**RNZE CORPS SILVER POLICY**

**Management and Handling Care**

**This document provides the policy for the handling and care of the RNZE Corps Silver which is a valuable part of our RNZE heritage and must be handled with care at all times.**

1. All requests for loans of Corps Silver must be submitted at least 14 days before the required date.
2. All requests are to be made on the form provided below.
3. The person uplifting the Corps Silver must be a Subaltern or Warrant Officer from the Corps of RNZE. (Ref Army 270/1/475/ Engr dated 12 Apr 1972.)
4. If the Silver is to be removed from Linton Camp then the silver is to be accompanied by a subaltern or senior NCO and at least one other soldier.
5. A limited selection of Corps Silver will only be made available if requested from outside Linton Camp
6. Any vehicle containing the Corps Silver must NEVER be left unattended when carrying the silverware.
7. RNZE Corps silver is NEVER to be consigned as freight.
8. White cotton gloves are to be worn when handling these items as natural oils from skin can have a detrimental effect on silver.
9. Silvo or Brasso is NOT to be used on Corps silver. The only approved cleaner is PEEK metal and silver foam. A soft polishing cloth is to be used to apply the polish and another cloth to buff to a brilliant shine.
10. All candle-wax is to be removed from candelabra before being packed for return to the Corps Museum. This is best achieved by melting the wax with a hair-dryer (or using hot water) and wiping clean, then giving a light polish with PEEK metal and silver foam.
11. Any damage is to be reported to the ECMC (Museum staff) as soon as possible.
12. Any losses are to be reported to the ECMC (Museum staff) immediately.

**H.E. Chamberlain**

**Hon Corps Curator and Historian**

**RNZE CORPS SILVER LOAN**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Requested by: (Unit or organisation)** | |  | | **Date Requested** | |  | | | |
| **Person Requesting loan** | |  | | **Appointment/**  **Position** | |  | | | |
| **Dates for loan** | | **Uplift date and time** |  | **Return Date and time** | |  | | |  |
| **To be uplifted by (Corps Silver must be uplifted by a Subaltern or Senior NCO – no exceptions)** | | |  | **To be returned by** | |  | | | |
| **Requested for use at:**  **Insert function** | | |  | | | | | | |
| **Ser.** | **Item Requested** | | | | **Quantity Requested** | | **Quantity Issued** | **Wrapped & boxed** | |
| **1** | **Royal Engineers two sets of four branch candelabra, complete with five wax shields and one grenade per candelabra** | | | | **2** | | **NA** |  | |
| **2** | **Walnut Inlaid felt lined timber box for candelabra with canvas carrying case for candelabra box** | | | | **1** | | **NA** |  | |
| **3** | **Massive Silver tray, the pierced border cast with masks between a stag hunt, 800 mm long 550 mm wide (Kitchener collection)** | | | | **1** | | **NA** | **Has own case see Ser. 4** | |
| **4** | **Wooden container (720 x 630 x 210mm) for Massive Silver tray and silver gilt rose water dish complete with two small padlocks** | | | | **1** | | **NA** |  | |
| **5** | **Silver gilt dish (490 mm diameter) for use with 18th Century Rococco Silver Gilt Rose water ewer. (Kitchener collection)** | | | | **1** | | **NA** |  | |
| **6** | **18th Century Rococco Silver Gilt Rose water ewer (290 mm high) with lid and tray. Must be wrapped in Bubble wrap before being placed in any box. Kitchener collection)** | | | | **3** | | **3** | **Has own carry container** | |
| **7** | **Silver gilt Urn (George 1 type) with Lid (button top missing) with Inscription City of London to Lord Kitchener. Complete with black wooden base** | | | | **3** | | **3** |  | |
| **8** | **Royal Australian Engineers Silver Sapper with compressed air concrete breaker on wooden base approx 450 mm high** | | | | **1** | | **1** |  | |
| **9** | **Wooden box (550 x 405 x 310 mm) for transporting Silver Sapper complete with two small padlocks** | | | | **1** | | **1** |  | |
| **10** | **Silver Punchbowl (Edney bowl) complete with miniature bowl and brown wooden base. Must be bubble wrapped for transportation** | | | | **3** | | **3** | **Three items** | |
| **11** | **5 Spec Team Thai Silver Cigarette Box with inscriptions on either side of a figure of Buddah in Thai Temple. To be bubble wrapped for transportation** | | | | **1** | | **1** |  | |
| **12** | **NECCO Cup with lid. Presented to 2nd Field Coy by National Elect. & Engr Coy Ltd. (black base missing)** | | | | **1** | | **1** |  | |
| **13** | **THE NZE Central Depot Rifle Championship presented by Lt Col D. J. Gibbs (hallmarked) on brown wooden base. With twin handles and lid.** | | | | **1** | | **NA** |  | |
| **14** | **NZIE Military Tournament Signalling Competition Cup (Date of not known but circa 1905).** | | | | **1** | | **1** |  | |
| **15** | **Scot’s Cup Used by Wellington Engineer Volunteers 1908 -1911 and 1935-41 (on black wooden base.** | | | | **1** | | **NA** |  | |
| **16** | **Webster Brothers Cup 1906 supported by a triangle of rifles on a wooden base.** | | | | **1** | | **NA** |  | |
| **17** | **Dunedin Military Tournament Signalling Competition Cup 1901 won by Canterbury Engineer Volunteers (No wooden base)** | | | | **1** | | **NA** |  | |
| **18** | **39 Field Park Rifle Shooting Championship Cup 1944 on wooden base with eight small silver shields** | | | | **1** | | **1** |  | |
| **19** | **Canterbury Engineer Volunteers Sappers Handicap Challenge Cup 1901** | | | | **1** | | **1** |  | |
| **20** | **Shooting Trophy presented by NZ Clothing Company 1904 represented by Sgt Maj Homer 1933** | | | | **1** | | **1** |  | |
| **21** | **Silver cigarette box presented by Maj H.M.J (Tony) Shorter 1976** | | | | **1** | | **1** |  | |
| **22** | **Sgt Thomas Pomare Memorial Cup for basket ball championship** | | | | **1** | | **NA** |  | |
| **23** | **New Zealand Institute of Engineers (NZIE) Military Tournament Christchurch 26 Dec 1906 Pontoon Raft competition** | | | | **1** | | **1** |  | |
| **24** | **Garrison Sport 1919 Raft Competition won by No1 Field Company NZE (Kettle with burner underneath)** | | | | **1** | | **1** |  | |
| **25** | **D J O’Brien Champaign Bucket** | | | | **1** | | **1** |  | |
| **26** | **Kia Kaha a Kingi Champaign Bucket 1988** | | | | **1** | | **1** |  | |
|  |  | | | |  | |  |  | |

**Authorised by Received by**

**................................................. .......................................................**

**Dated: ................................. Dated: ............................................**