**NEW ZEALAND ARMY**

2 Engineer Regiment

## MINUTE

5091/1/1

14 Apr 18

**RNZE CRB**

**ROYAL NEW ZEALANd engineer corps memorial policy – Linton Military CaMP**

**Aim**

1. This policy has been developed to provide member of the corps with an outline of accepted procedures in regards to each of the corps memorials at Linton Military Camp. The wishes of the family of the deceased should remain the main consideration at all times.

**RNZE Corps Memorial Chapel**

1. The RNZE Corps Memorial Chapel was opened on 27 Jul 74. It houses the Roll of Honour for the corps and the names of all members of the corps who have died whilst serving as an RNZE member.
2. All RNZE personnel who die whilst in service will continue to be remembered in the RNZE Corps Chapel regardless of circumstance, race, gender, rank, religion or service type.
3. A brass plaque will be placed on a pew within the RNZE Corps Memorial Chapel. Upon request, minor alterations may be made to the general design of the plaque however the size and material will remain extant. The cost of this plaque will be borne equally between the Royal New Zealand Engineer Corps Fund and the Engineer Corps Memorial Centre. The Engineer Corps Memorial Centre will order the plaque to ensure the specifications remain the same throughout.
4. The plaque will be unveiled in a ceremony one year following the death of the service person. Family members of the deceased will be invited to unveil the plaque. Should the family be unavailable or unwilling to unveil the plaque, a designated member of the corps will conduct the unveiling during the ceremony.

**2ER Memorials**

1. All engineers who die whilst serving at 2ER will be remembered in the 2ER Memorials regardless of circumstance, race, gender, rank or religion.
2. A tree will be planted in a designated position within or around the Lazy E. The position and type of tree will be decided by senior members within the corps unless the family specifically requests a type of tree for personal or religious reasons. The cost of this tree will be borne by the regiment.
3. A brass plaque and a plinth of the same type as the current memorials will be placed at the base of the tree. The cost of the plaque and plinth will be borne by the regiment.
4. The planting of the tree and unveiling of the plaque will occur at a ceremony conducted one year following the death of the service person. Family members of the deceased will be invited to plant the tree and unveil the plaque. Should the family be unavailable, unwilling or incapable of planting the tree or unveiling the plaque, a designated member of the corps will conduct it during the ceremony. If the tree should become damaged or threaten the surrounding infrastructure it will be removed and replaced.
5. An engraved brick will be placed in the 2ER Memorial at the entrance to RHQ. No ceremony will be held for the placing of the brick. The brick will be of the same style as all previously laid bricks. The cost will be borne by the regiment.

**SME Memorial**

1. All personnel, including civilian instructors, who die whilst serving at SME will be remembered on the SME Memorial at the entrance to headquarters, regardless of circumstance, race, gender, rank or religion.
2. The deceased person’s details will be engraved onto a steel plaque and placed on the memorial in the same style as those previous. SME is responsible for organising a ceremony to coincide with this and all costs.

**Conclusion**

1. The corps recognises the importance of remembering our deceased personnel on memorials within Linton Military Camp and will continue to recognise each deceased member appropriately. Where ever possible, the corps will make every effort to adhere to the wishes of the deceased’s family.
2. For your consideration.

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