Fabricate and erect Steelwork: The Chairman advised that he had received an offer from Mr M. Martin of Auckland to fabricate and erect structural steelwork free of charge.

Mr Roy informed the meeting that no structural steel was contemplated for Stage II and that even with the offer, steelwork costs would be likely to exceed the proposed timber costs.

IT WAS AGREED to send Mr Martin a copy of the Stage II plans, and to advise him that while steelwork had not been contemplated, his offer was greatly appreciated and would be kept in mind.

- b. Stage II of Memorial - Offer to Construct Floor Slab: Sgt Lamb advised that Maj Wedde had offered to construct the floor slab and complete it within six months of receipt of the detailed drawings. This offer would be on the basis of a materials only cost.

After some discussion it was agreed to accept this offer when detail drawings were complete when the Defence Dept had agreed to construction proceeding on the new site, and if the construction contract could be arranged to allow for a pre-constructed floor.

- c. Expenditure on the Memorial Church: It was reported that as at 14 Nov 73 \$10,100 had been spent on the memorial church construction.
- d. Report of Museum Activity: Sgt Lamb read and then tabled a report prepared by S Sgt Chamberlain concerning the activities of the Corps Museum.

RESOLVED: That the report be received and that S Sgt Chamberlain be authorized to sepdn \$29 for further photographic supplies.

Moved Maj O'Brien
Seconded Sgt Lamb
Carried /d. Toilet

- d. Toilet Block for Memorial Complex: In response to a question from Sgt Lamb the Chairman advised that in discussions with Home Comd the provision of a toilet block had been agreed to but a decision as to whether the Dept or the Assn would pay for it had not been made. Maj O'Brien was asked to find out Home Comd's intention.

The meeting closed at 2220 hours.

Confirmed as a correct record this

.....*6th.*.....day of.....*March*.....*1974*.....

.....*J. A. Lindell*.....Chairman

MINUTES OF THE ENGINEER CORPS MEMORIAL ASSN INC
COMMITTEE MEETING - 1 AUG 73 111

Present: Lt Col G.A. Lindell
Lt Col J.M. Harman
Lt Col R.A. Davidson
Maj G.E. Hardie
WO1 D.H. Roberts
WO1 R.B. Luscombe
Ssgt H.E. Chamberlain
Cpl C.J. Oliver
Spr Cubitt

The meeting was declared open at 1945hrs.

1. Apologies: were received from:

Lt Col G.W. Butcher
Maj D.J. O'Brien
Maj D.A. Cormack
Maj J.D. Broadbent
Maj S.D. Jameson
Capt G.N. Stevenson
Sgt W.H. Lamb
Sgt B.J. Affleck
Spr L.N. Jackson

2. The minutes as read be accepted as a true record of the Committee meeting held 2 May 1973

Moved Ssgt Chamberlain
Seconded Cpl Oliver
Carried

3. Matters Arising from the Minutes.

- a. The article submitted to the RSA Review for publication had been contained in the May 1973 issue.
- b. Lt Col Harman stated that an approach had been made to Director of Recruiting for the services of the Linton AA display artist for assistance in producing samples of Rolls of Honor for consideration. Whilst the Director was agreeable to an approach being made to the display artist, because of the work load and the fact that a similar request had already been refused he preferred that this tradesman not become involved. It was therefore decided that this work be done within our own resources, and a sample so produced was available for discussion to the meeting.
- c. Copies of the preliminary sketch plans of the Library/Museum had been produced and distributed as directed. Copies containing additional detail i.e. suggested material to be used, had also been presented at the AGM on 27 Jun 73 and had been accepted in principle by that meeting.

/4. Appointment

4. Appointment of Assn Secretary and Treasurer.
Proposed that WO1 R.B. Luscombe be reappointed Secretary and
Maj D.J. O'Brien appointed (subject to his agreement Treasurer.
Proposed Lt Col Harman
Seconded WO1 Roberts
Carried

5. It was moved that:

A letter of appreciation be sent to Maj Hardie the
immediate past Treasurer in recognition of his most valuable
service, in this appointment.

Moved Lt Col Lindell
Seconded Ssgt Chamberlain
Carried

6. Maj Hardie reported that a number of receipt books
returned from Auckland had been received some of which recorded
donations made to the Assn. One of these was for \$25.00 from
Mr N.J. Peters the cheque attached was dated 1971. Another
recorded a donation of \$50.00 from Mr D. Brooker of Hamilton.

The Secretary was instructed to write to, Mr Peters
explaining the situation and suggesting an updated cheque would
be most acceptable and also to Mr Brooker in acknowledgement of
his donation.

7. Rolls of Honour.

Samples produced in Linton were put before the meeting, and
again lengthy discussion on types of, board, lettering, and
costs considered. Again there was the feeling that as originally
suggested an eluminated memorial plaque located in the church
and lists of names in book form encased in either the church
or the library/museum complex and possibly a xerox duplicate
copy available for perusal. Lt Col Harman suggested that as
it was agreed that at least a memorial plaque be located in
the church this should now be proceeded with and the rolls be
decided at a future date. This received the approval of the
committee.

8. Church Notice Board.

Lt Col Davidson stated that the committee should now be
considering looking to providing identification of the construction
in progress indicating association with the Corps and it being
a memorial church. He suggested a "Gothic window" shaped board
denoting it to be the Engineer Memorial Church and could also
make provision for such additional information as Service timings
and possibly the name of the officiating minister, and that this
should be provided now and located in an obvious position in
the vicinity of the church construction. This suggestion was
agreed to by the meeting.

It was further suggested that an additional one may
later be located in the vestibule.

Lt Col Harman pointed out that this should not be
sited without first receiving the approval of Comd Home Comd,
this request being by letter from the Assn President and to
include a sketch and details of the proposal. Lt Col Davidson
volunteered to provide the sketch and details.

/It was

It was then moved that:
The Assn President submit to Comd Home Comd a written request, including a sketch and details for approval for the siting of a notice board in the vicinity of the church.
Moved Lt Col Harman
Seconded Lt Col Davidson
Carried

9. Progress on Church Construction.
The 10" x 2" structural timber which has delayed progress are now to be kiln dried and should be available sooner than was last reported. Most other materials are on order and no problems are envisaged regarding availability.

Owing to other commitments it is unlikely that constant work can be carried out before September.

10. Library/Museum Complex.
The preliminary sketch plan is to be returned to Mr Roy for more details on structure and materials so that costing may be assessed. Assn President volunteered to attend to this.

It was agreed that Home Comd be approached re this stage of the complex only after all planning and costing is finalised and an acceptable scheme is devised. This approach furthermore should not be before the completion and official opening of the church.

General

11. To keep members informed of progress of the complex in greater detail, it was agreed that circulars and photographs of stages of construction be circulated.

It was then moved that:

- a. Ssgt Chamberlain to produce 7 sets of photographs and Cpl Oliver progress reports for distribution to serving and non-Engineer Organisations.
- b. Financial support ^{serving} be given to the production of the photographs.

Moved Lt Col Davidson
Seconded Ssgt Chamberlain
Carried

12. Fund Raising.
The raffle run by Sgt Lamb had brought in approximately \$69.00 and it was intended that one be run every 3-4 months.

It was stated that the scheme of collection and sale of apples had "fallen through" due to a liaison breakdown.

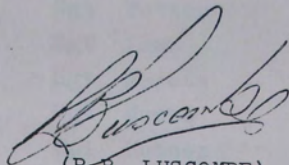
Lt Col Davidson offered to produce details of a scheme to aid fund raising.

/13. Next

13. Next Meeting.

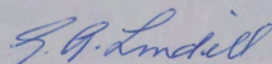
It was decided that the next meeting be at SME, Linton at 1930 hrs on Wed 12 Sep 73.

14. The meeting closed at 2210 hrs.



(R.B. LUSCOMBE)
Honorary Secretary

Date:.....



(G.A. LINDELL)
President

14 Nov. 73.

MINUTES OF THE EIGHTH ANNUAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

Held at SME Linton on Wednesday 27th June 1973

Present:	Col	K.C.	Fenton	Ssgt	Chamberlain	H.E.
	Lt Col	G.A.	Lindell	Sgt	Affleck	B.J.
	Lt Col	R.McL.	Dickie	Sgt	Futter	D.R.
	Lt Col	R.A.	Davidson	Sgt	Lamb	W.H.
	Maj	D.J.	O'Brien	Sgt	Hapeta	B.M.
	Maj	G.E.	Hardie	Sgt	Munro	P.
	Maj	H.E.	Wedde	Cpl	Hubner	V.M.J.
	Maj	P.J.	Skogstad	Cpl	Oliver	C.J.
	WOI	K.F.	Malloch	Lcpl	Smith	K.G.
	WOI	P.	Nolan	Lcpl	Ryan	A.R.
	WOI	D.H.	Roberts	Spr	Mullane	R.F.
	WOI	J.T.	Blyth	Spr	Hodge	
	WOI	R.B.	Luscombe	Spr	Law	
	WOII	B.E.	Malloch	Spr	Anderson	P.W.
	WOII	L.D.	Bailey	Spr	Lomas	G.M.
	Mr	E.	Farnell	Lcpl	Cubitt	J.L.L.
				Spr	Pond	

33

1. The meeting opened at 1920 hrs and all present were welcomed by the chairman.

2. Apologies: Apologies were received from:

Col	A.	Murray	Maj	C.A.	Kibblewhite
Lt Col	J.M.	Harman	Mr	D.B.	Roy
Lt Col	G.W.	Butcher	WOI	G.P.T.	Byron
Maj	E.E.T.	Heaphy	WOII	Denby	W.R.
Maj	D.A.	Cormack	Sgt	Green	R.A.
Maj	J.D.	Broadbent	Cpl	Ridland	J.D.L.
			Spr	Jackson	P.L.

13.

3. Previous Minutes:

a. The minutes of the Seventh A.G.M. were read,
It was moved that they be confirmed.

Moved WOII Malloch

Seconded Sgt Affleck

Carried

b. The minutes of the SGM held on 1 Oct 72
were read and confirmed.

Moved WOII Malloch

Seconded Sgt Futter

Carried

- c. The Minutes of the SGM held on 24 Jan 73 were read and confirmed.

Moved Ssgt Chamberlain
Seconded WOII Bailey
Carried

4.

Matters Arising from Minutes:

- a. SGM 1 Oct 72. The chairman stated that as a result of the decision made at this meeting \$2,000 had been paid toward the cost of material for the reconstruction of Makotuku Church at Linton.
- b. SGM 24 Jan 73. The Chairman advised that the amendments to the Assn rules as passed at this meeting had been entered and incorporated in a rewrite of these rules which have now been produced.

5. Chairman's Report. The chairman gave his annual report. It was proposed "That the chairmans report be received."

Moved Mr Farnell
Seconded Ssgt Chamberlain
Carried

6. The Chairman then read a letter received from the Honorary Auditor which offered his congratulations to the Association's Treasurer for the manner in which the accounts were kept and the clear manner in which the books and vouchers were presented for Audit.

7. Treasurers Report: The Treasurer presented a Statement of Accounts and Balance Sheet for the 2 year period ended 30 Apr 73.

The following points were made:

- a. Architects fees: The fee of \$694.00 paid was for that of the original scheme and would be in fact about half of the expense involved.
- b. In explanation of the entry "Expenses J. Denham \$31.00" the Treasurer stated that Mr Denham had volunteered to establish contacts with personnel in the Whakatane area with the aim of gaining their support for the Memorial scheme. His efforts earned for the Assn, cash donations and subs totalling \$331.00. This involved expenses which were met by Mr Denham himself and the Committee decided that he be reimbursed "reasonable expenses" which was agreed to be approximately \$31.00.
- c. The bulk of the expenditure had been the \$2,000.00 paid out toward material for the reconstruction of the Church.

d. Balances as at 30 Apr 73 were:

Petty cash	\$ 8.52	
BNZ North End Branch	\$256.92	
POSB	\$2033.12	\$2298.56

It was moved that the Statement of Accts and the Balance Sheet be accepted.

Moved Lt Col Dickie
Seconded Sgt Affleck
Carried

Election of Officers

8. The following members were appointed by the Corps Committee:

Col J. Brooke-White
Lt Col G.A. Lindell
Lt Col J.M. Harman
Lt Col A.R. Currie
WOI D.H. Roberts

9. The following members were appointed by the Chief Engineer:

Lt Col R.A. Davidson
Maj D.J. O'Brien
Maj D.A. Cormack
Maj S.D. Jameson
Capt G.N. Stevenson

10. The following were appointed by Engineer Units:

Cpl Oliver C.J. (2 Const Sqn)
Sgt Affleck B.J. (C Engr Tp)
Spr Jackson P.L. (S Engr Tp)
Sgt Lamb W.H. (SME)

11. Nominations were then called for for additional Committee members:

<u>Nomination</u>	<u>Proposer</u>	<u>Seconder</u>
WOI R.B. Luscombe	Mr Farnell	WOI Malloch
Ssgt Chamberlain	Maj Skogstad	WOI Roberts
Mr E. Farnell	Lt Col Dickie	Maj O'Brien
Lcpl Cubitt J.L.L.	Maj Wedde	WOI Malloch
Lt Col G.W. Butcher	Sgt Lamb	Lt Col Lindell
Mr D.B. Roy	May Skogstad	Ssgt Chamberlain

Moved that nominations be closed.

Moved WOI Roberts
Seconded Maj Skogstad
Carried

The 6 nominated were then declared elected.

12. The new committee now comprises:

Col J. Brooke-White	WOI D.H. Roberts
Lt Col G.A. Lindell	WOI R.B. Luscombe
Lt Col J.M. Harman	Ssgt Chamberlain H.E.
Lt Col A.R. Currie	Sgt Lamb W.H.
Lt Col G.W. Butcher	Sgt Affleck B.J.
Lt Col R.A. Davidson	Cpl Oliver D.J.
Maj D.J. O'Brien	Lcpl Cubitt J.L.L.
Maj D.A. Cormack	Spr Jackson P.L.
Maj S.D. Jameson	Mr E. Farnell
Capt G.N. Stevenson	Mr D.B. Roy

13. Election of President. The Secretary called for nominations for President.

Proposed that Lt Col G.A. Lindell be nominated as President.

Proposed Maj Skogstad
Seconded Ssgt Chamberlain

It was then moved that nominations be closed.

Moved Mr Farnell
Seconded WOII Bailey
Carried

Lt Col Lindell was therefore elected President for a further term.

14. Honorary Solicitor

The Chairman asked that the meeting stand and observe a silence in respect for the late Col L. Rudd the Assn Honorary Solicitor.

It was then moved:

That Mr Farnell be authorised to approach Mr Bob Davenport and Mr Ron Davidson to seek the services of one of them as the Assn Honorary Solicitor.

Moved Lcpl Cubitt
Seconded Lt Col Davidson
Carried

15. Honorary Auditor

Proposed that Maj E.E.T. Heaphy be reappointed Honorary Auditor.

Proposed Lt Col Lindell
Seconded Maj Wedde
Carried

General Business

16. Mr Farnell suggested that as the memorial complex was not to be constructed on the "leased area" should not action be taken terminate the lease and thus be releaved of the committment of payment.

Following discussion it was decided that this matter be left to the committee which, on the acceptance of the plans for phase two by Army, whould then arrange the termination of the lease.

17. WOI Malloch expressed concern at the lack of communication which he discovered by speaking personally to Sappers in the South. Generally their only source of information was that of copies of minutes of meetings. In places such as this where there was so much potential support there was the need more in the line of someone to speak to these people and keep them informed and so win some of this untapped source of support.

It was pointed out that the Units in the South Island were now represented by two of their members on the committee, and with Maj O'Brien (in his present appointment which takes him South occasionally) the problem of communication should be overcome.

18. The Chairman spoke on the problem of locating and contacting potential supporters. Articles had been published in the RSA Review and the Auckland Sappers Assn newsletters.

It may be that another method could be the distribution of circulars to known members/supporters requesting that they forward the names and addresses of known potential supporters. This could well greatly increase membership.

WOI Malloch agreed and also felt that these circulars should include facts and figures so that the older generation be made aware of the support by the younger generation.

Maj Hardie felt that names of all Spr and ex Sprs whether interested or not be forwarded to the Assn, for contacts to be made.

It was generally agreed that a concerted effort should be made to improve communications, and for increased support and membership.

19. WOII Malloch spoke on fund raising promised by the Auckland Sprs Assn. It was claimed that this Assn had not supported the first scheme and now the second stage of the accepted modified scheme was "off the ground" when was this Assn going to start to show some financial support.

Mr Farnell advised that the Auckland Spr Assn will act when asked to by the Corps Memorial Assn Committee.

20. Corps Memorial Bldgs

Labour force is a large factor in the completion of the church.

Maj O'Brien stated that terms of labour is a policy decision of Def HQ. The Church reconstruction was never programmed initially but has now been accepted as an official task. Stage two will have to compete with programmed work for official sanction for labour and work allocation.

WOII Bailey stated that whilst labour was a problem an even greater one was that of the availability of some materials. Because of the sizes of timbers required (much of which was only milled by request) there had arisen the problem of drying it ready to be used in the church building. Air drying which was the only practical method available means a delay until possibly September 73 before this material will be ready for use.

21. Library/Museum complex.

Discussion was sought on the preliminary sketch plan and detail as produced by Mr Roy and the Def Wks cell.

The plan which had already been accepted by the Linton area units was presented to the meeting for adoption. The question of cost could not be accurately fixed but the feeling was that providing the layout and suggested materials were acceptable then costing could be tasked.

The following motion was tabled:

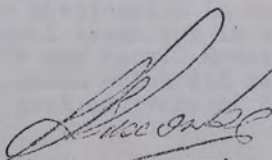
That the preliminary sketch plan be approved in principle.

Moved WOII Malloch

Seconded Col Fenton

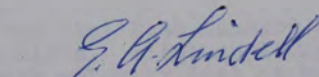
Carried

22. The meeting closed at 21.35 hrs.



(R. B. LUSCOMBE)
Secretary

Date: 26 June 1974



(G. A. LINDELL)
President

MINUTES OF THE ENGINEER CORPS
MEMORIAL ASSN INC COMMITTEE MEETING - 2 MAY 1973

Present:

Lt Col	G.A. Lindell
Lt Col	G.W. Butcher
Lt Col	J.M. Harman
Maj	G.E. Hardie
Maj	H.E. Wedde
Maj	R.A. Davidson
Mr	D.B. Roy
WOI	R.B. Luscombe
Ssgt	H.E. Chamberlain
Sgt	M.G. Holt
Cpl	C.J. Oliver

The meeting was declared open at 1950 hrs.

1. Apologies were received from :

Col	J. Brooke-White
Maj	J.D. Broadbent
WOI	G.P.T. Byron
WOII	B.E. Malloch

2. The minutes as read be accepted as a true record of the Committee Meeting held on 28 March 1973.

Moved : Ssgt Chamberlain

Seconded: Sgt Halt

Carried

3. Matters Arising from the Minutes

- a. The article for publication in the RSA Review has not made the April issue but is expected to be contained in the May copy. However the coverage of the RNZE Re-union which did make the April issue included good coverage of the Memorial scheme.
- b. Maj Wedde stated that he was of the opinion that a requirement for additional storage and workshop space could not be justified, considering present facilities.
- c. It was pointed out that Home Command had, in fact, not agreed to toilets. Although it appeared on the Linton AA work priority list it may not eventuate therefore there is now doubt as to this facility being provided from other than Memorial Assn resources.

Rolls of Honour. There was lengthy discussion on types of material and lettering. From information available it was obvious that the cost of providing plaques or rolls of all

/personnel

personnel in the various wars could be very expensive. Maj Hardie did point out that his intention originally was for a plaque as a commemoration only and that the names be recorded separately, possibly in "book form".

It was suggested that the rolls could take the form of names printed by a signwriter on suitably dressed and prepared timber.

It was felt that Army resources, ie display artists could assist investigation on this thought by producing samples for further discussion.

The following motion was then moved by Sgt Helt and seconded by Maj Davidson:

That Lt Col Harman approach the Director of Recruiting to request the services of the display artist located at Linton to assist in producing sample rolls. Having cleared this then SME would liase directly with the display artist to produce samples for the next committee meeting.

Carried

4. Treasurer's Statement. The treasurer advised : as at 31 Mar 73 :

a. <u>Financial State:</u>	POSB	£1627.62
	BNZ	£ 227.45
	Petty Cash	£ 8.52
	Total	£1863.59

The main expenditure had been \$2,000 toward refurbishing the church.

b. The Allotment system by which serving members were making donations was proving a very satisfactory contribution to funds. Approx 65 pers were contributing by this method which brought in \$50 plus per 4 weeks. This amounted to approximately \$650 per year.

c. <u>Membership.</u>	Names on register total	376
	of whom overdue with subs(3 yrs)	139
	This leaves -	237(current)
	Financial members	173)
	Donations only	31) 204

Life members total 61.

d. There is still no explanation or solution as to whom the \$500 received from Auck was donated by. It was moved by Lt Col Harman and seconded by Maj Wedde that :

/The treasurer

The treasurer issue a receipt to "anonymous donor" to cover this donation.

Carried

5. Progress on the Memorial Church

Sgt Halt informed the meeting that little progress had been made on this task recently due to the small labour force available and such interruptions as Easter break period and the Charter parade which also involved training and a rehearsal.

The 10" x 2" structural material has as yet not arrived however at this stage there is other work to carry on with so it has caused no serious holdup.

6. Library Museum. The preliminary sketch plan presented at the last meeting had the general agreement of the Linton personnel.

It was moved that :

- a. The sketch design as prepared be adopted.
- b. Thanks be extended to Mr Roy for his efforts in producing this plan.

Moved : Maj Wedde
Seconded : Sgt Chamberlain

Carried

It was decided that additional copies be produced and a covering letter explaining that this plan had been accepted by the Committee be forwarded to the following for info:

Mayor of Levin (per SME)
Northern Engr Tp
Southern Engr Gp
Auckland Sappers Assn
Dunedin " "
West Coast " "
Christchurch " "
Whakatane " "

Mr Roy is to arrange with Lt Col Dickie the reproduction of the copies for distribution (listed above).

It is hoped that the AGM will approve the preliminary design and that working drawings can then be produced.

Following further discussion it was moved that :

Prospective be available for the AGM and working drawings commenced and also available (as at the stage of completion at the time) for this meeting.

Moved : Maj Hardie
Seconded : Mr Roy

Carried

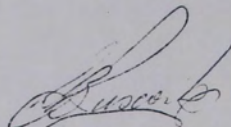
7. AGM. The date, place, and time for the AGM was discussed and set as follows :

Date : 27 Jun 73
Place: Linton (bldg to be notified)
Time : 1900 hrs

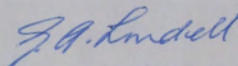
Secretary to forward notices to members advising accordingly.

8. General Business. The collection of medals recently received from the UK were viewed with considerable interest.

The meeting closed at 2130 hrs.



(R.B. Luscombe)
Hon.Sec.



(G.A. Lindell)
President

1 Aug. 1973

MINUTES OF THE ENGINEER CORPS MEMORIAL ASSN INC

COMMITTEE MEETING 28 MARCH 1973

Present:

Lt Col	G. A. Lindell
Col	J. Brooke-White
Lt Col	J. M. Harman
Lt Col	G. W. Butcher
Maj	G. E. Hardie
Mr	D. B. Roy
WOI	R. B. Luscombe
WOI	G. P. T. Byron
Sgt	M. G. Holt
Sgt	W. H. Lamb
S sgt	H. E. Chamberlain

The meeting opened at 1955 hrs.

1. Apologies were received from:

Lt Col	R. McL. Dickie
Maj	J. D. Broadbent
Maj	P. J. Skogstad
Maj	H. E. Wedde
Maj	R. A. Davidson
WOII	B. E. Malloch

2. Minutes as read be accepted as a true record of the meeting held on 28 Feb 73.

Moved Mr Roy
Seconded Sgt Holt

Carried

3. Matters arising from the minutes:

- a. The Secretary advised that letters of thanks had been sent to Mr Phillips and S sgt Chamberlain as directed.
- b. The article as drafted by the President had been forwarded to the RSA Review for publication. It would probably be treated as a news item and therefore it is not expected that any fee will be involved.

4. Corps Memorial Complex Stage II. Mr Roy distributed to members present a sketch plan in accordance with the brief previously drawn up and discussed various aspects and co-related these to his interpretation of this guide. These included:

- a. The building should not be too spectacular lest it give the church an appearance of obsolescence.

/b. Floor

- b. Floor area overall approx 1800 sq ft. (50' x 36')
- c. Construction:
 - (1) Walls could be of 8" conc block.
 - (2) Roof pitched and involving hips and gables over the central area and roofing over other areas to be flat. The pitched areas to be covered with files and the flat areas with strip roofing.
- d. To assist inner decor - the pitched portion of the roof be of timber structural members which may be stained and flat portions painted white.
- e. The front of the building considered to face NE and contain the main entrance to receive visitors.
- f. Lighting: This could consist of overhead lighting where required to illuminate specific areas or articles and natural lighting through slit windows where this provides satisfactory lighting.

The chairman thanked Mr Roy noting that the brief had been closely followed and that interpretations were in accordance with those intended.

Several members then spoke briefly each expressing approval of the plan submitted.

Sgt Lamb raised the point of the need for heating. Mr Roy suggested that heating could be incorporated in the slab floor as required but to heat the entire building would be expensive.

Lt Col Harman stated that the cost of services i.e., power and expense involved in heating which may well involve storage heating could be high. Could this cost be accepted, who would be required to meet it.

Maj Hardie felt that if the building and the services were provided then there should be little problem in this respect.

Lt Col Lindell stated that he felt at this stage the committee should not get too concerned with the heating/power problem.

It was felt that as Home Command had agreed that a toilet was required in the area and that its incorporation in the Corps memorial complex was acceptable, the aim could be to convince them also of the need for storage and working areas for SME with the thought of having the building of the workshop, storeroom, dark room, and toilet facilities as stage one and then add the remainder of the complex to it.

/It was

It was agreed that the plans/sketches be accepted in principle and that the distributed copies be taken by members to their areas/locations to be perused and discussed with Assn members and comments/recommendations presented for consideration at the next meeting.

SME through Army channel should put up a requirement for additional storage and workshop areas.

Negotiation should then be made with Home Comd on the requirement and the incorporation of these into our scheme.

The toilet block as believed to be envisaged should not be started until negotiations are finalised.

As the result of discussion the following motion was tabled:

That the preliminary sketches/design be submitted to Linton Camp personnel and their representative on the committee report back with recommendations/comments at the next committee meeting.

Moved Col Brooke-White
Seconded Col Harman

Carried

Sgt Holt is to do preliminary costing from details shown.

5. Progress on church reconstruction to date. Sgt Holt reported that framework was now repaired or replaced and that 3 walls were now up. The hold up at this stage is that 10" x 2" trusses for the centre of the hall had yet to arrive. Generally the task was progressing satisfactorily.

6. Housing of Rolls of Honour. Discussion centred round the location of the rolls in the church or museum/library complex.

It was decided that at least some form of plaque be sited in the front of the church lighted so as to be seen from the pews.

The following motion was tabled:

That a memorial plaque be mounted and permanently floodlit at the front of the church, clearly visible from all pews, and symbolising RNZE commemoration.

Moved Maj Hardie
Seconded Sgt Lamb

Carried

/7. Membership

7. Membership Cards. This subject has appeared on the agenda for several meetings now without an acceptable solution being reached. It is now the feeling that life membership cards are not desirable nor practical but that to acknowledge such membership the names of personnel in this category be recorded in some form in the Corps Memorial Complex.

The motion tabled read:

The names of Life Members at the time of the Corps Memorial "Opening" be enscribed in the front pages of the "visitors book" and provision made for future additions. Thus eliminating Life Membership cards.

Moved WOI Byron
Seconded Col Brooke-White

Carried

Lt Col Lindell is to check previous minutes to check if names of all contributors be entered.

General Business

Sgt Holt stated that he would most likely be unable to attend the next meeting due to his being on a TOD outside of NZ and requested the committees approval for another member of his unit to attend in his place. This was agreed to.

Fund Raising

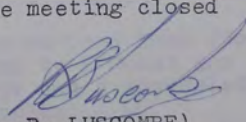
Sgt Lamb advised that most of the tickets for the 200 club raffle had been sold and felt quite confident that the few remaining would sell before the first draw on 4 Apr 73.

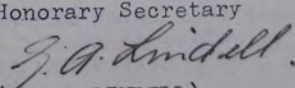
Annual General Meeting

It was generally agreed that this meeting, due to be held in Jun 73, be at Linton Camp.

The next committee meeting is to be held at Pattie Street Petone at 1930 hrs on Wed 2 May 73.

There being no further business the meeting closed at 2200 hrs.


(R. B. LUSCOMBE)
Honorary Secretary


(G. A. LINDELL)
Chairman

Date:

MINUTES OF ENGINEER CORPS MEMORIAL ASSN INC
COMMITTEE MEETING 28 FEBRUARY 1973

Present: Lt Col G.A. Lindell
Lt Col J.M. Harman
Lt Col G.W. Butcher
Lt Col R. McL. Dickie
Lt Col A.R. Currie
Maj G.E. Hardie
Maj H.E. Wedde
Mr E. Farnell
Mr D.B. Roy
WOI R.B. Luscombe
WOI G.P.T. Byron
Sgt M.G. Holt
Ssgt H.E. Chamberlain

Apologies: Col J. Brooke White
Maj W.E.M. Stewart
Maj J.D. Broadbent
WOII B.E. Malloch
Sgt W.H. Lamb

The meeting was declared open at 2000 hrs.

1. The minutes as read be accepted as a true record of the Committee Meeting held 24 Jan 73.

Moved Lt Col Currie
Seconded Ssgt Chamberlain

Carried

2. Matters Arising From Minutes

- a. The Secretary informed the meeting that the receipt in question had been located and was now held by the Treasurer.
- b. Lt Col Butcher stated that he had spoken with representatives of Vibra Pak products and had received a favourable impression. There was to be a directors meeting of this organization in Palmerston North shortly and this subject would be discussed. He had yet to have discussion with representatives of Cone products. Mr Farnell expressed his intention in such approaches in Auckland and asked that he be kept informed of progress in Wellington.
- c. Toilet facilities Corps Memorial Complex:

A copy of the letter sent to Comd Home Comd had been forwarded by Home Comd to 2 Const Sqn Linton indicating a requirement and a suggested location/siting within the complex.

Maj Wedde stated that he had noted that this item already appeared on the Linton AA works requirement lists at priority three with a PC of \$3,000.

From this it is assumed that the responsibility has been accepted by Home Comd and Linton AA.

- d. Corps Memorial Display: Ssgt Chamberlain stated that the display arranged at the Engr Reunion had been aimed at:

- (1) To show that the Corps was "still going".
- (2) To seek support and donations for the Corps Memorial project.

This he felt had been quite successful in that approx \$199 in donations and \$25 in subscriptions had been collected. He also informed the meeting that he noted that some of those approached were somewhat loathe to make a donation until proof of a definite overall plan was produced, and therefore more support could yet be forthcoming.

Lt Col Lindell stated that he had received \$25.00 from the Chairman of the Horowhenua Country Council and \$10.00 from the Chairman of the Racing Club Committee.

Several members spoke on the excellence of the Corps Memorial display presented at the reunion and of the favourable comment made by many people who attended.

Following a suggested by Lt Col Currie that the Committee's appreciation of Ssgt Chamberlains efforts be recorded it was moved that:

A personal letter be sent to Ssgt Chamberlain expressing the Committees thanks and appreciation for his efforts in producing such an outstanding and fruitful display.

Moved Mr Farnell
Seconded Lt Col Currie
Carried

It was also agreed that Mr Wally Phillips be sent a letter of thanks for his assistance and for facilities made available at the Engineer Reunion to present the display.

- e. 5 Spec Team RNZE Funds:

Lt Col Harman informed the meeting that the disposal of these funds was as follows:

- (1) Money provided to establish the fund initially had been repaid to the Army Welfare Fund.
- (2) The balance was to be paid into the RNZE and RNZEME Corps Funds Accts.

f. RSA review article.

Lt Col Lindell read the draft article which he had prepared for this publication, outlining the composition of the Corps Memorial Complex and the function and facilities of the individual buildings. It was decided that suitable photographs and sketches might also be submitted for inclusion along with the written article.

Following some discussion on the material for the publication the motion tabled was that:

'The written article as drafted by Lt Col Lindell along with suitable photographs and sketches be forwarded to the Manager of the RSA review for inclusion in the next publication!'

Moved Lt Col Butcher
Seconded Maj Hardie

Carried

g. Life Membership Cards.

Sample cards located and produced were identified as being produced at Papakura under, it was presumed, the arrangement of Maj Stewart who was unable to attend the meeting. It was therefore decided to again defer further discussion on this subject until the next meeting.

h. Rewrite of Assn Rules:

The Secretary advised that this was well in hand and that they were now with the Registrar in Wellington and were expected to be cleared "within a day or so." The distribution should be: to each serving Engineer unit, organized bodies such as Auckland Sappers Assn, Canterbury Sappers Assn and others at the discretion of the Secretary. Copies should also be available to other individual members on request in writing, to the Secretary.

Finance

3. The Hon Treasurer stated that he had just returned from Annual Camp and that at this stage had not had sufficient time to produce a statement.

There had not been any further information on the source of the sum of \$500.00 which has been unsolved for some time now. He also requested that in future all donations be covered by issue of receipts showing names initials and addresses of donors.

The Secretary informed the meeting that donors through the Defence Allotment system would have their receipts for donations well before they would be required to furnish "returns of income" for 1972/73.

4. Housing of Corps Rolls of Honour.

Lt Col Lindell spoke on his thoughts of the requirements involved in this respect. This need not be an elaborate display case but should provide security, but may when required be opened and freely displayed.

Lt Col Currie reminded that there was the need for rolls to be kept dry and desirably reduce handling to a limit therefore suggested that glass could be considered.

Maj Wedde stated that it should also be remembered that the age of the building and the material used for construction would render the building a high fire risk.

Following a very lengthy discussion on means of displaying and locating of the Rolls of Honour it was decided that:

- a. Maj Wedde discuss with the Army Padre, the interior layout of the Church and the requirement of the housing of the rolls of honour.
- b. There may be some organization or business existing which deals in this matter and could advise a suitable system.
- c. Pictures and/or photos of such existing displays may be located.

Suggestioned would be considered at a future meeting.

5. Library/Museum Complex.

Mr Roy and Maj Wedde had together discussed the brief prepared by the latter and presented at the meeting on 24 Jan 73.

Mr Roy thought the brief an excellent one and agreed that a scheme would well be produced to incorporate the suggested requirements. He would now proceed to produce sketches and floor plan for submission to the committee for discussion.

It was agreed that the latter type structure could well be built piecemeal by Army labour, and the block would not be affected by periods of exposure to weather as the laminated timbers well could.

Maj Wedde feeling that he would be loath to see money raised for this stage paid to some contract builder.

The committee extend its appreciation to Mr Roy and Maj Wedde for making time to consider the proposals and also to Mr Roy for his assistance in the production of sketches incorporating the discussed amenities which it was hoped may be available at the next committee meeting.

Mr Farnell stated that he was hopeful that data on the final scheme would be available to the Auckland Sappers Assn by Sappers Day 1973.

On the production and acceptance of sketch plans the fund raising would then be planned. The Auckland Sappers Assn intended to "look after" its region through publicity and newsletters to its members. The existing receipt books were quite adequate to record finance raised.

6. Progress to Date on Church Reconstruction.

Sgt Holt informed the meeting that only 3 or 4 days work had been possible since the last meeting of the Committee. This was due mainly to Annual Camp Commitments. Continued works commitments would continue to lessen labour force available until possibly about the end of April 73. However after this time an increased labour force would (all things favourable) see the task completed or near completion by Sappers Day.

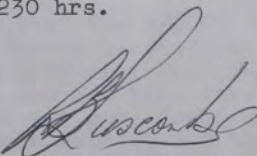
7. Commencement Timings for Committee Meetings

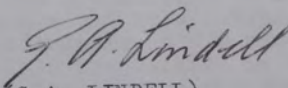
Maj Wedde asked if the start time for future meetings could be brought forward to possibly 1900hrs. The members travelling from outside the district would well be and in the past had been in the area well before 2000 hrs. This would probably mean that the meetings conclude earlier than has recently been the case and allow those travelling the longer distances by road to make an earlier start on their return journeys.

It was decided that an earlier start be made at the next meeting and would be 1930hrs.

The next meeting is to be at Pattie Street PETONE at 1930hrs on Wednesday 28 Mar 73.

The meeting closed at 2230 hrs.


(R.B. LUSCOMBE)
Honorary Secretary


(G.A. LINDELL)
Chairman

Date:

MINUTES OF ENGINEERS COMMITTEE MEETING

Present : Lt Col G.A. Lind
Lt Col A.R. Curr
Lt Col G.W. But
Maj H.E. Wedde
WOI R.B. Luse
WOII B.E. Mall
Ssgt H.E. Chap
Sgt W.H. Lam
Sgt M.G. Hol

Apologies: Col J. Bro
Lt Col J.M. Har
Lt Col R.McL. I
Maj P.J. Sko
Maj J.D. Bro
Maj G.E. Har
Maj W.E.M. S
WOI G.P.T. I
Mr E. Far
Mr D.B. Ro

The meeting was declared open

1. Minutes: As read
the Committee meeting held



'REVIEW'
Journal of the N.Z.R.S.A.
£400 monthly.
Monthly except January
direct to the subscriber's

RATE CARD

	Rate per Single Column Inch
Up to 99	\$3.50
100 to 249	\$3.40
250 and over	\$3.30

Loadings—Special position rates on application.
Spot Colour—\$10 minimum or plus 25%, whichever is the greater.

COPY DEADLINE

All copy and instructions should reach the "Review" office not later than 30th of the month prior to publication. Complete unmounted stereos or mats will be accepted up to 7th of the month. All communications regarding copy and space reservations should be addressed to:

THE MANAGER,
RSA "Review",
P.O. Box 1891,
Wellington.
Telephone: 41-617.
Cables and Telegrams:
"Retsola", Wellington.

There is room in your publicity plans for a monthly medium that gets positive results at reasonable cost. "Review" will gladly fit in with your requirements, so make space reservations for the next issue now.

2. Business Arising from Minutes

- Maj Wedde stated that the \$2,000 contribution to the Memorial Church reconstruction had been paid into Linton Army Area Unit Fund and a receipt for this sum had been forwarded to the Secretary. There was some doubt as to the whereabouts of this receipt and the Secretary was to investigate and if it was not located then a copy should be requested.
- Fund Raising. Sgt Lamb reported that the thought of a 500 Club would not be wise as the number of tickets to be sold would be a difficult venture so he intended to organise a 200 club which should be a feasible proposition in the Linton area. This would probably be run every 2 months. The advertising would cost approximately \$8.00.

The sale of windfall apples was another means of fund raising investigated. Some orchardists had inferred that they were agreeable to make the apples available and there were also other possible sources. The organising of transport and personnel to gather and move the fruit to Linton

/would not,

MINUTES OF ENGINEER CORPS MEMORIAL ASSN INC
COMMITTEE MEETING - 24 JANUARY 1973

Present :

Lt Col	G.A. Lindell
Lt Col	A.R. Currie
Lt Col	G.W. Butcher
Maj	H.E. Wedde
WOI	R.B. Luscombe
WOII	B.E. Malloch
Ssgt	H.E. Chamberlain
Sgt	W.H. Lamb
Sgt	M.G. Holt

Apologies:

Col	J. Brooke-White
Lt Col	J.M. Harman
Lt Col	R.McL. Dickie
Maj	P.J. Skogstad
Maj	J.D. Broadbent
Maj	G.E. Hardie
Maj	W.E.M. Stewart (O'seas)
WOI	G.P.T. Byron
Mr	E. Farnell
Mr	D.B. Roy

The meeting was declared open at 2000 hrs.

1. Minutes: As read be accepted as a true record of the Committee meeting held on 29 Nov 72.

Moved: Lt Col Currie
Seconded: Lt Col Butcher

Carried

2. Business Arising from Minutes

- a. Maj Wedde stated that the £2,000 contribution to the Memorial Church reconstruction had been paid into Linton Army Area Unit Fund and a receipt for this sum had been forwarded to the Secretary. There was some doubt as to the whereabouts of this receipt and the Secretary was to investigate and if it was not located then a copy should be requested.
- b. Fund Raising. Sgt Lamb reported that the thought of a 500 Club would not be wise as the number of tickets to be sold would be a difficult venture so he intended to organise a 200 club which should be a feasible proposition in the Linton area. This would probably be run every 2 months. The advertising would cost approximately £8.00.

The sale of windfall apples was another means of fund raising investigated. Some orchardists had inferred that they were agreeable to make the apples available and there were also other possible sources. The organising of transport and personnel to gather and move the fruit to Linton

/would not,

would not, it was thought create any problem. However it was a bit early for any definite info on this subject as the fruit would not be ready until Feb/Mar.

It was also stated that a lot of effort had been put in by Maj Wedde and Mr Malloch acquiring and selling Xmas trees as a fund raising venture. Maj Wedde pointed out the complications involved in such a project and felt that if attempted again that a different approach be adopted.

It was moved by Col Currie and seconded by WOII Malloch that :

- a. Sgt Lamb be commended for his progress and research on fund raising schemes and request he proceed with his suggested plans.
- b. The Committee's thanks be extended to Maj Wedde and Mr Malloch for their efforts in the Xmas tree fund raising project.

Carried.

3. Correspondence

Inward : Nil.

Outward: The chairman stated that a letter had been forwarded to Comd Home Command informing him that the Corps Memorial Assn's contribution had been paid into the Linton Army Area Unit Fund and that we now look forward to progress in the reconstruction of the church.

4. Stage 2 Development (Library-Museum)

Maj Wedde presented a brief on this development detailing requirements of facilities, special features, stages of construction; which he considered would be the crux of progress. The brief was discussed in length and Maj Wedde gave explanations in general terms.

He also stated that at that stage he had not had an opportunity to discuss the proposal with Mr Roy on the functional requirements which was most desirable for an architect to base his planning. However it was hoped that a meeting between the two could be held before the next committee meeting.

It was moved by Lt Col Lindell and seconded by Sgt Holt that the brief be received by the meeting and that Maj Wedde be thanked for a well produced and informative report.

Carried.

Lt Col Butcher stated that he was prepared to approach firms such as Certified Conc and Vibra Pak with the thought that they may consider that some form of assistance materialwise may be good publicity for them.

/Further

Further discussion followed on the provision of toilet facilities within the overall complex. It was agreed that such facilities should be provided in the early stages but the general feeling was that it not be located in the church building but in the Library-museum building and as this would not be constructed until a later stage, could cause complications. As it was considered that this facility was also in the Army interest they could be expected to assist financially. It was finally decided that the Chairman write to Home Comd and that possibly Maj Wedde case Comd Linton Army Area on the subject of the provision of this facility.

5. Dark Room Facilities. Ssgt Chamberlain requested that this facility would also be desirable and could be incorporated in the Workshop area at no great additional cost. The need would be a small light proof room with a sink and H-and C water. The Committee were in agreeance with this suggestion.

6. Corps Memorial Display. Ssgt Chamberlain stated that he wished to set up a display stand at the Engineer Reunion at Levin on W/E 3-4 Feb with the aims of; publicising the Corps Memorial scheme and to foster more support and interest. The display to give as much info as possible with the use of information cards, plans, models and photographs of the various proposed schemes, progress to date, and the final result aimed at. This was very well received by the Committee and all who had any likely material would make every endeavour to make same available for this display.

7. RSA Review

It was agreed that owing to the wide circulation of the "RSA Review" it may well be worth having info on the Corps Memorial Scheme published in this magazine with the thought that it may bring the project to the notice of interested personnel, who may at this stage be unaware of the scheme.

The Chairman advised that he would produce an article to be forwarded for publication.

8. Funds ex Thailand

The question was asked "How was the money, accumulated by 5 Spec Team, disposed of at the completion of the project? The Secretary stated that as he understood it, the money transferred to NZ went to Army who provided the finance to establish the fund initially, to RNZE and RNZEME Corps Funds, and some set aside to finance a reunion of team members involved in the project and their families. It was suggested that Lt Col Dickie be asked to give a brief summary of the disposal of the funds.

9. Life Membership Cards. This subject had been discussed briefly at a previous meeting and received favourable comment. Maj Stewart who had volunteered to investigate a source of supply and costs involved was not in attendance due to his employment overseas therefore the subject was further delayed with the hope

/that he

that he may have this info at the next Committee meeting.

10. Rewrite of Assn Rules: The Secretary stated that the rules, owing to many amendments incorporated since initially produced were in his opinion, in need of being rewritten, and requested the Committee's approval for this to be done.

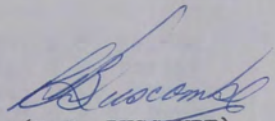
It was moved Lt Col Currie and seconded Lt Col Butcher that:

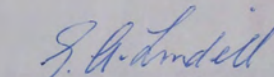
The Secretary be authorised to take the necessary action to have the Assn Rules rewritten to incorporate all amendments made to date.

Carried

11. The next Committee meeting is to be held at Pattie Street Petone at 2000 hrs on Wednesday 28 February 1973.

The meeting closed at 2150 hrs.


(R.B. LUSCOMBE)
Honorary Secretary


(G.A. LINDELL)
Chairman

28/2/73

OF THE ENGINEER CORPS MEMORIAL ASSN INC

Held at 2 Const Sqn, LINTON on Wednesday 24 Jan 73

Present: Lt Col G.A. Lindell
Lt Col A.R. Currie
Lt Col G.W. Butcher
Maj H.E. Wedde
Capt S.D. Jameson
WOI R.B. Luscombe
WOII Malloch B.E.
Ssgt Bailey D.L.
Ssgt Chamberlain H.E.
Sgt Holt M.G.
Sgt Lamb W.H.
Sgt Futter D.R.
Sgt Featherstone K.W.

Cpl Cottle B.E.
Lcpl Ridland J.D.L.
Lcpl Gerbault P.L.
Spr Pedersen B.R.
Spr Hodge G.A.
Spr Cubitt J.L.L.
Spr Lomas G.M.
Spr Tennant J.J.
Spr Tawhara D.R.

Apologies: Col J. Brooke-White Col K.C. Fenton
Lt Col J.H. Harman Maj G.E. Hardie
Lt Col R.McL. Dickie Maj D.A. Cormack
Maj P.J. Skogstad WO1 G.P.T. Byron
Maj J.D. Broadbent Mr D.B. Roy
Mr Hunt

1. The meeting opened at 1930 hrs and the chairman welcomed all present and thanked them for their efforts to attend.
2. The notice of the meeting was read by the Secretary.
3. The chairman gave a brief summary on the business of the meeting, and briefly covered the changes to the Assn rules as adopted by the committee as amendments to the motion submitted by Sgt Lamb and WOII Malloch at the AGM held on 30 Aug 72. It was then moved by Sgt Lamb and seconded by WOII Malloch that:

The Amendments as printed on the circulars distributed to the meeting be accepted and that the Secretary be instructed to take such action as was necessary to have the rules amended accordingly.

carried unanimously

The amendments are as follows:

/Rule 9b.

Rule 9b. The present rule 9b be deleted and substituted by the new rule 9b as follows:

"Every Royal New Zealand Engineer Unit listed in the New Zealand Army Order of Battle shall be entitled to elect one member of the Association Committee. The member will be a current financial member of the Association and will be elected by the unit prior to the Association's Annual General Meeting."

Rule 7. That rule 7 be amended to read:

"The Officers of the Association shall comprise a committee consisting of not more than twenty five financial members, including a President, a Secretary and a Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. Committee members of the Association shall comprise four elected at each Annual General Meeting, ten appointed ex officio from positions of responsibility in the Corps of Royal New Zealand Engineers and one from each unit as detailed in Rule 9b below."

Rule 24. That rule 24 be amended to read:

"Notice of Annual General Meeting, and of any Special General Meeting giving date, time, place of meeting and the nature of the business to be entertained thereat shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner:

- a. In writing to the last know address of all financial members of the Assn, and
- b. By notification in writing to Units of the Corps of Royal New Zealand Engineers."

Rule 25. That in rule 25 : delete 7 days : substitute 21 days now to read:

"Notices of Motion must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda."

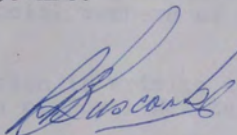
/Rule 30.

- Rule 30. (1) In the light of the new Rule 9b it is decided that Postal Voting not be adopted.
- (2) That "Proxy voting" be recommended. Therefore rule 30 remain unchanged and that a Rule 30a be inserted to read:

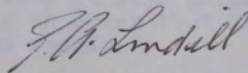
"30a. It shall be competent for any member who is currently financial and is unavoidably absent from any meeting of the Assn to appoint by letter in writing, another financial member of the Assn to vote by proxy on his behalf at such meeting and accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting."

4. There being no further comments or questions on the subject of Assn rules the chairman expressed his appreciation of the attendance and growing interest shown in the project.

The meeting closed at 1950 hrs.



(R.B. LUSCOMBE)
Honorary Secretary



(G.A. LINDELL)
Chairman

27 June 73.

The Office of the Chief Engineer
Army General Staff
Defence Headquarters
WELLINGTON

4/ December 1972

AMENDMENTS TO ASSOCIATION RULES

The following recommendations are to be presented at a Special General Meeting to be held 24 Jan 73 as amendments to the Notice of Motion submitted by Sgt Lamb and WOII Malloch at the AGM held on 30 Aug 72 (see Annex A).

Rule 24: That rule 24 be amended to read:
"Notice of Annual General Meeting, and of any Special General Meeting giving date, time, place of meeting and the nature of the business to be entertained thereat shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner:

- a. In writing to the last known address of all financial members of the Assn, and
- b. By notification in writing to Units of the Corps of Royal New Zealand Engineers."

Rule 25: That in rule 25 : delete 7 days : substitute 21 days now to read:
"Notices of Motion must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda."

Rule 30: (1) In the light of the new Rule 9b it is decided that Postal Voting not be adopted.

(2) That "Proxy voting" be recommended. Therefore rule 30 remain unchanged and that a Rule 30a be inserted to read:

"30a. It shall be competent for any member who is currently financial and is unavoidably absent from any meeting of the Assn to appoint by letter in writing, another financial member of the Assn to vote by proxy on his behalf at such meeting and accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting."

It was proposed that: The above additions and amendments to Assn rules be adopted.

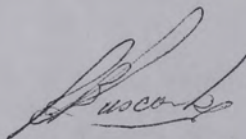
Moved Lt Col Harman
Seconded Maj Davidson
Carried

Rule 9b. The present rule 9b be deleted and substituted by the new rule 9b as follows:

"Every Royal New Zealand Engineer Unit listed in the New Zealand Army Order of Battle shall be entitled to elect one member of the Association Committee. The member will be a current financial member of the Association and will be elected by the unit prior to the Association's Annual General Meeting."

That rule 7 be amended to read:

"The Officers of the Association shall comprise a committee consisting of not more than twenty five financial members, including a President, a Secretary and a Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. Committee members of the Association shall comprise four elected at each Annual General Meeting, ten appointed ex officio from positions of responsibility in the Corps of Royal New Zealand Engineers and one from each unit as detailed in Rule 9b below."



(R.B. LUSCOMBE)
Honorary Secretary.

-3-

MINUTES OF ENGINEER CORPS MEMORIAL ASSOCIATION INC
COMMITTEE MEETING - 29 NOV 72

PRESENT

Col J. Brooke-White
Lt Col G.A. Lindell, Lt Col J. Harman
Lt Col G. Butcher, Lt Col A.R. Currie
Maj Wedde, Maj Hardie, S/Sgt H. Chamberlain,
Sgt M. Holt, Sgt W.H. Lamb.

APOLOGIES

Lt Col R. McL Dickie, Maj R. Davidson,
Maj J.D. Broadbent, Mr D.B. Roy
WOII B.E. Malloch, WOI G.P.T. Byron,
WOI R.B. Luscombe.

The meeting was declared open at 2005 hrs.

1. MINUTES. As read be accepted as a true record of the committee meeting held on 25 Oct 72.

CARRIED

2. MATTERS ARISING FROM MINUTES

- a. The Treasurer gave a list of names of persons holding receipt books for information of Secretary.
- b. Secretary had actioned correspondence arising from previous meeting.

3. CORPS MEMORIAL PROJECT

- a. Church Building. Maj Wedde reported that a revised estimate of materials cost, totalling \$11,952 (incl, 10% contingencies) had been prepared. The church building was in a worse condition than thought previously requiring more new material. Authority to expend \$9000 had been given (including \$2000 contribution by Association). Work on profiles and foundations had been started. After some discussion regarding payment of Association's contribution and on Maj Wedde's recommendation it was decided that:

"The Association's contribution of \$2000 towards the cost of materials be paid into the Linton Army Area Unit Fund and the Unit Fund administer the fund and pay all accounts for materials."

The recommendations were that:

Moved: Maj Hardie
Seconded: Sgt Holt

The present rule 9b be amended and substituted by the new rule 9b as follows: CARRIED

"Every Royal New Zealand Engineer Unit listed

A cheque to the value of \$2000 was made out, signed by the President and Secretary and handed to Maj Wedde.

- b. Stage 2. Library - Museum. Plans and model of a proposed library - Museum Building prepared by 2 Cons Sqn were tabled and explained by Sgt Holt. No cost estimate had so far been made. The proposal was submitted for the consideration of the Committee.

In the discussion following members favoured the construction of a building in permanent materials instead of utilizing an existing camp building as had been originally proposed. It was felt that expenditure of Association Funds on a building forming the Church-Library Museum complex, and not on land leased to the Association, should not be a deciding factor as far as maintenance was concerned.

It was moved that:

- (1) The Committee appreciates the work done by Linton Sappers and recommends a Sub-Committee consisting of Maj Wedde, D Roy and S/Sgt Chamberlain be set up to consider and advise on Stage 2 Development.

- (2) The Committee agrees with the concept of a new Library-Museum Building and instructs the Sub-Committee to submit proposals for consideration at the next Committee meeting to be held on 24 Jan 73.

Moved: Maj Hardie.

Seconded: Lt Col Currie.

CARRIED

4. AMENDMENTS TO RULES (Notices of Motion).

Lt Col Harman reported on behalf of the sub-committee appointed to consider amendments to Rule 9 and associated rules following the adoption of amendments to Rules 24, 25 and 30 made at the last meeting.

The Sub-Committee consider that the intention of the rule change is to provide the opportunity for serving RNZE personnel to be democratically represented on the Corps Memorial Committee.

The recommendations were that:

- a. The present rule 9b be deleted and substituted by the new rule 9b as follows:

"Every Royal New Zealand Engineer Unit listed

in the New Zealand Army Order of Battle shall be entitled to elect one member of the Association Committee. The member will be a current financial member of the Association and will be elected by the unit prior to the Association's Annual General Meeting."

b. That rule 7 be amended to read:

"The Officers of the Association shall comprise a committee consisting of not more than twenty five financial members, including a President, a Secretary and a Treasurer. The President of the Association shall be a member of the Corps Committee of the Corps of Royal New Zealand Engineers. Committee members of the Association shall comprise four elected at each Annual General Meeting, ten appointed ex officio from positions of responsibility in the Corps of Royal New Zealand Engineers and one from each unit as detailed in Rule 9b below."

At the committee meeting held 25 Oct 72 (see para 6c(1) of relevant minutes) it was considered that Postal voting be acceptable but only in the election of the Committee at the AGM. In the light of the new Rule 9b it is now decided that Postal Voting not be adopted.

It was proposed that "The above additions and amendments to Association Rules be adopted."

Moved: Lt Col Harman

Seconded: Maj Wedde

CARRIED

The President stated that the above recommendation would be presented as amendments to the Notice of Motion submitted by Sgt Lamb and WOII Malloch at the Annual General Meeting.

It was moved that : "The Special General Meeting to consider the above be held at Linton on Jan 24, 1973 at 1930 hrs in conjunction with the next Committee Meeting.

Moved: Lt Col Butcher

Seconded: Col Brooke-White

CARRIED

5. FUND RAISING. Sgt Lamb asked what the views of the Committee were on fund raising. The President outlined the efforts made to date and invited Sgt Lamb to offer suggestions. After some discussion on the suggestions made it was decided that Sgt Lamb be authorised to initiate an appropriate scheme at Linton and that :

"A sum of \$100 from the Association's funds be made available for fund raising purposes as required."

Present: Lt Col G.A. Lindell
Lt Col J.M. Harcourt
Lt Col R. McL. Dineen

Moved: Lt Col Currie
Seconded: Maj Hardie

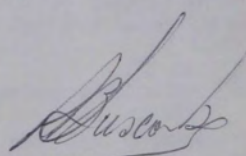
CARRIED

The Treasurer reported the balance of funds in hand after the \$2000 contribution to the Church building to be approx \$1500.

6. The next Committee Meeting is to be held at Linton on Wed 24 Jan 73 following the Special General Meeting at 1930 hrs.

The meeting closed at 2245 hrs.

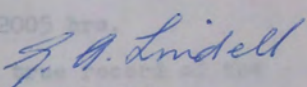
Apologies: Maj J.D. Broadbent
Maj P.J. Skogstad
Maj H.E. Wedde
WOII B.E. Malloch
Sgt H.E. Chamberlain


R.B. LUSCOMBE

Hon Secretary

The meeting was declared open at 2005 hrs.

1. Minutes As read be accepted as a committee meeting held 13 Sep 72.


G.A. LINDELL

President

2. Matters Arising from Minutes

- a. The Treasurer stated that the \$2000 contribution had still not been cleared up and as he had not yet been received from Auckland which he had said would have assisted in tracing the source of the donations. Also there were still several books which had not been returned, but explained that people to whom some were issued. The Secretary is to send out further circulars to those concerned.
- b. Notification of Life Membership The Secretary stated that from enquiries made, it would appear that all those listed as being Life Members had been informed accordingly.
- c. Tax Exemption on Donations The Secretary informed the meeting that copies of the letter from the Inland Revenue Dept dated 14 Oct 70 had been forwarded to units under cover of a letter advising members that at the end of each financial year individual receipts would be issued for the annual

/contribution

MINUTES OF ENGINEER CORPS MEMORIAL ASSN INC

COMMITTEE MEETING - 25 OCT 72

Present:

Lt Col	G.A. Lindell
Lt Col	J.M. Harman
Lt Col	R.McL Dickie
Maj	G.E. Hardie
Maj	R.A. Davidson
Mr	D.B. Ray
WOI	G.P.T. Byron
WOI	R.B. Luscombe
Sgt	W.H. Lamb
Sgt	M.G. Holt

Apologies:

Maj	J.D. Broadbent
Maj	P.J. Skogstad
Maj	H.E. Wedde
WOII	B.E. Malloch
Ssgt	H.E. Chamberlain

The meeting was declared open at 2005 hrs.

1. Minutes As read be accepted as a true record of the committee meeting held 13 Sep 72.

Moved Maj Hardie
Seconder Mr Ray

Carried.

2. Matters Arising from Minutes

- a. The Treasurer stated that the \$500 mentioned had still not been cleared up and no information had been received from Auckland which it had hoped would have assisted in tracing the source of the donations. Also there were still receipt books which had not been returned, nor replies from people to whom some were issued. The Secretary is to send out further circulars to those pers.
- b. Notification of Life Membership The Secretary stated that from enquiries made, it would appear that all those listed as being Life Members had been informed accordingly.
- c. Tax Exemption on Donations The Secretary informed the meeting that copies of the letter from the Inland Revenue Dept dated 14 Oct 70 had been forwarded to units under cover of a letter advising members that at the end of each financial year individual receipts would be issued for the annual

/contribution

contribution by way of donations to substantiate claims for exemption on tax returns.

3. Correspondence

Outward

A letter was sent to Comd Home Comd notifying the outcome of the Special General Meeting held at Linton on 1 Oct 72 re the motion passed to continue with the Corp Memorial Proposal as planned.

Inward

A letter from Mrs Judd was read to the meeting. It conveyed Col Judds (who was ill in hospital) thanks for having been made a Life Member of the Corps Memorial Assn.

Notification from Capt Heaphy of his acceptance of a further term as Honorary Auditor.

4. Auckland Sappers Assn No report received.

However Col Lindell stated that he and Col Harman attended the Sappers Assn meeting where he gave a report on the progress of the Corps Memorial scheme. The President of the Sappers Assn stated that he was pleased with the way the scheme was moving. Mr Farnell gave assurance of support of the Auckland Sappers Assn in the scheme and assistance in further fund raising.

5. Special General Meeting held on 1 Oct 72

The President gave a brief on this meeting, stating that 25 members attended and 4 apologies had been received. The motion carried unanimously reads:

- a. That the motion proposed by WOI Blyth and passed at the Annual General Meeting on 30 Aug 72, be rescinded.
- b. That the proposed modified Memorial Scheme do proceed

Moved WOII Malloch BE

Seconded WOI GPT Byron

6. Changes/Amendments to Assn Rules.

A report by the Sub Committee (appointed to consider a motion on changes to Assn rules attached as Annex A) was made by Lt Col Harman. As a result of this report and further discussion the Committee decided that the following recommendations be adopted for changes to rules, the subject of a Special General Meeting to be held later in the year:

- a. Rule 24: That rule 24 be amended to read:
"Notice of Annual General Meeting, and of any Special General Meeting giving date, time, place of meeting and the nature of the business to be entertained thereat shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner: /a.

- a. In writing to the last known address of all financial members of the Assn, and
- b. By notification in writing to Units of the Corps of Royal New Zealand Engineers."
- b. Rule 25 That in rule 25 : delete 7 days : substitute 21 days now to read: "Notices of Motion must be in the hands of the Secretary at least 21 days prior to any General Meeting in order that it may be included in the agenda."
- c. Rule 30 (1) It was considered that postal voting be limited to the election of the Committee members, at the Annual General Meetings.
(2) That "Proxy voting" be recommended. Therefore rule 30 remain unchanged and that a Rule 30a be inserted to read:
"30a It shall be competent for any member who is currently financial and is unavoidably absent from any meeting of the Assn to appoint by letter in writing, another financial member of the Assn to vote by proxy on his behalf at such meeting and accordance with his instructions, on any matter which has been duly notified on the order paper for that meeting."

It was proposed that: The above additions and amendments to Assn rules be adopted.

Moved Lt Col Harman
Seconded Maj Davidson

carried

The decision to propose that postal voting be limited to the election of the Committee members involves changes to rule 9. and following discussion on the recommendations to changes to this rule and associated rules it was proposed that:

"The subject of changes to rule 9 and associated rules be referred back to the sub-committee to reconsider in the light of discussion held and report at the next committee meeting."

Moved Sgt Holt
Seconded WOI Byron

carried

7. Notice of Motion

A Notice of Motion submitted by WO1 K.F. Malloch and Sgt Futter (see attached at Annex B) was put to the meeting as accepted at the Special General Meeting of 1 Oct 72.

The Chairman gave a brief summary on the procedure of making application for membership as laid down in the Assn rules, and the conditions governing Tax Exemption on donations as set out by the Inland Revenue Department.

The Treasurer explained the system of recording of Assn income by subs and donations.

Following discussion it was decided that there was no requirement for any change to Rule 5 as Rule 15 covered donors making contributions, and provided donors agreed that, of their contributions a sum equivalent to the Annual Subscription be considered as such and the remainder as a donation, then they would be accepted as Financial Members.

As the result of this decision it was proposed that:

"Circulars be forwarded to donors, under the Defence Allotment System, requesting that they advise their desire that of their donations a sum equivalent the Annual Subscription be considered as such."

Moved Maj Hardie
Seconded Lt Col Harman

carried

8. Corps Memorial Project

Progress to date on the removal of the Norsewood Church to Linton was advised by Lt Col Harman.

Work had commenced and that by 27 Oct 72 the building would be dismantled and all parts delivered to Linton. A detailed estimate of costs was to be made on the re erection of the Church, and this should be available within approximately 10 days.

It was also stated that it was expected that the cost would be considerably more than that originally estimated.

Sgt Holt who is involved in the task of the dismantling and moving of the church advised the meeting as to the condition of the existing material as follows:

Approximately 50% of the timber structure would require replacement. Generally the piles and sub floor members would need to be replaced, but the floor joists and flooring appeared to be reasonably sound. The walls were generally rotted and borer infested. As for the roof, the 'principles' generally in areas of ridge, eaves and in corners were rotted and would need to be replaced. It was also considered that it would be impractical and uneconomical to re use the roofing iron in the reconstruction phase.

9. Complex Library and Museum

It was decided that discussion on this be left in obedience to a later meeting.

10. Newsletter

A draft newsletter was read and accepted for printing and distribution.

11. The question was raised as to the policy with regard to personnel who had previously become members but were now in arrears with subscription and wished to become active again, and when was a membership deemed to have lapsed. The feeling of the committee was that membership be encouraged and with this in mind and with reference to rule 31 the following proposal was tabled:

"Membership may be deemed to lapse and the members name deleted from the roll when a member becomes over two years in arrears with subscriptions, or by notification of voluntary resignation. If up to 2 years in arrears a member is liable to pay arrears to retain financial membership status. Once a members name is deleted from the roll as above, an application for membership is to be submitted to regain membership status."

Moved Maj Davidson
Seconded Sgt Holt

carried

12. Raising of Finance

It is intended that this be discussed at the next meeting.

13. The next Committee Meeting is to be held on Wednesday
29 Nov 72.

The meeting closed at 2330 hrs.

(R.B. LUSCOMBE)
Honorary Secretary

G. A. Lindell
(G.A. LINDELL)
Chairman

29 Nov. 72.

Annex B

2 Const Sqn RNZE
LINTON ARMY AREA,
22 SEP 1972.

Secretary,
Engineer Corps Memorial Assn,
Office of the Chief Engineer,
Defence HQ.

SPECIAL GENERAL MEETING

NOTICE OF MOTION

1. I refer to the following rules of the Association:-
 - a. Rule 25 Notices of Motion
 - b. Rule 32 Amendments to Rules
2. The following notice of motion is submitted for consideration at the next Special General Meeting of the Association.

Add to Rule number 5 the following:-

"Members who make donations of a sum in excess of \$1 per annum are deemed to be financial members for that year".

3. Notes explaining the reasons for the motion are contained in Annex 'A'

PROPOSER:

Keith Malloch
.....
(KEITH MALLOCH)
WO1

SECONDER:

David Futter
.....
(DAVID FUTTER)
SGT

Copy to
CORP MEMORIAL REPS as follows

1 CRE WKS
3 INDEP FD SQN RNZE
6 INDEP FD SQN RNZE
1 CONST SQN RNZE
2 CONST SQN RNZE
SOUTHERN ENGR TP
SME
RNZE APPRENTICE WING
AUCKLAND SAPPERS ASSN.

ANNEX 'A' to

Notice of Motion

22 Sep 1972.

Since the institution of the voluntary pay allotment to the Memorial Association Fund in June '71 Sappers of 2 Const Sqn have given a total allotment of \$369.00.

Early in Sep'72 all members of the Unit were asked to consider the scheme and this review and approach resulted in a general increase in pers making allotments giving a total estimated sum of approx \$800.00 per annum.

The average annual total allotment for each contributor is approx \$4.00. A considerable number of the pers making the allotment have stated that it is their intention to continue with the allotment after the life membership fee of \$20.00 has been attained.

It is a matter of some concern that a serving Sapper on a low income who contributes approx \$4.00 per annum is not officially eligible for annual financial membership of the Association and therefore not permitted to vote on vital Association matters until such time as he pays an additional annual subscription of \$1.00 or has attained life membership status.

It is understood that the immediate amendment to the Association Rule number 5 could possibly create legal difficulties and may need to be delayed. It is our considered opinion that further delay would not enhance the attitude of good will of serving Sappers who are taking positive action by making worthwhile and substantial contributions.

2 Const Sqn has the potential to contribute approx \$1,000.00 per annum to the Memorial Assn funds and the serving Sappers making the contributions seek the right to vote on Association matters.

Unless a Poster is...

21 Aug 72

Secretary
Engineer Corps Memorial Assn
Office of the Chief Engineer
DEFENCE HQ

ANNUAL GENERAL MEETING

Notice of Motion

1. The following notices of motion are submitted for consideration at the next Annual General Meeting of the Association:

(a) That Rule 24 be amended to read:-

24. NOTICE OF ANNUAL GENERAL MEETING and of any Special General Meetings giving date, time, place of meeting and the nature of the business to be entertained thereat, shall be notified to members by the Secretary not less than fourteen days before such meeting in the following manner:

- a. In writing to the last known address of all financial members of the Association, and
- b. By notification in writing to Units of the Corps of Royal New Zealand Engineers.

(b) That Rule 25 be amended to read:-

25. NOTICES OF MOTION must be in the hands of the Secretary at least 28 days prior to any Annual General Meeting or Special General Meeting at which it is to be considered.

(c) That Rule 30 be amended to read:-

30. VOTING at all General and Special Meetings shall be by voice unless a show of hands is called for. At any meeting of the Assn six members present may require that any question or motion submitted to the meeting be decided by Postal Ballot and such ballot shall be carried out in accordance with Rule 30B. All categories of financial membership, except honorary membership, are to be entitled to no more than one vote. The Chairman shall have a deliberate and, if necessary, a casting vote.

30A. Unless a Postal Ballot is required, it shall be competent for any member who is currently financial and is unavoidably absent from any meeting of the Assn to appoint by letter in writing, another financial member of the Assn to vote by proxy on his behalf at such meeting and in accordance with his instructions on any matter which has been duly notified on the order paper for that meeting.

30B. POSTAL BALLOT

(a) For any issue which under these rules is to be decided by postal ballot, a ballot paper shall be delivered to each financial member, as per Rule 24, together with the notice convening the meeting at which the ballot is to be taken, together with an envelope numbered and marked with the words "Ballot Paper".

(b) The Ballot-paper for any issue submitted to members shall be completed by the deletion of words on the Ballot-paper or by writing the word "Yes" or the word "No", against the question set out in the Ballot-paper.

(c) No Ballot-paper shall be counted in any postal ballot unless it is received by the Secretary, sealed in the numbered envelope before the time appointed by the Committee as the time at which the Ballot shall be closed.

(d) All numbered envelopes received by the Secretary as aforesaid shall be handed by him unopened to two scrutineers, appointed by the Committee, who shall unseal the same and note the votes cast and furnish to the person appointed by the Committee a written statement showing, for each issue submitted, the total number of votes cast, the number of votes for, the number of votes against and the number of votes informal, if any.

(e) If there is an equality of effective votes cast for and against, then the Chairman, as well as his Postal Vote shall have, if necessary, a casting vote.

(f) At the conclusion of any ballot the voting papers shall be destroyed in accordance with a resolution of the meeting.

Proposer *W.H. Lamb*SGT
W.H. LAMB

Seconder *B.E. Malloch*W02
B.E. MALLOCH

MINUTES OF A SPECIAL GENERAL MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

Held at SME, LINTON on Sunday 1 October 1972.

Present: Lt Col G.A. Lindell
25 present Lt Col R. McL. Dickie
Maj W.E.M. Stewart
Maj D.A. Cormack
Maj D.J. O'Brien
Maj P.J. Skogstad
Maj H.E. Wedde
Maj J.D. Broadbent
Maj R.A. Davidson
2 Lt J.S. Hollander
WOI K.F. Malloch
WOI J.T. Blyth
WOI G.P.T. Byron
WOI R.B. Luscombe
WOII B.E. Malloch
WOII Hamilton
Ssgt M.A. Oliver
Ssgt D.L. Bailey
Sgt D.R. Futter
Sgt E.J. James
Sgt W.H. Lamb
Cpl D.J. Oliver
Cpl A.M. Hallam
Spr G.M. Lomas
Spr P.L. Jackson

1. The meeting opened at 1200 hrs and all present were welcomed by the Chairman who also thanked them for their efforts in attending.

2. Apologies: Apologies were received from:

Lt Col A.R. Currie Lt Col G.W. Butcher
Lt Col A. Murray Maj G.E. Hardie

3. Notice of Motion

The following notice of motion received by the Committee was read by the Secretary:

- a. That the motion proposed by WOI Blyth and passed at the Annual General Meeting on 30 Aug 72 be rescinded.
- b. That the proposed modified Memorial Scheme to proceed.

Moved WOII B.E. Malloch

Seconded WOI G.P.T. Byron

A letter from WOI Blyth was read outlining the reasons for the decision of himself, and those who supported his motion carried at the AGM on 30 Aug 72; to request that this motion now be rescinded.

The Chairman spoke and stated that he was sorry that the claims of misunderstandings and lack of information by members brought about this sequence of events. It should be pointed out, he said, that the committee's aim is to carry out its task of achieving that which is best for the Memorial Scheme, but at the same time the best interests of the members was of equal concern and importance, and would continue to be an influencing factor.

WOI Malloch spoke of concern of the Junior members (younger sappers) as to the state and value expected from such a Memorial Complex and the ability to be a lasting and fitting feature. Having now been better informed they want the best possible, and if a worthwhile memorial is planned, then wish to be fully involved even if it meant greater finance being required.

The Chairman then spoke in length covering the following points:

- a. Way now cleared for the Assn to play its part as agreed with Comd, Home Comd.
- b. The commitment of the Assn was a sum not exceeding \$2,000 toward the removal, and reconstruction of the Church at Linton. This being total commitment and applied to cost of materials only.
- c. The intention to embody in the complex a library and museum.
- d. To achieve the overall complex of a satisfactory memorial it could well mean further fund raising and he was pleased with the response and interest in the proposal.
- e. The committee would now make every effort in deciding on the nature of the buildings for the library and museum and to promptly decide how to proceed.

Special General Meeting to consider notice of motion to amendment of rules.

That the Special General Meeting be held at Linton on a date yet to be decided.

Moved WOII B.E. Malloch

Seconded Maj R.A. Davidson

CARRIED

The meeting closed at 1220 hrs.

(R.B. LUSCOMBE)
Honorary Secretary

(G.A. LINDELL)
Chairman

G.A. Lindell
27 June 73

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION INCORPORATED HELD AT PATTIE STREET
PETONE, 2000 HRS WEDNESDAY 13 SEPTEMBER 1972

PRESENT Lt Col G.A. LINDELL (Chairman)
Lt Col R. McL. DICKIE
Lt Col J. HARMAN
Lt Col G. BUTCHER
Maj G.E. HARDIE (Treasurer)
Maj R.A. DAVIDSON
Maj W.E.M. STEWART
WO1 G.P.T. BYRON
WO2 B.E. MALLOCH
Sgt M.G. HOLT
Sgt W.H. LAMB
Mr D.B. ROY

APOLOGIES. Lt Col A.R. Currie Mr E. Farnell
Lt Col Brooke-White WO1 Luscombe(Sick)

ABSENT. Maj P.J. Skogstad, Maj J.D. Broadbent,
Maj H.E. Wedde Mr J. Raynor.

1. Meeting declared open and welcome extended to members.

2. Previous Minutes. The chairman read the minutes of the meeting held on 5 July 1972. The minutes were confirmed.

Moved Stewart
Seconded Dickie

CARRIED

3. Business arising from Previous Minutes. The Treasurer reported that he was still having difficulties with receipts and names of donors for some \$500 paid into the Fund. Maj Stewart thought this could mainly come from Auckland sources and agreed to look into the matter. All organizers have been requested to return receipt books but some are still outstanding. There has been a substantial increase in serving members just prior to the A.G.M. Maj Stewart stated that a number of life members have not been advised of their new status and it was agreed that the Secretary would see that this was done. It was reported that many members were not aware of the tax exemption allowance for donations made to the Corps Memorial Fund which was stated in the Memorial Fund Brochure issued in October 1970. A copy of the Income Tax Letter would be promulgated to Units. The Chairman advised that sketch plans of the proposed modified Memorial had been prepared by Dudley Roy and a detailed layout plan had been produced by the Director of Works. Mr Farnell had received a copy.

4. Correspondence. The chairman reported on Inwards and Outwards correspondence.

5. Modified Corps Memorial Proposal. The chairman reported on the results of the negotiations held with HOME COMMAND and the exchange of letters between HOME COMMAND and the Association, and the developments immediately following the A.G.M. which had carried a resolution against the modified proposal. A letter signed by the mover, WO1 Blyth and the seconder Sgt Holt, on behalf of the members who had so voted had been received requesting that steps be taken to have the motion carried at the A.G.M. rescinded. The chairman stated that the Association's Hon Solicitor Col L.F. Rudd, had advised that the correct procedure would be to have the previous resolution rescinded by a Notice of Motion submitted to and carried at a Special General Meeting of the Association. There was a general discussion on reasons for the submission of the Notice of Motion at the A.G.M. against the modified proposal with stress on inadequate communication of information to members especially those in the Regular Force. The main criticism centred around :

- a. Insufficient copies of minutes sent out to units and Committee Members and the delay in promulgation of same.
- b. Lack of Newsletters - use of Auckland Sappers Association.
- c. Representation of Units on Committee (See Rules) and duty of unit reps to pass on relevant information.
- d. President and/or Secretary to address sappers occasionally on progress of proposals.

It was agreed that steps be taken in future to improve the Association's liaison with member. Linton reps advised that S/Sgt Chamberlain of S.M.E. and Spr Jackson, Southern Engineer Work Troop, are very interested in promoting the aims and objects of the Association and would be willing to assist the Committee. It was resolved that the Chairman Co-opt the forenamed inviting them to attend Committee Meetings and that the Secretary advise their Unit Commanders accordingly. It was resolved that the following Notice of Motion be submitted to a Special General Meeting.

- a. That the motion proposed by WO1 Blyth and passed at the A.G.M. on 30 Aug 72 be rescinded.
- b. That the proposed modified Memorial scheme do proceed.

Moved WOII Malloch
Seconded WO1 Byron

CARRIED

Amendments to Rules 24, 25 & 30

6. The Notice of Motion on the above Rules submitted to the A.G.M. and referred to a Special General Meeting for consideration was discussed after the Chairman had read over the present Rules and the proposed amendments.

7. WO2 Malloch, Sgt Lamb and WO1 Byron supported the motion from the point-of-view of generating interest in the Memorial, allowing time for the Secretary to prepare notices and the business of meetings and giving our widely spread membership an opportunity to vote on important matters. Maj Davidson thought the intent of the motion was reasonable. Maj Hardie felt members not at a meeting would lose the benefit of exercising a vote based on an expression of views and said there would be a much extra administrative load upon the Secretary.

8. The Chairman stated that the advice of the Association's Hon Solicitor Col L.F. Rudd was not to adopt the proposed Rule 30 and he had questioned the wisdom of putting such power into the hands of 6 members. Lt Col Butcher agreed with this view. The Chairman said he had spoken to the Assistant Registrar of Incorporated Societies and had formed the opinion that the proposed changes were more suitable to organisations such as Companies or those with members having a pecuniary interest. He supported Col Rudd's advice. Any alterations to Rules must be referred to the Hon. Solicitor.

9. Lt Col Harman mentioned the role of the Committee in the management of the Association's affairs and questioned the need for the proposed amendments in their present form.

10. Following a reply by the Linton representatives the Chairman proposed an amendment to the Notice of Motion that it be recommended that Rule 30 remain unaltered. This was seconded by Maj Davidson but after further discussion the following motion was put to the meeting.

- a. That a special General Meeting be held at Linton during the Corps Conference period at 1150 hrs on Sunday 1 Oct 1972, to consider a motion to rescind the resolution on the modified Memorial proposal passed at the A.G.M. on 30 Aug 1972.
- b. That a Special sub-committee consisting of Lt Col Harman, Maj Davidson, WO2 Malloch and Sgt Lamb be set up to consider the proposed change of Rules 24, 25 & 30 to be presented to a Special General Meeting to be held within 3 months.

Moved Lt Col Harman
Seconded D. Roy

CARRIED

11. General Business. The Chairman proposed that the following members, because of the extent of their professional services rendered to the Association, are eligible under Rule 4(d) as Life Members of the Association and moved that they be so elected.

Seconded Maj Davidson

CARRIED

12. The Secretary to advise accordingly.

Col L.F. Rudd	Hon Solicitor
Capt Heaphy	Hon Auditor
E. Farnell	} Land Survey Architectural Services
C. Kibblewhite	
D. Roy	

13. Date of Next Meeting. Wednesday 25 Oct 1972
at Pattie Street, 2000 hrs. The meeting closed at 11.40 pm.

G.A. Lindell
(G.A. LINDELL)
Chairman

25 Oct. 1972.

MINUTES OF THE SEVENTH ANNUAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
(INCORPORATED)

Held at Pattie Street, Petone on 30 August 1972

<p><u>Present</u></p> <p><u>41 present.</u></p> <p>Col K.C. Fenton</p> <p>Col Trevor-Smith</p> <p>Lt Col G.A. Lindell</p> <p>Lt Col R. McL. Dickie</p> <p>Lt Col J.M. Harman</p> <p>Lt Col A.R. Currie</p> <p>Lt Col G.W. Butcher</p> <p>Lt Col A. Murray</p> <p>Maj D.A. Cormack</p> <p>Maj P.J. Skogstad</p> <p>Maj G.E. Hardie</p> <p>Capt A. Anderson</p> <p>Capt R.W. Radford</p> <p>WOI J. Blyth</p> <p>WOI K.F. Malloch</p> <p>WOII Malloch B.E.</p> <p>SSgt Oliver M.A.</p> <p>SSgt Bailey D.L.</p> <p>SSgt Pouwhare N.</p> <p>Sgt Hill C.J.</p>	<p>Mr D. Roy</p> <p>Mr E. Farnell</p> <p>Mr J. Raynor</p> <p>Sgt Green R.A.</p> <p>Sgt Affleck B.J.</p> <p>Sgt Futter D.R.</p> <p>Sgt Foreman D.</p> <p>Sgt Hapeta B.</p> <p>Sgt Holt M.</p> <p>Sgt Featherston K.</p> <p>Sgt McKeaney P.</p> <p>Sgt Lamb W.H.</p> <p>Cpl Hallam A.M.</p> <p>Cpl Oliver D.J.</p> <p>Cpl Bell C.</p> <p>Cpl Cottle B.</p> <p>Spr Cubitt J.L.L.</p> <p>Spr Haste T.</p> <p>Spr Kendall M.R.</p> <p>Spr Marr W.J.</p> <p>Spr Pederson B.J.</p>
--	--

1. The meeting opened at 2005 hrs and all present were welcomed by the Chairman.

2. Apologies. Apologies were received from :

<p><u>12</u></p> <p>Col Brooke-White</p> <p>Col Senior</p> <p>Maj Davidson</p> <p>Maj Broadbent</p> <p>Maj Bennett</p> <p>Maj Wedde</p>	<p>Mr J.A. Reed</p> <p>Mr J. Hanratty</p> <p>Mr G. Ariri</p> <p>WOI Goldsworth</p> <p>WOI Luscombe</p> <p>WOI Byron</p>
---	--

2. Previous Minutes. The secretary read the minutes of the Sixth Annual General Meeting. It was moved that they be confirmed.

<u>Moved</u>	Skogstad
<u>Seconded</u>	Dickie
<u>Carried</u>	

3. Matters Arising from the Minutes. There were no matters arising from the minutes.

Chairman's Report

4. The Chairman read his annual report. Proposed that the report be received.

Moved Dickie
Seconded Butcher

Carried

5. Lt Col Currie commented that he felt it was a good report, and he was glad to see some progress being made at last. Mr Farnell said that the Auckland Sappers Association is right behind the new project and will do all in their power to assist. He then read a letter from Col L. Rudd which said that he also fully supported the new scheme.

Treasurers Report

6. The Treasurer was unable to present an audited balance sheet because he did not have receipts for approximately \$500. These receipts had been requested from area organisers and it was hoped they would be in hand shortly.

7. The treasurer then covered the main features of the association's current financial position. At 30 Apr 72, cash assets were \$3709.13, made up of \$810.69 at the BNZ Northend Branch, \$2895.82 at the Lower Hutt Post Office, and \$2.62 petty cash. Since then, \$694 had been paid to the architect. It was proposed that the treasurer's oral statement be accepted.

Moved Murray
Seconded Currie

Carried

Election of Officers

8. The following members were appointed by the Corps Committee.

Col J. Brooke-White
 Lt Col G.A. Lindell
 Lt Col A.R. Currie
 Lt Col J.M. Harman
 WO1 G.P.T. Byron

9. The following members were appointed by the Chief Engineer.

Maj R.A. Davidson
 Maj W.E.M. Stewart
 Maj P.J. Skogstad
 Maj J.D. Broadbent
 Maj H.E. Wedde

10. Nominations were then called for the remaining 10 positions on the Committee.

	<u>Proposed</u>	<u>Seconded</u>
Mr E. Farnell	Dickie	Raynor
Lt Col G.W. Butcher	Skogstad	Roy
Mr D. Roy	Harman	Fenton
Mr J. Raynor	Murray	Anderson
Lt Col R. McL. Dickie	Harman	Skogstad
WOI R.B. Luscombe	Harman	Currie
Maj G.E. Hardie	Skogstad	WOII B. Malloch
Sgt Lamb W.H.	Blyth	WOII B. Malloch
Sgt Holt M.G.	WOI K. Malloch	Bailey
WOII Malloch B.E.	Futter	Affleck

Proposed that nominations be closed.

<u>Moved</u>	Currie
<u>Seconded</u>	Skogstad

Carried

The ten nominees were then declared elected.

11. Election of President. The secretary called for nominations for President. It was proposed that Lt Col G.A. Lindell be nominated as President.

<u>Proposed</u>	Murray
<u>Seconded</u>	Butcher

It was then proposed that nominations be closed.

<u>Proposed</u>	Raynor
<u>Seconded</u>	Farnell

Carried

Lt Col G.A. Lindell was therefore appointed President for a further term.

12. Honorary Solicitor. Proposed that Col L. Rudd be reappointed as Honorary Solicitor.

<u>Proposed</u>	Currie
<u>Seconded</u>	Farnell

Carried

13. Honorary Auditor. Proposed that Capt E.E.T. Heaphy be reappointed as Honorary Auditor.

<u>Proposed</u>	Currie
<u>Seconded</u>	WOI K.F. Malloch

Carried

Notices of Motion

14. Proposed that the proposed scheme to use Engineer Corps Memorial Association money to subsidise the erection of the old church in Linton Camp be not approved.

<u>Moved</u>	Blyth
<u>Seconded</u>	Holt

WOII Blyth then gave the following reasons for his motion.

- 15.
- a. Churches in Army Camps should be financed from Government funds and not be subsidised by private associations.
 - b. In his opinion the proposal was neither technically nor economically practical.
 - c. He felt that the whole shape and age of the church and associated buildings are not of the type that we should have for a national memorial.
 - d. He queried whether or not it would only be a temporary structure, since there were apparently moves being made to have a permanent church built at Linton.
 - e. There was apparently the possibility that the SME would be moved to Waiouru, in which case the planned location for the memorial might be questioned.
 - f. Finally, he queried whether we have in fact exhausted all sources of funds.

16. Lt Col Dickie said that he could not envisage a new church being built at Linton within the next 20 years. Lt Col Harman advised the meeting that it was not planned to shift the SME to Waiouru.

17. There was a great deal of discussion on the merits or otherwise of the proposal. The motion was supported by Futter, Foreman, Affleck, Bailey, WOI K.F. Malloch, and Cubit, whilst Trevor-Smith, Murray, Skogstad, Currie, Lindell, Hardie, Farnell and Butcher opposed the motion. Those supporting the motion spoke of the new scheme not having the support of serving soldiers, and of the technical problems associated with using the old church. Speakers against the motion wanted a start made after years of little progress, and spoke of the financial advantages to be gained from the proposed scheme. When put to the vote, 22 supported the motion and 17 opposed it.

Carried

18. A copy of the notice of motion concerning changes to the rules of the association ^{was tabled} ~~is enclosed~~. During discussion it was suggested that the implications of this motion required more study, and it was proposed that a special general meeting be called at an early date to consider the notice of motion.

Moved Lamb
Seconded WOII Malloch B.E.

Carried

19. It was proposed that the special general meeting be held at Linton.

Moved WOII Malloch B.E.
Seconded Holt

There was some opposition to this motion, but when put to the vote it was

Carried

General Business

20. Col Trevor-Smith spoke on how the World War I Corps Rolls of Honour are being housed in the Kitchener Chapel at St Pauls in London. They are locked away where they cannot be viewed properly, and there is a suggestion that they may be suffering damage from damp. Lt Col Murray supported Col Trevor-Smith's remarks, and Lt Col Harman undertook to investigate the matter.

21. There being no further business, the chairman declared the meeting closed at 2245 hours.

(D.A. CORMACK)
Acting Secretary

G.A. Lindell
(G.A. LINDELL) 27 June 73.
Chairman.

Postscript

After the meeting was closed, WOI Blyth reconsidered his motion concerning opposition to the proposed scheme of re-erecting the Makotuku church at Linton. He spoke with all those who had voted in favour of his motion, and all agreed that the motion should be withdrawn. A letter to this effect is enclosed with these minutes.

THE ENGINEERS MEMORIAL ASSOCIATION

ASSOCIATION NOTICE

Linton Camp

31 Aug 72

PRESIDENT'S MESSAGE

Chairman
Engr Corps Memorial Assn
C/- Chief Engineer
Defence HQ

On behalf of the Association and on the Association's activities during the year

WITHDRAWAL OF NOTICE OF MOTION

2. occasions and the Central

3. At the annual general meeting of the Association held last night the attached notice of motion moved by me and seconded by Sgt Holt was passed by a majority of 22 to 17.

Immediately following the closing of the meeting, a discussion took place between myself and several senior members of the Corps. In these discussions many aspects concerning the implications of my notice of motion were made known to me that I had been unaware of at the time the vote was taken.

Auckland Sappers Association received.

Following the above discussion, I spoke personally to all 22 members who had voted for my notice of motion. In view of the new facts which had been raised it was agreed unanimously by myself, Sgt Holt and all 22 members to request that the notice of motion be withdrawn and that the proposed modified scheme as suggested by you and your committee proceed.

Would you please take any steps necessary to have the motion rescinded.

following an inspection of the church by the Engineer and 2 Coxs Sqn, and discussions with

7. The Committee, appreciating the fact that the Association has authorized a Sub-Committee consisting of the Commandant, Chief Engineer, Lt Col Butcher and further with HOME COMMAND, resulting in the following conditions being agreed upon:

(WO I J.T. Blyth)

(Sgt Holt. M.)

4. Removal and Re-siting Church. The Association, using HMA resources, will take delivery of the church, dismantle, remove and re-erect the church at Linton Camp on a site adjacent to the east of the Parade ground at the School of Military Engineering. The final position of the building will be decided by a meeting of representatives on the site.

THE ENGINEER CORPS MEMORIAL MEMORIAL
ASSOCIATED INCORPORATED
PRESIDENTS ANNUAL REPORT 1972

Gentlemen,

1. On behalf of the Committee I have pleasure in reporting on the Association's activities during the past year.
2. Committee Meetings. The full Committee has met on three occasions and the Central Organising Committee has met once.
3. Membership and Finance. The current membership of the Association is 288. Thirty eight members have qualified as Life Members under the amended Rules. A number of members are in arrears with their subscriptions. At the end of the financial year the amount in the General Account was \$3709. To date the Fund total in the Associations Account stands at \$3100. The Architects account for \$694 has been paid.
4. Corps Memorial. The 1971 Annual Report stated that because of the poor response to the fund raising appeal, it might be necessary to review the Memorial Project, and a letter from the Auckland Sappers Association recommending alternative proposals was received.
5. In April last, while discussions were continuing with Auckland Sappers Association, HOME COMMAND advised that the 74 year old Makotuku Church at Norsewood had been offered to Linton Camp as a Garrison Church and suggested that our Association might be interested in assisting financially in its removal and re-erection at Linton with the Corps Roll of Honour enshrined in the church, as an alternative to our original Memorial Project.
6. The proposal has been carefully appraised by the Committee, following an inspection of the church by the President, Chief Engineer and 2 Cons Sqn, and discussions with HOME COMMAND.
7. The Committee, appreciating the advantages to be gained, authorized a Sub-Committee consisting of the President, Colonel-Commandant, Chief Engineer, Lt Col Butcher and Dudley Roy to negotiate further with HOME COMMAND, resulting, I am pleased to report, on the following conditions being agreed upon.
 - a. Removal and Re-siting Church. Home Command, using RNZE resources, will take delivery of, dismantle, remove and re-erect the Makotuku Church at Linton Camp on a site adjacent to and east of the Parade ground at the School of Military Engineering. The final position of the building will be decided by a meeting of representatives on the site.

Financial Contribution. Based on an estimated cost of \$4000 by 2 Const Sqn for the supply of materials for foundations and making good, the apportionment of costs between Home Command and the Association will be :

- | | |
|---|--------|
| (a) Home Command | \$2000 |
| (b) Engineer Corps Memorial Association | \$2000 |

Any expenditure not covered in the above estimate of cost for unforeseen work or contingency will be met by Home Command. In the event of the costs being less than \$4000 the apportionment will be on a 50-50 basis. The Association will pay accounts for materials only, to the above value, direct to the supplier by arrangement made in advance with 2 Const Sqn. The Association will pay for the cost of re-furbishing and furnishing the interior of the church, in a manner to be decided later, for the purpose of enshrining the Corps Rolls of Honour to the Associations requirements.

- c. Programme. Home Command will proceed with the removal of the church at an early date and expects to have the re-construction work completed before the end of 1972. It was considered appropriate to hold the Dedication Service of the Corps Memorial Church during the NZE Re-union at Levin next February.

- d. SME Library - Museum. Home Command will assist the Association in its objective to include a School of Military Engineering Library - Museum building in the Corps Memorial by the offer of a camp building and its removal to the site. The Association, in co-operation with Home Command will prepare proposals for the reconstruction of the building as part of the Corps Memorial. The cost of the reconstruction work will be met by the Association.

- e. Maintenance. The care and upkeep of the church and Library-Museum buildings will be included in the general maintenance of Linton Camp buildings and the Corps of Royal New Zealand Engineers will be responsible for the insurance, security and upkeep of the Corps Rolls of Honour, valuable Corps Records, Library Works and Historical Relics."

8. The HOME COMMAND proposal, outlined by the President while reporting on the Memorial Project to the Annual General Meeting of the Auckland Sappers' Association on 22 June 72 was unanimously

supported as an alternative to the original scheme.

9. Col L. Rudd, the Association's Honorary Solicitor and Lt Col Andrew Murray have also expressed their approval.

10. The Association's current funds will cover the re-erection of the church under the terms agreed and confirmed with HOME COMMAND, and will also allow for re-furbishing the church for enshrining the Corps Rolls of Honour. Additional fund raising will be necessary to enable completion of the proposed Museum and Library section of the Memorial.

11. Approval of the modified Memorial by this Annual General Meeting will enable an early start to be made on the removal of the Church to its new site at the School of Military Engineering.

12. The aim of the Association to establish a Corps Memorial at the School of Military Engineering, in co-operation with HOME COMMAND, should merit the support of all sappers.

13. I conclude by thanking all Committee Members for their support and also those members who have contributed financially and assisted in other ways in furthering the aims of the Association.

G.A. LINDELL
PRESIDENT

ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED


At a meeting of the committee of the above association at Pattie Street, Petone on Wednesday 5 Jul 72 the following resolution was tabled by Lt Col G.W. Butcher:

1. That the Association participate in the project to move the Norsewood Church to Linton Camp as an RNZE Corps Memorial.
2. That the sub-committee be given powers to negotiate with Home Command:
 - a. The financial contribution of the Association to enable the transfer and reconstruction of the church to be commenced. The maximum liability of the Association for this stage be \$3,000.
 - b. The location of the church at Linton.
 - c. The preparation of a scheme for an RNZE library and museum as part of the memorial complex preferably of a separate building or buildings.
 - d. The legal implications of the proposal.
 - e. The requirement and costs for refurbishing and furnishing the interior of the church.
3. That the proposal be submitted to a Special General Meeting or AGM as soon as practicable.

Moved Lt Col Butcher

Seconder Maj Skogstad

Carried


(R.R. LUSCOMBE)
Honorary Secretary

Present : Lt Col G.A. Lindell (Chairman)
Col K.C. Fenton
Col J. Brooke-White
Lt Col J.M. Harman
Lt Col G.W. Butcher
Lt Col R.McL. Dickie
Maj G.E. Hardie (Treasurer)
Maj H.E. Wedde
Maj P.J. Skogstad
Maj W.E.M. Stewart
Maj R.A. Davidson
Maj R. Bennett
Mr D.B. Roy
Mr E. Farnell
WOI K.F. Malloch
WOII R.B. Luscombe (Secretary)

Present : Spr J.W. Satchwell

Participations : Col E. Senior
Lt Col A.R. Currie
Maj J.D. Broadbent
WOI G.P.T. Byron
Cpl G.A. Reid

Meeting declared open and WOII Luscombe welcomed in the appointment of Secretary.

Previous Minutes

The minutes of the previous meeting held 7 Jun 72 were amended as follows : (para 11) Alternative Schemes

It was proposed that the minutes as amended be confirmed

Moved Brooke-White

Seconded Harman

CARRIED

Business arising from minutes

Finances. The treasurer explained that the \$500 included in the Funds as being from unknown sources, was as the result of the money being received but no record as to whom it was donated by and receipt books had not been forwarded. The question was raised as to eligibility for tax exemption on donations to the Fund. The Chairman explained that a letter from the Inland Revenue Dept dated 14 Oct 70 signed by the Deputy Commissioner of Inland Revenue advised that approval is given for exemption of donations made by individuals to the Engineer Corps Memorial Fund under section 84 B of the Tax Act. This special exemption applies for charitable donations and school fees and is limited to an overall \$100. It also pointed out that this approval is confined to donations only and does not extend to subscriptions for membership. It was therefore agreed that every endeavour be made to ensure that all donors receive receipts for donations.

Report from Auckland Sappers Association.

Mr Farnell spoke on the report which he presented to the meeting, stating that the Assn welcomed the modified memorial scheme, and felt that this was in the right direction. Col Lindell had spoken also on the proposed scheme which was very well received Col Andrew Murray, Col Rudd, and Mr Farnell spoke in support of the scheme, the latter also pointing out the difficulty in raising money to meet the original proposal. The following motion was put to the AGM of the Auckland Sappers Assn :

That the Sappers Assn give full support to the Engr Corps Memorial Assn in their efforts to establish at Linton a modified memorial. We request that they endeavour to have this memorial established on the memorial site at the SME or similar site and that every endeavour be made to co-operate with the Army to move in a suitable building.

Proposed E. Farnell

Seconded G. Bunce

Carried unanimously

6. Engineer Corps Memorial - Church proposal. A report on the discussions held between the sub committee and the Comd Home Command on the Norsewood church proposal had been prepared by Lt Col Lindell and was distributed to those present. After a lengthy discussion the following resolution was tabled by Lt Col Butcher :

- a. That the Association participate in the project to move the Norsewood Church to Linton Camp as an RNZE Corps Memorial.
- b. That the sub-committee be given powers to negotiate with Home Command.
 - (1) The financial contribution of the Association to enable the transfer and reconstruction of the church to be commenced. The maximum liability of the Association for this stage to be £3,000.
 - (2) The location of the church at Linton.
 - (3) The preparation of a scheme for an RNZE library and museum as part of the Memorial complex. Preferably of a separate building or buildings.
 - (4) The legal implications of the proposal.
 - (5) The requirements and cost for refurbishing and furnishing the interior of the church.
- c. That the proposal be submitted to a Special General Meeting or a AGM as soon as practicable.

Moved Lt Col Butcher

Seconded Maj Skogstad

Carried

A motion by Maj Davidson, Seconded by Maj Hardie that para 2 a be amended to read £2000 was not carried. Therefore, the original resolution remained unchanged.

Composition of Special Sub Committee

7. Moved that the sub-committee extended by addition of Lt Col Butcher and that in the absence of the Col Comdt a member appointed by him be accepted.

Moved Lt Col Lindell

Seconded Maj Skogstad

Carried

Donation Col Andrew Murray

8. The president informed the meeting that a very generous donation had been received from Col Andrew Murray with the wish that

it be used to settle the account for Architects Fees owing to Mr Roy and his partner.

Moved that Mr Roy be asked to present his account to the Association for payment.

Moved : Lt Col Lindell

Seconded: Col Brooke-White

Carried

9. Fund raising. The president spoke on the need to raise additional finance required to extend church and memorial complex. This to be discussed at a later date.

10. Mr Farnell asked that sketch plans; photos and any other relevant material of the proposed memorial complex be forwarded to Auckland Sappers Association for display during their reunion in Oct 72. He pointed out the value of such a display in boosting interest and support for the scheme and thus on aid to fund raising both during and following the reunion. He further stressed that this material must be made available to maintain the full support of the Auckland Sappers Association in the future.

Life Membership cards

11. Owing to the late hour the president stated that the business of Life Membership Cards be deferred for discussion at a future meeting.

12. The meeting closed at 2225 hrs.

(R.B. LUSCOMBE)
Honorary Secretary

(G.A. Lindell)
Chairman

G.A. Lindell

14 Sept 72.

THE ENGINEER CORPS MEMORIAL - MODIFIED SCHEME

The Committee at its meeting on 7th June 1972 decided:

1. The church proposal be discussed with Army in regard to site, the Army and Association's requirements, and cost of participation by the Association.
2. An alternative building of low cost construction erected on the Association's leased land also be considered and costed on a contract basis.

The Sub-Committee appointed for the purpose has met and reports as follows:

HOME CHURCH PROPOSAL. Discussions held with Brigadier Burns and Colonel [unclear] of Home Command on 16 June resulted in the following proposition being put forward for the consideration of the Association.

- a. Home Command, using 2 Cons Sqn, will dismantle, move, and re-erect the Norsewood Church at Linton Camp; on a site to be mutually agreed between Home Command and the Association, with Army preference for the open space on the north side of SME facing Camp Road.
- b. Home Command would stand the cost of dismantling and removal and contribute not less than £1500 towards the cost of re-erection. The estimated cost for foundations and making good is approximately £4000.
- c. The Association to accept the Church as the RNZE Corps Memorial, suitably designated, and contribute a sum towards the cost of completion and re-furbishing the church to the Associations requirements.
- d. Suitable alterations or additions to the existing building for the Associations Library - Museum concept would receive the approval of Home Command either immediately or at a later date if so desired.
- e. The Church as it stands would be a gift from the Norsewood Vestry to Linton Camp and would be used as the Camp Interdenominational Church. The Corps Rolls of Honour would be suitably enshrined in the Church.

ALTERNATIVE PROPOSAL. The attached plan submitted by S.M.E., for a low cost building of 1000 sq ft with Library, Museum, Office space and Entrance Foyer in which the Rolls of Honour could be displayed, is estimated to cost about £10,000.

CONSIDERATIONS

CHURCH PROPOSAL

- a. For an expenditure of about \$2500 (now possible) the Association would have a substantial interest in a pioneer church building of historical background suitable for enshrining the Corps Rolls of Honour at the S.M.E.
- b. The work will be carried out by Home Command using RNZE resources with the Corps Memorial Association contributing towards the cost of materials and alterations. An early start on the project could be made with completion likely before the NZE Reunion to be held at Levin in Feb 1973.
- c. If located on Army land, the cost of maintenance would not be a charge against the Association.
- d. Modifications or additions to the church building for the Corps Library and Museum concept can be made at the Associations cost.
- e. The proposal, described briefly, in a report, by the President, to the Auckland Sappers Association Annual General Meeting (well attended) on 22 June received vigorous support, in contrast to that received for the original scheme. (Resolution carried at the meeting attached).
- f. The Association's Honorary Solicitor Col L. Rudd has advised that the lease is not regarded as a deciding factor, and strongly supports the proposal.

ALTERNATIVE PROPOSAL

- a. Additional funds, not less than \$6000 would be required before work could be started, therefore completion time uncertain.
- b. Building would be erected on the Association's leased site. It would be a poor substitute for the Association's original concept of a Corps Memorial and not likely to receive much support from former sappers.
- c. The Association would own the building and stand the cost of maintenance in accordance with the conditions of lease.

RECOMMENDATION.

In consideration of the above the Sub-Committee feel that participation in the Church proposal is so much to the Associations advantage in achieving its objective of a Corps Memorial at the S.M.E. at an early date, that it be empowered to negotiate further with Home Command with regard to:

- a. Initial financial contribution by the Association to enable the transfer and reconstruction of the church to be commenced.

STAGE I

- b. Location at the S.M.E.
c. Alterations or additions to building for RNZE Library and Museum and preparation of outline plans

STAGE II

- d. Legal or other requirements

and that a final recommendation be prepared and submitted for approval at a Special General Meeting or Annual General Meeting of the Association as soon as practicable.

For the Sub-Committee

Signed:

G.A. Lindell PRESIDENT

J. Brooke-White COL. COMDT.

D. Roy ARCHITECT

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED HELD AT
PATTIE STREET, PETONE, 2005 HOURS
WEDNESDAY 7 JUNE 1972

Present: Lt Col G.A. Lindell
Col K.C. Fenton
Col J. Brooke-White
Lt Col G.W. Butcher
Lt Col J.M. Harman
Maj G.E. Hardie
Maj W.E.M. Stewart
Maj R.A. Davidson
Mr E. Farnell
Mr D.B. Roy
WOI G.P.T. Byron
WOI D.R. Palmer
Cpl G.A. Read

Absent: Col E. Senior
Lt Col R. McL. Dickie
Spr J.W. Satchwell

Apologies: Lt Col A.R. Currie
Maj J.D. Broadbent
Maj P.J. Skogstad
Maj H.E. Wedde
WOI K.F. Malloch

1. Meeting was declared open and a special welcome extended to Lt Col J.M. Harman.

Previous Meeting

2. The Secretary read the minutes of the previous Committee Meeting.
3. Proposed that the minutes be confirmed.

Moved: Fenton

Seconded: Roy

Carried

Business Arising from Previous Minutes

4. The Chairman read the letter dated 21 Dec 71 which was sent to the Auckland Sappers Assn in reply to their letter of Nov 71.

Appointment of Secretary

5. WOII R.B. LUSCOMBE will be replacing WOI PALMER on appointment of LUSCOMBE in June 1972. In the meantime PALMER, although resigned, will continue to act as Secretary until the new appointee arrives.

Letter from Auckland Sappers Assn

6. Apart from the letters mentioned in para 4. above the following additional correspondence was exchanged with the Auckland Sappers Assn.

Letter sent dated 7 Mar 72.
Reply received dated 10 Apr 72.
Letter received dated 5 May 72.
Reply sent dated 18 May 72.

The context of these letters was outlined by the Chairman.

Chairman's Report

7. A Review of the Associations Activities had been prepared by the Chairman and this was distributed to those present and relevant points discussed.

Finances

8. Treasurer stated that Funds in hand stood at \$3,755-00 which included \$500 from an unknown source or sources.

Expenses

9. During the raising of Funds in Whakatane expenses to the total of \$31-00 had been incurred by J. Denham.

Moved that the expenditure of \$31-00 by J. Denham be debited to the Associations Account as expenses against Fund Raising.

Moved: Hardie

Seconded: Butcher

Carried

Report from Auckland Sappers Assn

10. Mr Farnell reported that local investigations proved that the aims of the fundraising campaign would not be realised and as a result some material was sent out on a trial basis but very little was received in return by way of donations.

The Sappers Assn was not prepared to follow up the appeal as it was considered to be too late by 'years' and the aims of the Memorial Assn are to be further discussed at the 1972 Annual General Meeting. He also stated that he was aware of the offer of a Church which had been made to the Corps Memorial Assn and would be interested to hear more about it for it appeared there could be many questions to answer.

and has asked if the Association would be interested in participating in its reconstruction at Linton as a possible Corps Memorial

Alternative Schemes

Army (Home Command)

11. The Chairman advised that the Assn had been offered a Church at Norsewood which had been inspected and considered suitable to meet the Corps needs. 2 Construction Squadron had inspected the building and considered it a feasible proposition to disassemble and transport to Linton. Costs of repairs and reconstruction would be about \$4,000-00, not including transportation, or labour.

It is envisaged that the Church could go on the Assn site or some other site within or outside the Camp Bounds and that provision could be made for RNZE to have a portion of the building to be associated with the Corps Memorial.

Other alternatives were a 1,000 sq ft concrete masonry type building to house the Corps Library and Historical items or an old cottage which could be restored and used for the same purpose. After lengthy discussion on all aspects of the proposed alternatives the following resolutions were made.

a. Moved that:

- (1) The Church proposal be discussed with Army in regard to site, the Army and Associations requirements and cost of participation by the Assn.
- (2) An alternative building of low cost construction to be erected on the Assn's leased site also be considered and costed on a contract basis.

Moved: Farnell

Seconded: Butcher

Carried

- b. Moved that the following sub-committee be set up to hold discussions on (1) and (2) above and to report back to the Committee on Wed 5 Jul 72.

Col J. Brooke-White
Lt Col G.A. Lindell
Mr D.B. Roy

Moved: Lindell

Seconded: Brooke-White

Carried

12. WOI Byron undertook to supply the Chairman with the basic details of planning data to enable a low cost structure to be designed to meet the needs of the Library and Historical Section.

13. Lt Col Harman stated that a Portrait of Lord Kitchener had been obtained by Brig Burns and was available for hanging in the Church.

Golf Tournament

14. The Chairman informed the committee of Lt Flints proposal to sponsor a Golf Tournament and the decisions which were reached after consulting officials of Wellington Golf Assn.

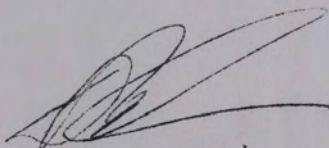
Cards for Life Members

15. Maj Stewart presented 3 samples of card which could be used to manufacture the Cards for Presentation to Life Members.

It was decided that discussion on this item should be deferred until the next meeting.

16. Next meeting to be 5 Jul 72.

17. Meeting closed 22 50 hours.



(D.R. PALMER)
Honorary Secretary

(G.A. LINDELL)
Chairman

Confirmed: G.A. Lindell (Date) 5/7/72

Office of the Chief Engineer,
Army General Staff,
Ministry of Defence.

30 November 1971.

THE ENGINEER MEMORIAL ASSOCIATION (INC)
COMMITTEE MEETING

1. Detail.

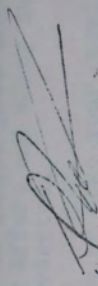
- a. A Committee Meeting is to be held on Wednesday 15 Dec 1971.
- b. Time : 2000 hrs.
- c. Location : Pattie St Camp, PETONE.

2. Agenda.

- a. Apologies.
- b. Confirmation of Previous Minutes.
- c. Business arising from Previous Minutes.
- d. Fundraising campaign.
- e. Discuss Sappers Assn Letter. (Copy attached).

(D. B. PALMER)
HONORARY SECRETARY.

a. Apologies.
b. Confirmation of Previous Minutes.
c. Business arising from Previous Minutes.
d. Other business.
Members unable to attend are requested to notify the Secretary by 12.30, 10 Dec 71.



(D.R. PALMER)
HONORARY SECRETARY.

ittee

3. There was no business arising from the previous minutes.

Fund Raising Campaign

4. Chairman reported that:

The Funds stand at approx £3,000.00 at present.

Local activity has not progressed at any pace until the outcome of fundraising in the Auckland Area became known.

The organization appears to be satisfactory but the organisers at local level were not successfully motivated and consequently were

Minutes of a Committee Meeting
of the Engineer Corps Memorial
Association Incorporated held
at Pattie St, Petone, 2000 hrs

Wednesday 15 December 1971

Present: Lt Col G.A. Lindell
Col K.C. Fenton
Maj P.J. Skogstad
Maj R.A. Davidson
WOI D.R. Palmer
Cpl G.A. Read
Mr D.B. Roy

Absent: Lt Col E. Senior
Maj G.E. Hardie
Maj W.E.M. Stewart
WOI K... Malloch
Spr Satchwell J.W.
Mr E. Farnell

Apologies: Col J. Brooke-White
Lt Col R. McL. Dickie
Lt Col A.R. Currie
Lt Col G.W. Butcher
Maj H.E. Wedde
Maj J.D. Broadbent
WOI G.P.T. Byron

Previous Meeting

1. The Secretary read the minutes of the previous Committee Meeting.
2. Proposed that the minutes be confirmed.

Moved: Lindell

Seconded: Palmer

Carried.

3. There was no business arising from the previous minutes.

Fund Raising Campaign

4. Chairman reported that:

The Funds stand at approx \$3,000.00 at present.

Local activity has not progressed at any pace until the outcome of fundraising in the Auckland Area became known.

The organization appears to be satisfactory but the organisers at local level were not successfully motivated and consequently were

unable to get through to prospective donors.

The association could be at a disadvantage with not having active Sappers Associations throughout the country who are able to assist in the sponsoring of our aims.

Fund-raising has not been pushed at Sappers Assn Meetings and functions and the Committee appointed by them has operated in isolation to their central committee.

Letter from Auckland Sappers Association.

5. The Chairman read the letter received from the Auckland Sappers Assn and the recommendations made by them are:

- a. That the scope of the project be reduced by omitting the hall and Sanctuary and upgrading the museum/Library building.
- b. The project be changed into a Do-It-Yourself scheme and that every possible step be taken to ensure that the building is designed in every detail by serving members of the Corps and that it is physically erected by sappers and ex-sappers.
- c. That at the appropriate time selected business firms be acquainted with the Do-It-Yourself Memorial project being undertaken by the Corps and that their participation be solicited.
- d. That a new and more extensive brochure be prepared as soon as practical and detailed plan of action has been worked out.
- e. That full use be made of the Sappers Association newsletter service in order that all interested sappers can be intimately involved, inspired and kept fully informed as to what is happening.

5. Following protracted discussion on all aspects the following decisions were reached:

- a. That no change be made to the current plans and that only stage 1 of the scheme should be proceeded with in the meantime.
- b. The plans of the Memorial have already been drawn up by an ex Sapper and some preparatory work has already been undertaken on a Do-It-Yourself basis.

The Australian concept could not be applied in this case and it is further doubted that the Reunion could cope with or have the desire to do anything towards furthering construction progress in a single weekend.

- c. There is no evidence that any business houses are prepared to assist the scheme at this stage. The concept has been discussed but it is generally accepted that no offers of material assistance would be forthcoming until such time as the Association could prove that the project would actually become a reality.

- d. It is appreciated that a revised brochure may help but in the meantime it is intended to exhaust current stocks.
- e. We gratefully accept the offer to make greater use of the Sapper's Assn Newsletter service.

6. Proposed that we reply on the basis that we go ahead on the concept of dropping stage 2, the hall and facilities, but do not agree with the omission of the sanctuary in stage 1.

The Do-It-Yourself proposals are not fully agreed to but consideration should be given to some phase of the construction by this method. The reply to be drafted by the Chairman & Secretary conjointly.

Moved Roy

Seconded Davidson

Carried.

Payment to Architects.

7. The payment of fees to date in respect of work undertaken by the Architects was discussed but Mr Roy reiterated that payment for services would not be pressed until such time as sufficient funds had been raised to enable the scheme to commence.

Appointments of Secretary and Treasurer

8. Proposed that WOI Palmer be reappointed as Secretary and Maj G.E. Hardie be re-appointed as Treasurer.

Moved Lindell

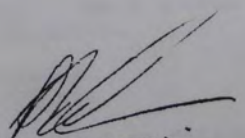
Seconded Roy

Carried

Central Organizing Committee

8. This committee still stands and its next meeting is to be held in Jan/Feb 72.

9. Meeting closed 2215 hrs.


(D.R. PALMER)
Honorary Secretary

(G.A. LINDELL)
Chairman

MINUTES OF THE SIXTH ANNUAL GENERAL MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION (Incorporated)

The above meeting was held at Pattie Street, Petone on
Wednesday 20 October 1971 at 2000 hours.

Present : Col K. C. Fenton
Lt Col G. A. Lindell
Lt Col R. McL. Dickie
Maj G. E. Hardie
Maj R.A. Davidson
Maj P. J. Skogstad
Maj W.E.M. Stewart
Maj J.D. Broadbent
Maj H.E. Wedde
Maj R.K. Rutherford
Capt D.A. Cormack
Lt K.J. Woods
WO1 G.P.T. Byron
WO1 D.R. Palmer
WO11 Wawatai H.K.
WO11 Murray D.E.
Ssgt Thomas L.
Sgt Henson K.J.
Sgt Wright R.J.
Sgt Starke
Sgt Kerr
Cpl Ngarotata P.K.
Lcpl Holdaway G.D.
Lcpl White
Lcpl Daji
Spr Dean T.
Spr Te Whata M.
Spr Wihapi T.R.

1. Apologies

Apologies were received from :

Lt Col G.W. Butcher
Lt Col E. Senior
Maj R.T. Bennett
Capt T.P. Roland
Mr D. B. Roy

Notices of Motion

2. Proposed that rule 23 be amended as follows :

"Twenty financial members shall form a quorum for the
meetings under Rules 21 and 22 above.

<u>Moved</u>	Lindell
<u>Seconded</u>	Dickie

Proposed that the above motion be amended as follows :

"Fifteen financial members shall form a quorum for the
meetings under Rules 21 and 22 above.

2.

Moved : Davidson
Seconded : Wedde
Carried :

3. Proposed that Rule 28 be amended as follows :

"Seven members of the Committee shall form a Quorum.

Moved : Lindell
Seconded : Dickie

4. Proposed that the undermentioned Rule 4(d) be added to the rules of the Association as follows :

"(d) Life Member. Being a person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers of the Engineer Corp of any other Commonwealth Army, who have made a donation of \$20.00 (Twenty Dollars) or more to the Corps Memorial Fund".

Moved : Lindell
Seconded : Wedde
Carried :

Previous Minutes

5. The Secretary read the Minutes of the Fifth Annual General Meeting.

6. Proposed that the Minutes be confirmed :

Moved : Cormack
Seconded : Palmer
Carried :

7. As the Fifth Annual General Meeting did not consist of a quorum it was also necessary that the business conducted at that meeting including the Minutes of the Fourth Annual General Meeting be confirmed.

Moved : Dickie
Seconded : Palmer
Carried :

8. There were no matters arising from previous minutes other than the item confirmed in para 7 above.

Chairman's Report.

9. The Chairman read his Annual Report. Proposed that this be accepted as read.

Moved : Skogstad
Seconded : Broadbent
Carried :

10. The Chairman advised he had received a letter from the Auckland Sappers Association. This was read to the meeting and comment called for on the ideas expressed in the letter.

Wedde : What efforts have been made by the Auckland Sappers to sell the Assn.

Skogstad : Auckland Sappers don't state why they do not support the aims for Fund Raising or how much they have assisted towards fund raising.

11. Proposed that the letter be received and that it be brought forward at the next Committee Meeting and discussed in detail at that time.

Moved : Stewart
Seconded : Broadbent
Carried :

Treasurer's Report

12. The Treasurer presented the Statement of Accounts and Balance Sheet for the Financial year ending 30 Apr 71.

Proposed that the Balance Sheet be accepted.

Moved : Stewart
Seconded : Broadbent
Carried :

13. The Treasurer advised that the total of donations now stood at \$2,850.00 approximately. There are 22 people who have donated \$20.00 or more of whom 17 will be eligible for Life Membership under the new rule above.

14. The Secretary was requested to write to those donors who are now Life Members of the Association and advise them of their new status.

Election of Officers

15. The following members were appointed by the Corps Committee :

Col J. Brooke-White
 Lt Col G.A. Lindell
 Lt Col R. McL. Dickie
 Lt Col A.R. Currie
 Lt Col E. Senior

16. The following members were appointed by the Chief Engineer :

Maj W.E.M. Stewart
 Maj P.J. Skogstad
 Maj J. D. Broadbent
 Maj H.E. Wedde
 WO1 G.P.T. Byron

17. Nominations were then called for the remaining 10 positions on the committee and were received as follows :

<u>Serving</u>	<u>Proposed</u>	<u>Seconded</u>
Maj G.E. Hardie	Byron	Broadbent
WO1 D.R. Palmer	Broadbent	Byron
WO1 K.F. Malloch	Wedde	Rutherford

Col K.C. Fenton
Spr Satchwell
Cpl Read G.A.
Maj R.A. Davidson

Skogstad
Skogstad
Cormack
Stewart

Lindell
Broadbent
Holdaway
Broadbent

Non Serving

Mr E. Farnell
Mr D.B. Roy
Lt Col G.W. Butcher

Lindell
Wedde
Skogstad

Broadbent
Palmer
Palmer

Proposed nominations be closed.

Proposed : Broadbent
Seconded : Stewart
Carried :

The ten nominees were then declared elected.

The new committee now comprises :

Col J. Brooke-White
Lt Col G.A. Lindell
Lt Col A.R. Currie
Lt Col G.W. Butcher
Maj R.A. Davidson
Maj P. J. Skogstad
Maj H.E. Wedde
WO1 K.F. Malloch
Cpl Read G.A.
Mr E. Farnell

Col K.C. Fenton
Lt Col R. McL. Dickie
Lt Col E. Senior
Maj G.E. Hardie
Maj W.E.M. Stewart
Maj J.D. Broadbent
WO1 D.R. Palmer
WO1 G.P.T. Byron
Spr Satchwell J.W.
Mr D.B. Roy

18. Proposed that Lt Col G.A. Lindell be nominated as President.

Proposed : Skogstad
Seconded : Fenton

There were no further nominations.

Lt Col G.A. Lindell is appointed President for a further term.

Honorary Auditor

19. Proposed that Capt E.E.T. Heaphy be reappointed as Honorary Auditor.

Proposed : Stewart
Seconded : Broadbent
Carried

Honorary Solicitor

20. Proposed that Mr L.F. Rudd be reappointed as Honorary Solicitor.

Proposed : Stewart
Seconded : Broadbent
Carried

21. The Chairman instructed the Secretary to write a letter of thanks to the Honorary Auditor and Honorary Solicitor and advise them of the reappointment.

General Business

22. Stewart. Are membership cards being issued as £20.00 donations are received?

He was advised that they had not been printed at this stage and he then undertook to obtain a quote for the printing of the same and advise the committee accordingly.

23. Byron. How much liaison do we have with the RSA?

Lindell. Very little at present, but they have been used by the committee and some area organisers in an effort to contact ex sappers.

Byron. Two SME NCOs were prepared to publicise the Corps and the Memorial at RSAs.

The Secretary should write to the General Secretary of the RSA and advise him of our interest in their Assn and of our wish to publicise the Corps by making use of this offer and historical items from SME.

Proposed that the incoming committee be asked to look more fully at this suggestion.

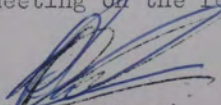
<u>Proposed</u> :	Byron
<u>Seconded</u> :	Broadbent
<u>Carried</u> :	

24. Lt Col G.A. Lindell had received two sizeable donations from Lt Col Andrew Murray and the SME Wives Club. He undertook to write to them offering thanks for their contributions.

25. Maj G.E. Hardie advised that Lt B.L. Flint has a proposal whereby the Assn organised on a National basis a Postal Golf Match to be completed for annually in the week before Sappers' Day.

Maj Broadbent undertook to discuss the suggestion with Lt Flint and report to the next committee meeting on the feasibility of the scheme.

26. Meeting closed 2235 hrs.


(D.R. Palmer)
Honorary Secretary

(G.A. Lindell)
Chairman

Annex to Notice of
Annual General Meeting.

NOTICES OF MOTION

In accordance with Rule 25 of the Association's Rules, the following Notices of Motion are submitted for the consideration of members:-

1. Because of the widespread membership of the Association and its Committee, a reduction in the numbers required to form a quorum is recommended to facilitate the business of the Association, and that Rules 23 and 28 be amended as follows:-

Rule 23. Twenty financial members shall form a quorum for the meetings under Rules 21 and 22 above.

Rule 28. Seven members of the Committee shall form a quorum.

2. Many Sappers, both members and non-members of the Association have made donations to the Association Funds. It is recommended that this be recognised in the membership rules and that an additional class of member be included in the rules and that Rule 4 be amended as follows:-

Rule 4. Add (d) Life Member. Being a person who has served or is serving in the Corps of Royal New Zealand Engineers or has served in the Corps of New Zealand Engineers or the Engineer Corps of any other Commonwealth Army, who have made a donation of \$20.00 (twenty dollars) or more to the Corps Memorial Fund.

Carried 3A

THE ENGINEER CORPS MEMORIAL ASSN INC.
NOTICE OF ANNUAL GENERAL MEETING

Place: Pattie St, Petone.

Date: Wednesday 20 ^{Oct}~~Sep~~ 71.

Time: 2000 hrs.

Agenda

1. Minutes of the Annual General Meeting 20 Aug 70.
2. Matters arising from those Minutes.
3. Chairman's Report.
4. Statement of Accounts.
5. Election of Officers.
6. Notices of Motion. See Annex attached.

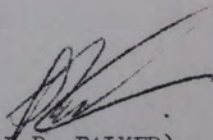
Members are reminded that in accordance with Rule 25 of the Associations Rules, Notices of Motion must be in the hands of the Secretary at least seven days prior to the Meeting.

7. General Business

Reminder. All non-financial members are reminded that as the financial year ended on 30 Apr 71 subscriptions of \$1.00 are now due.

Remittance should be made to:-

The Secretary,
Engineer Corps Memorial Assn Inc,
c/- The Office of the Chief Engineer,
Army General Staff,
Ministry of Defence,
P.O. Box 295,
WELLINGTON.


(D.R. PALMER)
Honorary Secretary

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

PRESIDENTS ANNUAL REPORT 1971

Gentlemen,

1. On behalf of the Committee I have pleasure in reporting on the Association's activities during the past year.
2. Committee Meetings. The full Committee has met on two occasions and one meeting was adjourned because of the lack of a quorum. The Central Organising Committee comprising the President, Lt Col R. Dickie, the treasurer Major G. Hardie, and the Secretary WO1 D. Palmer has met four times.
3. Buildings. No further work has been done on the buildings pending the result of the fund raising campaign. The Association's financial commitment for the Architects' work done so far remains at approximately \$900.
4. Publicity. The Memorial project has been publicized during the year through the Sapper's Association and by Newsletters. The President also took part in a radio broadcast on a Services session.
5. Membership and Finance. The current membership of the Association stands at 243. A number of members are in arrears with their subscription. On the other hand there are 41 new members. At the end of the financial year the General Account was \$1162.50 ^{including} and the Fund Account \$870.00

Although the Fund Raising Campaign organization was completed in October 1970 and a brochure describing the project together with administrative instructions were issued to our volunteer area organizers. The hoped for support has not been achieved this year.

To date the Fund total in the Association's account stands at \$1780.00 which includes \$620.00 received from donations made since 1 May 71.

While complete coverage of the country by area organizers was obtained, reports received from several areas indicate a lack of interest by sappers in the appeal and it may be necessary to review the scheme in light of the results achieved so far.

I trust, however, that the Association will maintain its objectives and conclude by thanking all those committee members who worked so hard in organizing the campaign and also those who have contributed financially and assisted otherwise in the work and aims of the Association.

(G.A. LINDELL)

President

THE ENGINEER
STATEMENT OF ACCOUNTS
SUMMARY

RECEIPTS

Petty Cash 1 May 70	6.15
RNZ 5th End Branch May 70	834.00
Hand 1 May 70	42.00
paid to P.O. acc	376.00
forwarded with subs	25.00
from wind-up of Auckland	10.50
Donations	
Interest	
Interest	

LIABILITIES

<u>Funds</u>	
at 30 April 1970	875
of Income over	287
	<u>\$1162.50</u>

Petty Cash

\$1162.50

That I have examined the books and vouchers of the Engineer Corps Memorial Association Incorporated, for the year ending 30 April 1971, and in my opinion the above Statement of Accounts and Balance Sheet give a true and fair view of the state of the Association's affairs as at 30 April 1971.

E. E. T. Heaphy (E.E.T. HEAPHY)
A.C.A.NZ A.N.Z.I.M.,
Capt & QM RNZE
Honorary Auditor

G. E. Hardie
(G.E. HARDIE)
Honorary Treasurer

6 Oct 1971.

6 Oct 1971

While c
obtained, re
interest by
the scheme i
I trust
and conclude
hard in organ
financially
Association.

Office of the Chief Engineer,
Army General Staff,
Ministry of Defence.

29 March 1971

THE ENGINEER CORPS MEMORIAL ASSOCIATION (INC)
COMMITTEE MEETING

1. Detail

- a. A Committee Meeting is to be held on Wednesday 7 April 1971
- b. Time: 2000 hrs.
- c. Location: Pattie St Camp
Petone.

2. Agenda

- a. Apologies

THE ENGINEER
STAFF OF THE
ARMY

2. 1971
2. 1971
2. 1971

6.15
534.06
42.00

15 Members are reminded that in accordance with rule 27A, a quorum of
15 members is required at a Committee Meeting and members who wish to
attend are requested to notify the Secretary no later than 5 April
1971.

THE ENGINEER
STATEMENT OF ACCO
SUMMARY

RECEIPTS

Petty Cash 1 May 70	6.15
BNZ Nth End Branch	
May 70	834.08
and 1 May 70	<u>42.00</u>
s paid to P.O. acc	376.00
s forwarded with subs	25.00
s from wind-up of	
Auckland	<u>10.51</u>
tions	
rest	
erest	

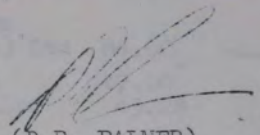
LIABILITIES

Funds

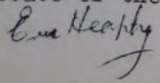
at 30 April 1970	875.13
of Income over	287.37
	<u>\$1162.50</u>

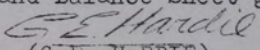
f. General Business

3. Members are reminded that in accordance with rule 27A quorum of 10 members is required at a Committee Meeting and members unable to attend are requested to notify the Secretary no later than 5 April 71.


(D.R. PALMER)
Honorary Secretary.

that I have examined the books and vouchers of the Engineer Corps Memorial Association Incorporated, for the year ending 30 April 1971, and in my opinion the above Statement of Accounts and Balance Sheet give a fair view of the state of the Association's affairs as at 30 April 1971.

 (E.E.T. HEAPHY)
A.C.A.NZ A.N.Z.I.M.,
Capt & QM RNZE
Honorary Auditor


(G.E. HARDIE)
Honorary Treasurer

6 Oct 1971.

6 Oct 1971

While c
obtained, re
interest by
the scheme i

I trust
and conclude
hard in orga
financially
Association.

2.

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC
STATEMENT OF ACCOUNTS FOR YEAR ENDING 30 APRIL 1971
SUMMARY OF RECEIPTS & PAYMENTS

RECEIPTS

To balance Petty Cash 1 May 70	6.15	
To balance BNZ Nth End Branch 1 May 70	834.08	
To cash on hand 1 May 70	<u>42.00</u>	882.23
To Donations paid to P.O. acc	376.00	
To Donations forwarded with subs	25.00	
To Donations from wind-up of RNZE Mess Auckland	<u>10.51</u>	411.51
To Subscriptions		122. 50
To BNZ Interest		25.29
To P.O. Interest		<u>1.35</u>
		<u>\$1442.88</u>

LIABILITIES

Accumulated Funds

Balance as at 30 April 1970	875.13
Plus excess of Income over Expenditure	<u>287.37</u>
	<u>\$1162.50</u>

PAYMENTS

By rent on site to 30 June 71	2.00	
By donation receipt books from Commercial Printers (Papakura) Ltd	84.00	
By Brochures } Petone	147.00	
By Personal data cards } Print Ltd	43.20	
By Stationery	3.68	
By POSB Cheque Book	<u>50</u>	280.38
By Balance Petty Cash 30 Apr 71	6.47	
By Balance BNZ Nth End Branch 30 Apr 71	779.18	
By Balance Lower Hutt P.O. 30 Apr 71	<u>376.85</u>	<u>\$1162.50</u>
		<u>\$1442.88</u>

ASSETS

Cash at BNZ Nth End Branch	\$779.18
Cash at Lower Hutt Post Office Petty Cash	<u>376. 85</u> <u>6.47</u>
	<u>\$1162.50</u>

Certified that I have examined the books and vouchers of the Engineer Corps Memorial Association Incorporated, for the year ending 30 April 1971, and in my opinion the above Statement of Accounts and Balance Sheet give a true and fair view of the state of the Association's affairs as at 30 April 1971.

E. E. T. Heaphy (E.E.T. HEAPHY)
A.C.A.NZ A.N.Z.I.M.,
Capt & QM RNZE
Honorary Auditor

G. E. Hardie
(G.E. HARDIE)
Honorary Treasurer

6 Oct 1971.

6 Oct 1971

MINUTES OF A COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL
ASSOCIATION INCORPORATED HELD
AT PATTIE ST. PETONE, 2000 HRS
WEDNESDAY 3 MARCH 1971

Present: Lt Col G.A. Lindell
Lt Col G.W. Butcher.
Lt Col R.McL. Dickie
Maj G.E. Hardie
Maj R.T. Bennett
Maj C.M. Douglas
Maj W.E.M. Stewart
Maj H.E. Wedde
Capt D.A. Cormack
WOI D.R. Palmer

Absent: Col J. Brooke-White
Lt Col E. Senior
Lt Col A.R. Currie
Maj D.C. Nichols
Sgt J.McL. Carlin
Lcpl A.A. Gladstone
Mr D.B. Roy
Mr E. Farnell
Mr M. Taft
Mr C. Kibblewhite

Apologies: NIL

Previous Meeting

1. The Secretary read the minutes of the previous Committee Meeting.
2. Proposed that the minutes be confirmed.

Proposed: Wedde
Seconded: Hardie
Carried.

3. There was no business arising from the previous minutes.

Correspondence

4. Inward. Letter from Murray Taft.
Letter from WOI K.F. Malloch
Report from Dan Calwell.

Outward. Letter to all Committee Members and
Area Organisers regarding contributions
for a Newsletter. No replies were received.

Letter to all Area Organisers requesting
Progress Report on Campaign. One reply
received.

Reports

5. A letter was received from Dan Calwell in Nelson but he was
/unable

unable to report any progress on the fund raising campaign. Maj Stewart advised that the Auckland Area had distributed all campaign material to Sub-Area Organisers but to date no donations have been deposited with the Bank.

Papakura has received pledges and donations for a total of \$800.00.

6. The Treasurer reported that a total of \$108.50 had been deposited in the POSB as being donations received to date.

Newsletter

7. It was intended to produce a Newsletter to be published in time for the National Re-union in Christchurch but as a result of the negative response for contributions the target was not met.

It was moved that a monthly Newsletter be sent to all Area Organisers, RSAs, known Units and other interested individuals giving in outline details the names and locations of agents, amounts of pledges, totals of donations and any other items of topical interest.

Proposed: Stewart
Seconded: Butcher

The motion was not placed before the Committee.

8. Butcher: Has the medium of Television been explored to enable publicity to be arranged.

9. Maj Stewart advised that the RNZE Officers' Club in Auckland had been non-existent for some time but still had money lodged with an Auckland Bank. He approached the Bank Manager, withdrew the money and subsequently donated it to the Memorial Fund.

10. Butcher: What is being done about approaching business organisations, such as firms with which we deal and those who have ex Sappers as Directors or Members of the Management Boards etc.

Lt Cols Lindell and Butcher are to approach Lt Col K. Christie for his reactions to the suggestion before approaching these organisations for assistance. Lt Col Dickie is to produce a list of firms with whom the Corps associates or obtains equipment etc.

11. The letter from WO1 K.F. Malloch suggested that RF personnel may be able to make regular allotments to the fund by using the pay system.

Lt Col Dickie is to investigate the ability of EDP to accept allotments from pay deductions and make monies payable to the Engineer Corps Memorial Fund.

Moved that the Sec write to WO1 Malloch acknowledging his suggestion and outlining the other reasons used when formulating the design of the Memorial.

Proposed: Wedde
Seconded: Bennett
Carried.

14. Meeting closed 2210 hrs.

(G.A.LINDELL)
Chairman

be accompanied by
along the line
7 Apr 70.

W. Palmer
Secretary

Amel

MINOR

1970

Committee Meeting is to hold on March 30

CONFIDENTIAL

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

Proposed that the minutes be confirmed.

Proposed: Senior
Seconded: Dickie
Carried

There was no business arising from the previous minutes.

/Correspondence

Office of the Chief Engineer
Army General Staff,
Defence Headquarters

9 November 1970

THE ENGINEER CORPS MEMORIAL ASSOCIATION(INC)
COMMITTEE MEETING

1. Detail

- a. A Committee Meeting is to be held on Friday 20 November 1970.
- b. Time. 1500 hrs.
- c. Location: Army General Staff Conference Room,
Second Floor,
Departmental Building,
Stout Street,
WELLINGTON.

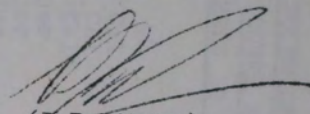
THE ENGINEER CORPS MEMORIAL ASSOCIATION (INC)
COMMITTEE MEETING

Detail

- a. A Committee Meeting is to be held on Friday 20 November 1970.
b. Time. 1200 hrs.
c. Location: Army General Staff Conference Room, Second Floor, Departmental Building, Whitehall, London SW1A 2HQ.

e. General Business.

3. Members are reminded that in accordance with rule 27 a quorum of 10 members is required at a committee meeting and members unable to attend are requested to notify the Secretary no later than 17 Nov 70.


(D.R. PALMER)
Honorary Secretary

Proposed that the minutes be confirmed.

Proposed: Senior
Seconded: Dickie
Carried

There was no business arising from the previous minutes.

/Correspondence

Meeting.

HELD AT PATTIE ST, PETONE, 2008HRS THURSDAY

8 OCTOBER 1970

<u>Present:</u>	Lt Col	G.A.	Lindell✓	(Chairman)
	Lt Col	R.McL.	Dickie✓	
	Lt Col	E.	Senior✓	
	Major	D.C.	Nichols✓	
	Major	H.E.	Wedde✓	
	Major	G.E.	Hardie✓	
	Captain	D.A.	Cormack✓	
	Mr	D.B.	Roy	
	WOI	D.R.	Palmer✓	
	Sgt	J.McL.	Carlin✓	
	L Cpl	A.A.	Gladstone✓	

Absent:	Col	J.	Brooke-White✓
	Lt Col	A.R.	Currie✓
	Lt Col	G.W.	Butcher✓
	Major	R.T.	Bennett✓
	Major	W.E.M.	Stewart✓
	Major	C.M.	Douglas✓
	Mr	E.	Farnell
	Mr	M.	Taft
	Mr	C.	Kibblewhite

Apologies:

Apologies were received from:

Lt Col	A.R.	Currie
Major	C.M.	Douglas
Major	R.T.	Bennett
Major	F.E.M.	Stewart
Mr	E.	Farnell

Previous Meeting

1. The Secretary read the minutes of the previous Committee Meeting.
2. Proposed that the minutes be confirmed.

Proposed: Senior
Seconded: Dickie
Carried

3. There was no business arising from the previous minutes.

/Correspondence

Correspondence

4. Correspondence had been received from:

Duncan White - Napier
Jack Denham - Whakatane
Don Brooker - Hamilton
Eddie Farnell - Auckland
T.W. Armitage - Maniaia

5. It was moved that the Assn not attempt to organise and run a National lottery at present.

Proposed: Roy
Seconded: Carlin

CARRIED.

6. The Secretary was instructed to write to:

a. Jack Denham and inform him of the decision in para 5 above.

b. Don Brooker, thank him for his offer to organise Huntly and Te Kuiti and advise him that he should in future liaise with Eddie Farnell.

Chairmans Report

7. The Chairman reported that organisers have not yet been found for Gisborne, South Taranaki and Wanganui. Mitch Carnell in Wanganui has been contacted but to date no reply has been received.

8. Organisers have been contacted in Kaikoura, Timaru and Nelson and have indicated their willingness to assist.

9. In Christchurch, Rev J.K. Watson contacted Ken Carpenter but the Re-union Committee are not prepared to assist.

10. Peter Nolan was contacted in Greymouth but no replies have been received from him or Murray Taft.

11. Senior. Recommend that the committee write to Murray Taft and boost morale. The Chairman accepted this task.

12. Lindell. The Central Org Committee has had two meetings since the AGM and dealt mainly with matters of organisation for fund raising.

Auckland Sappers Assn

13. Lt Col Senior reported that the Auckland Sappers Assn Organisers had met three times and are ready to commence campaigning on Sappers Day. Their main worry is the lateness or slow progress regarding the delivery of the Brochure.

14. Also required were copies of the fund raising plan and Receipt Books.

15. The Secretary undertook to forward Plans and Receipt Books to Auckland before Sappers Day.

16. In view of the fact that replies have not been received from Nitch Carnell at Wanganui and McConachie at Dunedin the Secretary was instructed to send a further letter. Approaches are also to be made to Mick Logan at Wanganui.

General Business

17. The Treasurer reported that the Association Funds now totalled \$1,020.00.

18. A PO3B Account has been opened at Lower Hutt and funds can now be deposited at any Post Office in NZ. Deposit Books are obtainable from all Post Offices.

19. A Statement on Financial Policy has been prepared and this will be forwarded to all organisers along with other campaign material.

20. Lt Col Senior recommended Area Organisers obtain rubber stamps with the name of the Assn, the Account Number and Post Office for use with Deposit Slips.

Brochure

21. Lt Col Dickie advised that the Brochure had been discussed at the last Central Organising Committee meeting. A Draft has been prepared out to date it has not been completed or costed at this stage as an artist was not available to complete the cover. The format was outlined and comments were called for regarding improvement.

22. Lt Col Senior requested that the Brochure be given priority and if able to have it ready for issue on Sappers Day.

23. It was moved that the finalising of the format and printing of the brochure be placed in the hands of the Central Organising Committee.

Proposed: Senior
Seconded: Roy
Carried

Commencement Date of Campaign

24. This was set as Sappers Day 1970 and it is intended that it remain so.

25. Any publicity which is to be undertaken should be given to newspapers for printing on 17 Oct 70 and over the radio on 18 Oct 70. Service papers which should be given handouts are the RSA Review, Auckland Stand Easy and Revellie.

26. The Chairman undertook to prepare publicity material and distribute to publishers.

/27.

27. Lt Col Dickie is to contact Mr Cedric Mentiplay and organise radio publicity presentation.

28. Lindell. If we are unsuccessful in obtaining complete coverage of New Zealand by Area Organisers we should be prepared to write personally to all individuals in these areas by forwarding a circular letter and brochure.

29. It was decided that this should be done but not attempted at present.

30. A recommendation was made that drafts for this task be prepared as soon as possible.

31. Senior. We should produce another Newsletter in the near future and also one about 6/7 March to coincide with the National Reunion.

32. Lindell. A letter is to be prepared and forwarded to all Organisers advising of campaigning activities and forward it to them with Receipt Books and Plans etc.

Election of Secretary and Treasurer

33. WOI D.R. Palmer nominated for Secretary.
Maj G.E. Hardie nominated as Treasurer.

Proposed: Lindell

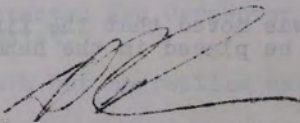
Seconded: Senior

Carried

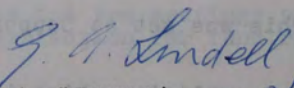
Next Meeting

34. Next meeting to be held in Army Conference Room, Featherston St, Wellington Fri 20 Nov 70 at 1500 hrs.

35. Meeting closed 2153 hrs.


(D.R. PALMER)

Hon Secretary


(G.A. LINDELL)

Chairman

3/3/71

ILL)

- ER)
ERY

ILL)

- ILL)

him that it did.

Chairman's Annual Report

5. The Chairman read his annual report. Proposed that the Presidents report be accepted.

Proposed: Farnell

Seconded: Senior

Carried.

There was no discussion on the Chairmans report.

Quorum

6. Proposed that as the numbers present do not constitute a quorum, that this meeting proceed with the business of the Annual General Meeting and record in the Minutes that the business conducted is to be confirmed by a subsequent General Meeting.

Proposed: Senior

Seconded: Stewart

Carried.

7. Proposed that the Rules regarding a quorum be suspended as it can be by a unanimous vote.

Proposed: Mitchell

Not Carried.

Statement of Accounts

8. The Treasurer presented the Statement of Account and Balance Sheet for the financial year ending 30 Apr 1970.

Proposed that the Balance Sheet be accepted.

Proposed: Mitchell

Seconded: Dickie

Carried.

9. The Treasurer advised that 245 members were registered with the Association. 97 were financial last year and so far this year 39 have paid Annual Subscriptions.

Cash in hand at present is \$965.00 of which donations amounted to \$650.00.

Election of Officers

10. The following members were appointed by the Corps Committee :

Col J. Brooke-White
 Lt Col G.A. Lindell
 Lt Col R. McL. Dickie
 Lt Col A.R. Currie
 Lt Col E. Senior

11. The Chief Engineer appointed the following serving members of the Corps to the Committee :

Maj H.E. Wedde
 Maj R.T. Bennett
 Maj W.E.M. Stewart
 Maj G.E. Hardie
 Maj C.M. Douglas

12. Proposed that the names from the CE and Corps Committee be received and recorded.

Proposed: Senior
Seconded: Farnell
Carried.

13. Proposed that Lt Col G.A. Lindell be nominated as President.

Proposed: Farnell
Seconded: Dickie

There were no further nominations.

Lt Col G.A. Lindell is appointed President.

14. Nominations were then called for the remaining 10 positions on the committee and were received as follows :

<u>Serving</u>	<u>Proposed</u>	<u>Seconded</u>
WCI D.R. Palmer	Mitchell	Wedde
Spr Gladstone A.	Rutherford	Nichols
Capt D.A. Cormack	Senior	Stewart
Sgt Carlin J. McL.	Mitchell	Wedde
 <u>Non Serving</u>		
Mr E. Farnell	Lindell	Dickie
Mr C. Hibblewhite	Farnell	Senior
Mr M. Taft	Mitchell	Dickie
Maj D.G. Nichols	Senior	Rutherford
Mr D. Roy	Lindell	Tenton
Lt Col G.W. Butcher	Nichols	Rutherford

Proposed that nominations be closed.

Proposed: Lindell
Seconded: Mitchell
Carried.

The ten nominees were then declared elected.

To summarise, the new Committee now comprises :

Lt Col G.A. Lindell (Chairman)	Col J. Brooke-White
Lt Col R.McL. Dickie	Lt Col A.R. Currie
Lt Col E. Senior	Maj H.E. Wedde
Maj R.T. Bennett	Maj W.E.M. Stewart
Maj G.E. Hardie (Treasurer)	Maj C.M. Douglas
VOI D.R. Palmer (Secretary)	Spr Gladstone A.
Capt D.A. Cormack	Sgt Carlin J.McL.
Mr E. Farnell	Mr C. Kibblewhite
Mr M. Taft	Maj D.C. Nichols
Mr D. Roy	Lt Col G.W. Butcher

Honorary Auditor

15. Proposed that Capt E.E.T. Heaphy be reappointed Honorary Auditor.

Proposed: Lindell

Seconded: Hardie

Carried.

Honorary Solicitor

16. Proposed that Mr L.F. Rudd be reappointed Honorary Solicitor.

Proposed: Lindell

Seconded: Farnell

Carried.

17. The Chairman instructed the Secretary to write a letter of thanks to the Hon. Auditor and Hon. Solicitor.

General Business

18. The Chairman reported that much consideration has been given to planning the fund raising campaign. Considerable help has already been received from the Auckland Sappers Assn who have appointed three Area Organisers, Messrs E. Farnell, C. Kibblewhite and M Bishop, to coordinate fund raising in the Northern Area.

The Central Area is currently being organised by Lt Cols Lindell and Dickie.

The Southern Area has at this stage been unable to locate an organiser who is prepared to undertake the task.

19. A Central Organising Committee for Fund Raising has been set up. It consists of :

The Chairman
Chief Engineer
Colonel Commandant
The Secretary and
The Treasurer

A list of duties have been formulated for the Central Org Committee, Area Organisers and Sub Area Organisers. However, these duties require some modification but it is hoped that they will be completed to enable the campaign to commence in Oct 1970.

20. Farnell. The Auckland Sappers Assn has 450 Financial Members with addresses and approximately 100 additional contracts. This puts the Northern Area ahead of the other regions. The local organisers have been appointed for some districts and no trouble is anticipated in locating members. Nominal rolls will assist with recommendations for the naming of organisers in other areas, particularly Christchurch.

21. Proposed that the meeting endorse the proposals made by the committee enabling the fund-raising campaign to commence this year.

Proposed: Senior

Seconded: Stewart

Carried.

22. Mitchell. Has any payment been made to the Architects?

Roy. No account has been submitted at this date.

Lindell. It is not intended that the Architects be asked to progress further with the design until the results of the fundraising campaign are known.

23. Roy. Have any fundraising organisations been formed in the South Island?

Lindell. Response from South Island has been slow, but feel that organising efforts can be improved.

Roy. Recommend that the Committee contact Mr McConachie.

24. Rutherford. There are Sappers located outside NZ. Is it intended that they be contacted during fundraising.

25. Proposed that Maj R.K. Rutherford be appointed fundraising organiser for all Sappers who are outside New Zealand.

Proposed: Hardie

Seconded: Wedde

Carried.

26. Hardie. Summarized Committee planning to date with regards, division of country into areas, banking system, brochures, personal data cards, foundation membership certificates.

Dickie. The brochure is with a Petone printer for costing and is also to be costed in Auckland. The brochure is to include a line drawing, plan, location plan, terms of lease, general description and taxation details.

27. Roy. Questioned whether project was being promoted by professionals. Was advised that it was NOT as a result of a committee decision. Stated that other methods and use of experience gained by Rotary, and Advertising Agencies may be advantageous. Recommended that Mr Lou King be contacted for advice.

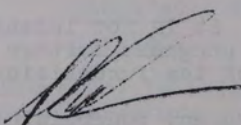
28. Fenton. Is finance which is banked able to accrue interest?

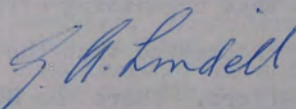
Hardie. Yes. Donations would be banked in the POSB and outlined the procedure whereby organisers pay money into any Post Office and it automatically finishes up in the Central Account held in Wellington.

Fenton. Recommended that surplus funds be invested with a building society.

Lindell. Short term investment at higher interest rates would be considered for surplus cash when it becomes available.

29. Meeting closed 2155 hrs.


(D.R. PALMER)
Secretary


(G.A. LINDELL)
Chairman

Gentlemen,

6. In conclusion, I wish to thank Committee Members for their help and advice during the past year, and also those others who have assisted financially or otherwise in the work and aims of the Association.

can
can
at
at
at
at
at
at
at
at
at
sci
In

STATEMENT OF ACCOUNTS FOR YEAR ENDING 30 APRIL, 1970

SUMMARY OF SUMMARY OF RECEIPTS & PAYMENTS

RECEIPTS

To balance Petty Cash 1 May 69	\$ 6.15	
To balance BNZ Nth End Branch 1 May 69	\$480.88	\$487.03
To Donation WOs & Sgts 1 Const Sqn	\$ 31.62	
To Donation S.J. Lewis	\$ 9.00	
To Donation West Coast Sappers Assn	\$ 37.50	
To Donation R.A. Bradshaw-Smith	\$100.00	
To Donation Col G.A. Lindell	\$ 20.00	
To Donation Col A.R. Currie	\$ 9.00	
To Donation Lt Col E. Senior	\$ 4.00	
To Donation L.G. Bell	\$ 20.00	
To Donation RNZE pers Waiourh	\$ 6.25	
To Donation Col A.R. Currie	\$ 2.00	
To Donation Lt Col K. Fenton	\$ 40.00	\$279.37
To Subscriptions		\$ 99.00
To BNZ Interest		\$ 18.83

\$884.23

PAYMENTS

By rent on site to 30 Jun 70		\$ 2.00
By balance Petty Cash 30 apr 70	\$ 6.15	
By balance BNZ Nth End Branch		
30 Apr 70	\$334.08	
By balance Cash on Hand	\$ 42.00	\$882.23

\$884.23

THE ENGINEER CORPS MEMORIAL ASSOCIATION INC

BALANCE SHEET AS AT 30 APRIL, 1970

LIABILITIES

Accumulated funds	
Balance as at 30 Apr 69	\$487.03
Plus excess of Income over expenditure	\$388.10
	<u>\$875.13</u>

ASSETS

Cash at BNZ Nth End Branch	\$868.98
Petty Cash	\$ 6.15
	<u>\$875.13</u>

Certified that I have examined the books and vouchers of the Engineer Corps Memorial Association Incorporated for the year ending 30 April, 1970, and in my opinion the above statement of Accounts and Balance Sheet give a true and fair view of the state of the Association's affairs as at 30 April, 1970.

E. E. T. Heaphy
(E.E.T. HEAPHY),
A.G.A.N.Z. A.N.Z.I.M.,
Capt & QM RNZE,
Honorary Auditor

27 July, 1970

G. E. Hardie
(G.E. HARDIE),
Honorary Treasurer.

27 July, 1970

MINUTES OF A COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION
INCORPORATED HELD AT ARMY HEADQUARTERS
WELLINGTON, 1410 HOURS THURSDAY 20 AUG 1970

Present: Lt Col G.A. Lindell (Chairman)
Lt Col R. McL. Dickie
Lt Col E. Senior
Maj C.M. Douglas
Maj W.E.M. Stewart
Maj H.E. Wedde
Maj R.T. Bennett
Capt T.K. Tapuke
Mr E. Farnell
WO1 D.R. Palmer

Absent: Col J. Brooke-White
Lt Col A.R. Currie
Lt Col G.W. Butcher
Lt Col B.W. Brighthouse
Maj G.E. Hardie
Mr E. Frosser
Mr M. Taft
Mr W. Philips
Capt W.B. Cobb
WO1 J.T. Blyth
Sgt J. McL. Carlin

Apologies:

Apologies were received from:

Col J. Brooke-White
Lt Col G.W. Butcher

Previous Minutes

1. It was proposed that the previous minutes which had been circulated to members be accepted:

Proposed: Senior
Seconded: Stewart
Carried.

Business Arising from Minutes

2. The Chairman advised that a Central Organising Committee had been set up and had held two meetings. A roll of Area and Sub Area organisers has been opened and a personal letter sent to those members who have offered their services. The Secretary had prepared a Newsletter and this has been forwarded to Area Organisers.

List of Area Organisers

3. Auckland Sappers Assn has appointed Messrs Farnell, Kibblewhite and Bishop as Organisers for the Auckland Area.

/Mr

Mr Farnell advised that Maj H.I. Dowrick is to look after the Turakou, Tokoroa and Taumarunui Sub Areas. Lt Col Currie and Majs Douglas and Wedde were appointed as interim organisers until such time as they can locate suitable replacements to carry on the organisation. Maj Douglas reported a nil reaction from Christchurch people. Maj Wedde in Palmerston North has not been able to devote much time and has been unable to locate an organiser due to the inaccuracies in the rolls. Any names of likely organisers are to be extracted from rolls and notified to Central Org Committee who will contact the individuals requesting their support. The Secretary is to forward a complete set of rolls to Mr Farnell for perusal and he to advise names from rolls and Auckland Sappers Assn rolls to the Secretary by 4 Sep 70.

Architects' Fee

4. Comments on the Architects' Fee were made by Maj Stewart and enquired of prospects of reducing this Fee in view of Lt Roy's association with the project. The Architects have employed a Qty Surveyor whose services have been paid for and these will be accepted as part of the cost.

Plan for Fund Raising

5. From the recommendations made by Maj Stewart the Secretary prepared a plan for Fund Raising and this was presented for discussion.

In view of recommended organisational changes to the Central and Southern Areas the Secretary is to rewrite the plan, for presentation at the next meeting, incorporating the revised organisation.

Receipt Books

6. Moved that approval be granted for the expenditure of \$70.00 to enable an order to be placed for Receipt Books.

Proposed: Farnell

Seconded: Douglas

Carried.

Foundation Membership Cards

7. The issue of cards to members who donate to the Memorial was agreed to in principle but the cost of the cards is to be kept to a minimum.

Personal Data Card

8. This is to be completed for each person who donates to the memorial and it records his service details etc, which will be used when the Roll of Donors is being compiled. No time has been set for the production of these.

Brochure

9. The Brochure is to be produced on a gloss paper; it will incorporate the two badges of the Corps and is to outline the aims of the Association and the Memorial.

In addition it is to include a line drawing or pictorial view of the Memorial, a diagram of the site plan and a plan showing means of access from Palmerston North.

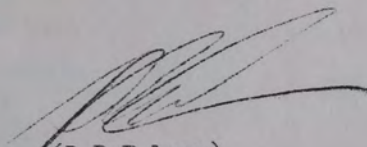
The terms of lease are to be incorporated along with a note on taxation implications. It was decided not to include a photographic spread. Lt Col Dickie is to obtain quotes for printing from more than one source for presentation at the next meeting.

Newsletter

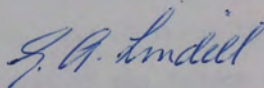
10. The first Newsletter was printed in July 1970 and it has been commented that in future only the names of donors will be printed but the sum of donations is to be included as a separate figure. It was mentioned that donations may be other than monetary and in fact donations of materials specified in the plan will be more than acceptable.

11. The next meeting is to be held in the last week of Sep or first week of Oct 70 on a date to be advised.

12. The meeting closed at 1635 hours.



(D.R. Palmer)
Secretary.



(G.A. Lindell)
Chairman.

8 Oct. 1970.

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION INCORPORATED HELD AT ARMY HEADQUARTERS,
WELLINGTON, 1410 HRS FRIDAY 26 JUNE 1970

Present:

Lt Col	G.A.	Lindell	(Chairman)
Lt Col	R.McL.	Dickie	
Lt Col	E.	Senior	
Lt Col	A.R.	Currie	
Maj	G.E.	Hardie	(Treasurer)
Maj	W.E.M.	Stewart	
Maj	C.M.	Douglas	
Maj	K.H.	Mitchell	
Maj	H.E.	Wedde	
Capt	T.K.	Tapuke	
WOI	J.T.	Blyth	
WOI	D.R.	Palmer	(Secretary)
Sgt	J.McL.	Carlin	

Absent:

Col	J.	Brooke-White
Lt Col	G.W.	Butcher
Lt Col	B.W.	Brighthouse
Mr	E.	Farnell
Mr	E.	Prosser
Mr	M.	Taft
Mr	W.	Phillips
Capt	B.W.	Cobb

Apologies

Apologies were received from:

Col	J.	Brooke-White
Lt Col	G.W.	Butcher
Mr	E.	Farnell
Mr	W.	Phillips

Previous Minutes

1. The previous minutes were amended as follows:

Page 1 : Amend date to read 20 March 1970.

Page 4, Line 9 : Delete "members of the Nelson RSA".

Substitute "Chairman of the Auckland RSA".

2. It was proposed that the previous minutes which had been circulated to members be amended as above and accepted.

Proposed: Currie

Seconded: Tapuke

Carried:

Business Arising From Minutes

3. CURRIE: Presented a letter from the Auckland Sappers Assn which stated that WOII Hughes took exception to the statement that there was little support for the project from RF personnel. WOII Hughes wished to record that there was considerable interest in the project from RF personnel in Papakura.

Organization of Regions and Rolls

4. The Senior/Stewart Report and proposals for launching the campaign including a plan of NZ was distributed to all Committee members prior to attending the meeting.

CURRIE: Would like to place on record the thanks of the Committee to Lt Col Senior and Maj Stewart for their efforts in the preparation and presentation of the report.

STEWART: The rolls have been collated from the list of names obtained by SME from the Christchurch and Levin reunions. With approximately 6,000 names the rolls are by no means complete and in fact contain very few names of RF personnel. The report was prepared mainly as a guide and a basis for discussion.

DOUGLAS: Consider that the sum of \$20.00 per year (40 cents a week) as being too great for most individuals.

LINDELL: The roll gives us a good figure with a practicable working number for fund raising.

CURRIE: Roll could include twice as many additional names which are not recorded. However these may be gathered as the campaign progresses. Alternatively considerable clerical effort would be needed to check records and histories.

DICKIE: There is currently 400 RF RNZE personnel. This does not include Class 'B' Reserve.

LINDELL: Campaign to start on Sappers Day 1970 and run for approx 1 year. But if it is of insufficient duration to raise the finance then the time can be extended as necessary.

A letter has been received from Messrs Dudley Roy and Tulloch, the architects for the Memorial.

Account if paid now and based on effort to date would be \$900.00. However should the project be completed, a scale fee as laid down by the Architects Institute would be charged and would cover all design and supervisory services etc. This cost would be approx \$7,800.00.

CURRIE: The breakdown of the areas is good. We must now locate an organiser in each area. Can these be obtained from the roll?

LINDELL: Some names were included in the previous minutes.

In Whakatane - Mr Jack Denham would be our organiser. There has been a meeting in this area and more names are coming forward as time passes.

STEWART: Some areas have been divided and rolls prepared and ready for distribution to local organisers. Names of organisers can be found from within these rolls.

LINDELL: Letter received from Mr Corkhill. He cannot help himself but commended Mr Wilson in his place. Would like a roll of his area.

Report by Ways and Means Committee

5. MITCHELL: Not a great deal of research has been done on this aspect but before proceeding any further the following alternatives should be considered:

a. Are we committed to building the Memorial?

or

The Committee doubts the ability of donations to provide any more than 50% of the total sum required. In addition it is to be expected that only 2/3 of the people named on the present rolls would make any donation towards the project.

People will contribute money unevenly and perhaps we should not ask for a fixed sum but persons who have the means should be encouraged to donate higher sums.

The period needed to raise the money may be closer to 5 years. In addition money should be coaxed from the public at large by the organising of raffles on a National basis with substantial prizes being offered.

To assist the committee and the area organisers in this task of fund raising it is recommended that a Secretariat be formed.

6. STEWART: The rolls are not exhaustive and are only the known names of those personnel who have attended regular functions. The amount of \$20.00 was applied as a starting basis. This sum has been tested on a cross-section of 1 Const Sqn personnel with favourable results.

MITCHELL: Agree with the guidelines mentioned in the report and feels that they should be more flexible.

SENIOR: Most of the preparation of the report and collation of the rolls was carried out by Maj Stewart and his staff. The Auckland Sappers Assn has recommended that we should now proceed with all haste. The appeal will fail if it lasts longer than 3 years. The sub-committee needs guidelines for obtaining finance and in approaching donors for money. The scheme for raising the finance should be over in one year from date of commencement of actual campaign. If we raise all the money in one year then we can build and expand, however, if only a percentage of the finance is raised then we build and campaign for more to expand. Area organisers will need to be fully aware of the requirements and the targets to be achieved.

The committee could raise the money if we tried as the sum of \$20.00 is about the correct amount that individuals should be asked to commit themselves to. The programme should be proceeded with and appoint a starting date about Sappers Day 1970. To maintain impetus as much information as possible on targets, pledges and returns should be circulated to organisers and donors on a monthly frequency.

LINDELL: Read a letter from Mr Compton which emphasised motivation of volunteers. The attitude to the project must be right and all volunteers must be given tasks in the project.

Regional organisers have been approached by myself but we need more persons to cover other areas and meet others who can assist with the project.

We should now decided whether we proceed with the project or not.

7. Move that we proceed with the full programme to build the Corps Memorial Centre and raise the finance required.

Proposed: Currie

Seconded: Dickie

Carried:

Organization of Regions and Rolls

4. The Senior/Stewart Report and proposals for launching the campaign including a plan of NZ was distributed to all Committee members prior to attending the meeting.

CURRIE: Would like to place on record the thanks of the Committee to Lt Col Senior and Maj Stewart for their efforts in the preparation and presentation of the report.

STEWART: The rolls have been collated from the list of names obtained by SME from the Christchurch and Levin reunions. With approximately 6,000 names the rolls are by no means complete and in fact contain very few names of RF personnel. The report was prepared mainly as a guide and a basis for discussion.

DOUGLAS: Consider that the sum of \$20.00 per year (40 cents a week) as being too great for most individuals.

LINDELL: The roll gives us a good figure with a practicable working number for fund raising.

CURRIE: Roll could include twice as many additional names which are not recorded. However these may be gathered as the campaign progresses. Alternatively considerable clerical effort would be needed to check records and histories.

DICKIE: There is currently 400 RF RNZE personnel. This does not include Class 'B' Reserve.

LINDELL: Campaign to start on Sappers Day 1970 and run for approx 1 year. But if it is of insufficient duration to raise the finance then the time can be extended as necessary.

A letter has been received from Messrs Dudley Roy and Tulloch, the architects for the Memorial.

Account if paid now and based on effort to date would be \$900.00. However should the project be completed, a scale fee as laid down by the Architects Institute would be charged and would cover all design and supervisory services etc. This cost would be approx \$7,800.00.

CURRIE: The breakdown of the areas is good. We must now locate an organiser in each area. Can these be obtained from the roll?

LINDELL: Some names were included in the previous minutes.

In Whakatane - Mr Jack Denham would be our organiser. There has been a meeting in this area and more names are coming forward as time passes.

STEWART: Some areas have been divided and rolls prepared and ready for distribution to local organisers. Names of organisers can be found from within these rolls.

LINDELL: Letter received from Mr Corkhill. He cannot help himself but commended Mr Wilson in his place. Would like a roll of his area.

Report by Ways and Means Committee

5. MITCHELL: Not a great deal of research has been done on this aspect but before proceeding any further the following alternatives should be considered:

a. Are we committed to building the Memorial?

or

b. Do we stop the appeal now and disband?

The Committee doubts the ability of donations to provide any more than 50% of the total sum required. In addition it is to be expected that only 2/3 of the people named on the present rolls would make any donation towards the project.

People will contribute money unevenly and perhaps we should not ask for a fixed sum but persons who have the means should be encouraged to donate higher sums.

The period needed to raise the money may be closer to 5 years. In addition money should be coaxed from the public at large by the organising of raffles on a National basis with substantial prizes being offered.

To assist the committee and the area organisers in this task of fund raising it is recommended that a Secretariat be formed.

6. STEWART: The rolls are not exhaustive and are only the known names of those personnel who have attended regular functions. The amount of \$20.00 was applied as a starting basis. This sum has been tested on a cross-section of 1 Const Sqn personnel with favourable results.

MITCHELL: Agree with the guidelines mentioned in the report and feels that they should be more flexible.

SENIOR: Most of the preparation of the report and collation of the rolls was carried out by Maj Stewart and his staff. The Auckland Sappers Assn has recommended that we should now proceed with all haste. The appeal will fail if it lasts longer than 3 years. The sub-committee needs guidelines for obtaining finance and in approaching donors for money. The scheme for raising the finance should be over in one year from date of commencement of actual campaign. If we raise all the money in one year then we can build and expand, however, if only a percentage of the finance is raised then we build and campaign for more to expand. Area organisers will need to be fully aware of the requirements and the targets to be achieved.

The committee could raise the money if we tried as the sum of \$20.00 is about the correct amount that individuals should be asked to commit themselves to. The programme should be proceeded with and appoint a starting date about Sappers Day 1970. To maintain impetus as much information as possible on targets, pledges and returns should be circulated to organisers and donors on a monthly frequency.

LINDELL: Read a letter from Mr Compton which emphasised motivation of volunteers. The attitude to the project must be right and all volunteers must be given tasks in the project.

Regional organisers have been approached by myself but we need more persons to cover other areas and meet others who can assist with the project.

We should now decided whether we proceed with the project or note.

7. Move that we proceed with the full programme to build the Corps Memorial Centre and raise the finance required.

Proposed: Currie

Seconded: Dickie

Carried:

Area Organisers

8. DICKIE: Cannot direct RF personnel to perform duties as area organisers but will do his utmost to encourage them to assist the Committee where possible, especially in locations such as Christchurch and Greymouth.

CURRIE: Mr Morris could be used as an organiser in Christchurch but with the size of and the number of personnel in his area would need about 10 assistants.

Mr Mentiplay on the RSA radio programme will assist with broadcasting in support of the appeal.

A notice should be prepared and distributed for display at every RSA Club Room in NZ.

Can we lay down the logical steps to organise the campaign in preference to fixing a firm start date and now appoint a Central Committee.

LINDELL: We can no longer move at the present rate for the campaign must be much more intensified and the organization established now.

List of Area Organisers

- | | |
|------------------|--|
| 9. Lt Col Senior | To arrange and appoint organisers in the NMD regions. |
| Maj Douglas | To investigate local Canterbury area and attempt to appoint local organisers. |
| Lt Col Currie | To cover Timaru area when on tour in South Island. |
| Lt Col Lindell | } To cover the Wellington Region. |
| Lt Col Dickie | |
| Maj Bennett | } To sort out Manawatu, Wanganui and Taranaki regions and advise Secretary of areas covered. |
| Maj Wedde | |
| Mr J. Peacock | To cover Wairoa district. |
| Mr D.U. White | To cover Napier district. |

10. LINDELL: The Central Organising Committee should now be set up to co-ordinate local area organisers. The committee to be as recommended in the Senior/Stewart report.

11. Move that we adopt the Senior/Stewart report and implement the recommendations made therein.

Proposed: Hardie

Seconded: Currie

Carried:

12. LINDELL: The Central Organising Committee is now set up. They will study the report and prepare rolls of organisers.

The Secretary is to acknowledge the offers of personnel who have indicated that they are prepared to assist, forward them copies of rolls and advise progress.

The Secretary is to prepare a Newsletter for Area Organisers.

DICKIE: Electoral Rolls should be consulted for addresses.

STEWART: The balance of the rolls are to be forwarded to the Secretary in the next few days.

SENIOR: Progress Committee meeting to be held in one month with the Central Organising Committee Meeting on the same day as the Annual General Meeting.

HARDIE: Funds total \$884.00.

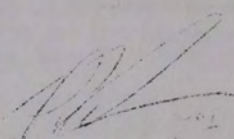
13. Moved that the Annual General Meeting be held in July/August and at which the Central Organising Committee is to present its outline plan.

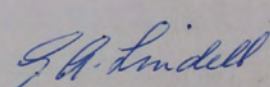
Proposed: Senior

Seconded: Currie

Carried:

14. The meeting concluded at 1617 hrs.


(D.R. Palmer)
Secretary


(G.A. Lindell)
Chairman

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION INCORPORATED HELD AT ARMY HEADQUARTERS,
WELLINGTON, 1600 HRS FRIDAY 20 MARCH 1970

Present

Lt Col G.A.	Lindell	(Chairman)
Lt Col R.McL.	Dickie	
Lt Col E.	Senior	
Lt Col A.R.	Currie	
Maj G.E.	Hardie	(Treasurer)
Maj W.E.M.	Stewart	
Maj C.M.	Douglas	
Capt T.K.	Tapuke	
Capt B.W.	Cobb	
WOI J.T.	Blyth	
WOI D.R.	Palmer	
Sgt J.McL.	Carlin	

Absent

Col J.	Brooke-White
Lt Col G.W.	Butcher
Lt Col B.W.	Brighthouse
Maj B.L.	Hayhow
Mr E.	Farnell
Mr E.	Prosser
Mr M.	Taft
Mr W.	Phillips

Apologies

1. Apologies were received from:

Lt Col G.W.	Butcher
Maj B.L.	Hayhow
Mr E.	Prosser
Mr M.	Taft

Previous Minutes

2. It was proposed that the previous minutes which had been circulated to members be accepted as read.

Proposed: Carlin

Seconded: Senior

Carried:

Business Arising from Previous Minutes

3. The Chairman reported that the West Coast Sappers had run a raffle and raised \$37.50 which supplemented the funds.

The Chairman advised that the Committee had met Mr Compton who outlined his proposals for a fund raising campaign. This was reported to and considered at the Annual General Meeting but it was decided not to proceed further at that stage as a sub committee had been formed to undertake a Market Survey.

Election of Officers

4. Nominations for Secretary:

D.R. Palmer

Proposed: Lindell

5. Nominations for Treasurer:

G.E. Hardie

Proposed: LindellSeconded: DickieCarried:Chairman's Report on Fund Raising

6. The Chairman advised that a sub committee of three had been authorised by the previous committee meeting and he reported as follows:

"The committee consisting of the Chairman, Maj Hayhow and WO1 Stevenson were to select suitable sapper leaders in various centres and an ex-sapper organisation to carry out an initial market survey. The sub committee was given power to act and the expenses of the organiser were to be met by the Corps Memorial Association.

At a meeting of the sub committee held in Wellington in July 1969, it was decided in the first instance to seek area organisers who would be asked to convene a meeting of sappers and to organise a team willing to make a personal approach to all sappers in their areas.

With this in view a circular letter was prepared and sent on 13 Sep 69 to eleven members of our Corps inviting their assistance as area organisers.

Replies were slow in coming to hand and on 21 Jan 70 a further seven letters were despatched. The results are tabulated thus:

Those willing to assistAuckland

The Sappers Assn (Auckland) Inc.
Lt Col Murray

Hamilton

D. Brooker

Rotorua

Sgt Agnew

Tauranga

M. Nelson

Taupo

H. Dowrick

Wanganui

L.C.L. Pryce - since transferred to
Wellington

Palmerston

Maj B.L. Hayhow

NorthWellington

Lt Col G.A. Lindell

Napier

D.U. White

Nelson

D. Calwell

Rununqa

M.G. Taft, West Coast Sappers Assn -
Doubtful

Declined to assistWhangarei

R.B. Cleverly

New Plymouth

P.D.L. Holmes

Dunedin

Lt Col G.K. Armstrong

No replies received

Christchurch

M. Glue

Invercargill

F.M. Corkhill

V. Berry - left NZ

The replies received so far indicate a fair measure of support from North Island members but little from the South Island.

It appears that a successful appeal for funds will require a wider coverage of helpers than that achieved to date, and Committee members may be able to assist the work of the sub committee in nominating possible helpers.

I ask the Committee to consider the following alternatives:

1. Expansion of the Area Organisation Scheme.
2. Start the fund raising programme in those areas where assistance has been offered and expanding as the scheme develops.
3. The appointment of a National organiser to make the necessary contacts throughout the country.
4. The extent of the project has been criticised by some as being too ambitious. Should the fund raising be modified to Stage 1 as a more realistic approach?"

7. Discussion followed on the Chairman's report:

Currie: A good start on a difficult problem. Somehow we should start on alternative 2 of the report and then expand the scheme to other helpers in areas where assistance has been declined. Suggest we contact Mr A. Park and Mr B. Duncan.

Douglas: How much are we going to achieve. Feel that the backing is not forthcoming from people throughout the country. There is no enthusiasm in the RF in the South Island and think this is generally true for rest of NZ. How many members have we?

Hardier: 226 Members.

66 Members currently financial

Total Funds \$822.40.

Total donated to date \$512.17.

There have been no expenses for the last two years.

Senior: The attitude in Auckland is good and that \$5,000 could be produced in a short time provided that a certain sum could be raised by Regular Force personnel. This appeal would be supported by a small number of larger donations.

Stewart: In the Regular Force there is the same latent support but the general feeling is that the project will not get off the ground as the target is too high. Progress is no further now than it was two years ago. The potential available has not been fixed or tried. Suggest that a

5. Nominations for Treasurer:

G.E. Hardie

Proposed: Lindell

Seconded: Dickie

Carried:

Chairman's Report on Fund Raising

6. The Chairman advised that a sub committee of three had been authorised by the previous committee meeting and he reported as follows:

"The committee consisting of the Chairman, Maj Hayhow and WO1 Stevenson were to select suitable sapper leaders in various centres and an ex-sapper organisation to carry out an initial market survey. The sub committee was given power to act and the expenses of the organiser were to be met by the Corps Memorial Association.

At a meeting of the sub committee held in Wellington in July 1969, it was decided in the first instance to seek area organisers who would be asked to convene a meeting of sappers and to organise a team willing to make a personal approach to all sappers in their areas.

With this in view a circular letter was prepared and sent on 13 Sep 69 to eleven members of our Corps inviting their assistance as area organisers.

Replies were slow in coming to hand and on 21 Jan 70 a further seven letters were despatched. The results are tabulated thus:

Those willing to assist

Auckland

The Sappers Assn (Auckland) Inc.
Lt Col Murray

Hamilton

D. Brooker

Rotorua

Sgt Agnew

Tauranga

M. Nelson

Taupo

H. Dowrick

Wanganui

L.C.L. Pryce - since transferred to
Wellington

Palmerston

Maj B.L. Hayhow

North

Wellington

Lt Col G.A. Lindell

Napier

D.U. White

Nelson

D. Calwell

Runanga

M.G. Taft, West Coast Sappers Assn -
Doubtful

Declined to assist

Whangarei

R.B. Cleverly

New Plymouth

P.D.L. Holmes

Dunedin

Lt Col G.K. Armstrong

No replies received

Whangarei

S. Knightly

Whakatane

J. Denham

Christchurch

M. Glue

Invercargill

F.M. Corkhill

V. Berry - left NZ

The replies received so far indicate a fair measure of support from North Island members but little from the South Island.

It appears that a successful appeal for funds will require a wider coverage of helpers than that achieved to date, and Committee members may be able to assist the work of the sub committee in nominating possible helpers.

I ask the Committee to consider the following alternatives:

1. Expansion of the Area Organisation Scheme.
2. Start the fund raising programme in those areas where assistance has been offered and expanding as the scheme develops.
3. The appointment of a National organiser to make the necessary contacts throughout the country.
4. The extent of the project has been criticised by some as being too ambitious. Should the fund raising be modified to Stage 1 as a more realistic approach?"

7. Discussion followed on the Chairman's report:

Currie: A good start on a difficult problem. Somehow we should start on alternative 2 of the report and then expand the scheme to other helpers in areas where assistance has been declined. Suggest we contact Mr A. Park and Mr B. Duncan.

Douglas: How much are we going to achieve. Feel that the backing is not forthcoming from people throughout the country. There is no enthusiasm in the RF in the South Island and think this is generally true for rest of NZ. How many members have we?

Hardie: 226 Members.

66 Members currently financial

Total Funds \$822.40.

Total donated to date \$512.17.

There have been no expenses for the last two years.

Senior: The attitude in Auckland is good and that \$5,000 could be produced in a short time provided that a certain sum could be raised by Regular Force personnel. This appeal would be supported by a small number of larger donations.

Stewart: In the Regular Force there is the same latent support but the general feeling is that the project will not get off the ground as the target is too high. Progress is no further now than it was two years ago. The potential available has not been fixed or tried. Suggest that a particular figure for specific areas be struck.

Lindell: Maj Hayhow has been preparing a roll and dividing names into specific areas. Total roll at present is approximately 8,000. There is not much hope of recruiting any assistance from Compulsory Military Trainees or National Servicemen.

Douglas: Most people are struggling to find finance to meet their own commitments and cannot meet this target that we are proposing.

Lindell: I have spoken to members of the Nelson RSA and they could see no reason why we couldn't raise the finance for our project is on a National scale. Mr Farnell was glad that we decided against the use of professional fund raising organisers.

Douglas: Professional organisers are the only answer to attempt to raise this sum successfully.

Stewart: Mr Compton's drive must be a complete all out effort. To achieve this we must divide areas into smaller groups and fix targets accordingly.

Lindell: Should we continue to increase the number of organisers to get the fund raising project going?

Stewart: Project is taking too long, people are not retaining an interest in it.

Lindell: The Committee should do more to help.

Senior: A better response would be obtained if the Regular Force District Heads of Corps pushed the project.

Lindell: Agreed. The older Sappers will back the project if the serving Sappers showed greater interest in the project.

Cobb: Some NCOs are concerned about progress. They agree that the scheme is a good idea, but cannot see it getting off the ground.

Lindell: The first move was to obtain a lease on the land required. This has been done.

Cobb: Subscriptions do not bring in much finance compared with the total numbers of Regular Force and NSmen in the Corps plus the ex Sappers. This was a general feeling in the Corps.

Tapuke: The Corps Funds committee has a struggle each year to obtain its annual levy from units as there is little interest in the Corps.

Lindell: A Legal body was set up to organise the project (the Committee). Should we now review the project with a view to only completing a portion of the Memorial. It was designed to be built in stages. We should remember that the memorial is not only for the use of the currently serving Sappers but also for future members of the Corps.

Blyth: The School of Military Engineering was in favour of the project. 2 Const Sqn (the largest RF unit in NZ) believes that the project will be of no use or value to them. The Library and Museum would not be used, the Chapel was of doubtful value and the Social Room would not be big enough to accommodate a unit function. There is little support generally for the project.

Carlin: Believe that very little interest will be shown until some other progress is made.

Currie: How will the targets be fixed for raising the finance? I do not know of how it can be done at present. Are the lists of names to be broken down by towns and money to be raised on an area basis. Paid organisers are not likely to be of any help as in the long run the major effort still has to be made using our own resources.

Blyth: This scheme was devised by the ex Sappers of the Corps and the Regular Force are not really interested.

Senior: The Regular Force revised the scheme after the Returned Servicemen did not show any interest in the original scheme. Believes that they could raise \$10-15,000 North of Taupo. Believes the Committee could construct the 1st Stage and request support from Army for the adjacent hall.

Blyth: The sum of \$100,000 is too great an obstacle. Motels would be of far greater value, more useful and a paying proposition.

Stewart: As a result of two years of meetings we still have no idea of the amount of potential available. This should be decided as quickly as possible, local organisers appointed and financial targets for local areas fixed.

Lindell: Recommend compilation of roll be completed and appointment of area organisers as Alternative 1 be proceeded with.

Cobb: The roll is held at SME but it is not yet divided into areas. I may be able to attempt this in the near future.

Senior: The Auckland Sappers Association/1 Construction Squadron would be prepared to take over these rolls from SME, analyse the areas etc and produce the results at a meeting to be held in June 1970.

8. The roll of names is to be uplifted from SME by the Auckland Sappers Assn/1 Construction Squadron. Rolls by areas or geographical regions are to be produced along with a draft brochure for area organisers. These are to be presented to the Committee meeting in Jun 1970.

Proposed: Currie

Seconded: Cobb

Carried:

9. Senior. I recommend that the fund raising campaign be launched at the Corps Conference to be held later this year.

10. The Chairman stated that he would prepare a report on Ways and Means of raising the funds in conjunction with his sub committee and prepare a report for the next meeting. It was also recommended that Maj K.H. Mitchell from Army HQ be co-opted to assist in this project.

Resignation of Maj Hayhow

11. A letter of resignation from the Committee was received from Maj B.L. Hayhow consequent upon his release from the Regular Force. This was accepted by the Committee and a letter of acknowledgement has been forwarded to Maj Hayhow by the Secretary.

12. The next meeting is to be held in Wellington in Jun 1970 on the same day as the Chief Engineers, Head of Corps Conference on a date which will be duly notified.

13. The meeting closed at 1750 hours.

(D.R. Palmer)
Secretary

Confirmed

(G.A. Lindell)
Chairman

26 June 1970

MINUTES OF THE FOURTH ANNUAL GENERAL MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

The above meeting was held at Pattie Street, Petone, on Thursday
4 September 1969 at 8 p.m.

Present

Lt Col Lindell	Capt Parker
Lt Col Brighthouse	Capt Cobb
Lt Col Butcher	Lt Jones
Col Brooke-White	WOI Palmer
Lt Col Trevor-Smith	Spr Rugg
Lt Col Christie	Spr Farquhar
Maj Nicholls	Spr Ridland
Maj Hardie	Mr Prosser
Maj Wedde	Mr Dowrick
Maj O'Brien	Mr Dudley Roy

AGENDA

Apologies

1. Lt Col Murray	WOI Blyth
Lt Col Currie	Cpl Carlin
Maj Hayhow	Mr Farnell
Maj Rutherford	Mr Keogh

Welcome

2. The President welcomed those present at the meeting and expressed his gratitude for their support.

Previous Minutes

3. The President read the minutes of the Third Annual General Meeting.
4. Proposed that the minutes be confirmed.

<u>Proposed</u>	Hardie
<u>Seconded</u>	Butcher
<u>Carried</u>	

Matters Arising from the Previous Minutes

5. The President stated that the meeting was being held in Pattie St instead of Linton after the advantages and disadvantages of both locations had been considered. Site development had been organised between Maj Hayhow and the Architect. No action had been taken on naming the memorial as it was considered such a move would be premature at this stage.

President's Annual Report

6. The President read his annual report. Proposed that the President's report be accepted.

<u>Proposed</u>	Nicholls
<u>Seconded</u>	Butcher
<u>Carried</u>	

7. Discussion followed on the President's report.

Trevor-Smith: Linton is not the right place to build the Memorial as the Army may not be there permanently and the Memorial could be lost. It should be in a city possibly either Levin or Palmerston North, both of which have associations with the Engineer Corps.

(D.R. Palmer)
Secretary

Confirmed

(G.A. Lindell)
Chairman

26 June 1970

26 June 1970

1. Lt Col Murray
Lt Col Curry
Maj Baybow

release

2. The President
his gratitude to

3. The Precede

4. Proposed to

Matters Arising

5. The President instead of Lister had been considered and the Architect considered such

President's Journal

6. The President report be accepted

September 1969 at 8 p.m.

Street, Petone, on Thursday

Present

Lt Col Lindell	Capt Parker
Lt Col Brighthouse	Capt Cobb
Lt Col Butcher	Lt Jones
Col Brooke-White	WOI Palmer
Lt Col Trevor-Smith	Spr Rugg
Lt Col Christie	Spr Farquhar
Maj Nicholls	Spr Ridland
Maj Hardie	Mr Prosser
Maj Wedde	Mr Dowrick
Maj O'Brien	Mr Dudley Roy

AGENDA

Apologies

1. Lt Col Murray	WOI Blyth
Lt Col Currie	Cpl Carlin
Maj Hayhow	Mr Farnell
Maj Rutherford	Mr Keogh

Welcome

2. The President welcomed those present at the meeting and expressed his gratitude for their support.

Previous Minutes

3. The President read the minutes of the Third Annual General Meeting.
4. Proposed that the minutes be confirmed.

<u>Proposed</u>	Hardie
<u>Seconded</u>	Butcher
<u>Carried</u>	

Matters Arising from the Previous Minutes

5. The President stated that the meeting was being held in Pattie St instead of Linton after the advantages and disadvantages of both locations had been considered. Site development had been organised between Maj Hayhow and the Architect. No action had been taken on naming the memorial as it was considered such a move would be premature at this stage.

President's Annual Report

6. The President read his annual report. Proposed that the President's report be accepted.

<u>Proposed</u>	Nicholls
<u>Seconded</u>	Butcher
<u>Carried</u>	

7. Discussion followed on the President's report.

Trevor-Smith: Linton is not the right place to build the Memorial as the Army may not be there permanently and the Memorial could be lost. It should be in a city possibly either Levin or Palmerston North, both of which have associations with Sappers. We are aiming too high and it is very difficult to raise this sum of money. Originally the sum proposed was in the region of \$20,000 - \$25,000.

Lindell: At Sapper reunions in Christchurch (600 attending) and Levin (400 attending) he had discussed the Memorial Project and had received support from these gatherings with no one suggesting that the Memorial be reduced in scope.

Prosser: What basis of cost had been used for the project?
What was the square footage? Escalation of building costs has been 12% in the last year. It also appears that we could lose the Memorial if it is built at Linton.

Lindell: We have a 20 year lease on the site with right of renewal and the lease has been examined by Col Rudd our Honorary Solicitor. Escalation of costs and administrative expenses have been allowed for in the estimate.

Prosser: I'll close my remarks then by stating SME is the correct place for the Memorial.

Brighouse: In view of the doubts raised tonight, we should not be too inflexible, but should take a look at the proposal to see if we've bitten off more than we can chew. During the past year we've been disappointed over various ways of raising money and the project depends primarily on whether Sappers will make the effort financially.

Lindell: We must try before we know the answer. We now have a basis for making that try. He questioned the CE on our security of tenure.

Brighouse: The Government is spending a lot of money in establishing a permanent camp in Linton.

Nicholls: Could we have an indication as to when fund-raising is to start.

Lindell: We have a letter prepared to send to selected area organisers and we'll have to wait and see what the response is.

Nicholls: This association has been in existence 4 years and although negotiations took some time, a year has elapsed since the lease was completed. This thing seems to be dragging when it appears to me that impetus must be maintained with fund-raising.

O'Brien: From enquiries around the unit I have two points to make. Serving Sappers consider the project far too ambitious. Sappers were initially favourable to the project but because of the time delay were losing interest.

Hardie: We don't want to get in too quickly before we're fully geared. The campaign must go with a bang and we can't come back a second time. We also haven't yet found anyone with the time to devote to organising the fund-raising.

Lindell: We would be prepared to pay a central organiser who was an ex Sapper.

Hardie: We would have to pay professionals £10,000 and still do most of the work ourselves. We need an ex Sapper to make approaches and we could pay a retainer in 3 figures plus travelling expenses.

Trevor-Smith: Auckland has a large ex-Sapper population. What support do they give the project?

Lindell: The Auckland Sappers Association is most enthusiastic about the project and give us their full support.

Trevor-Smith: I got the funds for the Roll of Honour and it wasn't easy to get a few hundred pounds. Raising £130,000 is going to be very difficult. Ex-sappers in places remote from Linton may not be interested in a Memorial which they can't see or use. Young people going through Linton are not going to have much money to spare. Old Sappers are interested in seeing relics displayed and housed and this could be done in a portion of the building - say the 1st stage at £45,000.

Hardie: We intend to do it in stages with the 1st stage being the sanctuary, library and museum. The vital part of the Memorial will be built first, and will be used by SME taking care of the maintenance problem.

Prosser: What figure will we use during fund-raising? We may achieve results if £60,000 is used whereas the mention of £130,000 may kill the project. We should not employ professional fund-raisers as they are confidence men.

Lindell: We should try for £130,000 and if this is not forthcoming, we may have to cut our cloth to suit the funds we can raise. We intend to rely on Sappers to organise the fund-raising.

Statement of Accounts

8. The Treasurer tabled the Statement of Accounts and Balance Sheet for the financial year ending 30 April 1969.

Proposed that the Balance Sheet be taken as read.

Proposed	O'Brien
Seconded	Butcher
<u>Carried</u>	

9. The Treasurer (Hardie) stated that our current balance was £740 of which donations amounted to £571. Expenditure last year had been small amounting to £18.

10. Proposed that the Balance Sheet be adopted.

Proposed	Brighouse
Seconded	Nicholls
<u>Carried</u>	

11. The President commented that the SME Trailer Raffle had yielded £85 and the West Coast Sapper Raffle £35. It is apparent that raising money by raffles is a slow business and the returns are poor for the amount of work involved. We can get authority for a National Raffle which would be organised by SME but we haven't committed ourselves at this stage.

Election of Officers

12. The following members were appointed by the Corps Committee.

G.A.Lindell
B.W.Brighouse
E. Senior
J.T.Blyth
E. Farnell

13. Nominations for President.

G.A.LINDELL

Proposed	Brighouse
Seconded	Butcher

Proposed that nominations be closed.

Proposed	Nicholls
Seconded	Cobb
<u>Carried</u>	

Lt Col G.A. Lindell elected President.

14. The Chief Engineer appointed the following serving members of the Corps to the Committee.

B.L. Hayhow
W.E.M.Stewart
C.M.Douglas
G.E.Hardie
B. Cobb

15. Nominations were then called for the remaining 10 positions on the Committee and were received as follows:

<u>Non Serving</u>	<u>Proposed</u>	<u>Seconded</u>
J. Brooke-White	Nicholls	Dowrick
E. Prosser	Butcher	Brooke-White
M. Taft	Wedde	Nicholls
W. Phillips	Prosser	Butcher
A.R. Currie	Prosser	Brighouse

<u>Serving</u>	<u>Proposed</u>	<u>Seconded</u>
G. Butcher	Nicholls	Prosser
J. Carlin	O'Brien	Jones
T. Tapuke	O'Brien	Cobb
D. Palmer	Nicholls	Butcher
H.E. Wedde	Brighouse	Lindell

Proposed that nominations be closed.

Proposed Jones
Seconded Rugg
Carried

The ten nominees were then declared elected.

To summarise, the new Committee now comprises:

G.A. Lindell	J. Brooke-White
B.W. Brighouse	E. Prosser
E. Senior	M. Taft
J.T. Blyth	W. Phillips
E. Farnell	A.R. Currie
B.L. Hayhow	G. Butcher
W.E.M. Stewart	J. Carlin
G.E. Hardie	T. Tapuke
B. Cobb	D. Palmer
C.M. Douglas	H.E. Wedde

Honorary Auditor

17. Proposed that Capt E.E.T. Heaphy be reappointed Honorary Auditor.

Proposed Lindell
Seconded O'Brien
Carried

Honorary Solicitor

18. Proposed that Mr L.F. Rudd be reappointed Honorary Solicitor.

Proposed Lindell
Seconded Dowrick
Carried

19. Proposed that the Secretary write a letter of thanks to the Hon Auditor and Hon Solicitor.

Proposed Lindell
Seconded Nicholls
Carried

General Business

20. Mr Christie mentioned that from his experience of fund-raising you are selling the project to people, you don't put £130,000 down on paper and you ask people to make a decision. The brochure should ask for £10 at the top of the notice and can go on to state that multiples of £10 are acceptable.

21. Lt Col Butcher mentioned that the estimate made no allowance for any contribution of labour which possibly the Chief Engineer could make available. at Linton.

Lt Col Brighthouse replied that our project was similar to the Waiouru Swimming Pool where it was proposed to build the pool as a private venture and then ask the Government for further facilities. Possibly we could do the same when the 1st stage had been completed. However, this should not be used as a basis for the project.

22. Lt Col Butcher raised the question of the difficulty of getting a Quorum for either an Annual General Meeting or a Committee meeting.

Proposed that the committee call a Special General Meeting with a view to altering the numbers required for a quorum.

<u>Proposed</u>	Butcher
<u>Seconded</u>	Brooke-White
	<u>Carried</u>

23. There being no further business the President declared the meeting closed at 2150 hrs.

H.E. Wedde

(H.E. Wedde) Hon Secretary

Confirmed *G.A. Lindell*

(G.A. Lindell) President

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

PRESIDENTS' ANNUAL REPORT 1969.

Gentlemen,

1. On behalf of the Committee I have pleasure in reporting on the Associations activities during the year.

2. COMMITTEE MEETINGS:

Your Committee has met on four occasions and there have been meetings of the sub-committee appointed to consider fund raising. With a nationally appointed Committee it is at times difficult to secure a quorum of members and the attendance of members who travel to Wellington for meetings is greatly appreciated.

3. BUILDINGS:

The design of the buildings has been finalised by the Associations Architects and two scale models have been made, one by our Architects and one by 2 Cons. Sqn., for exhibition as required.

4. PUBLICITY:

The aims and objects of the Association have been publicised in the R.S.A. publications, "Review" and "Stand Easy", and at Engineer Re-unions and through the Sapper's Associations.

5. MEMBERSHIP AND FINANCE:

The current membership stands at 193 an increase of 72 during the year. The sub-committee at S.M.E. has produced a roll of 8,000 sappers, mainly ex-service, to whom our appeal for funds will be made. A personal approach to each sapper will be made in district areas. After some consideration by your Committee it has been decided to organize this approach as a sapper effort and a sub-committee is at present actively at work on this matter.

It is proposed in the first instance to appoint area organizers who will be asked to convene a meeting of sappers in their areas and organize a team willing to make a personal approach to all sappers in their area.

An explanatory brochure will be issued to each sapper and it is hoped by this voluntary effort that the necessary funds will be raised with out a great deal of expense being incurred by the Association.

A revised estimate of cost for the complete project is \$130,000, an amount which will require a real sapper effort, to make our Corps Memorial a reality.

6. In conclusion, I wish to thank Committee Members for their support and co-operation during the past year and also those others who have assisted, financially, or otherwise, in the work of the Association.

G.A. Lindell
G.A. LINDELL President

11th August, 1969.

Present

Lt Col Lindell	Chairman
Lt Col Butcher	
Lt Col Senior	
Lt Col Brighthouse	
Maj Hayhow	
Maj Hardie	Treasurer
WOI Blyth	
WOI Stevensen	
Cpl Carlin	
Maj Wedde	Secretary

Absent

Col Brooke-White
Lt Col Currie
Maj Douglas
Maj Stewart
Lt Laybourne
WOII Grieve
Cpl Affleck
Mr McQueen
Mr Taft
Mr Phillips

Apologies

1. Apologies were received from: Col Brooke-White, Maj Stewart, Maj Douglas, Cpl Affleck, Mr McQueen.

Previous Minutes

2. It was proposed that the previous minutes which had been circulated to members be accepted as read.

Proposed Lindell

Seconded ~~Stewart~~

Carried

Business Arising from Previous Minutes

3. The President reported that he had taken up the question of a licence for a national raffle with the Minister of Education, Mr Kinsella, and a reply was received that we could apply for a licence for a national raffle. However, the reply was received too late to be implemented for the trailer raffle and the President had written to Mr Kinsella and Mr Seath (Minister

(Internal Affairs) thanking them and stating that we may apply for a licence to hold a national raffle at some time in the future.

4. Maj Hayhow produced a statement of accounts for the trailer raffle and said that the response had not been as good as he had hoped and \$85 profit had been forwarded to the Association. Most of the raffle books had been sold in the Palmerston North area and the response at annual camp (12 books amongst 400 men) had been very disappointing.

Discussion followed on raffles and the feeling of the meeting was that a lot of work was involved for low return. They could be used to obtain funds from the public to boost administration funds but would be of little use for the main appeal. Maj Hayhow was prepared to organise a national raffle and suggested a caravan as a prize.

The president stated that he was not prepared to make a decision at this stage on the running of a national raffle.

5. In reply to a question from Lt Col Senior the treasurer stated that our current bank balance was \$480 and our membership 193 of whom approximately 180 were financial.

6. Lt Col Senior stated that the Auckland Sappers Association had formed a subcommittee to further the aims of the Corps Memorial Association and the subcommittee was holding approximately \$100 from unsolicited donations for the Corps Memorial Association.

The Auckland Sappers Association did consider a donation of \$500 to employ a professional organiser, however, the donation would be mainly from one person at great inconvenience and Lt Col Senior believed it would be wrong for the Sappers Association to make this donation.

Lt Col Senior said there was a feeling amongst ex-servicemen in Auckland that the Corps Memorial was not an ex-serviceman project but a regular force project. Ex-servicemen had been supporting the Auckland War Memorial. To get ex-serviceman support the Regular Force must be convinced that the Corps Memorial as proposed was what they wanted. The ex-serviceman would then support the project because the active soldier wanted something and the ex-serviceman would want to help him. If there was any slowing down or any question of whether the memorial was what we wanted then there would be little support.

The President stated that the original proposal from Lt Col Murray in 1963 was for a home for our Corps. This aim was being maintained and it was the serving members who would get the use and benefit of the memorial.

7. Lt Col Butcher asked whether the architects requirements for the building site had been obtained. Maj Hayhow replied that he had the site development requirements and although there had been some setting out problems these had now been resolved.

8. Proposed that the previous minutes be confirmed.

Proposed Butcher

Seconded Hayhow

Carried

Correspondence

9. The Secretary reported that the proceeds of \$85 from the trailer raffle had been received, a donation of \$10 had been received from 23 Fd Coy Engineer Association and a donation of \$50 had been received from the RNZE Reunion Committee, Levin. These have been acknowledged by letter.

10. The President reported that a letter to Sapper Associations requesting their assistance in the raising of campaign funds by the running of local raffles had been sent. No replies had been received from the Auckland and West Coast Sappers Associations and he suggested that we inform them

Association. Most of the raffle books had been sold in the Palmerston North area and the response at annual camp (12 books amongst 400 men) had been very disappointing.

Discussion followed on raffles and the feeling of the meeting was that a lot of work was involved for low return. They could be used to obtain funds from the public to boost administration funds but would be of little use for the main appeal. Maj Hayhow was prepared to organise a national raffle and suggested a caravan as a prize.

The president stated that he was not prepared to make a decision at this stage on the running of a national raffle.

5. In reply to a question from Lt Col Senior the treasurer stated that our current bank balance was \$480 and our membership 193 of whom approximately 180 were financial.

6. Lt Col Senior stated that the Auckland Sappers Association had formed a subcommittee to further the aims of the Corps Memorial Association and the subcommittee was holding approximately \$100 from unsolicited donations for the Corps Memorial Association.

The Auckland Sappers Association did consider a donation of \$500 to employ a professional organiser, however, the donation would be mainly from one person at great inconvenience and Lt Col Senior believed it would be wrong for the Sappers Association to make this donation.

Lt Col Senior said there was a feeling amongst ex-servicemen in Auckland that the Corps Memorial was not an ex-serviceman project but a regular force project. Ex-servicemen had been supporting the Auckland War Memorial. To get ex-serviceman support the Regular Force must be convinced that the Corps Memorial as proposed was what they wanted. The ex-serviceman would then support the project because the active soldier wanted something and the ex-serviceman would want to help him. If there was any slowing down or any question of whether the memorial was what we wanted then there would be little support.

The President stated that the original proposal from Lt Col Murray in 1963 was for a home for our Corps. This aim was being maintained and it was the serving members who would get the use and benefit of the memorial.

7. Lt Col Butcher asked whether the architects requirements for the building site had been obtained. Maj Hayhow replied that he had the site development requirements and although there had been some setting out problems these had now been resolved.

8. Proposed that the previous minutes be confirmed.

Proposed Butcher

Seconded Hayhow

Carried

Correspondence

9. The Secretary reported that the proceeds of \$85 from the trailer raffle had been received, a donation of \$10 had been received from 23 Fd Coy Engineer Association and a donation of \$50 had been received from the RNZE Reunion Committee, Levin. These have been acknowledged by letter.

10. The President reported that a letter to Sapper Associations requesting their assistance in the raising of campaign funds by the running of local raffles had been sent. No replies had been received from the Auckland and West Coast Sappers Associations and he suggested that we inform them that we could now be in a position to conduct a national raffle.

11. Proposed that the Secretary write to the Auckland and West Coast Sappers Associations informing them of the results of the trailer raffle and asking them whether they intended taking any action on our previous letter or whether they would prefer to sell tickets in a National Raffle.

/Proposed

Proposed Butcher

Seconded Hayhow

Carried

12. Proposed that correspondence be received.

Proposed Stevenson

Seconded Carlin

Carried

Fund raising

13. The President circulated to members his written appreciation of the problem of fund raising and also referred to the decision of the Commonwealth Games Committee with reference to the employment of a professional fund raiser. "We know it will be hard to raise \$600,000 and we don't need to spend \$2500 to find that out".

The President had received a letter from Mr Compton asking if we had anything to report and the President had replied that no decision had been reached yet.

The President stated that we must decide which way we would go about fund raising.

Maj Hayhow clarified one point in the President's written appreciation that his list was names of ex-sappers and did not represent a market survey.

14. Discussion then followed on the form of the memorial and likely support,

Lt Col Butcher. Despondent that the Regular Force WO's and senior NCO's were so lukewarm in their support of the Corps Memorial.

15. Lt Col Senior. If the project was what the Regular Force wanted then they would get ex-serviceman support. He questioned whether the memorial should be built in this form and whether it was what the Regular Force wanted. We could count on the 30 members from Auckland supporting us even though they may not believe in the project.

16. Maj Hardie. A decision had been made on the form of the Memorial and everyone at the meeting would have different ideas on form of the memorial.

17. Maj Hayhow said that as OC SME it was what was required. The question was where the money was coming from. During 8 years at SME he had invited ex sappers to visit SME and see how soldiers were trained these days. However, none had visited Linton but the Corps Memorial could change this.

18. WO1 Stevenson mentioned that there was a lack of Corps spirit and support because seniors were not instilling Corps spirit into juniors. He further stated that from his observation serving members in the South Island were not particularly interested.

19. The President stated that if we are to try and raise funds we must be sure in our own minds what is required and that we have the backing and support of the Corps. We could pay \$500 to Mr Compton for him to tell us there may be doubts about raising \$130,000 when we already have doubts.

20. WO1 Stevenson suggested that we send out brochures and we would find out then. The President answered that this lacked the personal approach and people tended not to reply to material sent through the mail.

Lt Col Senior commented that we did not want two bites at the appeal and we did not need a brochure for the market survey.

21. The President asked whether we should spend \$500 on getting the professionals to carry out a market survey.

Proposed Stevenson

Seconded Carlin

Carried

Fund raising

13. The President circulated to members his written appreciation of the problem of fund raising and also referred to the decision of the Commonwealth Games Committee with reference to the employment of a professional fund raiser. "We know it will be hard to raise \$600,000 and we don't need to spend \$2500 to find that out".

The President had received a letter from Mr Compton asking if we had anything to report and the President had replied that no decision had been reached yet.

The President stated that we must decide which way we would go about fund raising.

Maj Hayhow clarified one point in the President's written appreciation that his list was names of ex-sappers and did not represent a market survey.

14. Discussion then followed on the form of the memorial and likely support,

Lt Col Butcher. Despondent that the Regular Force WO's and senior NCO's were so lukewarm in their support of the Corps Memorial.

15. Lt Col Senior. If the project was what the Regular Force wanted then they would get ex-serviceman support. He questioned whether the memorial should be built in this form and whether it was what the Regular Force wanted. We could count on the 30 members from Auckland supporting us even though they may not believe in the project.

16. Maj Hardie. A decision had been made on the form of the Memorial and everyone at the meeting would have different ideas on form of the memorial.

17. Maj Hayhow said that as OC SME it was what was required. The question was where the money was coming from. During 8 years at SME he had invited ex sappers to visit SME and see how soldiers were trained these days. However, none had visited Linton but the Corps Memorial could change this.

18. WO1 Stevenson mentioned that there was a lack of Corps spirit and support because seniors were not instilling Corps spirit into juniors. He further stated that from his observation serving members in the South Island were not particularly interested.

19. The President stated that if we are to try and raise funds we must be sure in our own minds what is required and that we have the backing and support of the Corps. We could pay \$500 to Mr Compton for him to tell us there may be doubts about raising \$130,000 when we already have doubts.

20. WO1 Stevenson suggested that we send out brochures and we would find out then. The President answered that this lacked the personal approach and people tended not to reply to material sent through the mail.

Lt Col Senior commented that we did not want two bites at the appeal and we did not need a brochure for the market survey.

21. The President asked whether we should spend \$500 on getting the professionals to carry out a market survey or whether we should do the survey ourselves.

Maj Hardie said that if we wanted a proper answer the professionals could have the answer by the time we had got ourselves organised.

The President reminded the meeting that the professionals would still require considerable assistance from us.

22. Maj Hardie suggested that a senior ex sapper should be employed as the organiser.

Lt Col Butcher agreed with Maj Hardie because it would be difficult for the committee being busy people to organise the fund raising campaign. It would also be Psychologically bad to employ professionals as this would put the backs up of the average person in the group we will be dealing with.

It was moved that a subcommittee be set up to carry out a market survey. That we investigate the availability of an ex sapper who would be prepared to be full-time organiser for the fund raising campaign.

Proposed Butcher

Seconded Stevenson

The motion was not carried and after further discussion the following motion was proposed.

That a subcommittee be set up to select suitable sapper leaders in various centres and an ex sapper organiser to carry out the initial market survey. The subcommittee to have power to act and the expenses of the organiser are to be met by the Corps Memorial Association.

Proposed Senior

Seconded Hardie

Carried

Proposed that the members of the sub committee be the President Maj Hayhow (convener) and WO1 Stevenson.

Proposed Butcher

Seconded Wedde

Carried

General Business

23. The Secretary suggested that a perspective drawing of the Corps Memorial Centre could be printed as the inner for the Corps Christmas Card this year.

It was moved that this Association approach the Corps Committee on the question of including a replica of the Corps Memorial Centre on the inner of the Corps Christmas Card.

Proposed Senior

Seconded Carlin

Carried

24. Discussion followed on the date for the next committee meeting and the President is to approach DQW with a view to co-ordinating the meeting with his next quarterly Corps Conference.

25. Lt Col Senior mentioned a possible date for the Annual General Meeting as being 23-24 August when there was weekend training including the Works Section.

There being no further business the meeting was declared closed at 1420 hrs.

H.E. Wedde
(H.E. Wedde)
Secretary

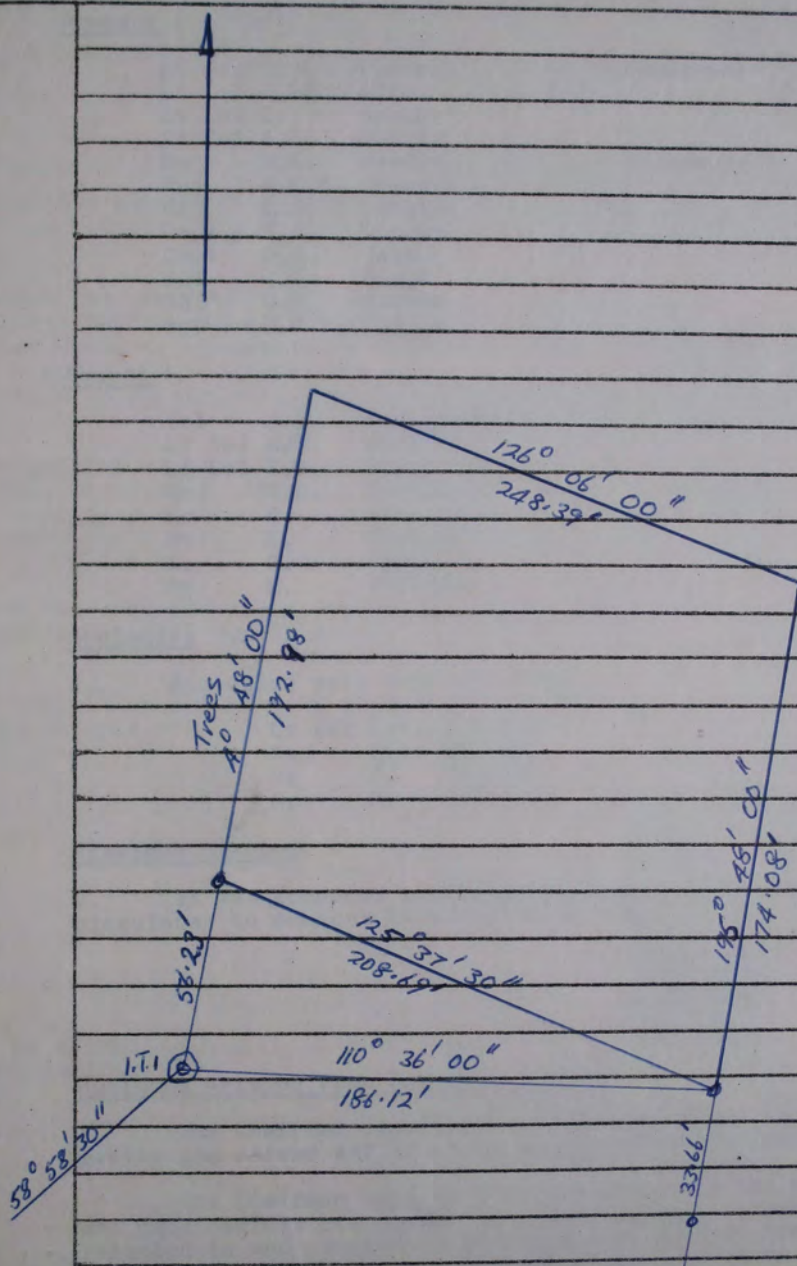
F.A. Lindell

MINUTE SHEET

Subject: _____

Department: _____

File No _____



Site survey Corps Memorial Site.

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION INCORPORATED HELD AT ARMY HEADQUARTERS,
WELLINGTON, 1600 HRS FRIDAY 20 MARCH 1969

Present

Lt Col G.A.	Lindell	(Chairman)
Lt Col R.McL.	Dickie	
Lt Col E.	Senior	
Lt Col A.R.	Currie	
Maj G.E.	Hardie	(Treasurer)
Maj W.E.M.	Stewart	
Maj C.M.	Douglas	
Capt T.K.	Tapuke	
Capt B.W.	Cobb	
WOI J.T.	Blyth	
WOI D.R.	Palmer	
Sgt J.McL.	Carlin	

Absent

Col J.	Brooke-White
Lt Col G.W.	Butcher
Lt Col B.W.	Brighthouse
Maj B.L.	Hayhow
Mr E.	Farnell
Mr E.	Prosser
Mr M.	Taft
Mr W.	Phillips

Apologies

1. Apologies were received from:

Lt Col G.W.	Butcher
Maj B.L.	Hayhow
Mr E.	Prosser
Mr M.	Taft

Previous Minutes

2. It was proposed that the previous minutes which had been circulated to members be accepted as read.

Proposed: Carlin

Seconded: Senior

Carried:

Business Arising from Previous Minutes

3. The Chairman reported that the West Coast Sappers had run a raffle and raised \$37.50 which supplemented the funds.

The Chairman advised that the Committee had met Mr Compton who outlined his proposals for a fund raising campaign. This was reported to and considered at the Annual General Meeting but it was decided not to proceed further at that stage as a sub committee had been formed to undertake a Market Survey.

Election of Officers

4. Nominations for Secretary:

D.R. Palmer

Proposed: Lindell

Seconded: Currie

Carried:

5. Nominations for Treasurer:

G.E. Hardie

Proposed: Lindell

Seconded: Dickie

Carried:

Chairman's Report on Fund Raising

6. The Chairman advised that a sub committee of three had been authorised by the previous committee meeting and he reported as follows:

"The committee consisting of the Chairman, Maj Hayhow and WOI Stevenson were to select suitable sapper leaders in various centres and an ex-sapper organisation to carry out an initial market survey. The sub committee was given power to act and the expenses of the organiser were to be met by the Corps Memorial Association.

At a meeting of the sub committee held in Wellington in July 1969, it was decided in the first instance to seek area organisers who would be asked to convene a meeting of sappers and to organise a team willing to make a personal approach to all sappers in their areas.

With this in view a circular letter was prepared and sent on 13 Sep 69 to eleven members of our Corps inviting their assistance as area organisers.

Replies were slow in coming to hand and on 21 Jan 70 a further seven letters were despatched. The results are tabulated thus:

Those willing to assist

<u>Auckland</u>	The Sappers Assn (Auckland) Inc. Lt Col Murray
<u>Hamilton</u>	D. Brooker
<u>Rotorua</u>	Sgt Agnew
<u>Tauranga</u>	M. Nelson
<u>Taupo</u>	H. Dowrick
<u>Wanganui</u>	L.C.L. Pryce - since transferred to Wellington
<u>Palmerston North</u>	Maj B.L. Hayhow
<u>Wellington</u>	Lt Col G.A. Lindell
<u>Napier</u>	D.U. White
<u>Nelson</u>	D. Calwell
<u>Runanga</u>	M.G. Taft, West Coast Sappers Assn - Doubtful

Declined to assist

<u>Whangarei</u>	R.B. Cleverly
<u>New Plymouth</u>	P.D.L. Holmes
<u>Dunedin</u>	Lt Col G.K. Armstrong

No replies received

<u>Whangarei</u>	S. Knightly
------------------	-------------

Christchurch M. Glue

Invercargill F.M. Corkhill

V. Berry - left NZ

The replies received so far indicate a fair measure of support from North Island members but little from the South Island.

It appears that a successful appeal for funds will require a wider coverage of helpers than that achieved to date, and Committee members may be able to assist the work of the sub committee in nominating possible helpers.

I ask the Committee to consider the following alternatives:

1. Expansion of the Area Organisation Scheme.
2. Start the fund raising programme in those areas where assistance has been offered and expanding as the scheme develops.
3. The appointment of a National organiser to make the necessary contacts throughout the country.
4. The extent of the project has been criticised by some as being too ambitious. Should the fund raising be modified to Stage 1 as a more realistic approach?"

7. Discussion followed on the Chairman's report:

Currie: A good start on a difficult problem. Somehow we should start on alternative 2 of the report and then expand the scheme to other helpers in areas where assistance has been declined. Suggest we contact Mr A. Park and Mr B. Duncan.

Douglas: How much are we going to achieve. Feel that the backing is not forthcoming from people throughout the country. There is no enthusiasm in the RF in the South Island and think this is generally true for rest of NZ. How many members have we?

Hardie: 226 Members.

66 Members currently financial

Total Funds \$822.40.

Total donated to date \$512.17.

There have been no expenses for the last two years.

Senior: The attitude in Auckland is good and that \$5,000 could be produced in a short time provided that a certain sum could be raised by Regular Force personnel. This appeal would be supported by a small number of larger donations.

Stewart: In the Regular Force there is the same latent support but the general feeling is that the project will not get off the ground as the target is too high. Progress is no further now than it was two years ago. The potential available has not been fixed or tried. Suggest that a particular figure for specific areas be struck.

Lindell: Maj Hayhow has been preparing a roll and dividing names into specific areas. Total roll at present is approximately 8,000. There is not much hope of recruiting any assistance from Compulsory Military Trainees or National Servicemen.

Douglas: Most people are struggling to find finance to meet their own commitments and cannot meet this target that we are proposing.

Lindell: I have spoken to members of the Nelson RSA and they could see no reason why we couldn't raise the finance as our project is on a National scale. Mr Farnell was glad that we decided against the use of professional fund raising organisers.

Douglas: Professional organisers are the only answer to attempt to raise this sum successfully.

Stewart: Mr Compton's drive must be a complete all out effort. To achieve this we must divide areas into smaller groups and fix targets accordingly.

Lindell: Should we continue to increase the number of organisers to get the fund raising project going?

Stewart: Project is taking too long, people are not retaining an interest in it.

Lindell: The Committee should do more to help.

Senior: A better response would be obtained if the Regular Force District Heads of Corps pushed the project.

Lindell: Agreed. The older Sappers will back the project if the serving Sappers showed greater interest in the project.

Cobb: Some NCOs are concerned about progress. They agree that the scheme is a good idea, but cannot see it getting off the ground.

Lindell: The first move was to obtain a lease on the land required. This has been done.

Cobb: Subscriptions do not bring in much finance compared with the total numbers of Regular Force and NSmen in the Corps plus the ex Sappers. This was a general feeling in the Corps.

Tapuke: The Corps Funds committee has a struggle each year to obtain its annual levy from units as there is little interest in the Corps.

Lindell: A Legal body was set up to organise the project (the Committee). Should we now review the project with a view to only completing a portion of the Memorial. It was designed to be built in stages. We should remember that the memorial is not only for the use of the currently serving Sappers but also for future members of the Corps.

Blyth: The School of Military Engineering was in favour of the project. 2 Const Sqn (the largest RF unit in NZ) believes that the project will be of no use or value to them. The Library and Museum would not be used, the Chapel was of doubtful value and the Social Room would not be big enough to accommodate a unit function. There is little support generally for the project.

Carlin: Believe that very little interest will be shown until some other progress is made.

Currie: How will the targets be fixed for raising the Finance? I do not know of how it can be done at present. Are the lists of names to be broken down by towns and money to be raised on an area basis. Paid organisers are not likely to be of any help as in the long run the major effort still has to be made using our own resources.

Blyth: This scheme was devised by the ex Sappers of the Corps and the Regular Force are not really interested.

Senior: The Regular Force revised the scheme after the Returned Servicemen did not show any interest in the original scheme. Believes that they could raise \$10-15,000 North of Taupo. Believes the Committee could construct the 1st Stage and request support from Army for the adjacent hall.

Blyth: The sum of \$100,000 is too great an obstacle. Motels would be of far greater value, more useful and a paying proposition.

Stewart: As a result of two years of meetings we still have no idea of the amount of potential available. This should be decided as quickly as possible, local organisers appointed and financial targets for local areas fixed.

Lindell: Recommend compilation of roll be completed and appointment of area organisers as Alternative 1 be proceeded with.

Cobb: The roll is held at SME but it is not yet divided into areas. I may be able to attempt this in the near future.

Senior: The Auckland Sappers Association/1 Construction Squadron would be prepared to take over these rolls from SME, analyse the areas etc and produce the results at a meeting to be held in June 1970.

8. The roll of names is to be uplifted from SME by the Auckland Sappers Assn/1 Construction Squadron. Rolls by areas or geographical regions are to be produced along with a draft brochure for area organisers. These are to be presented to the Committee meeting in Jun 1970.

Proposed: Currie

Seconded: Cobb

Carried:

9. Senior. I recommend that the fund raising campaign be launched at the Corps Conference to be held later this year.

10. The Chairman stated that he would prepare a report on Ways and Means of raising the funds in conjunction with his sub committee and prepare a report for the next meeting. It was also recommended that Maj K.H. Mitchell from Army HQ be co-opted to assist in this project.

Resignation of Maj Hayhow

11. A letter of resignation from the Committee was received from Maj B.L. Hayhow consequent upon his release from the Regular Force. This was accepted by the Committee and a letter of acknowledgement has been forwarded to Maj Hayhow by the Secretary.

12. The next meeting is to be held in Wellington in Jun 1970 on the same day as the Chief Engineers, Head of Corps Conference on a date which will be duly notified.

13. The meeting closed at 1750 hours.

(D.R. Palmer)
Secretary

Confirmed (G.A. Lindell)
Chairman

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER
CORPS MEMORIAL ASSOCIATION INCORPORATED HELD AT
HELVAN CAMP 1115 HOURS ON SUNDAY 1 MARCH 1969

Present

Lt Col Lindell Chairman

Lt Col Butcher

Lt Col Senior

Lt Col Brighthouse

Maj Hayhow

Maj Stewsr

WOI Blyth

Cpl Carlin

Cpl Affleck

Maj Wedde Secretary

Absent

Col Brooke-White

Lt Col Currie

Maj Douglas

Maj Hardie

Lt Laybourne

WOI Stevenson

WOII Grieve

Mr McQueen

Mr Taft

Mr Phillips

Apologies

1. Apologies were received from: Col Brooke-White, Maj Hardie, Lt Laybourne, WOI Stevenson, Mr McQueen.

Previous Minutes

2. It was proposed that the previous minutes which had been circulated to members be accepted as read.

Proposed Lindell

Seconded Stewart

Carried

Business Arising from Previous Minutes

3. The Secretary reported that the letterheads were to hand from the Auckland Sappers Association. The total cost was \$120 of which the Auckland Sappers Association had agreed to pay \$50.

(D.R. Palmer)
Secretary

Confirmed (G.A. Lindell)
Chairman

Present

Lt Col Lindell Chairman

Lt Col Butcher

Lt Col Senior

Lt Col Brighthouse

Maj Hayhow

Maj Stewsrt

WOI Blyth

Cpl Carlin

Cpl Affleck

Maj Wedde Secretary

Absent

Col Brooke-White

Lt Col Currie

Maj Douglas

Maj Hardie

Lt Laybourne

WOI Stevenson

WOII Grieve

Mr McQueen

Mr Taft

Mr Phillips

Apologies

1. Apologies were received from: Col Brooke-White, Maj Hardie, Lt Laybourne, WOI Stevenson, Mr McQueen.

Previous Minutes

2. It was proposed that the previous minutes which had been circulated to members be accepted as read.

Proposed Lindell

Seconded Stewart

Carried

Business Arising from Previous Minutes

3. The Secretary reported that the letterheads were to hand from the Auckland Sappers Association. The total cost was \$120 of which the Auckland Sappers Association had agreed to pay \$50.

It was proposed that the Corps Memorial Association pay \$70 to the

Proposed Wedde

Seconded Carlin

Carried

4. Maj Hayhow reported that his mailing list had not altered since the last meeting and he had no response as yet from Dunedin and Christchurch.
5. Lt Col Lindell reported that he had contacted Col Brooke-White who had been unable to contact the fundraiser of his acquaintance because the man concerned had left Wellington.
6. Lt Col Lindell reported that as a result of Maj Hayhow being refused a licence to conduct a provincial raffle a letter had been prepared for despatch to the Secretary of Internal Affairs but was being held in abeyance until he had contacted the Minister of Education, Mr Kinsella.
7. The Architects plans had been forwarded to Maj Hayhow with the Architects requirements for site development. Lt Col Butcher questioned, the advisability of filling over the building site and then having to excavate for building foundations and building platform. The secretary is to contact the Architect and discuss this point with him.
8. Maj Stewart requested a copy of the plans for promotion of the project in his unit. Lt Col Butcher is to send Maj Stewart his copy of the plans.
9. It was confirmed that a model of the Corps Memorial was being taken to Auckland for promotion of the project in the area.
10. Lt Col Lindell reported that the Corps Committee had obtained costs for production of a World War I Roll of Honour and the matter would be raised at the next Corps Funds Committee.
11. The secretary reported that the revised Newsletter had not yet been prepared.
12. Proposed that the previous minutes be confirmed.

Proposed Butcher

Seconded Blyth

Carried

Fund Raising

13. Maj Hayhow reported that he had contacted a firm of professional fund-raisers who were working in Palmerston North for the YMCA. Representatives of the firm Compton Pty Ltd of Brisbane Australia had been invited by the President to be present at the meeting and address the meeting and they were expected at 1330 hrs. Maj Hayhow explained the methods of operation of the company. In the case of the YMCA Palmerston North they had:

a. Done a free market survey and as a result the target figure had been reduced from \$500,000 to \$250,000.

b. Had been employed to organise the campaign and train personnel to make a personal approach to selected people for donations. The cost of this service was approximately \$12,000

14. Maj Hayhow further commented that the Company would require a subcommittee in each centre. That a personal approach was required and that a brochure in the mail would be useless. A sense of urgency was required and the method of raising the maximum amount of money would be by a pledge system over 3 or 4 years. The company gives no guarantee of success.

15. WO1 Blyth commented that there was a lack of optimism for the Corps Memorial in the Engineer concentration. WO/Sgt's Mess. Cpl Affleck stated

16. Maj Stewart commented that persons making donations needed some tie to the project and this could be achieved by either a block system or by life membership.

General Business

17. Proposed that the Treasurer submits annual subscriptions due reminder as required to members at the end of each financial year.

Proposed Stewart

Seconded Hayhow

Carried

18. Lt Col Lindell showed a draft letter which he proposed to send to the "Review", to the meeting. It was agreed by the meeting that the letter be sent after it had been modified to show that the library would be a working library used by SME.

Adjournment

19. The meeting was adjourned at 1210 hrs pending the arrival of the fund-raising consultants. The meeting resumed at 1415 hrs.

Fund Raising

20. Lt Col Lindell welcomed Mr Compton and Mr Whitlock of Compton Pty Ltd and outlined the Corps Memorial project to them. He also stated that the Committee would make no firm commitment at this committee meeting.

21. Mr Compton then addressed the meeting. He mentioned the difficulties of raising money for any project and although he had studied our project he could not say whether it would be possible to raise our target of \$130,000 until a market survey had been made.

Letters would be of no use in raising this amount of money as we would get no more than a 15% reply and donation rate for a maximum total of \$20,000.

A personal approach was necessary to obtain this amount of money and for this purpose a team of volunteers of at least 100 would be required in small groups in each main centre to make personal approaches to prospective donors.

He stressed that only one approach should be made to each prospective donor but that time must be given for people to pay. This could be achieved by a pledge system with yearly donations for three or four years.

He stated that he could see some difficulties from the public relations aspect because people tend to be less interested in projects which are not in their area.

Mr Compton then outlined the ways in which fund raising consultants could assist and these are:

- a. By doing a market survey which is a study of the attitude of people to the project.
- b. Behind the scenes organization of fund raising.
- c. The training of people so they can make effective personal approaches.
- d. To make sure that volunteers do make the required personal approaches.

Mr Compton then stated that consultants were not paid on a percentage basis but on a fixed predetermined fee in accordance with the rules of the Institution of Fund Raising Consultants.

Carried

4. Maj Hayhow reported that his mailing list had not altered since the last meeting and he had no response as yet from Dunedin and Christchurch.
5. Lt Col Lindell reported that he had contacted Col Brooke-White who had been unable to contact the fundraiser of his acquaintance because the man concerned had left Wellington.
6. Lt Col Lindell reported that as a result of Maj Hayhow being refused a licence to conduct a provincial raffle a letter had been prepared for despatch to the Secretary of Internal Affairs but was being held in abeyance until he had contacted the Minister of Education, Mr Kinsella.
7. The Architects plans had been forwarded to Maj Hayhow with the Architects requirements for site development. Lt Col Butcher questioned, the advisability of filling over the building site and then having to excavate for building foundations and building platform. The secretary is to contact the Architect and discuss this point with him.
8. Maj Stewart requested a copy of the plans for promotion of the project in his unit. Lt Col Butcher is to send Maj Stewart his copy of the plans.
9. It was confirmed that a model of the Corps Memorial was being taken to Auckland for promotion of the project in the area.
10. Lt Col Lindell reported that the Corps Committee had obtained costs for production of a World War I Roll of Honour and the matter would be raised at the next Corps Funds Committee.
11. The secretary reported that the revised Newsletter had not yet been prepared.
12. Proposed that the previous minutes be confirmed.

Proposed Butcher

Seconded Blyth

Carried

Fund Raising

13. Maj Hayhow reported that he had contacted a firm of professional fund-raisers who were working in Palmerston North for the YMCA. Representatives of the firm Compton Pty Ltd of Brisbane Australia had been invited by the President to be present at the meeting and address the meeting and they were expected at 1330 hrs. Maj Hayhow explained the methods of operation of the company. In the case of the YMCA Palmerston North they had:

a. Done a free market survey and as a result the target figure had been reduced from \$500,000 to \$250,000.

b. Had been employed to organise the campaign and train personnel to make a personal approach to selected people for donations. The cost of this service was approximately \$12,000

14. Maj Hayhow further commented that the Company would require a subcommittee in each centre. That a personal approach was required and that a brochure in the mail would be useless. A sense of urgency was required and the method of raising the maximum amount of money would be by a pledge system over 3 or 4 years. The company gives no guarantee of success.

15. WO1 Blyth commented that there was a lack of optimism for the Corps Memorial in the Engineer concentration. WO/Sgt's Mess. Cpl Affleck stated there was a similar lack of enthusiasm amongst Sapper OR's.

General Business

17. Proposed that the Treasurer submits annual subscriptions due reminder as required to members at the end of each financial year.

Proposed Stewart

Seconded Hayhow

Carried

18. Lt Col Lindell showed a draft letter which he proposed to send to the "Review", to the meeting. It was agreed by the meeting that the letter be sent after it had been modified to show that the library would be a working library used by SME.

Adjournment

19. The meeting was adjourned at 1210 hrs pending the arrival of the fund-raising consultants. The meeting resumed at 1415 hrs.

Fund Raising

20. Lt Col Lindell welcomed Mr Compton and Mr Whitlock of Compton Pty Ltd and outlined the Corps Memorial project to them. He also stated that the Committee would make no firm commitment at this committee meeting.

21. Mr Compton then addressed the meeting. He mentioned the difficulties of raising money for any project and although he had studied our project he could not say whether it would be possible to raise our target of \$130,000 until a market survey had been made.

Letters would be of no use in raising this amount of money as we would get no more than a 15% reply and donation rate for a maximum total of \$20,000.

A personal approach was necessary to obtain this amount of money and for this purpose a team of volunteers of at least 100 would be required in small groups in each main centre to make personal approaches to prospective donors.

He stressed that only one approach should be made to each prospective donor but that time must be given for people to pay. This could be achieved by a pledge system with yearly donations for three or four years.

He stated that he could see some difficulties from the public relations aspect because people tend to be less interested in projects which are not in their area.

Mr Compton then outlined the ways in which fund raising consultants could assist and these are:

- a. By doing a market survey which is a study of the attitude of people to the project.
- b. Behind the scenes organization of fund raising.
- c. The training of people so they can make effective personal approaches.
- d. To make sure that volunteers do make the required personal approaches.

Mr Compton then stated that consultants were not paid on a percentage basis but on a fixed predetermined fee in accordance with the rules of the Institution of Fund Raising Consultants.

22. Members of the Committee then questioned the fund raisers.

- a. Question, Lt Col Brighouse. Could the fund raising be done by phases for portions of the project?

Answer. No all commitments should be obtained in the one campaign.

b. Question, Lt Col Senior. Have you had any experience of this type of appeal?

Answer. Yes. This type of campaign is not easy and success depends upon how enthusiastic and influential the work force is. What would be the maximum number of people who could be assembled?

Answer, Lt Col Senior. Although our mailing list is at 8000 we would not see more than 700 serving members in one place or more than 300 ex servicemen.

Mr Compton stated that we would be lucky to locate 5000 out of the 8000 and with a 50% response, which would be very good, we would have a 2500 persons to get money from. Prospects would have to be worked out beforehand and the persons financial situation taken into account before an approach is made.

c. Question Maj Stewart. Do committed persons revive each year?

Answer. This can be ensured by the donor signing a bank order, however, some may not be willing to do this. The best way, if sufficient funds are obtained in the first year, is to start building and send out a newsletter showing progress on the building. If building is started in the first year there will be only a 5% wastage. If building is not started there is likely to be a 20% wastage.

d. Question Lt Col Butcher. Are raffles a satisfactory method of obtaining funds?

Answer. No. They are a very hard way of raising funds. It would do no harm to use raffles to raise initial capital.

e. Question Maj Stewart. Would having a life membership fee be a good way of raising funds?

Answer. It causes bad feeling when classes of membership depends on the ability to pay. Might just as well ask for a donation as try and get a membership fee. A major membership drive would not help in the initial stages, but could perhaps be done after the fund raising. The association could expand its membership at its present rate of \$1 per year subscription.

f. Question, WO1 Blyth. Could we get donations from the business community?

Answer. Probably not unless one of the senior executives is an ex sapper or there is some public relations value to the company. The workers have got to be able to tell people what is in it for them even their area is remote from Linton.

g. Question. Mr Whitlock. What will the Hall be used for?

Answer. Lt Col Lindell. For reunions and for social functions by units stationed in Linton. It can also be used for sports and recreation such as table tennis and badminton.

Comment Mr Compton. We should soft pedal promotion of the Hall and emphasise the Sanctuary, Museum and Library from the sentimental and historical points of view. There should be access for tourists.

h. Question, Lt Col Senior. Are you giving a complete service to the YMCA in Palmerston North?

Answer. Yes. Our survey reduced the target figure from \$500,000 to \$250,000 and we now have Mr Whitlock working in Palmerston North full-time for five months.

g. Question, Lt Col Brighouse. How often do you have failures, with fund raising campaigns?

h. Question, Lt Col Senior. What can you do for us?

Answer. We would need to get you to arrange meetings of your supporters at each centre. We would address these meetings and then carry out interviews with key personnel in each centre. We would get data and opinions off the record, assess the situation and work out the feasibility of raising funds. You have got to be sure of the situation before the appeal opens or you may raise \$20,000 which would mean either using funds for a project different to that for which the funds were raised or returning money.

i. Question, Lt Col Senior. What would this study cost?

Answer. Varies from few hundred up to \$5000. How far is your Committee committed?

Lt Col Lindell. At this stage we are at the start, apart from lease of the land and Architects plans. However, we do not want to lose step at this stage because the project has been promoted amongst 700 serving sappers and 70 ex sappers.

Mr Compton. We would do an unbiased study as outlined, draw up a schedule of monies required and give a report to this committee, which would give a step by step programme for raising the necessary funds. If this study was done in the near future the cost would be \$500 as we already have people in the country on other jobs. This would be a part-time undertaking and it would take 3 months to prepare a good report.

The cost of carrying out the complete fund raising campaign would be approximately 7½% or \$10,000 including the feasibility study, although this would be estimated more accurately after the study. If the study is undertaken the initial commitment would be for \$500 only.

j. Question. What information would you require from us to go ahead with the study?

Answer. Names of the key people in each centre and you would have to arrange meetings for us of preferably 20-30 persons in each centre.

There being no further business the meeting was declared closed at 1535 hrs.

H. E. Wedde
(H.E. WEDDE)
Secretary

G. A. Lindell
Confirmed (G.A. Lindell)
Chairman

type of appeal.

Answer. Yes. This type of campaign is not easy and success depends upon how enthusiastic and influential the work force is. What would be the maximum number of people who could be assembled?

Answer, Lt Col Senior. Although our mailing list is at 8000 we would not see more than 700 serving members in one place or more than 300 ex servicemen.

Mr Compton stated that we would be lucky to locate 5000 out of the 8000 and with a 50% response, which would be very good, we would have a 2500 persons to get money from. Prospects would have to be worked out beforehand and the persons financial situation taken into account before an approach is made.

c. Question Maj Stewart. Do committed persons revive each year?

Answer. This can be ensured by the donor signing a bank order, however, some may not be willing to do this. The best way, if sufficient funds are obtained in the first year, is to start building and send out a newsletter showing progress on the building. If building is started in the first year there will be only a 5% wastage. If building is not started there is likely to be a 20% wastage.

d. Question Lt Col Butcher. Are raffles a satisfactory method of obtaining funds?

Answer. No. They are a very hard way of raising funds. It would do no harm to use raffles to raise initial capital.

e. Question Maj Stewart. Would having a life membership fee be a good way of raising funds?

Answer. It causes bad feeling when classes of membership depends on the ability to pay. Might just as well ask for a donation as try and get a membership fee. A major membership drive would not help in the initial stages, but could perhaps be done after the fund raising. The association could expand its membership at its present rate of \$1 per year subscription.

f. Question, WO1 Blyth. Could we get donations from the business community?

Answer. Probably not unless one of the senior executives is an ex sapper or there is some public relations value to the company. The workers have got to be able to tell people what is in it for them even their area is remote from Linton.

g. Question. Mr Whitlock. What will the Hall be used for?

Answer. Lt Col Lindell. For reunions and for social functions by units stationed in Linton. It can also be used for sports and recreation such as table tennis and badminton.

Comment Mr Compton. We should soft pedal promotion of the Hall and emphasise the Sanctuary, Museum and Library from the sentimental and historical points of view. There should be access for tourists.

h. Question, Lt Col Senior. Are you giving a complete service to the YMCA in Palmerston North?

Answer. Yes. Our survey reduced the target figure from \$500,000 to \$250,000 and we now have Mr Whitlock working in Palmerston North full-time for five months.

g. Question, Lt Col Brighouse. How often do you have failures, with fund raising campaigns?

Answer. We do occasionally have failures but they are few and far between or we wouldn't stay in business.

Answer. We would need to get you to arrange meetings of your supporters at each centre. We would address these meetings and then carry out interviews with key personnel in each centre. We would get data and opinions off the record, assess the situation and work out the feasibility of raising funds. You have got to be sure of the situation before the appeal opens or you may raise \$20,000 which would mean either using funds for a project different to that for which the funds were raised or returning money.

i. Question, Lt Col Senior. What would this study cost?

Answer. Varies from few hundred up to \$5000. How far is your Committee committed?

Lt Col Lindell. At this stage we are at the start, apart from lease of the land and Architects plans. However, we do not want to lose step at this stage because the project has been promoted amongst 700 serving sappers and 70 ex sappers.

Mr Compton. We would do an unbiased study as outlined, draw up a schedule of monies required and give a report to this committee, which would give a step by step programme for raising the necessary funds. If this study was done in the near future the cost would be \$500 as we already have people in the country on other jobs. This would be a part-time undertaking and it would take 3 months to prepare a good report.

The cost of carrying out the complete fund raising campaign would be approximately 7½% or \$10,000 including the feasibility study, although this would be estimated more accurately after the study. If the study is undertaken the initial commitment would be for \$500 only.

j. Question. What information would you require from us to go ahead with the study?

Answer. Names of the key people in each centre and you would have to arrange meetings for us of preferably 20-30 persons in each centre.

There being no further business the meeting was declared closed at 1535 hrs.

H.E. Wedde
(H.E. WEDDE)
Secretary

G.A. Lindell
Confirmed (G.A. Lindell)
Chairman

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER
CORPS MEMORIAL ASSOCIATION INCORPORATED HELD AT
PATTIE STREET PETONE 2000 HOURS ON TUESDAY
11 FEBRUARY 1969

Present

Lt Col Lindell	Chairman
Lt Col Butcher	
Maj Hayhow	
Maj Hardie	Treasurer
Lt Laybourne	
WOI Blyth	
WOI Stevenson	
Mr McQueen	
Maj Wedde	Secretary

Absent

Col Brooke-White
Lt Col Brighthouse
Lt Col Currie
Lt Col Senior
Maj Douglas
Maj Stewart
WOII Grieve
Cpl Affleck
Cpl Carlin
Mr Taft
Mr Phillips

Apologies

1. Apologies were received from:- Col Brooke-White, Lt Col Currie,
Lt Col Senior, Lt Col Brighthouse, Cpl Carlin, Cpl Affleck, Mr Phillips.

Previous Minutes

2. It was proposed that the previous minutes which had been circulated to members be accepted as read

Proposed Butcher

Seconded Hayhow

Carried

3. Proposed that the previous minutes be confirmed

Proposed Hardie

Seconded Butcher

Matters Arising from Previous Minutes

4. Mr McQueen reported that the letterhead paper was not yet to hand but he would investigate the position when he returned to Auckland.
5. Maj Hayhow reported that he had written to all sapper units and associations and had replies from the Auckland Sappers Association and the West Coast Sappers Association. He further reported that Capro in Army HQ could not give lists of CMT Sappers and that Capro cards would need to be checked to obtain the names of sappers. He had been unable to obtain a mailing list from the RSA and suggested the President write to the RSA "Review" giving details of the project and giving a contact address. The President agreed to write to the "Review"

Maj Hayhow's mailing list stands at 6000 being mainly Ex WWII Sappers.

6. The President reported he had a mailing list of 120 culled from the 1967 NZIE list.

7. The Secretary produced colour prints of the Corps Memorial Model and no further action is to be taken on these until the requirements for the brochure are determined.

8. There was no news for the meeting as to whether Col Brooke-White had contacted a professional fundraiser. Maj Hayhow reported that a fundraiser from Australia had been engaged in Palmerston North and he would try to contact him.

9. The President reported that a letter had been put out to sapper organizations asking them to raise campaign funds.

Maj Hayhow reported that he had been unable to obtain a licence from the Internal Affairs Department to run a provincial raffle with a prize of \$700 and it appeared there could be difficulty in the future getting licences for provincial or national raffles.

The secretary was instructed to write to the Department of Internal Affairs and the President is to contact the Minister of Education.

Mr McQueen reported there had been no Auckland Sappers Association Committee meeting since the letter had been sent out. There was a feeling in Auckland that funds raised should be used for the memorial and not for administration costs. However, Mr McQueen would report the reasons for campaign funds being required to the next committee meeting of the Auckland Sappers Association.

WOI Blyth pointed out that the object of raffles was to obtain campaign funds from the public not from members of sapper organizations.

10. Maj Hayhow reported that one model of the Corps Memorial was going to annual camp and then to the Auckland area with 1 Construction Squadron to be used for promotion of the project in the area.

Report By Budget Subcommittee

11. Lt Col Butcher reported that a sum of \$150,000 would be required to see the project successfully completed. This estimate of cost is appended to the minutes.

12. Maj Hayhow raised the question of some of the work being done as apprentice training.

13. Motion. That the report of the finance subcommittee be received and the President and Secretary consult Lt Col Brighthouse on the question of using apprentices on construction of the Corps Memorial

Proposed McQueen

Seconded Laybourne

Carried

Report by Brochure Subcommittee

14. Lt Laybourne reported that a brochure of the standard he produced at the meeting would cost \$170 for 5000 in 2 colours and \$16 for each additional colour.

For 10,000 the cost would be \$300 for the brochure done in 3 colours.

15. Some discussion followed on the size and shape of the brochure for posting and what the contents of the brochure should be. It was decided that no further action be taken until a professional fundraiser had been appointed as he would advise on brochure contents and presentation.

General Business

16. The President stated that the next committee meeting would be held during the weekend of the RNZE dinner in Waiouru. The Secretary is to arrange a time with Lt Col Senior.

17. The Treasurer reported that the association account stood at \$386 some donations had been received. The Secretary was to produce another newsletter and this would in future be posted out with receipts for donations.

18. Maj Hayhow reported that he had the World War 2 role of honour but none for World War 1 or Korea. Maj Hayhow is to contact the Corps Committee to see if a World War 1 role of honour is in existence.

19. The Secretary is to check with the Architects the site development required so that work could start in Linton.

20. There being no further business the meeting was declared closed at 2215 hrs.

H.E. Wedde
(H.E. WEDDE)

Secretary

Confirmed

G.A. Lindell
(G.A. Lindell)
Chairman

2/3/69.

ENGINEER CORPS MEMORIAL
ESTIMATE OF FUNDS TO BE RAISED

1.	<u>Present Costs.</u>	Stage 1 Commence Oct. 1970	\$45,000	
		Stage 2 Commence Oct. 1972	54,000	
		(Assume 4% per annum)		
2.	<u>Future Cost Stage 1</u>			
		Build in 2 yrs. - $\$45,000 \times 1.082$	48,600	
	<u>Future Cost Stage 2</u>			
		Build in 4 yrs. - $\$54,000 \times 1.17$	63,400	
		Fees etc	12,000	
				\$124,000
3.	<u>Fund Raising.</u>	Brochures	\$300	
		Postage etc	300	
		Administration	600	
			1,200	1,200
3.	<u>Site Work</u>			
		1,200 Sq yd. at \$1.20 = 1,440		
		say $\$1,500 \times 1.17$		1,750
4.	<u>Maintenance Sinking Fund</u>			
		To return \$250 per annum		5,000
				<u>131,950</u>
5.	<u>Interest</u>			
		Less Interest on say \$50,000 for 2 yrs.		
		at 3% $50,000 \times 1.071 = 53,550$	say	3,500
		Total required		<u>\$128,450</u>
		Say <u>\$130,000</u>		

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER
CORPS MEMORIAL ASSOCIATION INCORPORATED HELD AT
PATTIE STREET PETONE 2000 HOURS ON THURSDAY
28 NOVEMBER 1968

Present

Lt Col Lindell	Chairman
Col Brooke-White	
Lt Col Butcher	
Lt Col Brighthouse	
Lt Col Currie	
Maj Hayhow	
Maj Hardie	Treasurer
Lt Laybourne	
WOI Blyth	
WOI Stevenson	
Capt Wedde	Secretary

Absent

Lt Col Senior
Maj Douglas
Maj Stewart
WOII Grieve
Cpl Affleck
Cpl Carlin
Mr McQueen
Mr Taft
Mr Phillips

Apologies

1. Apologies were received from all absent members.

Previous Minutes

2. It was proposed that the previous minutes which had been circulated to members be accepted as read.

Proposed Hardie

Seconded Hayhow

Carried

3. Proposed that the previous minutes be confirmed.

Proposed Hayhow

Seconded Hardie

Carried

Matters Arising from Previous Minutes

4. The Chairman reported that the lease had been registered and all fees paid.
5. The Secretary reported that the letterheads had been delayed due to blocks being misplaced but the job was now in the hands of the printer.

Correspondence

6. The Treasurer reported that subscriptions had been received from the following members of the Auckland Sappers Association:

C. Duthie
C.R. Hawley
T.C.V. Rabone
B.J.M. Smith
J.R. Bradley
R.G. Woolford

Proposed that the members be accepted.

Proposed Lindell

Seconded Currie

Carried

7. The Secretary was instructed to write to Mr T. Rabone thanking him for his donation.

Financial Statement

8. The Treasurer reported to the meeting that the current balance of the Associations account was \$338.

Election of Hon Secretary and Hon Treasurer

9. Proposed that the present Secretary (Capt Wedde) and Treasurer (Maj Hardie) remain in office.

Proposed Lindell

Seconded Currie

Carried

Fund Raising

10. The Secretary reported that he had had a letter from Maj Stewart raising a previous motion which was defeated at the Annual General Meeting 26 August 1967. The Secretary read the motion the main point of which was a life membership of \$40 being paid over a 5 year period. The committee was in favour of having a life membership as envisaged, but as a change of rules would be required the motion would have to be dealt with by a Special General Meeting or an Annual General Meeting. The Secretary was instructed to write to Maj Stewart requesting him to submit the motion to the next Annual General Meeting.

11. The Secretary reported that he had been informed by Lt Col Senior that the Auckland Sappers Association were prepared to set up a committee to handle fund raising in the Auckland Area. They would pay donations into an interest bearing account and they wished to nominate Lt Col Andrew Murray as Chairman of the committee. The Secretary was instructed to write to the Auckland Sappers Association accepting their kind offer.

12. The Secretary reported that he had a letter from Mr Taft in which it was suggested that a national raffle should be organized and that a suitable prize would be a gold nugget mounted on Greenstone. Some discussion followed on the merits of district and national raffles and the matter was deferred till later in the meeting.

13. Lt Col Butcher requested the budget for the Project. The Chairman stated that stage I was estimated at \$31,000 and the complete project at \$81000. He also stated we should be aiming at \$100,000 to cover all expenses and perhaps establish a maintenance fund. Some discussion followed during which some doubts were expressed over the target for the fund raising and it was generally felt a target date and amount should be fixed for the project.

Motion. That a subcommittee be set up to establish a budget for the cost of building, architects fees and all other costs and compute the cash flow required for the period in which we wish the structure to be built. The subcommittee to report to the Chairman by 22 January 1969.

Proposed Butcher

Seconded Brighthouse

Carried

Motion. That the members of the budget subcommittee be Lt Cols Butcher and Brighthouse.

Proposed Currie

Seconded Hardie

Carried

14. The Chairman produced a draft of a possible brochure and suggested a subcommittee be set up to investigate the production of a brochure. Major Hardie and Lt Laybourne offered to investigate the production of a brochure.

Approved by the Meeting

15. Major Hayhow offered to write to Sappers Associations and contacts throughout New Zealand and compile a mailing list for the brochure.

Approved by the Meeting

16. The Secretary suggested that the assistance of a professional fund raiser would be of value and some discussion followed.

Motion. That Col Brooke-White approach a professional fund raiser of his acquaintance and invite him to our next committee meeting.

Proposed Hardie

Seconded Brighthouse

Carried

17. The date of the next committee meeting was fixed by the Chairman as 4 February 1969.

18. Lt Col Currie asked whether donations would qualify the donor for a tax rebate. Lt Col Currie is to investigate the matter with the inland revenue department.

19. Lt Col Brighthouse agreed to arrange for photographs to be taken of the architects project model for inclusion in the brochure.

20. There was some discussion on timings for the fund raising and

main appeal should be launched in June 1969 and that construction should start in 1971.

21. There was some discussion on the question of raffles to assist in the raising of campaign funds and it was agreed by the meeting that raffles should be on a provincial basis with a target \$3000 by June 1969.

Motion. The Chairman and the Secretary are to communicate with Sapper Centres on the question of provincial raffles to assist in raising campaign funds.

Proposed Currie

Seconded Brighthouse

Carried

There being no further business the meeting was declared closed at 2210 hours.

H.E. Wedde
(H.E. Wedde)
Secretary

G.A. Lindell
(G.A. Lindell)
Chairman

Confirmed

MINUTES OF THE THIRD ANNUAL GENERAL MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

The above meeting was held at Pattie Street Petone on
Thursday 5 September 1968 at 8 p.m.

Present

Lt Col	Lindell	WOII	Malloch
Lt Col	Murray	Sgt	Corney
Maj	Hardie	Sgt	Flavell
Maj	Hayhow	Cpl	Carlin
Maj	Jenkin	Cpl	Gleadall
Maj	Mitchell	Cpl	Howie
Maj	Rutherford	Cpl	Affleck
Capt	Broadbent	L cpl	McKeany
Lt	Laybourne	Mr	Tulloch
Lt	Jones	Mr	Dudley Roy
WOI	Blyth	Mr	McQueen
Capt	Wedde		

AGENDA

Apologies

1.	Col	Brooke-White	WOI	Stevenson
	Lt Col	Currie	Sgt	Robertson
	Lt Col	Brighthouse	Mr	Lane
	Lt Col	Senior	Mr	Berry
	Capt	Skogstad	Mr	Phillips
	Capt	Tapuke		

Welcome

2. The chairman welcomed those present at the Meeting and expressed his gratitude for their support.

Previous Minutes

3. The Minutes of the Second Annual General Meeting were accepted as read and confirmed.

<u>Proposed</u>	Murray
<u>Seconded</u>	McQueen
<u>Carried</u>	

Matters Arising From Previous Minutes

4. There were no matters arising from the previous minutes.

PRESIDENT'S ANNUAL REPORT

21. There was some discussion on the question of raffles to assist in the raising of campaign funds and it was agreed by the meeting that raffles should be on a provincial basis with a target \$3000 by June 1969.

Motion. The Chairman and the Secretary are to communicate with Sapper Centres on the question of provincial raffles to assist in raising campaign funds.

Proposed Currie

Seconded Brighthouse

Carried

There being no further business the meeting was declared closed at 2210 hours.

H.E. Wedde

(H.E. Wedde)
Secretary

G.A. Lindell

Confirmed

(G.A. Lindell)
Chairman

MINUTES OF THE THIRD ANNUAL GENERAL MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

The above meeting was held at Pattie Street Petone on
Thursday 5 September 1968 at 8 p.m.

Present

Lt Col	Lindell	WOII	Malloch
Lt Col	Murray	Sgt	Corney
Maj	Hardie	Sgt	Flavell
Maj	Hayhow	Cpl	Carlin
Maj	Jenkin	Cpl	Gleadall
Maj	Mitchell	Cpl	Howie
Maj	Rutherford	Cpl	Affleck
Capt	Broadbent	L cpl	McKeany
Lt	Laybourne	Mr	Tulloch
Lt	Jones	Mr	Dudley Roy
WOI	Blyth	Mr	McQueen
Capt	Wedde		

AGENDA

Apologies

1.	Col	Brooke-White	WOI	Stevenson
	Lt Col	Currie	Sgt	Robertson
	Lt Col	Brighthouse	Mr	Lane
	Lt Col	Senior	Mr	Berry
	Capt	Skogstad	Mr	Phillips
	Capt	Tapuke		

Welcome

2. The chairman welcomed those present at the Meeting and expressed his gratitude for their support.

Previous Minutes

3. The Minutes of the Second Annual General Meeting were accepted as read and confirmed.

Proposed Murray

Seconded McQueen

Carried

Matters Arising From Previous Minutes

4. There were no matters arising from the previous minutes.

PRESIDENT'S ANNUAL REPORT

5. The President read his Annual Report (copies of which had already been circulated) to the Meeting.

Motion. That the President's Annual Report be adopted.

Proposed Broadbent

Seconded Hayhow

Carried

Statement of Accounts

6. The Chairman tabled the Statement of Accounts for the financial year ending 30 April 1968.

Motion. That the statement of accounts be received.

Proposed McQueen

Seconded Carlin

Carried

Motion. That the statement of accounts be adopted.

Proposed McQueen

Seconded Rutherford

Carried

Election of Officers

7. The following members were nominated by the Corps Committee for the Corps Memorial Association Committee:

G.A. Lindell

B.W. Brighthouse

E. Senior

J.T. Blyth

E. McQueen

Motion. That the Colonel Commandant be re-appointed President for a further term.

Proposed Murray

Seconded McQueen

Carried

8. The Chief Engineer appointed the following serving members of the Corps to the Committee:

G. Hardie

B.L. Hayhow

C.M. Douglas

H.E. Wedde

W.E.M. Stewart

9. Nominations were then called for the remaining 10 positions on the committee and were received as follows:

<u>Non Serving</u>	<u>Proposed</u>	<u>Seconded</u>
A.R. Currie	McQueen	Murray
J. Brooke-White	Murray	Carlin
M. Taft	Mitchell	Hayhow
W.G. Phillips	Mitchell	McQueen
<u>Serving</u>	<u>Proposed</u>	<u>Seconded</u>
J. Carlin	Mitchell	Blyth
G. Butcher	Rutherford	Hayhow
R.A. Laybourne	Broadbent	Mitchell
B.J. Affleck	Carlin	Broadbent
G.D. Grieve	Wedde	Mitchell
G.N. Stevenson	Blyth	Carlin

Motion. That nominations be closed.

Proposed Broadbent
Seconded Mitchell
Carried

The ten nominees were then declared elected.

10. To summarise, the new Committee now comprises:

G.A. Lindell	A.R. Currie
B.W. Brighthouse	J. Brooke-White
E. Senior	M. Taft
J.T. Blyth	W.G. Phillips
E. McQueen	J. Carlin
G. Hardie	G. Butcher
B.L. Hayhow	R.A. Laybourne
C.M. Douglas	B.J. Affleck
H.E. Wedde	G.N. Stevenson
W.E.M. Stewart	G.D. Grieve

Honorary Auditor

11. Motion. That Capt E.E.T. Heaphy be reappointed Honorary Auditor.

Proposed Lindell
Seconded Murray
Carried

Honorary Solicitor

12. Motion. That Mr L.F. Rudd be reappointed Honorary Solicitor.

Honorary Surveyors

13. The Secretary was instructed to write to the Honorary Surveyors Messrs E. Farnell and C. Kibblewhite thanking them for their work in surveying the land for the Corps Memorial.

Raising Finance

14. After some discussion on methods for raising finance Maj Mitchell reported on behalf of the Finance Sub Committee as follows:

- a. A separate fund should be formed as a building fund. People making donations for the Corps Memorial like to know that the money is used for building the memorial and not administration expenses.
- b. A campaign coordinating headquarters would need to be established possibly at Linton where the manpower was available. Their first job would be to establish a comprehensive mailing list.
- c. The association would need to produce an attractive brochure.
- d. Maximum use should be made of regional associations to handle the fundraising.
- e. Tradesmen from Units could be of assistance in fundraising by constructing raffle prizes.

15. Motion. That we form a separate fund for the Corps Memorial building and that previous donations be transferred into the fund.

<u>Proposed</u>	Rutherford
<u>Seconded</u>	McQueen

Some discussion followed on the motion and it was felt by some members that if the building fund was opened now there was a likelihood of small donations being made now and people would then be unwilling to make a substantial donation later when the appeal was launched. An amendment motion was proposed as follows:

Amended Motion. That all monies donated be transferred to a special building fund for the Corps Memorial centre at the time the appeal is launched.

<u>Proposed</u>	Mitchell
<u>Seconded</u>	Affleck

When put to the meeting neither the amended motion nor the original motion was carried.

Corps Memorial Building

16. The architect Mr Tulloch outlined the proposed scheme with the aid of a scale model and gave details of the type of construction of the memorial. He then answered questions from members on the concept, construction and size of various portions of the Corps memorial building.

Motion. That the scheme as displayed here tonight be accepted and that the committee be empowered to negotiate with the architects on minor details. The scheme, as shown in the model, is to be incorporated in a brochure.

<u>Proposed</u>	Jenkin
<u>Seconded</u>	Mitchell
<u>Carried</u>	

General Business

17. Mr McQueen reported that the Auckland Sapper's Association was progressing with the production of letterheads which were now in the hands of the printer. Because two cap badges were being embossed on the letterhead the cost to the Corps Memorial Association was likely to be in excess of the original \$50 estimate.

18. Mr McQueen stated that he felt some Museum Exhibits were being lost to the association through lack of collection and proper storage. Major Hayhow replied that adequate secure storage was available at SME and some exhibits were already stored there.

19. Mr McQueen suggested that the next meeting be held at Linton as it was a more central location and Auckland members could get there easier than to Wellington.

20. Site Development. Maj Hayhow asked what information was available for site development. He was instructed to have SME produce a topographical plan of the proposed site for the architect.

21. Maj Jenkin suggested that the Memorial should be given a name with more impact, possibly the name of a famous soldier as was done in Australia. Some discussion followed and it was decided to leave the matter to the Committee.

New Members

22. Motion. That the following personnel from 2 Const Sqn be accepted as members:

S Sgt Ross	Spr McEwen
Spr Alder	L cpl Stewart
Spr Staines	Cpl Foreman
Spr Hubner	Spr Jarvis
Spr Sturley	Cpl Neale
Sgt Chamberlain	Cpl Lamb
L cpl Burke	Spr Lamb
Spr Mawson	L cpl Cottle

Proposed Mitchell

Seconded McQueen

Carried

23. Motion. That Mr Dudley Roy be accepted as a member.

Proposed Murray

Seconded Lindell

Carried

There being no further business the chairman declared the meeting closed at 2210 hrs.

H.E. Wedde
(H.E. Wedde) Hon Secretary

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

PRESIDENTS ANNUAL REPORT 1968

Gentlemen,

1. On behalf of the Committee I have pleasure in reporting on the Associations activities during the year.
2. Committee Meetings. Your Committee has met on two occasions and there have been three meetings of the Building Sub-committee.

During the year Lt Col K. Fenton relinquished the position of Chief Engineer New Zealand Army to take up overseas duty and his place on the Committee was filled by the new Chief Engineer and Director of Quartering and Works, Lt Col B. Brighouse.

Capt P. Skogstag was also seconded as Aide-de-Camp to His Excellency, the Governor General, and Capt H.E. Wedde has taken over the duties of Hon Secretary.

3. Lease of Land. Negotiation with the Army and Lands Department have been completed and a Deed of Lease for an area of 3 roods 17-9 perches near the School of Military Engineering, has been executed. In a period of 21 years with the right of renewal. It is most satisfactory to your Committee that this important step has been achieved. The Association's thanks are due to Messrs E. Farnell and C. Kibblewhite who carried out the necessary survey work and to Col L.F. Dudd who negotiated the legal aspects of the lease on the Associations behalf.

4. Buildings. The Building Sub-committee has engaged Messrs Dudley Roy & Tullock, Registered Architects, to prepare a design for the Memorial and following the preparation of preliminary drawings and discussions an attractive design has been submitted for consideration. A scale model is being made for exhibition to members. Your Committee appreciates that considerable thought and work must, of necessity, be done in planning a project of this nature and every effort is being made to produce a Corps Memorial in accordance with the aims of the Association.

5. Publicity. The aims and objects of the Association have continued to be promulgated at every opportunity to the Sappers Associations and at Engineer Reunions. No 2 News letter has been issued recently.

6. Membership and Finance. The current membership stands at 121 a increase of 71 during the year. A sub-committee has been appointed to consider ways and means of raising substantial funds to enable a start to be made on the Corps Memorial within a reasonable period. A sum of £100,000 will be required for the construction of the Memorial and I repeat the request made in the last Annual Report for the cooperation and assistance of all members in enlisting new members and promoting financial interest in the project. The primary objects of the incoming Committee will be the issue of an explanatory purchase and the raising of funds from past and present members of our Corps.

8. In conclusion, I wish to thank the Committee Members for their support and cooperation during the past year and also those others who have assisted in the work of the Association.

G.A. Lindell President

8 August 1968

MINUTES OF A COMMITTEE MEETING OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION INCORPORATED HELD AT ARMY HEADQUARTERS
WELLINGTON AT 1400 HRS ON FRIDAY 26 JULY 1968

PRESENT

Lt Col Lindell	Chairman
Lt Col Senior	
Lt Col Brighthouse	
Lt Col Butcher	
Maj Mitchell	
Maj Hayhow	
Maj Hardie	Treasurer
WOI Blyth	
Cpl Carlin	
Capt Wedde	Secretary

ABSENT

Mr Lane
Mr Phillips
Mr Berry
Col Brooke White
Lt Col Currie
Maj Stewart
Maj Douglas
Capt Petherick
Lt Laybourne
WOII Crossford
Sgt Grieve

Apologies

1. Apologies were received from all absent members.

Previous Minutes

2. The minutes of the previous meeting were accepted.

Proposed: Mitchell

Seconded: Hardie

Carried

Matters Arising from Previous Minutes

3. Common Seal. The secretary confirmed that a Common Seal had been obtained.

4. Letterhead. Lt Col Senior reported that the Auckland Sappers' Association were awaiting confirmation of the style of letterhead and quantity required.

Correspondence

5. The secretary reported that subscriptions had been received from the following members who required the committee's approval:

J.A. Rayner
C.C. Tarrant
C.F. Cortesi
A.L. Hawke
W.A. Lane

M. Hart
L. Lincoln
J. Goodsir
L.C. Matt
L. Faram
T. Bassett
R. Gilmour
J.R. Hall
K. Purdie
WOI Allingham
WOII Radford
Ssgt Hewson
Sgt Cox
Sgt Howlett
Sgt McAllister
Lcpl Atherton
Spr Gurden
Spr Hargreaves
Spr Harvey
Spr Jackson
Maj Hayhow

MOTION The new members be accepted.

Proposed: Hardie

Seconded: Carlin

Carried

6. A letter was received from Maj Hayhow stating that a small working committee should be established in Linton Camp to further the association's aims. It also stated that levelling the site and subsoil drainage could be undertaken at little cost if there was a working committee at Linton. The secretary was instructed to reply to Maj Hayhow.

7. MOTION Correspondence be received.

Proposed: Butcher

Seconded: Senior

Carried

Lease for Corps Memorial Site

8. The President reported that following negotiations between the Association's Honorary Solicitor and the Commissioner of Crown Lands the lease was to hand for execution under the Association's Common Seal. The President read major clauses from the lease.

MOTION The lease be executed under Common Seal and because of the historical importance of the occasion the lease be signed by the President, the Chief Engineer and the Secretary.

Proposed: Senior

Seconded: Mitchell

Carried

Architects Proposal for Corps Memorial

9. The President reported that the architects plans had been circulated and no unfavourable comments received.

Discussion followed on the concept of the building and the use and size of the library, museum and hall.

MOTION That the Building Sub-Committee re-examine stage one construction, with respect to the sanctuary and library and enlarging the latter as in the terms of reference to a total of 2000 square feet, with a view to presenting this proposal to the annual general meeting.

Proposed: Senior

Seconded: Mitchell

Carried

MOTION That the Secretary send a letter of thanks and commendation to the architects on the aesthetic aspects and concept of the design.

Proposed: Mitchell

Seconded: Hardie

Carried

Future Action on Corps Memorial

10. After some discussion the following motions were passed.

MOTION That a Sub-Committee be set up to investigate ways and means of raising funds for the Memorial.

Proposed: Mitchell

Seconded: Brighthouse

Carried

MOTION That membership of the finance investigation sub-committee be Maj Mitchell with power to co-opt committee members as necessary.

Proposed: Hardie

Seconded: Hayhow

Carried

MOTION That the CI SME be an ex officio member of the building sub-committee.

Proposed: Mitchell

Seconded: Carlin

Carried

Annual General Meeting

11. After some discussion it was decided that the Annual General Meeting be held at Pattie Street, Petone, on Thursday 5 September at 2000 hrs.

Newsletter

12. MOTION The Secretary be instructed to prepare a newsletter for circulation to all sappers with the notice for the Annual General Meeting.

Proposed: Brighthouse

Seconded: Carlin

Carried

General Business

13. MOTION That Capt Wedde be approved as Secretary.

Proposed: Lindell

Seconded: Hayhow

Carried

14. MOTION That Capt Wedde be appointed a banking member in lieu of Capt Skogstad.

Proposed: Hardie

Seconded: Hayhow

Carried

15. The President stated that he had co-opted Maj Hayhow to the committee as a representative of SME.

16. The Secretary was instructed to write a letter to the Auckland Sappers' Association thanking them for their continued support.

Letterhead

17. MOTION That we accept the Auckland Sappers' Association offer to produce letterhead paper to a value of \$50. That the design be similar to the original newsletter but in colour. Quarto size paper is required and we will contribute a further \$50 to enlarge the order.

Proposed: Hardie

Seconded: Carlin

Carried

There being no further business, the meeting was declared closed at 1650 hrs.

H.E. Wedde
(H.E. Wedde)
Secretary

G.A. Lindell
(G.A. Lindell)
Chairman

Confirmed

MINUTES OF A SPECIAL MEETING HELD AT
LINTON CAMP ON 26 AUG 67 TO ELECT A
SECRETARY AND TREASURER FOR THE ENGINEER
CORPS MEMORIAL ASSOCIATION INCORPORATED

Present

Col	G.A.	Lindell
Lt Col	K.C.	Fenton
Lt Col	E.	Senior
Maj	J.G.	Kelly
Cpl	J.	McL Carlin
Lt	R.A.	Laybourne
Maj	W.E.	Stewart
Maj	K.H.	Mitchell
Capt	D.G.	Fetherick
Maj	G.E.	Hardie
Maj	C.M.	Douglas
SSgt	L.A.	Cosford
Lt	P.J.	Skogstad

Absent

Mr	W.A.	Lane
WO I	J.T.	Blyth
Lt Col	A.R.	Currie
Mr	W.S.	Phillips
Col	J.	Brooke-White
Maj	J.S.	Berry
SSgt	G.D.	Grieve

Nominations for Secretary and Treasurer

The chairman called for nominations from among the committee for the offices of Secretary and Treasurer.

For Secretary

Lt Skogstad	Nominated	Mitchell
	Seconded	Fetherick

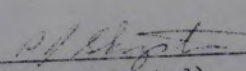
There being no further nominations Lt Skogstad was elected Secretary.

For Treasurer

Major Hardie	Nominated	Douglas
	Seconded	Skogstad

There being no further nominations Maj Hardie was re-elected treasurer.

There being no further business, the Chairman declared the meeting closed at 1730 hours.

 Secretary
(P.J. Skogstad)

MINUTES OF THE SECOND ANNUAL GENERAL MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

The above Meeting was held at Linton Camp on Sat 26
Aug 67 at 3.30 p.m.

PRESENT

C.M. Douglas	J. McL. Carlin	W.B. Cobb
G.W. Asbey-Palmer	R.W. Bowman	C.R. Parker
G. Pallo	N.M.J. Shorter	J.D. Broadbent
D.G. Petherick	K.H. Mitchell	E.E.T. Heaphy
E.G.E. McDonald	T.W. Smith	T.W. Dench
P.J. Skogstad	G.W. Butcher	J.M. Kiff
J.G. Kelly	K.C. Fenton	P.R. Goldsmith
R.A. Sampson	G.E. Hardie	I.J. Harris
D.A. Cormack	G.A. Lindell	G.L. Orr
D.C. Nichols	W.E.M. Stewart	R.E. Lane
R.D. Orr	D.J. O'Brien	L.A. Cosford
R.F. Jones	V.W. Berry	R.O. Wills
J.R. Busby	R.S. Savage	R. McL. Dickie
G.M. Davies	A. Anderson	A.D. McDonald
G.W. Boxall	P. Crowther	J.W. Redward
J.B. Bell	S.D. Jameson	P.D. Ritchie
R.A. Laybourn	B.G. Jenkin	E. Senior

AGENDA

APOLOGIES

1.	A.R. Currie	W.A. Lane
	W.G. Phillips	S. Jack
	P. Nolan	P. Fraser
	J.N. Bannantyre	R. Francis
	R.A. Treanor	H.E. Wedde

WELCOME

2. The Chairman welcomed those present at the Meeting and expressed his gratitude for their support.

PREVIOUS MINUTES

3. The Minutes of the Inaugural General Meeting were read and confirmed.

<u>Proposed</u>	Senior
<u>Seconded</u>	Dickie
	<u>Carried</u>

MATTERS ARISING FROM PREVIOUS MINUTES

4. There were no matters arising.

PRESIDENT'S ANNUAL REPORT

5. The President read his Annual Report (copies of which had already been circulated) to the Meeting.

MOTION

That the President's Annual Report be adopted.

Proposed Lindell

Seconded Nichols

Carried

6. There followed some general discussion on the matter of advising unit commanders on the promulgation of information to their soldiers. The Chairman pointed out that the first of the Association's newsletters had been published and should assist in this direction.

7. The possibility of engaging the services of a professional fund raising organisation was discussed.

8. K. Mitchell asked if the draft design specification could be summarised for the benefit of those new members present. The Chairman outlined the concept of the Memorial Centre and gave the main points of the specification.

9. The Chief Engineer explained that the Corps was collecting quite a number of articles of historic and sentimental value. These would logically end up being housed in the Corps Memorial Centre.

STATEMENT OF ACCOUNTS

10. The Chairman tabled the Statement of Accounts for the financial year ending 30 April 1967.

MOTION

That the Statement of Accounts be adopted.

Proposed Heaphy

Seconded Petherick

Carried

ELECTION OF OFFICERS

11. The following members were nominated by the Corps Committee for the Memorial Association Committee:

G.A. Lindell
K.C. Fenton
E. Senior
W.A. Lane
J.T. Blyth

MOTION

That the Colonel Commandant be re-appointed President for a further term.

Proposed Senior

Seconded Dickie

Carried

12. The Chief Engineer re-appointed the following serving members of the Corps to the Committee:

J.G. Kelly
W.E.M. Stewart
K.H. Mitchell
D.G. Petherick
G.E. Hardie

13. Nominations were then called for to fill the remaining ten places on the Committee.

14. The ten remaining members of the present Committee were re-nominated by G.F. Butcher. A summary of the nominations is:

Nominee	Proposer	Seconder
A.R. Currie	Butcher	Kelly
W.G. Phillips		
J. Brooke-White		
J.S. Berry		
C.M. Douglas		
C.R. Parker		
L.A. Cosford		
R.A. Treanor		
R.O. Wills	Wills	Douglas
B.G. Jenkin		
J. McL. Carlin		
R.A. Laybourne		
G.D. Grieve		
I. Ross		
Crockett		
Hamilton		
Black		
P.J. Skogstad		
	Jenkin	Fenton
	Bowman	O'Brien
	Mitchell	Nichols
	Nichols	Pallo
	Davies	Mitchell
	Petherick	Bell
	Fenton	Petherick

15. It was moved Senior seconded Mitchell that the four non-serving nominees be elected.

Carried

16. A vote by show of hands was held to fill the remaining six vacancies. The following were elected:

J. McL. Carlin
R.A. Laybourne
G.D. Grieve
C.M. Douglas
L.A. Cosford
P.J. Skogstad

17. To summarise, the new Committee now comprises:

G.A. Lindell	A.R. Currie
K.C. Fenton	W.G. Phillips
E. Senior	J. Brooke-White
W.A. Leno	J.S. Berry
J.T. Blyth	J. McL. Carlin
J.G. Kelly	R.A. Laybourne

W.E.M. Stewart
K.H. Mitchell
D.G. Petherick
G.E. Hardie

G.D. Grieve
C.M. Douglas
L.A. Cosford
P.J. Skogstad

HONORARY AUDITOR

18. It was moved Nichols seconded Butcher that E.E.T. Heaphy be appointed Honorary Auditor.

Carried

HONORARY SOLICITOR

19. It was moved Heaphy seconded Crowther that L.F. Rudd be appointed Honorary Solicitor.

Carried

NOTICE OF MOTION

20. A notice of motion proposing an amendment to Rules 4 and 5 was tabled by the Chairman. The Notice of Motion submitted by W.E.M. Stewart was as follows:

Amendment of Membership paras 4 and 5 of the Association rules to read as follows:-

Para 4 The Association membership shall consist of four categories of full membership and one category of honorary membership as follows:

- a. Fellows: Elected at an Annual General Meeting from Foundation or Life Members and being persons who have given or are giving outstanding service in pursuance of the aims and objects of the Association.
- b. Foundation Members: Being persons who have paid by 31 May 69 the full financial membership fee payable by a life member.
- c. Life Member: Being persons who have paid within any time of a five year period membership, a life membership subscription of £40.
- d. Members: Being persons who have currently paid the Annual subscription of £1.00.
- e. Honorary Members: Being persons not otherwise eligible for membership who are interested in the furtherance of the aims and objects of the Association and have been elected honorary members at a General Meeting of the Association.

Para 5 Delete existing para and substitute:

5. Annual Membership Period of the Association shall deem to commence 1 March.

21. Because the Notice of Motion had not been received fourteen days prior to the Meeting it was proposed Heaphy seconded Nichols that the rules be suspended to enable the Motion to be dealt with by the Meeting.

Carried

22. It was proposed Stewart seconded Cosford that the Motion be accepted.

Carried

23. A very lengthy discussion then followed with various arguments both for and against the Motion being put forward. The Chairman then called for a vote on the Motion and it was defeated by 47 votes to 4.

ANNUAL SUBSCRIPTION

24. It was proposed Senior seconded Heaphy that the Annual Subscription remain unchanged at one dollar.

Carried

GENERAL BUSINESS

25. It was pointed out to the Meeting that a membership subscription had been collected in error from G. Boxall who in fact was not eligible for full membership.

MOTION

That G. Boxall be elected an Honorary Member of the Engineer Corps Memorial Association Incorporated.

Proposed Nichols

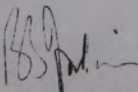
Seconded Heaphy

Carried

VOTE OF THANKS

26. D.C. Nichols moved a vote of thanks from the floor to the outgoing Committee and particularly to those retiring members.

27. There being no further business the Meeting was declared closed at 5.35 p.m.


Secretary

Chairman

THE ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED

PRESIDENT'S ANNUAL REPORT - 1967

Gentlemen,

1. On behalf of the Committee I have pleasure in reporting in the first year of the Association's existence. The first General Meeting of the Association was held on 17th August, 1966, with an attendance of 34 members from various parts of the country. The Association Rules prepared by the Steering Committee were adopted and a Committee elected thus establishing the Association as a corporate entity.

2. Incorporation. The intention of the Association to establish the Corps Memorial on Army property at the School of Military Engineering, Linton, required Registration under the Incorporated Societies Act 1908 and this was effected on 9 September 1966.

3. Lease of Land. Negotiation with the Army and Lands Department for the lease of approximately 1.25 acres of land near the School of Military Engineering, Linton Camp, on terms satisfactory to the Association are almost completed. The acquisition of a site for the Memorial Buildings is the first step in the Association's programme.

4. Buildings. A building sub-committee has reported on building proposals and your Committee has approved a design specification for architectural consideration.

5. Publicity. The aims and objects of the Association have been promulgated to the Sappers' Association and at Engineer Re-unions. The first newsletter covering the Association's Activities to date has been issued recently. It is intended to produce a brochure outlining the proposed Corps Memorial at an early date.

6. Membership and Finance. The current membership stands at 50. It is obvious that a vigorous campaign to increase the membership of the Association is needed and consideration must be given to this matter following the conclusion of the Lease Agreement.

On 30th April the funds of the Association were £122-49 and now have risen to £160-50.

The in-coming Committee will need to consider ways and means of raising substantial funds to enable a start to be made on the Corps Memorial within a reasonable period. A sum of £100,000 is considered necessary for the construction of a Memorial worthy of our Corps and the co-operation and assistance of all members in enlisting new members and promoting financial interest in the project is earnestly requested.

7. Col L.F. Rudd, ILB, has agreed to act as Honorary Solicitor to the Association, Mr E. Farnell has offered to carry out the legal survey of the site necessary for completion of the Lease of Land, and Capt Eric Heaphy has agreed to act as Honorary Auditor. The assistance of the above gentlemen has been gratefully accepted by your Committee.

8. In conclusion, I wish to thank the Committee Members for their support and co-operation during the past year, and in particular, members of the sub-committee who have carried out the detailed work.

9 August 1967

G.A. Lindell
(G.A. Lindell) President

MINUTES OF THE THIRD COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED
HELD AT ARMY HEADQUARTERS WELLINGTON AT 1.00PM ON
FRIDAY 4TH AUGUST 1967

PRESENT

Lt Col Lindell - Chairman
Col Brooke-White
Lt Col Fenton
Lt Col Currie
Major Douglas
Major Stewart
Major Mithcell
Major Hardie - Treasurer
Major Berry
Capt Treanor
WOI Parker
Ssgt Gosford
Capt Jenkin - Secretary

ABSENT

Lt Col Senior
Major Kibblewhite
Major Kelly
Capt Petherick
Mr Phillips
WOI Nolan
Cpl Wills

AGENDA

1. APOLOGIES were received from the following:

Mr Phillips
Major Kelly
Capt Petherick
Cpl Wills
Lt Col Senior

2. PREVIOUS MINUTES. The minutes of the previous meeting were accepted.

Proposed: Currie

Seconded: Gosford

Carried

3. MATTERS ARISING FROM PREVIOUS MINUTES

a. Preparation of Lease. The meeting was informed that the matter was now back in the hands of the Commissioner of Crown Lands. All that remained to be done was for the lease to be drawn up and signed.

b. Survey. The Secretary was instructed to write to MR E. FARNELL accepting with thanks his offer to act as Honorary Surveyor.

c. Honorary Solicitor. The Secretary reported that Col L.F. RUDD had agreed to the Association's request

to act as Honorary Solicitor. The Secretary had been corresponding with him and he was being kept informed of the progress on the lease.

d. Report from Building Sub-Committee. The Chairman indicated that this would be discussed in more detail later in the Meeting.

e. Newsletter. Sgt Gosford tabled a copy of the first Newsletter for approval of the Committee. He stated that it had been prepared at no cost to the Association. Sgt Gosford also mentioned the possibility of an offer being made by the Auckland Sapper's Association to make a grant for crested stationary. Col Fenton said that he would be able to enlarge on this matter later on.

4. CORRESPONDENCE

The Secretary informed the meeting that apart from routine correspondence there was a copy of a letter from Army to Commissioner of Crown Lands asking them to proceed with the preparation of the lease. A few minor amendments were suggested. The Auckland Sappers' Association had also written enclosing membership fees for several new members.

5. PROGRESS REPORT FROM BUILDING SUB-COMMITTEE

The draft specification for the proposed Memorial Centre was tabled and Mr Berry answered questions from Committee members. In outline the specification called for the building to proceed in stages, the ultimate cost being suggested as possibly \$100,000. The first stage of approx 2000 sq ft would be broken down as follows:

sanctuary	200
library	600
museum	1000
shelter	200

total	2000 sq ft

6. There was lengthy discussion on the matter of priorities, allocation of area within the overall total etc. There was some support for a hall to be included in stage 1, but it was pointed out that the high cost of building a hall complete with ancillary facilities would probably considerably delay a start on the project. It was also pointed out that such a hall would, for the next few years anyway, be competing with existing facilities within the camp.

MOTION - That the Report of the Building Sub-Committee be adopted.

Proposed: Lindell

Seconded: Currie

Carried

DESIGN OF MEMORIAL

7. The Chairman posed the question to the Committee of where we go from here, reminding those present that the possibility of holding an architectural competition had been mentioned at the previous meeting. Col Currie who had looked into the matter reported briefly as follows:

- a. He had discussed the matter with a past president of the NZIA.
- b. There were strict rules for the conduct of such a competition.
- c. Considerable financial outlay would probably be required for prizes.

8. The possibility of holding a restricted competition, for example, among ex sapper architects, was also discussed. Much animated discussion followed with members variously stressing the need for urgency and suggesting possible alternative approaches.

MOTION - That a Building Sub-Committee be empowered to negotiate with a suitable architect in the Wellington region, with a view to producing up to three alternative proposals, in sketch form, for presentation to a Meeting of the full committee, not later than 31st October 1967.

Proposed: Jenkin

Seconded: Berry

Carried

ELECTION OF THE BUILDING SUB COMMITTEE

9. After a brief discussion on the matter of electing a sub committee the following motion was put.

MOTION - That the present Building Sub Committee be empowered to carry on and negotiate for a preliminary design.

Proposed: Cosford

Seconded: Mitchell

Carried

ANNUAL GENERAL MEETING

10. On the invitation of the Chairman the Chief Engineer indicated that a suitable time during the RNZE Conference would be Saturday 26 August at 1310 hrs. There followed some discussion on the timing of the meeting and it was finally agreed that the Meeting would be held at 1515 hrs

The Engineer Corps Memorial Association Incorporated
Statement of Accounts for year ending 30 April 1967
Summary of Receipts and Payments

<u>Receipts</u>			<u>Payments</u>
To subscriptions	£17. 0.0	By Stationary	£219.10
To Donations from RNZE		" Incorporation Fee	£3. 0.0
Corps Fund	£50. 0.0	" Cheque Books	10.4
To Bank Interest	15.1	" Balance Petty Cash	
		30/4/67	£ 2.0.2
	<u>£67.15.1</u>	To Balance BNZ	
		30/4/67	£59.4.9 £61.4.11
			<u>£67.15.1</u>

Balance Sheet as at 30 April 1967

<u>Liabilities</u>			<u>Assets</u>
Accumulated Funds at		Cash at BNZ North End	
30 April 67	£61.4.11	Branch	£59.4.9
		Petty Cash	£ 2.0.2
	<u>£61.4.11</u>		<u>£61.4.11</u>

'Certified that I have examined the books and vouchers of the Engineer Corps Memorial Association Incorporated for the year ending 30 April 1967 and in my opinion the above Statement of Accounts and Balance Sheet give a true and fair view of the state of the Associations affairs as at 30 April 1967'

*Bony
Cave*

*Carlin ✓
Copied
Parker
Wills RF
Creme RF
Layman TF
Ross Bister RF
Grockett TF
Hamilton
Black.*

*115
\$215.50*

E. E. T. Heaphy
 E.E.T. HEAPHY Capt & QM RNZE
 A.R.A.N.Z. - A.N.Z.I.M.
 Honorary Auditor
 18th August 1967

G. E. Hardie

Honorary Treasurer
 15 Aug 67

- Preparation of Lease. The meeting was informed that the matter was now back in the hands of the Commissioner of Crown Lands. All that remained to be done was for the lease to be drawn up and signed.
- Survey. The Secretary was instructed to write to MR E. FARNELL accepting with thanks his offer to act as Honorary Surveyor.
- Honorary Solicitor. The Secretary reported that Col L.F. RUDD had agreed to the Association's request

MINUTES OF THE THIRD COMMITTEE MEETING OF THE
ENGINEER CORPS MEMORIAL ASSOCIATION INCORPORATED
HELD AT ARMY HEADQUARTERS WELLINGTON AT 1.00PM ON

FRIDAY 4TH AUGUST 1967

PRESENT

Lt Col Lindell - Chairman
Col Brooke-White
Lt Col Fenton
Lt Col Currie
Major Douglas
Major Stewart
Major Mithcell
Major Hardie - Treasurer
Major Berry
Capt Treanor
WOI Parker
Ssgt Gosford
Capt Jenkin - Secretary

ABSENT

Lt Col Senior
Major Kibblewhite
Major Kelly
Capt Petherick
Mr Phillips
WOI Nolan
Cpl Wills

AGENDA

1. APOLOGIES were received from the following:

Mr Phillips
Major Kelly
Capt Petherick
Cpl Wills
Lt Col Senior

2. PREVIOUS MINUTES. The minutes of the previous meeting were accepted.

Proposed: Currie

Seconded: Gosford

Carried

3. MATTERS ARISING FROM PREVIOUS MINUTES

a. Preparation of Lease. The meeting was informed that the matter was now back in the hands of the Commissioner of Crown Lands. All that remained to be done was for the lease to be drawn up and signed.

b. Survey. The Secretary was instructed to write to MR E. FARNELL accepting with thanks his offer to act as Honorary Surveyor.

c. Honorary Solicitor. The Secretary reported that Col L.F. RUDD had agreed to the Association's request

to act as Honorary Solicitor. The Secretary had been corresponding with him and he was being kept informed of the progress on the lease.

d. Report from Building Sub-Committee. The Chairman indicated that this would be discussed in more detail later in the Meeting.

e. Newsletter. Sgt Gosford tabled a copy of the first Newsletter for approval of the Committee. He stated that it had been prepared at no cost to the Association. Sgt Gosford also mentioned the possibility of an offer being made by the Auckland Sapper's Association to make a grant for crested stationary. Col Fenton said that he would be able to enlarge on this matter later on.

4. CORRESPONDENCE

The Secretary informed the meeting that apart from routine correspondence there was a copy of a letter from Army to Commissioner of Crown Lands asking them to proceed with the preparation of the lease. A few minor amendments were suggested. The Auckland Sappers' Association had also written enclosing membership fees for several new members.

5. PROGRESS REPORT FROM BUILDING SUB-COMMITTEE

The draft specification for the proposed Memorial Centre was tabled and Mr Berry answered questions from Committee members. In outline the specification called for the building to proceed in stages, the ultimate cost being suggested as possibly \$100,000. The first stage of approx 2000 sq ft would be broken down as follows:

sanctuary	200
library	600
museum	1000
shelter	200
total	2000 sq ft

6. There was lengthy discussion on the matter of priorities, allocation of area within the overall total etc. There was some support for a hall to be included in stage 1, but it was pointed out that the high cost of building a hall complete with ancilliary facilities would probably considerably delay a start on the project. It was also pointed out that such a hall would, for the next few years anyway, be competing with existing facilities within the camp.

MOTION - That the Report of the Building Sub-Committee be adopted.

Proposed: Lindell

Seconded: Currie

Carried

DESIGN OF MEMORIAL

7. The Chairman posed the question to the Committee of where we go from here, reminding those present that the possibility of holding an architectural competition had been mentioned at the previous meeting. Col Currie who had looked into the matter reported briefly as follows:

- a. He had discussed the matter with a past president of the NZIA.
- b. There were strict rules for the conduct of such a competition.
- c. Considerable financial outlay would probably be required for prizes.

8. The possibility of holding a restricted competition, for example, among ex sapper architects, was also discussed. Much animated discussion followed with members variously stressing the need for urgency and suggesting possible alternative approaches.

MOTION - That a Building Sub-Committee be empowered to negotiate with a suitable architect in the Wellington region, with a view to producing up to three alternative proposals, in sketch form, for presentation to a Meeting of the full committee, not later than 31st October 1967.

Proposed: Jenkin

Seconded: Berry

Carried

ELECTION OF THE BUILDING SUB COMMITTEE

9. After a brief discussion on the matter of electing a sub committee the following motion was put.

MOTION - That the present Building Sub Committee be empowered to carry on and negotiate for a preliminary design.

Proposed: Gosford

Seconded: Mitchell

Carried

ANNUAL GENERAL MEETING

10. On the invitation of the Chairman the Chief Engineer indicated that a suitable time during the RNZE Conference would be Saturday 26 August at 1310 hrs. There followed some discussion on the timing of the meeting and it was finally agreed that the Meeting would be held at 1515 hrs

on Saturday 26 August at Linton Camp.

HONORARY AUDITOR

11. The Chairman drew the Committee's attention to the fact that so far the Association had not appointed an Honorary Auditor.

MOTION - That Capt Eric Heaphy of Linton Camp be appointed the Association's Honorary Auditor, subject to his concurrence, and that he be notified accordingly.

Proposed: Currie

Seconded: Mitchell

Carried

NEWSLETTER NO 1

12. The Chairman conveyed the Committee's commendation to Ssgt Cosford on the standard of the production of the Association's first newsletter. It was agreed that distribution should be arranged by the Secretary in association with Ssgt Cosford.

FINANCES

13. The Treasurer briefly outlined the Association's financial position.

COMMON SEAL

14. The Chairman drew to the Committee's attention the matter of arranging for the manufacturing of a Common Seal for the Association.

MOTION - That the Secretary arrange for the manufacture of a Common Seal.

Proposed: Douglas

Seconded: Fenton

Carried.

LETTERHEAD

15. Col Fenton stated that he had been speaking with Col Senior and the latter had indicated that the Auckland Sapper's Association were prepared to produce crested stationery for the Association up to a value of £50.

MOTION - That the offer of the Auckland Sapper's Association to produce crested stationery for the Memorial Association, be gratefully accepted.

Proposed: Cosford

Seconded: Jenkin

Carried

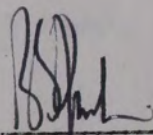
SUBSCRIPTIONS

16. There was lengthy discussion on the matter of subscriptions. Maj Stewart raised the question of introducing a category of life membership, with an appropriate fee. The argument then centred around the status of monies received by way of membership fees in relation to the overall finances of the Association. Some members felt that such a move might be part of the Association's overall financial plan, which should be formulated at an early date. The Chairman indicated to Major Stewart that if he wished to proceed with his proposal he should place a Notice of Motion in the hands of the Secretary, for presentation at the Annual General Meeting.

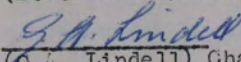
CONCEPT OF THE MEMORIAL

17. Major Hardie indicated that after speaking recently with his unit he gained the impression that they favoured something other than a building at Linton; for example a scholarship. After some discussion it was agreed that the Association's plan was lucid and must be adhered to.

There being no further business, the Meeting was declared closed at 3.40 pm.



(B.G. Jenkin) Secretary



Confirmed

(G.A. Lindell) Chairman

MINUTES OF THE SECOND COMMITTEE MEETING
OF THE ENGINEER CORPS MEMPIAL ASSOCIATION
INCORPORATED HELD AT ARMY HEADQUARTERS
WELLINGTON AT 1.10 P.M. ON 26 MAY 1967

PRESENT

Lt Col G.A. Lindell	-	Chairman
Lt Col	Fenton	
Lt Col	Currie	
Lt Col	Senior	
Major	Douglas	
Major	Kelly	
Major	Stewart	
Major	Mitchell	
Major	Hardie	
Major	Berry	
Capt	Treanor	
SSgt	Cosford	
Capt	Jenkin	- Secretary

ABSENT

Col	Brooke-White
Major	Kibblewhite
WOI	Nolan
Capt	Petherick
Mr	Phillips
WOI	Parker
Cpl	Wills

AGENDA

1. APOLOGIES. Were received from the following :

Col	Brooke-White
Major	Kibblewhite
WOI	Parker
Cpl	Wills

2. PREVIOUS MINUTES: The minutes of the previous Meeting were accepted.

Proposed: Stewart

seconded: Cosford

carried

3. MATTERS ARISING FROM PREVIOUS MINUTES

a. Publicity Sub Committee - Col Senior reported that the sub-committee had made no progress due to there still being no firm proposal. They had kept the Auckland Sappers Association informed however.

b. Incorporation. The Chairman reported that the Association was now registered as an incorporated society.

4. CORRESPONDENCE

The Chairman read correspondence between Deputy Secretary of Defence (Army) the Association and Commissioner of Crown Lands relating to the proposed lease of land at Linton. The Chairman apologised for the duration of the negotiations, but explained the difficulties involved.

5. AGREEMENT FOR LEASE OF LAND

The Chairman referred the Meeting to the amended draft terms of lease.

Motion. That the amended terms of the lease be adopted.

proposed: Berry

seconded: Currie

carried

6. There followed general discussion on the draft terms of lease, the main points being right of access and the survey of the area.

7. The Chairman reported that at a meeting of the RNZE Corps Committee held in Auckland on 28 March, Mr E Farnell had offered to carry out the survey of the Memorial site at Linton.

Motion. That the offer made by Mr Farnell through the Auckland Sappers' Association be accepted with pleasure and that he be asked to proceed with the work at a time to be arranged.

proposed: Currie

seconded: Fenton

carried

8. The Secretary was instructed to advise Army Headquarters in writing that the draft terms of the proposed lease, as amended were acceptable to the Association.

9. The matter of legal advice was raised, particularly with reference to the preparation of the lease which was a legal document. It was felt that an honorary solicitor should be sought to watch the Association's interest in this matter.

Motion. That Col L.F. Rudd be approached through The Auckland Sappers Association to act as legal adviser to the Engineer Corps Memorial Association Incorporated with respect to the acceptance of the lease of the land for the proposed Memorial.

proposed: Currie

seconded: Senior

carried

10. It was suggested by Col Fenton that we should, when the matter has been resolved, notify Lands and Survey of the names of the Association's surveyor and solicitor.

11. FINANCE. The Treasurer indicated to the Meeting that briefly the Association's financial position was as follows :

Income to date £67. 1. 4
(includes £50 from Corps Committee)

Balance as at 26 May £60. 9. 10

12. MEMBERSHIP. There was much discussion on the question of membership, the main points being :

- a. Whether a major campaign should be launched before a detailed proposal had been worked out.
- b. What form campaign should take.
- c. What scale of membership to be aimed at immediately.
- d. How sappers as a whole to be kept informed of progress.

13. It was generally agreed that a major campaign for membership should not be launched until a concrete proposal had been drawn up.

14. BUILDING PROGRAMME. There was wide discussion on the question of how a scheme might be prepared. The main points discussed were :

- a. Possibility of a competition among ex-sapper architects.
- b. Possibility of Golden Kiwi grant.
- c. Development of proposals previously considered.
- d. Preparation of broad plan and specification.

Motion. That the meeting appoint a sub-committee to draw up a brief for a competition for ex-sapper architects for the design of the Corps Memorial Centre.

proposed: Senior

seconded: Treanor

Amendment. That a sub committee be formed to produce a brief specification embodying the requirements as set out in Rule 2 of the Associations Rules, for the approval of this Committee.

proposed: Currie

seconded: Fenton

carried

Motion. That a sub-committee be formed to produce a brief specification embodying the requirements as set out in Rule 2 of the Associations Rules, for the approval of this Committee.

proposed: Currie

seconded: Fenton

carried

15. APPOINTMENT OF THE SUB-COMMITTEE. The Chairman suggested that three or four should be sufficient for the Committee to function.

Motion. That a sub-committee comprising the Chief Engineer (Lt Col Fenton), Lt Col Currie, Mr Berry, (and the Chairman ex-officio), be appointed.

proposed: Senior

seconded: Currie

carried

16. There was some discussion as to when the sub-committee should report to the Committee.

17. ANNUAL GENERAL MEETING. The Meeting was referred to Rule 21 which deals with the date of the Annual General Meeting. It was agreed that the Annual General Meeting should be held if possible in conjunction with the RNZE Conference at Linton on 25 to 27 August, at a time to be arranged by the Chairman and the Secretary.

18. GENERAL BUSINESS

a. Report from Building Sub-Committee. There was further general discussion on the matter of proposals to be submitted by the sub-committee. Lt Col Currie suggested that the use of a reply-paid envelope system might help to reduce delays.

b. Extra Minutes. The Meeting agreed with Maj Mitchell's suggestion that extra copies of the minutes be circulated for display on RNZE unit notice boards.

c. Publicity. There was a further lengthy discussion on the question of further publicity of the Association's aims and activities, and what form newsletters or brochures would take. The main argument revolved around whether a properly lithographed brochure should be distributed at this stage, or a simple newsletter.

Motion.

1. That minutes of Association Meetings be widely circulated to members in multi-copies.

2. That the Publicity Sub-Committee get out at an early date, a simple interim newsletter with the aim of gaining more members.

proposed: Mitchell

seconded: Fenton

carried

d. Building Society Shares. Lt Col Currie expressed the view that the Association might consider taking out Building Society shares as a means of raising money. Some general discussion on this matter followed.

c. Copies of documents. Lt Col Currie suggested that in future, documents, sketches, etc for consideration by the Meeting be reproduced so that each Committee Member has a copy.

19. DATE OF NEXT MEETING. It was decided that the next Committee Meeting would be held at Army Headquarters at 1 p.m. on Friday 21 July 1967.

20. There being no further business, the Meeting closed at 4 p.m.

..... *ASG* Secretary
Confirmed *E. H. Lindsay* President
Date: *4-8-67*

THE ENGINEER CORPS MEMORIAL ASSOCIATION

COMMITTEE MEETING

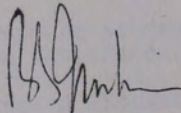
Date: 26 May 1967.

Time: 1 p.m.

Place: Army HQ.

AGENDA

1. Apologies for absence.
2. Confirmation of Minutes of previous meeting.
3. Business arising out of minutes.
4. Correspondence.
5. Consideration of:
 - a. Agreement for lease of land.
 - b. Membership.
 - c. Finance.
 - d. Building programme.
 - e. Publicity.
6. General.
7. Date of next meeting.



(B.G. Jenkin)
Honorary Secretary

NOTE:

10 members are required to constitute a quorum.
Please advise the Secretary by 22 May if you are
unable to attend.

A copy of the amended terms of lease are enclosed
for your perusal prior to the meeting.

MINUTES OF THE SECOND COMMITTEE MEETING
OF THE ENGINEER CORPS MEMPIAL ASSOCIATION
INCORPORATED HELD AT ARMY HEADQUARTERS
WELLINGTON AT 7.10 P.M. ON 26 MAY 1967

PRESENT

Lt Col G.A. Lindell	-	Chairman
Lt Col Fenton		
Lt Col Currie		
Lt Col Senior		
Major Douglas		
Major Kelly		
Major Stewart		
Major Mitchell		
Major Hardie		
Major Berry		
Capt Treanor		
SSgt Cosford		
Capt Jenkin	-	Secretary

ABSENT

Col	Brooke-White
Major	Kibblewhite
WOI	Nolan
Capt	Petherick
Mr	Phillips
WOI	Parker
Cpl	Wills

AGENDA

1. APOLOGIES. Were received from the following :

Col	Brooke-White
Major	Kibblewhite
WOI	Parker
Cpl	Wills

2. PREVIOUS MINUTES: The minutes of the previous Meeting were accepted.

Proposed: Stewart

seconded: Cosford

carried

3. MATTERS ARISING FROM PREVIOUS MINUTES

a. Publicity Sub Committee - Col Senior reported that the sub-committee had made no progress due to there still being no firm proposal. They had kept the Auckland Sappers Association informed however.

b. Incorporation. The Chairman reported that the Association was now registered as an incorporated society.

4. CORRESPONDENCE

The Chairman read correspondence between Deputy Secretary of Defence (Army) the Association and Commissioner of Crown Lands relating to the proposed lease of land at Linton. The Chairman apologised for the duration of the negotiations, but explained the difficulties involved.

5. AGREEMENT FOR LEASE OF LAND

The Chairman referred the Meeting to the amended draft terms of lease.

Motion. That the amended terms of the lease be adopted.

proposed: Berry

seconded: Currie

carried

6. There followed general discussion on the draft terms of lease, the main points being right of access and the survey of the area.

7. The Chairman reported that at a meeting of the RNZE Corps Committee held in Auckland on 28 March, Mr E Farnell had offered to carry out the survey of the Memorial site at Linton.

Motion. That the offer made by Mr Farnell through the Auckland Sappers' Association be accepted with pleasure and that he be asked to proceed with the work at a time to be arranged.

proposed: Currie

seconded: Fenton

carried

8. The Secretary was instructed to advise Army Headquarters in writing that the draft terms of the proposed lease, as amended were acceptable to the Association.

9. The matter of legal advice was raised, particularly with reference to the preparation of the lease which was a legal document. It was felt that an honorary solicitor should be sought to watch the Association's interest in this matter.

Motion. That Col L.F. Rudd be approached through The Auckland Sappers Association to act as legal adviser to the Engineer Corps Memorial Association Incorporated with respect to the acceptance of the lease of the land for the proposed Memorial.

proposed: Currie

seconded: Senior

carried

10. It was suggested by Col Fenton that we should, when the matter has been resolved, notify Lands and Survey of the names of the Association's surveyor and solicitor.

11. FINANCE. The Treasurer indicated to the Meeting that briefly the Association's financial position was as follows :

Income to date £67. 1. 4
(includes £50 from Corps Committee)

Balance as at 26 May £60. 9. 10

12. MEMBERSHIP. There was much discussion on the question of membership, the main points being :

- a. Whether a major campaign should be launched before a detailed proposal had been worked out.
- b. What form campaign should take.
- c. What scale of membership to be aimed at immediately.
- d. How sappers as a whole to be kept informed of progress.

13. It was generally agreed that a major campaign for membership should not be launched until a concrete proposal had been drawn up.

14. BUILDING PROGRAMME. There was wide discussion on the question of how a scheme might be prepared. The main points discussed were :

- a. Possibility of a competition among ex-sapper architects.
- b. Possibility of Golden Kiwi grant.
- c. Development of proposals previously considered.
- d. Preparation of broad plan and specification.

Motion. That the meeting appoint a sub-committee to draw up a brief for a competition for ex-sapper architects for the design of the Corps Memorial Centre.

proposed: Senior
seconded: Treanor

Amendment. That a sub committee be formed to produce a brief specification embodying the requirements as set out in Rule 2 of the Associations Rules, for the approval of this Committee.

proposed: Currie
seconded: Fenton

carried

Motion. That a sub-committee be formed to produce a brief specification embodying the requirements as set out in Rule 2 of the Associations Rules, for the approval of this Committee.

proposed: Currie
seconded: Fenton.
carried

15. APPOINTMENT OF THE SUB-COMMITTEE. The Chairman suggested that three or four should be sufficient for the Committee to function.

Motion. That a sub-committee comprising the Chief Engineer (Lt Col Fenton), Lt Col Currie, Mr Berry, (and the Chairman ex-officio), be appointed.

proposed: Senior

seconded: Currie

carried

16. There was some discussion as to when the sub-committee should report to the Committee.

17. ANNUAL GENERAL MEETING. The Meeting was referred to Rule 21 which deals with the date of the Annual General Meeting. It was agreed that the Annual General Meeting should be held if possible in conjunction with the RNZE Conference at Linton on 25 to 27 August, at a time to be arranged by the Chairman and the Secretary.

18. GENERAL BUSINESS

a. Report from Building Sub-Committee. There was further general discussion on the matter of proposals to be submitted by the sub-committee. Lt Col Currie suggested that the use of a reply-paid envelope system might help to reduce delays.

b. Extra Minutes. The Meeting agreed with Maj Mitchell's suggestion that extra copies of the minutes be circulated for display on RNZE unit notice boards.

c. Publicity. There was a further lengthy discussion on the question of further publicity of the Association's aims and activities, and what form newsletters or brochures would take. The main argument revolved around whether a properly lithographed brochure should be distributed at this stage, or a simple newsletter.

Motion.

1. That minutes of Association Meetings be widely circulated to members in multi-copies.

2. That the Publicity Sub-Committee get out at an early date, a simple interim newsletter with the aim of gaining more members.

proposed: Mitchell

seconded: Fenton

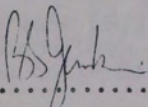
carried

d. Building Society Shares. Lt Col Currie expressed the view that the Association might consider taking out Building Society shares as a means of raising money. Some general discussion on this matter followed.

c. Copies of documents. Lt Col Currie suggested that in future, documents, sketches, etc for consideration by the Meeting be reproduced so that each Committee Member has a copy.

19. DATE OF NEXT MEETING. It was decided that the next Committee Meeting would be held at Army Headquarters at 1 p.m. on Friday 21 July 1967.

20. There being no further business, the Meeting closed at 4 p.m.

 Secretary

Confirmed President

Date:

MINUTES OF THE 20TH MEETING
OF THE RNZE CORPS FUND COMMITTEE
HELD AT ARMY HQ ON 26 MAY 1967

Present Lt Col K.C. Fenton (Chairman)
Lt Col G.A. Lindell
Lt Col E Senior
Maj D.C. Nichols
WOI J. Blyth
Lt H.M.J. Shorter (Secretary)

Meeting Opened 1130 hours

1. Minutes

The minutes of meetings 18 and 19 were read, and it was moved by Lt Col Senior, seconded by Lt Col Lindell that the minutes as read be taken as a true record, and confirmed.

ACTION

CARRIED

2. Business arising from minutes

a. Corps Fund Levy

It was proposed by Lt Col Senior, seconded by WOI J. Blyth, that the Corps Levy position be examined by the Committee after the returns for the current year, with a view to a Unit Levy being raised in preference to the present system. The total Levy if possible to cover all recurring outgoings. The Unit Levy to be a sum determined by the Committee bearing in mind strengths, proportions of RF/TF personnel and all relevant factors.

Committee

CARRIED

3. Annual Statement

It was proposed by Lt Col Senior, seconded by Lt Col Lindell that the 1966/67 Annual Statement of Receipts and Payments be approved, and passed for audit.

CARRIED

4. Accounts for Payment

The following accounts were presented for approval:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>	<u>Remarks</u>
26905	MacEwans Machinery	£ 2.17.0.	RF Cadet Prize - Micrometer
26906	Mr J. Gregory	8.6.	Change
26907	Mr A. Geddes	13.0.	Change
26908	Insurance	16.0.	Roll of Honour
26909	Madeline Florist	2. 2.6.	Wreath for Mr Burbage
26910	G.H. Bennett P/N	4. 3.3.	NX Prizes
142021	PO	1. 0.0.	Stamps for Committee
-	POSB	10.0.	Cheque Book
142022	Whakamarama Fed. Farmers	8.15.6.	Afternoon Teas

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>	<u>Remarks</u>
142023	2 Const Sqn UPF	£41.7.0.	Blazer Badges (Returned)
142024	AF Frampton	55.0.0.	Bronze Plaque
142025	Petone Print	43.7.6.	Christmas Cards 1966
142026	Cakeland	10.0.6.	Refreshments, Levin Parade
142027	Mr Taylor	2.0.0.	Levin Municipal Band

ACTION

It was moved by Maj Nichols, seconded by Lt Col Senior that the accounts as presented be approved for payment.

CARRIED

5. Corps Assets

The Chairman agreed to examine the Corps Assets, with a view to drawing up a clear account of property and holdings, for inclusion in the Annual Statement.

CHAIRMAN

6. RNZE Officers Mess

It was proposed by Maj Nichols, seconded by Lt Col Senior that the Chairman, following the publication of Rules for Corps Officers Messes by the AG Branch should examine the Corps Assets, with a view to establishing which items, if any, should properly be administered by the RNZE Officers Mess.

CHAIRMAN
CARRIED

7. Christmas Cards 1967

It was proposed by Lt Col Senior, seconded by Maj Nichols that the Colonel Commandant and the Chief Engineer, having ascertained the feelings of the Corps in general, and the Committee in particular, examine material presented to them with a view to deciding in the centre-piece of the Corps Christmas Card for 1967.

Lt Col Senior:

to produce photograph of Sapper detecting mines, also a sketch of Waiouru Airfield Plan.

WOI Blyth:

to produce photographs of
a. Stormboat
b. Raft
c. Viaduct demolition

CARRIED

The Meeting concluded at 1315 hours.

ConfirmedChairman Date.....

.....Secretary

MINUTES OF A SPECIAL MEETING HELD AT
HELMAN CAMP WAIKOURU ON 22 JAN 67
TO DISCUSS PROGRESS ON ENGINEER CORPS
MEMORIAL ASSOCIATION AND ARRANGEMENTS FOR
RNZE CENTENNIAL CELEBRATIONS

Present

Lt Col G.A. Lindell - Chairman
Lt Col K.C. Fenton
Lt Col E. Senior
Lt Col Andrew Murray
Capt R.T. Bennett
Lt J.M. Kiff
Mr N.G. Hansen - Tauranga County Council
Capt B.G. Jenkin - Secretary

MEETING OPENED 0920

Draft Lease

1. There was discussion on the outline draft terms of ^{the} lease received from the Commissioner of Crown Lands. Lt Col Murray expressed the view that the terms might be too restrictive for the Corps.

2. It was decided that a copy of the draft terms of the lease should be circulated to Committee members of the Corps Memorial Association.

Centennial Celebrations

3. Mr N.G. Hansen, Tauranga County Council Engineer explained to the meeting the arrangements that he had made. He suggested that somebody should visit Tauranga to inspect the stone on which the commemorative plaque was to be mounted.

4. It was agreed that the Ceremony should commence at either 2 p.m. or 2.30 p.m.

5. It was decided that the following people should be officially invited to attend:

Chairman Tauranga County Council
All Councillors and Wives
Mr Duncan Ross (Deputy Engineer)
Mr G.A. Walsh M.P.

6. It was decided that a notice should be inserted in the local newspaper inviting the public to attend.

7. On the question of what form the ceremony should take the following decisions were made:

- a. Col Comdt to unveil memorial.
- b. Handout showing form of Ceremony to be produced.
- c. County Chairman to give opening speech.
- d. CE to be MC.
- e. No alternative arrangements to be made for inclement weather.

f. Ladies Committee of Whakamarama School to be approached by Mr Hansen re the provision of afternoon tea after the Ceremony.

g. Dress for Guard to be No 2 with weapons and sidearms and Caps SD. Officers wearing uniform are to wear winter SD, sam browne, sword, gloves, blues cap, medals.

There being no further discussion the meeting concluded at 1000 hrs.

B.G. Jenkin

(B.G. Jenkin)

Secretary

MINUTES OF THE INAUGURAL COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT ARMY HEADQUARTERS, WELLINGTON AT
10.30 P.M. ON 17 AUGUST, 1966

PRESENT:

Col G.A. Lindell - Col Comdt & Chairman
Lt Col Fenton
Lt Col Senior
WO I Nolan
Major Kelly
Major Stewart
Capt Mitchell
Capt Petherick
Capt Hardie
Mr Phillips
Col Brooke-White
Major Berry
Major Douglas
WO I Parker
SSgt Cosford
Capt Treanor
Cpl Wills
Capt Jenkin.

ABSENT: Lt Col Currie, Major Kibblewhite.

NOMINATIONS FOR SECRETARY AND TREASURER

The Chairman called for nominations from among the Committee for the offices of Secretary and Treasurer.

For Secretary

Capt Jenkin	nominated	Lindell
	seconded	Douglas

There being no further nominations Capt Jenkin was elected Secretary.

For Treasurer

Capt Hardie	nominated	Capt Mitchell
	seconded	Capt Jenkin

There being no further nominations Capt Hardie was elected Treasurer.

Motion.

That the Bank of New Zealand, North End Branch be the Association's bankers.

proposed	Kelly
seconded	Petherick

Carried.

Motion

That the Secretary Treasurer, and President be nominated as banking officers in accordance with Rule 18.

proposed	Douglas
seconded	Phillips

Carried.

Motion

That the President and Lt Col Fenton be authorised to negotiate with the Army Board with respect to the site for the proposed Corps Centre.

proposed Brooke-White
seconded Berry.

Carried.

The Chief Engineer discussed the original proposal on land involving the exchange of letters etc.

It Col Senior felt that a subcommittee should be formed now to handle public relations. The Chief Engineer was not altogether in agreement.

The Chairman instructed the Secretary to advise the Sappers Associations of the results of the Meeting.

Motion.

That a subcommittee be formed to handle publicity.

proposed	Senior
seconded	Jenkin

Carried.

The Chairman called for nominations for this committee.

Lt Col Senior	nominated	Cosford
	seconded	Hardie

SSgt Cosford	nominated	Mitchell
	seconded	Jenkin.

There being no further nominations these were elected.

There was some discussion on the question of whether or not membership cards should be issued as well as receipts, but it was decided that receipts would do in the meantime.

There being no further business, the Chairman declared the meeting closed at 11.00 p.m.

J. M. Lindell
President

Secretary.

26/5/67

MINUTES OF THE INAUGURAL GENERAL MEETING OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION

The above meeting was held at Army Headquarters Wellington at 7.30 p.m. on 17 August 1966.

APOLOGIES:

A.R. Currie
M.A. Craven
C.A. Kibblewhite

W.G. Morrison
K. Christie

F.M. Hanson

6

PRESENT:

G.A. Lindell
K.C. Fenton
J. Brooke-white
J.S. Berry
R.W. Bowman
N.A. Bannatyne
L.A. Cosford
C.M. Douglas
R.McL. Dickie
J.D. Edwards
D. Futter
N.C. Griggs

G.E. Goldsworthy
G.E. Hardie
B.G. Jenkin
J.G. Kelly
J.W. Lock
I.W.G. Murray
K.H. Mitchell
D. MacLean
D.C. Nichols
P. Nolan
A.F.G. Nobilo
W.G. Phillips
C.R. Parker

D.G. Fetherick
J.D. Robertson
W.E.M. Stewart
H.M.J. Shorter
S.E. Senior
R.A. Treanor
R. Trevor-Smith
I.G. Williams
R.O. Wills

34

GENERAL:

The Col Commandant (Col Lindell) as acting Chairman opened the meeting by recalling the efforts that had been made over past years to get the Association floated. It was generally felt that Linton was the logical site for a Corps Memorial Centre, in much the same way as Chatham became the home of the British Sappers. The main reason for delays over the last few years has been the doubt about the future of Linton Camp. This problem has now been resolved and the permanency of Linton is no longer in doubt and SME is there to stay. The possibility of setting up a Corps Centre was investigated and the Army Board have reacted favourably to the proposal to establish the Centre at Linton Camp. The present Chief Engineer has been instrumental in overcoming many of the preliminary hurdles such as drafting of rules, siting etc. The Col Commandant went on to say that the Corps Committee were strongly in favour of the project.

A Steering Committee was formed in May of this year to formulate rules for the proposed Association with the aim of becoming an Incorporated Society. This Steering Committee approved the draft Rules at a Meeting on 25 June 1966.

The Col Commandant then read the Rules to the Meeting and recommended that they be adopted.

DISCUSSION ON DRAFT RULES

Capt Mitchell on Rules 30 and 32 - stated that SME see a need for postal voting on some major issues, particularly as some of the members from outlying areas will be unable to get to meetings.

The Chief Engineer (Lt Col Fenton) explained the reasons for not having proposed postal voting. He stated that it was considered impracticable. He stated that the Corps Committee would keep in touch with non-serving members and the Secretary in touch with serving members.

Major Douglas (DCRE SMD) expressed concern that neither he nor Capt Bowman (OC SD Const Tp) had ~~not~~ been advised previously of details of the rules, meeting etc.

Lt Col Trevor-Smith stated that he seemed to be out of touch with the current developments. He felt that it was a laudatory effort to get such an Association started. He mentioned that he had made some effort to have the Corps Rolls of Honour lodged at the National War Memorial and thought that this had been done. He expressed surprise the the existing RNZE Association had been superseded.

Lt Col Fenton replied that he was unaware of the efforts to have the Rolls of Honour lodged in the War Memorial, but understood that his (the CE's) predecessor had this in mind.

The Col Commandant said that he did not know of other Corps Rolls being lodged at the National War Memorial. He felt that as Col Trevor-Smith had raised the matter we should look into it. The fact that Linton was "out of the way" had been considered. The people who will get the most benefit from the Corps Centre will be National Servicemen, Regular Force, etc who are training at the SME. The artifacts of the Corps will be exhibited there. He said that the Corps Centre would be built for future sappers.

Lt Col Fenton raised another point in connection with the RNZE Association, and that was that the word "Royal" cannot be included in the title of any incorporated society without Royal assent. He stated that he was always cognisant of the fact that RNZE have no battle honours, but the Rolls of Honour in the sanctuary at Linton Camp would in effect be the RNZE battle honours.

Lt Col Trevor-Smith felt that the matter of the inclusion of the word "Royal" merited some thought as the Queen is our Colonel in Chief and therefore surely there is no problem.

Col Commandant said that this would require a Royal Charter which is a rather involved procedure. Considerable delay would result if at this stage efforts were made to have the word "Royal" included. Also, the time now seems to be ripe to get the Association going.

MOTION: "That the Rules as read be adopted as the Rules of the Corps Memorial Association."

Mover Major Douglas

Seconder Major Stewart.

Carried unanimously.

The Col Commandant explained to the Meeting, that in accordance with Rule 8, the Corps Committee had appointed the following to the Engineer Corps Memorial Association Committee.

Col Commandant	-	Col G.A. Lindell
Chief Engineer	-	Lt Col K.C. Fenton
CRE	-	Lt Col S.E. Senior
Auckland Sappers Association	-	Maj C.A. Kibblewhite
School of Military Engineering	-	WO I P. Nolan
Nominated by the Chief Engineer and approved by Corps Committee	{	Major J.G. Kelly
	{	Major W.E.M. Stewart
	{	Capt K.H. Mitchell
	{	Capt D.G. Petherick
	{	Capt G.E. Hardie

Rule 9

The President of the Association to be elected from among the Committee Members appointed by the Corps Committee.

Col Lindell said that he felt that it was time he left the chair. He invited the Acting Secretary (Capt Jenkin) to call for nominations for President.

The following nominations were received :

Lt Col Senior	nominated	Major Kelly
	seconded	Major Douglas
Col Lindell	nominated	Lt Col Trevor-Smith
	seconded	Col Brooke-White

It was moved SSgt Cosford
seconded Capt Mitchell

that nominations be closed.

On a show of hands Col Lindell was elected President of the Association.

On resuming the chair Col Lindell thanked the meeting for the honour which it has bestowed on him.

Nominations were then called for the remaining six positions on the Committee.

The following nominations were received.

Nominee	Nominated	Seconded
Lt Col Currie	Lindell	Trevor-Smith
Mr Phillips	Fenton	Mitchell
Col Brooke-White	Williams	Berry
Major Berry	Nichols	Petherick
Cpl Wills	Mitchell	Bowman
SSgt Cosford	Stewart	Edwards
Capt Bowman	Dickie	Williams
WO I Parker	Petherick	Hardie
Maj Douglas	Lindell	Petherick
Capt Treanor	Stewart	Cosford
SSgt Goldsworthy)		
Sgt Murray)		
Cpl Lock)	Kelly	Wills
LCpl Futter)		
Spr Griggs)		
Capt Jenkin	Nobilo	Bowman

It was moved Capt Mitchell
seconded Capt Petherick

that nominations be closed.

Carried

It was moved Col Senior
seconded Capt Petherick

that the first four nominated be elected to the Committee in terms of Rule 9 b which provides for a maximum of six of the elected members to be currently serving personnel of RNZE.

Carried.

An election for the remaining six members was held and the following were elected :

Major Douglas
WO I Parker
SSgt Cosford
Capt Treanor
Cpl Wills
Capt Jenkin.

To summarise, the Committee comprises :

Col Lindell ✓
Lt Col Fenton ✓
Lt Col Senior ✓
Maj Kibblewhite ✓
WO I Nolan ✓
Major Kelly ✓
Major Stewart ✓
Capt Mitchell ✓
+ Capt Petherick ✓
Capt Hardie ✓

Lt Col Currie ✓
Mr Phillips ✓
Col Brooke-White ✓ NOW ✓
Major Berry ✓
Maj Douglas ✓
WO I Parker ✓
SSgt Cosford ✓
Capt Treanor ✓
Cpl Wills ✓
Capt Jenkin ✓

The Chairman indicated that costs of the project would have to be assessed and an architect commissioned eventually to design the Centre.

It was moved Lt Col Senior
seconded Maj Stewart

that the annual subscription be five shillings per year.

It was moved Col Brooke-White that the annual subscription be one pound. There was no seconder to this motion.

Capt Bowman pointed out that if the subscription were excessive then the Association might lose the support of the majority of the sappers. He supported the first motion.

Capt Mitchell spoke in support of the first motion for similar reasons.

Lt Col Trevor-Smith asked what could be done about renting a building at Linton to house the Corps Centre. The Col Comdt said this could only be of a temporary nature and was unlikely to receive approval of Army.

It was moved Major Kelly
seconded Lcpl Futter

that the annual subscription be ten shillings.

Carried.

The Chief Engineer explained that he had had lengthy discussion with the Justice Department on the question of leasing of Crown Land. One acre should be sufficient. He explained that there is a new road in Linton Camp called Anzac Avenue, one end of which was near SME. It was suggested that this might be a suitable site, as it fits in with the latest "Town Plan" for Linton.

The Col Commandant indicated that he would require the approval of the meeting to enable the secretary to apply for Incorporation.

Motion. That this Association now apply to the Registrar of Incorporated Societies for registration.

moved Lindell
seconded Senior.

Carried.

Lt Col Trevor-Smith indicated that he was still not happy about the Linton location as he feels there is always the possibility of Linton's role changing.

Major Douglas mentioned the fact that new buildings including barrack blocks costing £100,000 each have been built or are planned for Linton. This would seem to assure the permanence of the Camp. He felt that we must take positive action now.

The Chief Engineer reiterated that Linton Camp's permanence was assured.

The Chairman told the meeting that this completed the main business of the meeting and called for any items of general business.

Lt Col Trevor-Smith stated that he did not think there was a duplicate of the First World War RNZE Roll of Honour. There were two copies made of the Second World War Rolls. There should be a photostated copy which should be kept separate from the original.

The Chairman mentioned that Andrew Murray thought that the second copy of the First World War Roll of Honour was moving around New Zealand from museum to museum. This was being investigated by the Corps Committee.

The Chairman declared the meeting closed at 10.20 p.m.

J. A. Lindell.
Chairman

Acting Secretary.

MINUTES OF THE INAUGURAL GENERAL MEETING OF
THE ENGINEER CORPS MEMORIAL ASSOCIATION

The above meeting was held at Army Headquarters Wellington at 7.30 p.m. on 17 August 1966.

APOLOGIES:

A.R. Currie
M.A. Craven
C.A. Kibblewhite

W.G. Morrison
K. Christie
F.M. Hanson

PRESENT:

G.A. Lindell
K.C. Fenton
J. Brooke-white
J.S. Berry
R.W. Bowman
N.A. Bannatyne
L.A. Cosford
C.M. Douglas
R.McL. Dickie
J.D. Edwards
D. Futter
N.C. Griggs

G.E. Goldsworthy
G.E. Hardie
B.G. Jenkin
J.G. Kelly
J.W. Lock
I.W.G. Murray
K.H. Mitchell
D. MacLean
D.C. Nichols
P. Nolan
A.F.G. Nobilo
W.G. Phillips
C.R. Parker

D.G. Petherick
J.D. Robertson
W.E.M. Stewart
H.M.J. Shorter
S.E. Senior
R.A. Treanor
R. Trevor-Smith
I.G. Williams
R.O. Wills

GENERAL:

The Col Commandant (Col Lindell) as acting Chairman opened the meeting by recalling the efforts that had been made over past years to get the Association floated. It was generally felt that Linton was the logical site for a Corps Memorial Centre, in much the same way as Chatham became the home of the British Sappers. The main reason for delays over the last few years has been the doubt about the future of Linton Camp. This problem has now been resolved and the permanency of Linton is no longer in doubt and SME is there to stay. The possibility of setting up a Corps Centre was investigated and the Army Board have reacted favourably to the proposal to establish the Centre at Linton Camp. The present Chief Engineer has been instrumental in overcoming many of the preliminary hurdles such as drafting of rules, siting etc. The Col Commandant went on to say that the Corps Committee were strongly in favour of the project.

A Steering Committee was formed in May of this year to formulate rules for the proposed Association with the aim of becoming an Incorporated Society. This Steering Committee approved the draft Rules at a Meeting on 25 June 1966.

The Col Commandant then read the Rules to the Meeting and recommended that they be adopted.

DISCUSSION ON DRAFT RULES

Capt Mitchell on Rules 30 and 32 - stated that SME see a need for postal voting on some major issues, particularly as some of the members from outlying areas will be unable to get to meetings.

The Chief Engineer (Lt Col Fenton) explained the reasons for not having proposed postal voting. He stated that it was considered impracticable. He stated that the Corps Committee would keep in touch with non-serving members and the Secretary in touch with serving members.

Major Douglas (DCRE SMD) expressed concern that neither he nor Capt Bowman (OC SD Const Tp) had not been advised previously of details of the rules, meetings etc.

Lt Col Trevor-Smith stated that he seemed to be out of touch with the current developments. He felt that it was a laudatory effort to get such an Association started. He mentioned that he had made some effort to have the Corps Rolls of Honour lodged at the National War Memorial and thought that this had been done. He expressed surprise the the existing RNZE Association had been superseded.

Lt Col Fenton replied that he was unaware of the efforts to have the Rolls of Honour lodged in the War Memorial, but understood that his (the CE's) predecessor had this in mind.

The Col Commandant said that he did not know of other Corps Rolls being lodged at the National War Memorial. He felt that as Col Trevor-Smith had raised the matter we should look into it. The fact that Linton was "out of the way" had been considered. The people who will get the most benefit from the Corps Centre will be National Servicemen, Regular Force, etc who are training at the SME. The artifacts of the Corps will be exhibited there. He said that the Corps Centre would be built for future sappers.

Lt Col Fenton raised another point in connection with the RNZE Association, and that was that the word "Royal" cannot be included in the title of any incorporated society without Royal assent. He stated that he was always cognisant of the fact that RNZE have no battle honours, but the Rolls of Honour in the sanctuary at Linton Camp would in effect be the RNZE battle honours.

Lt Col Trevor-Smith felt that the matter of the inclusion of the word "Royal" merited some thought as the Queen is our Colonel in Chief and therefore surely there is no problem.

Col Commandant said that this would require a Royal Charter which is a rather involved procedure. Considerable delay would result if at this stage efforts were made to have the word "Royal" included. Also, the time now seems to be ripe to get the Association going.

MOTION: "That the Rules as read be adopted as the Rules of the Corps Memorial Association."

Mover Major Douglas

Seconder Major Stewart.

Carried unanimously.

The Col Commandant explained to the Meeting, that in accordance with Rule 8, the Corps Committee had appointed the following to the Engineer Corps Memorial Association Committee.

Col Commandant	-	Col G.A. Lindell
Chief Engineer	-	Lt Col K.C. Fenton
CRE	-	Lt Col S.E. Senior
Auckland Sappers Association	-	Maj C.A. Kibblewhite
School of Military Engineering	-	WO I P. Nolan
Nominated by the Chief Engineer and approved by Corps Committee	{	Major J.G. Kelly
	{	Major W.E.M. Stewart
	{	Capt K.H. Mitchell
	{	Capt D.G. Petherick
	{	Capt G.E. Hardie

Rule 9

The President of the Association to be elected from among the Committee Members appointed by the Corps Committee.

Col Lindell said that he felt that it was time he left the chair. He invited the Acting Secretary (Capt Jenkin) to call for nominations for President.

The following nominations were received :

Lt Col Senior	nominated	Major Kelly
	seconded	Major Douglas
Col Lindell	nominated	Lt Col Trevor-Smith
	seconded	Col Brooke-White

It was moved SSgt Cosford
seconded Capt Mitchell

that nominations be closed.

On a show of hands Col Lindell was elected President of the Association.

On resuming the chair Col Lindell thanked the meeting for the honour which it has bestowed on him.

Nominations were then called for the remaining six positions on the Committee.

The following nominations were received.

Nominee	Nominated	Seconded
Lt Col Currie	Lindell	Trevor-Smith
Mr Phillips	Fenton	Mitchell
Col Brooke-White	Williams	Berry
Major Berry	Nichols	Petherick
Cpl Wills	Mitchell	Bowman
SSgt Cosford	Stewart	Edwards
Capt Bowman	Dickie	Williams
WO I Parker	Petherick	Hardie
Maj Douglas	Lindell	Petherick
Capt Treanor	Stewart	Cosford
SSgt Goldsworthy)		
Sgt Murray)		
Cpl Lock)	Kelly	Wills
LCpl Futter)		
Spr Griggs)		
Capt Jenkin	Nobilo	Bowman.

It was moved Capt Mitchell
seconded Capt Petherick

that nominations be closed.

Carried

It was moved Col Senior
seconded Capt Petherick

that the first four nominated be elected to the Committee in terms of Rule 9 b which provides for a maximum of six of the elected members to be currently serving personnel of RNZE.

Carried.

An election for the remaining six members was held and the following were elected :

Major Douglas
WO I Parker
SSgt Cosford
Capt Treanor
Cpl Wills
Capt Jenkin.

To summarise, the Committee comprises :

Col Lindell	Lt Col Currie
Lt Col Fenton	Mr Phillips
Lt Col Senior	Col Brooke-White
Maj Kibblewhite	Major Berry
WO I Nolan	Maj Douglas
Major Kelly	WO I Parker
Major Stewart	SSgt Cosford
Capt Mitchell	Capt Treanor
Capt Petherick	Cpl Wills
Capt Hardie	Capt Jenkin

The Chairman indicated that costs of the project would have to be assessed and an architect commissioned eventually to design the Centre.

It was moved Lt Col Senior
seconded Maj Stewart

that the annual subscription be five shillings per year.

It was moved Col Brooke-White that the annual subscription be one pound. There was no seconder to this motion.

Capt Bowman pointed out that if the subscription were excessive then the Association might lose the support of the majority of the sappers. He supported the first motion.

Capt Mitchell spoke in support of the first motion for similar reasons.

Lt Col Trevor-Smith asked what could be done about renting a building at Linton to house the Corps Centre. The Col Comdt said this could only be of a temporary nature and was unlikely to receive approval of Army.

It was moved Major Kelly
seconded Lcpl Futter

that the annual subscription be ten shillings.

Carried.

The Chief Engineer explained that he had had lengthy discussion with the Justice Department on the question of leasing of Crown Land. One acre should be sufficient. He explained that there is a new road in Linton Camp called Anzac Avenue, one end of which was near SME. It was suggested that this might be a suitable site, as it fits in with the latest "Town Plan" for Linton.

The Col Commandant indicated that he would require the approval of the meeting to enable the secretary to apply for Incorporation.

Motion. That this Association now apply to the Registrar of Incorporated Societies for registration.

moved Lindell
seconded Senior.

Carried.

Lt Col Trevor-Smith indicated that he was still not happy about the Linton location as he feels there is always the possibility of Linton's role changing.

Major Douglas mentioned the fact that new buildings including barrack blocks costing £100,000 each have been built or are planned for Linton. This would seem to assure the permanence of the Camp. He felt that we must take positive action now.

The Chief Engineer reiterated that Linton Camp's permanence was assured.

The Chairman told the meeting that this completed the main business of the meeting and called for any items of general business.

Lt Col Trevor-Smith stated that he did not think there was a duplicate of the First World War RNZE Roll of Honour. There were two copies made of the Second World War Rolls. There should be a photostated copy which should be kept separate from the original.

The Chairman mentioned that Andrew Murray thought that the second copy of the First World War Roll of Honour was moving around New Zealand from museum to museum. This was being investigated by the Corps Committee.

The Chairman declared the meeting closed at 10.20 p.m.

Chairman

Acting Secretary.

MINUTES OF THE INAUGURAL COMMITTEE MEETING
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION
HELD AT ARMY HEADQUARTERS, WELLINGTON AT
10.30 P.M. ON 17 AUGUST, 1966

PRESENT: Col G.A. Lindell - Col Comdt & Chairman
Lt Col Fenton
Lt Col Senior
WO I Nolan
Major Kelly
Major Stewart
Capt Mitchell
Capt Petherick
Capt Hardie
Mr Phillips
Col Brooke-White
Major Berry
Major Douglas
WO I Parker
SSgt Cosford
Capt Treanor
Cpl Wills
Capt Jenkin.

ABSENT: Lt Col Currie, Major Kibblewhite.

NOMINATIONS FOR SECRETARY AND TREASURER

The Chairman called for nominations from among the Committee for the offices of Secretary and Treasurer.

For Secretary

Capt Jenkin	nominated	Lindell
	seconded	Douglas

There being no further nominations Capt Jenkin was elected Secretary.

For Treasurer

Capt Hardie	nominated	Capt Mitchell
	seconded	Capt Jenkin

There being no further nominations Capt Hardie was elected Treasurer.

Motion.

That the Bank of New Zealand, North End Branch be the Association's bankers.

proposed	Kelly
seconded	Petherick

Carried.

Motion

That the Secretary Treasurer, and President be nominated as banking officers in accordance with Rule 18.

proposed	Douglas
seconded	Phillips

Carried.

Motion
That the President and Lt Col Fenton be authorised to negotiate with the Army Board with respect to the site for the proposed Corps Centre.

proposed Brooke-White
seconded Berry.

Carried.

The Chief Engineer discussed the original proposal on land involving the exchange of letters etc.

It Col Senior felt that a subcommittee should be formed now to handle public relations. The Chief Engineer was not altogether in agreement.

The Chairman instructed the Secretary to advise the Sappers Associations of the results of the Meeting.

Motion.

That a subcommittee be formed to handle publicity.

proposed Senior
seconded Jenkin

Carried.

The Chairman called for nominations for this committee.

Lt Col Senior	nominated	Cosford
	seconded	Hardie

SSgt Cosford	nominated	Mitchell
	seconded	Jenkin.

There being no further nominations these were elected.

There was some discussion on the question of whether or not membership cards should be issued as well as receipts, but it was decided that receipts would do in the meantime.

There being no further business, the Chairman declared the meeting closed at 11.00 p.m.

President

Secretary.

MINUTES OF A MEETING HELD AT
HQ CMD ON 30 JUN 66 AT 1100 HRS
TO DISCUSS THE ENGINEER CORPS MEMORIAL

Present: Central Military District - Brig B.R. Bullot OGD
The Corps of Royal New Zealand Engineers

Colonel Commandant	Lt Col G.A. Lindell DSO OBE
Chief Engineer	Lt Col K.C. Fenton RNZE

Summary of Discussion

Colonel Lindell, Opening the discussion, said that for sometime his Corps had been studying the question of providing a Corps Memorial Centre at Linton, but previously the Corps had nothing particularly firm to propose. More recently, however, the Corps Committee had given much consideration to the subject and it was proposed to form a Corps Memorial Association, to be registered in due course as an Incorporated Society. This Association would be responsible for the development of the concept of a Memorial Centre, for the raising of necessary funds, and for prosecuting the aims associated with the Memorial. The proposed Association would be an offshoot of the Corps Committee and its activities would be devoted solely to the Corps Memorial Centre. Continuing, he stated that the Corps particularly wanted to establish the Memorial at Linton, within the SME area, as Linton traditionally was the home of the Sappers and it was here that the Memorial was best located.

The proposed Memorial Centre would provide several facilities in particular a sanctuary for the Rolls of Honour of World Wars I and II, a Library and Museum, and a Memorial Hall.

In view of the value of such a centre to the Corps, both spiritually and intrinsically, some safeguards for the Corps property were considered to be essential.

Brigadier Bullot said that the Army often exchanged letters rather than negotiating leases, with organizations desirous of having some tenure of the Army land on which they built and cited churches etc as being in this category. He saw difficulties over legal access if such were required and queried whether Sappers could enter a military camp freely in view of the prerogative of a camp commandant to deny access to his camp. He also recalled that until quite recently the future of Linton had been in doubt, but considered that that doubt had been removed by a recent decision of Cabinet Works Committee.

Colonel Lindell considered that the occasions when ex Sappers would want access to the Corps Memorial would be limited, as Linton is somewhat off the normal route of travel. However, he saw ex Sappers visiting it three to four times year when ex Sappers attended passing out ceremonies when each National Service Intake graduated.

Colonel Fenton remarked that he had been advised that there was no legal difficulty in obtaining a lease under the same section of the Land Act as did the Churches and Bank of NZ at Waiouru. Regarding access of civilians, he recalled that civilians at Waiouru Township had ready access for religious and other purposes to that camp. He agreed that the doubts about Linton's future seemed to be largely dispelled for the time being. He then produced photographs recently received from the Institution

of Royal Engineers, illustrating the condition of the two RNZE Rolls of Honour resting in the Kitchener Chapel of St Paul's Cathedral and remarked that the Corps of Royal New Zealand Engineers desired that the duplicate copies rest at the home of the Engineers at Linton. At present the World War II Roll only was located at Linton in the SME vault as no Sanctuary was available. These Rolls had been costly to produce and were heavily insured.

Brigadier Bullot saw problems of maintenance due to possibly heavy usage by personnel and remarked that it would be better for the Corps to give the building outright to the Army. He remarked that between wars the Regular Army lost much of its contact with the civil population, but considered that he could envisage a need for Military Engineers well into the future. He saw a need for expanding The Corps of Royal New Zealand Engineers in breadth and depth in the event of a major war. Thus continuity between successive generations of Sappers and cooperation between the profession of engineering outside the Army and the military engineer was desirable. He considered that the proposed Memorial Association would further these needs. He further remarked that if the building was owned by the Association, it could not be supplied with steam water or electric power free of charge, whereas if Army retained ownership, these would be available.

Colonel Fenton wondered whether the site eventually chosen would be close enough to the steam or hot water mains to make a connection economically feasible, and whether in the event the requirement for services would be great. He envisaged that the Memorial Centre would be a place to hold and safeguard those things of great spiritual and other value to the Corps and saw the Centre being in the nature of a quiet place, with its facilities for study etc. Continuing, he said that the Corps enjoyed the active support of Sappers Associations throughout New Zealand and that it was beneficial overall for the Army to have the interest and support from ex soldiers who held the Army in general and his Corps in particular, in high regard. In view of the considerable expenditure, involved, possibly as much as £100,000 in the long term, he did not believe that supporting Associations would support an outright gift to the Army. The Memorial would in some respects relieve pressure on the Government funds available for the Army Works Programme. He instanced the SME library which contained valuable books donated by ex Sappers, and which was now housed in less than ideal conditions. Thus, even if the structure was not devoted outright to the Army, the Army would benefit in several directions.

Colonel Lindell remarked that the predominant users of the Memorial Centre would be serving RNZE soldiers both Regular and Territorial. It was for their usage that the Association proposed to build the centre and implied that in and in view of the benefits of the Memorial Centre to the Corps, the Army, and hence the Nation, perhaps some other alternative to those proposed by Brig Bullo for the costing of services in relation to building ownership could be considered. He said that he would ask the Association executive to make a close study of the points raised by Brig Bullo.

Brigadier Bullot said that the proposed Memorial Centre had his full support and he would be glad to help in any way he could in the future.

Colonel Lindell thanked Brig Bullo for his finding the time to receive Col Fenton and himself and thanked him for the courteous hearing and advice they had received.

MINUTES OF A MEETING OF THE STEERING COMMITTEE
OF THE ENGINEER CORPS MEMORIAL ASSOCIATION

Place: Pattie Street, Petone.

Date: 25 June 1966, 1030 hrs.

Present: Lt-Col G.A. Lindell - Chairman

Lt-Col K.C. Fenton

Lt-Col S.E. Senior

Major R. McL. Dickie

Capt K.H. Mitchell

Capt B.G. Jenkin - acting Secretary

Apologies: Major C.A. Kibblewhite

Minutes: The Chairman read the minutes of the inaugural meeting of the Association. Moved Lt-Col Senior, recorded Major Dickie, that the minutes be accepted.

CARRIED

Correspondence: A letter was received from Capt Mitchell drawing the Committee's attention to Rule 32 of the Draft Rules. There was some discussion on the question of voting procedure.

Motion that Clause 32 be amended as follows:

Delete line 4, from "by two thirds.....
to and including..... Such Meeting" in line 5.

Moved - Mitchell

Seconded - Fenton CARRIED

There was some discussion on Clause 2 a. (1) - (4) regarding the inclusion of the term "Chapel", and the order of precedence in which the activities were listed.

Motion: that Clause 2 a. be amended as follows:

Delete (1) to (4) inclusive and
Substitute " (1) memorial hall
(2) library
(3) museum
(4) sanctuary"

Moved - Fenton

Seconded - Senior CARRIED

Motion - Amendment to Rule 4 a.

That Rule 4 a be amended as follows:

Line 1, after "..... who have given"

Insert "or are giving"

Moved - Senior

Seconded - Dickie CARRIED

That Rule 4 c. be amended as follows:

Line 1, after "..... being persons"

insert "not otherwise eligible for membership"

Moved Senior

Seconded Fenton CARRIED

Vice-Presidents

Col Senior raised the question of the desirability of nominating one or more vice presidents of the Association. There was much discussion on this matter, but it was decided not to take any action in the meantime.

Errors in Transcription

Col Fenton drew the Committee's attention to the fact that during transcription of the draft rules he had made one or two minor errors. As these had not changed the general sense of the respective clauses, it was agreed that they should be amended accordingly. Similarly it was agreed that several other minor amendments were to be made in the re-print of the draft, such as the underlining of paragraph headings, change in syntax etc. A copy of the final draft is appended to these minutes.

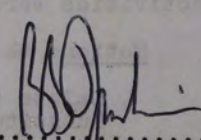
Application for Incorporation

Motion - that the Steering Committee approve the Rules as now amended and instruct the Secretary to forward the Rules to the Registrar of Incorporated Societies, along with the Application for Incorporation.

Moved - Fenton

Seconded - Senior CARRIED

There being no further business, the Meeting concluded at 1210 hrs.


..... Capt
Acting Secretary

Confirmed

..... Lt-Col
Chairman

Place Army HQ Conference Room Wellington

Date 25 May 66 1615 hrs

Present

Lt Col G A Lindell	Chairman Corps Committee
Lt Col K.C. Fenton	CE Deputy Chairman Corps Committee
Lt Col A Murray	Member Corps Committee
Lt Col E Senior	Member Corps Committee
WO1 P Nolan	Member Corps Committee
Maj CA Kibblewhite	Rep Corps Committee Auckland Spcs Ass
Maj CM Douglas	DCRE SMD
Maj R McL Dickie	DCRE CMD
Maj JD Edwards	DCRE NMD
Capt WEM Stewart	OC 1 Const Sqn
Capt KH Mitchell	OC SME
Capt DG Petterick	CI RNZE Apprentice Wing
Capt BG Jenkin	SORE3 Army HQ.
Capt. H EET Heaphy	OC CD Const Tp r rep 2 Const Sqn
2Lt D Maclean	SORE3 Army HQ
WO1 LA Skelton	Army HQ. (Intention of intent to incorporate)

Motion 1 - Inauguration of the Assn

It was moved by Col Senior seconded by Maj Edwards as follows:-

Motion We, the assembled gentlemen, hereby agree to form the Engr Corps Memorial Association with the object of establishing a Corps Memorial Centre.

- Carried unanimously

Motion 2/3 - Formation of Steering Committee

It was moved that the tot members be elected to the steering committee; additional to the five members to be appointed by the ^{RNZE} Corps Committee

Maj Dickie

Capt Mitchell.

proposed Maj Edwards seconded Lt Heaphy
proposed Col Fenton seconded Capt Jenkin.

Notes
amplitude

Equation of the

The following
remains to be
shown

Notes 5

that
by

Notes 6

The number
of photos

Handing

Motion 4 Moved Maj Kibbleslite seconded Col Senior that
nominations close carried

Composition of the Corps Committee representation

The following members of the RWE Corps Committee were
nominated ^{by that office} to represent the Corps Committee on the
Memorial Assn Committee.

Lt Col GA Lindell - to be chairman of Memorial

Lt Col K.C. Fenton - as CE

Lt Col E Senior - as TF rep

Maj CA Kibbleslite - as Auckland Sprr Assn Rep

WO1 P Nolan - as SME rep

Motion 5 Formulation of Rules

Moved by Col Fenton seconded Maj Dickie
that the draft rules be tabled for consideration
by the steering committee.

- carried.

Notice of Intention to Incorporate

The members present signified their intention to support an
application for the Incorporation of the Association

The meeting closed at 10.40 hrs

John W. Acty Acty Secretary

Confirmed J.A. Lindell Lt Col
Chairman

25.6.66.

Rec: [illegible]
Cot: 25
Pres: [illegible]

Adopt: [illegible]
Mint: [illegible]

Manager
at [illegible]
the [illegible]

Recommend
Notes
Rule
the
Notes

These
(1) - [illegible]

MINUTES OF A MEETING OF THE STEERING
COMMITTEE OF THE ENGINEER CORPS
MEMORIAL ASSOCIATION

Place: Patten St., Petone

Date: 25 June 1966, 1030 hrs

Present: Lt Col GA Lindell - chairman
Lt Col KC Fenton
Lt Col SE Senior
Major R McL Dickie
Capt KH Mitchell
Capt B.G. Jenkin - acting Secretary

Apologies: Major CA Kibblewhite

Minutes: The Chairman read the minutes of the inaugural meeting of the Association. Moved Lt Col Senior, seconded Major Dickie that the minutes be accepted

carried.

Correspondence: A letter was received from Capt Mitchell, drawing the committee's attention to Rule 32 ^{of the Draft Rules}. There was some discussion on the question of voting procedure.

Motion that Clause 32 be amended as follows:

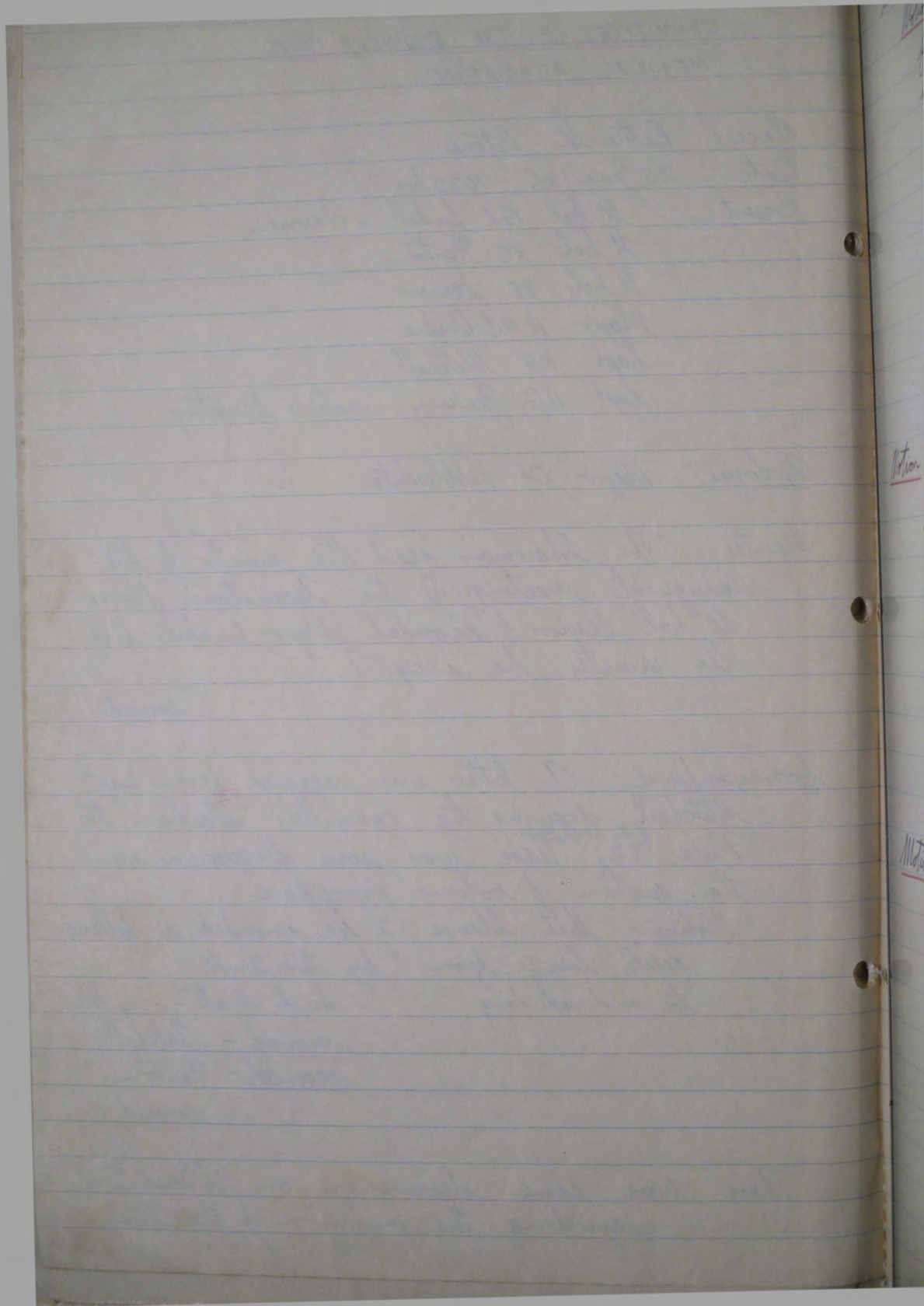
delete, line 4, from "by two thirds
to and including such meeting" in line 5.

moved - Mitchell

seconded - Fenton

carried

There was some discussion on Clause 2a.
(1) - (4) regarding the inclusion of the term



the activities were listed

Motion: that clause 2 a. be amended as follows: delete (1) to (4) inclusive and substitute: " (1) memorial hall
(2) library
(3) museum
(4) sanctuary "

moved Fenton

seconded Senior

carried

Motion - Amendment to Rule 4 a.

That Rule 4 a. be amended as follows:
line 1, after "... who have given"
insert "or are giving"

moved Senior

seconded Dickie

carried

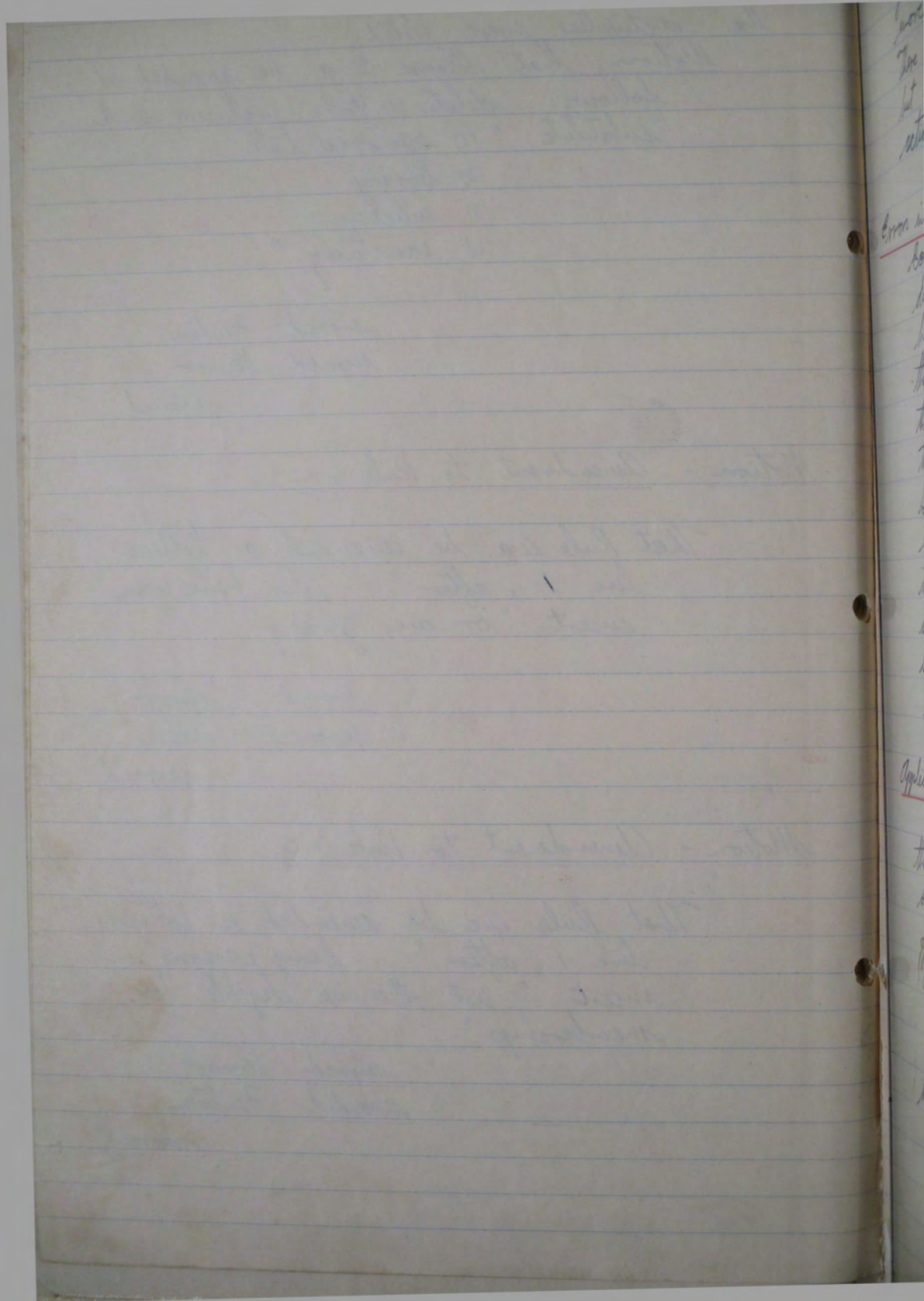
Motion - Amendment to Rule 4 c.

That Rule 4 c be amended as follows:
line 1, after "... being persons"
insert "not otherwise eligible for
membership"

moved Senior

seconded Fenton

carried



Minutes senior raised the question of the desirability of nominating one or more vice presidents of the Association. There was much discussion on this matter, but it was decided not to take any action in the meantime.

Errors in Transcription - Col Fenton drew the Committee's attention to the fact that during transcription of the draft rules he had made one or two minor errors. As these had not changed the general sense of the respective clauses it was agreed that they should be amended accordingly. Similarly it was agreed that several other minor amendments were to be made in the reprint of the draft, such as the underlining of paragraph headings, change in syntax etc. A copy of the final draft is appended to these minutes.

Application for Incorporation

Motion - That the Steering Committee approve the Rules as now amended and instruct the Secretary to forward the Rules to the Registrar of Incorporated Societies, along with the Application for Incorporation. moved - Fenton
seconded - Senior
carried

There being no further business the Meeting concluded at 1210 hrs.

Colo Acting Secretary

Confirmed

Colo
Chairman